

# CITY OF ARMADALE

## AGENDA

**OF CORPORATE SERVICES COMMITTEE TO BE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 22 JULY 2025 AT 7.00PM.**

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### **OFFICIAL OPENING & ACKNOWLEDGEMENT OF COUNTRY**

#### **PRESENT:**

Cr S J Mosey (Chair)  
Cr S Peter JP (Deputy Chair)  
Cr M J Hancock  
Cr J Joy JP  
Cr L Sargeson  
Cr G J Smith  
Cr S S Virk

#### **APOLOGIES:**

Cr C M Wielinga (Leave of Absence)  
Cr M J Hancock (Leave of Absence)

#### **OBSERVERS:**

#### **IN ATTENDANCE:**

#### **PUBLIC:**

*“For details of Councillor Membership on this Committee, please refer to the City’s website – [www.armadale.wa.gov.au/your\\_council/councillors](http://www.armadale.wa.gov.au/your_council/councillors).”*

## **DISCLAIMER**

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The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read.

## **DECLARATION OF MEMBERS' INTERESTS**

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## **QUESTION TIME**

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*Public Question Time is allocated for the asking of and responding to questions raised by members of the public.*

*Minimum time to be provided – 15 minutes (unless not required)  
Policy and Management Practice EM 6 – Public Question Time has been adopted by Council to ensure the orderly conduct of Public Question time and a copy of this procedure can be found at <http://www.armadale.wa.gov.au/PolicyManual>*

*It is also available in the public gallery.*

*The public's cooperation in this regard will be appreciated.*

## **DEPUTATION**

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## **CONFIRMATION OF MINUTES**

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## **RECOMMEND**

**Minutes of the Corporate Services Committee Meeting held on 17 June 2025 be confirmed.**

## **ITEMS REFERRED FROM INFORMATION BULLETIN**

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### **Items in Issue No. 10**

#### **Progress Report**

Progress Report on Contingency, Operational & Strategic Projects

#### **Outstanding Matters & Information Items**

Report on Outstanding Matters – Corporate Services Committee

#### **Economic Development**

Tourism & Visitor Centre Report

#### **Report of the Common Seal**

*If any of the items listed above require clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.*

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## CORPORATE SERVICES COMMITTEE

22 JULY 2025

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### **1.1 - LIST OF ACCOUNTS PAID - MAY 2025**

WARD : ALL  
FILE No. : M/376/25  
  
DATE : July 2025  
REF : MH  
RESPONSIBLE : Executive Director  
MANAGER : Corporate Services

#### **In Brief:**

- The report presents, pursuant to Regulation 13(1), (2) and (3) and 13A (1) and (2) of the *Local Government (Financial Management) Regulations 1996*, the List of Accounts paid for the period 1 May to 31 May 2025 as well as the credit card and fuel card statements for the month of May 2025.

#### **Tabled Items**

Nil.

#### **Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

#### **Officer Interest Declaration**

Nil.

#### **Strategic Implications**

- 4. Leadership
  - 4.3 Financial Sustainability
    - 4.3.2 Undertake active financial management to ensure that the annual budget is achieved and any variances are promptly identified and addressed.



### **Legal Implications**

Section 6.10 (d) of the *Local Government Act 1995* refers, ie.

#### **6.10 Financial management regulations**

*Regulations may provide for —*

- (d) the general management of, and the authorisation of payments out of —*
  - (i) the municipal fund; and*
  - (ii) the trust fund, of a local government.*

Regulation 13(1), (2) & (3) and 13A (1) and (2) of the *Local Government (Financial Management) Regulations 1996* refers, ie.

- 13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
  - (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
    - (a) the payee's name;*
    - (b) the amount of the payment;*
    - (c) the date of the payment; and*
    - (d) sufficient information to identify the transaction.*
  - (2) A list of accounts for approval to be paid is to be prepared each month showing -*
    - (a) for each account which requires council authorization in that month —*
      - (i) the payee's name; and*
      - (ii) the amount of the payment; and*
      - (iii) sufficient information to identify the transaction;*
      - and*
      - (b) the date of the meeting of the Council to which the list is to be presented.*
    - (3) A list prepared under subregulation (1) or (2) is to be —*
      - (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
      - (b) recorded in the minutes of that meeting.*- 13A *Payments by employees via purchasing cards*<sup>1</sup>
  - (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -*
    - (a) the payee's name;*
    - (b) the amount of the payment;*
    - (c) the date of the payment; and*
    - (d) sufficient information to identify the payment*
  - (2) A list prepared under subregulation (1) is to be —*
    - (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
    - (b) recorded in the minutes of that meeting.*

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<sup>1</sup> [Regulation 13A inserted: SL 2023/106 r. 6.]

**Council Policy/Local Law Implications**

Nil.

**Budget/Financial Implications**

All accounts paid have been duly incurred and authorised for payment as per approved payment procedures.

**Consultation**

Nil.

**BACKGROUND**

Pursuant to Section 5.42 of the *Local Government Act 1995 (Delegation of some powers and duties to CEO)*, Council has resolved to delegate to the CEO (*Delegation Payment from Municipal and Trust Funds refers*) the exercise of its powers to make payments from the municipal and trust funds.

**COMMENT**

The List of Accounts paid for the period 1 May to 31 May 2025 is presented as an attachment to this report as well as the credit card statements for the period ended 26 May 2025 and the monthly fuel card statements for the period ended 31 May 2025.

**RECOMMEND**

**That Council note the List of Accounts paid as presented in the attachment to this report and summarised as follows:**

**Municipal Fund**

**Accounts and direct debits paid totaling \$11,412,512.25, cheque numbers 484 to 493, transactions 30438 to 31364 and Payrolls dated 11 May and 25 May 2025.**

**Credit Cards**

**Accounts paid totalling \$7,408.63 for the period ended 26 May 2025.**

**Fuel Cards**

**Accounts paid totalling \$14,364.40 for the month ended 31 May 2025.**

**ATTACHMENTS**

1. [↓](#) Monthly Cheque and Credit Card Report - May 2025
2. [↓](#) Monthly Fuel Card Transactions - Period Ending 31 May 2025

**\*\*1.2 - STATEMENT OF FINANCIAL ACTIVITY - MAY 2025**

WARD : ALL  
FILE No. : M/377/25  
  
DATE : July 2025  
REF : MH  
RESPONSIBLE : Executive Director  
MANAGER : Corporate Services

**In Brief:**

- This report presents the City's Monthly Financial Report for the eleventh (11) month period ended 31 May 2025.
- This report recommends accepting the Financial Report for the eleventh (11) month period ended 31 May 2025, noting there are reportable actual to budget material variances for the period.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

4. Leadership
- 4.3 Financial Sustainability
- 4.3.2 Undertake active financial management to ensure that the annual budget is achieved, and any variances are promptly identified and addressed.

### **Legal Implications**

*Local Government Act 1995 – Part 6 – Division 3 – Reporting on Activities and Finance  
Local Government (Financial Management) Regulations – Part 4 – Financial Reports.*

*Local Government Act 1995 – s.6.11 Reserve accounts*

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*
- (2) Subject to subsection (3), before a local government —*
  - (a) changes\* the purpose of a reserve account; or*
  - (b) uses\* the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.*

*\* Absolute majority required.*
- (3) A local government is not required to give local public notice under subsection (2) -*
  - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or*
  - (b) in such other circumstances as are prescribed.*
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.*
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.*

### **Council Policy/Local Law Implications**

Nil.

