



BID GUIDE
2024-2025-2026 UCI INDOOR
CYCLING WORLD CHAMPIONSHIPS

1 FOREWORD FROM UCI PRESIDENT DAVID LAPPARTIENT

Artistic cyclists and cycle-ball specialists worldwide dream of wearing the rainbow jersey of UCI World Champion, a distinction that goes to only the very best of our sport.

Each year, these athletes have just one chance to win that precious jersey: at the UCI Indoor Cycling World Championships.

The UCI Indoor Cycling World Championships are the discipline's leading annual event and are much awaited by athletes and fans alike. To perform to their best, the athletes need to be sure that they can compete in the best possible conditions, which is why the role of the event's host is so important.

The UCI greatly appreciates the interest and commitment shown by potential organisers. In bidding to host the UCI Indoor Cycling World Championships, you have already demonstrated your wish to invest in the future of this discipline and I thank you sincerely for that.

To help simplify the bidding process, we have prepared this concise, practical guide that was prepared after consultation with our various partners. Our aim is to help potential hosts compile a water-tight candidature file that contains all the required elements, for example concerning the competition site, infrastructure, transport, emergency services, accessibility etc.

This bidding guide also answers frequently asked questions such as: What commitments do candidate organisers make? What services does the UCI offer? What are our obligations? What about scheduling and deadlines?

I wish you the best of luck in your bidding procedure and hope that we will be able to come to your city or region with an edition of our UCI Indoor Cycling World Championships.



David Lappartient
UCI President



2 A BIT OF HISTORY

Indoor Cycling is an original and impressive discipline, comprising artistic cycling and cycle-ball, both of which require agility, balance and strength.

Both artistic cycling and cycle-ball feature at the UCI Indoor Cycling World Championships. Artistic cycling is a bit like a cross between cycling and ice-skating or gymnastics. Competitors (entering either as individuals, in pairs or four) offer a five-minute programme to music, and a jury judges the quality of the figures.

Cycle-ball sees two teams of two players (one acting as goalkeeper and one as outfield player) compete in a match made up of two seven-minute halves.

The ball (approx. 18 cm in diameter) can be struck with either the front or the rear wheel. Inside the penalty area, the goalkeeper can use his hands to stop shots on goal. As in football, fouls are punished with free kicks and penalties.

Indoor Cycling gives you the opportunity to bring an international sporting event to your city, town or region for a limited budget and to discover a unique discipline.



1956

FIRST UCI INDOOR CYCLING
WORLD CHAMPIONSHIPS



1993

FIRST TIME OUT
OF EUROPE

UCI

**ONE OF THE UCI'S
OLDEST EVENTS**



2 SPECIALITIES

ARTISTIC CYCLING
CYCLE-BALL

ORGANISERS OF THE UCI INDOOR CYCLING WORLD
CHAMPIONSHIPS:

2022 : Gent (BEL)

THE ADVANTAGES OF HOSTING A UCI EVENT

Hosting a UCI event will help a city to achieve **economic, touristic and social** objectives.

According to UCI experience, the most efficient strategy is to host several events over 3-4 years **to create a link** between cycling and the city.



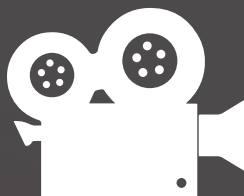
**BOOST
THE REPUTATION
OF YOUR REGION**



**SHOWCASE
YOUR INITIATIVES
FOR DEVELOPING
THE BICYCLE**



**INCREASE
LOCAL ECONOMY
ACTIVITIES**



**INTERNATIONAL MEDIA
COVERAGE WILL BOOST
THE REPUTATION OF
YOUR REGION OR CITY**



**PROMOTIONAL PLATFORM
FOR YOUR CITY/REGION**



4 SPORT & COMPETITIONS IN NUMBERS



3 DAYS
OF COMPETITION



150 ATHLETES
FROM ~25 NATIONS



**BETWEEN
200 AND 300
ACCREDITATIONS**
(INCLUDING ~125 MEDIA
ACCREDITATIONS)



PROGRAMME

CYCLE-BALL

ARTISTIC CYCLING :

