

CITY OF ARMADALE

MINUTES

**OF CORPORATE SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY,
19 AUGUST 2025 AT 7.00PM.**

OFFICIAL OPENING & ACKNOWLEDGEMENT OF COUNTRY

Read by Cr S J Mosey

I would like to respectfully acknowledge the traditional owners of the land on which we meet today the Wadjuk people of the Noongar nation and pay my respects to their Elders past, present and emerging and thank them for the custodianship within the City of Armadale.

PRESENT:

Cr S J Mosey	(Chair)
Cr S Peter JP	(Deputy Chair)
Cr M J Hancock	
Cr J Joy JP	
Cr L Sargeson	
Cr G J Smith	
Cr S S Virk	

APOLOGIES:

Nil.

OBSERVERS:

Cr P Hetherington
Cr S Stoneham
Cr J Keogh
Dr C Wielinga 7.28-8.10pm
Mayor Butterfield (Teams)
Cr M Silver (Teams) 7.12-7.40pm
Cr K Busby (Teams) 7.50-8.10pm

IN ATTENDANCE:

Mr J Lyon	ACEO/Executive Director Corporate Services
Mr P Sanders	Executive Director Development Services
Mr M Southern	Executive Director Technical Services
Mr L Puig	Manager Economic Development and Advocacy
Ms T Beggs	Tourism Development Specialist
Mr M Khosravi	Head of Design
Mrs A Owen-Brown	Executive Assistant Corporate Services

PUBLIC:

Nil.

“For details of Councillor Membership on this Committee, please refer to the City’s website – www.armadale.wa.gov.au/mayor-councillors-and-wards.”

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read as there were no members of the public present.

DECLARATION OF MEMBERS' INTERESTS

Nil.

QUESTION TIME

Nil.

DEPUTATION

Nil.

CONFIRMATION OF MINUTES

RECOMMEND

Minutes of the Corporate Services Committee Meeting held on 22 July 2025 be confirmed.

Moved Cr L Sargeson
MOTION CARRIED

7/0

ITEMS REFERRED FROM INFORMATION BULLETIN

Items in Issue No. 12

Progress Report

Progress Report on Contingency, Operational & Strategic Projects

Outstanding Matters & Information Items

Report on Outstanding Matters – Corporate Services Committee

Economic Development

Tourism & Visitor Centre Report

Report of the Common Seal

No items were raised for further investigation or report.

CONTENTS

CORPORATE SERVICES COMMITTEE

19 AUGUST 2025

1.	FINANCIAL MANAGEMENT & PLANNING	
1.1	LIST OF ACCOUNTS PAID - JUNE 2025	5
1.2	**STATEMENT OF FINANCIAL ACTIVITY - JUNE 2025.....	8
2.	GOVERNANCE & ADMINISTRATION	
2.1	REVOCATION OF REDUNDANT HUMAN RESOURCE POLICIES.....	14
2.2	2025 WALGA LOCAL GOVERNMENT CONVENTION AND REGISTRATION OF VOTING DELEGATES FOR THE ANNUAL GENERAL MEETING - SEPTEMBER 2025.....	17
2.3	ELECTED MEMBERS ENTITLEMENTS POLICY	20
3.	MISCELLANEOUS	
3.1	TRAILS MASTER PLAN	25
3.2	RATES EXEMPTION APPLICATIONS - S6.26(2)(G) CHARITABLE PURPOSES RESIDENTIAL AND CRISIS ACCOMMODATION.....	35
3.3	PPS 2 OF 2025 - PROVISION OF TRAFFIC MANAGEMENT SERVICES PANEL	37
4.	COUNCILLORS' ITEMS	
	NIL.	39
5.	CHIEF EXECUTIVE OFFICER'S REPORT	
	NIL.	39
6.	EXECUTIVE DIRECTOR'S REPORT	
	NIL.	39
	SUMMARY OF ATTACHMENTS	40

1.1 - LIST OF ACCOUNTS PAID - JUNE 2025

WARD : ALL
 FILE No. : M/424/25
 DATE : 11 August 2025
 REF : MH
 RESPONSIBLE : Executive Director
 MANAGER : Corporate Services

In Brief:

- The report presents, pursuant to Regulation 13(1), (2) and (3) and 13A (1) and (2) of the *Local Government (Financial Management) Regulations 1996*, the List of Accounts paid for the period 1 June to 30 June 2025 as well as the credit card and fuel card statements for the month of June 2025.

Tabled Items

Nil.

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

4. Leadership
 - 4.3 Financial Sustainability
 - 4.3.2 Undertake active financial management to ensure that the annual budget is achieved and any variances are promptly identified and addressed.

Legal Implications

Section 6.10 (d) of the *Local Government Act 1995* refers, ie.

6.10 Financial management regulations

Regulations may provide for —

- (d) the general management of, and the authorisation of payments out of —*
 - (i) the municipal fund; and*
 - (ii) the trust fund, of a local government.*

Regulation 13(1), (2) & (3) and 13A (1) and (2) of the *Local Government (Financial Management) Regulations 1996* refers, ie.

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) the payee's name;*
 - (b) the amount of the payment;*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction.*
- (2) A list of accounts for approval to be paid is to be prepared each month showing -*
 - (a) for each account which requires council authorization in that month –*
 - (i) the payee's name; and*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction;*
 - and*
 - (b) the date of the meeting of the Council to which the list is to be presented.*
- (3) A list prepared under subregulation (1) or (2) is to be –*
 - (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.*

13A *Payments by employees via purchasing cards*¹

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -*
 - (a) the payee's name;*
 - (b) the amount of the payment;*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the payment*
- (2) A list prepared under subregulation (1) is to be –*
 - (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.*

¹ [Regulation 13A inserted: SL 2023/106 r. 6.]

Council Policy/Local Law Implications

Nil.

Budget/Financial Implications

All accounts paid have been duly incurred and authorised for payment as per approved payment procedures.

Consultation

Nil.

BACKGROUND

Pursuant to Section 5.42 of the *Local Government Act 1995 (Delegation of some powers and duties to CEO)*, Council has resolved to delegate to the CEO (*Delegation Payment from Municipal and Trust Funds refers*) the exercise of its powers to make payments from the municipal and trust funds.

COMMENT

The List of Accounts paid for the period 1 June to 30 June 2025 is presented as an attachment to this report as well as the credit card statements for the period ended 26 June 2025 and the monthly fuel card statements for the period ended 30 June 2025. The payments this month included our annual loan repayments to WATC \$2.4M and the fourth quarter Emergency Services Levy \$1.2M.

ATTACHMENTS

1. Monthly Cheque and Credit Card Report - June 25
2. Monthly Fuel Card Transactions - Period Ending 30 June 2025

RECOMMEND

CS1/8/25

That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:

Municipal Fund

Accounts and direct debits paid totaling \$17,093,701.20, cheque numbers 494 to 495, transactions 31365 to 32285 and Payrolls dated 8 June and 22 June 2025.

Credit Cards

Accounts paid totalling \$8,880.75 for the period ended 26 June 2025.

Fuel Cards

Accounts paid totalling \$13,944.59 for the month ended 30 June 2025.

Moved Cr S Peter

MOTION CARRIED

7/0

*****1.2 - STATEMENT OF FINANCIAL ACTIVITY - JUNE 2025***

WARD : ALL
 FILE No. : M/425/25
 DATE : 11 August 2025
 REF : MH
 RESPONSIBLE : Executive Director
 MANAGER : Corporate Services

In Brief:

- This report presents the City's Monthly Financial Report for the twelfth (12) month period ended 30 June 2025.
- This report recommends accepting the Financial Report for the twelfth (12) month period ended 30 June 2025, noting there are reportable actual to budget material variances for the period and that this report is preliminary with the final end of year position still in the process of being completed.

Tabled Items

Nil.

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

4. Leadership
- 4.3 Financial Sustainability
- 4.3.2 Undertake active financial management to ensure that the annual budget is achieved, and any variances are promptly identified and addressed.

Legal Implications

*Local Government Act 1995 – Part 6 – Division 3 – Reporting on Activities and Finance
Local Government (Financial Management) Regulations – Part 4 – Financial Reports.*

Local Government Act 1995 – s.6.11 Reserve accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*
- (2) Subject to subsection (3), before a local government —*
 - (a) changes* the purpose of a reserve account; or*
 - (b) uses* the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.*

** Absolute majority required.*
- (3) A local government is not required to give local public notice under subsection (2) -*
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or*
 - (b) in such other circumstances as are prescribed.*
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.*
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.*

Council Policy/Local Law Implications

Nil.

Budget/Financial Implications

The Statement of Financial Activity, as presented, refers and explains.

Consultation

Nil.

BACKGROUND

A local government is required to prepare a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget for that month. The details in the statement are those as prescribed and the statement is to be reported to Council.

COMMENTS

Presented as an attachment this month, is the twelfth monthly financial statement for the new financial year (presented in nature and type format) prepared from information posted in the OneCouncil system.

For the purposes of reporting other material variances from the Statement of Financial Activity, the following indicators, as resolved by Council, have been applied.

Revenue

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

Expense

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

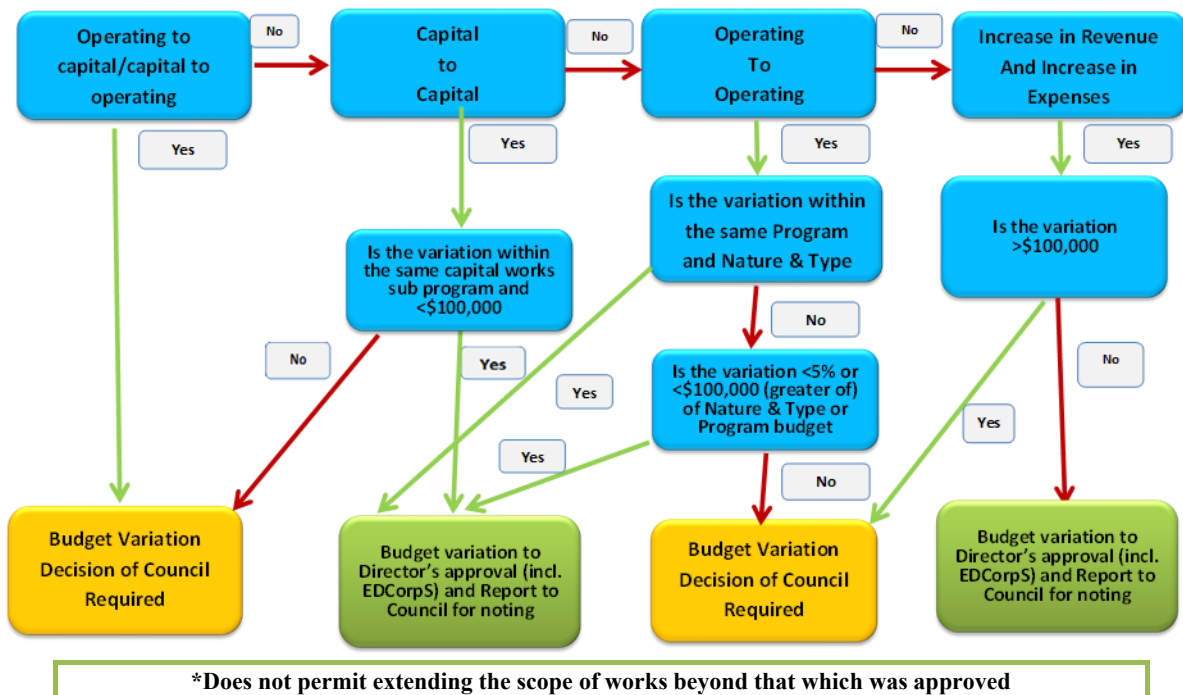
For the purposes of explaining each Material Variance, a three part approach has been taken.

The parts are:

1. **Period Variation**
Relates specifically to the value of the Variance between the Budget and Actual figures for the period of the report.
2. **Primary Reason**
Explains the primary reasons for the period Variance. As the report is aimed at a higher level analysis, minor contributing factors are not reported.
3. **Budget Impact**
Forecasts the likely dollar impact on the Annual Budget position. It is important to note that figures in this part are 'indicative only' at the time of reporting, for circumstances may subsequently change.

At the 26 May 2025 Ordinary Meeting, Council adopted the Budget Variations Process Map which increased the Capital variation to \$100,000 and the Operating to Operating variation at \$100,000 to align with the overall adopted material variation threshold. Budget variations are presented to Council for authorisation by 'Absolute Majority' in circumstances where a forecast variation requires a movement from:

- Operating to Capital
- Capital to Capital for amounts above \$100,000
- Capital to Operating
- Operating to Operating for amounts greater than 5% or \$100,000 (whichever is greater).

Budget Variation Process Map

The May 2025 decision of Council also permitted the Chief Executive Officer to amend a grant funded capital works budget, if there was a corresponding increase in the grant funding.

The Chief Executive Officer is authorised to approve amendments to capital budgets that are fully funded by external sources and that require an increase cost, commensurate with an increase in funding, but do not necessarily change scope. This caters for circumstances where Developer Contribution Works (which are pre-approved by Council) can be varied in terms of timing of delivery, if required.

DETAILS

Presented as an attachment is the Monthly Statement of Financial Activity for the twelfth (12) month period ended 30 June 2025. The Monthly Statements are based on the model statements provided to the sector, which have been developed by Moore Australia, in conjunction with the Department of Local Government.

The position for the end of June presented is preliminary as a number of end of financial year activities are still being undertaken, including:

- Reserve transfers
- Balance sheet reconciliations
- Final adjustments for employee leave provisions
- Works in Progress, works completed and asset capitalisation review.
- Finalising carried forward programs and works.

The target date for the provision of finalised end of year accounts to the Auditors is mid-September with the latest possible date for this being 30 September.

Capital Program Update

Included in the monthly report as an attachment is the list of the capital program as at the end for June 2025. Attachments are provided separately for projects above \$250K and projects under \$250K. At the end of June, actual spend plus commitments totalled \$29.7M. Included later in this Agenda, is the report for Carry Forwards for projects that have yet to be finalised.

	Budget (incl C/Fwds)	Actuals (June 2025)	Commitments (June 2025)	Total (Spend plus commitments)
Under \$250k	\$7,816,505	\$4,090,943	\$1,107,431	\$5,198,374
Over \$250K	\$48,645,217	\$8,531,189	\$16,014,770	\$24,545,959
Total	\$56,461,722	\$12,622,132	\$17,122,201	\$29,744,333

Notable Variations

The variations noted in the Attachment – *Statement of Financial Activity* present the June YTD Budget and Actuals.

Depreciation is budgeted to be much higher than actual due to delays in major projects over recent years so this is also showing a material variation. Included later in this Agenda, is the report for Carry Forwards for projects that have yet to be finalised.

Rates Debtors

Outstanding rate debtors over one year, greater than \$250 outstanding and without any form of payment arrangement is summarised below.

Jun-25		Non Pensioner							
		One Year		Two Years		Three + Years		TOTAL	
		#	\$	#	\$	#	\$	#	\$
ALL	Year One	344	446,688	110	268,232	112	247,640	566	962,560
ALL	Year Two				135,268		47,748		183,016
ALL	Year Three						0		0
TOTAL		344	446,688	110	403,500	112	295,388	566	1,145,576

Change from last month -12 -\$12,618 -14 -\$43,000 -8 -\$60,263 -34 -\$115,881

YTD Change -1,097 -\$1,813,533 -243 -\$1,174,169 -227 -\$1,866,340 -1,567 -\$4,854,042

A further \$116K has been collected from debtors who are currently not on payment arrangements. \$4.85M has now been collected since July 1.

At the end of the financial year, a total of 566 properties remained without a payment arrangement or completion of debts owed to the City. This is down from 2133 properties at the start of the financial year. External legal assistance has made a big impact on these collections as well as some determined follow-up work by the Rates team. Unfortunately, there are still a relatively large number of properties that are still on the list to be rectified and this work will continue into the new financial year. As always happens annually, a number of new properties will appear on the list in the one year category due to the economic climate.

Sundry Debtors

The total of Sundry Debtors 120+days has remained the same at \$0.81M. The breakdown for the 120 day plus category is:

- \$678K is with Fines Enforcement Registry for collection
- \$36K relate to Waste commercial customers which is under legal review
- A further \$45K relate to Planning and Building debtors of which \$23k which was written off by Council in July and will take effect in the next Monthly Financial Statements – CS3/7/25
- A number of community organisations make up the balance.

ATTACHMENTS

1. 1 Monthly Financial Report - June 2025
2. 2 Capital Program - June 2025 (\$250K plus)
3. 3 Small Balance Write Off - Rates - June 2025

RECOMMEND

CS2/8/25

That Council:

1. Pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996* accept the Statement of Financial Activity for the twelfth (12) month period ended 30 June 2025.
2. Note that there are reportable actual to budget material variances for the year-to-date period ending 30 June 2025 and note that this report is preliminary only for the end of June.
3. Note the \$27.20 small rates debts written off under Delegation 1.1.22 and Sub Delegation 1.2.22.

ABSOLUTE MAJORITY RESOLUTION REQUIRED

Moved Cr S Peter

MOTION CARRIED

7/0

2.1 - REVOCATION OF REDUNDANT HUMAN RESOURCE POLICIES

WARD : ALL
FILE No. : M/470/25
DATE : 24 July 2025
REF : DB/MBL
RESPONSIBLE : Executive Director
MANAGER : Corporate Services

In Brief:

- Officers have identified a number of policies made by Council in the past that relate to Human Resource functions of the City, that are no longer required.
- Recommend that Council revoke the policies identified by this report.

Tabled Items

Nil.

Decision Type

- ☒ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☐ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

The following aspiration of the City's Strategic Community Plan 2020-2030 is relevant:

Aspiration 4 – Leadership

Outcome 4.1: Strategic Leadership and Effective Management

4.1.5 Establish comprehensive governance policies and processes

Legal Implications

- *Local Government Act 1995*, s. 5.41 – Role of CEO.

Council Policy/Local Law Implications

The report recommends revoking the following policies made by Council:

1. ADM4 Staff Study Policy (adopted 4 March 2003 C6/2/03)
2. ADM5 Staff Establishment Levels (adopted 4 March 2003 C6/2/03)
3. ADM7 Defence and Emergency Service – Staff Paid Leave for Volunteer Duty (adopted 4 March 2003 C6/2/03)
4. ADM14 Safety and Health (adopted 3 August 2005)
5. AMD16 Equal Employment Opportunity (adopted 21 November 2005 CS102/11/05).

Budget/Financial Implications

Nil.

Consultation

- Human Resources business unit
- Executive Leadership Team
- Standing Orders and House Advisory Group (SOHAG).

BACKGROUND

A review conducted by officers of the Human Resources business unit identified the abovementioned policies as no longer required. This is because the functions of these policies are now dealt with by other instruments, or the policies are redundant.

SOHAG reviewed the request on 21 July 2025 and recommended that Council revoke the policies listed.

DETAILS OF PROPOSAL

It is recommended the policies identified are revoked by Council without replacement. The following table demonstrates how the policy functions are currently managed:

Existing policy	Current method
ADM4 Staff Study Policy	Dealt with by the City's existing Industrial Agreement (2024)
ADM5 Staff Establishment Levels	Redundant
ADM7 Defence and Emergency Service – Staff Paid Leave for Volunteer Duty	Dealt with by the City's existing Industrial Agreement (2024)
ADM14 Safety and Health	Dealt with by the City's existing Industrial Agreement (2024) and Code of Conduct for Employees and Volunteers
AMD16 Equal Employment Opportunity	Dealt with by both of the City's Codes of Conduct and HR Operational Procedure – Respectful Workplace Behaviour

COMMENT

These policies were adopted by Council. In addition to the reasons provided above, these policies and their associated Management Practices are problematic as they potentially infringe on the Chief Executive Officer's powers/responsibilities under section 5.41 of the *Local Government Act 1995* – management of local government employees.

CONCLUSION

It is appropriate for these policies to be revoked by Council, as the functions have been replaced by more contemporary mechanisms that align with the CEO's responsibilities under the *Local Government Act 1995* and the City's Industrial Agreement (2024).

ATTACHMENTS

1.  HR policies for revocation

RECOMMEND

CS3/8/25

That Council:

1. Revoke the following policies:

- a) ADM4 Staff Study Policy
- b) ADM5 Staff Establishment Levels
- c) ADM7 Defence and Emergency Service – Staff Paid Leave for Volunteer Duty
- d) ADM14 Safety and Health
- e) AMD16 Equal Employment Opportunity.

Moved Cr L Sargeson
MOTION CARRIED

7/0

2.2 - 2025 WALGA LOCAL GOVERNMENT CONVENTION AND REGISTRATION OF VOTING DELEGATES FOR THE ANNUAL GENERAL MEETING - SEPTEMBER 2025

WARD : ALL
FILE No. : M/475/25
DATE : 25 July 2025
REF : SD
RESPONSIBLE MANAGER : Executive Director
Corporate Services

In Brief:

- The 2025 WA Local Government Convention will be held this year from Monday 22 to Wednesday 24 September 2025 at the Perth Convention and Exhibition Centre.
- The Convention brings together Elected Members and Local Government staff from across WA.
- As part of the Convention, the 2025 WALGA Annual General Meeting will be held on Tuesday, 23 September 2025.
- Member Councils are entitled to be represented by (2) voting delegates, either elected members or serving officers.
- The City is usually represented by the Mayor and Zone Delegates at the Convention.

Tabled Items

Nil.

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

4.1 Strategic Leadership and effective management.

Legal Implications

Nil.

Council Policy/Local Law Implications

- Elected Member and CEO Professional Development.

Budget/Financial Implications

Registrations for the Local Government Convention will be accommodated from the Members Development Account.

Consultation

Nil.

COMMENT

WALGA Local Government Convention

WALGA's annual Local Government Convention brings together hundreds of Elected Members and Local Government staff from across Western Australia to discuss and examine important issues and trends facing the sector.

The overarching theme for this year's convention is "*Lean into Legacy*".

The decisions we make today are the building blocks for tomorrow.

Leaving a lasting, positive legacy as a Local Government means making choices that endure far beyond election cycles.

Decisions that champion community well-being, drive economic development and create sustainable communities for generations to come.

Councillors were forwarded details of the Convention on 27 June and invited to advise of their interest in registering by 1 August 2025.

WALGA Annual General Meeting

The 2025 Annual General Meeting for the WA Local Government Association will be held as part of the Local Government Convention on Tuesday 23 September 2025.

Pursuant to the WALGA Constitution, all Member Councils are entitled to be represented by two (2) voting delegates. Voting delegates may be either elected members or serving officers.

Check-in and voting at the AGM will be conducted electronically, via the Local Government Convention app. Information on downloading the app, checking in to the AGM and how to vote will be sent to all registered Voting Delegates and Proxies prior to the AGM.

Council is usually represented by its two South East Zone delegates (Mayor Butterfield and Cr Silver). In the event either Mayor Butterfield or Cr Silver are unable to attend on the day it will be prudent to register deputy voting delegates. The two deputy South East Zone delegates are Crs Keogh and Virk.

As of the 5 August, only the Mayor and Cr Silver have requested to be registered for the Convention and will be attending the AGM.

It is recommended that Council nominate two deputy delegates in the event that any of the Zone delegates are unable to attend on the day. There is no requirement for Councillors to register for the Convention if they are only interested in attending the AGM. Though there is no cost involved for attending the AGM, Councillors will still need to be registered.

ATTACHMENTS

There are no attachments for this report.

RECOMMEND

CS4/8/25

That Council:

- 1. Register Mayor Butterfield and Cr Silver as its voting delegates for the 2025 WALGA Annual General Meeting to be held on Tuesday, 23 September 2025.**
- 2. Register Cr **Keogh** and Cr **Peter** as its deputy voting delegates in the event that either Mayor Butterfield or Cr Silver are unable to attend the WALGA AGM on this day.**

Moved Cr J Joy
MOTION CARRIED

7/0

2.3 - ELECTED MEMBERS ENTITLEMENTS POLICY

WARD : ALL
FILE No. : M/477/25
DATE : 28 July 2025
REF : PD
RESPONSIBLE : Executive Director
MANAGER : Corporate Services

In Brief:

- A review has been undertaken of the existing Elected Member policies detailing prescribed and discretionary entitlements and were combined into a single policy detailing all Elected Member entitlements.
- Recommend that the Council endorse the proposed Elected Member Entitlements Policy and rescind four previous policies detailed below.

Tabled Items

Nil.

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

Strategic Community Plan

Aspiration 4 - Leadership

Outcome 4.1 - Strategic Leadership and Effective Management

Objective 4.1.5 – Establish comprehensive governance policies and processes

Legal Implications

- *Local Government Act 1995* (WA)
- *Local Government (Administration) Regulations 1996* (WA).

Council Policy/Local Law Implications

- Reimbursement of Councillor's Expenses (EM1)
- Councillor's Use of Council Facilities and related Management Practice (EM2)
- Councillor Communications (EM9)
- Provision and Use of Mayoral Vehicle Policy and related Management Practice (EM13).

Budget/Financial Implications

Nil.

Consultation

- SOHAG
- Executive Leadership Team
- City Legal.

BACKGROUND

As part of the City's strategy for continual improvement of the governance policies and processes and following a recent Salaries and Allowances Tribunal determination regarding the Elected Member's ICT allowance, a review has been undertaken of the existing Elected Member policies detailing prescribed and discretionary entitlements.

DETAILS OF PROPOSAL

The review of the Elected Member's policies and management practices relating to fees, allowances, reimbursements and entitlements has been undertaken to ensure clarity, consistency and compliance with the amended *Local Government Act 1995*, *Local Government (Administration) Regulations 1996* and a recent Salaries and Allowances Tribunal determination.

The review identified that the Elected Member entitlements were detailed over a number of different City policies. The proposed revised policy combines these separate policies into one Elected Member Entitlements Policy that not only simplifies and streamlines the policy suite but also enables clear and simple guidance regarding the Elected Members entitlements.

The development of a single policy to detail the Elected Member entitlements is a common practice across a number of Local Governments. In drafting this policy, significant consideration was given to the City of Perth's revised entitlements policy as their redrafting occurred based on recommendations from the 2020 Inquiry which detailed governance best practice.

The City's current fees, allowances and reimbursement practices are as follows:

- Meeting attendance fees for all Elected Members are currently paid in advance on a quarterly basis.
- The Mayor and Deputy Mayor annual allowance is currently paid in advance on a quarterly basis.
- The ICT Allowance is paid to all Elected Members in advance on a quarterly basis.
- Travel expenses for attendance of Council and Committee meetings are currently paid in arrears on a quarterly basis.
- Discretionary expense reimbursements, including other travel expenses, are paid upon the receipt of a reimbursement request form substantiated by tax invoices.

Following discussions at SOHAG, a review of all Band 1 Perth metropolitan Councils revealed that the majority of Councils pay their Elected Member's meeting attendance fees and allowances on a monthly basis in arrears. The Elected Members Entitlements policy has proposed the adoption of this payment method for all allowances, to ensure consistency within the local government sector.

For further detail, a summary of how the legislative framework and SAT determinations work together to determine the allowable level of the Elected Members fees, allowances and reimbursements each year has been attached.

REVOKE POLICY

The draft Elected Member Entitlements Policy combines the fees, allowances, reimbursements and entitlements previously detailed across four separate policies. The adoption of the revised policy will enable the rescinding of the following policies:

- 1) Reimbursement of Councillor's Expenses (EM1)
- 2) Councillor's Use of Council Facilities and related Management Practice (EM2)
- 3) Councillor Communications (EM9)
- 4) Provision and Use of Mayoral Vehicle Policy and related Management Practice (EM13).

ATTACHMENTS

1. [1](#) Elected Member Entitlements Policy - Final 3 DRAFT
2. [2](#) Policy EM 1 Reimbursement of Councillor's Expenses -to be revoked
3. [3](#) Policy EM 2 Councillors Use of Council Facilities - to be revoked
4. [4](#) Policy EM 9 Councillor Communications - to be revoked
5. [5](#) Policy EM 13 Provision and Use of Mayoral Vehicle - to be revoked
6. [6](#) Elected Member Entitlements Flowchart

Alternative Recommendation

Moved that the Policy be amended for allowances paid to the Mayor and Deputy Mayor be amended as follows:

Meeting Attendance Fees and Allowances

(s5.98, s5.98A and s5.99 of the Local Government Act 1995)

- Elected Members, including the Mayor and Deputy Mayor, shall be paid an annual attendance fee in accordance with the ~~maximum~~ **average amount for Band1** as determined by the Salaries and Allowances Tribunal and as provided for in the Annual Budget.
- The Mayor and Deputy Mayor shall be paid the ~~maximum~~ **average** annual allowance **for Band1** as provided for in the Annual Budget in accordance with the determination by the Salaries and Allowances Tribunal.

MOVED Cr S Peter

SECONDED Cr S S Virk

OPPOSED Cr L Sargeson

MOTION LOST 2/5

Committee Discussion

Committee further discussed the item and agreed to amend the policy to include smart phones under the Information, Communications and Technology Allowance; point 3; and adopt the policy as amended below.

RECOMMEND

CS5/8/25

That Council:

1. ~~Adopt the draft Elected Members Entitlements Policy as amended to include smart phones under the Information, Communications and Technology Allowance; point 3 to read:~~

- ~~• The City will provide Elected Members with a suitable device of their choice, such as an iPad, Tablet or Laptop or smart phone from a list of City ICT approved devices, that will be supported by the City's ICT department and its security environment.~~

2. ~~Revoke the following policies:~~

- ~~(a) Reimbursement of Councillor's Expenses (EM1)~~
- ~~(b) Councillor's Use of Council Facilities and related Management Practice (EM2)~~
- ~~(c) Councillor Communications (EM9)~~
- ~~(d) Provision and Use of Mayoral Vehicle Policy and related Management Practice (EM13).~~

That Council:

That Council recommit the item to SOHAG & the Corporate Services Committee to enable Councillors to fully understand the Policy mechanisms and implications.

Amended at Ordinary Council
Meeting 25 August 2025

Moved Cr S J Mosey
Seconded Cr J Joy
Opposed Cr **S Peter**
MOTION CARRIED

Corrected at Ordinary Council
Meeting 25 August 2025

3.1 - TRAILS MASTER PLAN

WARD : ALL

FILE No. : M/289/25

DATE : 6 May 2025

REF : LP/JL

RESPONSIBLE : Executive Director
MANAGER Corporate Services

In Brief:

- This report presents the City's proposed Trails Masterplan 2025-2028 for endorsement by Council.
- Recommend that Council:
 1. endorse the proposed City of Armadale Trails Master Plan 2025-2028 as a strategic guide for further investment into the Trails Network enhancement and promotion.
 2. Note an Implementation Plan will be developed for further consideration by Council during the long-term financial planning and annual budget processes.

Tabled Items

Nil.

Decision Type

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

Officer Interest Declaration

Nil.

Strategic Implications

The subject of this report has an impact on the following objectives of the Strategic Community Plan 2020-2030 and Corporate Business Plan 2022-2026:

Aspiration 3 - Economy

3.4.1 Ensure the City has contemporary strategies and dynamic planning frameworks to be responsive to tourism opportunities and trends.

3.4.2 Encourage the development of new attractions, accommodation, and activities for tourists, particularly day trippers.

3.4.3 Foster strategic partnerships with key stakeholders to market the City's tourism offering and promote investment in new developments.

Aspiration 4 – Leadership

4.1.1 Advocate for the delivery of key transformational projects.

Economic Development Strategy 2023-2028

Our Visitor Economy

11. Facilitate product and destination development through advocacy, support and connections.

Tourism Strategy 2023-2028

4.1.1 Advocate for the delivery of key transformational projects.

Legal Implications

Based on historical knowledge of relevant legislation, there are no restrictions.

Council Policy/Local Law Implications

Assessment of all Policies/Local Laws will take place on a case-by-case basis specific to each initiative to be implemented.

Budget/Financial Implications

The adoption of the recommendation contained in this report has no financial implication, however provision should be considered in future Budgets and the Long-Term Financial Plan for expenditure associated with implementing the key actions and projects identified in the Trails Master Plan 2025-2028.

The Plan is a strategic guiding document; it does not provide specific costings or detailed project budgets. Implementation will occur in stages, with each project requiring further planning, site assessment, community consultation and design before cost estimates are confirmed.

Funding strategies, including grants, partnerships and external contributions, will be explored to optimise Council expenditure. A detailed implementation plan will be developed as priority projects progress.

Consultation

- City of Armadale Elected Members, Executive Leadership Team, and intra-directorate.
- Community consultation (28 May – 30 June 2024)
- Community open-door / drop-in event (19 June 2024)
- Department of Biodiversity, Conservation and Attractions (DBCA)
- Department of Local Government, Sport and Cultural Industries (DLGSC)
- West Cycle, Trails WA, Hike West, Break the Boundary
- Australian Trail Horse Riders Association
- Whadjuk Aboriginal Corporation and Aboriginal local Elders via the Armadale Champion Centre
- Shires and Cities: Serpentine Jarrahdale, Kalamunda, Gosnells, Cockburn, Beverley, Wandering.

As part of the development of the Plan, the following Council workshops took place:

24 April 2024 - Opportunity for Councillors to meet the Consultant, to understand the project and the methodology to be employed to achieve the final Plan. Discussion of opportunities and constraints took place.

27 August 2024 - This session provided Councillors with initial outcomes and recommendations from the consultants, to ask questions and provide feedback.

25 September 2024 - The City hosted a feedback and Q&A session with Councillors to provide further clarification on key elements of the draft Trails Master Plan, with the goal of addressing feedback and finalising the document. During the session, the consultant addressed questions and gathered valuable input from Councillors to help refine the Plan prior to endorsement.

BACKGROUND

In 2018, the need for a Trails Master Plan was identified. Following the 2023 adoption of the City's Tourism Strategy, Council endorsed the development of the Plan to guide future investment and trails-related activities.

Aligned with the City's Strategic Community Plan 2020-2030, Tourism Strategy 2023–2028 and Biodiversity Strategy 2024–2029, the proposed Plan supports the development of sustainable trail infrastructure across the municipality and aligns with State frameworks such as the WA Strategic Trails Blueprint 2022–2027.

The methodology implemented for the development of the Plan included:

- Stakeholder and Community Consultation
- Trail and Facility Audit and Gap Analysis
- Constraint Definition and Opportunity Planning
- Prioritisation Framework and Master Plan Preparation.

Success to date – Trails Development and Participation

As a result of developing the draft Trails Master Plan, the City of Armadale has continued to build its reputation as a future trails destination through a series of strategic wins in the trails and outdoor recreation sector, led by its Tourism Strategy.

In 2023, the City was awarded a *Hiking Participation Grant* from DLGSC to support the development of the *Six Seasons Trails* project.

Delivered in partnership with The Hike Collective, the Six Seasons Trails series has delivered six guided hikes across three Noongar seasons, and has attracted approximately 16 participants per tour, predominantly from outside the Armadale region.

In addition, Beelya Cultural Tours delivered a Noongar cultural tour at Forrestdale Wetlands, attracting 20 participants and generating positive media attention. The City is continuing to work with Beelya Cultural Tours to develop further offerings.

The City also secured the hosting rights for the 2024 State Trails Forum, which brought more than 160 attendees to the Armadale District Hall and further elevated the City's profile in the trails and events sector.

Building on this momentum, the City has also been successful in securing an additional *Hiking Participation Grant* for the 2024–2025 period to deliver the *Spring Steps 2025* initiative, further expanding its nature-based tourism offerings. This time they will work with hiking company *Off the Beaten Track* to deliver a three-month program of guided hikes with seniors, teens and families.

The City of Armadale was invited to join the Trails WA advisory board for Heritage and Urban trails for the 2024 Top Trails selection. Armadale's trails featured in the Top 100 trails in WA.

Adoption of the Plan will support future funding applications and cross-agency collaboration, positioning the City to lead sustainable trail development within the Perth Hills and Peel region.

DETAILS OF PROPOSAL

The City engaged an experienced consultant to develop the City of Armadale Trails Master Plan 2025-2028. The proposed Plan identifies three priority areas or objectives that require consideration and development to support the growth of trails in the Armadale region. These are:

1. Develop a cohesive and diverse trail network
2. Implement robust governance and management
3. Market and promote the experiences on offer.

The Plan proposes the creation of a diverse and cohesive trail network that showcases the City's unique environmental, cultural and recreational assets. Key recommendations include:

- Establishment of a lead agency and trails committee to coordinate governance, development and maintenance
- Advocate and support the development of the Wungong Trail Centre as a regional signature trail destination, catering to hiking and cycling
- Expansion of the Wungong River trail network, including entry level cross country and shared use trails
- Implementation of link trails to improve connectivity, access and distribution of infrastructure load
- Development of a cohesive marketing and promotional strategy to attract trail users and extend visitor stays.

Identifying and prioritising sustainable trail experiences for future trails development is a focus of the Plan, which will guide the City during the delivery of trail experiences that:

- Capture the rich and diverse history of the region
- Provide outdoor spaces and places for the local community
- Attract visitors to the region and the associated economic benefits
- Showcase and protect the region's unique cultural heritage, landscapes and biodiversity
- Encourage the dispersal of visitors across the region.

The next steps for the City to consider is to focus on a structured, accountable, and environmentally responsible approach to implementing trail projects. These steps include:

- **Form a Regional Trails Committee:** Create a dedicated Trails Committee including the City of Armadale, DBCA, Water Corporation, Traditional Custodians, and key stakeholder organisations. This body will oversee governance, funding, and strategic coordination.
- **Develop Implementation Plans:** Establish priority trail projects, assign lead agencies, set clear timelines, and coordinate resources to initiate early-stage "quick win" projects.
- **Promote and Monitor Trail Usage:** Establish systems for collecting and analysing trail usage data to guide ongoing planning, investment, and maintenance.
- **Support Volunteer and Partnership Programs:** Expand local volunteer programs and explore public-private partnerships to support trail maintenance, events, and tourism-related services.
- **Engage Stakeholders and the Community:** Maintain strong engagement with Traditional Custodians, trail user groups, and local communities to ensure inclusive planning and stewardship.
- **Conduct Environmental and Cultural Assessments:** Prior to any physical development, trail proposals must undergo formal environmental, cultural heritage, and land tenure evaluations to ensure sustainability and regulatory compliance.

- **Apply the Eight-Stage Trail Development Process:** All trail projects must follow a rigorous eight-stage development process as endorsed by the Department of Local Government, Sport and Cultural Industries. This includes:
 - Proposal development
 - Project framework and stakeholder coordination
 - Site and corridor assessments
 - Concept and detailed design
 - Construction
 - Ongoing management and maintenance planning.

The proposed Plan has taken into consideration all feedback received from the community, Councillors, other government agencies, and key stakeholders. An eight-stage trail development process, developed by the WA Government, is presented within the Plan which provides a framework for governance, sustainability, management, funding and stakeholder collaboration.

A number of early-stage, high-impact projects commonly referred to as "quick wins" have been identified to continue building momentum and community benefit. These projects focus on enhancing existing trail assets and delivering low-complexity developments that can be implemented in the short term.

In a manner that protects and enhances the environment, and with strong alignment to the City's strategic goals, these initiatives offer immediate improvements to trail quality, connectivity and user experience. These proposed quick wins include:

- **Enhancement of Existing Hiking Trails**
 - Focus on improving trail quality, signage, and user experience across already established hiking trails. These upgrades are seen as quick wins that can enhance appeal and usability without the need for new construction.
- **Wungong River Trail Network**
 - A developing proposal tied to the Wungong River Recreation Reserve.
 - Offers opportunities for beginner-level cycling trails and shared use paths for walkers and trail runners.
 - This project has been assigned a medium-high priority and is considered a strong early opportunity.
- **Roley Pool Reserve Walk**
 - Already popular and in use, with recommendations for ongoing enhancement under the Roley Pools Recreation and Signage Strategy.
 - Consider a manageable and impactful upgrade for early-stage implementation.
- **Forrestdale Lake Walk and Horse Trails**
 - Short, existing trails offering unique local experiences and require trail audits and minor upgrades.
- **Lloyd Hughes Park and Goolamrup Reserve Trails**
 - Small-scale trails suited to early attention for maintenance and connection into broader networks.

These projects deliver immediate benefits through relatively low-cost, low-complexity investments and act as strategic stepping stones toward larger, long-term initiatives such as the Wungong Trail Centre.

COMMENT

Community and stakeholder consultation, including input DBCA, DLGSC, and Whadjuk representatives, confirmed strong support for enhancing trail opportunities in the region. Trails align with local economic and tourism goals while protecting cultural and environmental values.

Public consultation identified significant demand for well-designed and maintained trails, particularly in areas offering engaging terrain and natural vistas. The Plan responds directly to this feedback while balancing environmental and cultural heritage protection.

Investing in trails is not only timely but directly aligned with the objectives outlined in the City's Tourism Strategy and Corporate Business Plan. At the core of these strategies are a commitment to driving economic development, attracting new residents, supporting local businesses, and positioning the City as an appealing destination for both leisure visitors and prospective investors.

Trails provide a high-impact, low-cost opportunity to deliver on these outcomes, generating visitation, enhancing liveability, and strengthening the City's appeal as a place to live, work, play and invest.

As a key pillar of the local tourism offering, trails create compelling nature-based experiences that help reframe outdated perceptions and showcase the region's unique natural assets. They also support local businesses, connect communities, and promote health and wellbeing, creating long-term value across economic, environmental and social dimensions.

The development of a Trails Master Plan comes at a time of unprecedented interest and funding in trail infrastructure from all levels of government. By embracing this opportunity, the City of Armadale can position itself as a standout destination in Perth's growing outdoor recreation economy, delivering benefits for today's community and for generations to come.

ANALYSIS

The City is positioned to become a regionally significant trail destination due to its proximity to the Perth metropolitan area, diverse landscapes and established transport links. The proposed Plan provides a sound basis for coordinated investment and supports the City's broader objectives to enhance liveability, activate local tourism and promote environmental resilience.

The proposed governance structure and implementation framework will ensure trail development aligns with land tenure requirements and statutory obligations, including protection of heritage and biodiversity values.

Constraints highlighted in the Plan are defined as key issues that may affect sustainable trail development and provision, including unique environmental factors, location, access, land use, landscape, ground conditions, soil types, existing recreation use, constraints, conflicts, sensitivities, and exclusion zones. Identified constraints in the area include:

- Conflicting land uses
- Environmental constraints, such as disease risk areas, the presence of threatened species or ecological communities, topography and hydrography
- Aboriginal and non-Aboriginal heritage registered sites and sites of known significance
- Tenure constraints, where potential trails traverse differing tenure types
- Conflicts between trail users.

Unsanctioned trails

During the development of the Plan, a significant network of unsanctioned or informal trails was identified, with desktop assessments indicating that over 70 km may exist within the project area. Heatmapping was used to identify usage hotspots, highlighting high-use trail areas. These unsanctioned trails are used by mountain bikers, walkers, and trail runners.

The implementation of the Plan recommendations offers an opportunity to formally assess the identified unsanctioned trails within relevant areas. Based on the assessment, actions may include closure, realignment, or upgrading of certain trails to integrate them into a sustainable, high-quality trail network.

OPTIONS

Council has the following options:

1. Endorse the proposed Trails Master Plan.
2. Amend the proposed Trails Master Plan.
3. Do not endorse the proposed Trails Master Plan.

Option 1 is recommended.

CONCLUSION

The City of Armadale Trails Master Plan provides a blueprint to transform the region into a leading trails destination.

Aligned with the City's broader strategic goals, the Plan outlines priority projects, governance models, and marketing opportunities that will drive economic growth, enhance community wellbeing, and celebrate our natural and cultural heritage.

With growing support for trail-based tourism, the City is well placed to lead the way in delivering sustainable, high-quality trail experiences for residents and visitors alike.

ATTACHMENTS

1. City of Armadale Trails Master Plan FINAL DRAFT

Officer Recommendation

That Council

1. Endorse the proposed City of Armadale Trails Master Plan 2025-2028 as a strategic guide for further investment into Trails Network enhancement and promotion.
2. Consider implementation plan actions through the long-term financial planning and annual budget processes.

Committee Discussion

Committee discussed in detail and agreed to the alternative Recommendation as below.

RECOMMEND

CS6/8/25

That Council:

- ~~1. Recommit the Trails Masterplan for further review incorporating the following:~~
 - ~~a. That Settler's Common becomes The Trail Centre for the City of Armadale.~~
 - ~~b. Initial new trails development is focussed on the Banyowla Trail Network and The Wungong River Trails Network.~~
 - ~~c. Future collaboration with Shire of Serpentine Jarrahdale be discussed for the potential development of the Wungong Gorge Trail Network.~~
 - ~~2. Request the revised Trails Masterplan be presented at the November Corporate Services Committee meeting.~~
- 1. Endorse the proposed City of Armadale Trails Masterplan 2025-2028 as a strategic guide for further investment into Trails Network enhancement and promotion subject to the following amendments:**
 - a. Reinstate Banyowla Trail Network**
 - b. Remove Wungong Trail Centre and associated development plans**
 - c. Position Armadale Settlers Common as Head of Trails**
 - d. Change the Trails Masterplan priorities to:**
 - i. Armadale Settlers Common Trail Centre**
 - ii. Wungong River Trail Network**
 - iii. Banyowla trail Network**
 - iv. Link Trails**
 - e. Amend the Trails Masterplan text, maps and tables to reflect the Trail priorities outlined above.**

- 2. Consider implementation plan actions through the long-term financial planning and annual budget process.**

Moved Cr S Peter

MOTION CARRIED

7/0

Amended at Ordinary Council Meeting 25 August 2025

***3.2 - RATES EXEMPTION APPLICATIONS - S6.26(2)(G) CHARITABLE PURPOSES
RESIDENTIAL AND CRISIS ACCOMMODATION***

MEETING CLOSED TO PUBLIC

MOVED Cr Peter that the meeting be closed to members of the public as discussion of this matter in an open meeting would on balance be contrary to the public interest. (*Section 5.23(2)(g) of the Local Government Act 1995.*)

Motion Carried (7/0)

Meeting declared closed at 8pm

WARD : MINNAWARRA
FILE No. : M/509/25
DATE : 7 August 2025
REF : AO
RESPONSIBLE : Executive Director
MANAGER : Corporate Services

In Brief:

- A confidential report is presented as an attachment to this Agenda.

Strategic Implications

4. Leadership
 - 4.1.2 Make decisions that are sound, transparent and strategic

Legal Implications

- *Local Government Act 1995* (as outlined in the confidential report attachment)

Council Policy/Local Law Implications

Nil.

Budget/Financial Implications

As outlined in the confidential report attachment.

Consultation

As outlined in the confidential report attachment

A Confidential Report is presented as an attachment to this Agenda.

This matter is considered to be confidential under Section 5.23(2)(g) of the Local Government Act, as discussion of this matter in an open meeting would on balance be contrary to the public interest.

RECOMMEND

CS7/8/25

That the Recommendation in the attached Confidential Report be adopted.

Moved Cr S Peter

MOTION CARRIED

7/0

MEETING OPENED TO PUBLIC

MOVED Cr Peter that the meeting be opened to members of the public.

Meeting declared open at 8.01pm

3.3 - PPS 2 OF 2025 - PROVISION OF TRAFFIC MANAGEMENT SERVICES PANEL

MEETING CLOSED TO PUBLIC

MOVED Cr Peter that the meeting be closed to members of the public as the matter to be discussed, if disclosed, would reveal information that has a commercial value to a person. (*Section 5.23(2)(c) of the Local Government Act 1995.*)

Motion Carried (7/0)

Meeting declared closed at 8.02pm

WARD : ALL
FILE No. : M/452/25
DATE : 22 July 2025
REF : AL/SA/MS
RESPONSIBLE : Executive Director
MANAGER : Corporate Services

In Brief:

- A confidential report is presented as an attachment to this Agenda.

Strategic Implications

- 2.2.4 Develop, improve and maintain quality parks, playgrounds and public open spaces throughout the City.
- 2.3.12 Ensure that the City's assets are appropriately maintained, functional, affordable, safe and sustainable for current and future generations

Legal Implications

Assessment of legislation indicates that the following apply:

- Section 3.57 *Local Government Act 1995* – Tenders for providing goods or services
- Division 2 *Local Government (Functions and General) Regulations 1996* – Tenders for providing goods or services

Council Policy/Local Law Implications

- Procurement Policy

Budget/Financial Implications

The proposed expenditure can be accommodated in the financial year 2025/2026 budget and Long-Term Financial Plan estimates commensurate with the successful tenderer recommended in this report.

Consultation

- Intra Directorate.

The matter is considered confidential under S5.23(2)(c) of the Local Government Act 1995 as the matter relates to a contract entered into or which maybe entered into, by the City of Armadale.

RECOMMEND

CS8/8/25

That the Recommendation in the attached Confidential Report, **as amended**, be adopted.

Moved Cr S Peter

MOTION CARRIED

7/0

Amended at Ordinary Council Meeting 25 August 2025
--

MEETING OPENED TO PUBLIC

MOVED Cr Peter that the meeting be opened to members of the public.
Motion Carried (7/0)

Meeting declared open at 8.10pm

COUNCILLORS' ITEMS

Nil.

This refers to any brief updates from Councillors from their attendance at Working Group or Advisory Group meetings on which they represent Council.

CHIEF EXECUTIVE OFFICER'S REPORT

Nil.

EXECUTIVE DIRECTOR'S REPORT

Nil.