### **Budget/Financial Implications**

The Statement of Financial Activity, as presented, refers and explains.

### **Consultation**

Nil.

### **BACKGROUND**

A local government is required to prepare a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget for that month. The details in the statement are those as prescribed and the statement is to be reported to Council.

## COMMENTS

Presented as an attachment this month, is the eleventh monthly financial statement for the new financial year (presented in nature and type format) prepared from information posted in the OneCouncil system.

For the purposes of reporting other material variances from the Statement of Financial Activity, the following indicators, as resolved by Council, have been applied.

### **Revenue**

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

### **Expense**

Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$100,000 and in these instances an explanatory comment has been provided.

For the purposes of explaining each Material Variance, a three part approach has been taken.

The parts are:

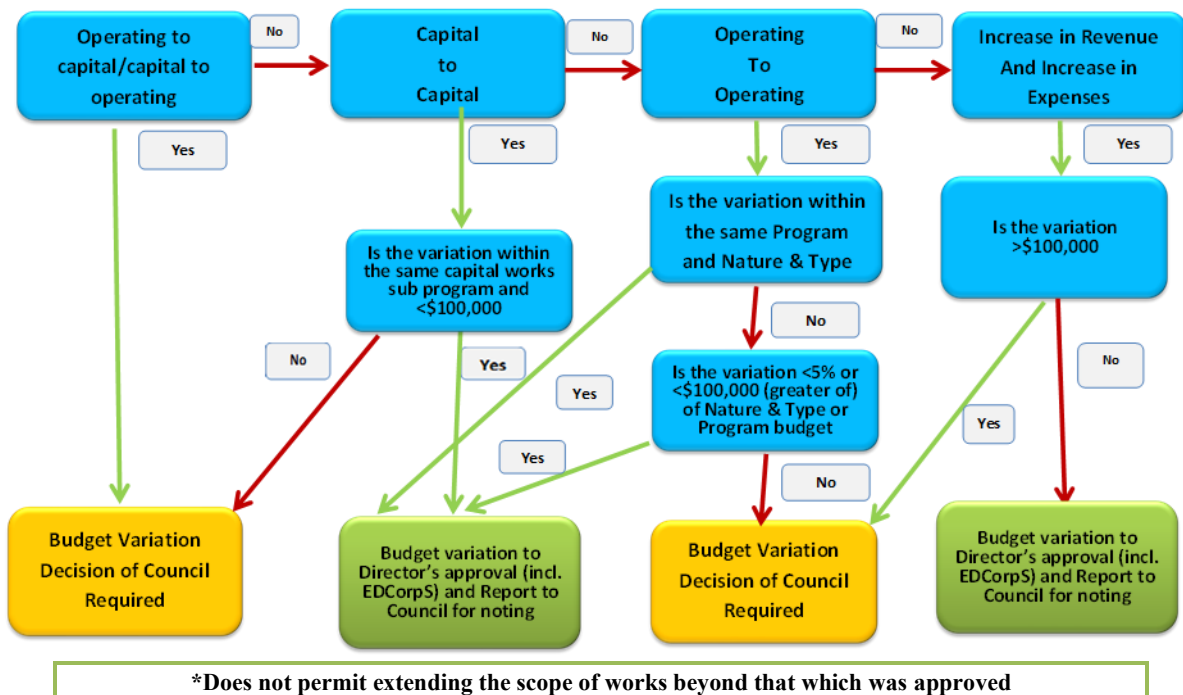
1. **Period Variation**  
Relates specifically to the value of the Variance between the Budget and Actual figures for the period of the report.
2. **Primary Reason**  
Explains the primary reasons for the period Variance. As the report is aimed at a higher level analysis, minor contributing factors are not reported.
3. **Budget Impact**  
Forecasts the likely dollar impact on the Annual Budget position. It is important to note that figures in this part are 'indicative only' at the time of reporting, for circumstances may subsequently change.

At the 26 May 2025 Ordinary Meeting, Council adopted the Budget Variations Process Map which increased the Capital variation to \$100,000 and the Operating to Operating variation at \$100,000 to align with the overall adopted material variation threshold. Budget variations are presented to Council for authorisation by 'Absolute Majority' in circumstances where a forecast variation requires a movement from:

- Operating to Capital.
- Capital to Capital for amounts above \$100,000
- Capital to Operating.
- Operating to Operating for amounts greater than 5% or \$100,000 (whichever is greater).



### Budget Variation Process Map



The May 2025 decision of Council also permitted the Chief Executive Officer to amend a grant funded capital works budget, if there was a corresponding increase in the grant funding.

*The Chief Executive Officer is authorised to approve amendments to capital budgets that are fully funded by external sources and that require an increase cost, commensurate with an increase in funding, but do not necessarily change scope. This caters for circumstances where Developer Contribution Works (which are pre-approved by Council) can be varied in terms of timing of delivery, if required.*

### **DETAILS**

Presented as an attachment is the Monthly Statement of Financial Activity for the eleventh (11) month period ended 31 May 2025. The Monthly Statements are based on the model statements provided to the sector, which have been developed by Moore Australia, in conjunction with the Department of Local Government, Sport and Cultural Industries.

The May financials include the amended budget surplus as previously reported as the approved transfer to Reserve will appear in the June preliminary financials.

### Capital Program Update

Included in the monthly report as an attachment is the list of the capital program as at the end for May 2025. Attachments are provided separately for projects above \$250K and projects under \$250K. At the end of May, actual spend plus commitments totalled \$28.8M.

	Budget (incl C/Fwds)	Actuals (May 2025)	Commitments (May 2025)	Total (Spend plus commitments)
Under \$250k	\$7,816,505	\$3,108,786	\$1,403,566	\$4,512,352
Over \$250K	\$48,645,217	\$6,733,481	\$17,556,470	\$24,289,951
<b>Total</b>	<b>\$56,461,722</b>	<b>\$9,842,267</b>	<b>\$18,960,036</b>	<b>\$28,802,303</b>

### Notable Variations

The variations noted in the Attachment – *Statement of Financial Activity* present the May YTD Budget and Actuals. The major variations occurring are additional revenues from fees, charges and interest, and the timing of materials and contracts expenditure in a number of Business Units including Waste Services, Environment Programs, ICT and Planning. Given that the financial year is drawing to a close, a number of the in progress projects may need some funding carried forward to the next financial year in order for them to be completed.

Depreciation is budgeted to be much higher than actual due to delays in major projects over recent years so this is also showing a material variation.

### Rates Debtors

Outstanding rate debtors over one year, greater than \$250 outstanding and without any form of payment arrangement is summarised below.