- SINGLE MEN AND WOMEN
- PAIR OPEN AND WOMEN
- ACT4 OPEN



5 RESPONSIBILITIES

SERVICE PROVISION	ORGANISER	UCI
Organisation of the UCI Indoor Cycling World Championships	✓	
Coordination of UCI Indoor Cycling World Championships		✓
Practical Organisation Guide		✓
Staff before, during and post event	✓	✓
UCI Technical Delegate		✓
UCI Secretary		✓
Commissaires' Panel		✓
UCI Indoor Cycling World Championships label & guidelines		✓
Worldwide promotion of the event	✓	✓
Press service on the event	✓	
Implementation of UCI partners	✓	
Implementation of OC partners	✓	
Accreditation system and delivery	✓	
TV Production		Cf. appendix D
Timekeeping and TV Graphics	✓	
Organisation of anti-doping controls and its related costs	✓	✓
Post-event reports and TV analysis	✓	
UCI World Champion jerseys & medals		✓
Prize money for riders		✓
Visa for all stakeholders of the event	✓	

ORGANISER REVENUES



100% OF VIP
HOSPITALITY SALES
(EXCEPTION OF THE UCI VIP TICKETS)



100% OF TICKETS
SALES OF THE EVENT



100% OF OFFICIAL
PROGRAM SALES



100% OF FOOD
& BEVERAGE
ON SITE



100% OF RENT
OF SPACES FOR EXPO AREA
(EXCEPTION OF THE UCI PARTNERS)



100% OF ONSITE
MERCHANDISING SALES



90% VISIBILITY
ON BRANDING

BIDDING PROCESS CHRONOLOGY : A ONE YEAR CYCLE



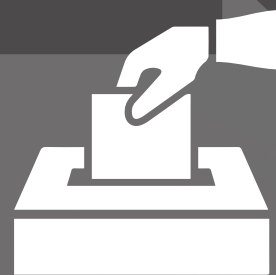
DECEMBER
LETTER OF INTENT



JANUARY
BID FEES &
BID DOCUMENTS



JUNE
CONTRACT
SIGNATURE



SEPTEMBER
VOTE OF THE UCI MANAGEMENT
COMMITTEE AND PRESENTATION
TO UCI CONGRESS

BIDDING DOCUMENTS : CONTENTS & REQUIREMENTS

1. SITE

- General presentation of the host region
- Geographical location/situation
- Accessibility
- Connections to the network
- Proximity to airport
- Visa procedure and costs
- Accommodation capacity (hotels etc)
- Parking facilities
- Infrastructure of the arena:
 - Plan of the arena
 - Description of the arena
 - Facilities available in the arena
 - Access

2. SCHEDULE

3. OFFICIAL HOTEL

4. SAFETY

- Medical plan included ambulances access, etc.

5. DETAILED BUDGET

(use the UCI template in Appendix K)

6. SUPPORT & APPROVALS

- Letter of support from the host National Federation
- Letter of approval (course and organisation) from the local authorities
- Presentation of the Organising Committee, including any previous experience

UCI MANAGEMENT COMMITTEE DECISION : CRITERIA

EVENT DELIVERY

- Logistics: accessibility of the area
- Legacy / cycling development plans
- Overall event sites

