



**Procter & Gamble Hygiene  
and Health Care Limited**  
CIN: L24239MH1964PLC012971  
Registered Office:  
P&G Plaza  
Cardinal Gracias Road, Chakala  
Andheri (E), Mumbai - 400099  
Tel: (91-22) 2826 6000  
Fax: (91-22) 2826 7337  
Website: in.pg.com

September 28, 2020

To,  
The Corporate Relations Department  
The BSE Limited  
Department of Corporate Services  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai – 400001.  
**Ref:- Scrip Code:- 500459**

To,  
The Listing Department  
The National Stock Exchange of India Limited  
Exchange Plaza, Plot No. C/1, G Block,  
Bandra Kurla Complex, Bandra (East),  
Mumbai – 400051  
**Ref:- Scrip Code:- PGHH**

Dear Sir / Madam,

**Sub: 56<sup>th</sup> Annual General Meeting and dates of book closure**

We would like to inform you that the 56<sup>th</sup> Annual General Meeting of the Company is to be held on Tuesday, November 24, 2020 through Video Conferencing/Other Audio Visual means, in compliance with the relevant circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India due to the current COVID-19 pandemic.

We would further like to inform you that the Register of Members and Share Transfer books shall remain closed from Wednesday, November 18, 2020, to Tuesday, November 24, 2020 (both days inclusive) for the purposes of Annual General Meeting and payment of dividend for the year ended June 30, 2020, if approved by members at the 56<sup>th</sup> Annual General Meeting..

The notice convening the 56<sup>th</sup> Annual General Meeting of the Company will be provided in due course of time.

Kindly take the same on record and oblige.

Thanking you,

Yours faithfully,

**For Procter & Gamble Hygiene and Health Care Limited**

**Flavia Machado**  
Company Secretary