May-25		Non Pensioner							
		One Year		Two Years		Three + Years		TOTAL	
		#	\$	#	\$	#	\$	#	\$
ALL	Year One	356	459,306	124	289,732	120	261,085	600	1,010,123
ALL	Year Two				156,768		94,566		251,334
ALL	Year Three						0		0
<b>TOTAL</b>		<b>356</b>	<b>459,306</b>	<b>124</b>	<b>446,500</b>	<b>120</b>	<b>355,651</b>	<b>600</b>	<b>1,261,457</b>

Change from last month      -31    -\$41,518      -8    -\$28,787      -18    -\$180,598      -57    -\$250,903

YTD Change                      -1,085    -\$1,800,915      -229    -\$1,131,169      -219    -\$1,806,077      -1,533    -\$4,738,161

A further \$251K has been collected from debtors who are currently not on payment arrangements. \$4.74M has now been collected since July 1. The team will continue to focus on these debtors leading right up until June 30 and the July rates strike.

### Sundry Debtors

The total of Sundry Debtors 120+days has remained the same at \$0.82M. The breakdown for the 120 day plus category is:

- \$678K is with Fines Enforcement Registry for collection
- \$36K relate to Waste commercial customer which is now the subject of legal review and follow up
- A further \$47K relate to Planning and Building debtors (dilapidated building demolition), \$24K of which will now be presented to council for consideration in July – see separate agenda report Debt Write Off
- A number of community organisations make up the balance.

## **RECOMMEND**

### **That Council:**

- 1. Pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996* accept the Statement of Financial Activity for the eleventh (11) month period ended 31 May 2025.**
- 2. Note that there are reportable actual to budget material variances for the year-to-date period ending 31 May 2025.**
- 3. Note the \$59.51 small rates debts written off under Delegation 1.1.22 and Sub Delegation 1.2.22.**

## **ABSOLUTE MAJORITY RESOLUTION REQUIRED**

## **ATTACHMENTS**

- 1.** [↓](#) Monthly Financial Report - May 2025
- 2.** [↓](#) Capital Program - May 2025 (\$250k plus)
- 3.** [↓](#) Small Balance Write Off - Rates - May 2025



**\*\*1.3 - DEBT WRITE OFFS**

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WARD : ALL  
FILE No. : M/391/25  
DATE : 23 June 2025  
REF : MH  
RESPONSIBLE : Executive Director  
MANAGER : Corporate Services

**In Brief:**

- As preparation continues for the production of the annual financial statements, Officers review the collectability of all debts owed to the City.
- This report recommends that two (2) debtors owing more than \$2K are written off as uncollectable. The write off total is \$27,653.75.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Outcome 4.3: Financial Sustainability

4.3.2 Deliver pro-active financial management to ensure the annual budget is achieved and any material variances are promptly identified and addressed.

### **Legal Implications**

The *Local Government Act 1995* states that:

*6.12. Power to defer, grant discounts, waive or write off debts*

*(1) Subject to subsection (2) and any other written law, a local government may —*

*(a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or*

*(b) waive or grant concessions in relation to any amount of money; or*

*(c) write off any amount of money,*

*which is owed to the local government.*

*\* Absolute majority required.*

*(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*

*(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*

*(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

### **Council Policy/Local Law Implications**

Nil.

### **Budget/Financial Implications**

An amount of \$27,653.75 currently included in the 120 day plus sundry debtors owed to the City will be removed and the payments not collected.

### **Consultation**

- Community Services, Technical Services and Development Services
- External Debt Collection Agents.

## BACKGROUND

Each year as part of the preparations for the financial year closure and preparation of financial statements, Officers review the collectibility of debts owed to the City. Council has provided a delegation to the Chief Executive Officer 1.1.22 Defer, write off, grant a Concession or authorise a waiver for monies owing which allows for debts under \$2,000 to be written off without Council approval.

The two (2) debts for Council above \$2K for Council to consider writing off are currently in the 120 days plus category of sundry debtors and they are:

1. Estate of E A Martin
2. Messy Mats

## COMMENT

### Estate of E A Martin - \$24,068.00

This invoice was raised by Building Services and relates to demolition works of a deceased estate at 18 Thomas Street Armadale which was deemed necessary due to the property's extremely hazardous condition.

The Building Compliance Team first inspected the property in March 2021 in response to significant public safety concerns including the presence of broken glass, syringes, friable asbestos, multiple structural failures, and occupation by squatters and vagrants.

Initial arrangements were made to secure the site by boarding up the property while awaiting the transfer of ownership through the deceased estate process however, in May 2021, the contractor engaged to provide a quote for the service advised they could not proceed with the work due to the significant presence of asbestos and the associated WorkSafe responsibilities.

On 19 May 2021, given the escalating public health and safety risks, an Emergency Building Order was issued requiring demolition of the structure within 21 days. The Building Order expired on 9 June 2021. Demolition was undertaken in the absence of a signed caveat to enable cost recovery as neither the Public Trustee nor the Mortgagee accepted legal possession of the property.

As legal ownership could not be established at the time of works, the resulting debt of \$24,068.00 is considered unrecoverable and is therefore recommended for write-off.

### Messy Mats - \$3,585.75

Messy Mats owe the City \$3,585.75 and were a regular hirer who utilised City facilities between 2021 and 2023. In June 2021 a clash of bookings resulted in the disruption to Messy Mats operations. This disruption was jointly contributed to by both Messy Mats and the City.

The CEO approved a waiver of \$837 (CD/119291/21), reducing the debt from \$4,422.75 and this was communicated to Messy Mats in 2021. Messy Mats contacted the City in 2023 when an remaining amount of \$3,585.75 was followed up by City Officers. Messy Mats advised that they wanted a higher amount to be waived in 2021 due to loss of perishables. Communications spanned several months.

Messy Mats did not settle their outstanding invoices and the City stopped taking any further bookings from the hirer in December 2023, in line with the Terms and Conditions of Hire.

The City engaged with debt collectors in July 2024 and Messy Mats disputed the amount owing. Pursuing the debt further will involve additional cost outlays by the City, additional Officer time, and may not result in the full debt being recovered.

Therefore it is recommended that the debt of \$3,585.75 be written off.

## **OPTIONS**

### **Option 1 – Write Off the Debts as follows:**

That Council approve that a total of \$27,653.75 is written off and removed from the sundry debtors listing owed to the City.

1. Estate of E A Martin - \$24,068.00 and/or
1. Messy Mats \$3,585.75.

### **Option 2 - Not write off the debts as follows:**

1. Estate of E A Martin - \$24,068.00 and/or
2. Messy Mats \$3,585.75.

This option leaves the debts remaining unpaid and remain included in the 120 day plus owed category. However, if that decision is made it is likely that the city will incur more costs that may exceed the amount of the debt than could be recovered.

## **RECOMMEND**

**That Council, pursuant to Section 6.12 of the *Local Government 1995*, write off the following debts owed to the City:**

- 1. Estate of E A Martin - \$24,068.00**
- 2. Messy Mats \$3,585.75.**

## **ABSOLUTE MAJORITY RESOLUTION REQUIRED**

## **ATTACHMENTS**

There are no attachments for this report.