SPORT ATTRACTIVENESS

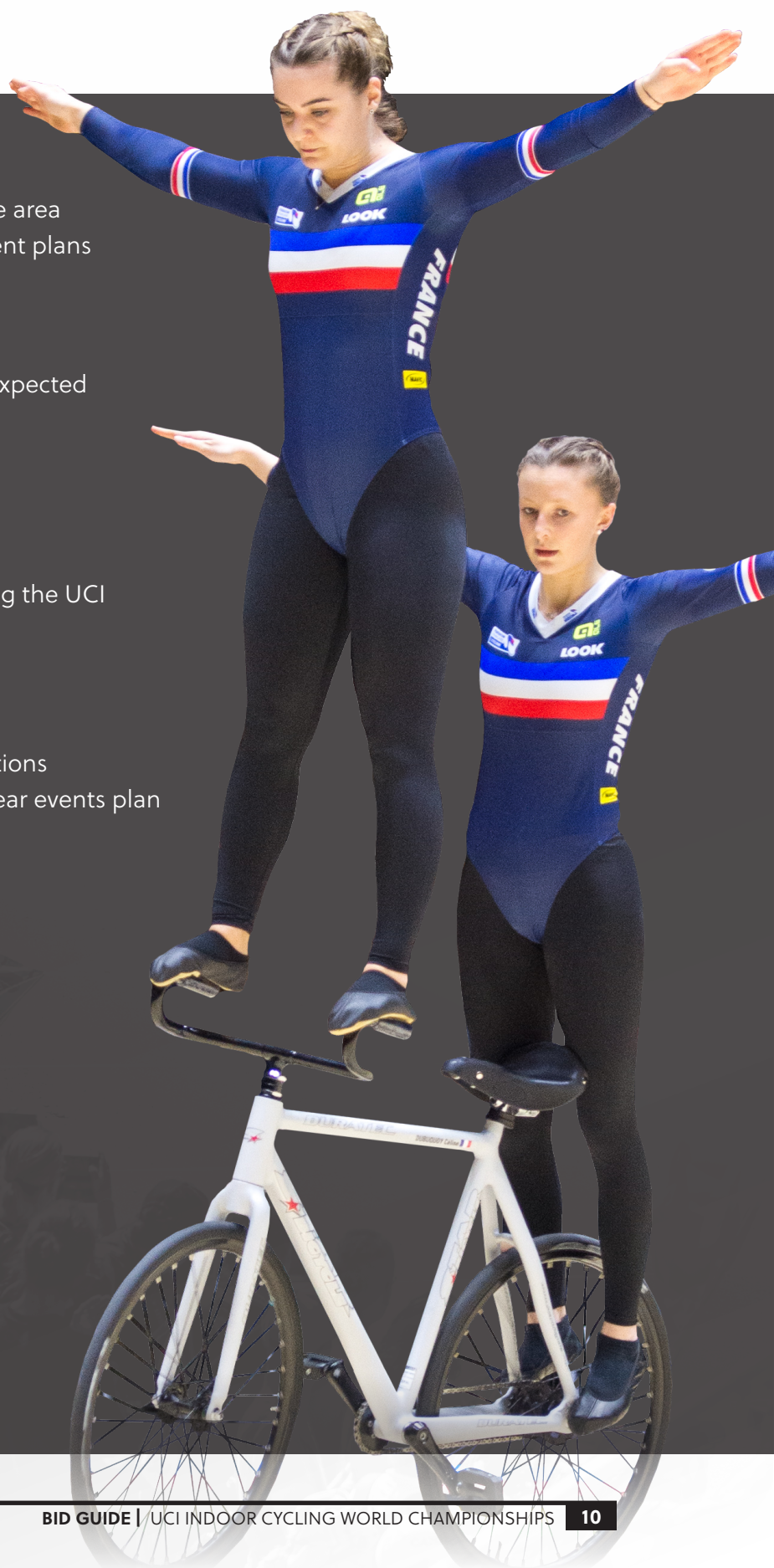
- Spectators & atmosphere expected
- UCI geographical strategy
- Cycling development

FINANCE

- Financial Guarantee
- Provisional budget including the UCI fees
- Economic opportunities

RESOURCES

- Political risk: stability - elections
- Relations with UCI: multi-year events plan
- Organiser experience
- Stakeholders' commitment



10 APPENDICES

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APPENDIX A : **BUSINESS MODEL**

The UCI proposes business models that can adapt to the local economic environment. Transparency and flexibility are key elements in the relations between the UCI and the organisers.

