

[REDACTED]

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**From:** [REDACTED]  
**Sent:** 27 November 2012 15:00  
**To:** Belinda Brown; [REDACTED] Alex Jary  
**Subject:** Update on Correspondence FOI Request

All,

This is a quick update on where we are with the correspondence FOI:

1. Keyword search of emails based to identify correspondence related to rental agreements being outside of the Scheme
  - a. [REDACTED] has kindly completed a search of the info@ inbox, which yielded 1300 emails
  - b. [REDACTED] to test for the time it would take to identify, out of those emails, correspondence specifically related to proposed rental agreements
2. Not paid claims
  - a. [REDACTED] has confirmed that there are no not paid claims for rent
  - b. [REDACTED] has run a report and confirmed that there were 375 not paid lines for accommodation expenditure since May 2010 and completed a test for the time it would take to identify related correspondence – **31.4 hours**
  - c.
3. Shared accommodation
  - a. [REDACTED] has already provided the timings on this – **60.2 hours**
  - b. Further to this work, we would need to check all historic leases that we had identified as being shared against the correspondence

The running total (without the remaining test) currently stands at = **91.6 hours**

Cheers,

[REDACTED]