MEETING DECLARED CLOSED AT 8:10PM

CORPORATE SERVICES COMMITTEE		
SUMMARY OF ATTACHMENTS		
19 AUGUST 2025		
ATT NO.	SUBJECT	PAGE
1.1 LIST OF ACCOUNTS PAID - JUNE 2025		
1.1.1	Monthly Cheque and Credit Card Report - June 25	41
1.1.2	Monthly Fuel Card Transactions - Period Ending 30 June 2025	63
1.2 STATEMENT OF FINANCIAL ACTIVITY - JUNE 2025		
1.2.1	Monthly Financial Report - June 2025	69
1.2.2	Capital Program - June 2025 (\$250K plus)	91
1.2.3	Small Balance Write Off - Rates - June 2025	94
2.1 REVOCATION OF REDUNDANT HUMAN RESOURCE POLICIES		
2.1.1	HR policies for revocation	95
2.3 ELECTED MEMBERS ENTITLEMENTS POLICY		
2.3.1	Elected Member Entitlements Policy - Final 3 DRAFT	97
2.3.2	Policy EM 1 Reimbursement of Councillor's Expenses -to be revoked	101
2.3.3	Policy EM 2 Councillors Use of Council Facilities - to be revoked	102
2.3.4	Policy EM 9 Councillor Communications - to be revoked	104
2.3.5	Policy EM 13 Provision and Use of Mayoral Vehicle - to be revoked	107
2.3.6	Elected Member Entitlements Flowchart	109
3.1 TRAILS MASTER PLAN		
3.1.1	City of Armadale Trails Master Plan FINAL DRAFT	112

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
000494	5/06/2025	City of Rockingham	Asbestos Tipping fees	594.19
000495	5/06/2025	City of Armadale	Petty Cash	4,000.00
031365	6/06/2025	Able Blind Repairs	Repairs & Maintenance	690.00
031366	6/06/2025	Alinta Gas	Gas Charges	2,916.55
031367	6/06/2025	Armadale Community Family Centre	Supply toys, van and 2 staff	910.25
031368	6/06/2025	Armadale Lock & Key Service	Repairs & Maintenance Other	2,611.80
031369	6/06/2025	Armadale Gosnells Landcare Group	Expenses Reimbursement	1,050.00
031370	6/06/2025	AIBS (WA Chapter)	Staff Training	6,450.00
031371	6/06/2025	Australia Post	Subscriptions/Fees	26,077.70
031372	6/06/2025	Australian Services Union	Payroll Deductions	516.00
031373	6/06/2025	Baileys Fertilisers	Gardening Products	8,087.64
031374	6/06/2025	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	34,559.80
031375	6/06/2025	Benara Nurseries	Landscaping Services	1,646.26
031376	6/06/2025	Tanks for Hire	Hire Hydration Trailer	1,317.80
031377	6/06/2025	Browns Sweeping	Sweeping Services	24,707.10
031378	6/06/2025	Child Support Agency	Payroll Deductions	1,737.19
031379	6/06/2025	City of Armadale-Social Club	Payroll Deductions	348.00
031380	6/06/2025	City of Gosnells	Subscriptions/Fees	50.75
031381	6/06/2025	Civica Pty Ltd	Rates on Demand - April 2025	66.00
031382	6/06/2025	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	4,962.38
031383	6/06/2025	LGRCEU	Payroll Deductions	427.62
031384	6/06/2025	Holcim	x2 Grated cover for Emergency	1,526.60
031385	6/06/2025	Smoke And Mirrors Audio Visual	Hire of Equipment	1,115.50
031386	6/06/2025	Target Towing Service	Towing Charges	495.00
031387	6/06/2025	Telstra	Telephone Charges	3,740.00
031388	6/06/2025	Triple A Cleaning Co	Clean Windows Various Sites - May 2025	5,578.10
031389	6/06/2025	Water Corporation	Water Usage charges	2,557.48
031390	6/06/2025	Westbooks	Library Resources	1,778.30
031391	6/06/2025	Synergy Energy	Electricity charges	15,494.25
031392	6/06/2025	Work Clobber	PPE Equipment	553.08
031393	6/06/2025	Apace Aid Incorporated	Gardening Products - Urban Forrest	3,471.60
031394	6/06/2025	Office Line	Minor Equipment	976.80
031395	6/06/2025	Hello World	Conferences	3,988.00
031396	6/06/2025	Technology One Ltd	Consultancy Services	16,388.94
031397	6/06/2025	Kelyn Training Services	Staff Training	2,650.00
031398	6/06/2025	Officeworks Business Direct	Stationery	228.44
031399	6/06/2025	Sports Turf Technology Pty Ltd	Subscriptions/Fees	2,200.00
031400	6/06/2025	Onhold Magic Pty Ltd	Telephone Charges	110.00
031401	6/06/2025	Serpentine Spring Water	Refreshments	79.00
031402	6/06/2025	Urban Development Inst of Australia	Consultancy Services	114.00
031403	6/06/2025	Paramount Security Services	Security Services	510.40
031404	6/06/2025	Dell Australia Pty Limited	Repair Computer Equipment	431.77
031405	6/06/2025	Kleenit Pty Ltd	Graffiti Removal Costs	2,034.45
031406	6/06/2025	Dept of Premier and Cabinet	Library Resources	191.88
031407	6/06/2025	Elliotts Filtration	Iron Filtration Servicing	2,772.00
031408	6/06/2025	Natural Area Management & Services	Living Stream Works	9,592.00

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031409	6/06/2025	Clever Patch Pty Ltd	Programs/Events	454.97
031410	6/06/2025	Superior Pak Pty Ltd	Parts/Repairs - Plant & Machinery	1,127.65
031411	6/06/2025	Proton Promotional Advertising	PPE Equipment	550.00
031412	6/06/2025	Commercial Aquatics Australia	Parts - AFAC	12,842.50
031413	6/06/2025	Beacon Equipment	Parts/Repairs - Plant & Machinery	585.00
031414	6/06/2025	Sonic HealthPlus	Pre-employment Medicals	416.90
031415	6/06/2025	Museums Australia Inc	AMGA Organisation Membership	261.00
031416	6/06/2025	Greenfield Gardening	Landfill Landscaping	3,292.94
031417	6/06/2025	P W Sanders	Expenses Reimbursement	84.99
031418	6/06/2025	Asset Infrastructure Management Pty Ltd	Consultancy Services	22,248.16
031419	6/06/2025	Insolvency & Trustee Service Australia	Vehicle Searches	8.00
031420	6/06/2025	Complete Office Supplies	Stationery	57.90
031421	6/06/2025	Big W	Library Resources	812.33
031422	6/06/2025	Horizon West Landscape & Irrigation	Weed Control	2,310.00
031423	6/06/2025	Vorgee Pty Ltd	PPE Equipment	415.85
031424	6/06/2025	Mother Earth Gardening & Landscaping	Landscaping Services	4,702.50
031425	6/06/2025	UDLA	Consultancy Services	15,950.00
031426	6/06/2025	The Information Management Group Pty Ltd	Programs/Events	27.50
031427	6/06/2025	Paperbark Technologies Pty Ltd	Consultancy Services	550.00
031428	6/06/2025	New Water Ways Inc	Staff Training	330.00
031429	6/06/2025	ReNew Property Maintenance	General Maintenance	1,408.00
031430	6/06/2025	Frontline Fire & Rescue Equipment	PPE Equipment	49.50
031431	6/06/2025	Capital Recycling	Sweeping Services	10,011.70
031432	6/06/2025	Downings Electrical Service	Electrical Services	22,752.75
031433	6/06/2025	Bisht Pty Ltd	Library Resources	100.00
031434	6/06/2025	Metro Filters	Repairs & Maintenance	4,482.27
031435	6/06/2025	7 to 1 Photography	Programs/Events	2,942.50
031436	6/06/2025	Great Lakes Community Resources Inc	Mattress Collection	16,752.95
031437	6/06/2025	Stott & Hoare	Computer Equipment	1,540.00
031438	6/06/2025	Paramount Electrical Services	Memorial Parks	27,929.05
031439	6/06/2025	SEISMA Pty Ltd	Program Expenses	45,488.43
031440	6/06/2025	Hi Tech Security WA Pty Ltd	Security Services	4,009.83
031441	6/06/2025	Quicklee Express Transport & Distribution Pty Ltd	Courier Services	522.50
031442	6/06/2025	Bug Busters Pty Ltd	Pest Control Treatments	253.00
031443	6/06/2025	Freedom Fairies Pty Ltd	Dogs Day Out - Event	1,716.00
031444	6/06/2025	R Nyisztor	Subscriptions/Fees	8,100.00
031445	6/06/2025	LD&D Australia Pty Limited	Refreshments	109.92
031446	6/06/2025	Sea Containers WA Pty Ltd	Hire of Equipment	7,645.00
031447	6/06/2025	West Tip Waste Control Pty Ltd	Verge Collections	112,762.43
031448	6/06/2025	Slimline Warehouse Display Shop	Minor Equipment - Stand And Prize Wheel AFAC	627.08
031449	6/06/2025	Hospitality Industry Service Providers (HISP) Pty Ltd	Refreshments	162.00
031450	6/06/2025	District Refrigeration & Airconditioning Pty Ltd	Degas Fridges/ Air conditioners - Landfill Sites	874.50
031451	6/06/2025	Heritage Way Pty Ltd	Gardening Products	1,208.65
031452	6/06/2025	Aussie Broadband Pty Ltd	Internet Charges	2,923.50
031453	6/06/2025	The Trustee for Rise Now Trust	Catering	1,668.30
031454	6/06/2025	Rosmech Sales & Service Pty Ltd	Repairs & Maintenance	1,662.65

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031455	6/06/2025	Idom Maddington Pty Ltd	Replacement Plant (AK16732)	44,641.50
031456	6/06/2025	Punrak Tree Farm	BEWG Grant Reimbursement	463.60
031457	6/06/2025	ATF Hetal Investments	Catering	405.00
031458	6/06/2025	Rayan Foods Pty Ltd	Catering	697.07
031459	6/06/2025	Southern Cross Protection Pty Ltd	Security Services	7,574.71
031460	6/06/2025	MDM Entertainment Pty Ltd	Library Resources	477.26
031461	6/06/2025	Barrelhouse Saloon and Eatery Armadale	Catering	265.00
031462	6/06/2025	Malayalee Association of Western Australia Inc	Community Grants 2024 / 2025 Round 2	2,500.00
031463	6/06/2025	Scope Training	Consultancy Services	8,000.00
031464	6/06/2025	Ailtire Pty Ltd	Consultancy Services	31,020.00
031465	6/06/2025	W Taylor	MAA - Assistance with install deinstall	1,020.00
031466	6/06/2025	Payroll Edge Consulting	Consultancy Services	7,095.00
031467	6/06/2025	Bridgestone Australia Ltd	Tyre Repairs/Replacements Various	746.24
031468	6/06/2025	Penske Australia	Parts - Various Plant	342.29
031469	6/06/2025	Roleystone Karragullen Bush Fire Brigade	Expenses Reimbursement	85.78
031470	6/06/2025	The Pink Cafe (Kelmscott)	Catering	909.80
031471	6/06/2025	Austmag	SJ Mosquito Magnet Application	116.33
031472	6/06/2025	Go Doors Pty Ltd	Service of 2 Automatic sliding doors	856.68
031473	6/06/2025	Miracle Recreation Equipment	Repairs Park Equipment	1,001.00
031474	6/06/2025	A Class Auto Electrical and Air Conditioning	Electrical Services	10,058.40
031475	6/06/2025	Dell Financial Services Pty Ltd	Computer Equipment	5,949.74
031476	6/06/2025	Subway Armadale Central	Catering	165.20
031477	6/06/2025	ATI-Mirage Training and Business Solutions Pty Ltd	Staff Training	2,583.90
031478	6/06/2025	Donald Cant Watts Corke	Superintendent Services	6,273.30
031479	6/06/2025	Techstreet Pty Ltd	Purchase of Add-On Standard	55.00
031480	6/06/2025	ChoiceOne Pty Ltd	Hire of Temporary Staff	10,179.08
031481	6/06/2025	Classic Hire	Hire of Equipment	84.70
031482	6/06/2025	Oddball Pty Ltd	Cookie cutters & Toast stamps for sale	231.88
031483	6/06/2025	Examiner Newspapers (WA)	Advertising	968.00
031484	6/06/2025	Fennessy Recruitment Pty Ltd	Hire of Temporary Staff	5,085.30
031485	6/06/2025	Simply Perthfect	Consultancy Services	1,855.00
031486	6/06/2025	MBGS Holdings Pty Ltd	AFAC - Water station maintenance	2,008.22
031487	6/06/2025	Finite Group APAC Pty Ltd	Hire of Temporary Staff	4,661.62
031488	6/06/2025	Pickleball Superstore Pty Ltd	Minor Equipment	459.90
031489	6/06/2025	Andrew Kish	Professional Membership Reimbursement	1,280.00
031490	6/06/2025	Proline Wa Pty Ltd	Asbestos Removal Services	7,552.05
031491	6/06/2025	Omnicom Media Group Australia Pty Ltd	Advertising	5,671.10
031492	6/06/2025	JJCT Packaging Pty Ltd	Payroll Deductions	13,833.07
031493	6/06/2025	Australian Safety Engineers	AFAC - Maintenance Equipment	616.90
031494	6/06/2025	Treewest Australia Pty Ltd	Consultancy Services	1,650.00
031495	6/06/2025	Greenacres Turf Farm	Turf Repairs	12,645.98
031496	6/06/2025	Ellenby Pty Ltd	Gardening Products	6,743.60
031497	6/06/2025	Sinfully Sweet Treats	Refreshments	684.00
031498	6/06/2025	Flexi Staff Group Pty Ltd	Hire of Temporary Staff	2,828.91
031499	6/06/2025	Marie Walley - Cultural Dancer	Cultural Dancers	1,000.00
031500	6/06/2025	Shipping Containers Leasing Pty Ltd	Hire 20' sea container	1,089.00

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031501	6/06/2025	Wayne Perry	Expenses Reimbursement	220.00
031502	6/06/2025	Auslan (WA) Pty Ltd	Consultancy Services	835.92
031503	6/06/2025	WA Comedy	Headliners Comedy Gala	3,367.00
031504	6/06/2025	Mindful Emergence	Programs/Events	90.00
031505	6/06/2025	R & R Engineer Consultants Pty Ltd	Hire of Traffic Controllers	1,320.00
031506	6/06/2025	Crayon Australia Pty Ltd	Azure Subscriptions	3,514.12
031507	6/06/2025	Kylie Payne	Expenses Reimbursement	62.06
031508	6/06/2025	Jamie Paterson	Expenses Reimbursement	1,280.00
031509	6/06/2025	Sophia Lark	Subscriptions/Fees	510.00
031510	6/06/2025	BBC Digital Perth	Printing	65.71
031511	6/06/2025	Auslan in the West Pty Ltd	Staff Training	990.00
031512	6/06/2025	4M Waste Pty Ltd	Tyre Collections	841.50
031513	6/06/2025	Easisalary Pty Ltd	Payroll Deductions	1,589.53
031514	6/06/2025	Trav & Co Buiding and Maintenance Pty Ltd	AFAC - Door maintenance	3,113.00
031515	6/06/2025	Work Health Professionals Pty Ltd	Workplace vaccination Program	1,032.90
031516	6/06/2025	Services Australia - Centrelink	Legal Services	303.57
031517	6/06/2025	Tyre Power Kelmscott	Parts/Repairs - Plant & Machinery	3,565.00
031518	6/06/2025	Michelle White	Expenses Reimbursement	90.00
031519	6/06/2025	Perth Mattress & Furniture Recycling Company	Landfill Mattress Collection	23,416.80
031520	6/06/2025	Kwinana WTE Project Co Pty Ltd	Waste Disposal - Landfill	419,857.55
031521	6/06/2025	Close Protection Security Services Pty Ltd	Security Services	489.63
031522	6/06/2025	Cameron Ellis	Expenses Reimbursement	145.19
031523	6/06/2025	Sanpoint Pty Ltd ATFT Fiore Family Trust	Landscaping Services	14,451.10
031524	6/06/2025	Cornerstone Legal WA Pty Ltd	Legal Services	2,200.00
031525	6/06/2025	Barbara Hugill	Expenses Reimbursement	1,358.00
031526	6/06/2025	Jordyn Neidig	Expenses Reimbursement	83.52
031527	6/06/2025	Terratree Pty Ltd	Staff Training	715.00
031528	6/06/2025	Supagas Pty Limited	Landfill Forklift LPG gas bottles	350.85
031529	6/06/2025	Ecoleaf Landscaping Pty Ltd	Landscaping Services	594.00
031530	6/06/2025	Evolve Talent Pty Ltd	Landscaping Services	2,540.08
031531	6/06/2025	Rebel Arts	Watercolour Bookmark Workshop	980.00
031532	6/06/2025	M.A.Services Group Pty Ltd	Security Services	706.54
031533	6/06/2025	Joanne Riach	Staff Training	370.00
031534	6/06/2025	Benchmark Consulting	Consultancy Services	4,932.40
031535	6/06/2025	King Chess Club	Programs/Events	220.00
031536	6/06/2025	Vizzari's Transport And Livestock Services	Hire of Equipment	700.00
031537	6/06/2025	Perth Business Relocations Pty Ltd	Commercial packing & relocate	8,279.30
031538	6/06/2025	Major Traffic Management Pty Ltd	Mobilisation & Install Sec. Tower	412.50
031539	6/06/2025	Twenty2 Collective	Staff Training	3,300.00
031540	6/06/2025	Coastline Sheds	Supply Shed & Associated Works	18,610.00
031541	6/06/2025	School of Malayalam Language Inc	Community Grants 2024 / 2025 Round 2	2,500.00
031542	6/06/2025	Arlene Hand	Consultancy Services	1,650.00
031543	6/06/2025	Clear Bridge Group Pty Ltd	x3 shade umbrellas for 50m outdoor area	6,642.04
031544	6/06/2025	Oswald Homes 1972 Pty Ltd	Refund Security Deposit	800.00
031545	6/06/2025	QBE Insurance Australia	Security Incentive Scheme	417.00
031546	6/06/2025	S K Brar	Refund of Excess Direct Debit Rates	2,567.39

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031547	6/06/2025	A E Gray	Refund of Excess Direct Debit Rates	374.45
031548	6/06/2025	P E Penter	Refund of Excess Direct Debit Rates	341.33
031549	6/06/2025	Arthur E King	Refund of Excess Direct Debit Rates	314.83
031550	6/06/2025	A & D Kamalakar	Refund of Excess Direct Debit Rates	623.89
031551	11/06/2025	Alinta Gas	Gas Charges	265.20
031552	11/06/2025	Arcus Refrigeration Service Pty Ltd	Repair cool room	456.50
031553	11/06/2025	Armadale Lock & Key Service	Padlocks/Keys Cut	3,815.45
031554	11/06/2025	Armadale Mower World	Parts - Parks Minor Equipment	986.00
031555	11/06/2025	Armadale Newsagency	Library Resources	802.19
031556	11/06/2025	Baileys Fertilisers	Gardening Products	8,454.16
031557	11/06/2025	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	32,358.70
031558	11/06/2025	Benara Nurseries	Landscaping Services	10,151.70
031559	11/06/2025	BOC Gases Australia Limited	AFAC - Medical Oxygen	162.67
031560	11/06/2025	BP Australia Pty Ltd	Fuels & Oils	34,497.70
031561	11/06/2025	Browns Sweeping	Sweeping Services	31,222.40
031562	11/06/2025	Byford Bobcats	Hire of Equipment	3,267.00
031563	11/06/2025	City of Gosnells	Subscriptions/Fees	311.00
031564	11/06/2025	Landgate	Valuation Services	2,816.58
031565	11/06/2025	Dept Of Mines, Industry Regulation And Safety	BSL Levy	78,997.62
031566	11/06/2025	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	2,439.94
031567	11/06/2025	Local Government Professionals Aust WA	Staff Training	1,390.00
031568	11/06/2025	National Collections	Subscriptions/Fees	55.00
031569	11/06/2025	Royal Lifesaving Society	Staff Training	795.00
031570	11/06/2025	Scope Irrigation	Repairs & Maintenance	1,253.35
031571	11/06/2025	WALGA	Staff Training	210.00
031572	11/06/2025	Water Corporation	Water Usage charges	7,043.99
031573	11/06/2025	West Australian Newspaper Limited	Subscriptions/Fees	57.60
031574	11/06/2025	Synergy Energy	Electricity Charges	283,988.32
031575	11/06/2025	Gecko Contracting Turf & Landscaping	Landscaping Services	46,729.59
031576	11/06/2025	Office Line	Minor Equipment	6,502.10
031577	11/06/2025	Bunnings Building Supplies Pty Ltd	Hardware Consumables	441.92
031578	11/06/2025	Kleenheat Gas Pty Ltd	Gas Charges	8,599.35
031579	11/06/2025	Armadale Society of Artists (Inc)	AAF25 - AotS Artist Fee for Youth Group	2,900.00
031580	11/06/2025	More4Less Mowing	Mowing Services	3,939.00
031581	11/06/2025	Reece Pty Ltd	Refreshments	19.37
031582	11/06/2025	Western Power Networks	Tree Pruning	838.55
031583	11/06/2025	Richgro Garden Products	Lawn Mix - semi load	1,197.90
031584	11/06/2025	Wren Oil	Oil Waste Removal Landfill Site	374.00
031585	11/06/2025	Natural Area Management & Services	Living Stream Improvement Works	594.00
031586	11/06/2025	Superior Pak Pty Ltd	Parts/Repairs - Plant & Machinery	63.17
031587	11/06/2025	AD Engineering International Pty Ltd	Service call VMB Sign 1	330.00
031588	11/06/2025	Fitness Australia	Subscriptions/Fees	100.00
031589	11/06/2025	Imagesource Digital Solutions	Advertising	2,139.50
031590	11/06/2025	Temptations Catering	Catering	1,032.20
031591	11/06/2025	Asset Infrastructure Management Pty Ltd	Consultancy Services	4,884.83
031592	11/06/2025	Brilliance Cleaning Services	Cleaning Services	3,425.00

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031593	11/06/2025	Dowsing Concrete	Crossover & Concrete Works	177,413.03
031594	11/06/2025	The Information Management Group Pty Ltd	Programs/Events	4,950.45
031595	11/06/2025	Paperbark Technologies Pty Ltd	Consultancy Services	550.00
031596	11/06/2025	Frontline Fire & Rescue Equipment	PPE Equipment	350.58
031597	11/06/2025	Prestige Property Maintenance Pty Ltd	Champion Drive Mowing & TM April 2025	11,026.40
031598	11/06/2025	AOG Design	Advertising	5,390.00
031599	11/06/2025	Capital Recycling	Sweeping Services	4,274.56
031600	11/06/2025	Metro Filters	Clean Canopy & Fan	552.86
031601	11/06/2025	SCP Conservation And Land Management	Repairs & Maintenance	1,034.00
031602	11/06/2025	7 to 1 Photography	Programs/Events	550.00
031603	11/06/2025	Hi Tech Security WA Pty Ltd	Security Services	111.65
031604	11/06/2025	JB Hi-Fi-Commercial	Computer Equipment	142.04
031605	11/06/2025	On Tap Plumbing & Gas Pty Ltd	Plumbing Servcies	1,834.25
031606	11/06/2025	Freedom Fairies Pty Ltd	AEDC Community Play 12 May	445.50
031607	11/06/2025	Crystal Printing Solutions Pty Ltd	Bulk Waste Verge collections - A5 Book	649.00
031608	11/06/2025	Spectur Limited	Security Services	7,734.10
031609	11/06/2025	West Tip Waste Control Pty Ltd	Flyer Delivery Jan - June 2025	91,937.40
031610	11/06/2025	Rentokil Initial Pty Ltd	Cleaning Services	1,708.39
031611	11/06/2025	West Coast Commercial Industries	Service Equipment - AFAC	1,985.13
031612	11/06/2025	Lions Club of Harrisdale Piara Waters Inc	Let's Chill Armadale Youth Event 2025	750.00
031613	11/06/2025	V Hansen	Programs/Events Fee	1,500.00
031614	11/06/2025	Aussie Broadband Pty Ltd	Internet Charges	901.40
031615	11/06/2025	GPC Asia Pacific Pty Ltd T/A Covs	Parts - Depot Workshop	6.05
031616	11/06/2025	The Trustee for Rise Now Trust	Catering	3,796.80
031617	11/06/2025	Rayan Foods Pty Ltd	Catering	532.95
031618	11/06/2025	Tocojopa Pty Ltd	P704 Filters & P470 Filters	752.21
031619	11/06/2025	Scope Training	Staff Training	23,000.00
031620	11/06/2025	C M Adams	MAA25 - Award Winner	5,000.00
031621	11/06/2025	Total Green Recycling	eWaste Recycling Landfill Site	5,393.25
031622	11/06/2025	ATO PAYG	Payroll Deductions	452,160.00
031623	11/06/2025	Smartsheet Inc	Subscriptions/Fees	301.01
031624	11/06/2025	4Cabling Pty Ltd	Cabling and Network Installation	644.51
031625	11/06/2025	Armadale Liquor Pty Ltd	Refreshments	412.00
031626	11/06/2025	MMM (WA) Pty Ltd	Dry Hire Water truck 2024/25	18,295.20
031627	11/06/2025	GFG Temp Assist	Hire of Temporary Staff	24,759.46
031628	11/06/2025	UGC Holdings Pty Ltd	Environment Weed Control Works	80,203.05
031629	11/06/2025	One Multi Pty Ltd	Sewer Pump Maintenance	1,815.00
031630	11/06/2025	ChoiceOne Pty Ltd	Hire of Temporary Staff	7,037.34
031631	11/06/2025	Leda Security Products Pty Ltd	Bike repair station w/ foot pump	1,177.00
031632	11/06/2025	Examiner Newspapers (WA)	Advertising	1,224.00
031633	11/06/2025	Authentic Security Pty Ltd	Subscriptions/Fees	761.71
031634	11/06/2025	Proline Wa Pty Ltd	Asbestos Removal Services	43,383.88
031635	11/06/2025	Omnicom Media Group Australia Pty Ltd	Advertising	771.98
031636	11/06/2025	Greenacres Turf Farm	Turf Repairs	22,494.78
031637	11/06/2025	The Trustee for The Dortch & Cuthbert Trading Trust	Creative Writing for Interpretive Signage	7,457.05
031638	11/06/2025	OccuMED Consulting	Consultancy Services	1,155.00

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031639	11/06/2025	Auslan (WA) Pty Ltd	Consultancy Services	1,003.90
031640	11/06/2025	R & R Engineer Consultants Pty Ltd	Consultancy Services	9,130.00
031641	11/06/2025	Crayon Australia Pty Ltd	Subscriptions/Fees	253.24
031642	11/06/2025	Emille Van Heyningen	Expenses Reimbursement	248.86
031643	11/06/2025	Tyre Power Kelmscott	Parts/Repairs - Plant & Machinery	452.00
031644	11/06/2025	AMS Technology Group Pty Ltd	AFAC - HVAC & Geothermal Contract	6,703.84
031645	11/06/2025	Cornerstone Legal WA Pty Ltd	Legal Services	4,400.00
031646	11/06/2025	Bormaz Contracting Pty Ltd	Fire Break Maintenance Works	4,950.00
031647	11/06/2025	Insurance Smash Repairs	Insurance Excess	1,000.00
031648	11/06/2025	Milliyaan Aboriginal Services	Cultural Incursion Presentation	1,483.90
031649	11/06/2025	Brain Ambulance Pty Ltd	Staff Training	4,395.60
031650	11/06/2025	Barra Civil and Fencing	Depot Garrison Fencing	161,172.00
031651	11/06/2025	Cloudifi Pty Ltd	Cables - ICT	1,050.50
031652	11/06/2025	Constructive Project Solutions Pty Ltd	Consultancy Services	3,850.00
031653	11/06/2025	Hasard Concrete	Concrete Works	5,060.00
031654	11/06/2025	Aptella Pty Ltd	Repair and calibrate scale system	2,134.00
031655	11/06/2025	Little Bull Espresso Bar	Hire of Equipment	300.00
031656	11/06/2025	Bedforddale Volunteer Bushfire Brigade	Burn Smart Event - Bouncy Castle Hire	561.00
031657	11/06/2025	Royans Kewdale	Repairs & Maintenance	1,000.00
031658	11/06/2025	Child and Adolescent Health Service	Refund for room booking	78.00
031659	11/06/2025	S E Halsall	Refund of Excess Direct Debit Rates	550.15
031660	11/06/2025	C Edwards & M W Edwards	Refund of Excess Direct Debit Rates	415.77
031661	11/06/2025	Crossways Community Services Inc	Refund or rates paid after exemption period	7,028.94
031662	11/06/2025	Filipino Australian Multicultural Entert	Filipino Australian Multicultural Entertainment	200.00
031663	11/06/2025	Brett Green	Sporting Recreation and Development Donation	250.00
031664	11/06/2025	Diana Yusuf	Sporting Recreation and Development Donation	250.00
031665	11/06/2025	Nicole Banes	Sporting Recreation and Development Donation	250.00
031666	11/06/2025	Katy Bick	Sporting Recreation and Development Donation	250.00
031667	11/06/2025	Ezme McDavitt	Refund for Swimming cancellation	33.00
031668	11/06/2025	Arlene Hand	Refund of Excess Direct Debit Rates	534.55
031669	11/06/2025	E N Codorniu	Refund of Excess Direct Debit Rates	362.68
031670	11/06/2025	Nicholas Scott Dominish	Refund of withdrawn Building Application	61.65
000496	12/06/2025	City of Armadale	Petty Cash Recoup	139.35
000497	12/06/2025	City of Armadale-Armadale Library	Petty Cash Recoup	201.00
000498	12/06/2025	City of Armadale-Aquatic Centre	Petty Cash Recoup	399.65
000499	12/06/2025	City of Armadale-History House	Petty Cash Recoup	89.90
000500	12/06/2025	City of Armadale-Visitors Centre	Petty Cash Recoup	189.70
031671	13/06/2025	ALS Library Services Pty Ltd	Library Resources	2,183.81
031672	13/06/2025	Armadale Lock & Key Service	Padlocks/Keys Cut	353.50
031673	13/06/2025	Environmental Health Australia (WA) Inc	Staff Training	2,820.00
031674	13/06/2025	Australian Services Union	Payroll Deductions	516.00
031675	13/06/2025	Beaver Tree Services Aust Pty Ltd	Tree Maintenance	7,767.93
031676	13/06/2025	Benara Nurseries	Landscaping Services	1,002.87
031677	13/06/2025	BOC Gases Australia Limited	AFAC - Medical Oxygen	94.15
031678	13/06/2025	Brook Marsh Pty Ltd	Consultancy Services	1,980.00
031679	13/06/2025	Browns Sweeping	Sweeping Services	7,436.00

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031680	13/06/2025	Child Support Agency	Payroll Deductions	1,930.03
031681	13/06/2025	City of Armadale-Social Club	Payroll Deductions	354.00
031682	13/06/2025	LGRCEU	Payroll Deductions	427.62
031683	13/06/2025	Bucher Municipal	Major works on sweeper operation	10,410.96
031684	13/06/2025	Downer EDI Works Limited	Asphalt Works - Various Locations	257,838.44
031685	13/06/2025	Ambius	Hire of Equipment	2,745.82
031686	13/06/2025	Water Corporation	Water Usage charges	1,389.37
031687	13/06/2025	Bunnings Building Supplies Pty Ltd	Hardware Consumables	235.73
031688	13/06/2025	Child Education Services	Retail Items	4,002.62
031689	13/06/2025	Armadale RSL Club	Wreath	65.00
031690	13/06/2025	Cecil Andrews College	Winter Flyer Drop	500.00
031691	13/06/2025	Porter Consulting Engineers	Consultancy Services	10,010.00
031692	13/06/2025	Clever Patch Pty Ltd	Programs/Events	236.58
031693	13/06/2025	First 5 Minutes PtyLtd	Staff Training	715.00
031694	13/06/2025	Commercial Aquatics Australia	Parts - AFAC	181.50
031695	13/06/2025	Jandakot Smash Repair Centre	Insurance Excess	500.00
031696	13/06/2025	Greenfield Gardening	Landscaping Services	12,622.95
031697	13/06/2025	Neopost Australia Pty Ltd	Stationery	1,680.80
031698	13/06/2025	Mastec Australia Pty Ltd	240L Recycling Bins (Stock Items)	9,088.20
031699	13/06/2025	Home Group WA Pty Ltd	Refund Security Deposit	400.00
031700	13/06/2025	Acurix Networks Pty Ltd	Internet Charges	4,868.45
031701	13/06/2025	Mother Earth Gardening & Landscaping	Landscaping Services	1,771.00
031702	13/06/2025	UDLA	Conferences	4,400.00
031703	13/06/2025	The Information Management Group Pty Ltd	Digitisation of Records	5,758.45
031704	13/06/2025	Totally Workwear	PPE Equipment	215.96
031705	13/06/2025	ReNew Property Maintenance	School Verge Maintenance Works	7,040.00
031706	13/06/2025	Frontline Fire & Rescue Equipment	PPE Equipment	1,566.73
031707	13/06/2025	E Fire & Safety	Staff Training	4,768.50
031708	13/06/2025	Downings Electrical Service	Electrical Services	9,654.08
031709	13/06/2025	Stott & Hoare	Computer Equipment	1,540.00
031710	13/06/2025	Paramount Electrical Services	Electrical Services - Various Locations	41,219.69
031711	13/06/2025	Hi Tech Security WA Pty Ltd	Security Services	684.98
031712	13/06/2025	Wastech Engineering	Minor service - Compactor	379.50
031713	13/06/2025	Oracle CMS	Consultancy Services	2,419.91
031714	13/06/2025	LD&D Australia Pty Limited	Refreshments	432.24
031715	13/06/2025	NewGround Water Services	Consultancy Services	76,190.57
031716	13/06/2025	Alison Bannister Career Consulting	Consultancy Services	577.50
031717	13/06/2025	West Tip Waste Control Pty Ltd	Verge Collection Jan - June 2025	78,274.41
031718	13/06/2025	The Calapai Family Trust	GPS Expenses - Fleet	1,889.80
031719	13/06/2025	Diverseco Pty Ltd	Load cells installation and commission	957.00
031720	13/06/2025	Katherine John Entertainment (KJE)	NAIDOC Week Event Fees	10,175.00
031721	13/06/2025	Remondis Australia Pty Ltd	Cardboard collection	2,758.84
031722	13/06/2025	The Trustee for Rise Now Trust	Catering	1,408.80
031723	13/06/2025	Rayan Foods Pty Ltd	Catering	817.30
031724	13/06/2025	Surun Services Pty Ltd	Pole Relocation Works	9,537.00
031725	13/06/2025	MDM Entertainment Pty Ltd	Library Resources	941.89

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031726	13/06/2025	Marshall Beattie Automation	AFAC - entry gate reactive maintenance	742.50
031727	13/06/2025	Scope Training	Staff Training	2,000.00
031728	13/06/2025	Kindiamanna Community Kindergarten Incorporated	Community Grants 2024 / 2025 Round 2	889.10
031729	13/06/2025	Viewtech 3D Pty Ltd	3D virtual tour & interactive experience	1,644.50
031730	13/06/2025	ATO PAYG	Payroll Deductions	459,135.00
031731	13/06/2025	Relive Imaging	Dogs Day Out - Photographer	495.00
031732	13/06/2025	4Cabling Pty Ltd	Repairs & Maintenance Other	322.30
031733	13/06/2025	Back Beach Co Pty Ltd	Kiosk Sale Items - AFAC	10,742.60
031734	13/06/2025	CHG-Meridian Australia Pty Limited	Hire of Equipment	33,592.88
031735	13/06/2025	Total Tools Canning Vale	Staff Training	1,831.32
031736	13/06/2025	ATC Work Smart INC	Hire of Temporary Staff	130.68
031737	13/06/2025	Sandy Taylor Digital Marketing	Website Maintenance	1,672.00
031738	13/06/2025	A Class Auto Electrical and Air Conditioning	Electrical Services	938.30
031739	13/06/2025	Dell Financial Services Pty Ltd	Computer Equipment	26,672.55
031740	13/06/2025	Rackman Australia	Locker dividers	1,201.73
031741	13/06/2025	Trayd Australia Pty Ltd	Consultancy Services	881.78
031742	13/06/2025	Examiner Newspapers (WA)	Advertising	585.55
031743	13/06/2025	Fennessy Recruitment Pty Ltd	Hire of Temporary Staff	18,307.08
031744	13/06/2025	Simply Perthfect	Consultancy Services	280.00
031745	13/06/2025	Consultas Pty Ltd	Consultancy Services	4,702.50
031746	13/06/2025	(A)POD Pty Ltd	Consultancy Services	15,281.01
031747	13/06/2025	Sharon Edwards	Staff Training	150.00
031748	13/06/2025	Proline Wa Pty Ltd	Asbestos Removal Services	9,044.84
031749	13/06/2025	Omnicom Media Group Australia Pty Ltd	Advertising	494.41
031750	13/06/2025	JJCT Packaging Pty Ltd	Payroll Deductions	13,854.00
031751	13/06/2025	Australian HVAC Services	Air Conditioning & Gas Repairs - Various Locations	8,376.50
031752	13/06/2025	Automation Group Pty Ltd	HILO LS1-R Water Level Monitoring and Subscription	1,842.50
031753	13/06/2025	Flexi Staff Group Pty Ltd	Hire of Temporary Staff	2,515.01
031754	13/06/2025	Easisalary Pty Ltd	Payroll Deductions	2,533.77
031755	13/06/2025	Miniquip Hire	Hire of Equipment	4,598.00
031756	13/06/2025	Services Australia - Centrelink	Garnishee - Staff Wages	281.98
031757	13/06/2025	Cornerstone Legal WA Pty Ltd	Legal Services	1,650.00
031758	13/06/2025	Barbara Huggill	Expenses Reimbursement	400.95
031759	13/06/2025	RocknRubble Solutions Pty Ltd	Clean Concrete Mix Supplies	2,046.00
031760	13/06/2025	Plan-it WA Consulting	Consultancy Services	6,806.25
031761	13/06/2025	Natives wa. inc.	Gardening Products	2,928.21
031762	13/06/2025	Evolve Talent Pty Ltd	Landscaping Services	2,056.25
031763	13/06/2025	Vizzari's Transport And Livestock Services	Hire of Equipment	1,400.00
031764	13/06/2025	Agentur Pty Ltd	SNAICC '25 National Conference	3,520.00
031765	13/06/2025	Y B Priest & C S Luff	Refund of Excess Direct Debit Rates	893.85
031766	13/06/2025	D R McKnoe	Refund of Excess Direct Debit Rates	558.72
031767	13/06/2025	S K Thangavelu & R Chandrasekar	Refund of Excess Direct Debit Rates	731.65
031768	13/06/2025	K D De Clifford	Refund of Excess Direct Debit Rates	478.70
031769	13/06/2025	S E Cavill	Refund of Excess Direct Debit Rates	353.00
031770	13/06/2025	Jahna Bishop	Sporting Recreation and Development Donation	350.00
031771	13/06/2025	Monica Henry	Sporting Recreation and Development Donation	350.00

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031772	13/06/2025	Erin Johnston	Sporting Recreation and Development Donation	250.00
031773	13/06/2025	Pearl Waaka-Paul	Sporting Recreation and Development Donation	350.00
031774	13/06/2025	Sheds Unlimited SW Pty Ltd	Kerb Bond Refunds	400.00
031775	13/06/2025	Charlotte Coates	Refund of Excess Direct Debit Rates	450.16
031776	13/06/2025	C J Donnelly & D H Zylstra	Refund of Excess Direct Debit Rates	635.96
031777	13/06/2025	Z R Ryken & L N Rowlands	Refund of Excess Direct Debit Rates	1,478.65
031778	13/06/2025	W E Frost & S J Frost	Refund of Excess Direct Debit Rates	538.35
031779	13/06/2025	A L Marland	Refund of Excess Direct Debit Rates	520.44
031780	13/06/2025	K O Manuel	Refund of Excess Direct Debit Rates	440.79
031781	13/06/2025	S Wongwan	Refund of Excess Direct Debit Rates	765.44
031782	20/06/2025	Armada Lock & Key Service	Padlocks/Keys Cut & Various Lock Replacements	1,876.00
031783	20/06/2025	Armada Gosnells Landcare Group	Expenses Reimbursement	440.00
031784	20/06/2025	Environmental Health Australia (WA) Inc	Staff Training	550.00
031785	20/06/2025	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	136,765.54
031786	20/06/2025	Benara Nurseries	Plants & Tree Stock	385.00
031787	20/06/2025	BP Australia Pty Ltd	Fuels & Oils	22,163.54
031788	20/06/2025	Browns Sweeping	Sweeping Services	9,523.80
031789	20/06/2025	Landgate	Valuation Services	31.60
031790	20/06/2025	Down Under Signs Pty Ltd	Signage	3,262.05
031791	20/06/2025	Dept of Fire And Emergency Services	ESL Levy - 4th Qtr 2024/25	1,186,717.87
031792	20/06/2025	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	1,951.95
031793	20/06/2025	Planning Institute of Aust (WA Division)	Advertising	360.00
031794	20/06/2025	Roleystone Courier	Advertising	850.00
031795	20/06/2025	Royal Lifesaving Society	Staff Training	175.00
031796	20/06/2025	Scope Irrigation	Irrigation Repairs	3,471.40
031797	20/06/2025	Telstra	Telephone Charges	5,623.18
031798	20/06/2025	Water Corporation	Water Usage charges	1,316.87
031799	20/06/2025	Wattleup Tractors	Maintenance Tractors	1,019.72
031800	20/06/2025	Westbooks	Library Resources	2,821.11
031801	20/06/2025	Synergy Energy	Electricity Charges	320,682.42
031802	20/06/2025	Apace Aid Incorporated	Habitat Links Seedlings for 2025	3,167.52
031803	20/06/2025	Office Line	Minor Equipment	1,284.80
031804	20/06/2025	Hello World	Conferences	4,847.00
031805	20/06/2025	St John Ambulance WA Ltd	First Aid Kit Refill pack	329.90
031806	20/06/2025	Waste Management Assoc of Australia	Module 3 Landfill Gas Generation & Mngt	200.00
031807	20/06/2025	Armada Society of Artists (Inc)	Extensions25 - Event Support	4,000.00
031808	20/06/2025	S A D'Souza	Expenses Reimbursement	65.00
031809	20/06/2025	Serpentine Spring Water	Refreshments	104.50
031810	20/06/2025	Western Power Networks	Tree Pruning	419.27
031811	20/06/2025	JB HIFI Group Pty Ltd (Armada)	Computer Equipment	192.95
031812	20/06/2025	Kleenit Pty Ltd	Graffiti Removal Costs	2,770.35
031813	20/06/2025	WA Young Readers Book Award	Library Resources	107.00
031814	20/06/2025	Valvoline (Australia)	Workshop Supplies - Fleet	7,214.81
031815	20/06/2025	Waterlogic Australia Pty Ltd	Refreshments	975.97
031816	20/06/2025	Ricoh Australia Pty Ltd	Printing	6,635.04
031817	20/06/2025	Fulton Hogan Industries Pty Ltd	Ez Street Pothole Bags	6,157.80

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031818	20/06/2025	Oracle Surveys Pty Ltd	Consultancy Services	7,499.50
031819	20/06/2025	Natural Area Management & Services	Living Stream Improvement Works	9,373.32
031820	20/06/2025	Superior Pak Pty Ltd	Parts/Repairs - Plant & Machinery	521.60
031821	20/06/2025	Commercial Aquatics Australia	Parts - AFAC	121.00
031822	20/06/2025	Beacon Equipment	Rollomatic Bar	155.30
031823	20/06/2025	Jandakot Smash Repair Centre	Insurance Excess	500.00
031824	20/06/2025	Forrest Road Fresh	Catering	575.00
031825	20/06/2025	Sonic HealthPlus	Pre-employment Medicals	785.40
031826	20/06/2025	Lime & Ice	Entertainment Citizenship Ceremony	300.00
031827	20/06/2025	Greenfield Gardening	Landscaping Services	8,232.37
031828	20/06/2025	Vanguard Press	Printing	14,894.00
031829	20/06/2025	Big W	Library Resources	430.00
031830	20/06/2025	Horizon West Landscape & Irrigation	Weed Control	9,116.31
031831	20/06/2025	Carlisle Events Hire Pty Ltd	Programs/Events	3,062.40
031832	20/06/2025	Budget Rent a Car	Hire of Equipment	1,336.50
031833	20/06/2025	Mother Earth Gardening & Landscaping	Landscaping Services	1,936.00
031834	20/06/2025	Centre for Pavement Engineering Education Inc	Design Services	1,089.00
031835	20/06/2025	Paperbark Technologies Pty Ltd	Consultancy Services	550.00
031836	20/06/2025	EOS Electrical	Electrical Services	342.58
031837	20/06/2025	Alsco Pty Ltd	Sanitary Services	5,713.13
031838	20/06/2025	Seton Australia	AFAC - Minor Equipment	103.75
031839	20/06/2025	Business News Pty Ltd	Subscriptions/Fees	8,250.00
031840	20/06/2025	ReNew Property Maintenance	Repairs & Maintenance	880.00
031841	20/06/2025	Scott Printers Pty Ltd	Programs/Events	1,007.60
031842	20/06/2025	Frontline Fire & Rescue Equipment	PPE Equipment	22.00
031843	20/06/2025	Bistel Construction Pty Ltd	Construction Works - Roleystone Fire Station	18,784.74
031844	20/06/2025	Avantgarde Technologies Pty Ltd	Storage	4,213.00
031845	20/06/2025	Prestige Property Maintenance Pty Ltd	Vertidrainage	2,019.60
031846	20/06/2025	E Fire & Safety	Staff Training	2,462.90
031847	20/06/2025	K L Jennings	Expenses Reimbursement - Arts and Events	5,604.33
031848	20/06/2025	AOG Design	Advertising	370.00
031849	20/06/2025	Downings Electrical Service	Electrical Services	9,619.39
031850	20/06/2025	SCP Conservation And Land Management	Repairs Playground Equipment	1,100.00
031851	20/06/2025	Paramount Electrical Services	Electrical Services	7,021.37
031852	20/06/2025	Hi Tech Security WA Pty Ltd	Security Services	3,735.87
031853	20/06/2025	Mayflower Pty Ltd	Design Services	825.00
031854	20/06/2025	E Fernandez	Photography Studio artwork	335.50
031855	20/06/2025	Focus Consulting WA Pty Ltd	Consultancy Services	4,741.00
031856	20/06/2025	Freedom Fairies Pty Ltd	Event Fee	825.00
031857	20/06/2025	LD&D Australia Pty Limited	Refreshments	109.92
031858	20/06/2025	Run Energy Pty Limited	Hire of Equipment	2,678.58
031859	20/06/2025	West Tip Waste Control Pty Ltd	Verge Collection Jan - June 2025	464,081.81
031860	20/06/2025	Bibliotheca Australia Pty Ltd	Bibliotheca Annual Service & Maintenance	10,604.80
031861	20/06/2025	Botanical Fusion	Subscriptions/Fees	1,500.00
031862	20/06/2025	Jones Lang LaSalle WA Pty Limited	Electricity Charges for Orchard House	8,130.68
031863	20/06/2025	Marshall's Western Australian Honey	Retail Items	164.25

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031864	20/06/2025	Lions Club of Harrisdale Piara Waters Inc	Refreshments	950.00
031865	20/06/2025	Katherine John Entertainment (KJE)	Event Fee	660.00
031866	20/06/2025	Heritage Way Pty Ltd	Gardening Products	3,476.66
031867	20/06/2025	Professional Cabling Services	Cabling and Network Installation	7,837.47
031868	20/06/2025	The Trustee for Rise Now Trust	Catering	2,832.90
031869	20/06/2025	The Multicultural Communities Council of WA Inc	Subscriptions/Fees	7,742.24
031870	20/06/2025	Rapid Hygiene Pty Ltd	Cleaning Services	1,025.37
031871	20/06/2025	Rayan Foods Pty Ltd	Catering	3,829.10
031872	20/06/2025	Agrimate	Chainmesh Fencing	2,636.70
031873	20/06/2025	First Homebuilders Pty Ltd	Refund Security Deposit	1,200.00
031874	20/06/2025	Surun Services Pty Ltd	Lighting Upgrade Works	37,222.67
031875	20/06/2025	Southern Cross Protection Pty Ltd	Security Services	6,438.70
031876	20/06/2025	BCE Surveying Pty Ltd	Consultancy Services	825.00
031877	20/06/2025	Kylee Daye	Expenses Reimbursement	309.99
031878	20/06/2025	MDM Entertainment Pty Ltd	Library Resources	363.81
031879	20/06/2025	Scope Training	Staff Training	4,000.00
031880	20/06/2025	Airtire Pty Ltd	Consultancy Services	1,210.00
031881	20/06/2025	Snap Mandurah	Art Work Design	893.75
031882	20/06/2025	Penske Australia	Parts - Various Plant	132.25
031883	20/06/2025	Custom Built Saunas	Repair Sauna door stop	996.60
031884	20/06/2025	Marty Daley Graphic Design	Consultancy Services	6,600.00
031885	20/06/2025	IRIS ID Pty Ltd	Subscriptions/Fees	82.50
031886	20/06/2025	The Pink Cafe (Kelmscott)	Catering	1,600.00
031887	20/06/2025	R I Gunarathna Hettiarachchi	Refund Security Deposit	500.00
031888	20/06/2025	Moray and Agnew	Legal Services	660.00
031889	20/06/2025	Go Doors Pty Ltd	Service of 2 Automatic sliding doors	814.00
031890	20/06/2025	Evolve WA	Staff Training	5,190.00
031891	20/06/2025	A Class Auto Electrical and Air Conditioning	Electrical Services	8,977.10
031892	20/06/2025	Dell Financial Services Pty Ltd	Computer Equipment Leases	400.62
031893	20/06/2025	ATI-Mirage Training and Business Solutions Pty Ltd	Staff Training	11,000.00
031894	20/06/2025	Verbal Judo Australia	Staff Training	5,500.00
031895	20/06/2025	ChoiceOne Pty Ltd	Hire of Temporary Staff	6,337.93
031896	20/06/2025	WA Circus School	Semester 1 2025 Program	8,173.00
031897	20/06/2025	Elite Compliance Pty Ltd	Consultancy Services	1,001.00
031898	20/06/2025	Trayd Australia Pty Ltd	Consultancy Services	686.40
031899	20/06/2025	Marketforce Pty Ltd	Advertising	2,145.00
031900	20/06/2025	Examiner Newspapers (WA)	Advertising	1,364.00
031901	20/06/2025	Badgemore Pty Ltd	Vinyl installation	11,254.10
031902	20/06/2025	Fennessy Recruitment Pty Ltd	Hire of Temporary Staff	4,068.24
031903	20/06/2025	Finite Group APAC Pty Ltd	Hire of Temporary Staff	5,827.03
031904	20/06/2025	Omada Active Pty Ltd TA The Hike Collectiv	Consultancy Services	4,980.00
031905	20/06/2025	Irrigation Australia Limited	Consultancy Services	1,230.00
031906	20/06/2025	AAA Safety Training and Consultancy Pty Ltd	Consultancy Services	1,100.00
031907	20/06/2025	Kristy Nita Brown	Entering Writing Competitions workshop	670.00
031908	20/06/2025	Treewest Australia Pty Ltd	Consultancy Services	8,910.00
031909	20/06/2025	Total Eden trading as Nutrien Water	Bush Brass 15mmx10mm	191.13

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031910	20/06/2025	Australian HVAC Services	Air Conditioning Service	15,895.26
031911	20/06/2025	Flexi Staff Group Pty Ltd	Hire of Temporary Staff	2,665.05
031912	20/06/2025	Kilmore Group Pty Ltd	Construction Works - Study Hub	331,719.41
031913	20/06/2025	Sophia Lark	Subscriptions/Fees	850.00
031914	20/06/2025	APP Corporation Pty Ltd	Consultancy Services	32,473.16
031915	20/06/2025	The Real Good Company Pty Ltd	Staff Training	2,345.00
031916	20/06/2025	Miniquip Hire	Hire of Equipment	7,296.30
031917	20/06/2025	Insight Urbanism Pty Ltd	DRP meeting	544.50
031918	20/06/2025	Tyre Power Kelmscott	Parts/Repairs - Plant & Machinery	235.00
031919	20/06/2025	AMS Technology Group Pty Ltd	AFAC - HVAC & Geothermal Contract	8,132.78
031920	20/06/2025	Cameron Ellis	Expenses Reimbursement	5.30
031921	20/06/2025	Cornerstone Legal WA Pty Ltd	Legal Services	907.50
031922	20/06/2025	Barbara Huggill	Expenses Reimbursement	78.00
031923	20/06/2025	Gemma Henry	Expenses Reimbursement	478.00
031924	20/06/2025	Oakford Stockfeeds	Cat and Dog Food - Dog Pound	35.60
031925	20/06/2025	Diversus	Computer Equipment	27,533.00
031926	20/06/2025	Battery World Armadale	Parts/Repairs - Plant & Machinery	1,014.99
031927	20/06/2025	The Big Hoo-Haa! Pty Ltd	Event Fee	2,500.00
031928	20/06/2025	Evolve Talent Pty Ltd	Landscaping Services	2,056.25
031929	20/06/2025	M.A.Services Group Pty Ltd	Security Services	469.80
031930	20/06/2025	Gilco Pty Ltd	Custom 4.8x2.4 transportable building	1,210.00
031931	20/06/2025	Schlager Group Pty Ltd	Construction progress claim	12,437.84
031932	20/06/2025	King Chess Club	Library Chess Club Program	220.00
031933	20/06/2025	R&J Packaging Solutions Pty Ltd	Takeaway containers	172.59
031934	20/06/2025	The Trustee for Prowest Ceilings Unit Trust	Ceiling Repairs and Painting Works at Pony Club	62,348.00
031935	20/06/2025	Greenstyle Windows & Doors	Install Security Screens on windows	5,641.90
031936	20/06/2025	The Scout Association of Australia-Western Australian Branch	Equipment Grant for Armadale Scout Group	527.18
031937	20/06/2025	NRMjobs Pty Ltd	Recruit Advertising	165.00
031938	20/06/2025	Armadale Soccer Club	Armadale Arts Festival Fee	275.00
031939	20/06/2025	Forrestdale Junior Football Club	Community Grants 2024 / 2025 Round 2	1,000.00
031940	20/06/2025	Aboriginal Six Seasons	Six Seasons themed candles & mugs	355.45
031941	20/06/2025	REALMstudios Pty Ltd	Consultancy Services	3,300.00
031942	20/06/2025	Kyla Matthews	Expenses Reimbursement	55.82
031943	20/06/2025	Liam Michael Edwin Hubbard	Payment for an artwork	250.00
031944	20/06/2025	Shrikani & Radhika Tawani	Refund of Excess Direct Debit Rates	606.20
031945	20/06/2025	Estate of G Plug	Refund of Excess Direct Debit Rates	1,160.20
031946	20/06/2025	J A Fawkes & J C Fawkes	Refund of Excess Direct Debit Rates	838.44
031947	20/06/2025	T J Richards	Refund of Excess Direct Debit Rates	32.64
031948	20/06/2025	Estate of KF Dunne	Refund of Excess Direct Debit Rates	431.77
031949	20/06/2025	P C Measday & Estate of A R Measday	Refund of Excess Direct Debit Rates	349.49
031950	20/06/2025	F R Mercer	Refund of Excess Direct Debit Rates	468.46
031951	20/06/2025	C J Wilson	Refund of Excess Direct Debit Rates	356.56
031952	20/06/2025	A M Phoenix	Refund of Excess Direct Debit Rates	989.62
031953	20/06/2025	G S De Graaf	Refund of Excess Direct Debit Rates	643.00
031954	20/06/2025	Lions Hearing Foundation of WA Inc.	Sporting Recreation and Development Donation	250.00
031955	20/06/2025	Treenet Incorporated	Staff Training	1,237.50

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
031956	20/06/2025	T C Gooch & C E Kelso	Refund of Excess Direct Debit Rates	336.29
031957	20/06/2025	P J Bennett	Refund of Excess Direct Debit Rates	604.38
031958	20/06/2025	Outdoor Impressions	Refund of Excess Direct Debit Rates	61.65
031959	20/06/2025	DE Vincent	Refund of Excess Direct Debit Rates	513.19
031960	20/06/2025	L J Kirby & Z A Kirby	Refund of Excess Direct Debit Rates	764.56
031961	20/06/2025	Starick Services Incorporated	Refund of Excess Direct Debit Rates	2,624.21
031962	20/06/2025	Hope Community Services Ltd	Refund of Excess Direct Debit Rates	1,557.10
031963	20/06/2025	Brendan Fowler	Refund of Excess Direct Debit Rates	703.79
031964	20/06/2025	S M Reid	Refund of Excess Direct Debit Rates	594.27
031965	20/06/2025	G B Bedford	Refund of Excess Direct Debit Rates	974.42
031966	20/06/2025	G B Bedford	Refund of Excess Direct Debit Rates	1,437.77
031967	20/06/2025	G B Bedford	Refund of Excess Direct Debit Rates	577.17
031968	20/06/2025	Hello World	Conferences	2,048.00
031969	20/06/2025	Cr Laurence Sargeson	Councillor Allowances Qtr 4	28,553.25
031970	20/06/2025	Smart Connection Consultancy	Consultancy Services	2,160.00
031971	20/06/2025	Naomi Mathieson	Refunds	239.96
031972	25/06/2025	Armada Mower World	Parts - Parks Minor Equipment	36.00
031973	25/06/2025	AIBS (WA Chapter)	Staff Training	154.00
031974	25/06/2025	Benara Nurseries	Landscaping Services	4,892.84
031975	25/06/2025	BOC Gases Australia Limited	AFAC - Medical Oxygen	41.36
031976	25/06/2025	Browns Sweeping	Sweeping Services	3,344.00
031977	25/06/2025	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	2,439.94
031978	25/06/2025	Jason Signmakers	Locality Sign Project 2 x Armadale, 1	112,671.28
031979	25/06/2025	Water Corporation	Water Usage Charges	14,242.30
031980	25/06/2025	Synergy Energy	Electricity Charges	9,230.53
031981	25/06/2025	Work Clobber	PPE Equipment	33.84
031982	25/06/2025	Dept of Water & Environment Regulation-Waste Management	Armadale Landfill Annual Licence fee	13,865.91
031983	25/06/2025	Gecko Contracting Turf & Landscaping	Landscaping Services	15,238.30
031984	25/06/2025	Exteria Street & Park Outfitters	Harrisadale Two Benches Concrete Pads	12,615.90
031985	25/06/2025	Technology One Ltd	Consultancy Services	37,026.67
031986	25/06/2025	JB HIFI Group Pty Ltd (Armadale)	Computer Equipment	349.00
031987	25/06/2025	Tourism Council WA Limited	25-26 Membership Renewal Tourism Council	2,310.00
031988	25/06/2025	Programmed Property Services Pty Ltd	Grounds Maintenance AFAC	22,327.33
031989	25/06/2025	Natural Area Management & Services	Living Stream Improvement Works	56,469.57
031990	25/06/2025	1Spatial Australia Pty Ltd	1 Year FME Local Government Subscription	22,000.00
031991	25/06/2025	Superior Pak Pty Ltd	Parts/Repairs - Plant & Machinery	29,707.34
031992	25/06/2025	Commercial Aquatics Australia	Parts - AFAC	3,954.96
031993	25/06/2025	Apple Pty Ltd	Computer Equipment	1,191.67
031994	25/06/2025	Forrest Road Fresh	Catering	180.00
031995	25/06/2025	Planning Institute of Australia	Membership Renewal 25/26	645.00
031996	25/06/2025	Horizon West Landscape & Irrigation	Weed Control	4,191.00
031997	25/06/2025	Reva Commercial Pty Ltd	Handrails Removal and disposal	2,750.00
031998	25/06/2025	ReNew Property Maintenance	Landscaping Services	1,408.00
031999	25/06/2025	Scott Printers Pty Ltd	Printing Services	17,792.50
032000	25/06/2025	Prestige Property Maintenance Pty Ltd	Champion Drive Mowing & TM May 2025	3,498.00
032001	25/06/2025	Capital Recycling	Sweeping Services	6,824.40

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
032002	25/06/2025	Downings Electrical Service	Electrical Services	5,845.65
032003	25/06/2025	SCP Conservation And Land Management	Repairs Playground Equipment	1,276.00
032004	25/06/2025	West Power Group Pty Ltd	Electrical Services	763.40
032005	25/06/2025	Hi Tech Security WA Pty Ltd	Security Services	10,345.50
032006	25/06/2025	Urbaqua Ltd	Consultancy Services	7,392.00
032007	25/06/2025	Mayflower Pty Ltd	Design Services	5,500.00
032008	25/06/2025	ELMO Software Limited	Subscriptions/Fees	66,118.80
032009	25/06/2025	LD&D Australia Pty Limited	Refreshments	404.28
032010	25/06/2025	Run Energy Pty Limited	Hire of Equipment	15,724.78
032011	25/06/2025	District Refrigeration & Airconditioning Pty Ltd	Degas Fridges/ Air conditioners - Landfill Sites	874.50
032012	25/06/2025	Katherine John Entertainment (KJE)	Event Fee	1,100.00
032013	25/06/2025	Time Critical CPR & First Aid	Staff Training	1,400.00
032014	25/06/2025	The Trustee For PSCP Investment Trust	Advertising	580.80
032015	25/06/2025	Southern Educational Resources Pty Ltd	Library Resources	49.50
032016	25/06/2025	H Pollard	AAF25 - AotS Artist Talk	1,450.00
032017	25/06/2025	Rayan Foods Pty Ltd	Catering	620.51
032018	25/06/2025	Sahibzada Fateh Singh Jee Inc	Refund Security Deposit	500.00
032019	25/06/2025	MDM Entertainment Pty Ltd	Library Resources	533.84
032020	25/06/2025	Marshall Beattie Automation	AFAC - Entry/Exit Gates	69,256.00
032021	25/06/2025	Landcare Weed Control	Weed Control Roley Pools - April/May	7,906.25
032022	25/06/2025	Triodia Scanning Services	Triodia Scanning Services for 60 Champi	2,024.00
032023	25/06/2025	Total Green Recycling	eWaste Recycling Landfill Site	4,931.87
032024	25/06/2025	Smartsheet Inc	Subscriptions/Fees	22,360.00
032025	25/06/2025	Nordic Fitness Equipment	Minor Equipment AFAC	1,428.00
032026	25/06/2025	Greenlite Electrical Contractors Pty Ltd	Locality Sign Electrical - Site	20,154.88
032027	25/06/2025	4Cabling Pty Ltd	Cabling and Network Installation	933.02
032028	25/06/2025	Armadale Liquor Pty Ltd	Refreshments	20.00
032029	25/06/2025	Cat Welfare Society Inc	Cat Collection Fee - May 2025	1,651.52
032030	25/06/2025	MMM (WA) Pty Ltd	Dry Hire Water truck 2024/25	5,197.28
032031	25/06/2025	GFG Temp Assist	Hire of Temporary Staff	21,886.98
032032	25/06/2025	HVG Graphics Pty Ltd	HBO610 Matte White Double Sided Blockout	401.50
032033	25/06/2025	Go Doors Pty Ltd	Service of 2 Automatic sliding doors	2,511.83
032034	25/06/2025	Evolve WA	Staff Training	7,785.00
032035	25/06/2025	ATI-Mirage Training and Business Solutions Pty Ltd	Staff Training	425.70
032036	25/06/2025	WA Flags and Banners Yatindra Godbole	Community Development Tear Drop Banner	699.60
032037	25/06/2025	ChoiceOne Pty Ltd	Hire of Temporary Staff	6,950.78
032038	25/06/2025	Peter Wilkes	Welcome Yarn	600.00
032039	25/06/2025	Classic Hire	Hire of Equipment	2,128.50
032040	25/06/2025	RMIT Online Pty Ltd	Digital Delivery with Agile	1,600.00
032041	25/06/2025	Rebecca Hall	Expenses Reimbursement	154.00
032042	25/06/2025	Trayd Australia Pty Ltd	Consultancy Services	2,112.00
032043	25/06/2025	Freeway Water Cartage Pty Ltd	Refreshments	660.00
032044	25/06/2025	Road and Traffic Services Pty Ltd	Line Marking - Hughes St Armadale	4,750.90
032045	25/06/2025	University of Western Australia	Creating Black Cockatoo Friendly Suburb	60.60
032046	25/06/2025	Ed's Fencing and Landscaping	Hire of Equipment	11,000.00
032047	25/06/2025	Proline Wa Pty Ltd	Asbestos Removal Services	13,274.25