UCI FEE PER EDITION: CHF 60,000.-

BANK GUARANTEE

A bank guarantee equivalent to 20% of the contract amount will be requested 60 days after the awarding of the event and will remain in place until 180 days after the last day of the Championships.

CONTRACT SIGNATURE

The contract must be signed by the city or the region where the event will be organised. The Organising Committee or the National Federation may also co-sign the contract.

APPENDIX B : EXPENSES COVERED BY THE UCI

THE UCI COVERS THE FOLLOWING EXPENSES

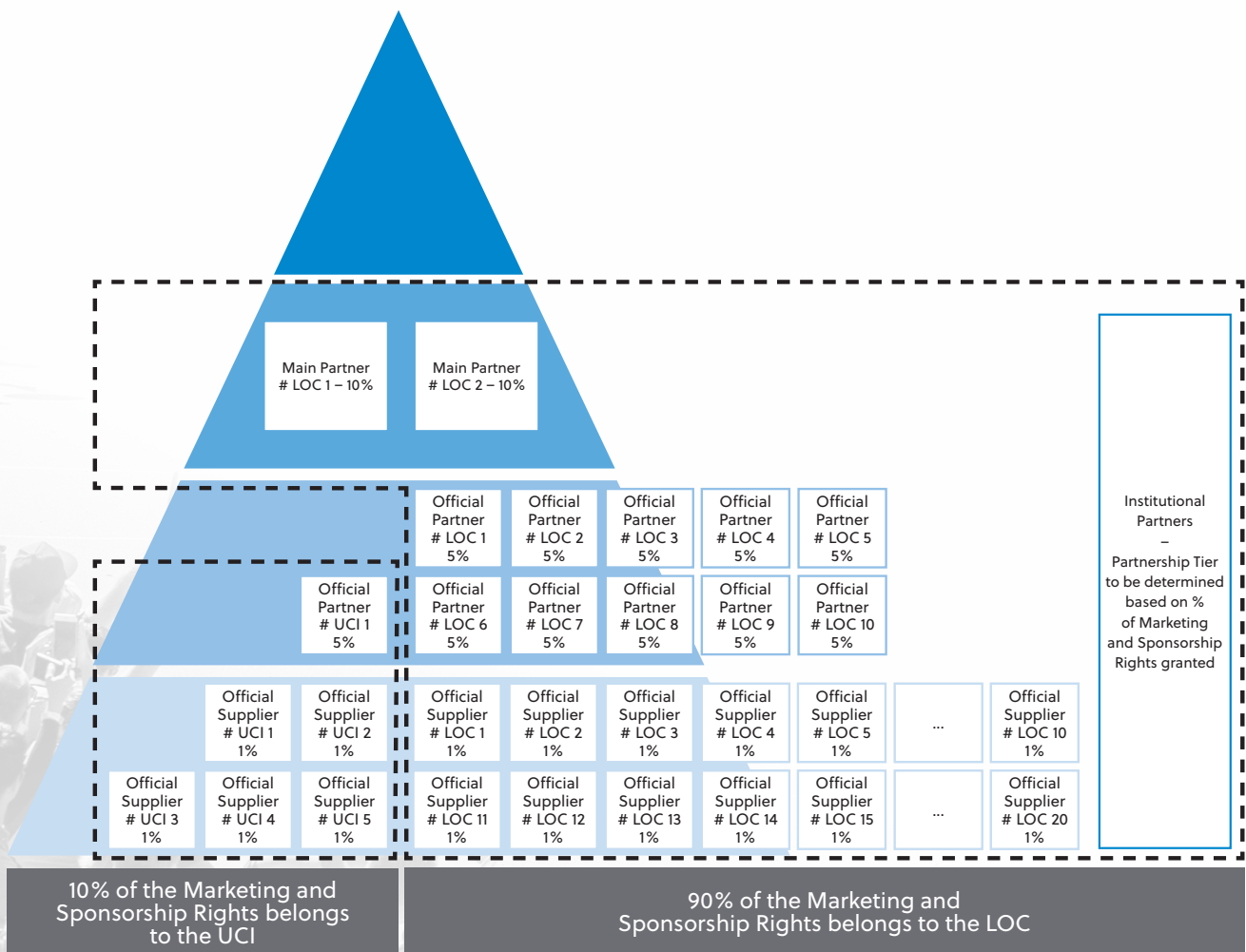
- Presence and travel of the UCI, ITA staff and Officials: Doping Control Officers, International Commissaires, Technical Delegate, Implementation staff, Timing staff, UCI Doctor and UCI staff*
- Site visits
- Medals and World Champion jerseys
- Prize money
- Blood tests and anti-doping analyses performed by an accredited World Anti-Doping Agency (WADA) laboratory
- UCI partners' dedicated branding
- Photographers & TV broadcasters bibs
- UCI flags and UCI banners