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***2.1 - STRATEGIC COMMUNITY PLAN (SCP) REVIEW - UPDATE***

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WARD : ALL

FILE No. : M/413/25

DATE : 4 July 2025

REF : RP

RESPONSIBLE : Executive Director  
MANAGER Corporate Services

**In Brief:**

- The report presents the Draft Aspirations, Outcomes, and Objectives for the Strategic Community Plan.
- Endorsement of the draft strategic direction is sought to enable Phase 2 of community engagement needed to finalise the review of the Plan.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

### **Strategic Implications**

The review of the Strategic Community Plan (SCP) and the associated community engagement process directly contribute to achieving the Aspirations, Outcomes, and Objectives outlined in the plan, as detailed below:

#### **Strategic Community Plan Alignment:**

- **Aspiration 4 – Leadership and Innovation**  
The review and engagement process strengthens the City's ability to lead through innovation and strategic planning.
- **Outcome 4.1 – Strategic Leadership and Effective Management**
  - **Objective 4.1.2:** The review supports the development and maintenance of a comprehensive suite of strategies and plans, ensuring effective management of infrastructure and services aligned with community needs.
- **Outcome 4.4 – Effective Community Engagement**
  - **Objective 4.4.2:** The proposed engagement activities are designed to achieve best practice in community engagement, ensuring that the voices of residents are heard and incorporated into the strategic decision-making process.

### **Legal Implications**

The Integrated Planning and Reporting Framework is governed by the *Local Government (Administration) Regulations 1996*, which sets out the minimum requirements for a Strategic Community Plan.

#### **Local Government (Administration) Regulations 1996 Regulation 19C states:**

##### **19C. Strategic community plans, requirements for (Act s. 5.56)**

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
  - a. the capacity of its current resources and the anticipated capacity of its future resources; and
  - b. strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and

c. demographic trends.

(6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.

(7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.

\*Absolute majority required.

(8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

(9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.

(10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

The Draft Strategic Community Plan Aspirations, Outcomes and Objectives presented achieves all of the regulatory requirements for the Strategic Community Plan review.

#### **Council Policy/Local Law Implications**

Nil.

#### **Budget/Financial Implications**

If endorsed, the Draft SCP Aspirations, Outcomes, and Objectives will inform the planned community engagement activities outlined in the previously approved Community Engagement Plan. The total estimated cost of delivering these activities was approximately \$62,000. This has not changed since endorsement of the plan and is accommodated within the current budget

### **Consultation**

- Council:
  - Workshop 25 September 2024
  - Workshop 30 April 2025
  - Workshop 10 June 2025
  - Workshop 1 July 2025
- Executive Leadership Team
- Intra Directorate
- Inter Directorate.

### **BACKGROUND**

The SCP serves as a long-term vision for the City, capturing the community's aspirations and goals for the future. To effectively implement the SCP, the City develops rolling Corporate Business Plans (CBPs), which provide a detailed, shorter-term roadmap of actions needed to achieve the broader vision outlined in the SCP. The CBP is a four-year plan that is updated annually, while the SCP itself is reviewed every two years, with a comprehensive major review conducted every four years. This current project represents that major review.

As part of the major review process, the City of Armadale must engage with its electors and ratepayers to ensure their input is reflected in the updated plan. To support this, Council approved a Communications and Engagement Plan at its meeting on 10 December 2024, providing a framework for meaningful consultation and community involvement.

Specifically, the engagement was proposed to occur over two phases:

#### **Phase One: Visioning & Liveability**

Utilizing an independent community engagement survey as the key tool for gathering insights into the liveability of our local area.

#### **Phase Two: Consultation**

Community feedback from the survey conducted in phase one is analysed and used to develop and update the aspirations and objectives within the SCP. Phase two consultation involves engaging with the community to ensure the feedback they initially provided has been effectively considered, and to provide opportunity for developing understanding of how this information influences the SCP as a whole.

Since endorsing the Communications and Engagement Plan, the City has completed Phase 1 of engagement - Visioning. This phase reached more than 1,400 community members through the Community Views Survey, which was designed to capture both the community's vision for the future and their current experience of living in the City of Armadale.

### **COMMENT**

The results of the Visioning and Livability survey were presented to Council at a workshop held on 30 April 2025. Subsequently two workshops were held with Elected Members on 10 June 2025 and 1 July 2025 respectively to review the proposed aspirations and outcomes of the draft SCP and to consider further the objectives that will deliver the outcomes sought.



The attached Draft Strategic Community Plan (SCP) Aspirations, Outcomes, and Objectives is the result of this iterative process. It has combined community input with Councillor views on issues that are of strategic importance for the City to deliver the future vision for Armadale.

Outcomes from the two workshops were circulated to Elected Members on 9 July, indicating changes resulting from the two workshops. This report seeks to confirm the revised aspirations, outcomes and objectives for inclusion in a draft SCP for further community consultation.

## **OPTIONS**

1. Approve the Draft Strategic Community Plan (SCP) Aspirations, Outcomes, and Objectives as detailed in the attachment.
2. Approve the Draft Strategic Community Plan (SCP) Aspirations, Outcomes, and Objectives as detailed in the attachment, with modifications.
3. Defer approval for further consideration.

## **RECOMMEND**

**That Council approve the Draft Strategic Community Plan (SCP) Aspirations, Outcomes and Objectives as attached to be used in further community engagement.**

## **ATTACHMENTS**

1. [Strategic Community Plan Review - Draft SCP Aspirations, Outcomes and Objectives - 2025](#)

### **3.1 - REVOKE POLICY ADM3 CONFERENCES, SEMINARS AND TRAINING**

WARD : ALL

FILE No. : M/392/25

DATE : 23 June 2025

REF : DB/LS/MBL

RESPONSIBLE MANAGER : Executive Director  
Corporate Services

#### **In Brief:**

- Council Policy 'ADM3 Conferences, Seminars and Training' was made by Council on 4 March 2003.
- As part of local government reforms, the *Local Government (Administration) Regulations 1996* required local governments to make or update policies to expressly deal with matters relating to elected member training and professional development.
- Council made the necessary policy update to account for the reforms on 24 February 2025 by amending policy 'Elected Member and Chief Executive Officer Professional Development'
- Recommend that Council revoke policy 'ADM3 Conferences, Seminars and Training' as it is redundant.

#### **Tabled Items**

Nil.

#### **Decision Type**

- ☒ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☐ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

#### **Officer Interest Declaration**

Nil.

### **Strategic Implications**

The following aspiration of the City's Strategic Community Plan 2020-2030 is relevant:

#### **Aspiration 4 – Leadership**

Outcome 4.1: Strategic Leadership and Effective Management

4.1.5 Establish comprehensive governance policies and processes

### **Legal Implications**

- Section 5.128 of the *Local Government Act 1995* – Policy for continuing professional development
- Regulation 37 of the *Local Government (Administration) Regulations 1996* - Fees and expenses (Act s. 5.129(4))

### **Council Policy/Local Law Implications**

The report recommends the revocation of Council Policy ADM 3 – Conferences, Seminars and Training.

### **Budget/Financial Implications**

Nil.

### **Consultation**

- Executive Leadership Team
- SOHAG.

### **BACKGROUND**

Council originally adopted the policy ‘ADM 3 Conferences, Seminars and Training’ on 4 March 2003 and reviewed it in July 2012, December 2015 and January 2016.

SOHAG prioritised a list of 10 policies on 9 December 2024 for review in 2025, with ADM3 being third on SOHAG’s priority list.