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
032048	25/06/2025	LaMotte Pacific Pty Ltd	AFAC - Spintouch maintenance	143.56
032049	25/06/2025	Cleanaway Co Pty Ltd	Removal of IBC's empty oil containers	2,547.71
032050	25/06/2025	Village School Association Inc	AAF25 - AotS Artist Fee School Rate	400.00
032051	25/06/2025	Premier Envelopes Australia	Stationery	450.22
032052	25/06/2025	Ellenby Pty Ltd	Gardening Products	4,938.40
032053	25/06/2025	Australian HVAC Services	Air Conditioning and Gas Services - Various Locations	12,987.06
032054	25/06/2025	Jade Marie Bryan	Expenses Reimbursement	300.00
032055	25/06/2025	David Ford	Expenses Reimbursement	183.00
032056	25/06/2025	Artref Pty Ltd	HP Latex Spindle Hubs w/ Adaptor	307.23
032057	25/06/2025	Chantalle Grummet	Material costs for the Fairy Doors	350.00
032058	25/06/2025	Emille Van Heyningen	Expenses Reimbursement	19.18
032059	25/06/2025	Shape Management	Consultancy Services	1,100.00
032060	25/06/2025	AMS Technology Group Pty Ltd	AFAC - HVAC & Geothermal Contract	6,900.75
032061	25/06/2025	Sanpoint Pty Ltd ATFT Fiore Family Trust	Landscaping Services	3,432.00
032062	25/06/2025	Diane Jones	Chair Yoga Term 2 Program	800.00
032063	25/06/2025	Custom Quip Engineering Pty Ltd	Gas struts for trailers	175.45
032064	25/06/2025	Ecolleaf Landscaping Pty Ltd	Landscaping Services	11,484.00
032065	25/06/2025	Elteclan Pty Ltd	MAA - Additional exhibition lighting	2,404.16
032066	25/06/2025	Roadscan	Consultancy Services	24,558.60
032067	25/06/2025	Sense The Next Step Pty Ltd	Consultancy Services	3,300.00
032068	25/06/2025	Vizzari's Transport And Livestock Services	Hire of Equipment	700.00
032069	25/06/2025	Major Traffic Management Pty Ltd	Mobilisation & Install Sec. Tower	330.00
032070	25/06/2025	Sign Up WA	Brochure Tab Divider Sign - Coral Coast	418.00
032071	25/06/2025	Elevate Access	Provide Scaffold for Piara Waters - Library	4,928.00
032072	25/06/2025	Greenstyle Windows & Doors	Install Servery Window at Pony Club	8,405.10
032073	25/06/2025	Arlene Hand	Consultancy Services	3,000.00
032074	25/06/2025	Bedfordale Volunteer Bushfire Brigade	Fire Hazard Reduction - Brigade	3,861.00
032075	25/06/2025	Zanzara	Trap with 2.2ltr catch bucket	938.00
032076	25/06/2025	Perth United Malayalee Association inc	Donation for performance	200.00
032077	25/06/2025	Australian and New Zealand Student Services Association Inc	Study Hub - Symposium Attendance	330.00
032078	25/06/2025	Bee Delighted Pty Ltd	Refreshments	357.50
032079	25/06/2025	Liliana Stafford	AAF25 - AotS Artist Talk	600.00
032080	25/06/2025	Sydney Phillips	AAF25 - AotS Artist Talk	100.00
032081	25/06/2025	Philip Daniel	Refund Hall/Key Deposit	750.00
032082	25/06/2025	Abdul Razak Osman	Security Incentive Scheme	200.00
032083	25/06/2025	Kurnia Hanny	Security Incentive Scheme	200.00
032084	25/06/2025	Maribeth M Balingit	Refund Hall/Key Deposit	500.00
032085	25/06/2025	Daily Living Products	Office Chair Products	1,715.00
032086	25/06/2025	Trail Cameras Australia	Bluetooth Trail Cameras - Environment	2,292.40
032087	25/06/2025	Lolly Warehouse	Retail Items	86.10
032088	25/06/2025	Albert McNamara	Welcome to Country	600.00
032089	25/06/2025	Hobbysew Australia Pty Ltd	Aboriginal Elders Craft Group Equipment	889.00
032090	27/06/2025	Able Blind Repairs	Blinds - Armadale Visitors Centre	1,600.00
032091	27/06/2025	Accidental Health & Safety-Perth	First Aid Kits - SES	214.50
032092	27/06/2025	Alinta Gas	Gas Charges	146.40
032093	27/06/2025	Allmark & Associates Pty Ltd	Reward and Recognition Pins	1,230.63

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
032094	27/06/2025	Armadale Lock & Key Service	Padlocks/Keys Cut	309.50
032095	27/06/2025	J Blackwood & Son Pty Ltd	PPE Equipment	2,832.12
032096	27/06/2025	Australian Services Union	Payroll Deductions	516.00
032097	27/06/2025	DORMA Australia Pty Ltd	Auto Door Works and Servicing	9,152.69
032098	27/06/2025	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	43,185.56
032099	27/06/2025	BP Australia Pty Ltd	Fuels & Oils	5,327.29
032100	27/06/2025	Browns Sweeping	Sweeping Services	3,933.60
032101	27/06/2025	Burgess Rawson (WA) Pty Ltd	Utilities	478.75
032102	27/06/2025	Byford Bobcats	Hire of Equipment	693.00
032103	27/06/2025	Chefmaster Australia	Bin Liners/Vet Bags	3,271.55
032104	27/06/2025	Child Support Agency	Payroll Deductions	1,930.03
032105	27/06/2025	City of Armadale-Social Club	Payroll Deductions	354.00
032106	27/06/2025	City of Gosnells	Subscriptions/Fees	617.08
032107	27/06/2025	CJD Equipment Pty Ltd	P1530 Loader parts.	2,069.12
032108	27/06/2025	WINC Australia Pty Ltd	Stationery	13,815.03
032109	27/06/2025	Forestvale Trees Pty Ltd	Gardening Products	5,318.50
032110	27/06/2025	Heatley Sales Pty Ltd	Protective Clothing	146.82
032111	27/06/2025	LGRCEU	Payroll Deductions	427.62
032112	27/06/2025	Local Government Professionals Aust WA	Staff Training	400.00
032113	27/06/2025	Lori's Fuel Station	Fuels & Oils	725.02
032114	27/06/2025	Ixom Operations Pty Ltd	Cleaning Services	592.33
032115	27/06/2025	Pure Air Filters	Cleaning Services	539.00
032116	27/06/2025	Veolia Recycling and Recovery Pty Ltd	Recycling Collections Various Locations	128,752.81
032117	27/06/2025	Stewart & Heaton Clothing Co Pty Ltd	Light weight jacket trial BVFBF	1,562.17
032118	27/06/2025	Telstra	Telephone Charges	57,391.45
032119	27/06/2025	Termico Pest Management	Pest Control Treatments	1,551.00
032120	27/06/2025	WA Bluemetal/WA Premix	300 ton Road Base Supplies	28,424.50
032121	27/06/2025	WA Hino Sales & Service	Repairs & Maintenance Other	10,204.32
032122	27/06/2025	Water Corporation	Water Usage Charges	9,212.01
032123	27/06/2025	Westbooks	Library Resources	537.59
032124	27/06/2025	Synergy Energy	Electricity Charges	3,810.28
032125	27/06/2025	Work Clobber	PPE Equipment	300.60
032126	27/06/2025	Wurth Australia Pty Ltd	Staff Training	5,421.36
032127	27/06/2025	Gecko Contracting Turf & Landscaping	Landscaping Services	86,081.63
032128	27/06/2025	Office Line	Minor Equipment	3,696.00
032129	27/06/2025	Bunnings Building Supplies Pty Ltd	Hardware Consumables	9,997.29
032130	27/06/2025	StrataGreen	Cleaning Services	32,392.86
032131	27/06/2025	Officeworks Business Direct	Stationery	644.00
032132	27/06/2025	Kelmscott Senior High School	Artist Fee School Rate	440.00
032133	27/06/2025	RSEA Pty Ltd	PPE Equipment	946.38
032134	27/06/2025	Environmental Industries	Glyphosate application	36,111.90
032135	27/06/2025	Truck Centre (WA) Pty Ltd	P1515 Volvo AK16472 Repairs	19,102.18
032136	27/06/2025	Kleenit Pty Ltd	Graffiti Removal Costs	2,289.65
032137	27/06/2025	Wren Oil	Oil Waste Removal Landfill Site	319.00
032138	27/06/2025	SERCUL Inc	Weed Control	12,944.58
032139	27/06/2025	TJ Depiazzi & Sons	Landscaping Services	4,958.25

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
032140	27/06/2025	1Spatial Australia Pty Ltd	GDV Hub SaaS Membership - Term License	550.00
032141	27/06/2025	Global Spill Control	22L Sorbalite Zeolite Glove Supplies - Landfill	1,237.47
032142	27/06/2025	Apple Pty Ltd	Computer Equipment	2,422.90
032143	27/06/2025	Alan Beatties Bulk Meat Supply	Catering	2,500.00
032144	27/06/2025	Rent A Fence Pty Ltd	Hire of Equipment	1,673.76
032145	27/06/2025	L A Murray	Armadale Aboriginal Arts Group	680.00
032146	27/06/2025	Sonic HealthPlus	Pre-employment Medicals	1,357.40
032147	27/06/2025	Vanguard Press	Printing	837.27
032148	27/06/2025	Better Pets and Gardens Kelmscott	Cat and Dog Food - Dog Pound	1,862.64
032149	27/06/2025	Complete Office Supplies	Stationery	5,732.98
032150	27/06/2025	Big W	Refreshments	67.50
032151	27/06/2025	Horizon West Landscape & Irrigation	Weed Control	36,214.70
032152	27/06/2025	A1 Plaques WA	Aluminium Plaques	14,113.00
032153	27/06/2025	Dowsing Concrete	Crossover & Concrete Works	6,754.00
032154	27/06/2025	UDLA	Conferences	756.25
032155	27/06/2025	Paperbark Technologies Pty Ltd	Consultancy Services	1,540.00
032156	27/06/2025	Impression Research Pty Ltd	PrinterFace FS Medium Hosting (Annual)	3,300.00
032157	27/06/2025	Instant Toilets & Showers Pty Ltd	Toilet Chemicals/Transport Portable Toilets	9,060.26
032158	27/06/2025	Totally Workwear	PPE Equipment	7,126.04
032159	27/06/2025	AlSCO Pty Ltd	Sanitary Services	256.54
032160	27/06/2025	Roleybushcare Inc	RBC 2024-2025 BEWG GRANT 3rd Claim	702.78
032161	27/06/2025	Guru Productions Pty Ltd	Garden Gurus Spring into Armadale Feature	4,125.00
032162	27/06/2025	Frontline Fire & Rescue Equipment	PPE Equipment	282.70
032163	27/06/2025	Veris Australia Pty Ltd	Spotting for Linemarking - Roads	14,256.00
032164	27/06/2025	E Fire & Safety	Staff Training	6,138.00
032165	27/06/2025	Black Rubber Pty Ltd	Tyres - Various Plant	8,596.35
032166	27/06/2025	Turf Care WA Pty Ltd	Turf Remediation Works	8,536.00
032167	27/06/2025	Extreme Marquees Pty Ltd	Events Marquee	348.16
032168	27/06/2025	Downings Electrical Service	Electrical Services	4,036.67
032169	27/06/2025	Talis Consultants	Consultancy Services	9,866.56
032170	27/06/2025	SCP Conservation And Land Management	Repairs Playground Equipment	1,397.00
032171	27/06/2025	Central Regional TAFE	Staff Training	1,495.84
032172	27/06/2025	Paramount Electrical Services	Electrical Services	69,191.28
032173	27/06/2025	Instant Products Hire	Toilet Chemicals/Transport Portable Toilets	1,720.69
032174	27/06/2025	Hi Tech Security WA Pty Ltd	Security Services	1,078.00
032175	27/06/2025	Urbaqua Ltd	Consultancy Services	10,714.00
032176	27/06/2025	Travelwest Publications WA Pty Ltd	Back page of Perth Hills Map for EPH	2,200.00
032177	27/06/2025	BJ Ball	Ecostar Silk Wrap	4,642.70
032178	27/06/2025	R M Isaac	Expenses Reimbursement	1,858.90
032179	27/06/2025	On Tap Plumbing & Gas Pty Ltd	Plumbing Services	48,295.06
032180	27/06/2025	Wesroof	Roof Repairs	1,188.00
032181	27/06/2025	Rockwater Pty Ltd	AFAC - Geothermal Works	614.90
032182	27/06/2025	JDSI Consulting Engineers Pty Ltd	Consultancy Services	15,400.00
032183	27/06/2025	Bug Busters Pty Ltd	Pest Control Treatments	25,692.49
032184	27/06/2025	Living Turf	Turf Remediation Works	5,115.00
032185	27/06/2025	LD&D Australia Pty Limited	Refreshments	109.92

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
032186	27/06/2025	Inclusion Solutions Limited	Creating Socially Inclusive Play Spaces	262.09
032187	27/06/2025	Element Advisory Pty Ltd	Consultancy Services	880.00
032188	27/06/2025	West Tip Waste Control Pty Ltd	Verge Collections	28,418.94
032189	27/06/2025	Agent Sales & Services Pty Ltd	Cleaning Services	2,510.20
032190	27/06/2025	Perrott Painting Maintenance Contract Pty Ltd	Ceiling Painting	4,545.20
032191	27/06/2025	Intelife Group Limited	BBQ Maintenance - Various Locations	1,865.60
032192	27/06/2025	TPG Network Pty Ltd	Internet Services	9,448.12
032193	27/06/2025	GPC Asia Pacific Pty Ltd	Catering	3,580.71
032194	27/06/2025	The Trustee for Rise Now Trust	Catering	1,512.60
032195	27/06/2025	Dynamic Playgrounds Pty Ltd	AFAC - Splash pad maintenance	1,500.00
032196	27/06/2025	Instant Windscreens	Windscreen Repairs - Fleet	1,466.40
032197	27/06/2025	Action Glass & Aluminium	AFAC - LP sliding door maintenance	6,517.60
032198	27/06/2025	QTM Pty Ltd	Traffic Contollers	18,871.73
032199	27/06/2025	Jaycar Pty Ltd	Hobby Motor - Medium Torque CAT.NO: YM2	85.50
032200	27/06/2025	Rosmech Sales & Service Pty Ltd	Sweeper Parts	1,787.35
032201	27/06/2025	Southern Bins Pty Ltd	Hire of Equipment	7,610.00
032202	27/06/2025	Rayan Foods Pty Ltd	Catering	453.75
032203	27/06/2025	Corsign WA Pty Ltd	Hire of Equipment	2,864.95
032204	27/06/2025	BrightMark Group Pty Ltd	Cleaning Services	228,244.92
032205	27/06/2025	Trent W Costello	Consultancy Services	1,320.00
032206	27/06/2025	ATO PAYG	Payroll Deductions	461,181.00
032207	27/06/2025	Intelligent RFID Solutions Pty Ltd	People counter annual support	2,661.60
032208	27/06/2025	Bridgestone Australia Ltd	Tyre Repairs/Replacements Various	1,217.40
032209	27/06/2025	Marty Daley Graphic Design	Consultancy Services	3,960.00
032210	27/06/2025	Pirtek Canning Vale	Auxiliary Hoses Supply & Instal	391.04
032211	27/06/2025	Armadale Liquor Pty Ltd	Refreshments	420.94
032212	27/06/2025	ATC Work Smart INC	Hire of Temporary Staff	249.11
032213	27/06/2025	Austmag	SJ Mosquito Magnet Application	232.65
032214	27/06/2025	Moray and Agnew	Legal Services	3,300.00
032215	27/06/2025	Art Display Hire	MAA - Exhibition walls and lighting	8,171.90
032216	27/06/2025	Aspect Studios Pty Ltd	Consultancy Services	39,430.05
032217	27/06/2025	Plus Architecture Western Australia Pty Ltd	Consultancy Services	49,969.70
032218	27/06/2025	Dell Financial Services Pty Ltd	Computer Equipment	58.78
032219	27/06/2025	Harvey Norman AV/IT Armadale - Sandeteye Pty Ltd	Office Equipment	350.00
032220	27/06/2025	Donald Cant Watts Corke	Superintendent Services	10,312.50
032221	27/06/2025	Illion Australia Pty Ltd	Consultancy Services	690.62
032222	27/06/2025	Eurotech Group Pty Ltd	Printing	1,215.31
032223	27/06/2025	ChoiceOne Pty Ltd	Hire of Temporary Staff	1,309.00
032224	27/06/2025	Classic Hire	Hire of Equipment	9,594.86
032225	27/06/2025	Fennessy Recruitment Pty Ltd	Hire of Temporary Staff	5,085.30
032226	27/06/2025	Robert George King	Landscaping Services	200.00
032227	27/06/2025	MBGS Holdings Pty Ltd	AFAC - Water station maintenance	1,919.47
032228	27/06/2025	Wizard Pharmacy Kelmscott Stargate	Library Resources	100.00
032229	27/06/2025	Authentic Security Pty Ltd	Subscriptions/Fees	1,323.88
032230	27/06/2025	Armadale Scout Group	Art Festival	400.00
032231	27/06/2025	Advantage Glass 2 Pty Ltd	AFAC - Reactive window maintenance	495.00

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
032232	27/06/2025	Western Environmental Pty Ltd	Replacement/repair of wells	14,300.00
032233	27/06/2025	Omnicom Media Group Australia Pty Ltd	Advertising	14,276.06
032234	27/06/2025	JJCT Packaging Pty Ltd	Payroll Deductions	14,021.11
032235	27/06/2025	SLR Consulting Australia Pty Ltd	Consultancy Services	24,860.00
032236	27/06/2025	Total Eden	Gardening Works and Installations	31,899.33
032237	27/06/2025	Mustang Three Pty Ltd	Consultancy Services	1,023.00
032238	27/06/2025	Flexi Staff Group Pty Ltd	Hire of Temporary Staff	2,515.01
032239	27/06/2025	Elan Energy Matrix Pty Ltd	Tyres - Various Plant	4,653.54
032240	27/06/2025	Metrowest Service Pty Ltd	Repairs and Maintenance - AFAC	3,557.40
032241	27/06/2025	Mader Contracting Pty Ltd	Hire of Temporary Staff	12,753.40
032242	27/06/2025	BioCity Pty Ltd	Tree Maintenance	858.00
032243	27/06/2025	4M Waste Pty Ltd	Illegal Dumped Tyres	204.60
032244	27/06/2025	Easisalary Pty Ltd	Payroll Deductions	2,344.34
032245	27/06/2025	Miniquip Hire	Hire of Equipment	874.50
032246	27/06/2025	Services Australia - Centrelink	Legal Services	303.57
032247	27/06/2025	Mode Design Corp. Pty Ltd	Design Services	4,609.80
032248	27/06/2025	AMS Technology Group Pty Ltd	Repairs & Maintenance Other	9,858.88
032249	27/06/2025	Michelle Anne Davies	FoBBFR - BEWG GRANT 24/25 Reimbursement	1,444.39
032250	27/06/2025	Sanpoint Pty Ltd ATFT Fiore Family Trust	Landscaping Services	194,340.00
032251	27/06/2025	Bookeasy Australia Pty Ltd	Subscriptions/Fees	330.00
032252	27/06/2025	RocknRubble Solutions Pty Ltd	Clean Concrete Mix	2,046.00
032253	27/06/2025	McLeods Lawyers Pty Ltd	Legal Services	46,070.74
032254	27/06/2025	Battery World Armadale	Parts/Repairs - Plant & Machinery	1,166.00
032255	27/06/2025	Insurance Smash Repairs	Insurance Excess	500.00
032256	27/06/2025	Evolve Talent Pty Ltd	Landscaping Services	2,056.25
032257	27/06/2025	M.A.Services Group Pty Ltd	Security Services	33,251.57
032258	27/06/2025	Barra Civil and Fencing	Armadale Depot - Fencing	330.00
032259	27/06/2025	King Chess Club	Library Chess Club Program	220.00
032260	27/06/2025	The Trustee for Prowest Ceilings Unit Trust	Painting Services	1,210.00
032261	27/06/2025	Constructive Project Solutions Pty Ltd	Consultancy Services	3,416.88
032262	27/06/2025	Woodies Charcoal Chicken	Catering	815.00
032263	27/06/2025	Arlene Hand	Consultancy Services	15,300.00
032264	27/06/2025	Hasard Concrete	Retaining Wall Insulation - Concrete	3,575.00
032265	27/06/2025	Bedforddale Volunteer Bushfire Brigade	Fire Hazard Reduction	888.00
032266	27/06/2025	Hurst Scientific	Test Tube Rack	19.12
032267	27/06/2025	WalkGPS	Local Bushwalking Souvenir Books -Retail	193.75
032268	27/06/2025	Crown Leadership International Group Pty Ltd	Staff Training	5,144.04
032269	27/06/2025	Ngawaimirangi Kirkwood	Sporting Recreation and Development Donation	250.00
032270	27/06/2025	Kea Taranui Kingi	Sporting Recreation and Development Donation	250.00
032271	27/06/2025	Emma Briggs	Sporting Recreation and Development Donation	150.00
032272	27/06/2025	Sally Walsh	Sporting Recreation and Development Donation	250.00
032273	27/06/2025	Josephine Stockden	Sporting Recreation and Development Donation	250.00
032274	27/06/2025	Kenny Wong	Sporting Recreation and Development Donation	250.00
032275	27/06/2025	C Rice	Rates Refund Credit Balance	310.37
032276	27/06/2025	S M MacKay	Rates Refund Credit Balance	306.60
032277	27/06/2025	Adrian Rubinich	Refund of Excess Direct Debit Rates	662.09

Accounts Paid and Submitted to Corporate Services Committee Meeting on 19 August 2025

Payments made between 01-Jun-2025 and 30-Jun-2025

Trans #	Date	Payee	Description	Amount
032278	27/06/2025	Rhys M Glasson	Refund of Excess Direct Debit Rates	732.23
032279	27/06/2025	Sally Valerie Whytlaw	Refund of Excess Direct Debit Rates	493.33
032280	27/06/2025	J M Flower & D M Flower	Refund of Excess Direct Debit Rates	640.66
032281	27/06/2025	Foundation Housing Limited	Rates Refund Credit Balance - Property Exemption	5,369.40
032282	27/06/2025	Foundation Housing Limited	Rates Refund Credit Balance - Property Exemption	5,369.40
032283	27/06/2025	Foundation Housing Limited	Rates Refund Credit Balance - Property Exemption	5,424.81
032284	27/06/2025	T A Stronach	Rates Refund Credit Balance	300.82
032285	27/06/2025	J P Gardey & G L Gardey	Refund of Excess Direct Debit Rates	206.32
A 08/06/2025	8/06/2025	Payroll	Net Payroll	1,524,435.96
A 22/06/2025	22/06/2025	Payroll	Net Payroll	1,550,674.15
DD001082	30/06/2025	Cr Kerry Busby	Councillor Superannuation Contribution	1,532.36
DD001084	30/06/2025	Western Australian Treasury Corporation	Loan Repayments	596,307.07
DD001120	30/06/2025	Alison Bannister	Contractor Superannuation Contribution	348.58
DD001078	30/06/2025	Cr Sarah Stoneham	Councillor Superannuation Contribution	1,532.36
DD001080	30/06/2025	Cr John Keogh	Councillor Superannuation Contribution	2,512.04
DD001077	30/06/2025	Cr Michael Hancock	Councillor Superannuation Contribution	1,532.36
DD001081	30/06/2025	Cr Paul Hetherington	Councillor Superannuation Contribution	1,532.36
DD001083	30/06/2025	Cr Sartaj Virk	Councillor Superannuation Contribution	1,532.36
DD001079	30/06/2025	Cr Keyur Kamdar	Councillor Superannuation Contribution	1,532.36
DD001088	30/06/2025	Commonwealth Bank	Bank Fees	11,617.07
DD001076	27/06/2025	Unique International	Debt Collection	358.40
DD001086	27/06/2025	Commonwealth Bank	Bank Fees	1.10
DD001087	27/06/2025	The Trustee for AWARE Superannuation	Superannuation Contribution	300,628.05
DD001071	25/06/2025	Western Australian Treasury Corporation	Loan Repayments	963,098.08
DD001068	23/06/2025	Western Australian Treasury Corporation	Loan Repayments	427,650.27
DD001075	23/06/2025	Commonwealth Bank	Bank Fees	22.55
DD001069	20/06/2025	Western Australian Treasury Corporation	Loan Repayments	414,549.67
DD001074	20/06/2025	Commonwealth Ba	Bank Fees	0.55
DD001070	16/06/2025	Toyota Finance	MV Lease	634.34
DD001063	16/06/2025	Commonwealth Bank	Bank Fees	1,616.22
DD001064	16/06/2025	The Trustee for AWARE Superannuation	Superannuation Contribution Payroll	304,565.91
DD001058	13/06/2025	Commonwealth Bank	Bank Fees	1.10
DD001057	12/06/2025	Commonwealth Bank	Bank Fees	0.55
DD001067	12/06/2025	Atlassian Pty Ltd	Lease Repayments	2,101.40
DD001085	9/06/2025	Commonwealth Bank	Bank Fees	15.95
DD001054	3/06/2025	Les Mills Asia	Lease Repayments	1,447.35
DD001056	3/06/2025	The Trustee for AWARE Superannuation	Superannuation Contribution Payroll	299,250.84
DD001053	2/06/2025	Westpac Bank	Bank Fees	27.50
DD001052	2/06/2025	Commonwealth Bank	Bank Fees	3,978.68
DD001090	1/06/2025	Commonwealth Bank	Bank Fees	4,680.48
Total				17,093,701.20

Credit Card Transaction Report 25/05/2025 to 26/06/2025								
CITY OF Armadale								
Transaction No	Tran Type	Tran Reference	Invoice Date	Amount (\$)	GST	Transaction Description	GL/PC Code	Supporting Paperwork Provided
Credit card Chief Executive Officer				\$387.99				
4828	Invoice/Fee	DEPT OF JUSTICE-CTG PA PERTH	30/05/2025	\$189.00	\$17.18	Prosecution Notice - E Courts Portal	2430-410066-61160-1001	All Receipts/Paperwork Received
4828	Invoice/Fee	DEPT OF JUSTICE-CTG PA PERTH	30/05/2025	\$189.00	\$17.18	Prosecution Notice - E Courts Portal	2430-410066-61160-1001	All Receipts/Paperwork Received
4828	Invoice/Fee	Tesla Inc St Leonards	17/06/2025	\$9.99	\$0.91	Tesla subscription	1000-410065-60050-1001	Paperwork Requested
Credit Card - Financial Accountant Financial Services- CBA Card				\$2,235.14				
4851	Invoice/Fee	APPLE.COM/BILL SYDNEY NSW	27/05/2025	\$13.99	\$1.27	ICT Subscription	2300-410072-61170-1001	All Receipts/Paperwork Received
4851	Invoice/Fee	HTTPS://SCRIBE.HOW/B SAN FRANCISCOCA 29.00US DOLLAR	5/06/2025	\$44.73		One Council, Change and Training Software \$29 USD monthly	3310-410065-61170-2075	All Receipts/Paperwork Received
4851	Invoice/Fee	INTNL TRANSACTION FEE USA	5/06/2025	\$1.12		International Bank Charge	3310-410065-66010-1001	All Receipts/Paperwork Received
4851	Invoice/Fee	STARLINK INTERNET Sydney AUS	6/09/2025	\$486.00	\$44.18	Monthly internet charges	3342-410515-61341-1001	All Receipts/Paperwork Received
4851	Invoice/Fee	AMZNPRIMEAU MEMBERSHIP SYDNEY SOUTH NSW	13/06/2025	\$9.99	\$0.91	ICT Subscription	3324-410518-61142-1001	All Receipts/Paperwork Received
4851	Invoice/Fee	CROWNE PLAZA HOTEL CAN Canberra ACT	23/06/2025	\$1,679.31	\$152.66	ALGA Conference	1010-410065-66020-1055	All Receipts/Paperwork Received
Credit Card - Accounts Payable Officer Financial Services-CBA Card				\$3,825.88				
4836	Invoice/Fee	Sendgrid	3/06/2025	\$139.57		Monthly Sendgrid fee	2501-410072-61190-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	3/06/2025	\$3.49		International Transaction Fees	2501-410072-61190-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Urilo	3/06/2025	\$386.35		Website Redirection Monthly	3340-410006-61142-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	3/06/2025	\$9.66		International Transaction Fees	3340-410006-61142-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	ASIC	6/06/2025	\$101.00		Business Name Renewal	1210-410074-61170-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Optisigns Digital	10/06/2025	\$499.38		Digital Signage - Study Hub	2148440-PUR-D0551	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	10/06/2025	\$12.48		International Transaction Fees	5500-410073-60040-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Scribe	14/06/2025	\$44.93		Monthly Subscription	3310-410065-61170-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	14/06/2025	\$1.12		International Transaction Fees	3310-410065-61170-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Everbloom	14/06/2025	\$1,366.42	124.22	Venue and Event Set Up	1300-410065-60040-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Mailchimp	16/06/2025	\$661.81	60.16	Email marketing service	3300-410006-61170-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Zoom.com	18/06/2025	\$325.56		Zoom rooms subscription	2148440-PUR-D0583	All Receipts/Paperwork Received
4836	Invoice/Fee	Userway.org	24/06/2025	\$78.05		Language Translation addon	3323-410044-61010-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	24/06/2025	\$1.95		International Transaction Fees	3323-410044-61010-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Kym Jones Exhibition	25/06/2025	\$194.11	17.65	Parking - Skills West Expo	1300-410065-60060-1001	All Receipts/Paperwork Received
Manager Communications and Marketing				\$2,431.74				
4908	invoice/fee	BUFFER PLAN SAN FRANCISCOCA	27/05/2025	\$1,851.28		Social Media Scheduling Program	1100-410065-61190-1035	All Receipts/Paperwork Received
4908	invoice/fee	INTNL TRANSACTION FEE	27/05/2025	\$46.28		International Transaction Fees	1100-410065-61190-1035	All Receipts/Paperwork Received
4908	invoice/fee	FACEBK *M4FLTSGBW2 FACEBOOK.COM IRL	27/05/2025	\$290.33		Bookable 2025	2510-410072-61190-1017	All Receipts/Paperwork Received
4908	invoice/fee	FACEBK *M4FLTSGBW2 FACEBOOK.COM IRL	27/05/2025	\$303.89		AFAC - Choice Award 2025 - Traffic campaign	2508-410067-61190-1001	All Receipts/Paperwork Received
4908	invoice/fee	FACEBK *M4FLTSGBW2 FACEBOOK.COM IRL	27/05/2025	\$467.94		City events and projects advertising on Facebook and Instagram	1100-410065-61190-1035	All Receipts/Paperwork Received
4908	invoice/fee	Google ADS1084339609 Sydney AUS	2/06/2025	\$20.56	\$1.87	Bookable Search Traffic	2510-410072-61190-1017	All Receipts/Paperwork Received
4908	invoice/fee	Google ADS1084339609 Sydney AUS	2/06/2025	\$195.9	\$17.81	AAF 2025	1100-410065-61190-1035	All Receipts/Paperwork Received
4908	invoice/fee	BUFFER PLAN SAN FRANCISCOCA	9/06/2025	\$178.14		Social Media Scheduling Program - New Channel	1100-410065-61190-1035	All Receipts/Paperwork Received
4908	invoice/fee	INTNL TRANSACTION FEE	9/06/2025	\$4.45		International Transaction Fees	1100-410065-61190-1035	All Receipts/Paperwork Received
4908	invoice/fee	BUFFER PLAN SAN FRANCISCOCA	9/06/2025	\$178.14		Social Media Scheduling Program - New Channel	1100-410065-61190-1035	All Receipts/Paperwork Received
4908	invoice/fee	INTNL TRANSACTION FEE USA	9/06/2025	\$4.45		International Transaction Fees	1100-410065-61190-1035	All Receipts/Paperwork Received
4908	invoice/fee	Shutterstock	13/06/2025	\$169.00		Monthly subscription for stock images	1100-410065-61080-1001	All Receipts/Paperwork Received
4908	invoice/fee	FACEBK *9ZZAQSY7W2 FACEBOOK.COM IRL	18/06/2025	\$317.98		Bookable 2025	2510-410072-61190-1017	All Receipts/Paperwork Received
4908	invoice/fee	FACEBK *9ZZAQSY7W2 FACEBOOK.COM IRL	18/06/2025	\$296.04		AFAC - Choice Award 2025 - Traffic campaign	2508-410067-61190-1001	All Receipts/Paperwork Received
4908	invoice/fee	FACEBK *9ZZAQSY7W2 FACEBOOK.COM IRL	18/06/2025	\$635.98		City events and projects advertising on Facebook and Instagram	1100-410065-61190-1035	All Receipts/Paperwork Received
Grand Total				\$8,880.75				

Monthly Fuel Card Transactions for the Period Ending 30/06/2025								
Business Fuel Card Pty Ltd								
Card No	Fuel Card	Card Owner's Vhicle details	Invoice Date	GST	Actual (Inc GST)	Transaction Description	Account Code	Supporting Paperwork Provided
590351	Fleet Card	Subaru Impreza i Hatch - AK16497 (P2028)	30/06/2025	15.04	165.47	FleetCard Account - P/E 30.06.2025	5001240	Invoice received
590443	Fleet Card	Mitsubishi Triton GLX Single Cab 4x2 - AK16630 (FP612)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5004589	Invoice received
590468	Fleet Card	Mitsubishi Triton GLX+ Dual Cab 4x4 AK16614 (FP561)	30/06/2025	8.91	98.03	FleetCard Account - P/E 30.06.2025	5005081	Invoice received
590484	Fleet Card	Kia Carnival S Van - AK16557 (FP585)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5004663	Invoice received
590799	Fleet Card	Kia Carnival PE FWD (Leased) - AK16494 (P2025)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001237	Invoice received
590815	Fleet Card	Toyota Corolla Ascent Sport Hybrid Sedan - AK16058 (FP552)	30/06/2025	9.62	105.81	FleetCard Account - P/E 30.06.2025	5004591	Invoice received
590849	Fleet Card	Rubbish Truck - Volvo FE8 Superior Pak Side Loader - AK16486 (FP1519)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001113	Invoice received
590906	Fleet Card	Mitsubishi Triton GLX+ Club Cab 4x4 - AK16515 (FP506)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001690	Invoice received
590948	Fleet Card	Nissan X-Trail ST - AK16589 (P2051)	30/06/2025	17.55	193.03	FleetCard Account - P/E 30.06.2025	5001263	Invoice received
590989	Fleet Card	Nissan X-Trail ST - AK16583 (P2052)	30/06/2025	22.28	245.10	FleetCard Account - P/E 30.06.2025	5001264	Invoice received
591003	Fleet Card	Toyota Hilux SR 4x2 Dual Cab - 1GOW738 (P1963)	30/06/2025	10.78	118.58	FleetCard Account - P/E 30.06.2025	5001183	Invoice received
591037	Fleet Card	Mazda CX-3 G20 Pure FWD - AK16603 (FP627)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5005097	Invoice received
591045	Fleet Card	Nissan X-Trail ST - AK16587 (P2049)	30/06/2025	17.51	192.61	FleetCard Account - P/E 30.06.2025	5001261	Invoice received
591052	Fleet Card	Toyota Corolla Ascent Sport Hybrid Hatch - AK16620 (FP668)	30/06/2025	6.15	67.63	FleetCard Account - P/E 30.06.2025	5005137	Invoice received
591136	Fleet Card	Isuzu D-Max SX Dual Cab 4x4 - AK16638 (FP669)	30/06/2025	9.63	105.96	FleetCard Account - P/E 30.06.2025	5005176	Invoice received
591144	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16681 (FP677)	30/06/2025	20.17	221.90	FleetCard Account - P/E 30.06.2025	5005235	Invoice received
591250	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16680 (FP678)	30/06/2025	12.78	140.62	FleetCard Account - P/E 30.06.2025	5005240	Invoice received
591318	Fleet Card	Isuzu D-Max SX Dual Cab 4x4 - AK16674 (FP691)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5005514	Invoice received
591409	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16682 (FP673)	30/06/2025	5.32	58.51	FleetCard Account - P/E 30.06.2025	5005200	Invoice received
591474	Fleet Card	Holden Colorado LS 4x4 Crew Cab - AK16498 (P2015)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5000140	Invoice received
591540	Fleet Card	Toyota Corolla Ascent Sport Hybrid Sedan - AK16059 (FP553)	30/06/2025	8.56	94.19	FleetCard Account - P/E 30.06.2025	5004875	Invoice received
591623	Fleet Card	Isuzu FTS 150/260 4x4 Crew Cab (DFES) AK070 (FP637)	30/06/2025	20.51	225.58	FleetCard Account - P/E 30.06.2025	5000143	Invoice received

591649	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16628 (FP564)	30/06/2025	9.56	105.19	FleetCard Account - P/E 30.06.2025	5005322	Invoice received
591664	Fleet Card	Subaru Forester i-Sport AWD Wagon - AK16559 (P2038)	30/06/2025	7.70	84.68	FleetCard Account - P/E 30.06.2025	5001250	Invoice received
591680	Fleet Card	Isuzu D-Max SX Hi Ride Dual Cab 4x2 - AK16671 (FP659)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5005037	Invoice received
591714	Fleet Card	Mitsubishi Triton GLX Single Cab 4x4 - AK16504 (P2033)	30/06/2025	8.72	95.91	FleetCard Account - P/E 30.06.2025	5001245	Invoice received
591771	Fleet Card	Mitsubishi Triton GLX-R 4x2 Crew Cab - AK16636 (FP567)	30/06/2025	12.20	134.21	FleetCard Account - P/E 30.06.2025	5005297	Invoice received
591839	Fleet Card	Rubbish Truck - Volvo FE8 Superior Pak Side Loader - AK16472 (FP1515)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001112	Invoice received
591854	Fleet Card	Rubbish Truck - Volvo FE8 Superior Pak Side Loader - AK050 (FP1508)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001108	Invoice received
591870	Fleet Card	Mitsubishi Triton GLX+ Club Cab 4x4 - AK16519 (FP594)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5004833	Invoice received
591888	Fleet Card	Isuzu D Max SX 4x4 Space Cab with POD - AK018 (FP2034)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001332	Invoice received
592001	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16521 (FP563)	30/06/2025	20.71	227.76	FleetCard Account - P/E 30.06.2025	5005082	Invoice received
592183	Fleet Card	Isuzu D Max SX 4x4 Space Cab with POD - AK022 (FP2036)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001339	Invoice received
592225	Fleet Card	Isuzu D-Max SX Dual Cab 4x2 - AK16607 (FP688)	30/06/2025	11.08	121.88	FleetCard Account - P/E 30.06.2025	5005476	Invoice received
592233	Fleet Card	Nissan X-Trail ST - AK16580 (P2044)	30/06/2025	29.77	327.45	FleetCard Account - P/E 30.06.2025	5001256	Invoice received
592258	Fleet Card	Subaru Forester i-L AWD - AK16596 (FP622)	30/06/2025	45.03	495.37	FleetCard Account - P/E 30.06.2025	5004712	Invoice received
592290	Fleet Card	Nissan X-Trail ST - AK16582 (P2050)	30/06/2025	28.40	312.37	FleetCard Account - P/E 30.06.2025	5001262	Invoice received
592423	Fleet Card	Isuzu D Max SX 4x4 Space Cab with POD - AK028 (FP2035)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5000135	Invoice received
592498	Fleet Card	Mazda CX8 Touring FWD Wagon - AK043 (P2039)	30/06/2025	28.77	316.51	FleetCard Account - P/E 30.06.2025	5000131	Invoice received
592530	Fleet Card	Subaru Forester i-S AWD - AK16562 (FP625)	30/06/2025	21.98	241.77	FleetCard Account - P/E 30.06.2025	5004779	Invoice received
592647	Fleet Card	Isuzu D-Max SX Dual Cab 4x2 - AK16641 (FP675)	30/06/2025	8.97	98.69	FleetCard Account - P/E 30.06.2025	5005218	Invoice received
592720	Fleet Card	Isuzu MU-X LS-M 4x2 - AK16608 (FP671)	30/06/2025	12.17	133.84	FleetCard Account - P/E 30.06.2025	5005187	Invoice received
592738	Fleet Card	Nissan X-Trail ST - AK16590 (P2053)	30/06/2025	17.09	187.96	FleetCard Account - P/E 30.06.2025	5001265	Invoice received
592761	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16511 (FP532)	30/06/2025	21.76	239.37	FleetCard Account - P/E 30.06.2025	5001691	Invoice received
592837	Fleet Card	Isuzu D Max SX 4x4 Crew Cab - SES General Rescue Utility - AK063 (P644)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001142	Invoice received
592860	Fleet Card	Isuzu D-Max SX Dual Cab 4x4 - AK16643 (FP650) Mosquito Management	30/06/2025	19.79	217.71	FleetCard Account - P/E 30.06.2025	5005102	Invoice received

592910	Fleet Card	Mitsubishi Triton GLX+ Dual Cab 4x4 - AK16635 (FP573)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5005310	Invoice received
593017	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16613 (FP568)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5005142	Invoice received
593033	Fleet Card	Toyota Corolla Ascent Hybrid Sport Sedan - AK16621 (FP555)	30/06/2025	10.32	113.48	FleetCard Account - P/E 30.06.2025	5005079	Invoice received
593058	Fleet Card	Mitsubishi Triton GLX Single Cab 4x2 - AK16631 (FP560)	30/06/2025	17.68	194.52	FleetCard Account - P/E 30.06.2025	5005080	Invoice received
593090	Fleet Card	Toyota Corolla Ascent Sport Hybrid Hatch - AK15726 (FP554)	30/06/2025	4.02	44.19	FleetCard Account - P/E 30.06.2025	5004837	Invoice received
593108	Fleet Card	Subaru Forester i-L AWD - AK16595 (FP665)	30/06/2025	24.26	266.82	FleetCard Account - P/E 30.06.2025	5005113	Invoice received
593124	Fleet Card	Mazda 6 Sport Wagon - AK16478 (P2045)	30/06/2025	8.13	89.41	FleetCard Account - P/E 30.06.2025	5001257	Invoice received
593157	Fleet Card	Mitsubishi Triton GLX+ Dual Cab 4x4 - AK16524 (FP2054)	30/06/2025	35.38	389.18	FleetCard Account - P/E 30.06.2025	5001266	Invoice received
593165	Fleet Card	Subaru Forester i AWD - AK16558 (FP592)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5004649	Invoice received
593181	Fleet Card	Subaru Impreza i Hatch - AK16482 (FP2014)	30/06/2025	15.10	166.10	FleetCard Account - P/E 30.06.2025	5001226	Invoice received
593199	Fleet Card	Nissan X-Trail ST - AK16581 (P2047)	30/06/2025	19.17	210.83	FleetCard Account - P/E 30.06.2025	5001259	Invoice received
593207	Fleet Card	Subaru Forester i-Sport AWD - AK16555 (P2043)	30/06/2025	12.64	138.99	FleetCard Account - P/E 30.06.2025	5000128	Invoice received
593215	Fleet Card	Isuzu D-Max SX Dual Cab 4x2 - AK16640 (FP670)	30/06/2025	47.41	521.50	FleetCard Account - P/E 30.06.2025	5005182	Invoice received
593231	Fleet Card	Mazda 6 Sport Wagon - AK16479 (P2048)	30/06/2025	19.20	211.20	FleetCard Account - P/E 30.06.2025	5001260	Invoice received
593249	Fleet Card	Toyota Corolla Ascent Sport Hybrid Sedan - AK16619 (FP556)	30/06/2025	5.47	60.17	FleetCard Account - P/E 30.06.2025	5005061	Invoice received
593272	Fleet Card	Rubbish Truck - Volvo FE8 Superior Pak Side Loader - AK16471 (FP1514)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001111	Invoice received
593306	Fleet Card	Subaru Forrester i (AWD) - AK16593 (FP605)	30/06/2025	14.81	162.90	FleetCard Account - P/E 30.06.2025	5004898	Invoice received
593322	Fleet Card	Isuzu MU-X LS-T 4x4 - 1HWQ859 (FP543)	30/06/2025	27.57	303.22	FleetCard Account - P/E 30.06.2025	5004831	Invoice received
593330	Fleet Card	Mitsubishi Triton GLX+ Dual Cab 4x4 - AK16508 (FP528)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001687	Invoice received
593389	Fleet Card	Mazda CX-5 Maxx Sport FWD - AK16602 (FP591)	30/06/2025	17.12	188.36	FleetCard Account - P/E 30.06.2025	5004660	Invoice received
593413	Fleet Card	Mazda CX-5 Maxx Sport FWD SUV - AK16601 (FP590)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5004661	Invoice received
593454	Fleet Card	Mitsubishi Triton GLX+ Club Cab 4x4 - AK16518 (FP593)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001334	Invoice received
593462	Fleet Card	Ford Everest Ambiente 4x4 Wagon Auto - 1HSS309 (FP549)	30/06/2025	17.56	193.17	FleetCard Account - P/E 30.06.2025	5004584	Invoice received
593488	Fleet Card	Rubbish Truck - Volvo FE8 Superior Pak Side Loader - AK16305 (FP1509)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001109	Invoice received
593538	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16617 (FP596)	30/06/2025	20.11	221.18	FleetCard Account - P/E 30.06.2025	5005068	Invoice received

593595	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16633 (FP575)	30/06/2025	21.39	235.26	FleetCard Account - P/E 30.06.2025	5005319	Invoice received
593603	Fleet Card	Subaru Impreza i Hatch - AK053 (FP2030)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001242	Invoice received
593629	Fleet Card	Toyota Landcruiser SES Troop Carrier - 1EMW805 (P626)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001139	Invoice received
593710	Fleet Card	Isuzu MU-X LS-M 4x4 - AK16605 (FP497)	30/06/2025	20.36	223.93	FleetCard Account - P/E 30.06.2025	5004585	Invoice received
593728	Fleet Card	Toyota Landcruiser Light Tanker MK70 4x4 (DFES) - 1HTN967 (FP606)	30/06/2025	4.00	44.04	FleetCard Account - P/E 30.06.2025	5005083	Invoice received
593751	Fleet Card	Subaru Forester i AWD - AK16594 (FP657)	30/06/2025	16.46	181.02	FleetCard Account - P/E 30.06.2025	5005029	Invoice received
593769	Fleet Card	Subaru Forrester i AWD - AK16591 (FP604)	30/06/2025	18.28	201.05	FleetCard Account - P/E 30.06.2025	5004717	Invoice received
593884	Fleet Card	Subaru Forester i-L AWD Wagon - AK16560 (P2041)	30/06/2025	22.51	247.57	FleetCard Account - P/E 30.06.2025	5001253	Invoice received
593918	Fleet Card	Isuzu NPS AMT 75/155 Crew Cab - SES General Rescue / Storm Truck (DFES) - AK060 (FP647)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5000137	Invoice received
593926	Fleet Card	Mitsubishi Triton GLX+ Club Cab 4x4 - AK16634 (FP510)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5005075	Invoice received
593959	Fleet Card	Mitsubishi Triton GLX+ Dual Cab 4x4 - AK16616 (FP565)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5005272	Invoice received
815295	Fleet Card	Volkswagen Caddy Cargo TSI220 Van - AK16689 (FP672)	30/06/2025	6.20	68.22	FleetCard Account - P/E 30.06.2025	5005192	Invoice received
915749	Fleet Card	Toyota Hiace SES Commuter Bus - 15SES (P628)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001140	Invoice received
123731	Fleet Card	BYD ATTO 3 Extended EV SUV - AK16657 (FP682)	30/06/2025	7.20	79.16	FleetCard Account - P/E 30.06.2025	5005821	Invoice received
124010	Fleet Card	BYD Seal Dynamic EV Sedan - AK16659 (FP683)	30/06/2025	11.93	131.19	FleetCard Account - P/E 30.06.2025	5005823	Invoice received
289870	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16629 (FP582)	30/06/2025	10.12	111.36	FleetCard Account - P/E 30.06.2025	5005073	Invoice received
357016	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16062 (FP536)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001688	Invoice received
357024	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16065 (FP534)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001685	Invoice received
357313	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16063 (FP537)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001692	Invoice received
357412	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16066 (FP535)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5001686	Invoice received
358121	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16663 (FP620)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5004587	Invoice received

358840	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16664 (FP621)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5004588	Invoice received
358857	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16662 (FP617)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5004586	Invoice received
630214	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16691 (FP660)	30/06/2025	6.86	75.49	FleetCard Account - P/E 30.06.2025	5005041	Invoice received
641385	Fleet Card	Isuzu FTS 150/260 4x4 Crew Cab (DFES) AK061 (FP638)	30/06/2025	30.21	332.32	FleetCard Account - P/E 30.06.2025	5000146	Invoice received
895015	Fleet Card	Hyundai IONIQ 5 Dynamic 2WD 84KWH - AK16749 (FP703)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5006168	Invoice received
944284	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16690 (FP661)	30/06/2025	22.11	243.19	FleetCard Account - P/E 30.06.2025	5005062	Invoice received
944904	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16697 (FP663)	30/06/2025	7.02	77.23	FleetCard Account - P/E 30.06.2025	5005092	Invoice received
951198	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16698 (FP666)	30/06/2025	17.25	189.70	FleetCard Account - P/E 30.06.2025	5005121	Invoice received
954903	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16700 (FP664)	30/06/2025	37.29	410.16	FleetCard Account - P/E 30.06.2025	5005108	Invoice received
18302	Fleet Card	Isuzu D-Max LS-M Dual Cab 4x4 - AK16668 (FP624)	30/06/2025	10.23	112.48	FleetCard Account - P/E 30.06.2025	5004766	Invoice received
25919	Fleet Card	Isuzu D-Max SX Dual Cab Chassis 4x4 - AK16725 (FP697)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5005976	Invoice received
153109	Fleet Card	Toyota Corolla Ascent Hybrid Hatch (Leased) - AK16060 (FP588)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5004662	Invoice received
351521	Fleet Card	Subaru Forrester i AWD - AK16592 (FP603)	30/06/2025	38.93	428.23	FleetCard Account - P/E 30.06.2025	5004797	Invoice received
352230	Fleet Card	Isuzu D-Max SX Dual Cab Chassis 4x4 (Leased) - AK16726 (FP692)	30/06/2025	9.21	101.31	FleetCard Account - P/E 30.06.2025	5005828	Invoice received
778038	Fleet Card	Mazda CX8 G25 Sport SUV FWD (FP656) - AK9795	30/06/2025	8.92	98.13	FleetCard Account - P/E 30.06.2025	5004994	Invoice received
892946	Fleet Card	Toyota Landcruiser V8 Light Tanker Fire Unit - AK15897 (FP623)	30/06/2025	11.90	130.94	FleetCard Account - P/E 30.06.2025	5000124	Invoice received
959745	Fleet Card	BYD ATTO 3 Extended EV SUV - AK16658 (FP681)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5005822	Invoice received
69536	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16686 (FP667)	30/06/2025	7.07	77.75	FleetCard Account - P/E 30.06.2025	5005132	Invoice received
70138	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16685 (FP662)	30/06/2025	17.77	195.48	FleetCard Account - P/E 30.06.2025	5005087	Invoice received
358509	Fleet Card	Toyota Fortuner GXL - 1IME445 (FP702)	30/06/2025	89.93	989.25	FleetCard Account - P/E 30.06.2025	5006563	Invoice received
207986	Fleet Card	Isuzu D-Max SX Space Cab 4x4 with Ranger POD - AK16729 (FP684)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5005437	Invoice received
211129	Fleet Card	Isuzu D-Max SX Dual Cab 4x4 - AK16730 (FP705)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5006817	Invoice received
494469	Fleet Card	Isuzu D-Max SX Dual Cab 4x4 with POD - AK16731 (FP706)	30/06/2025	0.20	2.19	FleetCard Account - P/E 30.06.2025	5006404	Invoice received

688458	Fleet Card	Isuzu MU-X LS-M 4x2 - AK16732 (FP708)	30/06/2025	14.83	163.14	FleetCard Account - P/E 30.06.2025	5006513	Invoice received
		Discount (Inc GST)	30/06/2025		148.31			
		Rounding	30/06/2025		\$0.11			
			Grand Total		\$13,944.59			

CITY OF ARMADALE
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 June 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statements required by regulation

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Statement of Financial Activity Information	5
Note 3 Explanation of Material Variances	6
Note 4 Cash and Financial Assets	7 - 8
Note 5 Reserve Accounts	9
Note 6 Capital Acquisitions	10
Note 7 Receivables	11 - 12
Note 8 Other Current Assets	13
Note 9 Rates Revenue	14
Note 10 Borrowings	15
Note 11 Lease Liabilities	16
Note 12 Other Current Liabilities	17
Note 13 Grants, Subsidies and Contributions	18
Note 14 Capital Grants, Subsidies and Contributions	19
Note 15 Trust Fund	20
Note 16 Budget Amendments	21

CITY OF ARMADALE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	9	88,959,484	88,959,484	89,422,760	463,276	▲
Rates excluding general rates	9	599,100	599,100	602,439	3,339	
Grants, subsidies and contributions	13	4,256,807	4,256,807	7,838,075	3,581,268	▲
Fees and charges		36,957,100	36,957,100	37,309,282	352,182	▲
Interest revenue		6,526,400	6,526,400	7,983,800	1,457,400	▲
Other revenue		961,600	961,600	920,026	(41,574)	
Profit on asset disposals		395,500	395,500	320,000	(75,500)	
		138,655,991	138,655,991	144,396,382	5,740,391	
Expenditure from operating activities						
Employee costs		(59,969,856)	(59,969,856)	(59,983,270)	(13,414)	
Materials and contracts		(59,305,168)	(59,305,168)	(53,934,974)	5,370,194	▼
Utility charges		(4,855,600)	(4,855,600)	(4,719,481)	136,119	▼
Depreciation		(34,506,400)	(34,506,400)	(32,027,465)	2,478,935	▼
Finance costs		(1,684,630)	(1,684,630)	(2,316,836)	(632,206)	▲
Insurance		(1,412,400)	(1,412,400)	(1,356,963)	55,437	
Other expenditure		(1,420,306)	(1,420,306)	(1,364,571)	55,735	
Loss on asset disposals		(1,027,100)	(1,027,100)	(2,279,833)	(1,252,733)	▲
		(164,181,460)	(164,181,460)	(157,983,393)	6,198,067	
Non-cash amounts excluded from operating activities	Note 2(b)	35,138,000	35,138,000	41,350,939	6,212,939	▲
Amount attributable to operating activities		9,612,531	9,612,531	27,763,928	18,151,397	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	14	9,845,025	9,845,025	2,776,218	(7,068,807)	▼
Proceeds from disposal of assets		1,873,500	1,873,500	1,710,702	(162,798)	▼
Developer Contribution Plans - Cash		9,692,267	9,692,267	345,810	(9,346,457)	▼
Developer Contribution Plans - Gifted Assets		28,000,000	28,000,000	23,371,769	(4,628,231)	▼
		49,410,792	49,410,792	28,204,499	(21,206,293)	
Outflows from investing activities						
Payments for property, plant and equipment	6	(27,086,607)	(27,086,607)	(7,356,275)	19,730,333	▼
Payments for construction of infrastructure	6	(29,625,115)	(29,625,115)	(5,265,858)	24,359,258	▼
Infrastructure - Gifted Assets		(28,000,000)	(28,000,000)	(23,371,769)	4,628,231	▼
		(84,711,722)	(84,711,722)	(35,993,901)	48,717,822	
Non-cash amounts excluded from investing activities	Note 2(c)	865,923	865,923	10,629,369	9,763,446	▲
Amount attributable to investing activities		(34,435,007)	(34,435,007)	2,839,968	37,274,975	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new debentures	10	13,484,870	13,484,870	11,766,400	(1,718,470)	▼
Transfer from reserves	5	31,913,222	31,913,222	3,968,545	(27,944,677)	▼
		45,398,092	45,398,092	15,734,945	(29,663,147)	
Outflows from financing activities						
Repayment of borrowings	10	(4,071,874)	(4,071,874)	(4,039,334)	32,540	
Payments for principal portion of lease liabilities	11	(1,460,900)	(1,460,900)	(1,189,259)	271,641	▼
Transfer to reserves	5	(29,977,331)	(29,977,331)	(33,443,025)	(3,465,694)	▲
		(35,510,105)	(35,510,105)	(38,671,617)	(3,161,512)	
Amount attributable to financing activities		9,887,987	9,887,987	(22,936,672)	(32,824,659)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year		14,934,489	14,934,489	14,934,489	0	
Amount attributable to operating activities		9,612,531	9,612,531	27,763,928	18,151,397	
Amount attributable to investing activities		(34,435,007)	(34,435,007)	2,839,968	37,274,975	
Amount attributable to financing activities		9,887,987	9,887,987	(22,936,672)	(32,824,659)	
Surplus or deficit after imposition of general rates		0	0	22,601,713	22,601,713	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

The material variance adopted by Council for the 2024-25 year is \$100,000.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

This Financial Report albeit for the period ending 30 June 2025, should not be read as being the City's final 30 June 2025 financial position as they are in the process of being finalised and audited.