*Please note that the costs associated with potential visa procedures are to be borne financially by the Organiser.

APPENDIX C : MARKETING AND SPONSORSHIP RIGHTS

PERCENTAGE OF VISIBILITY AND MARKETING STRUCTURE

90% of visibility for the Organiser as per the structure below.



The structure is composed of 3 different tiers which the UCI's and Organiser's commercial and institutional partners will feed into.

These tiers will be reflected accordingly in all the event's communication and visual material. The digits indicate the potential number of partners (of both the UCI and the Organiser) at each level. The percentages represent the approximate share of marketing and sponsorship rights each level will be entitled to.

RESERVED PRODUCTS/SERVICES CATEGORIES

The UCI reserves the following products/services categories for its partners. Please kindly note that the below categories are subject to contract renewals and may be subject to changes. A detailed overview may be provided by the UCI upon the Organiser's request.

- Timepieces and all kind of watches (digital and analogue), smartwatches or activity trackers, clocks, countdown clocks, jewellery pieces with a time piece; timing systems, timing, scoring, scoreboard equipment, system and services; time measuring products, TV graphics system and services, results systems and Commentators Information System and services
- All kind of specific / technical cycling clothes, namely cycling jerseys, bib shorts, gloves, socks, caps, skinsuits, thermo vests and raincoats
- Bicycle-shoes, bicycle components, pedals, rims, wheels, handlebars and stems (except forks, saddles, feeding bottles and tyres), connected cycling components (solely limited to the list of products herein and power meters); e-components (motor, drivetrain, switch unit, computer display and battery)
- IT (anything related to data processing including computing technologies, hardware, software, network providers, etc.)

In addition, the Organiser agrees not to enter into any partnership with any tobacco manufacturer, companies producing pornographic products, spirits, or sport betting companies (some categories are prohibited and others tolerated under certain conditions by virtue of articles 1.1.008 to 1.1.090 of the UCI Regulations).

ORGANISER'S PARTNERS

Outside of the reserved products/services categories, the Organiser is free to negotiate with partners in other products/services categories, provided that the exclusive rights of the UCI partners are scrupulously respected. The Organiser's partners are subject to the UCI's approval before the Organiser and the partner enter into an agreement.

MARKETING AND SPONSORSHIP INVENTORY

The UCI World Championships offer its partners clear visibility through the event marketing and sponsorship inventory. Please see below a non-exhaustive list of the key items.

- Inside field boards
- Scoreboard
- Backdrops and structures
- Official communications (programme, result list, etc.)
- Public announcements by speaker
- Digital visibility
- Expo area
- Event tickets
- VIP hospitality

IMPLEMENTATION OF VISIBILITY

The Organiser is responsible for the implementation of its own and the UCI partners' signage in, on and around the track. The appointed implementation team(s) will be piloted by the Marketing representatives of the Organiser and of the UCI.