Section 5.128 of the *Local Government Act 1995* requires a local government to adopt a policy in respect of reimbursement of expenses of elected members and the CEO. As a consequence of amendments to the *Local Government (Administration) Regulations 1996* (Regulations) Council adopted amendments to its Policy ‘Elected Member and Chief Executive Officer Professional Development’ on 24 February 2025 (CS7/2/25) that encompasses the subject matter of ADM 3 in better detail.

## **DETAILS OF PROPOSAL**

The provisions of ADM 3 as they relate to elected members are now covered by Policy '*Elected Member and Chief Executive Officer Professional Development*' because it covers such matters as attendance at non-mandatory events, reimbursements for travel costs, limitations on same and so forth.

Crucially, the new policy covers the Salaries and Allowances Tribunal determinations on the amounts that are able to be remunerated to elected members for travel, accommodation, meals, child care and incidentals, and those other expenses that are eligible in accordance with the Regulations.

As a consequence, it now remains for ADM3 to be submitted for revocation, following the changes to the Elected Member and Chief Executive Officer Professional Development policy.

## **RECOMMEND**

**That Council revoke Council Policy ADM 3 Conferences, Seminars and Training.**

## **ATTACHMENTS**

1. [↓](#) ADM3 - Conferences, Seminars and Training [FOR REVOCATION]
2. [↓](#) Policy - Elected Member and CEO Professional Development

### ***3.2 - DLGSC CONSULTATION PAPER - MANDATORY COMMUNICATIONS AGREEMENTS***

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WARD : ALL

FILE No. : M/397/25

DATE : 25 June 2025

REF : DB/MBL/LS

RESPONSIBLE MANAGER : Executive Director  
Corporate Services

**In Brief:**

- The *Local Government Amendment Act 2023* created the basis for a range of reforms for implementation in the sector, including a requirement for local governments to implement communications agreements between Council and the CEO.
- The DLGSC has released a consultation package setting out the detail of the requirement, with submissions requested by 22 August 2025.
- Recommend that Council take the opportunity to make a submission on the proposal, based on the matters identified in this report.

#### **Tabled Items**

Nil.

#### **Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

#### **Officer Interest Declaration**

Nil.

### **Strategic Implications**

The City's Strategic Community Plan 2020 – 2030 contains the following relevant aspirations:

#### **Aspiration 4 – Leadership**

Outcome 4.1: Strategic Leadership and Effective Management

The recommendation of the report supports Council's objectives expressed in the Aspirations of the Strategic Community Plan.

### **Legal Implications**

The discussion paper proposes amendments to the *Local Government (Administration) Regulations 1996*. If brought into effect, the proposals will require local governments to review and replace communications agreements every 2 years following a local government election.

### **Council Policy/Local Law Implications**

The proposal will impact the following policies of Council:

- Access to information and request for assistance by Elected Members – adopted 24 August 2020 (CS39/8/20)
- Communication between Elected Members and City employees – 29 September 2020 (CS47/9/20)

### **Budget/Financial Implications**

Nil.

### **Consultation**

- Executive Leadership Team
- Mayor and Councillors (briefing).

### **BACKGROUND**

On 18 May 2023 Assent was given to the *Local Government Amendment Act 2023* (Amendment Act), with substantial portions of the Amendment Act coming into effect on days that are yet to be proclaimed.

Numerous parts of the Amendment Act have come into effect already, examples being electoral reforms, live streaming of Council meetings, and other reforms relating to roles and responsibilities of council members and Chief Executive Officers.

As one aspect of local government reform, the Amendment Act introduced a head of power to require local governments to have a communications agreement. Section 74 of the Amendment Act inserted new sections 5.92A, 5.92B and 5.92C into the *Local Government Act 1995* detailing these new provisions.

Section 74 of the Amendment Act has not yet come into effect (to be Proclaimed).

Section 5.92A(2) of the *Local Government Act 1995*, when it comes into effect, broadly defines what a communications agreement is, in the following way:

- (2) *A communications agreement is a written agreement between the council and the CEO that regulates the following —*
  - (a) *the access of council members and committee members to information held by the local government under section 5.92 or otherwise, including the following —*
    - (i) *the steps that a council member or committee member who wants access to information must take;*
    - (ii) *the steps that the CEO must take if a council member or committee member wants access to information;*
  - (b) *other requests for information that council members and committee members may make to the local government, including the following —*
    - (i) *the steps that a council member or committee member who wants to request information must take;*
    - (ii) *the steps that the CEO must take if a council member or committee member requests information;*
  - (c) *the way in which, and the circumstances in which, dealings may be had, and communications may be made, between —*
    - (i) *a council member or committee member; and*
    - (ii) *an employee;*
  - (d) *any prescribed matter.*

The Department of Local Government, Sport and Cultural Industries (DLGSC) has released a consultation paper detailing how it proposes to implement the communications agreement requirements, with sector submissions invited on the proposal until 22 August 2025.

## **DETAILS OF PROPOSAL**

The consultation package issued by DLGSC included the following:

- a) The consultation paper itself
- b) The draft regulations
- c) The proposed draft Minister's Order (for local governments that don't have a communications agreement – this becomes the default).

Section 5.92B of the *Local Government Act 1995*, which has yet to be Proclaimed, contains the head of power requiring the Minister for Local Government to make a default communications agreement by Order. As part of the consultation package, a draft default communications agreement has been provided.

The DLGSC proposes that the new requirement will come into effect on 19 October 2025 (day after election day). Until a local government makes its own communications agreement, the default communications agreement made by the Minister (by way of an Order) will become the instrument to be used until then.

The most important aspect to be understood is that a communications agreement (where the local government makes one) is valid only for the term of the 'current' Council, and ceases to have effect on election day. A new communications agreement will need to be agreed upon by the CEO and Council after the election. In essence it means an adopted communications agreement will have a lifespan of 2 years.

## ANALYSIS

Section 5.92 of the Act prescribes the basic authority for access to information for council members, and the exclusions. The communications agreement proposal and the accompanying draft regulations seek to establish what is effectively a management practice for this section of the Act.

Nevertheless, the concept of making a policy setting to govern communications and provision of service to elected members is not new. Many local governments have a policy for this purpose, inclusive of the City with its policies 'Access to Information and Requests for Assistance by Elected Members' adopted by Council on 24 August 2020 (CS39/8/20) and 'Communication between Elected Members and City employees' adopted on 29 September 2020 (CS47/9/20).

The City's current policies referred to above are limited to requiring elected member requests to be directed to the CEO or Executive Director, and that the CEO is to establish processes to manage elected member requests, and communications with officers. The direct implications for the City from the proposals are:

- Replacing the existing policies with a communications agreement
- Amending both codes of conduct, as the draft regulations will require a nexus to be created where a council member or an employee acts contrary to a communications agreement
- Ensuring existing procedures for dealing with elected member requests for information or assistance comply with the requirements proposed
- Relying on the default communications agreement after a local government election until a new communications agreement is made
- Default number of local government employees to be nominated as contact points for council members is 4 (Band 1 local governments).