**CITY OF ARMADALE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2025**

	Supplementary Information	30 June 2024	30 June 2025
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	4	10,416,594	20,761,072
Trade and other receivables	7	14,232,056	15,624,057
Other financial assets	4	143,749,522	165,250,739
Inventories	8	112,482	117,532
Other assets	8	4,552,759	4,510,568
TOTAL CURRENT ASSETS		173,063,413	206,263,968
NON-CURRENT ASSETS			
Trade and other receivables		1,063,482	1,149,444
Other financial assets		249,512	242,409
Property, plant and equipment		290,081,254	289,243,655
Infrastructure		1,224,995,460	1,227,901,158
Right-of-use assets		1,070,648	4,791,354
Intangible assets		19,425,986	18,238,697
TOTAL NON-CURRENT ASSETS		1,536,886,342	1,541,566,717
TOTAL ASSETS		1,709,949,755	1,747,830,685
CURRENT LIABILITIES			
Trade and other payables		23,167,211	25,383,308
Other liabilities	12	6,846,688	3,331,559
Lease liabilities	11	1,015,448	465,800
Borrowings	10	4,039,335	4,098,309
Employee related provisions	12	8,752,112	9,530,664
Other provisions		10,907,463	15,923,090
TOTAL CURRENT LIABILITIES		54,728,257	58,732,730
NON-CURRENT LIABILITIES			
Other liabilities		35,904,609	49,797,823
Lease liabilities	11	114,935	4,373,465
Borrowings	10	29,681,317	37,349,408
Employee related provisions		495,350	464,861
Other provisions		12,163,296	7,439,606
TOTAL NON-CURRENT LIABILITIES		78,359,507	99,425,163
TOTAL LIABILITIES		133,087,764	158,157,893
NET ASSETS		1,576,861,991	1,589,672,792
EQUITY			
Retained surplus		297,022,877	280,359,197
Reserve accounts	5	131,819,634	161,294,115
Revaluation surplus		1,148,019,480	1,148,019,480
TOTAL EQUITY		1,576,861,991	1,589,672,792

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 24 July 2025

CITY OF ARMADALE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Supplementary Information	Last Year Closing 30 June 2024	Year to Date 30 June 2025
(a) Net current assets used in the Statement of Financial Activity			
Current assets		\$	\$
Cash and cash equivalents	4	10,416,594	20,761,072
Trade and other receivables	7	14,232,056	15,624,057
Other financial assets	4	143,749,522	165,250,739
Inventories	8	112,482	117,532
Other assets	8	4,552,759	4,510,568
		173,063,413	206,263,968
Less: current liabilities			
Trade and other payables		(23,167,211)	(25,383,308)
Other liabilities	12	(4,018,620)	(754,776)
Capital grant/contribution liability		(2,828,068)	(2,576,783)
Lease liabilities	11	(1,015,448)	(465,800)
Borrowings	10	(4,039,335)	(4,098,309)
Employee related provisions	12	(8,752,112)	(9,530,664)
Other provisions		(10,907,463)	(15,923,090)
		(54,728,257)	(58,732,730)
Net current assets		118,335,156	147,531,238
Less: Total adjustments to net current assets	Note 2(d)	(103,400,667)	(133,595,465)
Closing funding surplus / (deficit)		14,934,489	13,935,772

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	YTD Budget (a) \$	YTD Actual (b) \$
Non-cash amounts excluded from operating activities		
Adjustments to operating activities		
Less: Profit on asset disposals	(395,500)	(320,000)
Add: Loss on asset disposals	1,027,100	2,279,833
Add: Accrual of employee benefit provisions backed by Reserve	0	778,552
Add: Depreciation	34,506,400	32,027,465
- Pensioner deferred rates	0	(74,705)
Movement in Contract liability (Non-Current)	0	13,893,214
Movement in leasing liability (Non-Current)	0	(4,258,530)
Movement in Employee Benefit Provisions (Non-Current)	0	(30,489)
Total non-cash amounts excluded from operating activities	35,138,000	41,350,939

(c) Non-cash amounts excluded from investing activities

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities		
Movement in current unspent capital grants associated with restricted cash	865,923	10,629,369
Total non-cash amounts excluded from investing activities	865,923	10,629,369

(d) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2024	Year to Date 30 June 2025
Adjustments to net current assets		\$	\$
Less: Reserve accounts	5	(131,819,634)	(161,294,113)
Less: Unspent Loan Funds		(336,061)	(3,095,909)
Less: Unspent Grants/Contributions		(2,828,068)	(938,754)
Add: Movement in Expected Credit Loss on Sundry Receivables		22,050	16,563
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of borrowings	10	4,039,335	4,098,309
- Current portion of lease liabilities	11	1,015,448	465,800
- Current portion of contract liability held in reserve		6,846,688	3,331,559
- Current portion of Rehabilitation provision		10,907,463	14,852,459
- Current portion of employee benefit provisions held in reserve	5	8,752,112	8,968,621
Total adjustments to net current assets	Note 2(a)	(103,400,667)	(133,595,465)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

CITY OF ARMADALE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$100,000.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
General rates	463,276	0.52%	▲
High number and value of new properties (interim rates) processed to June 2025.		Permanent	
Grants, subsidies and contributions	3,581,268	84.13%	▲
Advance FAG (Financial Assistance Grant) grant for 2024/25 received late in June 2025. Please refer to note 13 for the details.		Permanent	
Fees and charges	352,182	0.95%	▲
The fee and charges revenue from Building Services (\$656K), Recreational Services AFAC (\$658), Corporate finance (\$225), Design (\$267), Planning (\$274) received were higher than the revised budget. In the meantime, Waste services received (\$1.5mn) less than revised budget.		Permanent	
Interest revenue	1,457,400	22.33%	▲
Interest revenue on rates receivable and cash backed reserves higher than YTD budget to June. Please refer to note 4(b).		Permanent	
Expenditure from operating activities			
Materials and contracts	5,370,194	9.06%	▼
Some Materials and Contracts were delayed in the FY25 which will result in a number of carry forwards to the FY26 year.		Permanent	
Utility charges	136,119	2.80%	▼
The variance is mainly due to the timing of street light expenses.		Timing	
Depreciation	2,478,935	7.18%	▼
Due to timing of the capital projects so far this year, there is a variance between budgeted and actual capital projects. The capitalisation movement from work-in-progress (WIP) is being reviewed.		Timing	
Finance costs	(632,206)	(37.53%)	▲
Interest charge on rehabilitation liability (accretion cost) had not been budgeted.		Permanent	
Loss on asset disposals	(1,252,733)	(121.97%)	▲
A non cash accounting entry with infrastructure disposals that were not budgeted in FY25		Permanent	
Non-cash amounts excluded from operating activities	6,212,939	17.68%	▲
Non cash movements in profit/(loss) on asset disposals, depreciation, and movements between current and non-current asset and liabilities. Please refer to note 2(b) for the details.		Permanent	

Inflows from investing activities

Proceeds from capital grants, subsidies and contributions

Capital grants are tied to the completion of projects, with the majority being carried forward to 2025/26. Please refer to note 14 and refer to the separate carry forward report in this agenda.

(7,068,807) (71.80%) ▼
Permanent

Proceeds from disposal of assets

There were 27 budgeted disposable fleet, proceeds amounting to \$413,700 were not sold, and also 26 vehicles that were not budgeted to dispose were sold, proceeds amounting to \$309,891.

(162,798) (8.69%) ▼
Permanent

Developer Contribution Plans - Cash

Reconciliations still pending finalisation of DCP for 30 June 2025.

(9,346,457) (96.43%) ▼
Timing

Developer Contribution Plans - Gifted Assets

Pending review of subdivision development infrastructure and capitalisation. The budget based on historical data of the last five years.

(4,628,231) (16.53%) ▼
Timing

Outflows from investing activities

Payments for property, plant and equipment

A number of projects are in progress. Refer to the separate carry forwards report in this agenda.

19,730,333 72.84% ▼
Permanent

Payments for construction of infrastructure

A number of projects are in progress. Refer to the separate carry forwards report in this agenda.

24,359,258 82.23% ▼
Permanent

Non-cash amounts excluded from investing activities

Reflects developer contributions received and spent on DCP works, which will occur throughout the year.

9,763,446 1127.52% ▲
Timing

Inflows from financing activities

Proceeds from new debentures

This is due to the difference between the budgeted loans (350B Morgan Park- \$1,932,970, and 349 Piara Waters Library Service - \$5,969,700), and actual received (\$1,539,200 and \$4,645,000 respectively). This happened due to timing of advertisement of loans.

(1,718,470) (12.74%) ▼
Permanent

Transfer from reserves

Reconciliations still pending finalisation for 30 June 2025.

(27,944,677) (87.56%) ▼
Timing

Outflows from financing activities

Payments for principal portion of lease liabilities

This is due to the lease principal payments due by 30 June 2025, with invoices not received to pay.

271,641 18.59% ▼
Permanent

Transfer to reserves

Reconciliations still pending finalisation for 30 June 2025.

(3,465,694) (11.56%) ▲
Timing

Note 1

This Financial Report for the 12 months ended 30 June 2025, should not be read as being the City's final 30 June 2025 financial position as it does not yet include the final year-end accounting entries (eg. transfers to and from Reserves and Trusts Accounts, revenues and expenses accruals and prepayments, finalisation of assets and carry forwards transactions)

Note 2

Council will be considering the FY25 carry forwards in a separate report and a number of variances above are influenced by the contents and items in the report.

The preliminary numbers above do not include the carry forward recommendations as they have not yet been approved by Council.

CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

4 (a) CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Expected Interest	Institution	Interest Rate	Maturity Date
Cash on hand									
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	69,921	NAB	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	70,307	IMB	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,000,000	0	2,000,000	0	46,871	NAB	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	70,307	NAB	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	69,858	SUNCORP	4.67%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	70,307	BENDIGO BANK	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	69,718	CBA	4.61%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	71,079	Bank of QLD	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	72,592	WESTPAC	4.80%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	72,592	WESTPAC	4.80%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	72,592	WESTPAC	4.80%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,590,034	0	2,590,034	0	63,353	WESTPAC	4.80%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	71,445	NAB	4.75%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	71,445	NAB	4.75%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	71,445	NAB	4.75%	September 2025
Pending transfer from Reserve	Financial assets at amortised cost	0	0	0	0				
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	35,576	SUNCORP	4.94%	July 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	73,299	CBA	4.79%	July 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	1,690,000	1,690,000	0	35,388	SUNCORP	4.92%	July 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,021,000	2,021,000	0	35,388	SUNCORP	4.86%	July 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	58,980	CBA	4.63%	August 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	73,897	NAB	4.80%	August 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	71,653	NAB	4.75%	August 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,329,000	2,329,000	0	41,460	SUNCORP	4.67%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	48,707	Bank of QLD	4.75%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,126,027	5,126,027	0	46,173	BENDIGO BANK	4.70%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	71,014	SUNCORP	4.90%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	47,370	SUNCORP	4.90%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	54,233	SUNCORP	4.90%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	4,000,000	4,000,000	0	48,411	SUNCORP	4.90%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	121,452	IMB	4.70%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	73,701	Bank of QLD	4.80%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	73,701	Bank of QLD	4.80%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	73,701	SUNCORP	4.68%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	98,268	CBA	4.31%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	117,822	CBA	4.31%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	72,197	BENDIGO BANK	4.55%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	120,329	BENDIGO BANK	4.55%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	46,672	SUNCORP	4.61%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	42,982	BENDIGO BANK	4.50%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	107,455	NAB	4.35%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	45,375	NAB	4.35%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,617,224	2,617,224	0	45,375	Bank of QLD	4.70%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	68,582	Bank of QLD	4.70%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	66,945	CBA	4.21%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	1,000,000	1,000,000	0	64,714	IMB	4.35%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	1,500,000	1,500,000	0	64,714	NAB	4.30%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,500,000	2,500,000	0	61,673	BENDIGO BANK	4.35%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,165,151	2,165,151	0	47,129	WESTPAC	4.41%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	105,538	BENDIGO BANK	4.35%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	4,000,000	4,000,000	0	21,452	Bank of QLD	4.45%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	32,162	NAB	4.25%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	54,226	NAB	4.25%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	48,134	NAB	4.25%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	1,447,200	1,447,200	0	43,381	CBA	4.11%	December 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	89,244	CBA	4.08%	December 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,072,301	3,072,301	0	42,384	CBA	3.98%	December 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,072,301	3,072,301	0	42,384	CBA	3.98%	December 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,120,501	5,120,501	0	42,384	CBA	3.98%	December 2025
Term Deposits - Trust	Financial assets at amortised cost	0	0	0	1,200,000	28,003	SUNCORP	4.68%	October 2025
Term Deposits - Trust	Financial assets at amortised cost	0	0	0	1,400,000	30,018	NAB	4.30%	November 2025
Term Deposits - Trust	Financial assets at amortised cost	0	0	0	2,000,000	42,384	NAB	4.25%	November 2025
Funds - Muni Account	Cash and cash equivalents	12,245,913	8,498,997	20,744,909	1,168,779	0	CBA		
Total		55,835,947	130,159,702	185,995,649	5,768,779				
Comprising									
Cash and cash equivalents		12,245,913	8,498,997	20,744,910	1,168,779				
Financial assets at amortised cost		43,590,034	121,660,705	165,250,739	4,600,000				
		55,835,947	130,159,702	185,995,649	5,768,779				

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

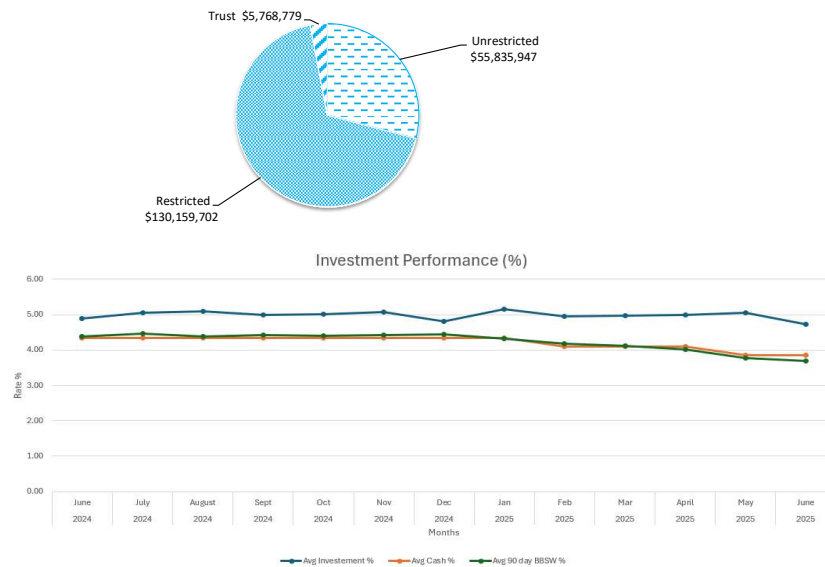
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 6 - Other assets.

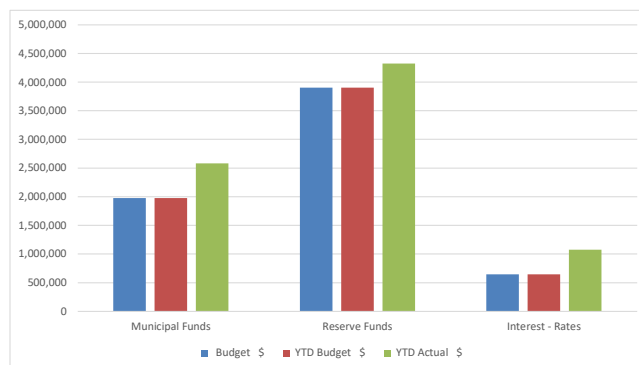
CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

4 (a) CASH AND FINANCIAL ASSETS (Cont'd)



4 (b) INTEREST INCOME

Description	Amended Budget \$	YTD Budget \$	YTD Actual \$	Variance \$	Variance %
Municipal Funds	1,976,000	1,976,000	2,582,166	606,166	30.68%
Reserve Funds	3,904,400	3,904,400	4,326,350	421,950	10.81%
Total Investment Interest	5,880,400	5,880,400	6,908,516	1,028,116	17.48%
Interest - Rates	646,000	646,000	1,075,285	429,285	66.45%
Total Interest Income	6,526,400	6,526,400	7,983,800	1,457,400	22.33%



CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

5 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Anstey Keane - DCP	15,412,422	733,800	3,081,200	(323,800)	18,903,622	15,412,422	759,659	2,518,166	(135,272)	18,554,975
North Forrestdale DCP 3	24,510,807	1,033,000	3,895,000	(7,553,277)	21,885,530	24,510,807	1,208,108	6,914,094	(635,386)	31,997,624
North Forrestdale SAR Asset Renewal	3,201,005	144,700	0	(250,000)	3,095,705	3,201,005	157,774	0	(4,500)	3,354,279
SAR A - Armadale Town Centre	0	900	131,500	(131,500)	900	0	0	131,621	0	131,621
SAR B - Kelmscott Town Centre	0	2,200	74,400	(74,400)	2,200	0	0	74,485	0	74,485
SAR C - Kelmscott Industrial Area	0	300	21,800	(21,800)	300	0	0	21,572	0	21,572
SAR D - Armadale Industrial Area	0	800	24,900	(24,900)	800	0	0	25,147	0	25,147
SAR F - Harrisdale/ Piara Waters	0	0	332,000	(332,000)	0	0	0	335,101	0	335,101
SAR G - Champion Lakes	0	0	14,500	(14,500)	0	0	0	14,513	0	14,513
Restricted by Council										
Asset Renewal	15,624,312	517,600	3,924,800	(5,904,730)	14,161,982	15,624,312	770,103	3,924,800	(1,057,070)	19,262,145
Champion Lakes SAR Asset Renewal	181,893	8,200	0	0	190,093	181,893	8,965	0	0	190,858
City Centre Activation	79,151	3,600	177,000	0	259,751	79,151	3,901	177,000	0	260,052
Civic Precinct	3,539,314	159,900	500,000	0	4,199,214	3,539,314	174,448	500,000	0	4,213,762
Community Art	111,606	4,900	0	0	116,506	111,606	5,501	0	0	117,107
Computer Systems Technologies	2,086,882	93,800	228,100	(990,000)	1,418,782	2,086,882	102,860	228,100	0	2,417,642
Crossover Contributions	67,084	3,000	0	0	70,084	67,084	3,306	0	0	70,390
Covid-19 Response and Recovery	1,862,448	84,200	0	(1,840,000)	106,648	1,862,448	91,798	0	0	1,954,246
Emergency Management	248,492	11,200	0	0	259,692	248,492	12,248	0	0	260,740
Employee Provisions	9,427,921	440,700	0	(900,000)	8,968,621	9,427,921	464,691	0	0	9,892,612
Events Reserve Fund	48,189	2,200	0	0	50,389	48,189	2,375	0	0	50,564
Freehold Sales Capital Works	45,033	9,100	0	0	54,133	45,033	2,220	0	0	47,253
Future Community Facilities	564,787	23,700	0	0	588,487	564,787	27,838	0	(365,287)	227,338
Future Project Funding	10,687,257	783,700	6,666,931	(2,105,980)	16,031,908	10,687,257	526,762	6,666,931	(428,625)	17,452,325
Future Recreation Facilities	979,677	21,800	2,740,000	(3,230,000)	511,477	979,677	48,287	2,740,000	(44,792)	3,723,172
History of the District	40,766	1,800	0	0	42,566	40,766	2,009	0	0	42,775
Infrastructure Project Contribution	674,604	24,800	0	(471,000)	228,404	674,604	33,250	0	(5,075)	702,779
Land Acquisition	516,356	23,300	0	0	539,656	516,356	25,451	0	0	541,807
Mobile Bin Program	2,196,600	99,300	0	0	2,295,900	2,196,600	108,268	0	0	2,304,868
Perth Hills Tourism Alliance	50,297	2,300	0	0	52,597	50,297	2,479	0	0	52,776
Plant and Machinery	5,297,660	164,100	2,000,000	(1,736,500)	5,725,260	5,297,660	261,115	2,000,000	(1,237,043)	6,321,732
Revolving Energy	325,734	14,700	397,000	(175,000)	562,434	325,734	16,055	397,000	0	738,789
Strategic Asset Investments	774,427	35,000	0	0	809,427	774,427	38,171	0	0	812,598
Waste Management	27,397,236	1,015,400	0	(4,382,540)	24,030,096	27,397,236	1,350,376	0	255,883	29,003,496
Workers Compensation	392,302	12,100	0	0	404,402	392,302	19,336	0	0	411,638
Wungong River Project	1,000,808	45,200	0	(296,400)	749,608	1,000,808	49,329	0	0	1,050,137
Works Contributions	710,474	32,100	0	0	742,574	710,474	35,018	0	0	745,492
Public Art Contributions	45,452	2,100	0	0	47,552	45,452	337	12,681	0	58,469
DevelopmentWA Public Art Contribution	171,315	7,700	0	0	179,015	171,315	8,444	0	0	179,759
Forrestdale Business Park East	762,745	34,500	0	0	797,245	762,745	37,595	0	0	800,340
Project Funds Rolled Over	2,417,473	68,100	0	(1,077,100)	1,408,473	2,417,473	119,154	0	(311,379)	2,225,249
Street Tree Contribution	15,831	900	0	0	16,731	15,831	780	0	0	16,611
Kelmscott – Landscaping, Public Art and Bin Maintenance	100,000	4,500	0	(77,795)	26,705	100,000	4,929	0	0	104,929
Public Open Space - Cash in Lieu - Camillo No. 64	175,892	0	0	0	175,892	175,892	10,002	0	0	185,894
Public Open Space - Regional Recreation Infrastructure	75,382	0	0	0	75,382	75,382	4,287	0	0	79,669
Carbon Reserve	0	0	97,000	0	97,000	0	0	264,585	0	264,585
131,819,634	5,671,200	24,306,131	(31,913,222)	129,883,743	131,819,634	6,497,229	26,945,795	(3,968,545)	161,294,113	
Sub Reserve Notes										
<i>Future Projects Funding Reserve includes provision for;</i>										
Property - Wirra Willa Park	345,000									
Central Park Plan and Design	500,000									
Hilbert District Community Centre Design	600,000									
Roleystone Theatre (Major)	287,996									
Kelmscott Public Realm Strategy Implementation	500,000									
	2,232,996									
<i>Projects Rolled Over Reserve includes provision for;</i>										
Railway Ave (Ryland to Bray)	745,000									
Administration Building lift	105,100									
Optic Fibre to Depot	163,000									
Local Planning Strategy	128,000									
Kelmscott District Centre Structure Plan	132,000									
Kelmscott Public Realm Strategy	40,000									
ProMapp Program	110,000									
	1,423,100									

CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES

6 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	81,500	81,500	0	(81,500)
Buildings	23,429,047	23,429,047	5,277,587	(18,151,460)
Furniture and equipment	771,470	771,470	640,683	(130,787)
Plant and equipment	2,804,590	2,804,590	1,438,004	(1,366,586)
Acquisition of property, plant and equipment	27,086,607	27,086,607	7,356,275	(19,730,333)
Infrastructure - Roads	10,819,865	10,819,865	2,517,514	(8,302,351)
Infrastructure - Drainage	202,900	202,900	58,709	(144,191)
Infrastructure - Pathways	5,750,430	5,750,430	493,737	(5,256,693)
Infrastructure - Parks and Reserves	9,803,030	9,803,030	2,156,018	(7,647,012)
Infrastructure - Waste Infrastructure	1,337,990	1,337,990	39,880	(1,298,110)
Infrastructure - Other Infrastructure	250,000	250,000	0	(250,000)
Infrastructure - Landfill Cell	1,460,900	1,460,900	0	(1,460,900)
Acquisition of infrastructure	29,625,115	29,625,115	5,265,858	(24,359,258)
Total Capital Acquisitions	56,711,722	56,711,722	12,622,132	(44,089,590)
Capital Acquisitions Funded By:				
Capital grants and contributions	9,845,025	9,845,025	2,776,218	(7,068,807)
Borrowings	4,767,670	4,767,670	614,210	(4,153,460)
Other (disposals & C/Fwd)	1,873,500	1,873,500	1,710,702	(162,798)
Reserve accounts				
Anstey Keane - DCP	81,500	81,500	135,272	53,772
North Forrestdale DCP 3	2,591,777	2,591,777	635,386	(1,956,391)
North Forrestdale SAR Asset Renewal	6,522,900	6,522,900	4,500	(6,518,400)
Asset Renewal	5,555,130	5,904,730	1,057,070	(4,847,660)
Future Project Funding	2,105,980	2,105,980	428,625	(1,677,355)
Future Recreation Facilities	3,230,000	3,230,000	44,792	(3,185,208)
Infrastructure Project Contribution	471,000	471,000	5,075	(465,925)
Plant and Machinery	1,355,590	1,355,590	1,237,043	(118,547)
Waste Management	2,951,780	2,951,780	(255,883)	(3,207,663)
Project Funds Rolled Over	850,100	850,100	311,379	(538,721)
Kelmscott – Landscaping, Public Art and Bin Maintenance	77,795	77,795	0	(77,795)
Contribution - operations	14,431,975	14,082,375	3,300,164	(10,782,211)
Total Capital Funding	56,711,722	56,711,722	12,622,132	(44,089,590)
Gifted Assets Acquisition:				
Infrastructure - Roads	17,235,000	17,235,000	4,491,658	(12,743,342)
Infrastructure - Drainage	4,613,000	4,613,000	13,842,338	9,229,338
Infrastructure - Pathways	2,679,000	2,679,000	3,924,180	1,245,180
Infrastructure - Parks and Reserves	3,473,000	3,473,000	790,322	(2,682,678)
Infrastructure - Waste Infrastructure	0	0	299,395	299,395
Infrastructure - Other Infrastructure	0	0	23,876	23,876
Acquisition of Gifted Assets	28,000,000	28,000,000	23,371,769	(4,628,231)
Gifted Assets Funded By				
Capital Contributions	28,000,000	28,000,000	23,371,769	(4,628,231)
Total Capital Acquisitions Including Gifted Assets	84,711,722	84,711,722	35,993,901	(51,639,861)
Total Capital Funding and Capital Contributions	84,711,722	84,711,722	35,993,901	(48,717,822)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

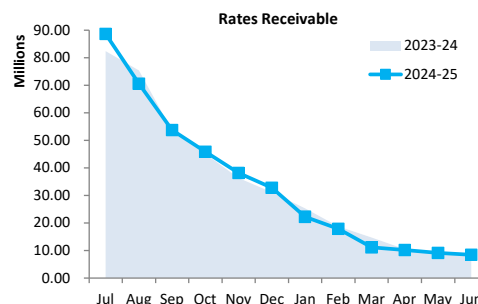
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 June 2024	30 Jun 2025
	\$	\$
Opening arrears previous years	8,239,814	8,238,889
Levied this year	84,143,352	90,025,199
Less - collections to date	(84,144,277)	(89,938,827)
Gross rates collectable	8,238,889	8,325,261
Allowance for impairment of rates receivable	0	0
Net rates collectable	8,238,889	8,325,261
% Collected	91.1%	91.5%



	30 June 2024	30 Jun 2025
	\$	\$
Balance per trial balance		
Sundry receivable	2,770,013	4,384,087
GST receivable	759,896	634,594
Allowance for impairment of receivables from contracts with customers	(11,445)	(28,008)
ESL Receivables	778,840	723,925
Receivables for Employee Related Provisions	489,562	500,990
Debtors Control - Sanitation (Rates)	1,115,027	1,074,525
Unclaimed Pensioner Rebate Generated	96,041	19,964
Unclaimed ESL Rebate claimed	(4,767)	(11,281)
Total receivables general outstanding	5,993,167	7,298,796
Amounts shown above include GST (where applicable)		
Trade and Other Receivables	14,232,056	15,624,057

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the City measures them subsequently at amortised cost using the effective interest rate method.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

7 (b) RECEIVABLES

	Brought Forward 1 July \$	This Time Last Year 30-Jun-24 \$	30 June 2025 YTD Actual \$
General Receivables			
Debtors - General	2,008,468	2,080,346	3,669,378
Debtors - Rangers (Legacy)	229,894	214,129	198,158
Debtors - Recreation	15,060	15,060	6,902
Debtors - Employees	-	-	2,729
Debtors - Libraries	-	-	1,430
Debtors - Fire	40,254	40,254	38,135
Debtors - Animals	192,426	188,624	193,383
Debtors - Parking	99,071	99,071	108,570
Debtors - Litter	99,941	99,941	93,545
Debtors - Off Road Vehicles	216	216	216
Debtors - Health	20,387	20,387	19,734
Debtors - Thoroughfares	7,708	9,529	13,628
Debtors - Unauthorised Signs	3,968	6,020	7,055
Debtors - Cats	5,261	3,801	3,661
Debtors - Planning & Building	47,360	47,360	44,944
	2,770,014	2,824,739	4,401,469

General Receivables - Aging

	Current	30 Days	60 Days	90 Days	120 + Days	Total
Sundry Receivable General	3,363,469	186,918	26,425	4,406	88,160	3,669,378
Employees	2,729	-	-	-	-	2,729
Libraries	1,430	-	-	-	-	1,430
Rangers	3,077	-	800	-	194,281	198,158
Recreation	-	-	-	-	6,902	6,902
Infringements	(582)	-	-	-	478,509	477,927
Planning & Building	-	-	-	-	44,944	44,944
Total Receivables General	3,370,123	186,918	27,225	4,406	812,797	4,401,469

General Receivables - Aging (continued)

Sundry Debtors Outstanding Over 120 Days Exceeding \$1,000

Debtor #	Under Investigation by	\$
Various	Fines Enforcement Registry	672,790
4826	Waste Charges	35,876
Debtor	Planning & Building	44,944
5113	Other	9,600
	Debtors 120+ Days < \$5,000	49,587
Total Debtors 120+ Days > \$1,000		812,797

CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 June 2025
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost	143,749,522	21,501,217	0	165,250,739
Inventory				
Inventory	112,482	5,050	0	117,532
Other assets				
Prepayments	13,687	959,291	0	972,978
Accrued income	4,539,072	0	(1,001,482)	3,537,590
Total other current assets	148,414,763	22,465,558	(1,001,482)	169,878,839
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The City classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

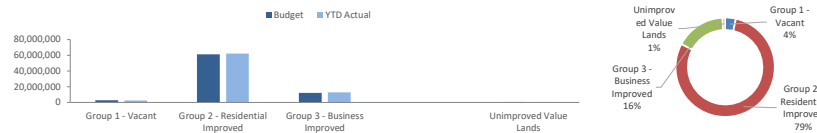
9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget			YTD Actual		
				Rate Revenue \$	Reassessed Rate Revenue \$	Total Revenue \$	Rate Revenue \$	Reassessed Rate Revenue \$	Total Revenue \$
Gross rental value									
Group 1 - Vacant	0.151463	761	18,572,946	2,813,130	0	2,813,130	2,813,114	(51,617)	2,761,497
Group 2 - Residential Improved	0.097708	30,993	618,748,447	60,449,796	994,794	61,444,590	60,336,470	1,871,657	62,208,127
Group 3 - Business Improved	0.101961	813	118,811,691	12,113,108	0	12,113,108	12,329,006	536,000	12,865,006
Unimproved value									
Unimproved Value Lands	0.004940	124	140,996,000	696,583	0	696,583	625,187	25,817	651,003
Sub-Total		32,691	897,129,084	76,072,617	994,794	77,067,411	76,103,777	2,361,857	78,465,633
Minimum payment									
Minimum Payment \$									
Gross rental value									
Group 1 - Vacant	\$ 1,221	1,903	10,077,156	2,323,230	305,206	2,628,436	2,323,563	(54,133)	2,269,430
Group 2 - Residential Improved	\$ 1,409	5,723	74,483,471	8,063,043	0	8,063,043	7,974,940	18,680	7,993,620
Group 3 - Business Improved	\$ 1,639	345	3,909,470	565,284	0	565,284	560,538	68,292	628,830
Unimproved value									
Unimproved Value Lands	\$ 1,687	15	3,464,994	25,310	0	25,310	21,931	399	22,330
Sub-total		7,986	91,935,091	10,976,867	305,206	11,282,073	10,880,972	33,238	10,914,210
Rate Equivalent Payments and Adjustments						30,000		47,425	47,425
Concession						(20,000)			(24,508)
Amount from general rates				989,064,175	87,049,484	1,300,000	88,359,484	87,032,174	2,415,095
Ex-gratia rates						0			0
Total general rates				989,064,175	87,049,484	1,300,000	88,359,484	87,032,174	2,415,095
Specified area rates									
SAR A - Armadale Town Centre	0.004460	89	29,481,079	131,500	0	131,500	131,486	135	131,621
SAR B - Kelmscott Town Centre	0.009011	80	8,256,329	74,400	0	74,400	74,398	87	74,485
SAR C - Kelmscott Industrial Area	0.001735	348	12,562,527	21,800	0	21,800	21,796	(224)	21,572
SAR D - Armadale Industrial Area	0.003582	142	6,950,798	24,900	0	24,900	24,898	249	25,147
SAR F - Harrisdale/Piara Waters	0.002778	4,992	119,530,684	332,000	0	332,000	332,349	2,751	335,101
SAR G - Champion Lakes	0.002356	332	6,154,340	14,500	0	14,500	14,500	13	14,513
Total specified area rates			182,935,757	599,100	0	599,100	599,426	3,012	602,439
Total			1,171,999,932	87,648,584	1,300,000	88,958,584	87,631,600	2,418,108	90,025,199

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Repayments - borrowings											
Information on borrowings		New Loans				Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
Governance											
296 Loan Borrowings 2009	296	27,950	0	0	(27,950)	0	0	27,950	0	0	
316 Orchard House 2014	316	2,155,811	0	0	(172,704)	(172,700)	1,983,107	1,983,111	(100,760)	(115,730)	
318 Orchard House 2015	318	6,743,585	0	0	(540,877)	(540,880)	6,202,708	6,202,705	(232,848)	(279,230)	
323 Core System Review	323	1,828,345	0	0	(352,683)	(352,680)	1,475,662	1,475,665	(31,226)	(43,490)	
342 Core System Review	342	860,037	0	0	(139,082)	(139,080)	720,955	720,957	(9,889)	(15,690)	
345A Core System Review	345A	1,122,769	0	0	(120,869)	(120,870)	1,001,900	1,001,899	(45,676)	(53,370)	
345B Core System Review	345B	1,267,831	0	0	(166,199)	(112,030)	1,101,632	1,155,801	(53,564)	(61,900)	
345C Core System Review	345C	0	278,000	278,000	0	(22,220)	278,000	255,780	(373)	(15,060)	
345D Core System Review	345C	0	2,889,200	2,889,200	0	0	2,889,200	2,889,200	(4,241)	0	
Recreation and culture											
291 Aquatic Works 2008	291	180,648	0	0	(53,902)	(36,570)	126,746	144,078	(11,198)	(12,440)	
299 Aquatic Centre Upgrade 2010	299	95,572	0	0	(95,572)	(95,572)	0	0	(4,282)	(5,430)	
302 Aquatic Centre Upgrade 2011	302	698,370	0	0	(82,920)	(82,920)	615,450	615,450	(40,662)	(45,740)	
304 Frye Park Redevelopment 2011	304	521,091	0	0	(61,871)	(61,870)	459,220	459,221	(30,340)	(34,130)	
305 Piara Waters (North) Sports 2011	305	218,372	0	0	(106,017)	(106,020)	112,355	112,352	(11,136)	(13,140)	
311 Aquatic Centre Upgrade 2012	311	812,426	0	0	(86,519)	(86,520)	725,907	725,906	(35,322)	(41,110)	
314 Oval Lighting Renewal	314	104,558	0	0	(104,558)	(104,558)	0	0	(2,669)	(3,280)	
315 Armadale Golf Course	315	135,421	0	0	(56,348)	(37,840)	79,073	97,581	(3,155)	(3,920)	
322 Kelmscott Library - Stage 1	322	156,902	0	0	(77,403)	(77,400)	79,499	79,502	(3,652)	(4,660)	
324A Indoor Aquatic Centre	324	8,620,183	0	0	(502,437)	(502,440)	8,117,746	8,117,743	(159,655)	(219,240)	
326 Armadale Hall Upgrade 2018	326	2,025,180	0	0	(390,651)	(390,650)	1,634,529	1,634,530	(34,588)	(48,170)	
332 Champion Centre Upgrade	332	71,065	0	0	(71,065)	(71,065)	0	0	(396)	(770)	
337 AFAC Carpark	337	414,780	0	0	(22,350)	(22,350)	392,430	392,430	(7,910)	(10,790)	
343 Bedfordale Fire Service	343	572,501	0	0	(109,608)	(73,330)	462,893	499,171	(7,480)	(11,120)	
344 Challenge Park	344	1,022,967	0	0	(110,125)	(110,130)	912,842	912,837	(41,616)	(48,620)	
346 Roleystone Theatre	346	2,821,134	0	0	(369,821)	(249,290)	2,451,313	2,571,844	(119,189)	(137,720)	
347 Creyk Park 2021	347	1,149,049	0	0	(123,699)	(123,700)	1,025,350	1,025,349	(46,746)	(54,620)	
339 Piara Waters Library Services	339	0	500,000	500,000	0	(39,960)	500,000	460,040	(670)	(27,070)	
349 Piara Waters Library Services	349	0	4,645,000	5,969,700	0	(212,760)	4,645,000	5,756,940	(8,818)	(265,760)	
350A Forrestdale Hub	350A	0	405,000	405,000	0	(32,370)	405,000	372,630	(543)	(21,980)	
350B Forrestdale Sporting Precinct	350B	0	1,539,200	1,932,970	0	0	1,539,200	1,932,970	(2,259)	0	
348 Morgan Park	348	0	1,510,000	1,510,000	0	0	1,510,000	1,510,000	(2,216)	0	
Transport											
321 Armadale Arena Roofing 2015	321	94,104	0	0	(94,104)	(94,099)	0	5	(2,403)	(2,950)	
Total		33,720,651	11,766,400	13,484,870	(4,039,334)	(4,071,874)	41,447,717	43,133,647	(1,053,482)	(1,597,130)	
Current borrowings		4,071,874						4,098,309			
Non-current borrowings		29,648,777						37,349,408			
		33,720,651						41,447,717			

All debt service repayments were financed by general purpose revenue.

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget				\$	%	Actual	Budget	\$
345D - Core System Review	2,889,200	2,889,200	WATC*	Debenture	15	1,220,016	4.88%	2,889,200	0	0
350B - Forrestdale Sporting Precinct	1,539,200	1,539,200	WATC*	Debenture	15	649,954	4.88%	112,366	0	1,426,834
348 - Morgan Park	1,510,000	1,510,000	WATC*	Debenture	15	637,624	4.88%	62,748	0	1,447,252
345C Core System Review	278,000	278,000	WATC*	Debenture	10	69,605	4.46%	278,000	0	0
339 Piara Waters Library Services	500,000	500,000	WATC*	Debenture	10	125,189	4.46%	500,000	0	0
349 Piara Waters Library Services	4,645,000	4,645,000	WATC*	Debenture	15	1,961,434	4.88%	4,645,000	0	0
350A Forrestdale Hub	405,000	405,000	WATC*	Debenture	10	101,403	4.46%	183,178	0	221,822
#####	11,766,400					4,765,226		8,670,491	0	3,095,909

Unspent borrowings

Particulars	Date Borrowed	Unspent Balance 30 June 2024	Borrowed During Year	Expended During Year	Unspent Balance 30 June 2025
		\$	\$	\$	\$
346 Roleystone Theatre	29/06/2023	336,061	0	(336,061)	0
350B - Forrestdale Sporting Precinct	20/06/2025	0	1,539,200	(112,366)	1,426,834
348 - Morgan Park	20/06/2025	0	1,510,000	(62,748)	1,447,252
350A Forrestdale Hub	20/06/2025	0	405,000	(183,178)	221,822
		336,061	3,454,200	(694,352)	3,095,909

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases		New Leases			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance										
Office Equipment	COARM001	103,676	0	0	(103,676)	(103,400)	0	276	(774)	(1,100)
Office Equipment	COARM002	9,239	0	0	(5,256)	(5,100)	3,983	4,139	(86)	(200)
Office Equipment	COARM003	15,620	0	0	(4,742)	(4,100)	10,878	11,520	(162)	(900)
Corporate Services										
IT Equipment	E6N0162298	6,769	3,370	11,777	(3,370)	(11,800)	6,769	6,746	(59)	(1,900)
IT Equipment	E6N0162003	8,015	0	22,785		(30,800)	8,015	-0	0	(1,500)
IT Equipment	E6N0162826	18,549	18,549	54,351	(30,817)	(72,900)	6,282	0	(222)	(1,600)
IT Equipment	E6N0159594	19,181	0	49,419		(68,600)	19,181	0	0	(8,700)
IT Equipment	E6N0161137	13,652	13,652	16,500	(9,102)	(16,500)	18,203	13,652	(141)	(2,000)
IT Equipment	E6N0162255	7,603		13,800	(3,786)	(13,300)	3,818	8,103	(65)	(2,100)
IT Equipment	009-0154500-001	8,883	19,534	62,300	(21,305)	(20,700)	7,112	50,483	(121)	(700)
IT Equipment	009-0154500-002	147,629	88,872	520,200	(177,155)	(175,700)	59,347	492,129	(1,628)	(3,100)
IT Equipment	009-0154500-003	2,173	3,618	12,700	(4,340)	(4,300)	1,451	10,573	(30)	(100)
IT Equipment	009-0154500-004	7,437	5,794	29,100	(9,911)	(9,800)	3,319	26,737	(87)	(200)
IT Equipment	009-0154500-005	10,370	0	0	(3,705)	(3,700)	6,665	6,670	(174)	(200)
IT Equipment	009-0154500-006	28,159	0	0	(17,646)	(17,600)	10,513	10,559	(537)	(500)
IT Equipment	009-0154500-007	11,822	0	0	(6,090)	(6,100)	5,732	5,722	(251)	(300)
IT Equipment	009-0154500-008	0	3,300	0	(1,048)	0	2,251	0	(295)	0
IT Equipment	009-0154500-009 Piara Waters IT	0	64,200	0	(18,908)	0	45,292	0	(126)	0
IT Equipment	009-0154500-010 Piara Waters IT	0	22,875	0	(4,694)	0	18,181	0	(180)	0
IT Equipment	009-0154500-011	0	2,496	0	(436)	0	2,061	0	(33)	0
IT Equipment	009-0154500-012	0	2,269	0	(351)	0	1,918	0	(26)	0
IT Equipment	009-0154500-013	0	12,052	0	(720)	0	11,332	0	(70)	0
IT Equipment	009-0154500-014	0	50,618	0	(3,025)	0	47,593	0	(294)	0
IT Equipment	009-0154500-015 Piara Waters IT	0	15,350	0	(1,226)	0	14,124	0	(115)	0
IT Equipment	009-0154500-016	0	7,304	0	(291)	0	7,013	0	(29)	0
IT Equipment	Piara Waters Library IT	0	0	374,800	0	(89,400)	0	285,400	0	(10,600)
Recreation and culture										
Fitness Equipment	E6N0162801	4,933	9,790	10,700	(9,771)	(10,600)	4,952	5,033	(209)	(1,200)
Fitness Equipment	E6N0162813	17,405	0	0	(9,812)	(8,900)	7,593	8,505	(495)	(1,400)
Fitness Equipment	E6N0162400	53,787	0	296,300	(53,787)	(51,600)	-0	298,487	(1,182)	(3,300)
Fitness Equipment	E6N0162397	4,512	8,958	3,488	(6,727)	(8,000)	6,743	0	(118)	(1,100)
Fitness Equipment	E6N0163450	3,442	0	0	(1,952)	(2,000)	1,490	1,442	(55)	(100)
Fitness Equipment	E2TEC64127	75,158	0	0	(42,229)	(42,800)	32,929	32,358	(2,664)	(2,100)
Transport										
Plants Equipment	6397356	1,011	0	32,100	(1,011)	(5,500)	0	27,611	(6)	(800)
Plants Equipment	973313	14,607	506	0	(6,043)	(6,900)	9,070	7,707	(407)	(100)
Plants Equipment	1021176	8,354	20,106	2,745	(10,252)	(11,100)	18,208	-1	(183)	(200)
Plants Equipment	1037417	6,986	0	0	(4,618)	(4,700)	2,368	2,286	(166)	(100)
Plants Equipment	6745927	0	31,700	0	(4,905)	0	26,794	0	(861)	0
Other property and services										
Building Armadale	Shop 64 & 65	422,964	0	96,600	(422,964)	(435,600)	0	83,964	(6,905)	(7,100)
Building Kelmscott	KELLIB	59,916	212,668	859,200	(179,834)	(160,000)	92,750	759,116	(40,408)	(27,500)
Building Seville Grove	E6N0162636	3,754	0	23,500	(3,754)	(4,700)	0	22,554	(58)	(400)
RFID Armadale Library	Bibliotheca SAAS2022101	34,773	0	0	0	(10,000)	34,773	24,773	0	(1,100)
Piara Waters Library Equipment	Piara Waters Library Equipment	0	0	187,400	0	(44,700)	0	142,700	0	(5,300)
Total		1,130,383	617,580	2,679,765	(1,189,259)	(1,460,900)	558,704	2,349,248	(59,222)	(87,500)
Current lease liabilities		1,015,448					465,800			
Non-current lease liabilities		114,935					4,373,465			
		1,130,383					4,839,265			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the City assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		4,018,620	0	0	(3,263,844)	754,776
Capital grant/contributions liabilities		2,828,068	0	0	(251,285)	2,576,783
Total other liabilities		6,846,688	0	0	(3,515,129)	3,331,559
Employee Related Provisions						
Provision for annual leave		4,302,160	0	76,489	0	4,378,649
Provision for long service leave		4,131,294	0	540,859	0	4,672,153
Other employee leave provisions		318,658	0	161,204	0	479,862
Total Provisions		8,752,112	0	778,552	0	9,530,664
Other Provisions						
Provision for Rehabilitation		15,923,090	0	0	0	15,923,090
Total Other Provisions		15,923,090	0	0	0	15,923,090
Total other current liabilities		31,521,890	0	778,552	(3,515,129)	28,785,313
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The City's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2024	Liability	Liability	30 Jun 2025	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Grants and subsidies								
City of Gosnells	0	275,982	(275,982)	0	0	377,900	377,900	275,982
Department of Biodiversity Conservation and Attractions	0	255,600	(255,600)	0	0	470,800	470,800	255,600
Department of Communities	0	492,697	(492,697)	0	0	517,130	517,130	492,697
Department of Fire and Emergency Services	0	178,933	(178,933)	0	0	207,000	207,000	178,933
Department of Planning, Lands & Heritage	0	0	0	0	0	139,500	139,500	0
Department of Treasury	0	4,008,853	(4,008,853)	0	0	270,000	270,000	4,008,853
Department of Local Government, Sport and Cultural Industries	0	30,572	(30,572)	0	0	160,000	160,000	30,572
Lotterywest	0	35,000	(35,000)	0	0	35,000	35,000	35,000
Main Roads Western Australia	0	657,815	(657,815)	0	0	590,800	590,800	657,815
Stockland Development Pty Ltd	0	5,000	(5,000)	0	0	0	0	5,000
National Indigenous Australian Agency	0	168,295	(168,295)	0	0	160,000	160,000	168,295
Department of Education	0	379,790	(379,790)	0	0	0	0	379,790
Others	0	13,138	(13,138)	0	0	20,000	20,000	13,138
	0	6,501,675	(6,501,675)	0	0	2,948,130	2,948,130	6,501,675
Contributions								
DCP - Anstey Keane	0	144,610	(144,610)	0	0	242,300	242,300	144,610
DCP - North Forrestdale	0	482,878	(482,878)	0	0	490,600	490,600	482,878
Main Roads Western Australia	0	116,126	(116,126)	0	0	171,500	171,500	116,126
Other Local Governments	0	40,000	(40,000)	0	0	161,140	161,140	40,000
Others	(70,438)	607,524	(537,086)	0	0	243,137	243,137	537,086
	(70,438)	1,391,138	(1,320,700)	0	0	1,308,677	1,308,677	1,320,700
TOTALS	(70,438)	7,892,813	(7,822,375)	0	0	4,256,807	4,256,807	7,822,375

Note:

Increase in liability reflects grants and contributions received.

Decrease in liability reflects the City's expenditure (application) of the grant and contributions.

CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2025	Current Liability 30 Jun 2025	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
ARENA (Australian Renewable Energy Agency)	(30,537)	0	(121,400)	(151,937)	(151,937)	121,400	121,400	121,400
Main Roads WA	551,596	165,054	(716,338)	312	312	2,168,600	2,168,600	716,338
Public Transport Authority WA	(86,498)	22,699	(7,156)	(70,955)	(70,955)	2,377,455	2,377,455	7,156
Department of Infrastructure, Transport, Regional Development and the Arts	(326,483)	2,324,255	(1,241,401)	756,371	756,371	3,105,940	3,105,940	1,241,401
Department of Local Government, Sport and Cultural Industries	(218,253)	456,112	(580,738)	(342,879)	(342,879)	1,541,530	1,541,530	580,738
WA Police	589,796	0	0	589,796	589,796	0	0	0
Department of Transport	115,481	14,947	(101,325)	29,103	29,103	355,100	355,100	101,325
Department of Education	0	292,510	0	292,510	292,510	0	0	0
Federal Department of Industry Science and Resources	0	0	0	0	0	175,000	175,000	0
Western Australian Cricket Association	0	40,000	0	40,000	40,000	0	0	0
	595,102	3,315,577	(2,768,358)	1,142,321	1,142,321	9,845,025	9,845,025	2,768,358
Capital contributions								
DCP Contribution Rexington Pty Ltd	320,500	(320,500)	0	0	0	0	0	0
PPL Liability	(6,500)	0	0	(6,500)	(6,500)	0	0	0
Developer Contribution	0	0	(148,681)	(148,681)	(148,681)	9,196,177	9,196,177	148,681
POS/Trust	0	0	(48,385)	(48,385)	(48,385)	496,090	496,090	48,385
Other Contributions	0	6,593	(6,593)	0	0	0	0	6,593
	314,000	(313,907)	(203,659)	(203,566)	(203,566)	9,692,267	9,692,267	203,659
TOTALS	909,102	3,001,670	(2,972,017)	938,755	938,755	19,537,292	19,537,292	2,972,017

**CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 30 Jun 2025
	\$	\$	\$	\$
Cash in Lieu - POS - Agreements	32,078	1,602	0	33,680
Cash in Lieu of Parking	252,913	12,626	0	265,538
POS - Precinct A - Westfield	89,529	4,469	0	93,999
POS - Precinct C - West Armadale	388,898	19,414	0	408,312
POS - Precinct F - Clifton Hills	239,549	11,959	0	251,507
POS - Precinct H - Mount Nasura	1,335,925	66,691	0	1,402,616
POS - Precinct N - Forrestdale	243,384	12,150	0	255,534
POS - Precinct O - Palomino	82,535	4,120	0	86,655
POS - Regional Recreation Infrastructure	577,810	28,845	0	606,655
POS Cash in Lieu - Suburb - Piara Waters	747,643	37,323	0	784,966
POS Cash in Lieu - Suburb - Kelmscott	101,741	5,079	0	106,820
POS Cash in Lieu - Suburb - Mount Richon	125,602	6,270	0	131,873
POS Cash in Lieu - Suburb - Armadale	317,201	15,835	0	333,036
POS Cash in Lieu - Suburb - Roleystone	91,413	4,563	0	95,976
POS Cash in Lieu - Suburb - Bedfordale	250,108	12,485	0	262,593
Nomination Deposits	240	0	(240)	0
Wungong Road Contribution Accounts	618,157	30,859	0	649,016
	5,494,729	274,290	(240)	5,768,779

CITY OF ARMADALE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						0
Surplus of 2023/2024		Opening surplus/(deficit)		14,934,489		14,934,489
FAG grants received in advance in FY23/24		Operating revenue			(4,772,163)	10,162,326
Capital Expenditure - CFWD	CS3/8/24	Capital expenses			(21,679,120)	(11,516,794)
Operating expense - CFWD	CS3/8/24	Operating expenses			(4,845,810)	(16,362,604)
Increase in Tsf from Asset Renewal Reserve	CS3/8/24	Capital revenue		3,403,730		(12,958,874)
Increase in Tsf from Project Funds Rolled Over Reserve	CS3/8/24	Capital revenue		105,100		(12,853,774)
Increase in Tsf from Future Recreation Facilities Reserve	CS3/8/24	Capital revenue		1,000,000		(11,853,774)
Increase in Tsf from Waste Management Reserve	CS3/8/24	Capital revenue		1,329,180		(10,524,594)
Increase in Tsf from Future Project Funding Reserve	CS3/8/24	Capital revenue		1,260,980		(9,263,614)
Increase in Tsf from Kelmscott – Landscaping, Public Art and Bin Maintenance Reserve	CS3/8/24	Capital revenue		77,795		(9,185,819)
Increase in Tsf from Plant and Machinery Reserve	CS3/8/24	Capital revenue		108,400		(9,077,419)
Capital grants	CS3/8/24	Capital revenue		3,953,005		(5,124,414)
Sales proceeds	CS3/8/24	Capital revenue		35,600		(5,088,814)
DCP contribution	CS3/8/24	Non cash item	2,970,900			(2,117,914)
Increase in Tsf from Cashbacked Reserve - DCP	CS3/8/24	Capital revenue		2,970,900		852,986
Non- cash adjustment DCP	CS3/8/24	Non cash item	(2,970,900)			(2,117,914)
Cash in Lieu - POS	CS3/8/24	Capital revenue		116,090		(2,001,824)
Borrowings	CS3/8/24	Capital revenue		1,718,470		(283,354)
Operating Grant	CS3/8/24	Operating revenue		646,630		363,276
Increase in Tsf from Waste Management Reserve	CS3/8/24	Operating revenue		210,960		574,236
Capital Expenditure	Funded - Delegated Authority	Capital expenses			(253,310)	320,926
Capital grants - Road to Recovery	Funded - Delegated Authority	Capital revenue		253,310		574,236
CP983 Holden Road	Funded - Delegated Authority	Capital revenue		15,000		589,236
CP681 Streetscape Project	Funded - Delegated Authority	Capital expenses			(15,000)	574,236
CP949 Signage replacement program	Funded - Delegated Authority	Capital revenue		28,000		602,236
CP953 Pedestrian bridge renewal churchmans	Funded - Delegated Authority	Capital expenses			(28,000)	574,236
Charging station fee - AFAC	CS8/10/24	Operating revenue		24,600		598,836
Charging station fee - Administration building	CS8/10/24	Operating revenue		72,700		671,536
Operating expenses - AFAC	CS8/10/24	Operating expenses			(25,600)	645,936
Operating expenses - Administration building	CS8/10/24	Operating expenses			(71,700)	574,236
Program expenditure	Funded - Delegated Authority	Operating expenses			(552,000)	22,236
Operating grants	Funded - Delegated Authority	Operating revenue		255,600		277,836
Transfer from Reserve - North Forrestdale DCP 3	Funded - Delegated Authority	Capital revenue		879,977		1,157,813
CP00230 - Forrestdale Sporting Pavilion	Funded - Delegated Authority	Capital expenses			(879,977)	277,836
Transfer to Reserve - Wungong River Project	Funded - Delegated Authority	Capital revenue		296,400		574,236
General rates	Budget Review CS3/3/25	Operating revenue		600,000		1,174,236
Grants, subsidies and contributions	Budget Review CS3/3/25	Operating revenue		102,240		1,276,476
Fees and charges	Budget Review CS3/3/25	Operating revenue		970,100		2,246,576
Interest revenue	Budget Review CS3/3/25	Operating revenue		313,000		2,559,576
Employee costs	Budget Review CS3/3/25	Operating expenses			(263,040)	2,296,536
Materials and contracts	Budget Review CS3/3/25	Operating expenses			(1,092,000)	1,204,536
Utility charges	Budget Review CS3/3/25	Operating expenses			(200,000)	1,004,536
Other expenditure	Budget Review CS3/3/25	Operating revenue		3,792,700		4,797,236
Capital grants, subsidies and contributions	Budget Review CS3/3/25	Capital revenue		155,210		4,952,446
Developer Contribution Plans - Cash	Budget Review CS3/3/25	Capital revenue		1,239,000		6,191,446
Purchase of land and buildings	Budget Review CS3/3/25	Capital revenue		175,000		6,366,446
Purchase of plant and equipment	Budget Review CS3/3/25	Capital expenses			(350,000)	6,016,446
Purchase of furniture and equipment	Budget Review CS3/3/25	Capital expenses			(30,000)	5,986,446
Purchase and construction of infrastructure-roads	Budget Review CS3/3/25	Capital expenses			(731,815)	5,254,631
Purchase and construction of infrastructure-other	Budget Review CS3/3/25	Capital expenses			(636,000)	4,618,631
Proceeds from new borrowings	Budget Review CS3/3/25	Operating expenses			(3,954,700)	663,931
Transfers from reserve accounts	Budget Review CS3/3/25	Operating revenue		175,000		838,931
Sales proceeds	D18/8/24	Capital revenue		1,342,000		2,180,931
Lease Revenue	D18/8/24	Operating revenue		91,000		2,271,931
Materials and contracts - Welcome Gateway	D18/8/24	Operating expenses			(1,256,000)	1,015,931
Transfer to Reserve - City Centre Activation	D18/8/24	Capital expenses			(177,000)	838,931
Brookton Hwy & Hill St Int (State)	CS2/5/25	Capital expenses			(250,000)	588,931
Footpaths- Operating Funds Tsf	CS2/5/25	Operating revenue		125,000		713,931
Traffic Counters Design Operating Funds Tsf	CS2/5/25	Operating revenue		125,000		838,931
CP967 Irrigation Dosing Unit	EDITS- Delegated Authority	Capital expenses			(4,221)	834,710
CP968 City Wide Weather Stations	EDITS- Delegated Authority	Capital expenses			(9,470)	825,240
CP373 Bryan Gell Electrical Works	EDITS- Delegated Authority	Capital expenses			(3,532)	821,708
CP954 Irrigation Replacement Program	EDITS- Delegated Authority	Capital revenue		17,223		838,931
CP242 Fences & Bollards	EDITS- Delegated Authority	Capital expenses			(4,581)	834,350
CP243 Fences & Bollards	EDITS- Delegated Authority	Capital expenses			(1,791)	832,559
CP263 Entry Statement Kelmscott	EDITS- Delegated Authority	Capital expenses			(1,599)	830,960
CP966 Signage to Sporting Spaces	EDITS- Delegated Authority	Capital revenue		7,971		838,931
Transfer from Reserve - Project Funds Rollover	CS3/8/24	Operating expenses			(130,000)	708,931
Carbon Rebaselining	CS3/8/25	Operating revenue		130,000		838,931
Transfer from Reserve - Project Funds Rollover	CS3/8/24	Operating expenses			(97,000)	741,931
Transfer to Reserve - Future Project Funding Reserve	CS3/8/25	Operating revenue		97,000		838,931
Transfer to Reserve - Future Project Funding Reserve	CS2/6/25	Operating expenses			(838,931)	0
			47,794,760	(47,794,760)		0

Major Projects (> \$250k)- FY 24/25 CAPEX Program (inc CFwds) with Funding Sources June 2025	Total Budget \$	Adopted Budget FY 24/25 \$	Cfwd Budget FY 25 \$	Committed June 25 \$	Actual June 25 \$	Actual & Committed \$	Funding Sources
Buildings							
Forrestdale Sporting Precinct	7,905,247	7,511,477	393,770	6,257,439	521,094	6,778,534	All Funding
Morgan Park (Major) See Note	5,673,200	3,902,300	1,770,900	5,920,495	329,420	6,249,915	Reserve/Loan/Grant
Depot Workshop - Design	2,196,890	1,686,000	510,890	-	225,829	225,829	Reserve
Piara Waters Library (Major)	1,324,700	-	1,324,700	93,440	385,314	478,753	Loans
Springdale Pavilion changeroom	975,130	406,600	568,530	689,757	188,579	878,337	Grant/Municipal
Hilbert District Community Centre Design	600,000	-	600,000	-	-	-	Reserve
ARRR Stage 1 (Netball Basketball)	500,000	-	500,000	108,632	66,908	175,540	Reserve
Central Park Plan and Design	500,000	500,000	-	-	516,648	516,648	Reserve
Gwynne Park - Design	500,000	-	500,000	222,118	220,289	442,407	Reserve
Animal Compound Works	454,950	-	454,950	35,223	70,645	105,868	Reserve
Roleystone Theatre (Major)	412,600	-	412,600	19,960	128,478	148,439	Reserve
Roleystone Karragullen BushFire (Major)	407,900	-	407,900	-	21,302	21,302	Municipal
Champion Lakes Community Centr (Major)	382,380	-	382,380	-	384,555	384,555	Reserve
Fletcher Park (Wallangara Pony)	357,000	357,000	-	29,831	277,744	307,575	Municipal
Gwynne Park Tennis Club Lights	350,000	-	350,000	-	230,102	230,102	Grant
Furniture & Equipment							
RFID Lockers AFAC	275,000	-	275,000	-	275,000	275,000	Reserve
Landfill Cell							
Landfill Closure and Capping	1,460,900	1,460,900	-	18,268	-	18,268	Reserve
Parks & Reserves							
Playground Replacement Program	1,346,400	1,346,400	-	944,615	405,055	1,349,670	Municipal
Jull and civic space upgrades LRCl & Mun	1,267,360	-	1,267,360	508,179	87,854	596,033	Grant/Municipal
Piara Waters Secondary College Netball Court	1,000,000	1,000,000	-	-	-	-	DCP
Morgan Park Lighting and retic works	716,150	-	716,150	3,875	705,501	709,376	Grant/Municipal
Fixed Sports Equipment Replacement Prg	472,700	472,700	-	-	9,646	9,646	Municipal
Guerin Park	471,000	471,000	-	-	10,845	10,845	Reserve
Piara Waters Netball-Lighting & Changerooms	450,000	450,000	-	-	-	-	DCP
Site main switch boards renewal program	375,800	-	375,800	-	31,397	31,397	Reserve

Major Projects (> \$250k)- FY 24/25 CAPEX Program (inc CFwds) with Funding Sources June 2025	Total Budget \$	Adopted Budget FY 24/25 \$	Cfwd Budget FY 25 \$	Committed June 25 \$	Actual June 25 \$	Actual & Committed \$	Funding Sources
Hilbert South West Sports Ground (Cell J) - Stage 1 Ovals	350,000	350,000	-	-	-	-	Dev WA DCP
Property - Wirra Willa Park	345,000	345,000	-	76,972	324,136	401,108	Reserve
LED sports Lighting Cross Park	310,650	-	310,650	-	373,227	373,227	Grant/Municipal
North Forrestdale SAR Bridge Renewal Prg	250,000	250,000	-	-	4,500	4,500	Reserve
Fancote Stage 1 Upgrade	250,000	250,000	-	88,840	9,835	98,675	POS/Trust/Municipal
Decorative StreetLights	250,000	250,000	-	-	-	-	Reserve
Pathways							
Railway Ave (Westfield to Lake)	1,529,300	1,529,300	-	-	-	-	Grant
Railway Ave (Ryland to Bray)	1,519,100	1,519,100	-	-	-	-	Reserve/Grant
Pathway Renewal- Various Projects	844,300	425,300	419,000	-	67	67	Municipal, Municipal
New Footpaths - Design & Construct	518,080	-	518,080	4,000	387,191	391,191	Municipal
Railway Ave Shared Path PSP - Design	350,000	-	350,000	-	96,271	96,271	Grant
Plant & Machinery							
Various Fleets & Plants	2,333,000	2,189,000	144,000	515,614	1,435,379	1,950,993	Reseve/Sale Proceed
Plant and equipment							
AFAC Heat Pump	350,000	350,000	-	-	-	-	Reserve
Roads							
Mason Road Warton to Southhampton	2,161,400	661,400	1,500,000	-	79,579	79,579	DCP
Road Renewal - Eighth Rd (Major)	1,850,000	-	1,850,000	82,297	34,812	117,109	DCP, DCP
Brookton Hwy & Hill St Int (State)	784,800	534,800	-	89,156	638,239	727,395	Grant/Municipal
Alexwood Dr(Chainage 1090-Chainage 1290)	681,600	681,600	-	-	-	-	Municipal
Piara Waters Oval CarPark	656,500	306,500	350,000	-	-	-	Grant
Nicholson Rd / Easthope LinkAgbs	430,700	430,700	-	-	5,465	5,465	Grant/Municipal
Mason Road Upgrade - Land	351,000	14,000	337,000	-	-	-	DCP
Croyden Rd (Chainage 1860 To Chainage 2460)	350,800	350,800	-	-	-	-	Grant/Municipal

Major Projects (> \$250k)- FY 24/25 CAPEX Program (inc CFwds) with Funding Sources June 2025	Total Budget \$	Adopted Budget FY 24/25 \$	Cfwd Budget FY 25 \$	Committed June 25 \$	Actual June 25 \$	Actual & Committed \$	Funding Sources
Street Lighting- Renewal Project (TBD)	337,010	-	337,010	224,023	15,000	239,023	Reserve
Skeet Rd / Keane Rd SBS	335,000	335,000	-	79,053	2,830	81,883	Grant/Municipal
Skeet Road, Harrisdale FY24	329,970	-	329,970	-	-	-	Grant
Bridge Renewal	303,800	303,800	-	-	-	-	Grant
Wright Rd / Columbia Pwy SBS	257,600	257,600	-	2,980	24,657	27,637	Grant/Municipal
Waste Infrastructure							
Relocate Vehicle Washbay	1,155,300	-	1,155,300	-	7,795	7,795	Reserve
Total	49,560,217	30,898,277	18,411,940	16,014,770	8,531,189	24,545,959	

Note - Morgan Park - Commitments include the full tender and contract award value for the project which is inclusive of the FY26 Annual Budget allocation of \$1.31M.



Rates Written Off
for Batch No: 250

1-Jul-25
11:43:11 am

<u>Assess#</u>	<u>Property Address</u>	<u>Amount</u>
15926	32 Church Av, Armadale	-0.03
99803	40 Merrifield Av, Kelmscott	-0.42
113851	Broome St, Forrestdale	-3.47
134564	8 Arbour Pl, Kelmscott	-0.03
172770	3 Symes Cl, Seville Grove	-0.57
218447	12 Fahey Ct, Brookdale	-2.07
240799	36 Contour Rd, Roleystone	-0.03
299431	18 Munich Link, Piara Waters	-2.04
309434	11 Whitehorse Dr, Harrisdale	-0.66
401420	33 Wetterhorn St, Haynes	-0.19
445999	25 Rockvale Cr, Harrisdale	-1.62
454007	12 Erade Dr, Piara Waters	-2.02
457607	7 Benderson Rd, Champion Lakes	-1.56
458942	66 Steffan Loop, Harrisdale	-2.67
464400	87 Lucerne Cct, Champion Lakes	-0.14
465420	19 Laufer Av, Hilbert	-3.97
473112	Stinear St, Champion Lakes	-4.69
482365	Astoria Bvd, Hilbert	-1.02
Total Written Off		<u><u>-27.20</u></u>

Primary Delegation 1.1.22 and Secondary Delegation 1.2.22 specifically refer - the above small debts have, following investigation, been written off.

J Lyon

Executive Director Corporate Services Date: _____
Primary Delegation 1.1.22 and Secondary Delegation 1.2.22

Revocation of redundant HR policies

1. BACKGROUND

The City has a number of policies that relate to Human Resource functions and general procedural matters in relation to the City's employees, that were adopted by Council in previous years.

These are –

1. ADM4 Staff Study Policy (adopted 4 March 2003 C6/2/03)
2. ADM5 Staff Establishment Levels (adopted 4 March 2003 C6/2/03)
3. ADM7 Defence and Emergency Service – Staff Paid Leave for Volunteer Duty (adopted 4 March 2003 C6/2/03)
4. ADM14 Safety and Health (adopted 3 August 2005)
5. AMD16 Equal Employment Opportunity (adopted 21 November 2005 CS102/11/05)

The City's Human Resources business unit has requested the abovementioned policies be revoked, as the functions are dealt with by internal policies and procedures.

2. COMMENT

These policies were adopted by Council. In addition to the reason given by Human Resources, these policies and their associated Management Practices are problematic because Council made policies that infringe the CEO's powers/responsibilities under section 5.41 of the *Local Government Act 1995* – management of local government employees.

Any policy or procedure pertaining to workforce or employee management (unless expressly prescribed by the Act) is a matter for the CEO to determine.

The matters contained in *ADM4 Staff Study Policy* and *ADM7 Defence and Emergency Service – Staff Paid Leave for Volunteer Duty* are encompassed in the City's Industrial Agreement (2024), with appropriate procedures maintained by HR.

ADM5 Staff Establishment Levels is considered to be a superfluous policy. Matters concerning resourcing and budgeting for FTE requirements of the organisation are proposed and approved by Council as part of the annual budget setting process.

ADM14 Safety and Health is encompassed by the City's Industrial Agreement, the City's adopted codes of conduct (both for council members and employees), and the Work Health and Safety Policy approved by the CEO on 19 September 2024. Regrettably, the date of Council adoption of ADM14 cannot be reliably determined as it refers to an adoption date of 3 August 2005, however there was no Council meeting on this date, and no policy item was submitted to Council in August 2005.

Similarly *ADM16 Equal Employment Opportunity* is encompassed by both of the City's adopted codes of conduct, and the Respectful Workplace Behaviour Operational Procedure.

The limited extent of Council's role in terms of workforce and employees is set out by section 2.7(5) of the Act that states "*...the council must have regard to the need to support an organisational culture for the local government that promotes the respectful and fair treatment of the local government's employees.*"

This is a principle that has been appropriately covered by both of the City's codes of conduct.

3. OPTIONS

Replacement versions of the policies listed can be prepared, however any such replacement would continue to be problematic for the reasons expressed in this report, for conflicting with the CEO's statutory role and responsibility under the Act.

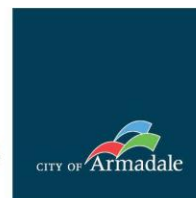
4. RECOMMENDATION

a) That ELT endorse revocation of policies –

- i. ADM4 Staff Study Policy**
- ii. ADM5 Staff Establishment Levels**
- iii. ADM7 Defence and Emergency Service – Staff Paid Leave for Volunteer Duty**
- iv. ADM14 Safety and Health**
- v. AMD16 Equal Employment Opportunity**

b) That ELT provide direction on whether to refer the matter to SOHAG for consideration or directly to Council via Corporate Services Committee.

ELECTED MEMBER ENTITLEMENTS POLICY [DRAFT]



ASPIRATION	Leadership
RESPONSIBLE DIRECTORATE	CEO Directorate
RESPONSIBLE BUSINESS UNIT	City Legal
RELEVANT LEGISLATION	Local Government Act 1995

1. Objective

To provide rules and transparency regarding the allowances, fees and entitlements awarded to Elected Members for the purpose of undertaking their role as representatives of the City, in accordance with the *Local Government Act 1995*, *Local Government (Administration) Regulations 1996*, and determinations of the Salaries and Allowances Tribunal.

2. Policy

Meeting Attendance Fees and Allowances

(s5.98, s5.98A and s5.99 of the *Local Government Act 1995*)

- Elected Members, including the Mayor and Deputy Mayor, shall be paid an annual attendance fee in accordance with the maximum amounts determined by the Salaries and Allowances Tribunal and as provided for in the Annual Budget.
- The Mayor and Deputy Mayor shall be paid the maximum annual allowance as provided for in the Annual Budget in accordance with the determination by the Salaries and Allowances Tribunal.
- The meeting attendance fees will be paid in arrears and on a monthly basis.

Information, Communications and Technology Allowance

(s5.99A of the *Local Government Act 1995*)

- Elected Members including the Mayor and Deputy Mayor shall be paid the maximum ICT allowance determined by the Salaries and Allowances Tribunal. This allowance is to cover costs relating to the acquisition, installation, rental, connection, disconnection, usage charges, hardware, software, digital storage, accessories, and consumables associated with telephones, computers, laptops, tablets, and multi-function devices.
- The ICT allowance will be paid in arrears and on a monthly basis.
- The City will provide Elected Members with a suitable device of their choice, such as an iPad, Tablet or Laptop or smart phone from a list of City ICT approved devices, that will be supported by the City's ICT department and its security environment.
- The cost of the device will be deducted from the Elected Member's ICT allowance. The device will be the property of the Elected Member. If a replacement device is required, the cost will be deducted from the Elected Member's allowance.
- IT support and maintenance shall be provided by the City for City-provided equipment and software, as appropriate. Care of the device and personal data is the responsibility of the Elected Member.

Reimbursement of Childcare Expenses

(s5.98(2)(a) of the Local Government Act 1995, r31(1)(b)(c) Local Government (Administration) Regulations 1996)

- Child-minding fees incurred by Elected Members whilst attending Council or Committee meetings of which that Elected Member is a member and mandatory training will be paid at the maximum hourly allowance provided for by the Salaries and Allowances Tribunal or the actual cost per hour, whichever is the lesser amount.
- If an elected council member incurs costs greater than maximum hourly allowance due to having multiple children, children with special needs, lack of adequate childcare facilities or services or another extenuating circumstance, the City may reimburse the member for the actual costs upon the provision of sufficient receipts/evidence to satisfy the local government that the expense has been legitimately incurred.
- The number of hours claimable are limited to the length of the meeting plus a reasonable time allowance for travel to and from the place of care.
- Receipts for childcare expenses must accompany the reimbursement claim form, detailing the date, number of hours, rate and meeting attended and the details of the service provider, signed by the service provider.
- Child minding fees will only be reimbursed where the care is provided by an accredited childcare service provider. **OR**
- Child minding fees will not be paid for where the care is provided by a member of the immediate family (i.e. parent, grandparent or sibling) or a relative living in the same premises as the Elected Member.

Reimbursement of Travel Expenses

(s5.98(2)(a) of the Local Government Act 1995, r31(1)(b)(c) Local Government (Administration) Regulations 1996)

- Elected members other than the position of Mayor are eligible for reimbursement of travel expenses incurred to attend a Council Meeting or a Meeting of a Committee of which they are also a member.
- Travel expenses will be reimbursed in arrears to the extent provided for in the annual determination of the Salaries and Allowances Tribunal.

Provision and Use of a Vehicle for the position of Mayor

(s5.101A of the Local Government Act 1995, r34AD (1)(a) Local Government (Administration) Regulations 1996)

- The Mayor's position shall, for the purposes of conducting the functions of the Mayoral Office, be entitled to receive the provision of a fully maintained City owned vehicle to the equivalent standard and conditions of the CEO, in lieu of travel allowances. Use of this vehicle will be in accordance with the City's policy ADM9 – Vehicle Use.

Reimbursement of Discretionary Expenses

(s5.98(2)(b), (3) & (4) of the Local Government Act 1995)

In performance of their duties, Elected Members may incur costs beyond the prescribed fees and allowances. Detailed below are discretionary expense reimbursement categories that may be available for Council approved undertakings.

- Other Travel Expenses
 - Elected Members that attend other events as the City's nominated representative, and/or in connection with their duties as an Elected Member, including briefings, workshops,

- presentations, deputations, ceremonies, functions, training, on-site inspections within the City and similar activities are entitled to be reimbursed for motor vehicle travel expenses.
- These reimbursements must be supported by a reimbursement form, identifying the date, location, number of kilometres travelled, and a brief description of event attended.
 - Other travel expense reimbursement, such as accommodation and air travel, relating to attendance of approved conferences, training and professional development will be undertaken in accordance with the Elected Member and CEO Professional Development Policy.
 - Personal Protective Equipment
 - Elected Members that attend construction sites in their official capacity are able to seek reimbursement of costs incurred for the required PPE which is not provided for by the City ie. steel capped boots.
 - Parking Expense
 - The City will reimburse Elected Members for actual parking expenses, incurred in attending or performing an authorised event or authorised function when substantiated with a tax invoice/receipt.
 - Minor hospitality
 - Elected Members may be reimbursed reasonable minor hospitality costs, up to a maximum amount of \$30 per instance, incurred while attending meetings, briefings functions, events, and other occasions on behalf of Council, or in their capacity as an Elected Member.

All reimbursement requests are to be substantiated with tax invoices/receipts, a completed City of Armadale reimbursement form and be submitted to finance@armadale.wa.gov.au within two weeks of the event.

Superannuation

(s5.99B of the Local Government Act 1995)

In accordance with s5.99B of the *Local Government Act 1995*, the City is required to pay superannuation contribution payments for Elected Members from 19 October 2025. An Elected Member may opt out of receiving superannuation payments [Act, s. 5.99C] by way of written notice to the CEO.

Superannuation contributions will be paid at the same time as allowances and fees. To receive superannuation contributions, Elected Members must provide a superannuation account or scheme to which the *Superannuation Guarantee (Administration) Act 1995* applies.

Superannuation contributions apply to attendance fees and Annual allowances and do not apply ICT Allowances or reimbursement of expenses.

Use of Council Facilities

Elected Member's shall have free use of the Council facilities normally available for hire for the use of Councillor meetings with electors. Free use of the facilities will not be allowable for election campaigning purposes.

Bookings of these facilities are to be made through the CEO directorate and will be subject to the facility's standard terms and conditions.

Taxation

The taxation liability arising from payments received from the City is the individual responsibility of each Elected Member.

The City will provide an annual payment summary to each Elected Member for the preceding financial year by the end of July each year.

Parental Leave

In accordance with the Act, Elected Members are entitled to six months of parental leave, beginning on the day on which the council member, or their spouse or de facto partner, gives birth, adopts a person under 16 years of age or becomes the guardian or foster parent of a child under 16 years of age.

Reporting

In accordance with Section 5.96A of the Act and Regulations 29C(2)(f) & (6), a report will be prepared annually on any fees, expenses or allowances paid to each Elected Member during a financial year. The report will be published on the City's website immediately following the end of the financial year to which the information relates.

3. Influencing Strategies or Plans

The following aspiration of the City's Strategic Community Plan 2020-2030 is relevant:

Aspiration 4 - Leadership

Outcome 4.1: Strategic Leadership and Effective Management
4.1.5 Establish comprehensive governance policies and processes

4. Applicable Legislation

Local Government Act 1995

Local Government (Administration) Regulations 1996

Salaries and Allowances Act 1975

VERSION CONTROL			
RELEVANT DELEGATIONS	Nil.		
INITIAL COUNCIL ADOPTION	Click or tap to enter a date.	REFERENCE	
LAST REVIEWED	Click or tap to enter a date.	REFERENCE	
NEXT REVIEW DUE	Click or tap to enter a date.		



POLICY – EM 1 – Reimbursement of Councillor's Expenses

Related Management Practice

No

Relevant Delegation

N/A

Rationale

To ensure Councillors are not disadvantaged financially for expenses incurred in performing their councillor role.

Policy

The City will consider reimbursing Councillors for expenses incurred in performing their Councillor role, which are not prescribed expenses and which are not otherwise recoverable under an insurance policy.

Revoked

Related Local Law	N/A	
Related Policies	N/A	
Related Budget Schedule	Council Members	
Last Reviewed	24 June 2019	
Next Review Date	March 2022	
Authority Council Meeting of:	4 March 2003 (C6/2/03) 24 May 2010 (CS51/5/10) 22 August 2016 (CS61/8/16)	17 July 2006 (CS73/7/06) 24 June 2013 (CS58/6/13) 24 June 2019 (Cs50/6/19)



POLICY – EM 2 – Councillors Use of Council Facilities

Related Management Practice

Yes

Relevant Delegation

N/A

Rationale

To assist councillors in fulfilling their role as defined under section 2.10 of the Local Government Act 1995.

Policy

Councillors shall be allowed free use of Council facilities in accordance with the current Management Practices.

Revoked

Related Local Law	N/A	
Related Policies	N/A	
Related Budget Schedule	Council Members	
Last Reviewed	24 June 2019	
Next Review Date	March 2022	
Authority Council Meeting of:	4 March 2003 (C6/2/03) 19 March 2007 (CS23/03/07) 24 June 2013 (CS58/6/13) 24 June 2019 (CS50/6/19)	19 April 2004 (CS14/4/04) 27 April 2010 (CS36/4/10) 22 August 2016 (CS61/8/16)



**MANAGEMENT PRACTICE – EM 2 – Councillor’s Use of
Council Facilities**

Relevant Delegation

N/A

1. Councillors may be permitted use of any public facility normally available for hire or part thereof, free of charge, subject to the facility being used solely for the purposes of Councillors meetings with electors and providing information as to Council’s operations and activities and no canvassing of electors or campaigning in respect to elections or polls carried out under the *Local Government Act 1995* or any other Act to be carried out in the facility or surrounds during such booking.
2. Councillors intending to use the provisions of this management practice are requested to contact the Chief Executive Officer’s Directorate. Each booking will then be arranged through the City’s facility hire system and shall be subject to all terms and conditions contained in the Property Local Law and Community Facilities hire form.
3. Councillors are also permitted to hire City leased facilities for the same purposes as referred to in (1) above and that the hire fee and associated refundable bond/deposit as determined by the lessee be paid by the City from the Member’s Expenses budget.
4. Councillors are permitted to arrange, through local newspapers, display notice(s)/advertisement(s) of meetings referred to in (1) above at the City’s expense subject to:
 - the councillor first paying the expense and then seeking reimbursement; and
 - the expense not exceeding \$300 on any one occasion.

Related Local Law	N/A	
Related Policies	N/A	
Related Budget Schedule	N/A	
Last Reviewed	28 May 2018	
Next Review Date	March 2021	
Authority Council Meeting of:	4 March 2003 (C6/2/03) 28 April 2009 (CS43/4/09) 21 December 2015 (CS101/12/15)	17 July 2006 (CS73/7/06) 28 May 2012 (CS40/5/128) 28 May 2018 (CS43/5/18)



POLICY – EM 9 – Councillor Communications

Related Management Practice

Yes

Relevant Delegation

N/A

Rationale

To provide Councillors with modern communication technologies, thus enhancing their role as Councillor by facilitating communications between the community and the Council.

Policy

To reimburse Councillors for modern communication technology expenses incurred in accordance with current Management Practice.

Revoked

Related Local Law	N/A	
Related Policies	N/A	
Related Budget Schedule	N/A	
Last Reviewed	24 June 2019	
Next Review Date	March 2022	
Authority Council Meeting of:	18 October 2004 (CS52/10/04) 27 April 2010 (CS36/4/10) 22 August 2016 (CS61/8/16)	19 March 2007 (CS23/03/07) 24 June 2013 (CS58/6/13) 24 June 2019 (CS50/6/19)



**MANAGEMENT PRACTICE – EM 9 – Councillor
Communication**

Relevant Delegation
N/A

Pursuant to Section 5.98(2)(b), (3) & (4) of the *Local Government Act 1995*, Councillors may make claim for reimbursement of “allowable expenses” incurred provided such a reimbursement has been detailed in the Notes to and forming part of Council’s Annual Budget re: Payments to Councillors.

The maximum reimbursement amount that a councillor may claim in any financial year will be that as detailed in Council’s Annual Budget and shall not exceed the limit set by the Salaries and Allowances Tribunal each year.

“Allowable expenses” for the purpose of this Management Practice shall include expenses incurred by a Councillor that can be reasonably be demonstrated as being of a communication technology nature to facilitate effective and efficient communications with the community and the Council.

The following “allowable expenses” are examples only:

Technology hardware

- Personal computer; printer; scanner; keyboard; modem/router; USB memory stick; monitor; memory upgrades; network capabilities (hubs, network cards, wired/wireless), smart phones and tablets.

Computer software

- E-mail software; office software; anti-virus software,

Other Technologies

- Internet connection/installation including broadband, ADSL, ISDN, satellite; internet service provider (ISP) fees; repairs and maintenance.

The procedure for claiming reimbursement is as follows:

- All claims for reimbursement shall be in writing and lodged with the Chief Executive Officer who shall have the authority to approve payment claims,
- Claims for reimbursement can be made at any time during the financial year and will be paid within (14) days from date of lodgement,

Claims for reimbursement are to clearly describe the nature/type of the expense and show that the expense has at the time of the claim, been paid.

Reimbursement of the above “allowed expenses” is subject to the following conditions:

- Councillors are to maintain during their term of office, a current email address to facilitate communications between themselves and Council’s administration; and
- Councillors must regularly monitor their emails for inwards communications as emails will be Council administration’s minimum standard written communication medium

with Councillors (excluding Agendas and Minutes which will be distributed in hard copy).

Technology acquired using this policy/management practice shall remain the property of the Councillor who shall be responsible for all associated repairs and maintenance. Claims for repairs to essential City business tools such as ipads have been approved within the Technology Allowance of \$3,500.

Revoked

Last Reviewed	29 May 2019
Authority	MANEX



POLICY – EM 13 - Provision and Use of Mayoral Vehicle

Related Management Practice

Yes

Relevant Delegation

N/A

Rationale

In recognition of the status of the City and the demands of the role of the Mayor, a fully maintained motor vehicle is provided to the Mayor for use in the performance of Mayoral duties.

Policy

The Mayor's position shall, for the purposes of carrying out the functions of the Mayoral Office, be entitled to receive the provision of a fully maintained City owned vehicle to the equivalent standard of the CEO.

The vehicle provided to the Mayor's position:

- is to be in lieu of travel/mileage claims otherwise claimable by the Mayor for use of his/her personal vehicle;
- can be used for private purposes but only on the basis that the cost of that private use is fully reimbursed by the Mayor to the City;
- will not occur at the reduction of the fees, allowances and reimbursements (other than the travel/mileage claims) otherwise ordinarily payable to the Mayor's position as approved by Council in accordance with the relevant provisions of the *Local Government Act 1995*; and
- will be administered in accordance with the related Management Practice to this Policy.

Related Local Law	N/A	
Related Policies	ADM 9 – Vehicle Use	
Related Budget Schedule	N/A	
Last Reviewed	28 May 2018	
Next Review Date	March 2021	
Authority Council Meeting of:	29 September 2009 (CS97/9/09) 21 December 2015 (CS101/12/15)	28 May 2012 (CS40/5/12) 28 May 2018 (CS42/5/18)



**MANAGEMENT PRACTICE – EM 13 – Provision and Use
of Mayoral Vehicle**

Relevant Delegation

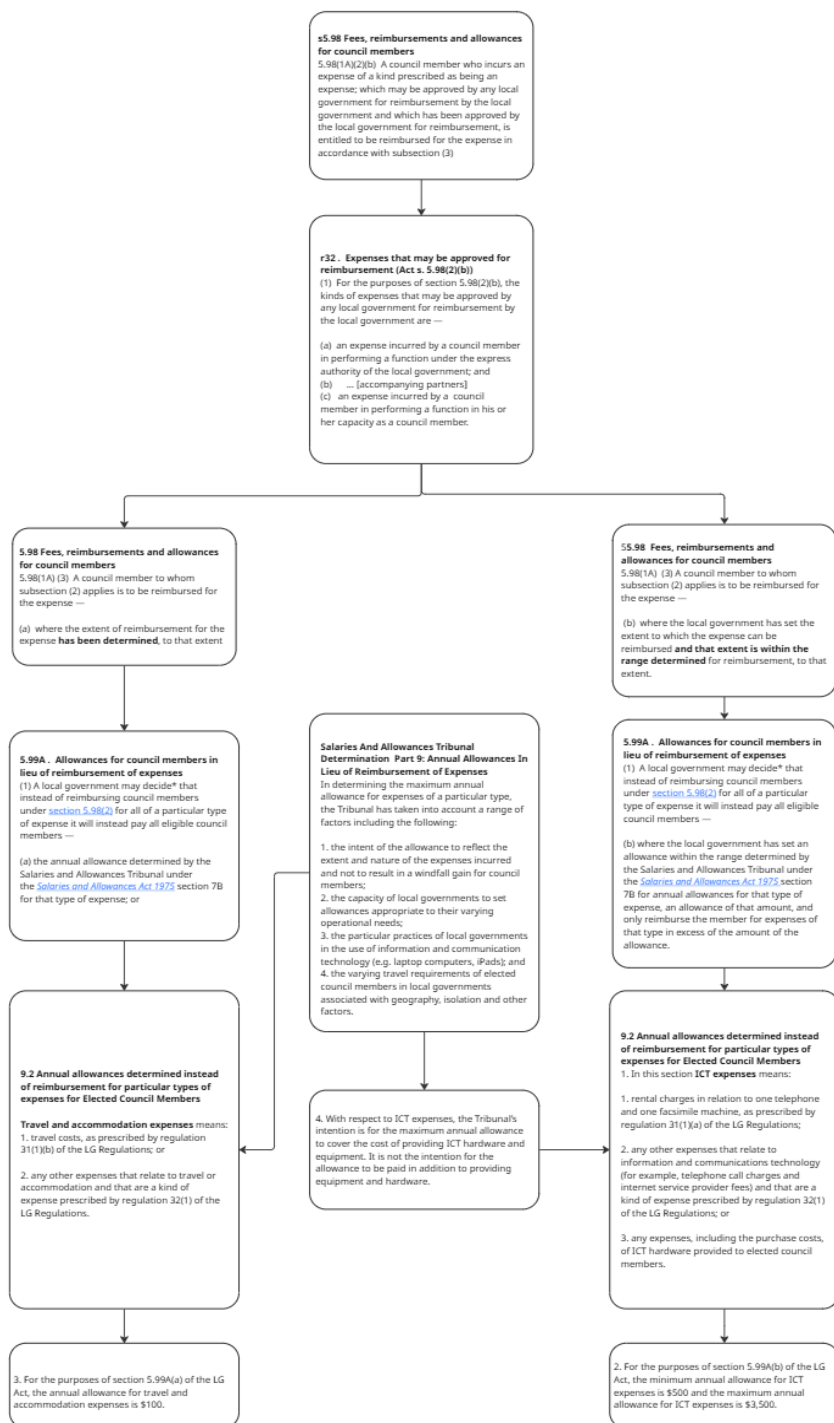
N/A

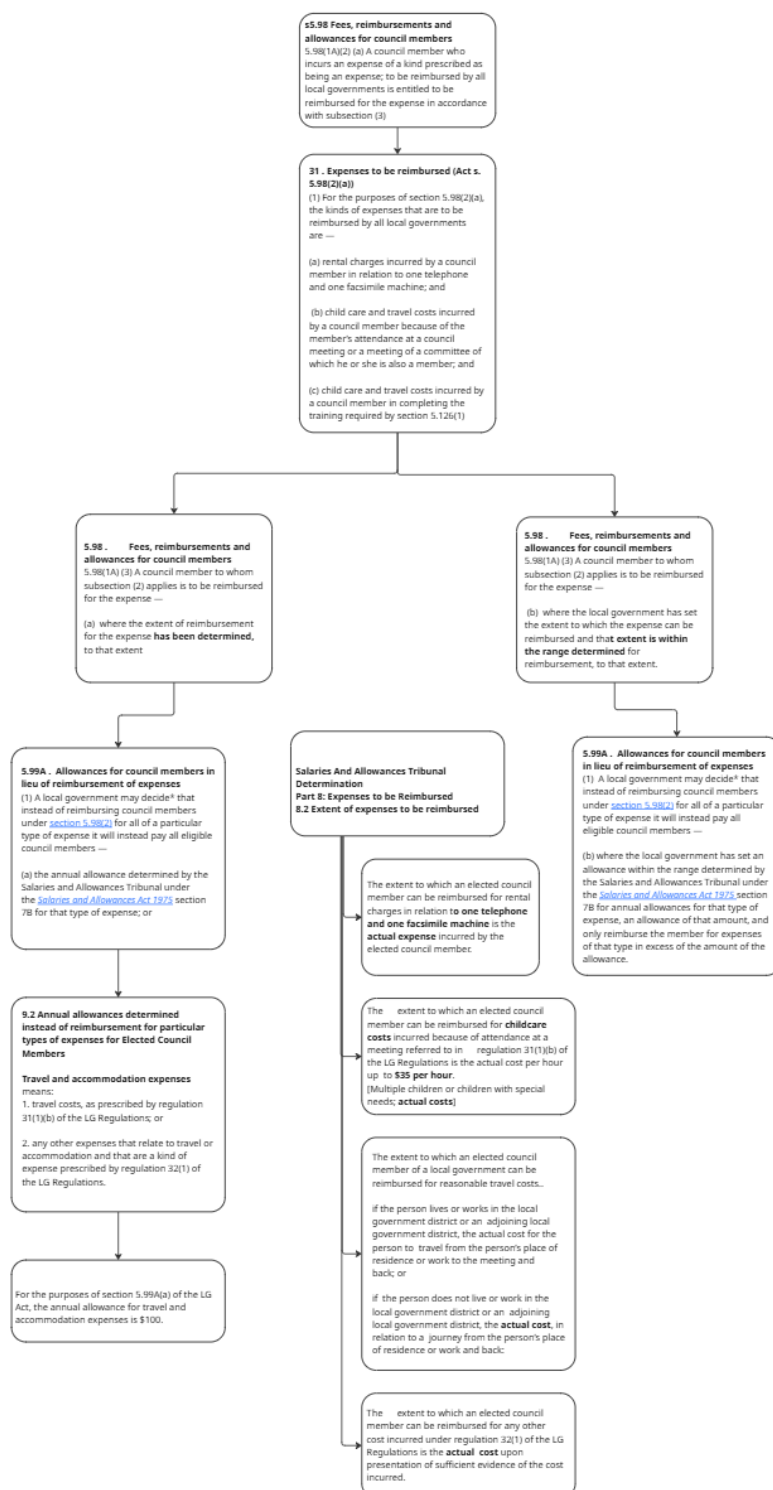
The provision and use of the Mayoral Vehicle is to be administered as follows:

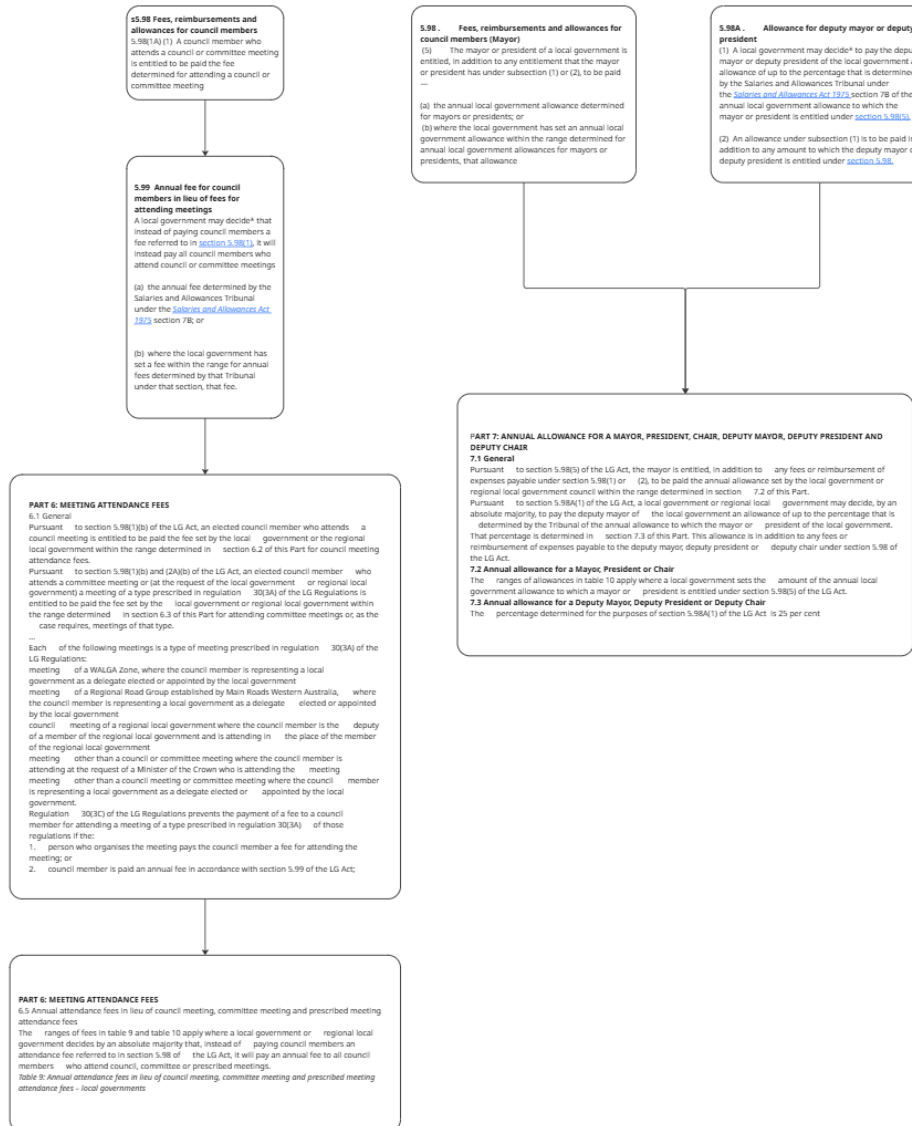
- the type/standard of vehicle to be provided, will be equivalent to the CEO's vehicle;
- the use of the vehicle by the Mayor for both business and private purposes shall be consistent with the conditions applying to the designated Senior Officers of the City as per Policy ADM 9;
- the purchase and replacement/changeover of the Mayoral vehicle will be administered in accordance with the City's Light Vehicle Fleet Acquisition and Disposal practices;
- the calculation of the private use component of the vehicle costs to be reimbursed to the City by the Mayor, is to be as follows:
- a logbook is to be kept for an initial period of 6 weeks at the end of which time the percentage of private use (expressed as a % of the total use) shall be agreed with the Mayor as being the basis upon which cost of private use to be paid by the Mayor to the City will be determined and applied for the remainder of the year;
- on the basis that the predominant use of the vehicle will be for business purposes, only those vehicle costs of a "variable" nature directly affected by the additional private use will be used for determining the payment for private use to be made by the Mayor, eg. the variable costs will include fuel, vehicle servicing costs (and then only the additional servicing costs occasioned by the private use) and depreciation where it can be shown that the additional private use has negatively impacted on the trade value of the vehicle.

Last Reviewed	
Authority	

Elected Member Entitlements Flowchart









City of Armadale Trails Master Plan

June 2025

Prepared by Common Ground Trails Pty Ltd for the City of Armadale



Acknowledgements

The authors of this City of Armadale Trails Master Plan respectfully acknowledge that this land on which the trail network is located is traditional land of the Whadjuk Noongar people who have a rich social, spiritual and historical connection to this country, which is as strong today, as it was in the past.

Common Ground Trails wishes to acknowledge the significant contribution from stakeholders, organisation representatives, users and individuals.

Cover image: Timber Cutters Trail in Settlers Common.

Credit: www.metrotrekker.com/photos/australia/perth/armadale-settlers-common-perth-012

Disclaimer

Common Ground Trails Pty Ltd, its employees, directors and associated entities shall not be liable for any loss, damage, claim, costs, demands and expenses for any damage or injury of any kind whatsoever and howsoever arriving in connection with the use of this Plan or in connection with activities undertaken in mountain biking, hiking and trail running generally.

While all due care and consideration has been undertaken in the preparation of this report, Common Ground Trails Pty Ltd advise that all recommendations, actions and information provided in this document is based upon research as referenced in this document.

Common Ground Trails Pty Ltd and its employees are not qualified to provide legal, medical or financial advice. Accordingly, detailed information in this regard will require additional professional consultation in order to adequately manage and maintain the facilities and reduce risk.

Revision	Description	Date
A	Draft for review	27/10/2024
B	Final Draft	20/01/2025
C	Final	17/04/2025
D	Revised Final	24/06/2025



Contents

Executive Summary	4
1.0 Introduction	8
2.0 Project Area	10
3.0 Trail Planning and Development	18
4.0 Methodology and Consultation	32
5.0 Current situation	36
6.0 Trails vision and objectives	50
7.0 Recommendations	62
References	68
Appendix A	69

Executive summary

For many years, trails have been flagged as a key area of tourism opportunity for the City of Armadale. Whether for bushwalking, trail running, cycling or urban adventures, trails have provided a portal for locals and visitors alike to enjoy the natural and built beauty of the Perth Hills. This Master Plan has been developed to guide investment in and development of sustainable trail opportunities in the Armadale region. Trail based recreation and trail tourism are growth areas in Australia and globally. With its diverse landscapes and cultural heritage Armadale is poised to develop into a sought after trails destination.

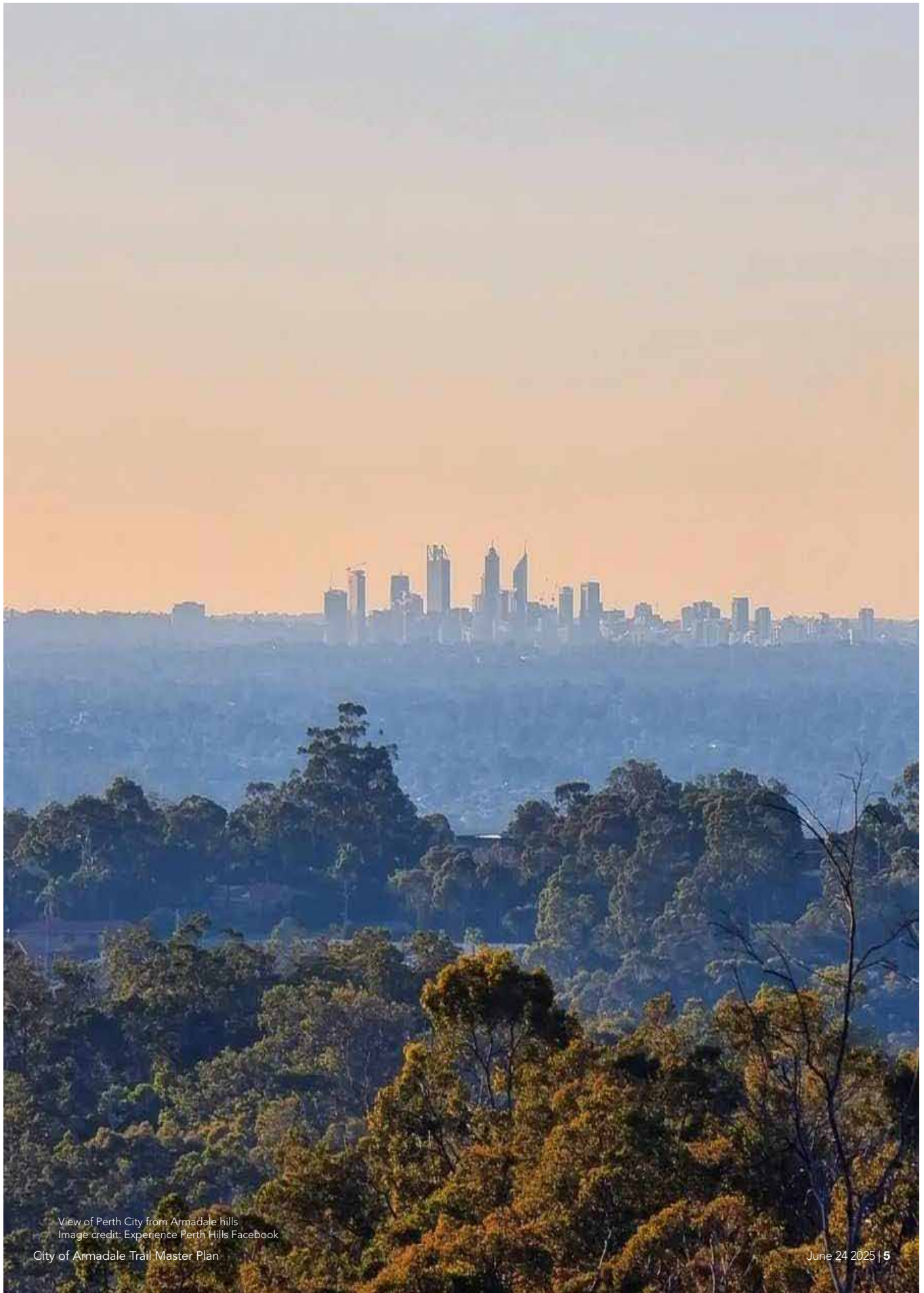
The vision for trails in the Armadale region is:

Armadale will be recognised as a trails destination with trails that celebrate the unique values of the region, providing captivating and memorable experiences and connections. The City will be recognised as a leader in trail planning, management, and sustainable conservation practices, fostering harmony between trail users and our valuable environment.

Essential to achieving this vision will be establishing trails and supporting infrastructure that deliver captivating experiences, showcasing the unique and diverse local values. In addition to offering landscape appropriate trail experiences, a well developed trails destination boasts market and trail community credibility and is backed by strong partnerships with government, government agencies, local businesses and the community. A sense of belonging and camaraderie is developed through user appropriate facilities, services, events, volunteer involvement and social engagement.

The City of Armadale is proud of its natural environment and actively works towards protection of natural values in the reserves under its management. Recent work on consolidation and promotion of trails within City managed reserves has been beneficial both for the community and in achieving conservation outcomes. Further development of trails as outlined in this master plan will follow the established 8 stage trail development process ensuring quality and sustainable outcomes for both the community and environment.

The aspiration is for trails to become an important recreational, social and economic resource for Armadale. The Master Plan considers the trail context and involved an assessment of the inherent landscape qualities as well as opportunities and constraints. Trails have the potential to help build the region as an adventure tourism destination, through attracting the destination trail user market. A focus has also been placed on ensuring locals have access to trails, building community, improving physical and mental health and creating stewards for the local environment. Given the target market and assessment of opportunities and constraints presented by the project area it has been determined that the Armadale region has the potential to be a destination of local to regional significance offering a diverse range of trail experiences to meet the needs of local residents and encourage visitors to the area.



View of Perth City from Armadale hills
Image credit: Experience Perth Hills Facebook

This Master Plan identifies three priority areas or objectives that require consideration and development to support the growth of trails in the Armadale region.

1. Develop a cohesive and diverse trail network

With a well established network of hiking trails already existing in the region, an initial focus on enhancing these trails will provide a quick win. Improving trail quality, experience and facilities through maintenance and upgrades will make the existing network of trails more appealing and user friendly. Filling identified gaps in the existing trail offer, providing variety and enticing longer stays and repeat visits several proposed new trail developments Including:

Wungong Trail Centre

Proposed as the region's signature trails destination the Wungong Trail Centre will feature hike, MTB and horse trails which engage trail users in the spectacular and challenging terrain within the Wungong gorge. Wungong has the opportunity to become the Perth and Peel region's prominent trail destination.

Wungong River trail network

Expanded trail network around the proposed Wungong Active Path as part of the Wungong River Recreation Reserve Concept. An ideal opportunity for beginner level XC style trails as well as park style trail development. There may also be potential for the XC trails to be designed as shared use providing an ideal trail for entry level trail running and a more immersive trail experience for walkers.

Link Trails

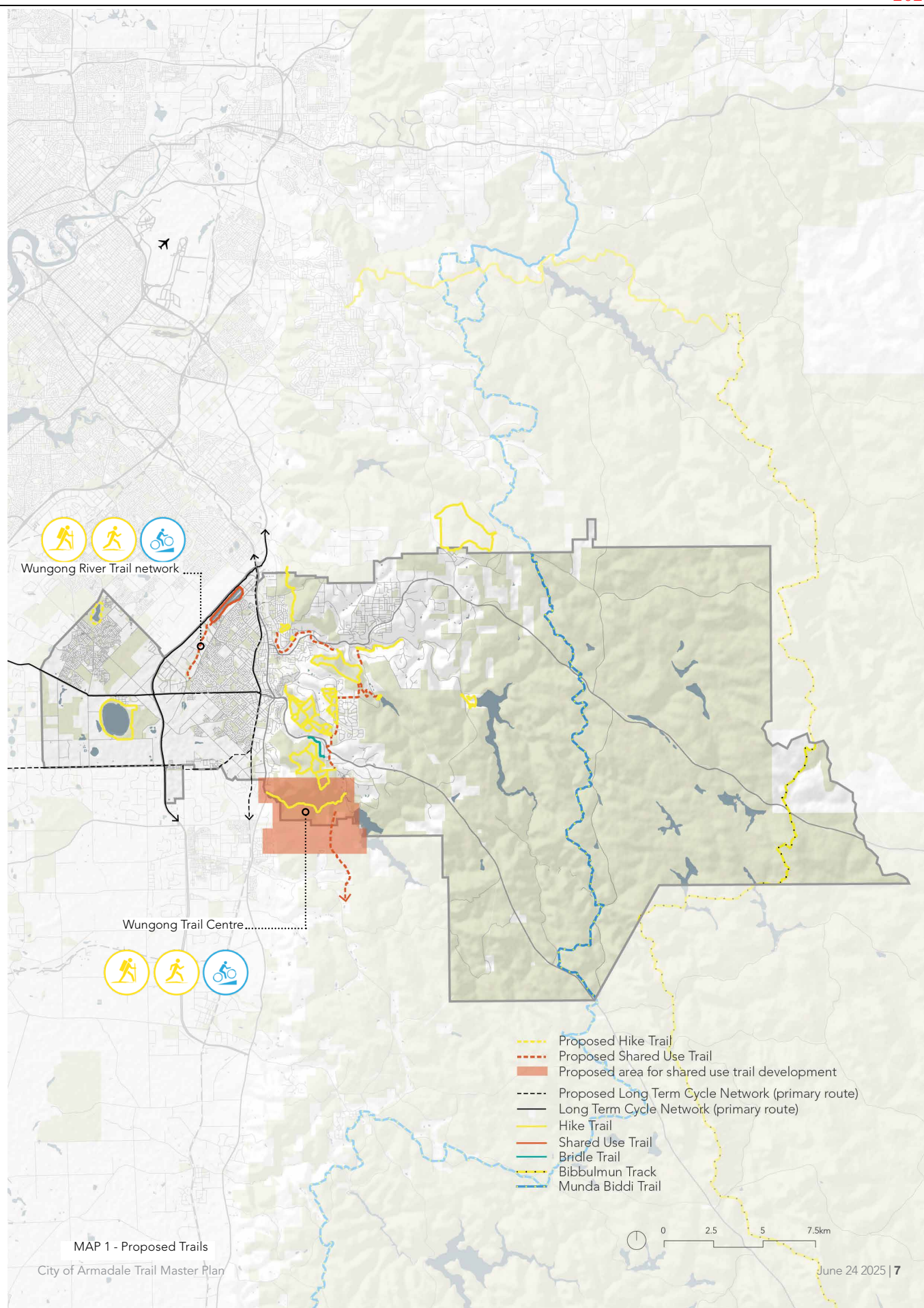
Proposed link trails across the project area and into surrounding areas are intended to offer opportunities for longer trail experiences, improved trail access for locals as well as provide multiple access points for trail networks and spread the load of infrastructure particularly car parking.