APPENDIX D : TV PRODUCTION & ELECTRONIC MEDIA RIGHTS

TELEVISION PRODUCTION

Television production is not compulsory. Nevertheless, if the Organiser wishes to invest in TV production, the Organiser should liaise with UCI to set a discussion with its distribution partner in first place.

ELECTRONIC MEDIA RIGHTS

The UCI is the sole and exclusive owner of all Electronic Media Rights in the widest sense of the term, including any media rights within the territory of the Championships (Host Country Rights). Host Country Rights' acquisition by the Organiser can be discussed together with the television production.

NOTE: *the above model reflects the current situation but is subject to contract renewal between UCI and its distribution partners (currently EBU for Europe only and IMG).*





APPENDIX E : EVENT MERCHANDISING

The event merchandising includes all merchandising products carrying the event logo.

The event merchandising can be a source of revenues for the Organiser but it generates also an important workload and can be a source of financial risks for the Organiser.

To make the Organiser's life easier, the UCI has launched a merchandising program: an official partner has been appointed by the UCI and it offers a range of products ready to be ordered.

The UCI official partner will have the exclusivity on the production of the merchandising items: all event merchandising orders have to be addressed to the UCI official partner.

The Organiser owns 100% of the distribution of the event merchandising onsite and will retain 100% of the onsite sales revenues (with the exception of the below reserved categories).

The UCI and the Organiser will discuss the possible distribution channels and opportunities.

PRODUCTS EXCLUSIVITY – CYCLING CLOTHES AND WATCHES

The UCI official partners for the categories "cycling clothes" and "watches" have been granted the respective exclusivity in relation to the production of cycling clothes and watches merchandising.

Consequently, the Organiser is obliged to produce any cycling clothes or watches for its event merchandising via the relevant UCI supplier.

APPENDIX F : **COMMUNICATION & PROMOTION**

The Organiser will have to ensure the promotion of the event, via a Communication and Promotion plan to be defined in collaboration with the UCI. The UCI will also promote the event on its owned platforms and channel.

Visuals and contents coming from the Organiser for both above / below-the-line communication will be validated by the UCI.





APPENDIX G : VIP HOSPITALITY

The VIP hospitality is a significant opportunity to generate revenues for the Organiser. The UCI family should have access to the highest level of hospitality.

20 hospitality tickets / day shall be delivered to the UCI.

All VIP revenues, UCI hospitality tickets excluded, are for the Organiser.





APPENDIX H : SPORTS REQUIREMENTS

THE EVENT DOES NOT REQUIRE SPECIFIC EQUIPMENT: CLASSICAL INDOOR VENUES ARE SUFFICIENT

- Room for minimum 2500 spectators in Europe / 1000 outside Europe
- Field of play: 14 x 11m
- 1 room for competition and 1 room for training. The floor in these “rooms” need to be the same and meet our conditions
- Additional rooms for Commissaires and UCI office





APPENDIX I : SECURITY

Security at the UCI Indoor Cycling World Championships has to be ensured and planned in cooperation with the national, regional and local authorities. Security is an important factor in terms of the image of the UCI Indoor Cycling World Championships and of the host town/region.

Security concerns both persons (riders and their retinue, spectators, officials and guests) and property (airports, hotels, sports hall and surrounding areas, particularly equipment and communications devices used by broadcasters and the press). It must be guaranteed from the time of arrival in the host country until the time of departure from the host country and the competition site.

This includes the personal protection of all riders, officials, media representatives and spectators, before, during and after the competitions, and a guarantee of their safety as they travel about the country.

The Organiser guarantees and represents that it has taken out adequate insurance coverage for any claim that may be made against the Organiser.