There is no requirement for a communications agreement to be consistent with or based on the default version. The basis of the regulations, as proposed, are that a communications agreement made by a local government is to provide for specified things, and mechanisms to facilitate them. If made by a local government, a communications agreement:

- is to be adopted by absolute majority
- cannot be adopted or amended during a caretaker period
- expires at the end of a caretaker period (i.e. it is effective for the 2-year term of a Council between elections); or



- expires if the CEO who agreed to the communications agreement, ends their employment before the end of a caretaker period
- cannot be made without the agreement of the CEO; and
- is to be published on the local government's website.

The draft regulations propose that a local government code of conduct must be amended to require a local government employee to comply with a communications agreement.

A parallel amendment also proposes to modify the *Local Government (Model Code of Conduct) Regulations 2021* to require a council member to observe the requirements of a communications agreement, creating a consequential behavioural breach of a local government's code of conduct for council members.

Officers assess there are a range of issues with the provisions that are set out in the draft regulations and default communications agreement. These are summarised in the table below.

**Table 1**

Current method	Proposed	Issues identified
Policies made at the discretion of local governments	Draft Regulations - communications agreements required	No limitation on the types of contraventions of a communications agreement that could (or should) be actionable under the code of conduct
No structure around communications policies made by local governments	Amends Sch. 1 cl. 20(3) of the <i>Local Government (Model Code of Conduct) Regulations 2021</i>	Draft regulations propose to add " <i>making a request for information or a request for assistance regarding an administrative matter in accordance with the local government's communications agreement</i> " to expand the circumstances in which a council member may direct an employee. It implies such a request may be made in a manner that is an attempt to direct a local government employee and has the effect of allowing this without being a breach of a rule of conduct.
No lawful basis to use or create an enforcement or redress mechanism	N/A	Recurrent breaches of a communications agreement are not considered. This should be addressed by the draft regulations as it would be unreasonable to expect the local government to not have a means to deal with repeat behaviour – it should not simply be a case of going back to the start every time
Local governments are free to determine their communications and service arrangements based on their local needs or their structure	Inserts r. 28C into the <i>Local Government (Administration) Regulations 1996</i>	Draft regulations require all correspondence issued by a Mayor or President to be provided to all council members (unless the Mayor directs otherwise in "exceptional circumstances"). Mayors of Band 1 local governments can potentially issue a substantial volume of correspondence. This creates an additional administrative burden for local governments, and the construction of the default communications agreement is interpreted that a Mayor or President who does not do so, will be in breach of a communications agreement and in theory (as the DLGSC has written it) in breach of the code of conduct. This measure appears to be unnecessary and for an unspecified reason.
Nil – as above	'Default' communications agreement made by Minister  Clause 15(4)	Council is the final decision-maker of a dispute over access to information or assistance – without recourse. This has the potential to be abused against a council member, or alternatively, against a CEO unless there is some form of qualifier included (cl. 15(4) of the default agreement)

Current method	Proposed	Issues identified
	Clause 21(2)	A request for information or assistance involving an impending Council meeting should also have a limitation if the council member has already had a notice of motion or recission motion, complaint or other request rejected for that matter
	Clause 12(1)(d)	Including a requirement to provide information on “ <i>an issue or situation of broad public concern or interest within the district</i> ”. This could mean anything
	N/A	There is no limitation on repeat or recurring requests for information or assistance about the same matter – this is open to abuse if not restricted in some way. This is important if a council member has already been through the process
	Clause 14	The default communications agreement at clause 14 deals with the circumstances where certain information is not required to be provided, and lists a number of grounds for this. An additional ground should be included, where a request involves information for a matter that is not within the local government’s role or jurisdiction
	N/A	The drafting of the default communications agreement, generally, is overly complex for governing what are essentially day-to-day administrative matters raised by council members, providing unnecessary duplicity around the statutory obligations of council members already prescribed by the Act, and in multiple locations in the draft regulations

The draft regulations are clear in that a communications agreement to be made by a local government must contain provisions to include content regulating the provision of **information**, and the provision of **assistance** to a council member.

The draft regulations also contain a requirement to include content for requests for assistance or information where a Commissioner is in place at a local government. Whilst this may not seem relevant to the City, the regulations are clear in that the communications agreement “must” make this provision.

Positive aspects are recognition that “incidental or social interactions” between council members and employees can and do occur, and that requests for information or administrative assistance are not permitted in these circumstances.

Another positive aspect is that the default communications agreement expressly deals with the principle that a CEO or employee is not required to respond to a request “outside of office hours”.

## OPTIONS

It is proposed that the City’s response to the consultation paper and proposed reforms are based on the matters identified in Table 1. It is on this basis that conditional support for the proposed reforms is recommended. Council may choose to adopt a different approach and object to the proposed reforms on the basis of the issues identified.

## CONCLUSION

The lack of a structured method of providing service/administrative support and information to elected members has arisen in the sector before, where problems have occurred at local governments that either did not have an agreement or policy in place, or where elected members have contravened the agreement/policy, with no available recourse. This was highlighted by the Inquiry into the City of Perth. This is the genesis of the DLGSC proposal.

On one hand the proposal may be viewed as removing a local government's independence and freedom to make a communications policy/agreement to suit its particular needs, structure or circumstances. However, the contrary view is that creating a general structure around how the function is to be performed – with an enforcement mechanism – is welcome, with local governments retaining the freedom to make their own communications agreements outside of the default presented by the Minister, subject to it being compliant with the legislation.

On balance, whilst the draft regulations that have been proposed are *generally* sound, aside from the issues identified, the draft default communications agreement contains provisions that are foreseeably able to be misused. This default communications agreement should be revised to address these concerns. It is recommended that Council give its conditional support to the proposal, on the basis of the issues identified being addressed.

## RECOMMEND

### That Council:

1. **Conditionally support the reforms proposed by the Department of Local Government, Sport and Cultural Industries in respect of proposed amendments to the *Local Government (Administration) Regulations 1996* for the implementation of mandatory communications agreements, and the proposed Local Government (Default Communications Order) 2025.**
2. **That the basis of Council's submission is that set out in Table 1 of this report.**

## ATTACHMENTS

1. [↓](#) Consultation Paper - DLGSC communications agreements
2. [↓](#) Consultation draft - Local Government Amendment Regulations
3. [↓](#) Draft Ministerial Order - default communications agreement

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***4.1 - NATIONAL ECONOMIC DEVELOPMENT CONFERENCE 2025***

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WARD : ALL

FILE No. : M/240/25

DATE : 14 April 2025

REF : LP

RESPONSIBLE : Executive Director  
MANAGER Corporate Services

**In Brief:**

- The National Economic Development Conference (NEDC25) will be held in Newcastle, NSW on 28-30 October 2025.
- Recommend that consideration to be given to nominate a Councillor(s) to attend.

**Tabled Items**

Nil.

**Decision Type**

- ☐ **Legislative** The decision relates to general local government legislative functions such as adopting/changing local laws, town planning schemes, rates exemptions, City policies and delegations etc.
- ☒ **Executive** The decision relates to the direction setting and oversight role of Council.
- ☐ **Quasi-judicial** The decision directly affects a person's rights or interests and requires Councillors at the time of making the decision to adhere to the principles of natural justice.

**Officer Interest Declaration**

Nil.