2. Implement robust governance and management

A successful trail destination is underpinned by robust, sustainable, effective and efficient governance and management structures. Partnerships with landowners, stakeholder groups and key government agencies will be important to achieving this objective and maximising revenue generation opportunities. Implementing clear and effective business or funding models is also important in ensuring resources are available for management, maintenance and promotion. The key recommendation within this objective is appointment of a lead agency for implementation of this Master Plan and establishment of a trails committee to drive development of trails, ensuring a consistent approach across all land tenures.

3. Market and promote the experiences on offer

Marketing and promotion of the experience on offer needs to be appropriate to the level of development and to the intended markets. A comprehensive and cohesive strategy looking at how the diversity of experience can be packaged and marketed is needed to entice longer stays and repeat visits.



1.0 Introduction

Located only 30 kilometers from the CBD in Perth's south-east, the City of Armadale is one of the fastest growing local government areas in Australia. Coming under the regional tourism region of Destination Perth, Armadale's close proximity to Perth City means it's perfect for a day trip, and also a convenient place to live within a short work commute to Perth. Armadale is a vital regional centre for Perth's expanding south-east corridor, playing an important role within the broader geographic and economic development of Perth's southeastern area. As Perth's south-east region grows and develops, Armadale plays a key part in this expansion. It's not just a local hub; its strategic location and growth contribute significantly to the broader development plans for the entire corridor.

The region is easily accessible from major tourism and population nodes. The City sits at the major junction of the South Western and Albany Highways, which connect Perth with the South West and Great Southern regions of Western Australia respectively. It is also accessible via public transport via the Armadale railway line, one of five major railway lines to service Perth, and bus services.

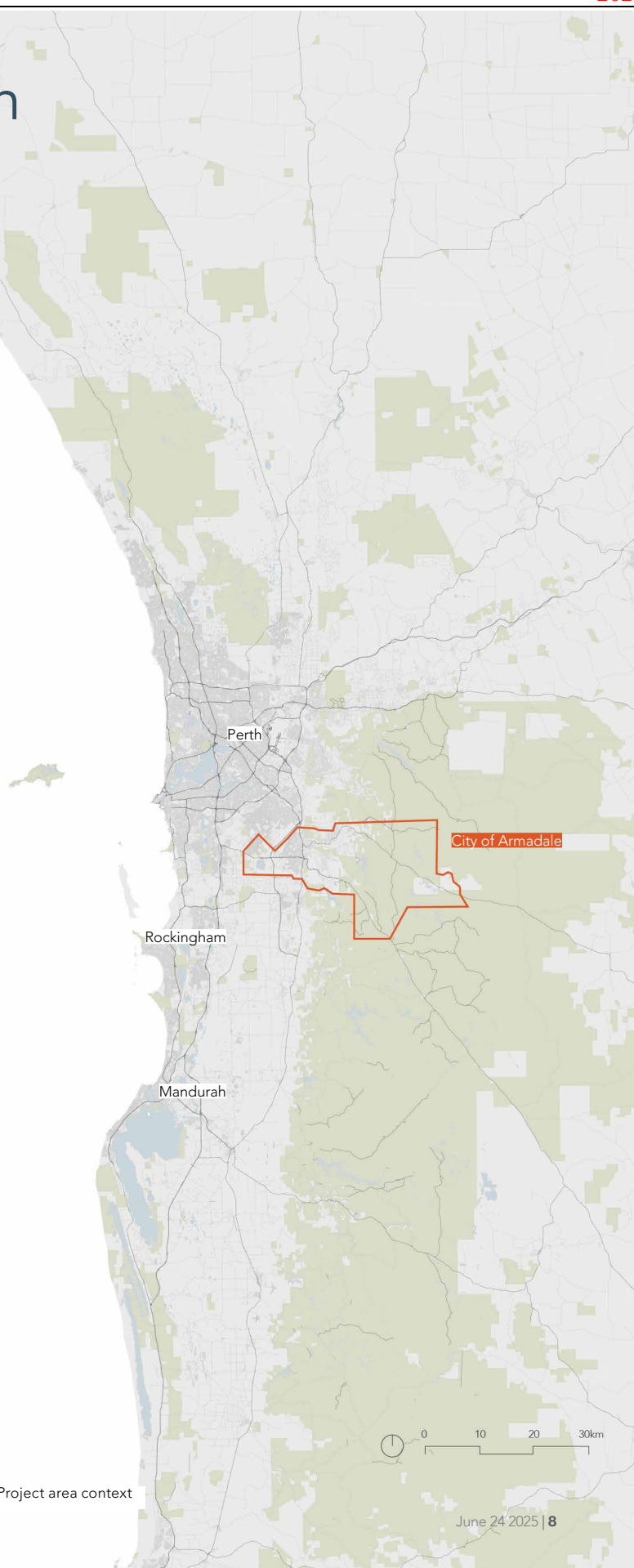
The City of Armadale is proud of its natural environment and actively works towards protection of natural values in the reserves under its management guided by the Strategic Community Plan and Biodiversity Strategy. Trails are actively managed in the City's bushland reserves as a way for residents and visitors to engage with natural and cultural values in a safe and sustainable manner.

Metropolitan and regional proximity and diverse natural landscapes lend themselves perfectly to the region's ability to capitalise on the growing demand for trails and outdoor adventure. Acknowledging the potential for the City of Armadale to capitalise on trails and the associated benefits, the brief for the City of Armadale Trails Master Plan (the Trails Master Plan) includes a review of a trail opportunities within the region, across multiple trail activities and relevant alignment with the WA Trails Strategic Blueprint 2022-2027 (the Blueprint).

The vision for trails in Western Australia, as defined in the Blueprint, is that

by 2027 Western Australia's trails will connect more people to Country through shared experiences in diverse landscapes, resulting in greater community, social, cultural, economic, environmental, health and wellbeing outcomes for Western Australia.

MAP 2 - Project area context



1.2 Project objectives

The City highlighted in its Tourism Strategy that Armadale's key asset lies in its abundant natural bushland and forests, positioning it favourably to join the network of trail towns in the south west/extending inland and south of Perth. The key objective for this project is to develop a Master Plan which can be used to prioritise, create and sustain a diverse range of trails and trail experiences in the City of Armadale which connect to surrounding trail experiences beyond the City. The Plan will be used to guide future investment in trails and trail experiences.

The City aims to create a diverse array of unique and sustainable trails and adventure experiences to serve both local residents and attract visitors from within the state, across the country, and internationally. This initiative is intended to boost tourism and deliver economic benefits. The main goal of this study is to develop a comprehensive network of recreational tracks and trails throughout the City of Armadale's diverse landscapes. The focus will be on a range of non-motorised trail experiences and types. The Master Plan focuses on identifying and prioritising sustainable trail experiences for future development and will guide the City in delivery of trail experiences that:

- Captures the rich and diverse history of the region
- Provides outdoor spaces and places for the local community
- Attracts visitors to the region and the associated economic benefits
- Showcase and protect the region's unique cultural heritage, landscapes and biodiversity
- Disperse visitors across the region



FIGURE 1 - State wide trails planning hierarchy



FIGURE 2 - Trail types considered in this master plan

2.0 Project Area

2.1 Context

The area historically known as Gargangara (North Armadale) and Goolamrup (Kelmscott) that now makes up the City of Armadale was originally occupied by the Noongar people many thousands of years before European settlement. Prior to 1894, the area was part of the Canning Road District. On 1 July 1979 it became the Town of Armadale and in 1985 it assumed its current name when it attained City status.

Located only 35 kilometers from the CBD in Perth's south-east, the City of Armadale is one of the fastest growing local government areas in Australia spanning 20 suburbs. Situated on the outskirts of several regional and national parks, Armadale offers a diverse mix of urban hills living and diversity of housing and lifestyle choices. Set against the backdrop of the Darling Ranges, there are vineyards and orchards, green open spaces, bushland, undulating hills and picturesque valleys. The City of Armadale has more than 115 reserves comprising 1,080 hectares of bushland. Bushland areas range from Marri/Jarrah dominated woodlands on the Darling Scarp to Banksia woodlands on the Swan Coastal Plain.

City managed bushland reserves include;

- Armadale Settlers Common
- Bungendore Park
- Lloyd Hughes Park
- Roley Pools Reserves

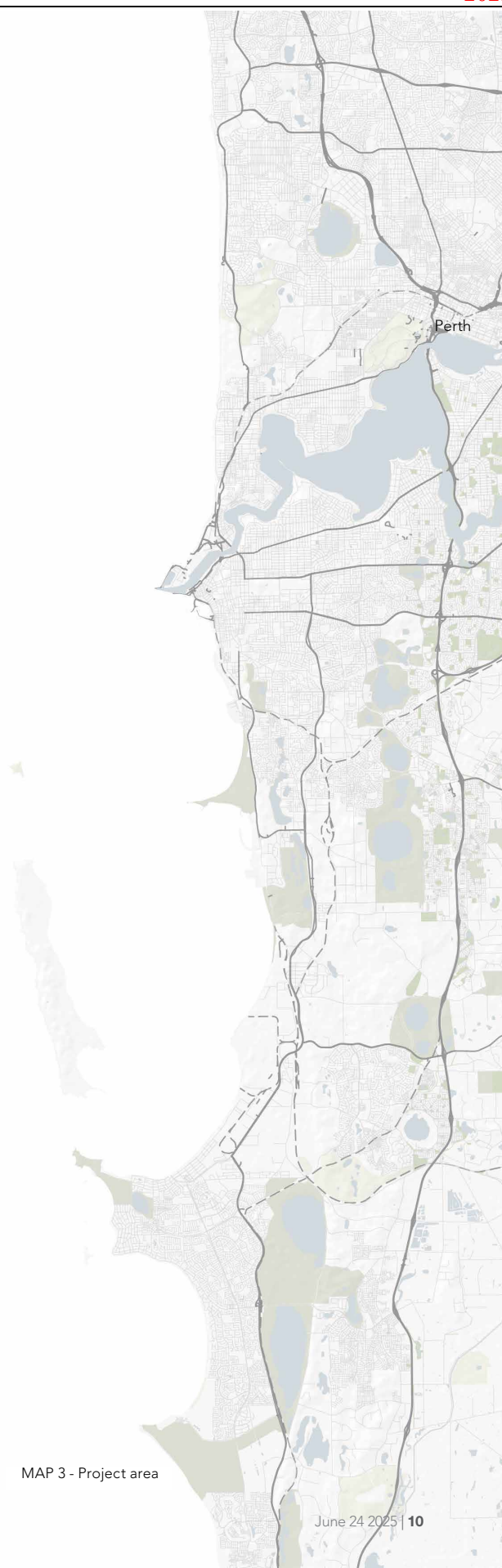
Department of Biodiversity Conservation and Attractions managed reserves include:

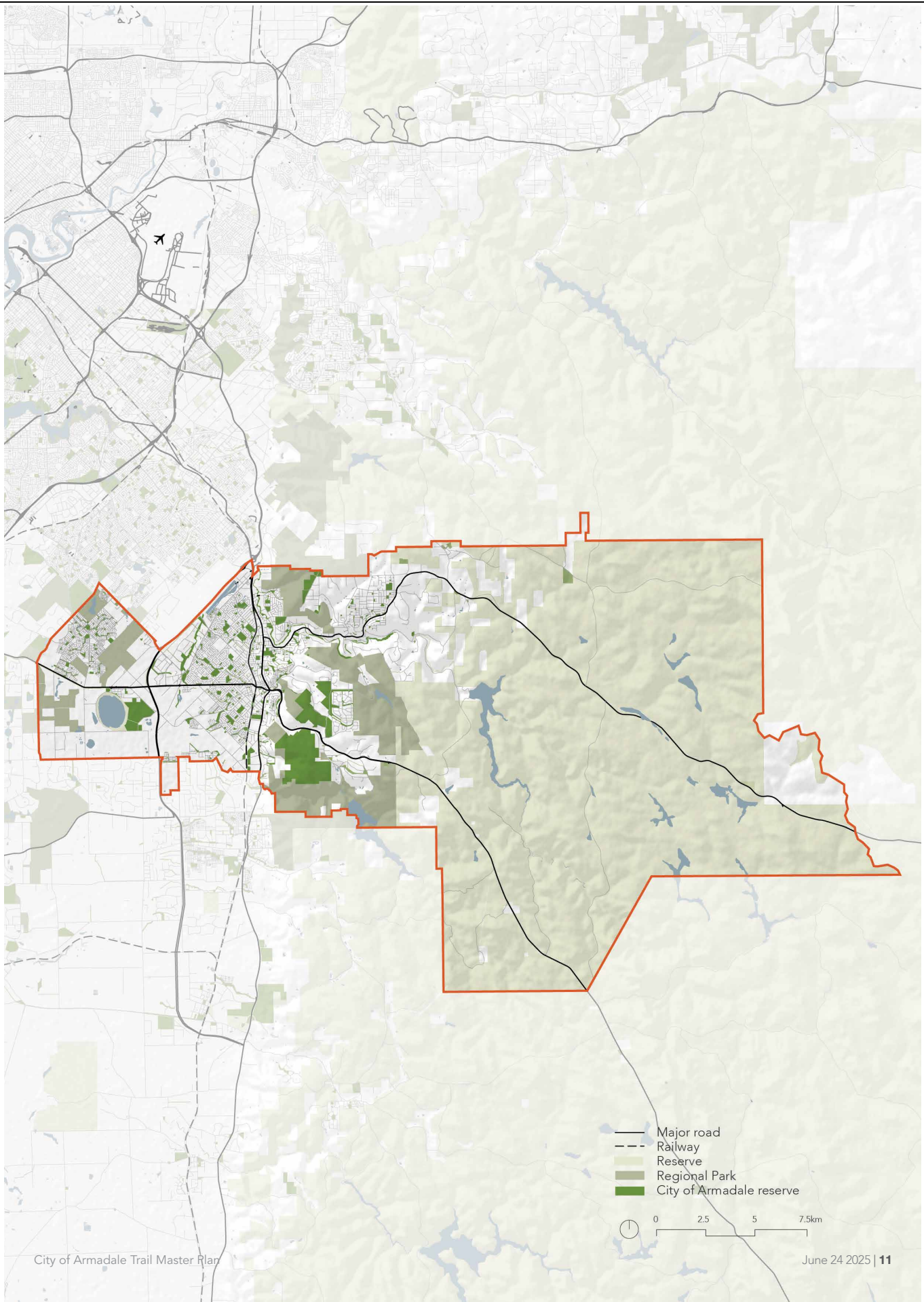
- Banyowla Regional Park
- Wungong Regional Park
- Jandakot Regional Park
- Midgegooroo National Park
- Jarrahdale State Forest
- Forrestdale Lake Nature Reserve

Only 35 km from the Perth CBD and 30 km from Perth Airport, the Armadale City Centre is conveniently located at the crossroads of the Albany and South Western Highways and Armadale Road, and is directly linked to the Perth CBD via the metropolitan rail network (and to numerous other centres on the Armadale railway line), the Tonkin Highway and the Kwinana Freeway (via Armadale Road). The planned extension of the METRONET project to Byford will further increase connection points to and through the City of Armadale.

It is a rapidly growing locality, with the City being one of 26 local government areas in Australia classified as a growth area. By 2040, it is forecast that almost 150,000 people will reside in the area, with the largest demographic group being children aged 0 – 4 years. The Armadale city centre is a designated Strategic Metropolitan Centre in the State Government's metropolitan plan Directions 2031 and beyond. The City is focusing on unlocking its full potential to provide a diversity of land uses and employment opportunities to become a destination of choice for people to live, work, study and explore.

MAP 3 - Project area





2.2 Environmental & cultural values

The project area falls across the Swan Coastal Plain along the coast and inland to the Darling Scarp and Darling Plateau. A range of vegetation types occur across the project area from woodlands, coastal heath and wetland dependent vegetation in the coastal plain, to forests, riparian vegetation and granite outcrop communities in the hills.

The geological stability of southwest WA has led to deeply weathered, infertile soils that have contributed to the amazing diversity of flora species and fauna species that have evolved to survive in difficult and unique conditions, in relative isolation from the rest of Australia. It is this geological stability that has also created the landforms that attract trail users to the project area. The Swan Coastal Plain is characterised by flat, sandy terrain with some undulation and limestone features close to the coast. The coastal plain contains a number of wetlands including swamps, lakes and estuaries. The Darling Scarp rises sharply from the coastal plain, from a fault line that extends for over 1,000km from north to south. It contains rugged, rocky and steep terrain with shallow soils and scrubby vegetation. East of the scarp the Darling Uplands develops into a landscape of gentler slopes with rolling hills. The scarp is dominated by forests of Jarrah and Marri, with the valleys supporting Blackbutt and Wandoo. The City of Armadale falls within the wider Upper Canning/Southern River/Wungong catchment. The catchment comprises two major rivers, the Wungong and Canning Rivers, both of which are tributaries to the larger Swan River Estuary. The biodiversity values within the project area are significant, the City and the Department of Biodiversity Conservation and Attractions work to protect these values through implementation of management plans.

The Armadale region is recognised as Whadjuk Noongar country. Whadjuk people have a rich and intimate connection with the country within the project area which includes knowledge of, rights to, and responsibility for sites of significance and a desire to protect and celebrate their culture and heritage values. Sites of significance for Whadjuk people relate to mythological and dreaming stories as well as resource rich areas and pathways through the landscape. Early European settlement in the region dates back to the 1829 when a new settlement was established on the banks of the Canning River.

Trail users are often drawn to the trails seeking immersive nature based experiences. The Armadale region has three distinct landscape character zones – the Swan Coastal Plain, the Darling Scarp and the Darling Plateau. These distinct features offer a multitude of potential for engaging trail experiences with opportunities for challenging experiences where the terrain offers elevation shifts and more leisurely experiences on the flatter areas along waterways and the coastal plain. MAP 4 outlines the distinctive features that have potential to attract trail users.

2.3 Tenure

The areas identified within the project area publicly available for recreation are located on a variety of tenures each with their own requirements with regards to trail development. These tenures include;

- Crown land
- City reserves
- Conservation reserves (nature reserves, national parks and conservation parks)
- Regional parks
- State forests and timber reserves
- Freehold land

Department of Biodiversity Conservation and Attractions

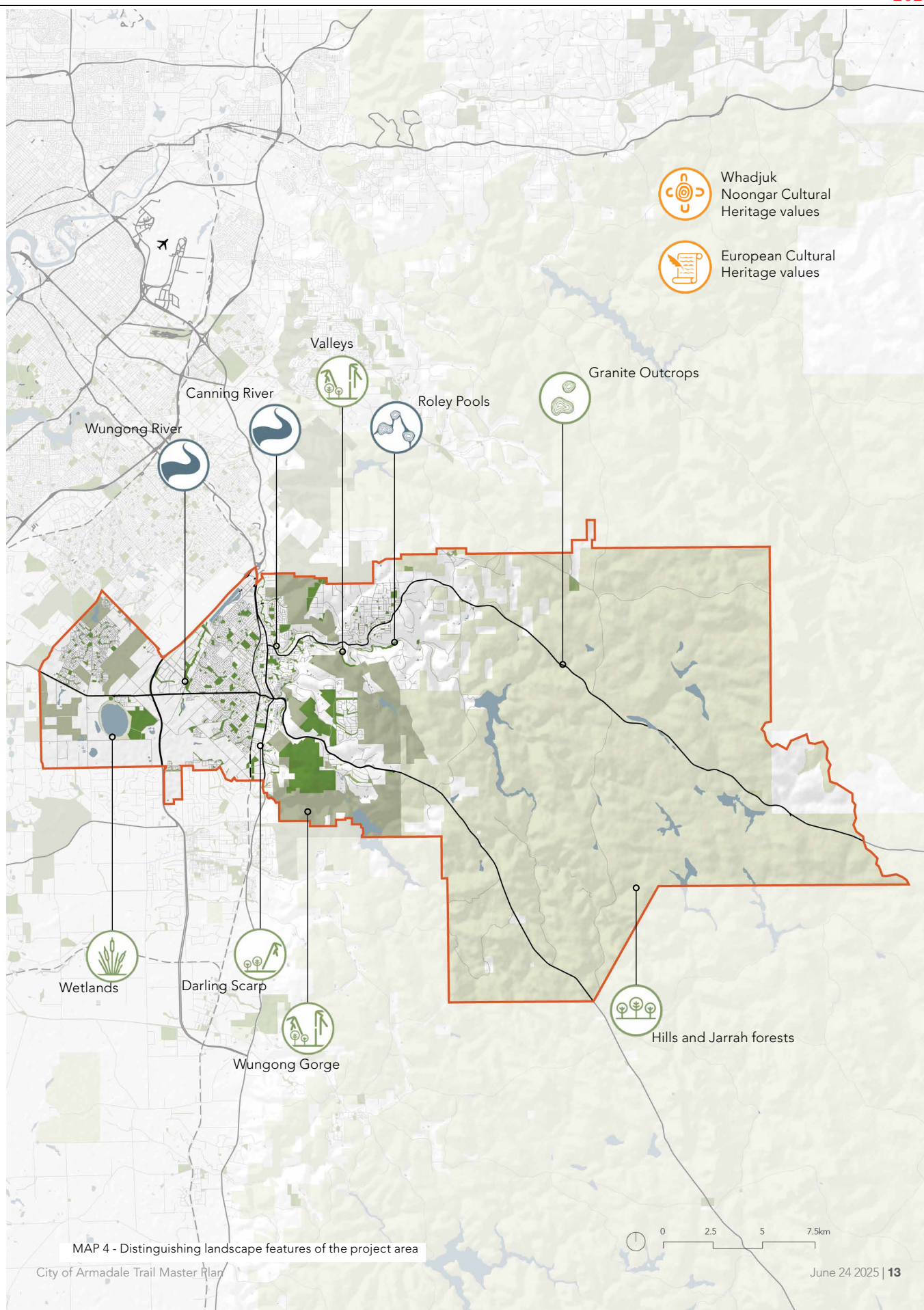
The project area falls within the Swan Region of the Department of Biodiversity Conservation and Attractions (DBCA). DBCA manages National Parks and State Forest within the project area. These landscapes are managed according to approved management plans. DBCA and the Department of Local Government, Sport and Cultural Industries (DLGSC) have developed and published a Trail Development Series which guides the development of trails on land in their tenure.

Local Government

The City of Armadale manages several reserves and a number of trails as part of their day to day operations. Trail development is a key strategic priority for the City and this is often achieved through partnerships with community or private developers.

Freehold

Trail opportunities on privately owned land may be developed at the discretion of the land owner and in accordance with Council's planning scheme.



2.4 Constraints

Constraints include key issues that may affect sustainable trail development and provision, including unique environmental factors, location, access, land use, landscape, ground conditions, soil types, existing recreation use, conflicts, sensitivities, and exclusion zones.

Identified constraints in the area include;

- Conflicting land uses and zoning
- Environmental constraints, such as disease risk areas, the presence of threatened species or ecological communities, topography and hydrography
- Aboriginal and non-Aboriginal heritage registered sites and sites of known significance that should be protected
- Tenure constraints, where potential trails traverse differing tenure types
- Conflicts between trail users
- Unsanctioned trails

Phytophthora dieback

Disease caused by *Phytophthora* species, a soil borne fungal pathogen, is wreaking havoc on susceptible native flora species in the South West of Western Australia, particularly the introduced *Phytophthora cinnamomi*. In an effort to contain its spread; it is essential to follow strict hygiene protocols and avoid moving between infested and uninfested areas. Approximately half of the bushland areas managed by the City of Armadale have been comprehensively mapped for dieback. Almost 700 hectares of bushland is known to be infected. An area of 308 hectares is known to be free of the pathogen. Dieback occurrence in other reserves within the project area is unknown. While detailed disease surveys would be undertaken for any trail development project, the current known extent has been considered when recommending locations for development.

Disease Risk Areas (DRA) are areas of forest quarantined by the State Government to try and prevent further spread of dieback. The eastern edge of the project area is within the DRA. Trail based recreation activities, except walking, are prohibited or restricted within or adjacent to DRA's and this has been considered when recommending locations for development.

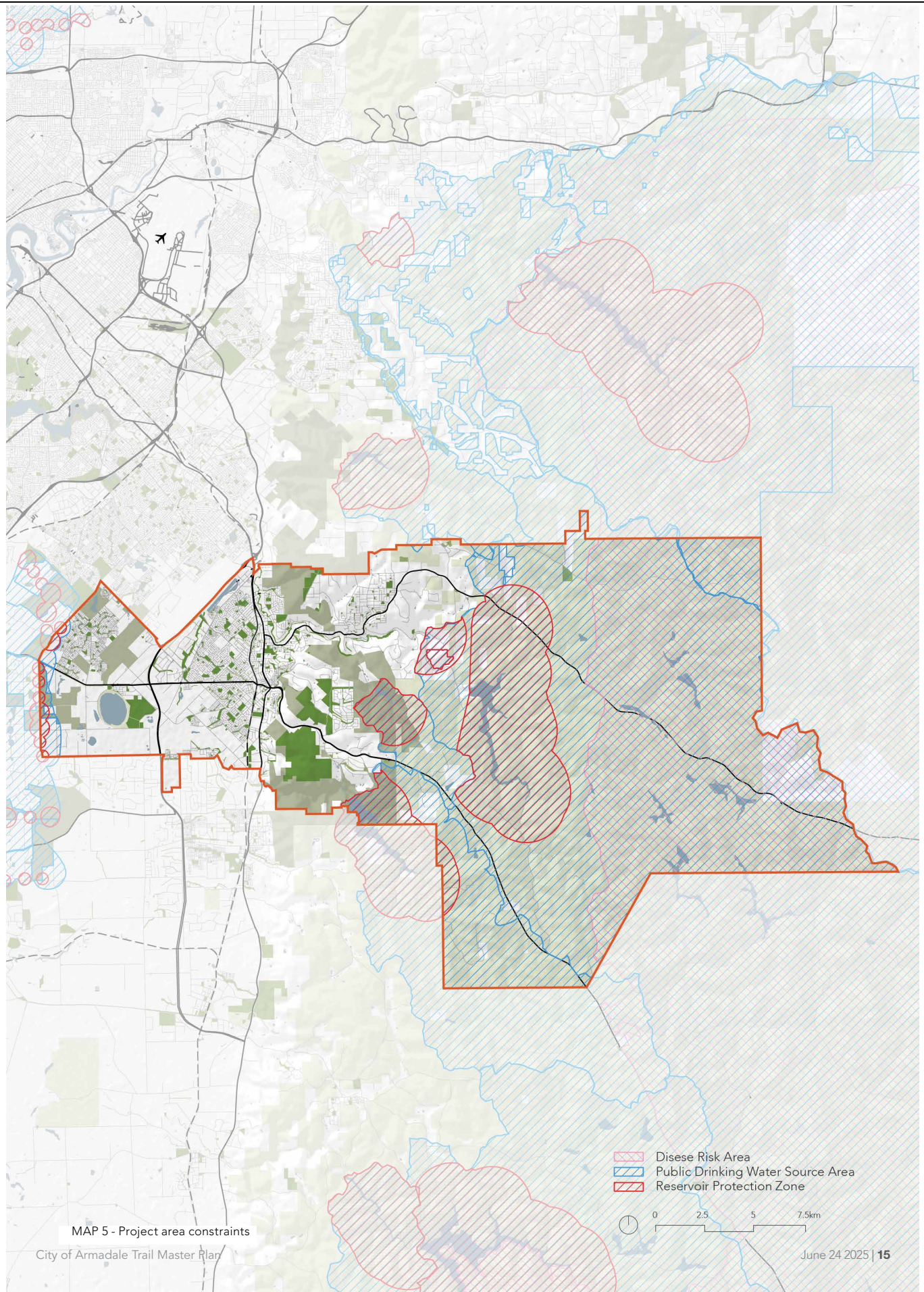
Environmental and Cultural Values

The natural vegetation and ecosystems that remain in the project area are highly fragmented and susceptible to a range of pressures including ongoing clearing, weeds, feral animals, pollution, erosion, fire and disease. There are a range of reserves with varying levels of conservation significance which need to be accounted for in trail development recommendations. Striking a balance between protection of values and recreation access is critical.

Aboriginal sites include a diverse range of places including archaeological sites associated with past Whadjuk land use, and ethnographic and historical sites of ongoing spiritual, historical and cultural importance and significance to Whadjuk people. The Aboriginal Heritage Act protects all Aboriginal sites in Western Australia, whether or not they are registered. Should detailed site planning progress for any of the locations recommended in this Master Plan, traditional custodians will be consulted in accordance with the relevant legislation and any requirements of the South West Native Title Settlement.

Trail based activities are inherently a nature-based activity and protection of environmental and cultural values is essential for delivering enjoyable trail experiences. By applying sustainable planning, design and construction principles, trails can protect these values, by:

- Avoiding sensitive ecosystems and sites of significance
- Keeping users on designated trails
- Reducing fire management risk (i.e. knowing where users will be)
- Applying standard trail widths, minimising the disturbance footprint and associated effects
- Development provides the opportunity to rehabilitate trails that are unsustainable and impact environmentally sensitive areas
- Fostering environmental and cultural stewardship by cultivating a sense of community ownership and engagement with the trails.
- Providing recreation opportunities to improve physical and mental health
- Connecting people to places
- Creating economic development opportunities through tourism and visitor services
- Creating passive surveillance.



Public Drinking Water Source Areas (PDWSA) and Reservoir Protection Zones (RPZ)

Operational Policy 13 (2019) implements the Government's response to the 2010 parliamentary committee report on recreation within public drinking water source areas. It is aimed at ensuring recreational activities within PDWSA is conducted in ways which maximise water quality to protect public health. It identifies that:

Existing approved recreation (i.e. events and facilities) should be maintained at September 2012 approved levels. New or enhanced recreation (i.e. events and facilities) needs to be located outside proclaimed PDWSA

Individuals and groups of under 25 people undertaking passive land based recreation activities (not part of organised events) in PDWSA (such as trail based activities) are:

- Not supported in Reservoir Protection Zones (RPZ) - public access in reservoir protection zones is prohibited except along public roads and on the Munda Biddi and Bibbulmun Track

- Supported in PDWSA outer catchments, subject to recreation compatibility requirements noting that recreation cannot exceed 2012 approved levels and new or enhanced recreation needs to be located outside proclaimed PDWSA
- Supported in the wellhead protection zones and outer catchments of groundwater source areas, subject to recreation compatibility requirements.

Recreational trail activities covered by this master plan and their compatibility / incompatibility with PDWSA's is summarised below.

TABLE 1: Summary of PDWSA and compatibility of recreational activities

Recreation type	Public Drinking Water Source Area Location			
	Surface water - Reservoir protection zone	Surface water - Outer catchment	Groundwater - Wellhead protection zone	Groundwater - Outer catchment
Land based activities				
Off road driving – all motorised vehicles	Incompatible	Incompatible (except at legally designated sites)	Incompatible (except at legally designated sites)	Incompatible (except at legally designated sites)
Bike riding / power-assisted pedal cycling on public roads	Supported	Supported	Supported	Supported
Bike riding / power-assisted pedal cycling within approved designated sites - trails, tracks or areas	Incompatible (except on the Munda Biddi Trail)	Supported in designated sites	Supported in designated sites	Supported in designated sites
Bike riding / power-assisted pedal cycling (free range / off-trail)	Incompatible	Incompatible	Incompatible	Incompatible
Bushwalking /trekking / hiking / trail running at approved designated sites - trails, tracks or areas	Incompatible (except on the Bibbulmun Track or Munda Biddi Trail)	Supported	Supported	Supported
Bushwalking / trekking / hiking (free range / off-trail)	Incompatible	Supported	Supported	Supported
Water based activities				
Canoeing / kayaks / buoyancy devices / rowing / sailing / model boating/ windsurfing / kite surfing	Incompatible	Incompatible	Incompatible	Incompatible

Unsanctioned Trails

The City of Armadale has a significant network of unsanctioned or informal trails, with desktop estimates indicating that over 70 kilometers may exist within the project area. Heatmapping has been employed to pinpoint hotspots, highlighting areas with the highest trail usage. These trails are utilised by mountain bikers, walkers and trail runners.

These trails have not been formally planned or designed nor has their construction necessarily been in accordance with best practice. In preparation of this master plan none of the unsanctioned trails have been formally assessed for their sustainability or suitability for use. Continued construction and use of unsanctioned trails can be reflective of demand for a certain trail type/ style or need for increased quantity of trail. These factors have been considered in preparation of this master plan including assessment of the qualities of the trails and terrain in known hotspots.

Implementation of recommendations in this master plan provide the opportunity to investigate locations for potential trail development, which would include a formal assessment of some or all unsanctioned trails within relevant areas. The outcome of the assessment could be the closure, replacement or upgrade of unsanctioned trails as part of a high quality, sustainable trails/ trail network.

From a land manager's perspective, unsanctioned trails present many challenges and issues including:

- An adverse effect on the site due to lack of planning and/ or poor construction or maintenance impacting on flora, fauna and cultural heritage values
- Where unsanctioned trails breach environmental legislation, for example through damage to sensitive habitats or designated wildlife and archaeological/cultural sites, they may constitute criminal offences for which the land managers may be held liable
- Breach planning legislation, leading to enforcement action
- Cause disruption to routine land management practices such as forestry
- Lead to conflict between user groups
- Pose risks to those building or using unsanctioned trails and features if they are not properly designed, constructed and maintained.

There are a few options for managing unsanctioned trails; however, in all instances clear, transparent and effective communication between the land manager and unsanctioned trail builder/s is required to ensure effective implementation.



Wungah Gorge
Image credit: <https://www.thelifeofpy.com/>

3.0 Trail Planning and Development

3.1. Strategic context

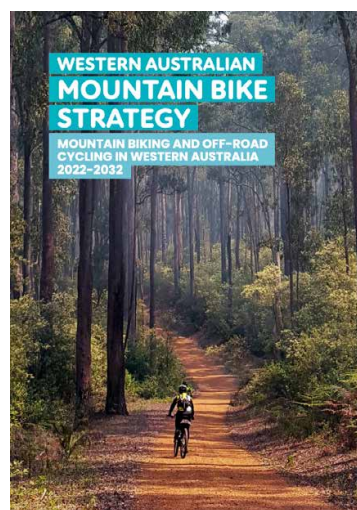
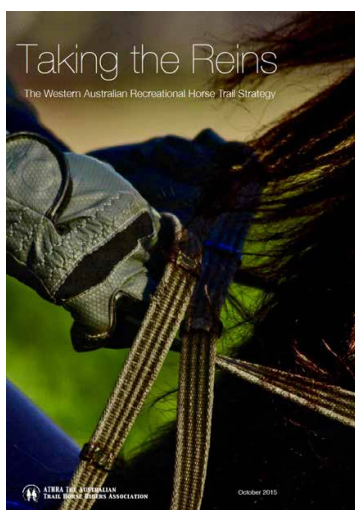
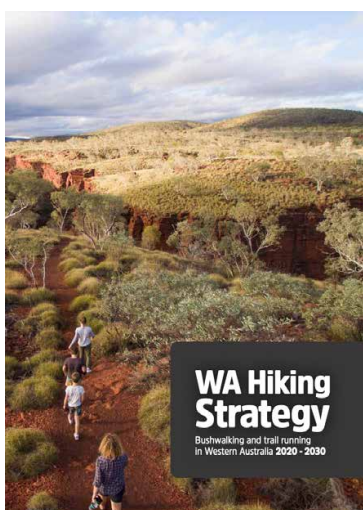
A range of background documents and information has been reviewed to inform the development of this Master Plan and ensure alignment with broader state, region and local objectives. Key documents reviewed are listed below.

National Level (refer to Appendix A for detailed summary)

Blueprint for an Active Australia, Heart Foundation (2019)
The Australian Physical Literacy framework (2019)
Australian Mountain Bike Management Guidelines (2018)
Australian Adaptive Mountain Bike Guidelines (2019)

State Level (refer to Appendix A for detailed summary)

Western Australian Strategic Trails Blueprint 2022 – 2027
Western Australian Trail Development Series
Western Australian Mountain Bike Strategy – Mountain Biking and Off Road Cycling in WA 2022-2032
Western Australian Mountain Bike Management Guidelines 2019
WA Hiking Strategy – Bushwalking and Trail Running in Western Australia 2020-2030
Back on Track: WA State Trail Bike Strategy (2008)
Western Australian Recreational Horse Trails Strategy 2015
Forest Management Plan 2024-2033
More People More Active Outdoors
WA Hiking Trail Management Guidelines



Regional Level (refer to Table 2 for summary)

Perth and Peel Mountain Bike Master Plan

Perth and Peel 2050 Cycling Strategy – Long Term Cycle Network

Local Level (refer to Table 3 for summary)

City of Armadale Economic Development Strategy

City of Armadale Tourism Strategy

City of Armadale Strategic Community Plan

City of Armadale Biodiversity Study

Armadale Settlers Common West Recreation Strategy and Signage Plan

Wungong River Concept Plan

Roley Pools Recreation Strategy & Infrastructure Plan

Jandakot Regional Park Management Plan

Forrestdale Lake Nature Reserve Management Plan

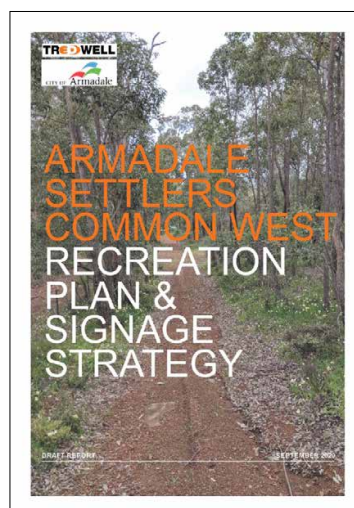
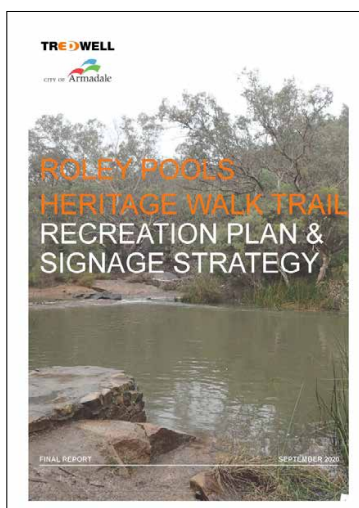


TABLE 2: Regional document summary

Publication	Summary	Key points
Perth and Peel Mountain Bike Master Plan	The vision for this master plan is to enable the world-class hierarchical development of an innovative, high quality and cohesive network of trails, which offer varied experiences, and cater for progression and diverse styles of riding while maintaining local character.	Recommendations and commentary specific to the Armadale region include: - Identified Wungong as having the potential to be a destination of national significance and recommended it as a high priority location. - Identified Banyowla Regional Park as a locally significant development
Perth and Peel 2050 Cycling Strategy – Long Term Cycle Network - Department of Transport	This long-term, aspirational strategy reflects the priorities shared by Local and State Government aimed at ensuring a connect system of safe cycle routes.	The LTCN maps primary, secondary and local routes throughout Armadale noting status and proposed additions. There is a focus on residential and built up areas within the City.

TABLE 3: Local document summary

Publication	Summary	Key points
Economic Development Strategy 2023-2028	This strategy reflects the aspirations and needs of the City's businesses and community, and has been created using the collective wisdom and shared vision for the local government area.	- The City of Armadale has experienced some of the strongest population growth in Australia over the last decade, and in the last three years has grown at a significantly higher rate than the Greater Perth Metropolitan area in Western Australia. - Building visitor economy was one of four priority focus areas identified. - The aim is to facilitate product and destination development through advocacy support and connections.
Tourism Strategy 2023 - 2028	This strategy provides a framework for the City of Armadale to plan and prioritise projects, based on Key Focus Areas.	- Tracks and trails are listed as a Major area of opportunity particularly in accessing natural assets within the City - Noted a strong community appetite for development of additional trails and a trend in tourism towards nature based activities such as trails
City of Armadale Strategic Community Plan 2016-2031	Provides a blueprint for the future direction of the City and its community. Community Vision: Armadale: A loveable city that is responsive to community values, appreciative of our natural environment, and provides a choice of lifestyle and work.	Outlines a series of objectives and strategies for the improvement of community, environment, economic development and leadership. Development of trails has the potential to help realise a number of identified objectives.
City of Armadale Biodiversity Strategy 2024-2029	Prepared to guide the City in regards to conservation and restoration of the natural environment. Outlines the values, threats and management actions in regards to natural areas under this City's management.	The City contains significant natural values which are under threat from a number of factors. 31 threats to biodiversity were identified and actions recommended to reduce the impacts. Recommendations will be implemented alongside the City's existing policies, plans, mechanisms and actions to protect and enhance biodiversity.
Armadale Settlers Common West Recreation Strategy and Signage Plan	Provides an overview of the Armadale Settlers Common Trail network including existing condition and recommendations for improvement works.	Aims to enhance recreational opportunities and improve wayfinding through a comprehensive strategy for trail development and signage.
Wungong River Concept Plan	A concept plan outlining proposals for development along the Wungong River from Champion Lakes to Armadale Road	Includes a range of trails including a main shared use path and a network of other trails for various users.
Roley Pools Recreation Strategy & Infrastructure Plan	Provides an overview of the Roley Pools Heritage Trail including existing condition and recommendations for improvement works.	The Roley Pools Recreation Strategy & Infrastructure Plan focuses on developing and upgrading recreational facilities and infrastructure to enhance visitor experience and environmental stewardship at Roley Pools.
Jandakot Regional Park Management Plan 2011 Forrestdale Lake Nature Reserve Management Plan 2003	Outlines the Department of Biodiversity, Conservation and Attractions approach to management of values within each park	Outlines recreation opportunities including walk and horse trails in selected areas of the park. Horse riding is allowed on designated trails and management tracks only.

3.2 Trail hierarchy

Establishing the scope and scale of a trail network is essential to new trail developments and ongoing management. Multiple strategies are implemented to ensure that the right type, size, scale and extent of trails and trail networks are established in the right locations. Factors for consideration include location significance, spatial distribution, event requirements and trail model detail.

TABLE 4: Trail significance hierarchy

National	Regional	Local
A trail facility for a large population centre and/or tourism resource that caters for up to a week of unique trail opportunities.	A trail facility for a small population centre or large community and/or a tourism resource that caters for short breaks or weekend trips.	A trail facility for a small community and/or tourism resource that caters for day trips.

Location significance

Location significance defines the scale, reach and connectedness for trail development in a given location. It also identifies the supporting services and infrastructure that is required to meet the significance rating. The location significance indicates a population centre or area's opportunity, including the desired recreation and tourism outcomes.

Priority locations for trail development in the project area have been categorised as being regionally or locally significant. All locations, when being developed, should be consistent with the relevant development procedures and standards outlined in the WA Strategic Trails Blueprint, the Trail Development Series and the WA Mountain Bike Management Guidelines.

Locally Significant locations cater for a community based trail use with tourism demand limited to day visits. Facilities are developed within a 10-15km zone from population centres unless servicing existing recreation and camp sites, or significant population centres where alternate opportunities do not exist. Locally significant locations can develop around the trail town and trail centre models but can also be stand-alone individual and networked trail systems. They contain limited services and infrastructure but may host events if suitable. Locations of local significance may develop limited trail types and classifications and can expect demand from surrounding regional and national locations.

Regionally Significant locations cater for small population centres or large communities and/or tourism resources that provide for short breaks or weekend trips. Facilities should be developed within a 15-20km zone and be focused on a primary trail centre or trail town model. They provide a minimum level of services and infrastructure and can host national and regional events. Locations of regional significance should encompass broad trail types and classifications. Regional locations will see demand for trails from surrounding nationally significant locations.

Nationally Significant locations capture the tourism market for at least a week of unique trail experiences and can provide a large recreation resource for a major population centre. They are developed to cater for international, interstate and intrastate tourism as a priority and facilities fall within a 20-25km zone, or 30 minutes driving. Trail development is focused on a primary trail town model and can include trail centres, networks or individual trails. Locations of national significance should develop all trail types and classifications where appropriate. These locations will experience very high demand and should provide a high level of services and infrastructure for trail users and also have the ability to cater for major international and/or national events.

The Armadale Region is identified as having the potential to be a destination of local to regional significance offering a diverse range of trail experiences to meet the needs of local residents and encourage visitors to the area.

3.3 Trail models

A trail model defines how a location's trail offerings can be developed and applies to a population centre or an individual area. The five main trail models, as outlined below, are typically used to plan for development and are not necessarily promoted to the user. This modelling has been developed for multi-model trails. Trail opportunities for local people and visitors are enhanced by the development of clusters of linked trails in localities. Trails come in a variety of types and configurations and are defined by their model, system, use, direction and classification. They can accommodate a range of user types. The different categories of trail models or clusters are outlined below.

Trail precinct

A precinct may be designated where there are a number of major opportunities within close proximity to each other and a major population centre. Models can be linked strategically through physical infrastructure or promotion and marketing to create a large and diverse trail destination.

Due to its scale, a precinct has the capacity to serve a variety of different trail user types through the provision of user-infrastructure at individual sites.

Trail town

A trail town is a population centre or popular recreation destination that offers a wide range of high quality trails and related services, facilities, businesses, strong branding and supportive governance. They can incorporate trail centres and typically have multiple trail networks. A trail town may consist of a number of sites, hosting several signed and mapped trails of varying type and classification. Trail facilities such as car parking and visitor services are available within the vicinity, typically provided by independent businesses. In order to appeal to the market majority, it is important trail towns are user friendly and have high quality directional signage and maps. Trail towns benefit from having a single central information and service centre to promote and provide access to trails. Although different, these can act similarly to a trail centre. Trail towns should have at least one cohesive trail network offering multiple classifications and trail types within a single uninterrupted area (for example, with no major road crossings). To be classed as a Trail Town a location/town needs to be assessed and against the following six categories considered critical success factors.

1. Branding and marketing
2. Engaged businesses
3. Partnerships (governance, management, planning and budget)
4. Activities, amenities, attractions, accommodation and access
5. Suitable network of quality trails appealing to diverse markets
6. Landscape setting that is iconic or suitable for proposed trails.

Trail centre

A trail centre is a single site with dedicated visitor services and trail facilities, provided by a single trail provider. It includes multiple signed and mapped trails of varying type and classification. A trail centre can be part of a trail town and incorporates a trail network. They are typically located close to major population centres or iconic locations.

Trail network

A trail network is a single site with multiple signed and mapped trails of varying type and classification, with no visitor centre and limited user facilities. A trail network may be standalone within a population centre or individual location, or form part of a trail centre or trail town. If not part of a trail town, trail networks are often located away from population centres, or in a location that does not provide essential visitor services.

Trail networks suit locations where demand does not exist for significant development and there is no supporting population centre. They also suit locations close to residential population centres as passive recreation facilities for community use. With careful planning, trail networks can be designed to accommodate staged development with a view to becoming a trail centre as demand increases.

Individual trails

Individual linear or looped trails are generally not considered as a development model for a destination. Long distance trails can link individual trails and can also be the precursor to developing a destination. Small individual trails typically form part of a trail town, centre or network or may be a standalone individual trail in a community setting.

Short Linear Trails

These are linear, marked routes which can be completed in under a day and are of varying lengths. They are generally marked in two directions as they need to be used as a return journey. Short linear trails are often associated with key visitor attractions such as summits, vistas, headlands and beaches, and may include campgrounds or huts.

Long Distance Linear Trails

Long distance trails often connect towns or locations. These are long multi-day routes which start and finish in different locations and may be broken up into smaller sections. They can be iconic tourism products however the market for end to end use is relatively limited and often specialised.

Loop Trails

Generally, the same attributes as linear trails except they start and finish in the same location.

TABLE 5: Trail models, significance, scope and extent

	Individual Trails	Trail Network	Trail Centre	Trail Town	Trail Precinct
National Significance	Only as part of a trail town	Only as part of a trail town	✓	✓	✓
Regional Significance	Only as part of a trail town	✓	✓	✓	
Local Significance	✓	✓			
Population centre based user services & facilities				✓	✓
Site-based user services & facilities			✓	✓	✓
Associated infrastructure	✓	✓	✓	✓	✓
Multiple trail models				✓	✓
Multiple trails		✓	✓	✓	✓
Single trail	✓				✓

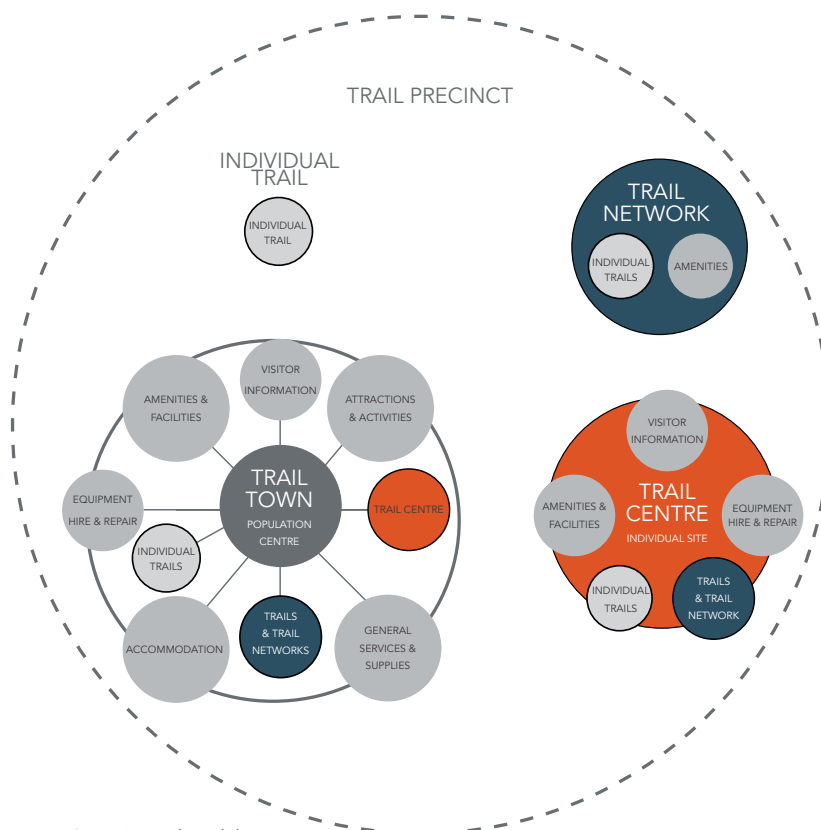


FIGURE 3 - Trail models

3.3 Trail development

Ensuring trails are sustainable from both a management and experience perspective requires application of a thorough development process. As outlined in the Trail Development Series (DLGSC, 2019), working within a standardised methodology is important in high value areas where trail planning, design and construction needs to be right the first time. Building rigour into the development process will ensure high quality outcomes on the ground.

Following adoption of the Trails Master Plan, the development of new trail proposals should follow this eight stage Trail Development Process. In addition to focusing on planning, the Trail Development Process encompasses constant evaluation, review and improvement process as trails are developed, maintained, extended or renewed.

Development drivers

The needs, motivations, and drivers for participation among different trail users vary and must be considered when selecting trail locations. Trails can serve as a primary reason for travel or an activity undertaken whilst a traveller is visiting an area for another primary purpose. Using trails can also be an activity undertaken by residents of a community that surrounds trail facilities. In addition to primary motivators, the development drivers for a location or site contribute to how attractive the site or location is to visitors. When assessing trail opportunities in the Armadale Region, the development drivers outlined below, were considered.

TABLE 6: Development drivers and considerations

Development driver	Development consideration
Environment	Protection and celebration of natural and cultural values.
Recreation	Located within proximity to or with good access from major population centres. Diversity of trail experiences.
Events	Event specific infrastructure designed to cater to specific racing formats and to industry standards. Emphasis on quality of trails and facilities.
Tourism	Located within proximity to other tourism experiences, accommodation and visitor services. Align to unique landscape and biodiversity experiences.
Community	Located within proximity to or with good access from major population centres. Existing community involvement. Ensure good engagement and involvement of community based trail bodies. Emphasis on quality of trails and facilities.

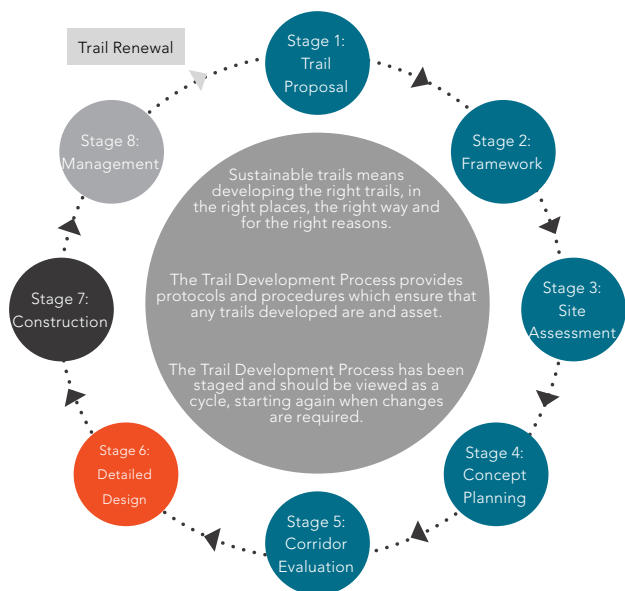


FIGURE 4 - Trail development process (DLGSC, Trail Development Series, 2019)

3.4 Management models

Successful trail development is dependent on implementation of an appropriate management model and securing funding for both implementation and ongoing maintenance. Management models need to be given further consideration in future planning, to ensure sustainable growth of trail opportunities within the region. The table below provides a comparison of potential management models.

Trail users are passionate about building and maintaining trails, and typically 'custodian' communities naturally form around popular trail networks and parks which can often be leveraged into a volunteer base to assist in trail management. Whilst the responsibility for management generally lies with the trail owner, it is possible to create partnerships to involve volunteers in some trail management tasks, such as:

- Trail auditing inspections and condition reporting
- Trail building initiatives
- Event support
- Emergency response

Incorporating clear roles and responsibilities for volunteer bodies in the ongoing management of trails can yield a number of positive outcomes, including:

- Reduced management costs through the utilisation of volunteer resources
- Creation of environmental stewards
- Creation of a fun and vibrant community
- Strengthened relationships and networks

TABLE 7: Trail development management models

	Public	Private	Partnership
Description	Government agency has sole management responsibility of the trail facility. Commercial and event operators may contribute financially to the management of trails.	Private land owner has sole management responsibility of the trail facility.	Multiple stakeholders share management responsibility of the trail facility. Partners could include non-government incorporated agencies, such as peak bodies, state government bodies, private bodies, foundations or trusts, and volunteer mountain bike bodies. Volunteers may contribute to the management of trails.
Advantages	• Clarity on roles and responsibilities. • Majority of tenure is Crown land. • Consistent approach to development processes and standards.	• Reduced political interference with decision making. • Can be flexible and responsive to market preferences and trends. • Can provide a specific and unique experience to fill a gap without consideration of broader priorities. • Can provide income stream generation opportunities which in turn enable innovative high quality trail provision and services, and trail maintenance revenue and high user satisfaction. • Linga Longa Bike Park is a successful example in the South West.	• Leverage a broad support base for maintenance, development, funding, events and promotion. • Multiple funding contributors. • Risk can be shared. • Funding can come from a range of partners. • Single management entity to take responsibility on behalf of stakeholders.
Disadvantages	• Maintaining the status quo will mean limitations on resourcing. • Political pressures lead to uncoordinated priorities. • Grants not always available to government bodies.	• Decisions can be made, such as trail closures, with no public consultation. • Caters to a limited market.	• Larger number of stakeholders. • Potential for political pressures to influence decision making.

3.5 Funding models

There are a range of trail management and maintenance revenue generation models that have been trialled or implemented internationally, in other states, and around WA. Some possible revenue sources for consideration in the Armadale Region are summarised below.

TABLE 8: Potential revenue sources

Revenue type	Description	Example
Facility or attraction fees	Pay to enter or use a specific facility or attraction.	Trail passes/ permits.
Parking fees	Payment for timed parking.	
Licence charges	Charges or % of revenue paid by businesses operating on the trails or within reserves.	Charges to operate café, hire facility, tour operator, coaching businesses, event promoters and accommodation.
Leases	Lease fees for operating a business or concession.	Charges to operate café, hire facility or accommodation.
Rates	Proportion of Council rates paid by residents used for maintenance of community facilities.	
Sponsorship	Individual or company sponsorship or donations for specific area or facility.	Trail sponsorships, bequests, donation boxes, other donation facilities such as tap and go.
Partnerships	Partner with others who derive a benefit from the facility, park or program.	Partner with health funds for exercise programs or facilities in parks.
Volunteers	Individuals or groups of volunteers assist with management and maintenance of a trail or trail network.	
Events	A per participant or flat fee is paid to support facilities and trail maintenance.	