The Organiser shall acquire at its own expense in its name and in the name of the UCI (additional insured) a general third party liability (GTPL) insurance, valid 3 months prior to the Championships and continuing until the expiration of the Term, for a minimum cover of CHF 1,000.000.- per each occurrence.

APPENDIX J : UCI OFFICIAL HOTEL & MEETINGS

THE ORGANISER MUST COVER:

- Accommodation for all Commissaires, IT representative and Technical Delegate appointed by the UCI (35 rooms) in a minimum 4 stars hotel
- Transportation for all UCI officials including inter alia the UCI Indoor Commission, the UCI staff, the Artistic Cycling Commissaires, the Cycle-Ball Commissaires, the IT representative and the UCI Technical Delegate from the airport to the hotel and from the hotel to the Championships venue and vice versa.
- Food and beverage for all Commissaires, IT representative and Technical Delegate during the competition days.
- Accommodation, meals, transportation from airport to the hotel and vice versa, individual transportation on site costs of the appointed ITA DCO.

MEETING ROOM

A meeting room that can accommodate 15 people for the UCI Indoor Cycling Commission meeting must be covered by the Organiser at the Official Hotel or at the venue including the audio visual equipment (beamer and screen).

GALA DINNER

The Organiser can arrange one official dinner on Sunday evening after the competition. The list of guests is established in close collaboration with the UCI.

The Organiser must dedicate 10 places to the UCI.

APPENDIX K : ANTI-DOPING REQUIREMENTS

The UCI Indoor Cycling World Championships are subject to anti-doping controls according to the UCI Anti-doping Rules. The International Testing Agency (ITA), entity mainly in charge of the implementation of the UCI's anti-doping program, will appoint one or more Doping Control Officer (DCO), refer to ITA's instructions.

ITA will be responsible for the cost of the DCO daily allowances and travel arrangement to the event. All costs related to accommodation, catering and individual transportation during the event for the DCO, are borne by the organiser.

The UCI is responsible for the cost of the sample analyses carried out in an accredited World Anti-Doping Agency (WADA) laboratory. Laboratory that ITA will duly confirmed. However, the cost of the transport of the samples to the laboratory is borne by the organiser. Organiser shall therefore assist the DCO with the transport of the samples with a courier company.

SAMPLE COLLECTION PERSONNEL

The organiser is also responsible for all practical aspects of the controls and shall provide the DCOs with the following:

- Male doctor or male nurse & female doctor or female nurse: assigned solely for the anti-doping controls (please note this doctor cannot be the race doctor).
- Chaperons: one chaperon per rider to be tested (shall be of the same gender as the rider).
- Assistant: is required to assist the DCOs before and during the event and act as the liaison with the organiser.

DOPING CONTROL EQUIPMENT

Anti-doping kits and ITA forms are provided by the ITA.

DOPING CONTROL STATION (DCS)

The DCS shall be equipped in such a way to facilitate the running of the controls, be located in the immediate vicinity of the finish line and shall be clearly signposted from the finish line. Privacy of the riders shall be respected. The organiser shall designate an official to monitor the entrance to the DCS, and only allow people involved in doping controls to enter. The DCS should be lockable.

The DCS shall be heated or climatized, large enough, solely used for anti-doping purposes and shall include a waiting room, two administration areas including lavatories in each for the passing of the sample.

APPENDIX L : **ORGANISER BUDGET**

The budget template can be downloaded in Excel table format from [***this link***](#).



APPENDIX M : EVENT LEGACY

DEVELOPING CYCLING IN YOUR CITY

Hosting a UCI event provides the perfect platform for promoting the development of cycling in your city.

- Do you want to promote your region/city as a bike-friendly environment?
- Do you wish to develop tourism in your area and encourage your citizens to use bikes as a means of transport?

Hosting a UCI event will provide a concrete translation of your ideas and plans. The UCI can support you as you build a strategy to develop cycling: we can provide you with ideas and benchmarks from successful initiatives around the world to help you to reach your goals.

