

127 Virginia Crosbie
19 Stanley Street
Gwynedd, Holyhead
XXXXXX
LL65 1HG

TalkTalk (TTBusiness),
PO Box 674,
Salford,
M5 0NJ

 **0800 083 3003**

ACCOUNT No. [REDACTED]

INVOICE No. [REDACTED]

INVOICE DATE 22 Feb 2020

DUE DATE 07 Mar 2020

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Invoice Summary

Customer Details

Your Previous Balance	0.00
Payment Received	0.00
Balance Brought Forward	0.00

Summary of new charges	Amount (£)
------------------------	------------

Recurring Charges	18.00
Other Charges and Credits	8.99

Sub Total Excluding VAT	26.99
VAT @ 20%	5.40

TOTAL NOW DUE 32.39

Always visit our website for new information on
Products, services and latest terms and conditions

www.talktalkbusiness.co.uk

TalkTalk Business

Over 15 yrs B2B experience.

UK based service support.

Business Grade solutions.

Largest Next Generation

TalkTalk Business

IT Networking and Security

Broadband and Internet

Telephone Systems

Call Handling

Call plans, Lines and Mobile.

TalkTalk Business is a trading name of TalkTalk Business Direct Limited. Registered office TalkTalk Group Plc, 11 Evesham Street, London, W11 4AR
Registered in England and Wales No. 11347230 VAT No. 744 0320 68 Part of the TalkTalk Group

Understanding your bill

- 1. Personal details:** includes contact name, account name, address and account information. Please let us know if any of these details are incorrect so we can update your account.
- 2. Call charges:** this shows a summary of your usage charges, further detail and itemisation is shown on subsequent pages.
- 3. Line rental:** this is your monthly charge for the use of your telephone lines.
New customers: If this is your first TalkTalk Business bill your line rental charge may be higher than you expected. This invoice covers a part month subscription to cover the time between connection and your next invoice, plus one month line rental charged in advance.
- 4. Other charges, discounts and credits:** these are either charges for additional services such as itemised billing or one off credits or discounts.
- 5. VAT:** the amount of VAT applied to your bill - some services may be VAT exempt.
- 6. Total amount due date:** the date that payment is due and the total amount owing.
- 7. Contacting us:** to ensure the best possible service, please contact us using the number on the front of your invoice.
- 8. Remittance advice:** if you pay by post or at your bank, please use the tear off remittance advice.

TalkTalk Business
0800 083 3003

ACCOUNT No. 123123
INVOICE No. 123123
INVOICE DATE 15 Jan 2011
DUE DATE 01 Feb 2011

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Invoice Summary

Customer Details	
Your Previous Balance	12.22
Payment Received	0.00
Balance Brought Forward - Overdue	12.22
Summary of new charges	
Recurring Charges	12.48
Fixed Line Calls	0.84
Other Charges and Credits	1.00
Sub Total Excluding VAT	15.78
VAT @ 20%	3.15
TOTAL NOW DUE	36.69

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Date: _____

HSBC Bank Plc
City of London Corporate Office
Ref No: 882 01165821

bank giro credit

Sorting Code Number 42-48-75 Bank Account Number 90268755 Your Code 75

Please do not fold this remittance advice or mark it unless you have this line. Details of how to pay are shown on card.

<88201165821< 426875+ 90268755< 75 X

The above charges are for illustration purposes only

Contacting TalkTalk Business

We've made it as easy as possible for you to get in touch with us if you have a question about your account.

- Phone** Call us on the number shown on the front of your invoice
- Email** Contact TalkTalk Business at customerservices@talktalkbusiness.co.uk
- Post** Customer Services, TalkTalk (TTBusiness), PO Box 674, Salford, M5 0NJ
- Fax** You can fax your queries or documents to us on 0800 083 3008

Moving premises

Moving your business? Opening up a new office?
Call to discuss your IT and Telecommunications requirements.
Contact number overleaf.

If you need to tell us about a new address, simply contact TalkTalk Business and we'll take care of the rest.

Useful Information

Directory services

Looking for a number? Contact TalkTalk Business directory services on 118 114.

Complete communications

Whatever communication solution you're looking for - ask TalkTalk Business first! We've got a complete range of products and services designed to meet your individual needs.

Alternative Dispute Resolution (ADR)

We are a member of the ADR scheme (operated by the CISAS : Communications and Internet Services Adjudication Scheme), providing independent mediation for complaints that remain unresolved after 8 weeks. This scheme is free of charge to eligible customers - for further information visit the 'Contact Us' section on our website.

Get mobile

TalkTalk Business can now offer you the complete mobile service. You can choose from most packages and tariffs available on the market, saving you money while retaining high levels of TalkTalk Business service.

System requirements

From total managed solutions to a single phone, we can help. Call us now to discuss your requirements.

Ways to pay your bill



Direct Debit

Direct Debit is the easiest way to pay your invoice. If you're not already set up for Direct Debit call us now with your bank details and let TalkTalk Business take care of the rest.



Telephone or Internet banking

Contact your bank and quote sort code 40-02-50, account number 91283340 and your TalkTalk Business account



Cheque

Make your cheque payable to TalkTalk Business. Insert into the envelope provided, together with the tear off slip at the bottom of your bill. Do not include any other details in this envelope. Please write your account number on the back of the Cheque - you will find this on the front of your invoice.



Other ways to pay

You can make a payment at your bank by using the remittance advice overleaf. You may be charged by your bank for this service. We accept all major credit cards and debit cards - call us to make a payment.

Detailed Charges

Account: Virginia Crosbie

Account Number: [REDACTED]

Recurring Charges	Amount (£)
7 Day Business Support	0.00
CLI Retrieval (1471) Basic	0.00
Caller Display	0.00
Multiway Calling Threeway	0.00
Reminder Call Basic	0.00
Simply Business Broadband	1.05
Simply Line Rental	16.95
Other Charges and Credits	Amount (£)
Connection Fee (BEB)	80.00
New Customer Router Charge	0.00
Postage and Packaging	8.99
Broadband Connection credit	-80.00
Total	26.99

Line ID Summary

Account: [REDACTED] - Virginia Crosbie

Account Number: [REDACTED]

Line ID: [REDACTED]

Recurring Charges	Period	Amount (£)
7 Day Business Support	18/02/2020 - 17/03/2020	0.00
CLI Retrieval (1471) Basic	18/02/2020 - 17/03/2020	0.00
Caller Display	18/02/2020 - 17/03/2020	0.00
Multiway Calling Threeway	18/02/2020 - 17/03/2020	0.00
Reminder Call Basic	18/02/2020 - 17/03/2020	0.00
Simply Business Broadband	18/02/2020 - 17/03/2020	1.05
Simply Line Rental	18/02/2020 - 17/03/2020	16.95
Other Charges and Credits	Period	Amount (£)
Connection Fee (BEB)	18/02/2020	80.00
New Customer Router Charge		0.00
Postage and Packaging	18/02/2020	8.99
Broadband Connection credit	18/02/2020	-80.00
Total		26.99