3.6 Market segments

Trail users come from a variety of backgrounds and are categorised according to whether trail usage was their primary motivation for travel or as an incidental activity. When assessed against the three travelling patterns of the intrastate market identified by Tourism WA (refer Table 1) there are noted similarities between trail users.

There are three distinct trail user markets - locals, 'destination trail users' and 'trail users while on holiday'. Further research needs be undertaken to determine the size and potential for growth of these markets, as well as the benefits and impacts resulting from increased visitation to the City of Armadale region.

Locals

Trails are key attractions for international and domestic visitors looking for quality nature-based experiences. Equally important are the local users, many of whom have worked hard to drive the development of trails so others may enjoy them and without whose efforts many trails would not exist. The local trail user market includes trail users who reside in or near the Armadale region. This market is spread across the City of Armadale, as well as the surrounding local government areas. There is potential for sustainable growth in local trail user participation by providing well-designed and adequate trails, while also encouraging and supporting community volunteer groups focused on sports and trail care.

Destination trail users

The destination trail user market includes experienced trail users who regularly travel with trails as a primary motivator. They have likely visited other Australian or international trails destinations. They seek high quality trails with good supporting infrastructure in scenic / natural locations. These users are usually found in trails destinations and seek good terrain. Locations that combine desirable terrain with tourist activities and infrastructure have the best market appeal for destination trail users. This group also includes event participants who travel to a destination specifically for the event, typically spending additional time pre or post event to explore the area.

Trails users while on holidays

The trail users while on holidays market includes typically less experienced trail users, whose primary motivator for travel is not the trails. They generally comprise the leisure market and represent the largest market potential. This market view trail use as a secondary motivation for their visit and will participate in trail activities incidentally. They will likely hire equipment as required. They may place less emphasis on the trail and more on accessibility of the facility, the setting and nearby attractions and amenities. These users are usually found in 'holiday' destinations and are seeking a unique holiday experience, relating to either culture, nature, cities, comfort, leisure, cafes/restaurants etc. Locations that combine these tourist attractions with trail opportunities have the best market appeal for this market segment.

Market Segment Comparison

When assessed against the three trip types identified by Tourism WA and embraced by Destination Perth, the similarities and common traits between the two types of trail tourists is evident.

Tourism WA's Domestic Segmentation study (2023) identified that when travelling within their own state, West Australians are most commonly taking one of three types of trips:

- Relax and Recharge;
- Simple Nature; and
- Family Time

TABLE 9: Tourism market segment comparison

Identified Tourism Market	Destination Trail Users	Trail users while on holiday
Relax and Recharge		
Traditional values	✓	✓
Skewed towards mid-life and older households	✓	✓
Feel financially stable and are medium to big spenders	✓	✓
Enjoy the simple things in life	✓	✓
Like to support local and buy Australian	✓	
They are less likely to buy takeaway but enjoy going out to cafes and restaurants	✓	✓
Like watching sports but are less likely to participate in sports themselves		✓
Most likely to own their own home	✓	
Simple Nature		

Identified Tourism Market	Destination Trail Users	Trail users while on holiday
Typically Gen X and Baby Boomers	✓	✓
More likely to live in regional WA	✓	✓
Mid range socio-economic status	✓	✓
Aren't bothered with latest fashion, trends or technology	✓	✓
Try to avoid crowds and big cities	✓	
They are handy and practical, making choices based on functionality	✓	
Often cook at home but also like to go to the pub	✓	
Prefer nature-based leisure activities or cultural experiences (ie museum, art galleries etc)	✓	
More likely to choose higher end accommodation and have a higher average spend per trip	✓	
Family Time		
Gen X and Gen Y	✓	
More likely to be married with children		✓
Highly likely to be born in NZ, UK or India (representing a flow-on opportunity for international VFR)		✓
They are shoppers and consider themselves medium to big spenders		✓
Value for money is important	✓	✓
They enjoy going out to cafes, restaurants and the pub		✓
They are more likely to go to the zoo and/or theme parks		✓
They value the convenience of services like food delivery and click and collect		✓
They skew towards high usage of technology		✓

3.7 Market Motivators and Needs

Depending on the market, different motivators and experiences will be placed as the primary decision for engaging in the activity. Different user groups are driven by varying motivators, depending on whether they are undertaking travel or using the trails for recreation.

Further research is required to understand the primary motivators for travel for all trail activities. The needs of the various markets will be different for different trail user groups and need to be considered when developing a location.

Broadly, the primary motivators are controllable factors that influence destination choice, and can include:

Diversity

A large quantity and variety of trail types and classifications located in varied terrain and topography.

Uniqueness

Iconic, memorable and fun experiences in a unique setting. Typically, in a natural landscape, with high visual and emotional value and often connected to an attraction.

Quality

A range of high quality experiences, predominantly purposefully designed track. Also relates to the provision of quality information, services and infrastructure.

Accessibility

Trails located within close proximity of residences and short stay accommodation. Also relates to the provision of cohesive, well signed, mapped and promoted trails. Connectivity to other trails, transport, services and infrastructure increase accessibility from the trails. Visitor services to improve accessibility for less experienced users.

Community

An established user group community offering market credibility, a sense of belonging and camaraderie through events, volunteer support and social engagement.

3.8 Trail Type Specific Markets



Hiking

As per the WA Hiking Strategy this master plan will refer to bushwalking and trail running as 'hiking'. Hiking user types fall on a spectrum from recreational to enthusiast or outdoor aware, to outdoor adventure and can be further differentiated based on psychographic characteristics - shared personality traits, interests and lifestyles. Recreational walkers and runners typically use the trails close to home whereas enthusiasts are willing travel to experience specific trails.

According to the WA Hiking Strategy, bushwalkers and trail runners seek experiences in natural environments and access to diverse landscapes. Participants assess elevation, distance, aesthetics, and technical aspects of a trail to decide if it is the experience they desire.

The WA Hiking Trail Management Guidelines ((DBCA, DLGSC, 2024)) define the following visitor markets:

Destination Trail users

Active Lifestyle Hiker - represents the largest segment within the Destination Trail User market. Experiences targeted at this group have the potential to become destination drivers by encouraging interstate and international visitors to choose WA for their next hiking trip; and/or extend length of stay and spend of travellers who are already motivated to visit WA.

Luxury Walkers (High Yielding Travellers) - represent a small, high yield segment of the Destination Trail User market. Experiences targeted at this group play an important role in destination and brand awareness by elevating domestic and international awareness of iconic trails.

Independent Hikers - represent a small, low-yield segment of the Destination Trail User market.

Trail users while on holiday

Holiday Walkers - are walkers who seek out accessible trails for use with family and friends. They enjoy outdoor activities on holiday for socialising, fun, to experience something new and to be immersed in nature.

Mountain biking



Mountain biking is a diverse activity with mountain bike riders categorised into five trail user types, which are defined by differing trail expectations and the riding experience/s they seek. Understanding the needs, expectations and requirements of different trail users is essential in ensuring the long term sustainability of trails.

Mountain bikers are generally divided into the following types each with differing trail type requirements, however there are also numerous overlaps between some segments. Different user types also have different barriers to participating in mountain biking and require varying levels of trail user friendliness and facilities.

TABLE 10: Mountain bike user types (DBCA, 2015)

Type	Reason for mtb travel	Travel needs & motivators	Recreation needs & motivators	Trail style	Classifications sought	Market potential
Leisure	Secondary	Accessibility & uniqueness	Accessibility & quality	Touring & Cross Country	White to green	Large
Enthusiast	Primary	Diversity & quality	Accessibility & quality	Cross Country, All Mountain & Park	Green to blue/black	Moderate
Sport	Primary	Diversity & quality	Diversity	Cross Country & All Mountain	Green to double black	Small but influential
Independent	Secondary	Uniqueness & diversity	Diversity	Touring, Cross Country & All Mountain	White to blue/black	Small
Gravity	Primary	Community & quality	Accessibility	Free Ride, Down Hill & Park	Blue to double black	Small



MTB in the Perth Hills
Image credit: experienceperthhills.com.au/head-to-the-hills-for-was-best-mountain-biking-trails/

Cycling - gravel and road



The peak body for cycling in WA, Westcycle, identifies the following cycling disciplines.

- Commuting
- Road
- Track
- Mountain bike
- Cyclocross/ gravel
- BMX
- Touring
- Race

This Master Plan considers road and gravel under the generic activity cycling.

There is currently no state paddling strategy for Western



Australia and therefore no user types, categories or definitions. For the purpose of this Master Plan, user types have been defined as the leisure paddler, adventure paddler and sport paddler.

Equestrian



As defined by the Australian Trail Horse Riders Association (ATHRA), horse riders can be divided into four user types based on distance and recreation or event based riding.

TABLE 11: Types of horse riding (ATHRA)

Type	Style
Horse trail riding	Riding outside of enclosed areas for pleasure, challenge, experiences and educational outcomes.
Endurance riding	A more active and intense form of recreational or competitive horse riding Typically involves riding in organised events generally on loop trails with distances of approximately 80km.
Horse trekking	Long distance point to point riding involving either the use of pack horses or support vehicles to carry overnight camping equipment and supplies, or base camp style which involves self-catering and overnight camping.
Harness driving	Hitching the horse to a 2 or 4 wheel vehicle and driving on the trails.

In addition to the above, there are a number of horse riding disciplines with competitive focus that are categorised under 'sports' by Equestrian Australia.

Paddle

4.0 Methodology and Consultation

4.1 Methodology

In developing the City of Armadale Trails Master Plan, the following methodology was implemented.

Stakeholder and Community Consultation

Undertook meetings, an online survey and drop in sessions with key stakeholders, members of the community and community groups.

Trail and Facility Audit and Gap Analysis

Site visits to multiple existing and potential trail opportunities was undertaken and an assessment of trail demand and comparison to current supply was completed to identify gaps.

Constraint Definition and Opportunity Planning

Identification and review of the region's opportunities and constraints was completed and included existing and potential trail opportunities, social, cultural, environmental and physical constraints.

Prioritisation Framework

Developed prioritisation framework and assessed identified opportunities.

Master Plan Preparation

The draft Master Plan was prepared documenting process and recommendations. The Draft will be reviewed by the Project Reference Group, DLGSC, DBCA and Council prior to finalisation and distribution of the final Master Plan.

4.2 Consultation

Consultation is an integral component in developing this Master Plan. Stakeholder and community input assisted in identifying and determining the region's sustainable long-term vision for provision of trail experiences. In order to ensure the success and longevity of trails and trail experiences it is essential to engage with both the existing and potential trail users and land managers. Through a combination of meetings, workshops and surveys the consultation process aimed to gather input, comments and information to guide the development of the Master Plan.

The consultation undertaken assisted in identifying the following:

- Local trail user profiles
- Existing trails and their demand
- Opportunities and demand for different trail styles
- Local constraints and objectives
- Locations potentially suitable for trail development
- Governance opportunities for on-going management.

To gather information on the above and successfully meet the project objectives, the following mechanisms were employed:

- Project reference group liaison
- User group consultation
- Stakeholder consultation
- Trail user/ community survey.

Project Reference Group

A Project Reference Group was formed to oversee project management and consisted of representatives from:

- City of Armadale
- Department of Biodiversity, Conservation and Attractions
- Department of Local Government, Sport and Cultural Industries

The group met throughout the project to provide guidance and approval.

Key stakeholder consultation

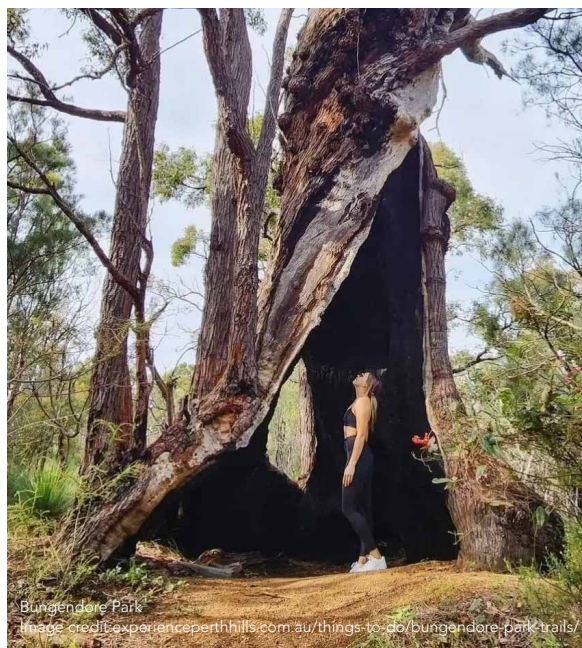
The City of Armadale, project stakeholders and partners have a vested interest in ensuring that outcomes of the Master Plan support their project purpose, objectives and organisations strategic direction. This Master Plan will guide future planning and investment in trail and adventure opportunities in the City of Armadale.

Stakeholders were engaged through various means including email, online survey, meetings and phone calls. Stakeholders consulted included:

- Department of Biodiversity, Conservation and Attractions
- Department of Local Government, Sport and Cultural Industries
- WestCycle
- Hike West
- ATHRA
- Trails WA
- Whadjuk Aboriginal Corporation
- Local Elders (via the Champion Centre)
- Break the Boundary
- Shire of Serpentine Jarrahdale
- City of Kalamunda
- City of Gosnells
- City of Cockburn
- Shire of Beverley
- Shire of Wandering

Key feedback from stakeholder consultation included:

- Opportunity to leverage proximity to Perth, including access by train.
- Focus on diversifying the trail offer, need to clearly define the target market
- Ensure natural and cultural values are protected and celebrated
- Initially, improve existing trail experiences within the region through upgrades, signage and better facilities
- Develop and strengthen key partnerships to assist with trail development and ongoing maintenance
- Ensure the City develops its own unique identity, leveraging the regions natural landscape, cultural and European heritage
- Work with key stakeholders within and adjacent the City boundary to progress potential trail development opportunities and ensure linkages across administrative boundaries
- Ensure region has services and infrastructure to support visitors needs and encourage repeat visitation
- Recognise the challenges and issues land managers face with asset management and provision of recreational / trail experiences.



User group and community consultation

User group and community consultation identified gaps in current trail supply, issues relating to existing trails and potential trail opportunities.

An online interactive survey and map formed an integral component of the consultation strategy for the Master Plan. The survey targeted at trail users, included an interactive map which enabled identification of specific trail and infrastructure opportunities and issues.

The intention of the interactive survey was to:

- Develop an understanding of the local trail user demographics
- Understand user skill level and frequency of usage
- Understand local trail usage and user location preferences
- Understand user needs and requirements based on their current habits
- Identify potential opportunities and constraints.

The survey and interactive map were open for approximately three weeks and promoted via the Engage Armadale portal, the City's online community hub, social media and trail community networks. A total of 116 survey responses were submitted and 15 comments dropped on the interactive map.

In addition to capturing respondent demographics, the survey provided insights into trail user characteristics, preferences, and potential development locations, while also detailing the trails currently used by respondents, including frequency and duration of visits. A community drop-in session was held at Armadale Council office. Discussions reiterated findings from the survey and provided further insights into current issues and potential trail development opportunities in the region.

Survey respondents and drop-in session attendees broadly recognized the benefits that high-quality trail experiences offer to communities and regions, showing strong support for the development of new trails and trail experiences within the City. Broad survey results are summarised in Figure 5, key feedback from user groups and community included:

- Existing trails need maintenance, improvements to signage and adequate facilities such as carparking
- Existing trail provision is lacking, insufficient and not consistent with demand
- Strong support for a trail/s on the scarp in areas where the terrain offers opportunity for engaging trail experiences
- Opportunity to celebrate the region's natural and cultural values through trails and trail experiences.

Comments and responses highlighted a range of themes, areas for improvement and potential opportunities included:

Trail Maintenance

General comments suggested improved maintenance, signage, support infrastructure (such as parking) and promotion of existing trails is required.

Trail Signage & Information

Overall, signage of existing trails was considered average and sourcing information on current trail experiences difficult and not comprehensive enough. Incorporating information on cultural and heritage history, environmental values and significant sites was suggested to enhance trail experiences.

Trail Types

Consultation highlighted a need to formalise mountain bike trails in the area with a focus on opportunities that provide a point of difference in the existing MTB offering within Perth. While some horse trail use was noted within the area, the development and resources going into horse trails south of Armadale in Serpentine Jarrahdale was highlighted as the better opportunity. Linking into these proposals was considered an opportunity.

Connectivity

Trails play an important role in connecting people to where they live, work, learn and play. Consideration of the role existing and future trails can play in providing this connectivity was identified during consultation. Ensuring trails link back to train stations and other key points within the City was highlighted as an opportunity.

Many comments and responses received acknowledged the City's potential to become a unique trails destination, capitalising on the region's topography and proximity to Perth. Consultation undertaken to develop this master plan was an inclusive and valuable process, providing useful information and insights. In general, consultation highlighted the increasing demand for trails and a need to protect natural and cultural values. User feedback reflected a desire to develop sustainable trails catering to all trail user types and abilities, for recreation and tourism. The feedback highlighted the need for the master plan and reinforced the project focus to develop a diverse range of trail experiences in the area, catering for both the local communities and visitors.

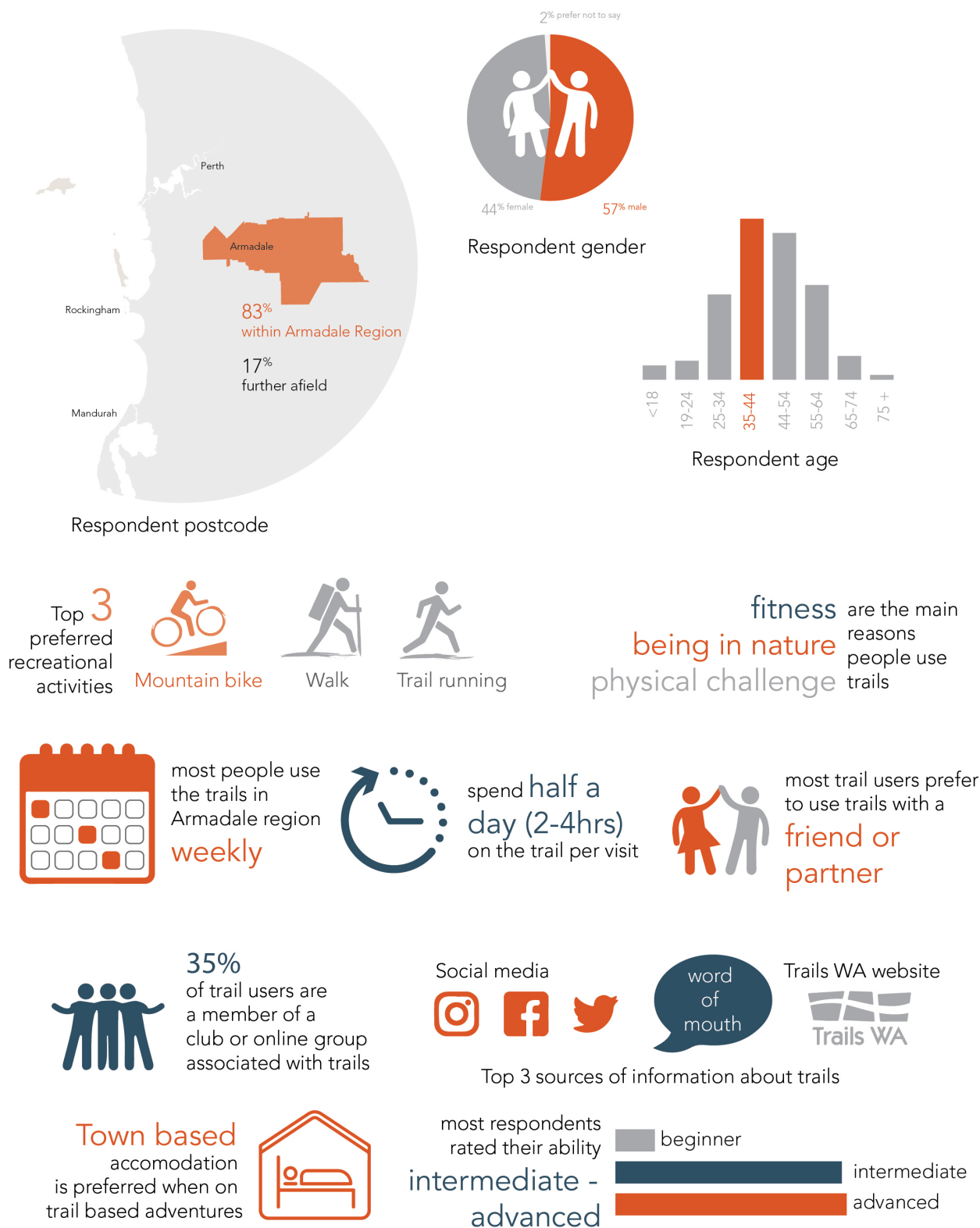


FIGURE 5 - Summary of key survey results

5.0 Current situation

5.1 Demographics

According to the 2023 Census Data (Population ID, 2024) there are 105,094 residents within the Armadale local government area. From 2013 to 2023 the region's population increased by 44.6% representing an average annual population change of 3.76% per year over the period (compared to WA population growth of 15.6% over the same 10 year period). The largest changes in age structure between 2011 and 2021 were increases in the age groups 35-39, followed by children under the age of 14. This is reflective of a growth in families to the area. The City's population is expected to reach 145,843 in 2046 (City of Armadale, 2024).

There is an even split between female (50.5%) and male (49.5%) residents. When compared to Western Australia as a whole, the City of Armadale has a higher proportion of people in the 30-44 year age groups and a higher proportion of people in the younger age brackets (14 years and under). Overall, 23.5% of the population was aged between 0 and 15, and 24.8% were aged 30-44, compared with 19% and 21.7% respectively for Western Australia.

The major differences between the age structure of the City of Armadale and Western Australia were:

- A larger percentage of persons aged 0 to 4 (8.0% compared to 6.1%)
- A larger percentage of persons aged 5 to 9 (8.3% compared to 6.5%)
- A larger percentage of persons aged 10 to 14 (7.2% compared to 6.4%)
- A larger percentage of persons aged 30 to 34 (8.3% compared to 7.4%)
- A larger percentage of persons aged 35 to 39 (9.2% compared to 7.6%)
- A smaller percentage of persons aged 50 to 54 (5.7% compared to 6.5%)
- A smaller percentage of persons aged 55 to 59 (5.2% compared to 6.1%)

The City of Armadale has a moderately affluent population with most household incomes indicating a mid-range level. While there was a lower proportion of households earning a lower income (less than \$650 total household weekly income) at 14.7% compared to WA averages of 16.3%, there was also slightly less earning a high weekly income (more than \$3,000 total household weekly income) of 21.4% compared to WA averages of 25.6%. Indicating the bulk of households earned between these lower and upper thresholds.

The number one employer in the area is Healthcare and Social

Assistance. Of those in the workforce the highest percentage were professionals (7,912 respondents or 17.8%) followed closely by Technicians and Trades Workers (7,445 respondents or 16.7%). 58% of the total labour force are employed full time, 30.1% employed part time, and 6.3% are unemployed. 13% of the City's population engaged in volunteer work in 2021 which is a smaller portion (15.9%) than Western Australia.



Munday Brook Trail
Image credit: trails.wa.com.au/trails/trail/munday-brook-walk-canning-mills

5.2 Visitation and visitor profiles

The region is predominantly a self-drive destination, with most travelling to the region to visit friends or relatives and a number passing through the region on the South Western or Albany highways. Tourism product is centred around national park and bushland self-exploration, sports tourism and a select number of food and wine attractions.

For the period 2020/21 there were 400,000 visitors to the Armadale region, with the vast majority being domestic day trippers of 340,000. Those that stayed in the area accounted for 644,000 total visitor nights. The average trip length was 11 nights, skewed heavily by international visitors staying an average of 35 nights, whereas typical domestic overnight stays averaged 3 nights. TRA (Tourism Reserach Australia, 2024) noted that the most common used language after English was Punjabi, indicating strong heritage connections with India. There was an average trip spend of \$165, totalling an annual average spend of \$66 million. The bulk of visitors to the region are from the intrastate market (85%) (Tourism Reserach Australia, 2024).

The City of Armadale boasts a vibrant, culturally diverse population, which is mirrored in the city's international visitation patterns. The predominant reason for travel, both from international visitors and domestic travellers—whether for overnight stays or day trips—is to visit friends and relatives. This trend indicates that personal connections are a major factor driving tourism to the area. Furthermore, local families play a crucial role in generating most of the tourism activity within the city.

In the City of Armadale Economic Development Strategy event tourism is identified as a major contributor to the visitor economy, attracting over 210,000 people to the City in 2022-23 financial year. Key infrastructure such as Champion Lakes Regatta Centre and the surrounding nature reserves and trail networks will continue to drive both formal and informal recreational tourism. In addition, there is significant potential to capitalise on the 'Visiting friends and relatives' market which drives the bulk of tourism visitation, to extend the visitor experience. While VFR will be the primary driver of external visitation, marketing of experiences to existing and new families in the region will build a network of advocates for all that the region has to offer.

In 2022 the top 2 reasons for visitation to the City of Armadale was while on holiday and to visit friends and relatives. (Tourism Reserach Australia, 2024) While long stay visitor markets are generally high value due to multi-day spend, they require a multitude of varied and established tourism experiences to extend their length of trip beyond a weekend. In this case it is also evident that the long stay visitor markets in the region are staying with friends and relatives, and are likely international visitors looking to reconnect and spend time with family, rather than sight-seeing and trail-tourism based motivators. When they do engage in trail experiences, they are more inclined towards leisurely activities like scenic strolling rather than more intense pursuits such as hiking or mountain biking. They could be targeted as a longer term prospect once more product/ experiences have been established within the region, and then only if market indicators show a shift in holiday-based activities and motivators.

For the City of Armadale the two primary markets visiting the area that pose the greatest potential and return on investment for trail development are:

Day Trippers

- Live within close proximity so will likely undertake multiple trips into the region on an ongoing basis
- Have family and friend connections in the region
- Are sport and adventure enthusiasts and enjoy nature-based activities.

Short Breaks / Weekenders

- Live within the Perth metropolitan, South West or Great Southern regions
- Will be attracted to camping facilities in the region, which can link to trail and trail networks
- Enjoy food and beverage experiences
- Have family and friend connections in the region.

Based on this understanding of the visitor market to the region the following implications for trail offerings should be considered:

Diverse Trail Options - to cater to both the short-term holidaymakers and the long-stay visitors, there should be a mix of trail offerings. While intense activities like hiking and mountain biking are appealing to some, the primary focus should be on developing and promoting trails that offer scenic, leisurely experiences. This aligns with the interests of long-stay visitors who are likely seeking relaxing and enjoyable outdoor experiences rather than high-adrenaline activities. This will also differentiate the offering from dedicated trail offerings located nearby.

Marketing and promotion - tailoring marketing efforts to highlight the scenic and leisurely aspects of the trails can attract both long-stay and short-term visitors. Promotional materials should emphasise the relaxing and family-friendly nature of the trails, appealing to those who prioritise visiting friends and family while also enjoying local natural attractions.

The City of Armadale lies within the Destination Perth sub region which in recent years has seen an ever-increasing growth in trail tourism, with hikers and mountain bikers travelling to enjoy new trail and riding experiences. Extensive trail development in neighbouring areas of Dwellingup and Collie provides opportunities to leverage complementary offerings in the Armadale region, particularly as a closer 'gateway' experience to these other destinations.

Scenic and Accessible Trails - emphasising trails that showcase the natural beauty of the region and are accessible to a broad audience, including families and less experienced trail users, can enhance the appeal of the region. Trails with scenic views and easy-to-navigate paths will be attractive to those looking for a pleasant, low-intensity outdoor experience.

Enhanced Visitor Experience - given that long-stay visitors are often staying with friends and family, creating trail experiences that can be enjoyed in a group setting or as part of a family outing can enhance their overall visit. Developing picnic areas, scenic viewpoints, and family-friendly trail features could make the trails more appealing. Offer amenities and facilities that enhance the short-break experience, such as well-marked trails, rest areas, and scenic spots. Ensure that trails are linked to food and beverage options, such as nearby cafes or picnic areas. Design trails that cater to families and groups, with features such as easy loops, scenic viewpoints, and safe, enjoyable paths for children and non-adventurous participants.

Camping and Trail Integration - develop trails that are easily accessible from camping sites, integrating them into the broader outdoor experience. Provide clear information on trails that are close to or connected with camping areas.

Community Engagement - engaging local communities in the development and promotion of trails can be beneficial. Since residents play a significant role in driving tourism activity, involving them in trail design and maintenance can ensure that the offerings meet the needs of both locals and visitors. Create opportunities for day trippers to engage with local events or community-driven trail activities. This could involve local volunteer groups or special trail events that align with their interests.

The development of trail and adventure experiences will assist to meet the demand for outdoor recreation and cater to the increasing number of residents seeking trail and experiences and outdoor adventure. Even more important will be the ability to drive intra-regional dispersal and visitation and enable the region to capitalise on the visitation to neighbouring trail centres, and through-region travel between these centres.

5.3 Participation and demand

Participation in active recreation

Across Australia, participation in trail-based activities and outdoor recreation has stabilised since the peak of COVID-19, although overall participation rates in these activities remain higher across the board than pre-pandemic levels. This is evidenced when comparing the Participation in Sport and Recreation (Australia) surveys from 2016/17 to 2020/2021 and then to 2022/23 outlined in the tables below.

Key points of the report released in October 2023 relate to corrections in participation post COVID -19. The trend of Australians aged 15 and over exercising for social or mental health benefits has recently slowed, but these motivations are still stronger now than before the pandemic. This indicates a lasting shift in priorities, requiring continued focus on promoting mental well-being and social connection in exercise programs.

- Regular (1+ per week) participation in sport-related activities fell to its lowest point in 2020-21. Since then, both boys and girls have been gradually returning to sports, though participation rates have not yet returned to pre-pandemic levels.
- When COVID-19 restrictions were in full force, women drove increased participation, especially at higher frequencies. However, the most recent AusPlay data indicates that these elevated participation levels have not been maintained since the easing of restrictions.

TABLE 12: Persons participating in sport and physical activity 2016-2023 (Sport Australia, 2023)

Adult participants			
Activity	2016/2017	2022/2023	% Change
Bushwalking	1,252,200	2,191,900	+75%
Mountain biking	297,000	472,600	+59%
Cycling	2,284,000	2,810,900	+23%
Canoeing/ kayaking	322,000	423,000	+31%
Equestrian	193,800	235,100	+21%
Walking (recreational)	8,655,600	9,398,500	+9%

The same Participation in Sport and Recreation Survey found that overall males engage in recreational activity at a greater rate than females. Whilst females were more likely to walk or horse ride for exercise than males; males were more likely than females to participate in cycling and mountain biking as shown in the table below.

TABLE 13: Participation rate by gender for sport and physical recreation in 2022/23 (Sport Australia, 2024)

Recreational activity	Participation rate (%)	
	Male	Female
Cycling	16.2	9.6
Mountain biking	3.4	1
Walking (recreational)	33.9	51.6
Bush walking	8.3	11.7
Canoeing/ kayaking	2	1.8
Equestrian	0.4	1.8

People who participate in a trail based activities (walking, bush walking, canoeing, cycling, equestrian and mountain biking) are likely to also participate in other trail based activities.

According to AusPlay data, of an estimated resident population of 100,737, 85.9% of adults (15+ years old) residing in the City of Armadale participated in physical activity in the 2022-2023 financial year. This was below the national and state participation rates of 89.3%. The top sport and recreation activities for adults in the City of Armadale is summarised below. (Clearinghouse for Sport, 2024)

TABLE 14: Top sport and recreation activities for adults in City of Armadale LGA (Clearinghouse for Sport, 2024)

Activity	Participation rate (%)
Walking (recreational)	30.2%
Fitness/Gym	26.5%
Swimming	13.7%
Running/Athletics	10.7 %
Cycling	8.4%
Football/soccer	6%
Australian football	5.4%
Bushwalking	5.3%
Dancing (recreational)	4.5%
Netball	4.2%

Participation in trail based activities

The COVID-19 pandemic led to a significant surge in trail participation in Western Australia and across the nation. With lockdowns and travel restrictions in place, many Western Australians turned to their local environments, seeking outdoor experiences that offered both recreational opportunities and mental and physical health benefits.

In the last year, there has been a noticeable correction back to pre-COVID participation levels. However, it's important to note that overall participation rates remain higher than those recorded in 2019-2020. This shift highlights a lasting impact from the pandemic, with more people embracing outdoor activities and recognising their benefits. As a result, there may be ongoing opportunities to further develop and promote trails to cater to this sustained interest in outdoor recreation.

Key findings from the AusPlay report how Australians' participation in sport and physical activity is adapting to post COVID- normal. Female participation in physical activities has consistently matched male participation on an annual basis, but women have been more active overall, engaging in these activities more frequently. This trend highlights a growing commitment among women to prioritise physical fitness and wellness, contributing to the overall increase in non-sport activities like fitness classes, walking, and cycling. Over the past 20 years, participation in traditional sports has remained stagnant, while non-sport physical activities have surged, with notable increases in fitness and outdoor activities. Fitness and gym participation has risen by 22.7%, and walking—both recreational and bush walking—along with cycling and mountain biking, ranks among the top ten fastest-growing activities.

During the COVID-19 pandemic, cycling and running experienced the most significant spikes in participation, though these gains saw considerable corrections post-pandemic. This trend is reflected in the surge of bike imports into Australia, which reached nearly 1.7 million in FY21—a remarkable 44.3% increase from 1.17 million in FY20. This influx indicates a strong market of individuals eager to engage with cycling as a primary activity, emphasising a shift towards outdoor and fitness-oriented lifestyles.

The latest AusPlay national sport and physical activity report estimates 146,943 males aged between 35-54 years participated in mountain biking in 2022-2023 (down from 170,000 in 2021-2022) making it the 10th most participated in activity for this group. The same report indicates recreational walking as the most popular non sport related activity in 2022-23 for males aged between 35 – 54 years (1.112M) and over 55 (1.827M), and the third most popular activity for males aged between 15-34 years (0.579M).

Cycling (481,140) was the 5th most popular sport related activity in 2022-23 for females aged 35-54 years (dropping from 3rd place), while bushwalking (333,365) was the 7th. For females aged 55 years and over, cycling was the 4th (265,057) most popular (down from 2nd), with bushwalking coming in 7th (210,419). Walking for recreation was the 2nd most popular non sport related activity in 2022-23 for females aged 15 – 34 years

(1.243M) and the most popular activity for females aged 35-54 years (1.974M) and 55 years and over (2.504M). Bushwalking was the 6th most popular activity for females 15-34 years (296,963) and 7th most popular for 35-54 years (333,365) and for 55 years and over (210,419). According to the 2023 National Walking and Cycling Participation Survey, the vast majority of Australians (89.5%, down from 96.7% in 2021) walk for at least five minutes in a typical week outside their home. This equates to around 23.69 million people walking every week. On average Australians walk for at least ten minutes on 4.8 days, spending a median of 3.5 hours per week walking. Since 2021 although frequency of walking per week had decreased, the time spent walking had doubled.

Around 15% (down from 18.2% in 2021) of Australians rode a bicycle (including e-bicycles) in the previous week and 36.7% over the previous year. This equates to around 3.97 million Australians riding in a typical week and 9.71 million riding in the past year. Measured over the previous year the Northern Territory, Western Australia and the Australian Capital Territory all have cycling participation rates significantly higher than the national average.

It is estimated that 2.1% (up from 1.5% in 2021) of the Australian population ride an electrically assisted rideable such as an e-scooter, e-skateboard or Segway in a typical week (CWANZ, 2024).

Local participation

Trails are key attractions for international and domestic visitors looking for quality nature-based experiences. Equally important are the local users, many of whom have worked hard to drive the development of trails and without whose efforts many trails would not exist. The local trail user market includes trail users who reside in the City, neighbouring towns and the broader Perth/Peel and South West regions. There is potential for sustainable growth in participation within the local trail user markets through ensuring sustainable and appropriate trails are provided and community and trail care groups are encouraged and supported.

While detailed cycling and hiking participation data for the City of Armadale is limited, the state and regional trends outlined in this report provide valuable context for the trail market locally. Strava and Trailforks are mobile apps that trail users use to track their activities. Analysis of data and heatmapping from these apps indicate a strong demand and participation locally with key insights including:

- Cycling - road cycling is observed on most major roads in the area. Mountain biking is observed in the Wungong Gorge area, Churchmans Bushland, the southern pocket of Banyowla Regional Park and the eastern outskirts of Byford.
- Hiking - the Wungong Gorge and Bungendore areas stand out as a central hub for hiking, with extensive trail networks showing high activity levels.
- Trail Running - trail running is particularly prominent in the Wungong Gorge and Banyowla areas, surpassing even hiking in terms of evident usage. This suggests a strong preference for running in scenic and challenging terrain

The survey undertaken as part of consultation for the master plan also provided valuable insights as outlined on page 35.

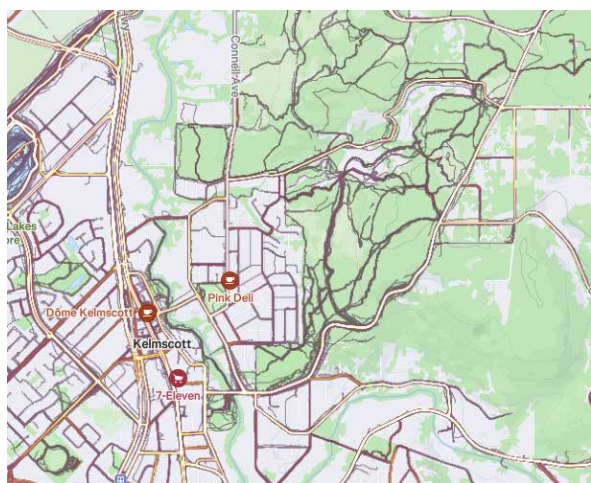


FIGURE 6 - Strava Heatmap of cycling activity in the southern pocket of Banyowla Regional Park in Kelmscott.

Access and accessibility

The term access has a variety of meanings in trail planning. For the purpose of this Master Plan, the meanings of access and accessibility are as follows:

Access is the means or opportunity to approach or enter a physical place to undertake trail based activities.

Accessibility is the degree to which a trail opportunity is available to as many people as possible.

This Master Plan aims to support and reinforce the implementation of the WA Strategic Trails Blueprint by making trails more accessible in the Armadale Region. Strategies include:

- Improving the availability and attractiveness of trails and trail facilities for a greater number of people
- At trail locations, offer opportunities for people to participate, progress and fine tune skills
- Offering a range of trails that suit different levels of technical ability
- Offering trail and style-specific infrastructure to provide for different trail user types, for example, providing shuttle roads that make gravity mountain bike riding opportunities more accessible
- Linking facilities with and advocating for other means of access than private vehicle (for example, public transport and bike paths)
- Offering visitor services to inexperienced trail users, such as equipment hire, maps and guides .

Recognising that the region cannot be 'everything to everyone' and not every location can be developed to provide for all trail types, the Master Plan aims to achieve a balance to optimise the above by:

- Providing for specific types of opportunities in the most appropriate locations and sites
- Focusing development on a select number of locations and sites with the objective of quality over quantity
- Delivering high quality infrastructure and trails where development occurs, to ensure high utilisation with minimal maintenance.

5.4 Emerging markets and trends

Over the past five years trail use and development within Australia has evolved and matured. Below are a number of noted industry trends and observations.

Multi-modal long distance trails

There is an emerging trend for multi-modal long distance trails such as rail trails and adventure style trails, offering trail users options to tailor experiences to suit their chosen activity, time available and skill/fitness level. Bikepacking is growing in popularity and is particularly relevant when considering the longer adventure style trail experiences such as the Munda Biddi, and connectivity between towns within the region and neighbouring Local Government Areas and Shires.

E-rideables and E-bikes

The use of e-bikes, e-scooters and other e-transport on trails and paths has increased in recent years. E-bikes have revolutionised the bicycle market, opening up mountain biking and cycling to a more diverse range of participants. Terrain is becoming less of a barrier and the leisure cyclist can explore over longer distances with greater ease. With increased technology and affordability e-bikes are playing a positive role in improving accessibility to trails for people of varying abilities and backgrounds. Bike shops now include e-bikes in the bike hire range, offering an option for riders to 'try before you buy' and for hire by holiday travellers. The challenge moving forward for trail development is consideration of the trail planning, design, construction and maintenance requirements of e-bikes, potential environmental impacts, safety and regulatory issues and opportunities increased participation provides.

The use of Electric Trail Bikes (eTrail Bikes) is also increasing and presents additional challenges. The blurring of the lines between eTrail Bikes and eMTB's needs to be considered due to the potential impacts eTrail Bikes present to mountain bike trails. (Westcycle, 2022)

Indigenous storytelling

Indigenous storytelling has the power to bring the natural world to life. Aboriginal tourism in Western Australia continues to be of great interest to visitors, with four in five visitors indicating they would be interested in experiencing Aboriginal tourism in Western Australia if it were easily accessible (Tourism WA, 2020). However, participation levels remain relatively low, with less than one in five visitors actually having an Aboriginal tourism experience in 2019-20; a decline compared to the previous year. Raising awareness and supply of Aboriginal tourism experiences is critical to meet visitor demand and the Armadale region has potential to develop experiences which will help fill this gap.

Growth in popularity of trails

Outdoor recreation, including trail running, walking, mountain biking and gravel riding, has increased in popularity. Throughout the world there are examples of trail networks that have become significant tourism destinations attracting international and domestic visitors, contributing to the economic sustainability, and providing health and social benefits for regional and local communities.

AusPlay data highlights the shifting trend in people moving away from participation in structured competitive sport to more recreational and socially focused activities. Key findings from the AusPlay report into how Australians' participation in sport and physical activity is adapting to COVID normal, estimated an increase of 99,000 and 82,000 people participated in mountain biking in 2020 and 2021.

The report confirms that physically-distanced of home based activities are continuing to increase in popularity, including mountain biking, walking, bush walking and canoeing/kayaking. (Sport Aus, 2022)

Trail running

Trail running is an outdoor sport that provides an immersive experience deep in the heart of natural landscapes. Since the mid 1990's, the popularity of trail running has grown at a rate of 15% each year with an estimated 20 million trail runners worldwide. (World Athletics, 2022) Trail runners typically use bushwalking and urban walking trails and in some instances mountain bike trails, vehicle management trails and fire breaks. While trail specifically for trail running are not considered necessary, considering of the needs of trails runners in the development of walking and shared use trails is important particularly in terms of offering a range of technical difficulty.

Inclusion and accessibility

The need to develop inclusive trails and trail experiences for people of all abilities is becoming more widely recognised, with trails catering to a range of abilities being incorporated into trail projects. Additional infrastructure and equipment including high contrast signage, accessible canoe launches, all terrain and back wheelchairs and adaptive mountain bikes are just some of the equipment in use improving accessibility of the outdoors and trails. (DSR, 2022)

Digital apps

Social media and the use of apps is commonplace within the outdoor recreation and trails industry. Digital apps are available for navigation, performance monitoring, training, marketing and promotion. Trail users are increasingly using digital apps in preference to paper maps and guidebooks as a source of information. Apps present an opportunity to assist in promotion of trails, awareness of environmental and cultural heritage values, capture important participation data, allow users to report maintenance issues, and improve safety on trails. Emergency services and navigation apps are increasing being used to share trail issues and emergency information with trail users.

Other emerging trends include increasing popularity of soft-adventure trails and guided or self-guided experience packages that provide information, accommodation, transport and equipment; use of digital technologies (such as smart phones and apps) and social media to access information about trails and record their trail activities.

Gravel riding

The popularity of gravel-specific bicycles has surged in recent years, driven by users seeking versatile bikes capable of crossing disciplinary boundaries. Traditionally, road cyclists were restricted to smooth, paved surfaces. Gravel bikes have emerged as a solution, offering a single bike that suits various terrains and reducing barriers to entry for cycling overall. By eliminating the “paved only” constraint, riders can now pedal out their front doors and explore a mix of terrains without being limited by surface type.

Blurring the sub categories of cycling

Contemporary cyclists are pushing the bike industry to create versatile bikes capable of handling various terrains and delivering enhanced user experiences. There's a noticeable trend away from manufacturing bikes designed for singular purposes like climbing or descending. Instead, modern bikes are expected to excel in pedalling efficiency, descending prowess, and durability to withstand years of rigorous use. This shift in focus has made trails of all kinds more accessible to riders of all levels.



Bungendore Park
Image credit: www.alltrails.com/parks/australia/western-australia/bungendore-park

5.5 Current trail supply

The Armadale area currently has a range of trails largely focussed on hike trails. Experiences vary from short walks (less than 1km), to half day walks/trail runs with a few short horse trail options. The region as a whole contains 122km of designated sanctioned trails (walk, MTB, cycle, horse) which includes 33km of the Munda Bididi Trail and 11km of the Bibbulmun track both established long distance trails from Perth to Albany. The City has recently developed a theme and consistency in signage across Armadale Settlers Common, Bungendore and Roley Pool. This approach has improved wayfinding and branding significantly and should continue to be applied across the City.

A broad trail audit was undertaken on sanctioned trails in the project area including an assessment of trail quality and visitor services. Quality of trail considers the visitor experience and physical condition of the trail itself, the ratings applied (excellent, good, average, poor) compare the trails against best practice international standards. Visitor services assesses trail related infrastructure such as parking, signage, amenities, accessibility and information, the ratings applied (excellent, good, average, poor) compare these services against world best practice for local level trail networks. Note these assessments were of a broad nature and intended only to provide a snapshot of the current situation, a more thorough assessment of trail condition and visitor services is

recommended. Refer to Table 15, Figure 6 and Map 6 for details of existing trails.

Trail significance

To achieve a consistent approach to the assessment of trail developments each trail has been classified according to their significance at a state, regional and local level. Classifications for trails and trail networks in Western Australia as per the Blueprint are as follows:

State trails – An extended trail or trail network that is of sufficient quality and with appropriate facilities, products and services to be recognised beyond the State and to attract visitors to Western Australia.

Regional trails – A major trail or trail network that services a population centre or large regional community, with facilities and services of a standard and appeal that could attract visitors from outside the region.

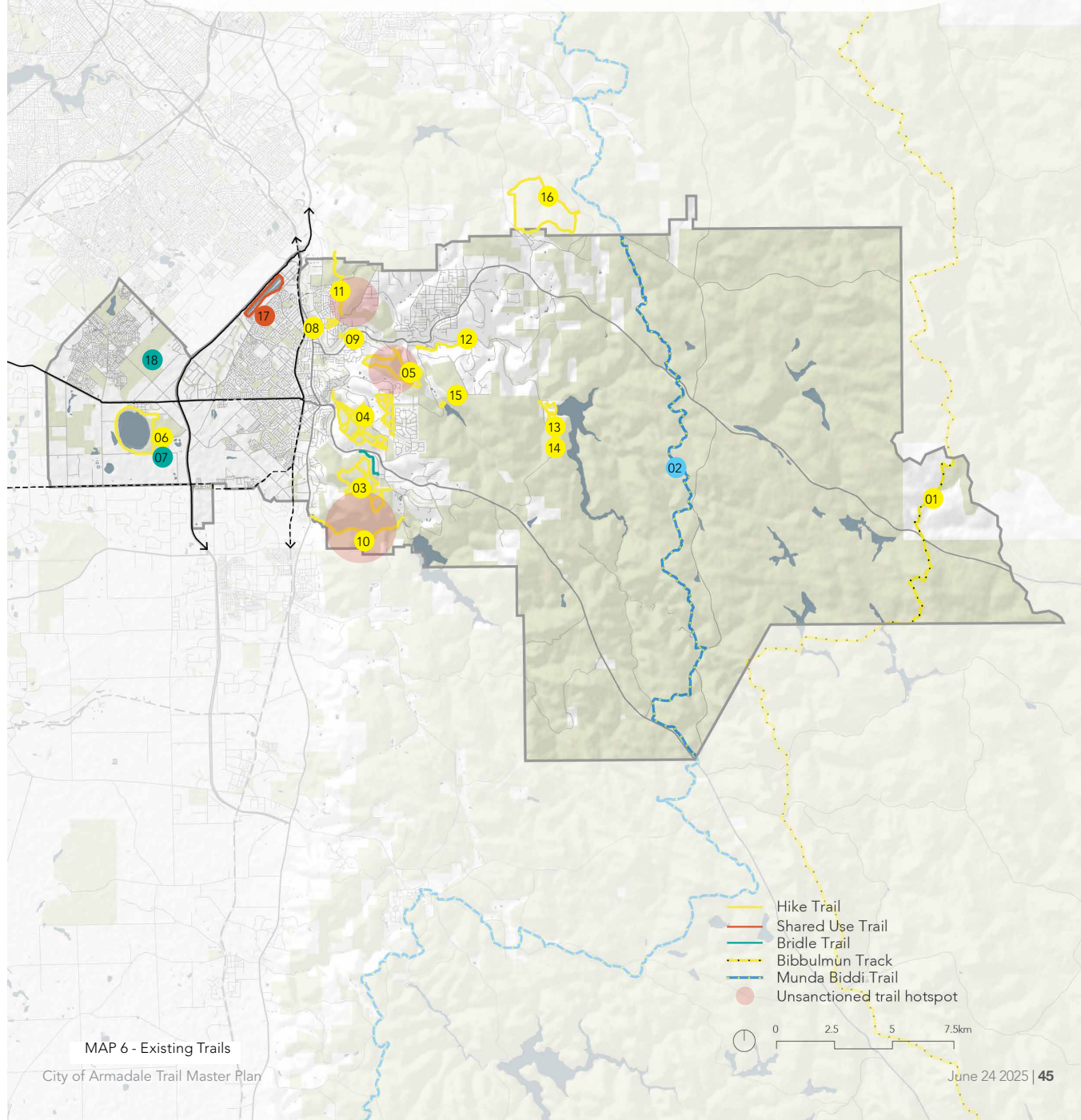
Local trails – A trail that services the local community and provides facilities suited to local use. Some local trail may have potential for development to regional status.

TABLE 15: Existing trails

Map ID	Name	Type	Length (km)	Grade	Land manager	Trail manager	Trail significance
01	Bibbulmun Track	Hike	11.2	Grade 4	DBCA	DBCA	State
02	Munda Bididi	MTB	32.6	Intermediate	DBCA	DBCA	State
03	Bungendore Park Trails	Hike/ horse	11.1	Grade 2-3	City of Armadale	City of Armadale	Local
04	Armadale Settlers Common Trails	Hike	10	Grade 1-3	City of Armadale	City of Armadale	Local
05	Churchman Bushland Trails	Hike	15.5	Grade 3	DBCA	DBCA	Local
06	Forrestdale Lake Walk Trail	Hike	6.9	Grade 3	DBCA	DBCA	Local
07	Forrestdale Lake Horse Trail	Horse	3.8	-	DBCA	DBCA	Local
08	Lloyd Hughes Park	Hike	1.7	Grade 3	City of Armadale	City of Armadale	Local
09	Goolamrup Reserve	Hike	0.6	Grade 3	City of Armadale	City of Armadale	Local
10	Wungong Gorge Trail	Hike	5.5	Grade 4	DBCA	DBCA	Local
11	Contour Channel Walk	Hike	3.5	Grade 3	DBCA	DBCA	Local
12	Roley Pool Reserve Walk	Hike	2.4	Grade 2-3	City of Armadale	City of Armadale	Local
13	Canning Dam Loop	Hike	2	Grade 3	Water Corporation	Water Corporation	Local
14	Historic Walk trail Canning Dam	Hike	1	Grade 3	Water Corporation	Water Corporation	Local
15	Churchman Dam Loop	Hike	0.7	Grade 2	Water Corporation	Water Corporation	Local
16	Munday Brook	Hike	10	Grade 3	DBCA	City of Kalamunda	Local
17	Champion Lakes Trail	Shared	5	Grade 2/Easy	VenuesWest	VenuesWest	Local
18	Jandakot Regional Park horse trail (management tracks only)	Horse	10	-	DBCA	DBCA	Local



FIGURE 7 - Existing trails breakdown



5.6 Governance and management

The stakeholders involved in trail development can be very diverse. State government departments and agencies, local governments, regional councils, community advisory committees, development commissions, tourism organisations and user group organisations all play a vital role in the governance of trails and trail networks. Involvement of Traditional Custodians is critical at all stages of trail development.

Typically, organisations involved in trail development across the state have worked in isolation, however, more recently there has been a movement towards cooperative governance structures. Current trail governance bodies are outlined in table 16.

TABLE 16: Governance bodies in WA

Governance body	Role
WA Trails Reference Group	Advises on implementation of State trail strategies and monitors progress and proposed actions and outcomes reporting back to government and industry.
Local Government	Development and management of trails on local government estate for recreation and tourism benefit.
Department of Biodiversity, Conservation and Attractions	Development and management of trails on State Government estate for recreation and tourism benefit.
Tourism WA	Promotion and marketing of trail experiences.
Peak industry body	
HikeWest	Promotion of bushwalking and the interests of bushwalkers in WA.
WestCycle	Peak body for bike riding in WA and a representative voice for all bike riders.
Australian Trail Horse Riders Association	Supports clubs and members in all states and territories within a non-competitive leisure environment.
Recreational Trailbike Riders Association	Peak body representing recreation trail bike riding in WA.
Paddle WA	Peak body in WA for all forms of paddling including as a sport, adventure, recreation and competition.
The Western Australian Four Wheel Drive Association Inc.	Peak body for 4WD clubs in WA.
Trail WA	Established to advocate for the development of trails and marketing of trails and trail experiences in WA.

Many of these organisations have an interest in both trail advocacy and events. They have or aspire to have formal governance and management structures and are capable of assisting the trail development process. Trails in a number of locations rely heavily on volunteer trail bodies for sustainable development and management of the activity. While significant progress has been made in recent years in the administration and coordination between agencies

There is an opportunity to further establish robust governance structures from the outset to support trails within the Armadale region by establishing partnerships responsible for effective trail governance, management and maintenance, currently organisations are working in relative isolation.

Volunteer trail management

There are a number of active community groups in the City of Armadale such as the Bushcare Environmental Working Group, the Armadale Gosnells Landscare Group and many informal trail based groups organised through social media. These groups are an asset to the City and are actively involved across a number of reserves.

Trail users are passionate about building and maintaining trails, and typically 'custodian' communities naturally form around popular trail networks and parks.

Good facility management is key to ensuring a sustainable and consistent product which can be promoted confidently. Whilst the responsibility for management generally lies with the trail owner, it is possible to create partnerships to involve volunteers in some of these activities, such as:

- Trail auditing inspections and condition reporting
- Trail building initiatives
- Event support
- Emergency response

Incorporating clear roles and responsibilities for volunteer bodies in the ongoing management of trails can yield a number of positive outcomes, including:

- Reduced management costs through using volunteer resources
- Creation of stewards for the environment
- Creating a fun and vibrant community
- Strengthened relationships and networks

5.7 Events

Events are an important part of boosting participation in trail based recreation. Social and competitive events contribute to the creation of strong trail communities. Racing events are a major motivator for some key target markets and are beneficial for getting a destination known about helping to drive repeat visitation.

There are few trail based events currently on offer within Armadale region. Perth Trail Series host Qi Gong trail running event as part of their summer series and the Hike Collective host a number of social walking events.



Perth Trail Series – Qi Gong trail running event
Image credit: www.outdoorswa.org.au/event/perth-trail-series-qi-gong/

5.8 Promotion and marketing

Promotion is a vital part of establishing trail destinations and can increase both recreation, tourism and event markets. The best marketing for a trails destination is achieved through inspiring advocates amongst existing users through the creation of desirable and marketable trails. Generally the marketing of trails in Armadale is through Trails WA and the City channels, however there are inconsistencies in information and not all existing trails are covered. The survey indicated word of mouth was also a key source of trails information.

State, regional and local tourism organisations, and visitor centres play an important role in marketing and promoting regions and destinations. Typically, promotion is focused on local signage, websites, social media and printed material such as visitor guides.

Various tourism organisations are responsible for promoting regions within Western Australia. Destination Perth, the Regional Tourism Organisation funded by Tourism WA, provides marketing opportunities to its members and has a focus of attracting interstate and intrastate visitors to the region. The City of Armadale has a number of partnerships with tourism bodies and neighboring local governments in the area such as the Perth Hills Tourism Alliance, working towards providing more localised promotion with a focus on attracting Perth residents to the region and encouraging those passing through to stop for a day or overnight.