**Strategic Implications**

Strategic Community Plan 2020 – 2030

Aspiration 3 Economy

Outcome 3.1 Increased economic growth, job creation and retention, as well as educational opportunities.

Outcome 3.2 Positive image and identity for the City

Outcome 3.3 Responsive and flexible support of business

### **Legal Implications**

Nil.

### **Council Policy/Local Law Implications**

- Elected Member and Chief Executive Officer Professional Development Policy.

### **Budget/Financial Implications**

The cost of the conference is estimated at \$3,745 per delegate. Includes registration fee (\$1,745 excl. GST), accommodation (2 nights \$600 est.), flights (\$1,000 est.), and travel allowances (\$300 est.).

Funds are available in the Elected Member Development Budget should a Councillor be nominated to attend.

### **Consultation**

Nil.

## **BACKGROUND**

The 2025 National Economic Development Conference (NEDC25) will be held in Newcastle from 28 to 30 October 2025. Hosted by Economic Development Australia, the event is Australia's premier gathering of economic development professionals from across all levels of government, the private sector, and industry.

With the theme "Shaping Tomorrow's Economy", NEDC25 will explore the key forces transforming Australia's economy and present actionable strategies to build resilient, inclusive, and future-ready communities. The program features keynote addresses, panel discussions, study tours, breakout sessions, and networking events including a welcome function and the National Economic Development Awards Gala.

## **DETAILS OF PROPOSAL**

NEDC25 will provide insights and strategic tools to support inclusive and future focused economic development at the local level. The three day program will cover a broad range of issues relevant to economic development professionals, including:

### **Study Tours (Day 1)**

*Innovation and Sustainability:* Exploring Newcastle's transition from an industrial economy to a knowledge-based city. *Local Action, Global Impact:* Highlighting local initiatives with global influence.

*Shaping a Creative Community*: Showcasing Newcastle's cultural investment to attract talent and grow creative industries.

**Conference Sessions (Days 2 & 3):**

Keynote Presentations from national and international thought leaders, including Dr Christian Ketels (World Bank) and Dr Ben Hamer (Futurist and Sociologist).

**Panel Discussions** on energy evolution, AI, workforce development, and Indigenous economic empowerment.

**Breakout Sessions** covering themes such as regional transformation, investment attraction, the role of data in economic development, and renewable energy.

**COMMENT**

Participation in NEDC25 offers valuable learning and networking opportunities that align with the City's Economic Development priorities and the implementation of the Economic Development Strategy.

The City was previously represented at NEDC in 2023, supporting the advancement of key actions identified in the Strategy and the Corporate Business Plan. Attendance at this national event contributes to the City's capability to develop evidence-based policy and innovative local responses.

In line with Council Policy, formal approval is required for Elected Members to attend interstate professional development and networking events. Payment, funding or reimbursement of monies in relation to professional development, conferences or seminars for an Elected Member is not to occur if the Elected Member's term of office ends within three months and the event in question occurs in the three month period (*refer s.2.1(b) of the Elected Member and Chief Executive Officer Professional Development Policy*).

**RECOMMEND**

**That Council:**

1. **Nominates Cr \_\_\_\_\_ to attend the National Economic Development Conference to be held in Newcastle, NSW on 28-30 October 2025.**

**Or**

2. **If there is no nomination at the Ordinary Meeting of Council, the recommendation be as follows:**

**That no nomination be made for an Elected Member to attend the National Economic Development Conference to be held in Newcastle, NSW on 28-30 October 2025.**

**ATTACHMENTS**

1. [NEDC25 Program](#)

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#### **4.2 - CONSULTANT AND CONTRACTOR COST (REFERRAL ITEM)**

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At the Council meeting held on 26 May 2025, Cr L Sargeson referred the following matter to the Corporate Services Committee.

*That the matter of Consultant and Contractor cost be referred to the Corporate Services Committee.*

#### **Comment from Cr L Sargeson**

I'd like to request that the need for cost saving through inhouse work rather than outsourcing to consultants and/or contractors be considered.

I also request that details of these costs be presented clearly in reports, preferably on a separate sheet.

#### **Officer Comment**

The referral matter seeks to deal with the following:

- Identify cost savings through insourcing outsourced services;
- Establish Staff levels that reduce the reliance on consultants and contractors for providing services, programs and projects;
- Understand (detail) the City's expenditure on consultants and contractors.

If the Council supports a further report on the referral matter, the report would address the following:

- Setting out the range of services, programs and projects that are provided by the City and the extent to which those services, programs and projects are insourced or outsourced. This information would be primarily drawn from the information provided in the draft operational budgets provided to Councillors. This is provided at the Business Area level only.
- Providing general commentary on the circumstances that influence City's decisions to engage contractors and consultants, providing examples.
- Providing general commentary on how the City currently manages growth in City Services from urban development, and the impact on the mode (insource/outsource) of service delivery.
- Providing general advice on the process that a Local Government may undertake to systematically review services, programs and projects, which would examine activities, decision making criteria and insourcing and outsourcing options.

Officers currently have a number of Council endorsed projects and actions, most associated with the Corporate Business Plan objectives. Therefore the advice provided in a report would only be general in nature.

It is noted that in April this year, Councillors requested the Chief Executive Officer to provide a further report as soon as reasonably practicable on the potential costs and approaches to contracting and insourcing Parks and Landscaping Maintenance Services to manage the City's growth. At the time, Officers indicated that the report would take some time to research and prepare, and it was likely that a report would be submitted to the November meeting (at the earliest).

This particular referral matter could be considered similar to the intent of the report referenced above and may be informed by the information contained in the report on Parks and Landscaping Maintenance Services, to be issued to Council later this year.

Finally, it is noted that the City uses specialist consultants to assist in delivering many of its services.

## **RECOMMEND**

**That Council note the Officer Comment.**

## **ATTACHMENTS**

There are no attachments for this report.



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#### ***4.3 - MAYOR'S ANNOUNCEMENTS (REFERRAL ITEM)***

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At the Council meeting held on 23 June 2025, Cr L Sargeson referred the following matter to the Corporate Services Committee.

*That the matter of Councillor attendance at formal functions (eg. Citizenship ceremonies) being recorded in the Mayor's announcements at Ordinary Council Meetings be referred to the Corporate Services Committee. Policies and procedures to be reviewed and amended accordingly*

#### **Comment from Cr L Sargeson**

*During Ordinary Council Meetings, it is customary for presiding Mayors to announce Councillor attendance at formal events, such as citizenship ceremonies. The current practice should be updated to reflect this practice.*

#### **Officer Comment**

#### **City of Armadale Standing Orders Local Law**

The *City of Armadale Standing Orders Local Law 2016* provides for, at item 3.6

#### ***3.6 Announcements by the Person Presiding Without Discussion***

*(1) At any meeting of the Council or a committee the person presiding may announce or raise any matter of interest or relevance to the business of the Council or committee or propose a change to the order of business.*

#### **Role of the Mayor**

The role of the Mayor is established in the *Local Government Act 1995*, s2.8

- 1) The mayor or president —
  - a. provides leadership and guidance to the council and council members, including guidance as to the roles of the council and council members; and
  - b. acts as the principal spokesperson for the local government, and carries out civic and ceremonial duties on behalf of the local government, at all times acting consistently with council decisions; and
  - c. presides at meetings of the council, ensuring that meetings are orderly and held in accordance with this Act; and
  - d. promotes, facilitates and supports positive and constructive working relationships among council members; and
  - e. liaises with the CEO on the local government's affairs and the performance of its functions.