We share the same target: to develop cycling!

Cycling is more than a sport, it is the answer to many concerns of our society: public health, environment, traffic...

UCI BIKE CITY LABEL

In order to promote cities and regions that invest in cycling, the UCI has created a "UCI Bike City Label". This label will distinguish cities active in two areas:

- Hosting a UCI event
- Developing cycling within its population.



Hosting a UCI event will provide a concrete translation of your ideas and plans. The UCI can support you as you build a strategy to develop cycling: we can provide you with ideas and benchmarks from successful initiatives around the world to help you to reach your goals.

The city/region will be entitled to use the label over a five-year period.

The label will be awarded each year during the UCI Road World Championships. A communication plan dedicated to the winners will be established through the UCI's various communication channels.

ABOUT THE UNION CYCLISTE INTERNATIONALE

The Union Cycliste Internationale (UCI) is the world governing body for cycling recognised by the International Olympic Committee (IOC). The UCI's mission is to develop and promote cycling - in close collaboration with National Federations - as a competitive sport, as a healthy recreational activity and as a means of transport.

The UCI governs eight disciplines of the sport of cycling: road, track, mountain bike, BMX Racing, BMX Freestyle, cyclo-cross, trials, indoor cycling. Five of them are represented at the Olympic Games (road, track, mountain bike, BMX Racing and BMX Freestyle), two at the Paralympic Games (road and track) and four at the Youth Olympic Games (road, mountain bike, BMX Racing and BMX Freestyle).

Additionally, the UCI promotes a number of its own events, including the UCI Road World Championships, an iconic annual event, and a wide range of other UCI World Championships and World Cups across the various disciplines. The different sizes and scopes of our events ensure that UCI cycling events can be hosted by all cities.

INTERNATIONAL UCI EVENTS ARE HELD ANNUALLY FOR ALL OUR DISCIPLINES

ROAD

UCI Road World Championships
UCI Gran Fondo World Championships
UCI Para-cycling Road World Championships
UCI Para-cycling Road World Cup

MOUNTAIN BIKE

UCI Mountain Bike World Championships
UCI Mountain Bike Marathon World Championships
UCI Mountain Bike Eliminator World Championships
UCI Pump Track World Championships
UCI 4X World Championships
UCI Masters Mountain Bike World Championships
UCI Mountain Bike World Cup
UCI Mountain Bike Eliminator World Cup

GRAVEL

UCI Gravel World Championships
UCI Gravel World Series

TRACK

UCI Track World Championships
UCI Junior Track World Championships
UCI Para-cycling Track World Championships
UCI Track Champions League
UCI Track Nations Cup
UCI Masters Track World Championships

CYCLO-CROSS

UCI Cyclo-cross World Championships
UCI Cyclo-cross World Cup
UCI Masters Cyclo-cross World Championships

COMBINED

UCI Cycling World Championships (every pre-Olympic year).

CYCLING ESPORTS

UCI Cycling Esports World Championships

BMX

UCI BMX Racing World Championships
UCI BMX Racing World Cup

BMX FREESTYLE

UCI Urban Cycling World Championships
UCI BMX Freestyle World Cup

TRIALS

UCI Urban Cycling World Championships
UCI Trials World Cup
UCI Trials World Youth Games

INDOOR CYCLING

UCI Indoor Cycling World Championships
UCI Cycle-ball World Cup
UCI Artistic Cycling World Cup

THE UCI HEADQUARTERS ARE LOCATED IN AIGLE, SWITZERLAND, AT THE UCI WORLD CYCLING CENTRE.



The information contained herein represents the current requirements of the UCI and matters concerning the UCI Indoor Cycling World Championships may evolve and be altered. Substantial amendments and modifications to the UCI's requirements will be reported to the Organiser and shall be reflected through the Organisation Guide that will be provided and/or in the Organisation Agreement that will be signed with the Organiser.

CONTACT:

sportsdepartment@uci.ch