The WA Strategic Trails Blueprint 2022-2027 outlines a number of strategies for a coordinated and supportive approach to the effective promotion and marketing of trails, including collaborating with local government and others to ensure a two-way flow of trail information, marketing and promotion.

5.9 Gap analysis

The following table summarises identified gaps based on assessment of the current situation.

TABLE 17: Gaps and potential improvements

Issue	Gaps	Potential improvements
Market	The current trail offer lacks diversity in trail type and style missing opportunity to attract key trail user markets such as enthusiast and sport MTB and active lifestyle hikers.	Increase provision of purpose built trails in strategic locations, with a focus on diversity of trail style and classification
Market	National and state-wide participation rates for trail based recreation activities have been growing. The current trail supply in Armadale doesn't cater for the diversity of trail based pursuits with MTB, gravel cycling, trail running and horse trails notable gaps. The scale of unsanctioned trail development in the project area indicates desirable terrain for trail styles that aren't currently catered for.	Improve supply of trails (particularly MTB, trail running and horse) that provide quality experience.
Demand	National and state-wide participation rates for trail based recreation activities have been growing. The current trail supply in Armadale doesn't cater for the diversity of trail based pursuits with MTB, trail running and horse trails notable gaps. The scale of unsanctioned trail development in the project area indicates desirable terrain for trail styles that aren't currently catered for.	Improve supply of trails (particularly MTB, gravel cycling, trail running and horse) that provide quality experience.
Participation	The City's population is expected to reach 145,843 in 2046, an increase of 38.8%. Therefore, it is likely that participation in trail based activities by local residents, will increase. A sustainable trails community requires a strong leisure and beginner cohort but only 8% of those surveyed said they were beginner level in their preferred activity (noting the survey bias towards trail enthusiasts means beginner trail users not typically captured in survey data). A vast majority of those surveyed were male.	Improve accessibility and growth in beginner and female participation, with a focus on engaging local youth in trail based pursuits.
Trail significance	There are currently no, nationally or regionally significant trail locations within the region apart from the Munda Biddi and Bibbulmun which traverse the eastern edge of the City.	Prioritise investment in fewer trails with a focus on providing quality experiences and facilities that emphasise the key points of interest in the landscape. Identify locations where a potential trail experience and quality could be high and focus on developing opportunities in these locations.
Infrastructure and Facilities	Successful trails require infrastructure such as carparks, toilets and signage all of which are currently lacking. Just 15% of the current network offered good rated visitor services.	Future trail developments have adequate infrastructure relevant to scale of development proposed. Develop trail opportunities focused on trail centres and visitor servicing.
Quality	In order to attract trail users and increase participation quality trail experiences are required, however only 46% of current trail were assessed as being good quality	Focus investment on consolidation of existing trails and provision of high quality trails.

Issue	Gaps	Potential improvements
Quantity	There is a lack of day (approx. 20km) and multi-day hike options. Longer walking opportunities are required if the region desires to attract bushwalking and hiking visitors in significant numbers from Perth and further afield. There are no formal MTB trails apart from the Munda Biddi	Improve variety of trail type, style and length options in the region, possibly looking at connecting existing trails to offer longer experiences.
Uniqueness and Experience	The trail experiences are dispersed across the region and while trails are typically well located in terms of scenic quality and natural attractions, trail alignment often doesn't make the most of the opportunity or maximise the trail user experience. There are areas of desirable terrain (steep and rugged) for trail running and mountain biking that currently don't contain formal trails.	Improve quality of existing trails and develop new trails in desirable terrain ensuring outcomes are sustainable through a rationalisation program which prioritises unique experiences.
Usability	Trail systems should be easy to navigate and intuitive, consultation noted trail information and signage was insufficient for some existing trails	Improve existing trail cohesiveness, signage and pre-visit trail information.
Trail Classification	A majority of existing trails are grade 2-3, provision of easier and more challenging trails will provide a more diverse network attracting a broader range of users.	Improve diversity of trail classification to achieve a more suitable mix of trail diversity and technicality allowing for skill progression and challenge.
Trail Information	Current trail information and maps are available from a range of sources, such as land managers, Trails WA, clubs and other trails resources, but there is inconsistency in detail, content and accuracy. Signage and way-finding on trail networks is often inconsistent, lacking or absent. The survey indicated a majority of trail information is currently sourced from social media, Trails WA and word of mouth. There is a need to have a central resource to link back to with accurate information.	Consolidate accurate information on trails and make available via Trails WA and local tourism bodies. Ensure trailhead and trail directional signage is up to date.
Accessibility	Inability to find trails, trail information or trails with appropriate facilities prohibits many from using trails as often as they would like.	Set appropriate quality standards, improve management models and ensure existing and future trail facilities are well signed with adequate visitor services where appropriate.
Tourism	There are currently limited marketable trail based tourism products.	Establish world class trail facilities, and a value proposition that can be promoted to engage and attract trail tourists and general tourists.
Promotion	Trail based activities are promoted as a key attraction in the region however specific information on how or where to undertake trail based activity is limited.	Clarify and coordinate responsibilities for marketing and branding to improve understanding and promotion of all trail opportunities in the Region.
Destinations & Experiences	Unique destinations are more likely to attract international and interstate tourists. The Armadale Region contains characteristics and values that set it apart from other trail destinations yet these are not promoted well.	Create unique trail experiences, utilising the regions positioning, landscapes, culture and biodiversity values. Balancing development with environmental values.

6.0 Trails vision and objectives

6.1 Vision

The vision for trails in the Armadale region is:

Armadale will be recognised as a trails destination with trails that celebrate the unique values of the region, providing captivating and memorable experiences and connections. The City will be recognised as a leader in trail planning, management, and sustainable conservation practices, fostering harmony between trail users and our valuable environment.

Supporting this vision are 3 key objectives which are critical in ensuring development of Armadale as a vibrant and sustainable trails destination.

- 1. Develop a cohesive and diverse trail network**
- 2. Implement robust governance and management**
- 3. Market and promote the experiences on offer**

Key to achieving the vision for Armadale will be the establishment of trails and infrastructure which deliver captivating and memorable experiences showcasing the unique local values. In addition to offering landscape appropriate trail experiences, a well-developed trails destination boasts market and trails community credibility. This is developed through a sense of belonging and camaraderie through user appropriate facilities, services, events, volunteer support and social engagement. Market and community credibility, and social engagement are based on the following factors;

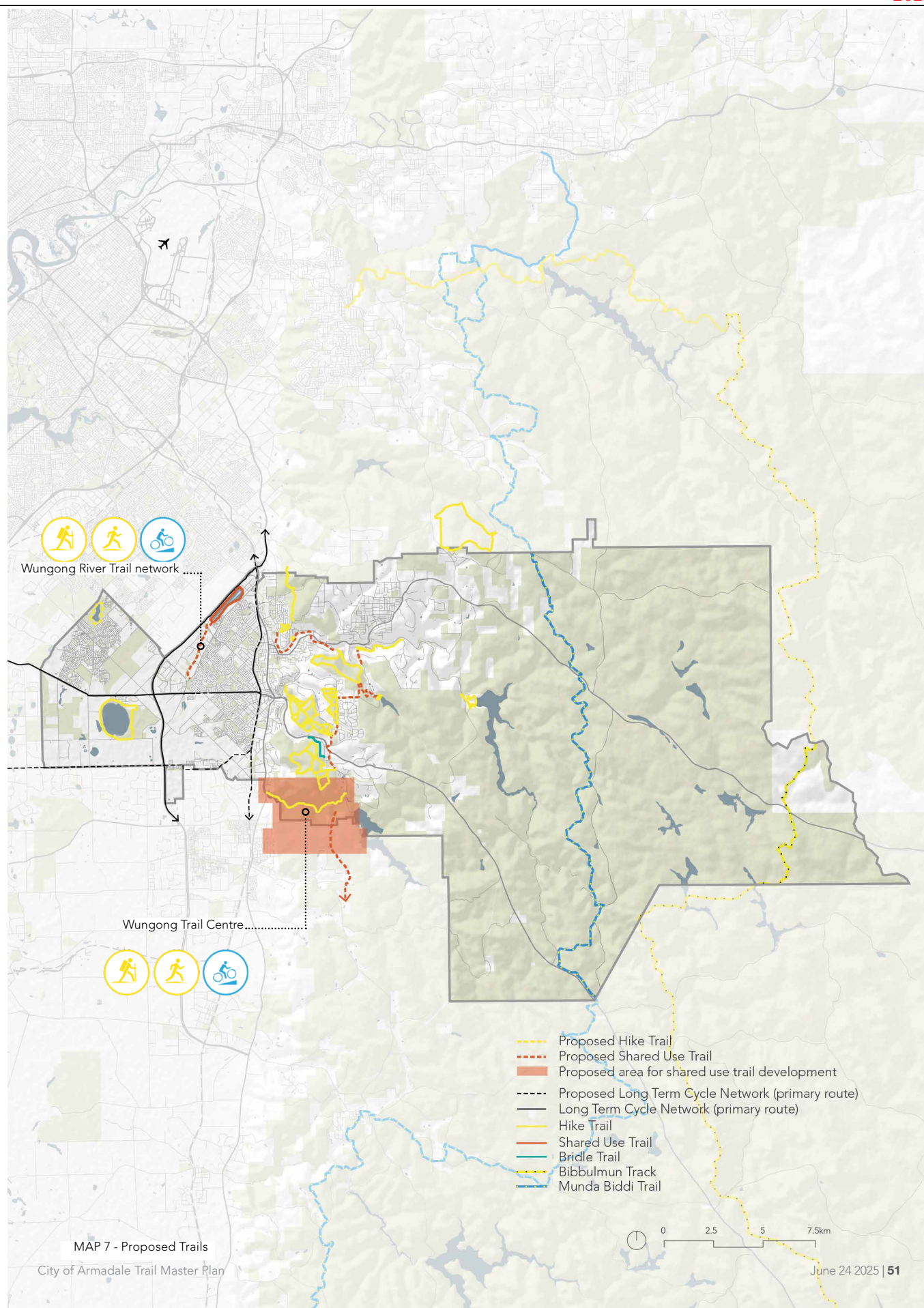
- Good reputation within the various trail fraternities, typically gained through on-brand marketing and word of mouth
- Provision of diverse, well built, managed and maintained trail experiences
- A local community of trail users who have a history of engaging friendly and professionally with other users of their trails
- Facilities and services which cater to the trail user community and their typical travel habits in a friendly atmosphere, such as breweries, casual dining (pizza & burgers), thoughtful accommodation touches such as bike racks and knowledgeable equipment stores with locally branded apparel

Armadale has the opportunities, which are spread across the region, the diversity of the experiences and the landscapes which provide a compelling destination to visit. It is ideally positioned to reap the many and varied benefits of trail development.

It is recommended that Armadale focus on hiking and mountain biking trail types as these experiences have emerged as having the most potential given the landscape opportunities and the insights gained through consultation. Horse trails are a focus in Jarrahdale currently (south of the project area) rather than duplicate offer it is proposed to promote these trails and provide a link from Wungong to Jarrahdale. There are limited opportunities for paddle trails within the project area, Champion Lakes is the only waterbody where paddling is permitted.

With a well establish network of hiking trails already existing in the region, an initial focus on enhancing these trails will provide a quick win. Improving trail quality, experience and facilities through maintenance and upgrades will make the existing network of trails more appealing and user friendly. Filling identified gaps in the existing trail offer, providing variety and enticing longer stays and repeat visits several proposed new trail developments include a Trail Centre within Wungong Regional Park, Wungong River Trail Network and link trails between networks. Trails proposed and recommended upgrades to existing trails will provide key connections and recreation experiences for local communities and provide the unique experiences that visitors are seeking.

Delivering captivating trail experiences should be a focus for development in the coming years. Secondary to trail development will be ensuring Armadale offers an engaging trails destination, with facilities and services that cater for trail users. Marketing and promotion of the experience on offer needs to be appropriate to the level of development and to the intended markets. A comprehensive and cohesive strategy looking at how the diversity of experience can be packaged and marketed is needed to encourage local participation, and entice longer stays and repeat visits from visitors. Equally important is getting the governance and management right with the key recommendation being establishing partnerships and determining which agency will drive the project and creation of a trails committee or body that informs the development of trails, ensuring a consistent approach across all land tenures.



6.2 Objectives

1. Develop a cohesive and diverse trail network

Building on the established hike trail network within the region, a series of new proposals make the most of the engaging terrain available and will fill the identified gaps in trail experiences. Key proposal for new trail development include:

Wungong Trail Centre

Wungong Regional Park is situated on the western edge of the Darling Scarp. Renowned for its dramatic slopes, gorges and seasonal waterways, it provides spectacular views over Perth City and the Swan Coastal Plain. Wungong has the opportunity to become the Perth and Peel Regions prominent trail destination.

There is potential for Wungong to become a nationally significant mountain bike destination. The terrain on offer provides opportunity to cater for all segments of the mountain bike tourism market. A focus on maximising use of the steep and challenging terrain for gravity style trails will set Wungong apart from other MTB destinations in the State. To ensure sustainable management a revenue model such as shuttle uplift is required. The trail centre should promote a high level of accessibility focused around gravity trails with potential international level event facilities and a wide range of visitor services. Commercial private land surrounding the Regional Park offers potential to develop higher impact trails on significant topography in open farming land and areas impacted by past or present quarry operations. Development of introductory all mountain and cross country trails would broaden appeal to capture the leisure and enthusiast markets.

The Trail Centre should also cater for hike trails with potential to offer more challenging scenic experiences. Establishing horse trail links south into the proposed Jarrahdale horse centre is also recommended. The inclusion of hike and horse trail will again broaden the appeal of the destination and fill identified gaps in provision of more challenging and longer hike experiences.

This proposal will need to be a jointly managed and driven project with DBCA and the City of Armadale key partners. The Trail Centre model offers ideal context in regards to also implementing a sustainable business/funding model to ensure ongoing generation of revenue to develop and maintain the trail network, options to be investigated early in the development process include parking fees, licenses and leases for services such as shuttle uplift, guided tours and facility management.

Wungong River trail network

Wungong River Trail is a proposal currently in development as part of the Wungong River Recreation Reserve Concept. The Concept proposes a central shared use trail (defined as Wungong Active Path) with some informal trails coming off this into surrounding areas. It is recommended that expanded purpose built MTB trails be considered for incorporation into the Wungong River Detailed Design as there is an ideal opportunity for beginner level XC style trails as well as park style trail development. There may also be potential for the XC trails to be designed as shared use providing an ideal trail for entry level trail running and a more immersive trail experience for walkers.

Link trails

Proposed link trails across the project area and into surrounding areas are intended to offer opportunities for longer trail experiences, improved trail access for locals as well as provide multiple access points for trail networks and spread the load of infrastructure particularly car parking. Trails are proposed to be off road where possible along river corridors and in some cases with road reserve. The proposed links include:

1. Canning River Trail (Kelmscott to Banyowla Regional Park / Churchmans Bushland) – traversing alongside the Canning River this trail will connect Kelmscott CBD with the existing trails at Churchmans Bushland. This connection will also provide a valuable connection for residents in the area to the shopping precinct and improve access to the River for management.
2. Soldiers Rd Link (Roley Pools to Churchmans Bushland) – Utilising road reserve this trail will link Roley Pools Walk trails with Churchmans Bushland Trails. An alternative to Soldiers road may be to investigate road reserve between Thompson Road and Albany Lane then through Wungong Regional Park.
3. Churchmans Brook Link (Churchmans Dam to Churchmans Bushland and Settlers Common) – Trail linking Churchmans Dam up to Churchmans Bushland trail and Settlers Common via Wungong Regional Park and Churchmans Brook Road. Steep terrain will require switchbacks to navigate.
4. Settlers Common Link– Trail link between Settlers Common East and West via Grieve Way (refer Settlers Common Recreation Strategy).
5. Settlers Common to Bungendore (Admiral Rd) – Trail linking Settlers Common West to Bungendore via Admiral Road reserve.
6. Wungong link south to Byford and Jarrahdale for MTB and horse – To be factored into the Wungong Trail Centre proposal – a horse trail link along Admiral Road connecting to the proposed horse trail centre in Jarrahdale and MTB

links into the Byford area.

7. Banyowla link north – Link into proposed Iconic Scarp MTB trail (ref Perth Peel MTB Master Plan) connecting proposed trail centres along the scarp.

With these link trails implemented there then becomes opportunities for hikers and riders to create longer loops including day and multilight duration. Connecting to public transport and the proposed Long Term Cycle Network there is opportunity for creation of varied routes accessible for weekend trips appealing to the greater Perth trail user base. Accommodation and camping offer has potential to be developed on the established route, with the opportunities for private development of these facilities.

Trails proposed and recommended upgrades to existing trails will provide key connections and recreation experiences for local communities and provide the unique experiences that visitors are seeking. Refer to Table 18 and 19 for a summary of recommendations per trail, for a summary of priority trail projects including responsible agency and next steps for development refer to recommendations section.

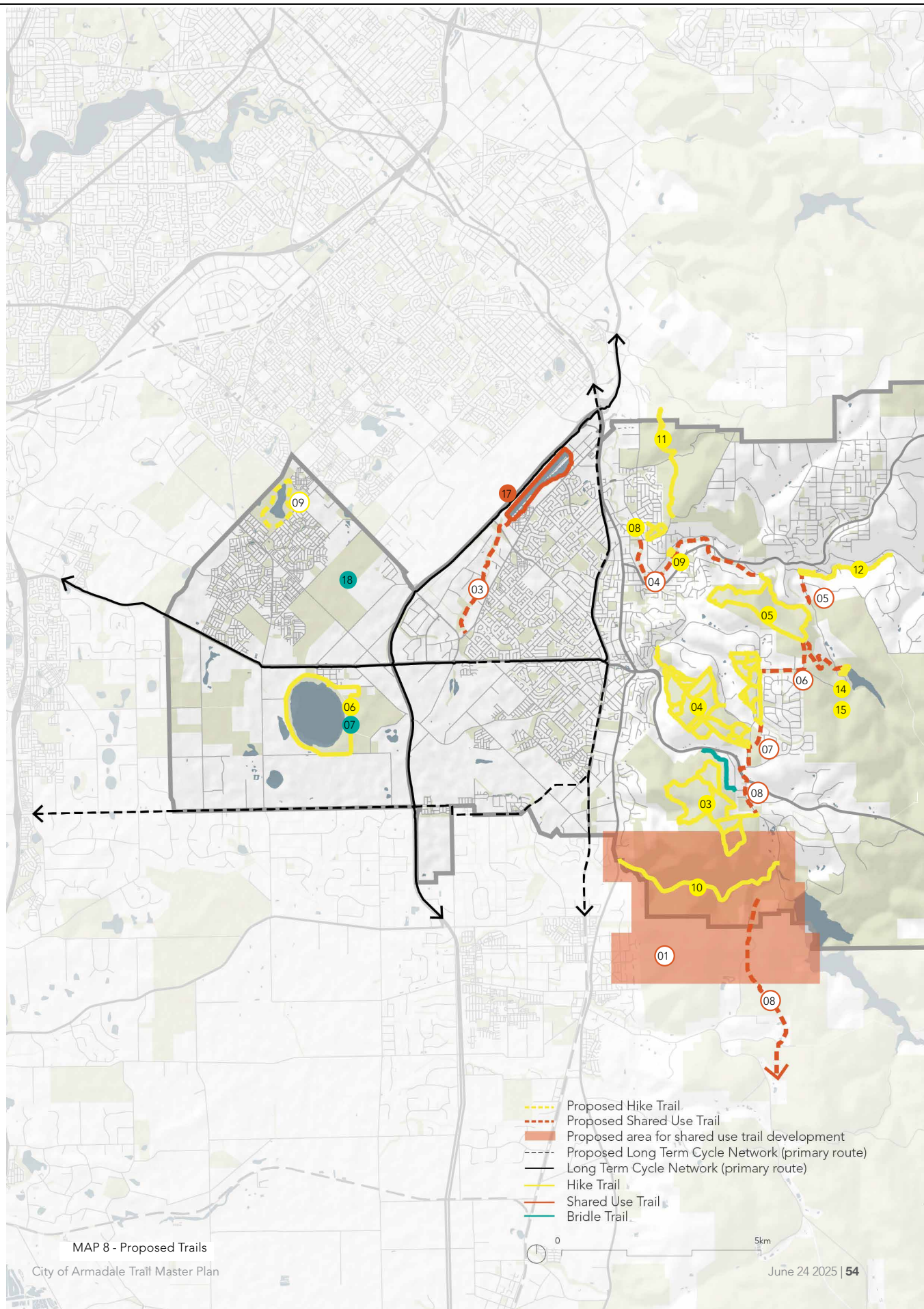


TABLE 18: Existing trail recommendations

Map ID	Name	Type	Length (m)	Grade	Target market
01	Bibbulmun Track	Hike	11.2	Grade 4	Active Lifestyle hiker, independent hiker
	The Bibbulmun is a key long distance trail for the State and traverses the eastern edge of the City of Armadale. It is recommended that access to the Bibbulmun from Brookton Highway be promoted as an access point for hikers looking for longer experiences in a more remote location.				
02	Munda Biddi	MTB	32.6	Intermediate	Leisure, independent MTB
	The Munda Biddi is a key long distance trail for the State and traverses the eastern edge of the City of Armadale. It is recommended that access to the Munda Biddi from Brookton Highway be promoted as an access point for riders looking for a touring style trail experience.				
03	Bungendore Park Trails	Hike/ horse	11.1	Grade 2-3	Locals, Active Lifestyle hiker, Holiday Walkers
	A key bushland reserve within the City Bungendore trail network offers opportunity for hikers to immerse themselves in the Jarrah forest and experience the darling scarp with opportunity to take in views over the coastal plains. It is recommended to proceed with continued implementation of the Bungendore Recreation and Signage Strategy.				
04	Settlers' Common Trails	Hike	10	Grade 1-3	Locals, Active Lifestyle hiker, Holiday Walkers
	A key bushland reserve within the City the Armadale Settlers Common trail network offers opportunity for hikers to immerse themselves in the Jarrah forest and experience the darling scarp with opportunity to take in views over the coastal plains. It is recommended to proceed with continued implementation of the Settlers Common Recreation and Signage Strategy.				
05	Churchman Bushland Trails	Hike	15.5	Grade 3	Locals, Active Lifestyle hiker, Holiday Walkers
	These trails provide opportunity to experience the valleys of the Darling Plateau taking in Churchman Brook and elevated views of surrounding areas. Improve existing trail offer with improvements to signage and trails, investigate development of shared use and MTB trails. A detailed trail audit is recommended to understand the maintenance and upgrade works required to lift the quality of the experience.				
06	Forrestdale Lake Walk Trail	Hike	6.9	Grade 3	Locals, Active Lifestyle hiker, Holiday Walkers
	This trail offers an opportunity to be immersed in the wetlands and surrounding ecological values of the Swan Coastal Plain. Improve existing trail offer with improvements to signage and trails. A detailed trail audit is recommended to understand the maintenance and upgrade works required to lift the quality of the experience.				
07	Forrestdale Lake Horse Trail	Horse	3.8	-	Trail riders
	This trail is one of few horse trails within the project area offering an important local experience and an introductory bush trail for equestrians. A detailed trail audit is recommended to understand the maintenance and upgrade works required to lift the quality of the experience.				
08	Lloyd Hughes Park	Hike	1.7	Grade 3	Locals, Holiday walkers
	These trails offer opportunity to experience the edge of the darling scarp providing a link from the swan coastal plain up into the scarp. A detailed trail audit is recommended to understand the maintenance and upgrade works required to lift the quality of the experience. Integration with the proposed local scale MTB network (refer proposed trail table item 02) should also be considered.				
09	Goolamrup Reserve	Hike	0.6	Grade 3	Locals, Holiday walkers
	Small reserve offering short trails for local recreation. Maintain and look at potential to link into proposed Canning River Trail (refer proposed trail table item 04)				
10	Wungong Gorge Trail	Hike	5.5	Grade 4	Active Lifestyle hiker, Holiday Walkers

Map ID	Name	Type	Length (m)	Grade	Target market
	This trail traverses through the base of the gorge along a vehicle track. As part of the proposed Wungong Trail Centre (refer proposed trail table item 01), it is recommended to upgrade this trail to improve the experience.				
11	Contour Channel Walk	Hike	3.5	Grade 3	Active Lifestyle hiker, Holiday Walkers
	Perched on the edge of the scarp this trail offers spectacular views over the Swan Coastal Plain towards Perth CBD. Signage and trailhead access need addressing. A detailed trail audit is recommended to understand the maintenance and upgrade works required to lift the quality of the experience.				
12	Roley Pool Reserve Walk	Hike	2.4	Grade 2-3	Locals, Active Lifestyle hiker, Holiday Walkers
	A popular hike along the Canning River including Roley Pools. It is recommended to proceed with continued implementation of the Roley Pools Recreation and Signage Strategy.				
13	Canning Dam Loop	Hike	2	Grade 3	Holiday Walkers
	A short walk from the picnic area. Maintain as an option suited to holiday walkers.				
14	Historic Walk trail Canning Dam	Hike	1	Grade 3	Holiday Walkers
	A short walk from the picnic area taking in historic features. Maintain as an option suited to holiday walkers.				
15	Churchman Dam Loop	Hike	0.7	Grade 2	Holiday Walkers
	A short walk from the picnic area. Maintain as an option suited to holiday walkers.				
16	Munday Brook	Hike	10	Grade 3	Active Lifestyle hiker, Holiday Walkers
	Taking in the jarrah forest on the Darling plateau, this trail offers a longer hike experience. A detailed trail audit is recommended to understand the maintenance and upgrade works required to lift the quality of the experience.				
17	Champion Lakes Trail	Shared	5	Grade 2/Easy	Locals, Holiday Walkers
	A popular shared use trail around Champion Lakes. Great option to be promoted for locals and holiday walkers looking for an easy hike.				
18	Jandakot Regional Park horse trail (management tracks only)	Horse	10	-	Trail riders
	This trail is one of few horse trails within the project area offering an important local experience and an introductory bush trail for equestrians. As outlined in the Jandakot Regional Park Management Plan access for horses on designated tracks will be maintained for the short – medium term while surrounding rural land uses continue. In the event these rural areas are rezoned in the MRS and there is no longer a demand for horse riding from local residents, the activity will be prohibited.				

TABLE 19: Proposed trail recommendations

Map ID	Name	Type	Length (m)	Grade	Target market
01	Wungong Trail Centre	MTB, Hike, horse	Up to 50km MTB 20km hike	All	Active lifestyle hiker, independent hiker Enthusiast, Sport and Gravity MTB
Wungong Regional Park is situated on the western edge of the Darling Scarp. Renowned for its dramatic slopes, gorges and seasonal waterways, it provides spectacular views over Perth City and the Swan Coastal Plain. Wungong has potential to become a nationally significant mountain bike destination. The terrain on offer provides opportunity to cater for all segments of the mountain bike tourism market. The trail centre should promote a high level of accessibility focused around gravity trails with international level event facilities and visitor servicing. 50km worth of MTB trails is recommended for the site (Refer to the Perth and Peel Mountain Bike Master Plan). The Trail Centre should also cater for hike trails with potential to offer more challenging scenic experiences. Establishing horse trail links south into the proposed Jarrahdale horse centre is also recommended.					
02	Wungong River Trail	Hike, MTB	Up to 5km	Grade 1-2, Green, Blue	Active lifestyle hiker, holiday makers Leisure and enthusiast MTB
Wungong River Trail is a proposal currently in development as part of the Wungong River Recreation Reserve Concept. It is recommended that expanded purpose built MTB trails be incorporated into the Concept as there is an ideal opportunity for beginner level XC style trails as well as park style trail development. There may also be potential for the XC trails to be designed as shared use providing an ideal trail for entry level trail running and a more immersive trail experience for walkers.					
	Link Trails	Hike, MTB, Horse	Varies	Grade 2-3, Green	Active lifestyle hiker, independent hiker Leisure and enthusiast MTB
03	Canning River Trail (Kelmescott to Banyowla/Churchmans)				
04	Soldiers Rd Link (Roley Pools to Churchmans)				
05	Churchmans Brook Link (Churchmans dam to Churchmans bushland and Settlers Common)				
06	Settlers Common Link (via Grieve Way refer Settlers Common Recreation Strategy)				
07	Settlers Common to Bungendore (Admiral Rd)				
08	Wungong link south to Byford and Jarrahdale for MTB and horse				
09	Harrisdale Swamp trail	Hike	3km	Grade 2-3	Active lifestyle hiker, holiday makers
Proposal to develop hike trail within Harrisdale Swamp area, with interpretive signage to introduce visitors to the diversity of vegetation types and the importance of conserving the area. If necessary at a later stage, parking facilities could be provided. This recommendation is outlined in the Jandakot Regional Park Management Plan.					
N/A	Road and gravel cycle routes	Cycling	Varies	N/A	Cyclists - road and gravel
Establish a suite of road and gravel cycling routes throughout the City and in the broader region (in partnership with neighbouring LGAs and DBCA). These routes should be vetted and promoted with GPX files available online. Marketing may involve establishing a series of themed routes which showcase the values of the area.					

Objective 2. Implement robust governance and management

Optimise governance and management structures across trail landowners, stakeholder groups and regional partners to ensure the Armadale region is positioned as a sustainable and viable trail and adventure destination.

Key to the sustainability and longevity of any trail development is an effective and efficient governance and management structure. Given the range of stakeholders with an interest in trails, it is important to ensure management arrangements have broad representation and a willingness by all parties to accept some level of responsibility. To ensure these roles and responsibilities are understood and implemented to a high standard, a governance hierarchy should be formally adopted by all relevant stakeholders.

Characteristics of effective governance models include:

- Structure and accountability which is clear and simple to implement in the long term
- Clearly defined and allocated responsibilities and authority for each stakeholder
- A focus on ensuring quality visitor experience, product development and marketing
- Robust range of funding sources with revenue raising avenues established to ensure cash flow and enable self-generated investment into maintaining and enhancing trails, facilities and services
- Risk management protocols and processes are considered and implemented to reduce risks to staff, volunteers and trail users
- Direct liaison and involvement of user and community groups to build support within the local community.

The desired outcomes of governance need to be determined in order to undertake an assessment of the most appropriate governance model for Armadale.

To maintain sustainability and consistency across the Region it is recommended that either a single agency or a committee of key stakeholders/landmanagers take ownership / responsibility for driving implementation of the vision for trails in Armadale. The sole agency needs to have a sustainable business model and ideally a local perspective, the City of Armadale is ideally suited to take on this role. For the committee option to be viable there needs to be broad agreement on direction, responsibilities and purpose.

Supporting the lead agency/s it is recommended that a trails committee be formed and given responsibility for implementation of the Master Plan. The Trails Committee should contain director level representatives from local government, as well as representatives from, DBCA, DLGSC and trail type peak bodies and Traditional custodians. The role of the committee would be to oversee all strategic trail development and management, with a particular focus on seeking funding for high priority proposals. The group should meet quarterly to coordinate key stakeholders and project priorities.

Of particular importance is the involvement of trail user group peak bodies (Westcycle, HikeWest), and other local trail organisations/clubs and volunteers who have driven the advocacy and management of trails in the Region. The successful delivery and ongoing management of trail developments will depend on the participation and awareness activities generated by these groups, as well as the communities they have created. The recommended governance hierarchy is outlined in Figure 7.

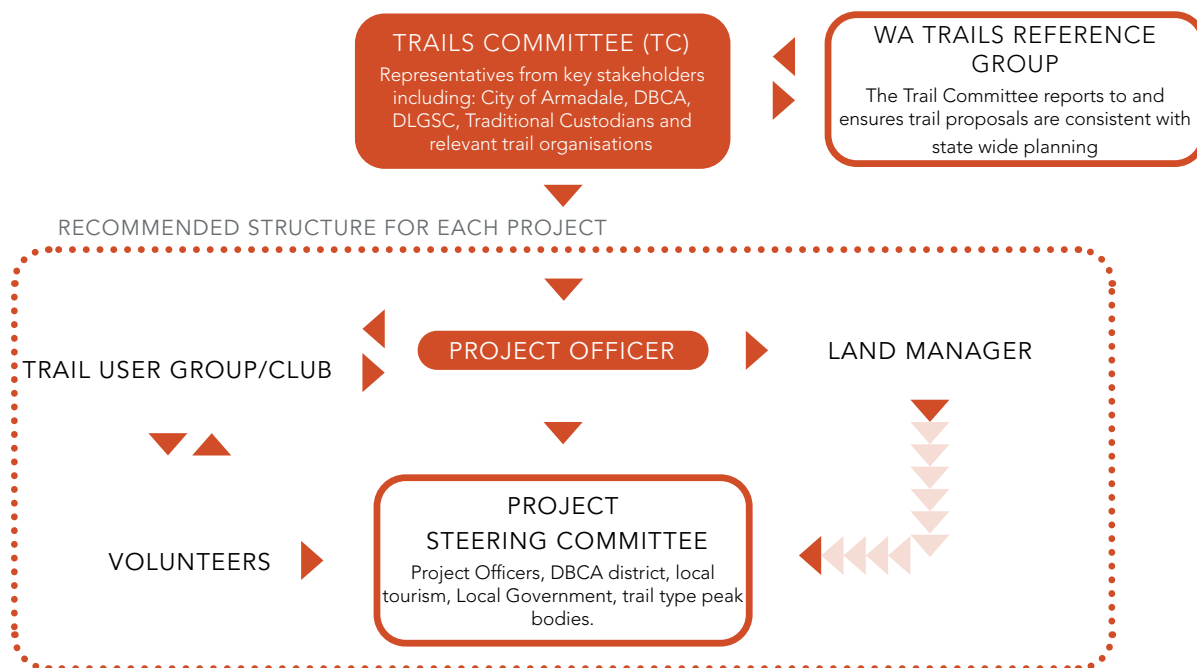


FIGURE 8 - Recommended governance structure



Funding and partnership opportunities

There are a range of current funding sources available for trail development. Given many of the proposed and existing trail developments in the Armadale Region are on DBCA Parks and managed estate, it is critical that long term partnerships between stakeholders and agencies are developed to ensure the trails vision is achieved. Partnerships are integral to trail development but may also extend to trail management for example City of Armadale managed trails on DBCA estate, volunteer management of trails or lease arrangements where trails are managed in a public-private partnership. Public-private partnerships also have potential to deliver services and infrastructure to support trails experiences.

Some of the government organisations that provide funding for trail planning, design and construction include:

Department of Local Government, Sport and Cultural Industries - Sport & Recreation

The Department is the key driver in developing the WA Strategic Trails Blueprint and a key supporter of Trails WA. They also support Local Governments and community organisations with sourcing trail planning and construction funding.

Department of Biodiversity, Conservation and Attractions - Parks and Wildlife Services

Parks and Wildlife is a key agency in setting standards for trails in the State and works with a large number of stakeholders to provide quality trails that meet the needs of trails users and protect the environment. A collaborative and productive partnership with Parks and Wildlife will be critical in realising the vision for trails in Armadale.

Department of Transport

The West Australian Bicycle Network (WABN) grants program is one of the key actions detailed in the Western Australian Bicycle Network Plan 2014-2031 which sets out a framework for the provision of a safe and sustainable cycling network across WA. Funding is available to local government authorities in WA, for a percentage of the total project cost, for the design and implementation of bicycle network infrastructure and programs in accordance with State Government priorities set out in the WABN Plan.

Regional Development Australia

Nationally, Regional Development Australia managed the now discontinued Building Better Regions Fund (BBRF) Infrastructure Projects Stream. The BBRF has been a source of funding for many trail development projects throughout Australia. The BBRF is to be replaced in mid 2023 with the Growing Regions Program.

Business and community 'buy-in'

Establishing the Armadale region as a key trail destination will require a collective ownership of the trails identity by local businesses and the community. Potential initiatives to encourage businesses and community to support the trails and trail users include:

- Encouraging businesses to promote trail use and opportunities
- Encouraging businesses to provide cycling infrastructure (bike racks etc)
- Host workshops with the community to keep them informed of the progress with the development of trails and listen and respond to concerns and ideas
- Charging stations for electric bikes at strategic locations throughout the region, particularly at the adventure hub trailhead, cafes and accommodation
- Mobile phone charging capacity at cafes
- Priority to cyclists and pedestrians in the main street
- Extended opening hours to include weekend trading, cafes open later in the afternoon and evening. More options during the evening for families and the younger demographic
- Support location appropriate accommodation developments such as trail side glamping and cabin accommodation
- Deliver workshops on the economic and business opportunities provided through trail development and increased visitation - equipment hire, shuttles, tours, accommodation and food and beverage services - and support appropriate new business ventures.

A sustainable trails destination and trail experiences require good management models, a governance hierarchy with clear responsibilities, a comprehensive understanding of the market, strong partnerships between key stakeholders including the community, and diverse revenue generating pathways.

3. Market and promote the experiences on offer

Marketing and promotion of the experience on offer needs to be appropriate to the level of development and to the intended markets. A comprehensive and cohesive strategy looking at how the diversity of experience can be packaged and marketed is needed to entice longer stays and repeat visits.

It is important to ensure promotion of trail opportunities and experiences is appropriate to the level of development and the intended markets. On an ongoing basis, it will be important to maintain up to date, accurate trail information to ensure accurate communication and accessibility for users. Content development and management (including continual updates) is often the biggest challenge for destinations as no one agency takes the lead. It will be vital the City to invest in a resource (either in-house or external) who will be responsible for generating or commissioning editorial and imagery and management of the brand. This will ensure consistency of the messaging, inspirational content development and that the key messages are adapted by the industry and promoted through external partners and networks.

Promotion of trails can increase recreation, tourism and event markets. Trail destinations that can harness the power of word-of-mouth marketing will build a strong brand and market presence. The recently adopted City of Armadale Tourism Strategy recognizes the value of trails in regards to tourism. Trails should continue to feature in promotion of the City as a destination of choice.

Itineraries are an effective marketing tool in educating visitors on how to travel to and through the region, and the broader experience offering. Expansion of experiences into other areas (cultural and community events, food & beverage experiences, staying overnight, shopping locally) provides incentive for trail tourists to come more often, stay longer and spend more money. Creating a resilient tourism industry depends on diversification with the sector and encouraging operators to connect and explore the ways in which they can link with other operators and expand their offerings. There are business opportunities for travel and tour companies locally to partner with accommodation providers in developing itineraries, offering airport pick-up and drop-off services and on trail support.

Events can provide considerable economic benefit to the local communities in which they are hosted. With implementation of this strategy, there will be a multitude of trail opportunities to create new events, improve existing events and support the development of the high performance environment. These opportunities will be of interest to organisations already running events as well as the existing and emerging private event promoters market. It will be important to manage the increase in competition in the events market, and to grow it sustainably, ensuring adequate infrastructure and support.

7.0 Recommendations

Objective 1. Develop a cohesive and diverse trail network

Area	Action	Responsible agencies	Timeframe	
Trail development and delivery	1.1	Develop an implementation plan that includes identifying top priority projects, assigning a lead agency and a timeline for delivery consistent with Table 21 below.	City of Armadale DBCA	Short
	1.2	Progress recommendations identified for priority trail projects. Refer to Table 21.	City of Armadale DBCA	Short
	1.3	Prepare a policy and process to guide access to private land with consideration given to lease or licensing arrangements. Work with private land owners to develop public trails and supporting facilities at iconic locations.	City of Armadale	Medium
	1.4	Identify opportunities to create public-private partnerships for trail development and prepare a strategy and steps to form these partnerships.	City of Armadale	Medium
	1.5	Ensure appropriate engagement with Aboriginal stakeholders is undertaken in all stages of trail development, consistent with the relevant legislation, DBCA policy requirements, the WA Strategic Trails Blueprint and the South West native title settlement.	All	Ongoing
	1.6	Develop a signage plan to help deliver a regionally consistent approach to trail signage, covering the full hierarchy of signage from trailhead to wayfinding and interpretation. Ensure consistency with the branding and marketing strategy.	City of Armadale	Short
	1.7	Develop a maintenance plan for proposed trails as part of trail development process and investigate and implement the most sustainable and suitable management and revenue model for each development, including investigating public - private partnerships.	City of Armadale DBCA	Short

Multi-criteria analysis

Existing and proposed trails have been assessed on an individual basis against the following criteria and assigned a priority rating. It is important to note that assessment has been undertaken with a 'tourism lens' to align with the purpose of the master plan and provision of a diverse range of unique and sustainable trail and adventure experiences, that will attract intrastate, interstate and international visitors, driving visitation, tourism and economic benefits.

Economic Impact

Economic impact refers to the potential for the trail to have an economic impact for the region. It also assess the potential for the trail to generate revenue to contribute to ongoing management of the trail/s. The higher the rating the more economic value the trail potentially has.

Community - Tourism

Community - Tourism rating refers to the nature of the trail opportunity being primarily related to community recreation value or tourism value. The higher the rating the more potential for tourism value the trail has.

Opportunity

The opportunity rating refers to the potential value of the trail experience, taking into consideration the landscape features, scope and scale of the trail/s, accessibility and support infrastructure.

Redevelopment Need/ Deliverability

For existing trails, this criteria refers to the need for redevelopment to bring the quality of the trail in line with the opportunity. The higher the rating the less need for redevelopment.

For proposed trails, the deliverability rating refers to the general location of the trail considering trail supply, management, environmental factors, planning and land use. The higher the rating the easier the trail improvements/ development.

Prioritisation Outcomes

Proposed trail and adventure recommendations have been assigned, a high, moderate or low priority based on outcomes of applying the above criteria and level of demand.

High priority projects offer the most significant opportunity and prompt deliverability and are recommended as the focus of initial resource investment and development. Initial delivery of this Master Plan should focus on progressing these opportunities generally within a two year timeframe.

Moderate projects offer good opportunity and deliverability, and resource investment is recommended to assist development following high priority projects. Generally moderate priority projects should be fully developed within a five year timeframe.

Low priority projects offer limited opportunity and deliverability, and resource investment to assist development is recommended within a ten year timeframe.

A summary of proposed trail projects are listed in Table 25. For each project the following have been identified:

- Responsible agencies - lead agency and supporting agencies
- Priority for development - high, moderate, low
- Timeframe for implementation of recommendation
- Next steps as per the Trail Development Process outlined in Table 20

It should be noted that some projects assigned a lower priority rating may not provide a tourism opportunity or benefits. However, they may provide a significant local community recreation benefit, improve connectivity to services and infrastructure and can be developed within the short term. With this in mind, some projects have been assigned a shorter timeframe.

TABLE 20: Trail Development Process. (DLGSC, 2019)

	STAGE	OUTCOME		
PLANNING	1. PROPOSAL	The trail development is either supported in principle for trail development, or is not supported due to environmental, social or cultural constraints. The purpose of the proposal could be to identify suitable areas for consideration.	DESKTOP	FIELD
	2. FRAMEWORK	A project outline, developed by project steering group (stakeholders), including: project objectives, project management model, stakeholder roles, target market, requirements, standards, execution, and ongoing trail management model.		
	3. SITE ASSESSMENT	Undertake a broad scale study of the area and identify constraints, soil types, vegetation etc.		
	4. CONCEPT PLANNING	Identify opportunities and conceptual trail plan including broad trail corridors and infrastructure requirements.		
	5. CORRIDOR EVALUATION	Detailed assessment of trail corridors for use in determining the final trail alignment.		
	6. DETAILED DESIGN	Detailed trail design produced and physically flagged in the field, including: trail classifications, technical trail features (TTFs), construction types and specifications.		
CONSTRUCTION	7. CONSTRUCTION	Trail is constructed in line with the detailed design.		
MANAGEMENT	8. MANAGEMENT	Management plan implemented detailing maintenance and monitoring requirements.		

Like any other community facility, a trail needs to be well planned and may be subject to various approval requirements. Trail proposals outlined in this Master Plan need to progress through the eight stage development process and navigate land tenure, cultural and environmental assessments and other potential constraints.

TABLE 21: Trail proposal recommendations

Map ID	Trail project	Type	Responsible agencies	Priority	Timeframe	Next steps
01	Bibbulmun Track	Hike	DBCA, BTF	High	Ongoing	Management
02	Munda Biddi	MTB	DBCA, MBTF	High	Ongoing	Management
03	Bungendore Park Trails	Hike/ horse	City of Armadale	High	Ongoing	Management
04	Settlers' Common Trails	Hike	City of Armadale	High	Ongoing	Management
05	Churchman Bushland Trails	Hike	DBCA	Medium	Long	Site assessment for redevelopment potential
06	Forrestdale Lake Walk Trail	Hike	DBCA	High	Ongoing	Management
07	Forrestdale Lake Horse Trail	Horse	DBCA	High	Ongoing	Management
08	Lloyd Hughes Park	Hike	City of Armadale	High	Ongoing	Management
09	Goolamrup Reserve	Hike	City of Armadale	Medium	Ongoing	Management
10	Wungong Gorge Trail	Hike	DBCA	Medium	Ongoing	Management

Map ID	Trail project	Type	Responsible agencies	Priority	Timeframe	Next steps
11	Contour Channel Walk	Hike	DBCA, Water Corporation	High	Ongoing	Management
12	Roley Pool Reserve Walk	Hike	City of Armadale	High	Ongoing	Management
13	Canning Dam Loop	Hike	Water Corporation	Medium	Ongoing	Management
14	Historic Walk trail Canning Dam	Hike	Water Corporation	Medium	Ongoing	Management
15	Churchman Dam Loop	Hike	Water Corporation	High	Ongoing	Management
16	Munday Brook	Hike	City of Kalamunda	Medium	Ongoing	Management
17	Champion Lakes Trail	Shared	Venues West	High	Ongoing	Management
18	Jandakot Regional Park Horse Trail	Horse	DBCA	Low	Ongoing	Management
01	Wungong Trail Centre	MTB, Hike, horse	DBCA, City of Armadale, public-private partnership	High	Short	Proposal (Master planning)
02	Wungong River Trail Network	Hike, MTB	City of Armadale	Medium	High	Concept revision
03	Canning River Trail (Kelmscott to Banyowla/Churchmans)	Hike, MTB	City of Armadale/DBCA	Medium	High	Proposal
04	Soldiers Rd Link (Roley Pools to Churchmans)	Hike, MTB	City of Armadale, Main Roads	Medium	Medium	Proposal
05	Churchmans Brook Link (Churchmans dam to Churchmans bushland and Settlers Common)	Hike, MTB	DBCA, City of Armadale	Medium	Medium	Proposal
06	Settlers Common Link (via Grieve Way refer Settlers Common Recreation Strategy)	Hike, MTB	City of Armadale, Main Roads	Medium	Medium	Proposal
07	Settlers Common to Bungendore Link (Admiral Rd)	Hike, MTB	City of Armadale, Main Roads	Medium	Long	Proposal
08	Wungong link south to Byford and Jarrahdale for MTB and horse	Hike, MTB horse	DBCA	Low	Long	Proposal
09	Harrisdale Swamp trail	Hike	DBCA	Low	Long	Proposal
N/A	Road and gravel routes	Cycling	City of Armadale/DBCA	High	Short	Proposal

Objective 2. Implement robust governance and management

Area	Action		Responsible agencies	Timeframe
Governance	3.1	Establish a Armadale Region Trails Committee with representatives from the City, DBCA, Water Corporation, Whadjuk Noongar Traditional Custodians and other key stakeholders and trail type peak bodies.	City of Armadale	Short
	3.2	Determine preferred/ most suitable governance model for the Armadale Region as a trails destination including investigating creation a permanent trails coordinator position for the City of Armadale to fit in the recommended governance structure.	City of Armadale	Short
	3.3	Conduct an annual audit and review of the Master Plan recommendations to monitor progress, ensure outcomes are achieved and carry out a review of the Master Plan within 10 years.	City of Armadale	Ongoing
Management	3.4	Expand the volunteer program involving local clubs and community organisations to assist with the ongoing management and maintenance of trails across tenures. Formalise roles and responsibilities and ensure the program is accessible, well promoted, coordinated and adequately resourced.	City of Armadale DBCA	Medium
	3.5	Record and analyse trail usage data and market visitation for all existing trail facilities. Establish a central reporting system to provide information for industry.	City of Armadale DBCA	Medium
Partnerships	3.6	Support community led formation of local clubs with a focus on trail activities. Eg. mountain bike/ off road cycling club, hiking.	City of Armadale DBCA	Short
	3.7	Investigate the opportunity for a partnership for LGA management of trails on DBCA estate.	City of Armadale DBCA	Short
	3.8	Encourage and support new trail business opportunities and identified gaps in service provision. Explore opportunities for Aboriginal enterprise and interpretation.	City of Armadale DBCA	Short
	3.9	Strengthen partnerships with DBCA and other agencies to facilitate delivery of trail development outcomes.	City of Armadale DBCA	Short / Ongoing
	3.10	Identify opportunities to create public-private partnerships to deliver services and infrastructure to support trail experiences and trail users, and deliver workshops on the economic, business and community opportunities and benefits.	City of Armadale DBCA	Short
Revenue	3.11	Investigate establishing and implementing a diverse range of revenue raising pathways to support development, management and ongoing maintenance of trail developments.	City of Armadale	Short

Objective 3. Market and promote the experiences on offer

Area	Action		Responsible agencies	Timeframe
Strategy	4.1	Develop a cohesive, hierarchical marketing and promotion strategy for the Armadale Region that incorporates a trails brand and identifies promotional opportunities through partnership with tourism agencies.	City of Armadale	Short/ Ongoing
	4.2	Develop a coordinated marketing presence, linking signage, maps and other marketing collateral to increase awareness of trails and services in the Armadale Region. Use Trails WA as the online platform.	City of Armadale	Short/ Ongoing
Itineraries	4.3	Develop a range of multi-day itineraries which demonstrate how trail users can experience the Armadale Region (including travel distances, times, complementary experiences).	City of Armadale	Medium
	4.4	Work with neighbouring LTO's to develop cycle-touring itineraries across the broader south west.	City of Armadale	Medium
Packages	4.5	Develop packages which appeal to the identified target markets to increase awareness of trail opportunities and for marketing and promotional purposes.	City of Armadale	Long
Events	4.6	Where appropriate, encourage the creation of new events in consideration of the potential impacts on established events and recreation participation.	All stakeholders	Ongoing

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Appendix A

Background document review

Publication	Summary	Key Points
Australian Adaptive Mountain Bike Guidelines (2019)	The guidelines were developed to help improve the accessibility and inclusion of mountain biking in Australia. The intent of the guidelines is to establish the entry level requirements for inclusive and effective eMTB programs, events, races, equipment, support and riding.	Provides a trail rating system, signage information, supporting facility requirements, trail design criteria specifically for adaptive mountain bike trails. Mountain bike trails designed with a basic and essential level of access for adaptive riders creates trails which riders of all abilities can ride. Trails designed or being upgraded for use by adaptive handcycles must consider, trail width, turning radius, gradient, camber, berms, log rolls, drops and rock gardens, jumps, tabletops, rollers and other undulations, tread surfaces, demarcations and alternative riding lines.
Australian Mountain Bike Trail Guidelines (2018)	The aim of the guidelines is to ensure a consistent approach to planning, design, construction and management of sustainable mountain bike trails, including alignment with landholder expectations, meet the needs of riders, minimise environmental impacts and provide opportunities for the public to connect with the environment.	- Trails cannot be developed in isolation, they must 'fit' within a strategic and legislative context. - The trail owner is the entity that owns the physical structure of the trails and is usually the owner or manager of the land. The trail owner carries the liability for health and safety of all trail users. - The trail operator is the entity that maintains the trails to the agreed standards of the owner. - Sustainable trails align with user's needs, provide social and economic benefits, minimise environmental impact and require less maintenance. - To achieve sustainable trails, land managers must develop the right trail, in the right area, the right way and for the right reasons. - Sustainable in mountain bike trail development refers to, trails users, social, economic, environment, trails and infrastructure and land use
More People More Active Outdoors	Provides the framework for outdoor recreation in Western Australia to guide local and regional outdoor recreation planning by government, corporate and community stakeholders.	Outlines the significant benefits of outdoor recreation, and tracks and trails through natural environments are key to creating lifelong connections with outdoor recreation. Highlights investment in trails as integral to the journeys that outdoor activities take users on and re-enforces that well-planned and well-designed tracks and trails provide access, attract visitors, reduce environmental damage and encourage uptake in outdoor recreation.
Western Australian Strategic Trails Blueprint 2022 – 2027	An overarching guide for consistent and coordinated planning, development and management of quality trails and trail experiences throughout the state. It outlines a vision, guiding principles, strategic directions and actions for consideration across the state by government, landholders, trail managers, trail organisations, tourism operators and the community.	Emphasises the larger and more significant role tourism is playing in the development of trails, as trail users' look for interesting, challenging, authentic and unique experiences. It also recommends that in the future, there is an increased focus on ensuring trails are inclusive, accessible, have robust funding and management models, and are developed through engagement with all stakeholders including Traditional Custodians.

Publication	Summary	Key Points
Western Australian Trail Development Series	Provides best practice guidance covering the trail development process, community consultation, multi-criteria decision analysis and checklists and templates, to assist groups developing a trail project to: • follow a standardised process • consider all issues and approvals • develop an approach to gather support from the local community and relevant government agencies.	Acknowledges the social, economic and environmental values associated with recreational trails and the need to understand and consider these values throughout the Trail Development Process. Outlines the eight stage Trail Development Process for developing trails in Western Australia.
Western Australian Mountain Bike Strategy – Mountain Biking and Off Road Cycling in WA 2022-2032	The purpose of this Strategy is to provide an updated strategic direction for mountain biking in Western Australia outlining strategies and recommendations under five focus areas.	Recommends: • Master planning to identify and prioritise locations for mountain biking trails • Mountain bike trail developments are strategically coordinated by applying the significance hierarchy • Applying the eight stage Trail Development process to trail developments • Foster and encourage community engagement and involvement at commencement of planning for mountain bike trail developments • Establish governance models addressing management and maintenance • Determine costs of ongoing management and maintenance upfront to ensure included in trail business model • Actively support Local Government to overcome barriers to develop urban trails, pump tracks and skills park improving accessibility to mountain bike experiences • Encourage new mountain bike trail developments to cater for a variety of user riding preferences with an emphasis on trails for beginners and families • Review and continue to improve long distance off-road cycling trails • Support Local Government to identify and develop transport and recreation trails such as gravel trails and trails that connect to mountain bike trails • Continue to develop iconic and unique mountain bike experiences that capitalise on the diversity and unique features of West Australian landscape • Support the appropriate development of Aboriginal cultural experiences within the WA mountain bike experience

Publication	Summary	Key Points
Western Australian Mountain Bike Management Guidelines 2019	Provides guidelines for development and management of mountain bike trails in WA. Aspires to be adopted by all land managers.	Outlines guidelines for the management of mountain bike trails.
Western Australian Hiking Trail Management Guidelines 2024	Provides guidelines for development and management of hike trails in WA. Aspires to be adopted by all land managers.	Outlines guidelines for the management of hike trails.
WA Cycle Tourism Strategy	This strategy identifies four priority areas that require consideration and development to support the growth of cycle tourism in Western Australia, investing in the industry, marketing and events, and delivering a great riding experience.	Identifies three types of cycle tourists, recreation, events and touring and that the travel behaviours of cycle tourists indicate they are a highly valuable visitor market due to their propensity to stay longer, travel outside of urban centres and spend more.
WA Hiking Strategy – Bushwalking and Trail Running in Western Australia 2020-2030	Provides a strategic direction bushwalking and trail running in Western Australia. Addresses existing challenges and provides guidance and structure for decision makers, land managers, trail planners and the community. Advises on infrastructure and facilities, trail classifications, code of conduct, management and governance. It seeks to maximise the opportunity for all Western Australians and visitors to benefit from access to an appropriate range of hiking experiences and will guide the sustainable development of hiking activities and associated trails' infrastructure.	Outlines the health, social, cultural, environmental and economic benefits of bushwalking and trail running and strategies to maximise participation outcomes, grow the visitor economy, for sustainable trail development and maintenance and effective governance and advocacy.
Western Australian Recreational Horse Trails Strategy 2015	Addresses existing challenges and provides guidance and structure for decision makers, land managers, trail planners and the community. Advises on infrastructure and facilities, trail classifications, code of conduct, management and governance.	Proposes opportunities and benefits of horse trail riding for Western Australia. Priority 2: Trails Access - Develop easily located trails with accurate and accessible information Priority 3: Facilities and infrastructure - Develop facilities appropriate for horse use and well maintained Priority 5 Trails management and governance - Establish a strong sustainable and coordinated approach



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