### Mayor Announcements

Announcements by the Mayor at Ordinary Council Meetings are part of the Mayor's role. Refer clause 3.6 (1) from the *Standing Orders Local Law 2016* as mentioned earlier. See previous page for details.

The content and presentation of announcements therefore is a matter for the Mayor to determine as the Mayor sees fit.

### The Current Practice

Currently, the announcement of Councillor attendance at certain events relies on Councillors confirming an invitation via an RSVP. It is usual practice that speech notes are prepared in advance of certain events, including Citizenship Ceremonies for the Mayor to acknowledge attendance by Councillors and dignitaries. This is prepared based on the RSVP's to the event. It is not always practical or possible to amend these preparatory notes to include additional Councillor names at late notice or following an event.

Should Councillors wish to seek their attendance at ceremonies and events recorded in the Mayor's Announcements, then Councillors should use the RSVP process to ensure their names are recorded at ceremonies and events. The practice should remain straight forward and within current resource allocations.

## **RECOMMEND**

**That Council note the Officer Comment.**

## **ATTACHMENTS**

There are no attachments for this report.

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***4.4 - INFORMATION COMMUNICATION TECHNOLOGY (ICT) STRATEGIC PLAN -  
UPDATE - CONFIDENTIAL ITEM COVER REPORT***

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WARD : ALL  
FILE No. : M/350/25  
DATE : 4 June 2025  
REF : AO  
RESPONSIBLE : Executive Director  
MANAGER : Corporate Services

**In Brief:**

- A confidential report is presented as an Attachment to this Agenda.

**Strategic Implications**

- 4.1 Strategic Leadership and Effective Management
  - 4.1.2 Develop and maintain a comprehensive suite of strategies and plans to guide the City's delivery of infrastructure and services to the community.
  - 4.1.4 Constantly review the efficiency and effectiveness of the City's service delivery.
- 4.2 A Culture of Innovation
  - 4.2.1 Embrace the use of technology to improve customer service and achieve improved efficiency and effectiveness of City functions.

**Legal Implications**

Nil.

**Council Policy/Local Law Implications**

Nil.

**Budget/Financial Implications**

Nil.

**Consultation**

*A Confidential Report is presented as an Attachment to this Agenda.*

**ATTACHMENTS**

***COUNCILLORS' ITEMS***

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Nil.

*This refers to any brief updates from Councillors from their attendance at Working Group or Advisory Group meetings on which they represent Council.*

***CHIEF EXECUTIVE OFFICER'S REPORT***

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Nil.

***EXECUTIVE DIRECTOR'S REPORT***

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Nil.

**MEETING DECLARED CLOSED AT \_\_\_\_\_**

CORPORATE SERVICES COMMITTEE		
SUMMARY OF ATTACHMENTS		
22 JULY 2025		
ATT NO.	SUBJECT	PAGE
<b>1.1 LIST OF ACCOUNTS PAID - MAY 2025</b>		
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1.1.2	Monthly Fuel Card Transactions - Period Ending 31 May 2025	66
<b>1.2 STATEMENT OF FINANCIAL ACTIVITY - MAY 2025</b>		
1.2.1	Monthly Financial Report - May 2025	72
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1.2.3	Small Balance Write Off - Rates - May 2025	96
<b>2.1 STRATEGIC COMMUNITY PLAN (SCP) REVIEW - UPDATE</b>		
2.1.1	Strategic Community Plan Review - Draft SCP Aspirations, Outcomes and Objectives - 2025	97
<b>3.1 REVOKE POLICY ADM3 CONFERENCES, SEMINARS AND TRAINING</b>		
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<b>3.2 DLGSC CONSULTATION PAPER - MANDATORY COMMUNICATIONS AGREEMENTS</b>		
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3.2.2	Consultation draft - Local Government Amendment Regulations	122
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<b>4.1 NATIONAL ECONOMIC DEVELOPMENT CONFERENCE 2025</b>		
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## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

Payments made between 01-May-2025 and 31-May-2025

Trans #	Date	Payee	Description	Amount
000484	6/05/2025	City of Armadale	Petty Cash Recoup	51.20
000485	6/05/2025	City of Armadale	Petty Cash Recoup	168.25
000486	6/05/2025	City of Armadale-Aquatic Centre	Petty Cash Recoup	366.95
000487	15/05/2025	City of Armadale	Conference Reimbursement -PIA National Congress	200.00
000488	15/05/2025	City of Armadale	Conference Reimbursement -PIA National Congress	645.00
000489	15/05/2025	City of Armadale	Conference Reimbursement -PIA National Congress	2,969.03
000490	23/05/2025	City of Armadale-Armadale Library	Petty Cash Recoup	142.80
000491	23/05/2025	City of Armadale-Kelmscott Library	Petty Cash Recoup	33.35
000492	23/05/2025	City of Armadale-History House	Petty Cash Recoup	177.65
000493	23/05/2025	City of Armadale	Conference Reimbursement -PIA National Congress	365.80
030438	2/05/2025	Australia Post	Commission on Rates Collected	31,670.72
030439	2/05/2025	Australian Services Union	Australian Services Union Payroll Deductions	516.00
030440	2/05/2025	Baileys Fertilisers	Moisture Mulch	1,108.80
030441	2/05/2025	Beaver Tree Services Aust Pty Ltd	Tree Prunning and Mulching Services - Various Locations	26,333.45
030442	2/05/2025	BP Australia Pty Ltd	Diesel Bulk Fuel Depot	33,717.89
030443	2/05/2025	Browns Sweeping	Sweeping Services - Various Locations	14,892.90
030444	2/05/2025	Child Support Agency	Child Support Payroll Deductions	2,030.49
030445	2/05/2025	City of Armadale-Social Club	Social Club (employee) Payroll Deductions	348.00
030446	2/05/2025	Dept of Transport	Vehicle Searches	168.35
030447	2/05/2025	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	1,463.97
030448	2/05/2025	LGRCEU	LGRCEU Payroll Deductions	427.62
030449	2/05/2025	Railway Avenue Vet Hospital	Animal Euthanasia	350.55
030450	2/05/2025	WA Hino Sales & Service	Cap Fuel Tank	83.77
030451	2/05/2025	Water Corporation	Water Usage Charges	1,581.22
030452	2/05/2025	Wattleup Tractors	Pegasus S4 taillight assy's	418.90
030453	2/05/2025	Synergy Energy	Electricity Charges	2,860.43
030454	2/05/2025	Toolmart	Cement Mixer	2,450.00
030455	2/05/2025	Serpentine Spring Water	Supply drinking water - landfill	66.50
030456	2/05/2025	IW Projects Pty Ltd	Consultancy Services	1,457.50
030457	2/05/2025	Clever Patch Pty Ltd	Items for Ripper Nipper program	138.21
030458	2/05/2025	Beacon Equipment	Rollomatic Bar	331.00
030459	2/05/2025	Forrest Road Fresh	Catering	477.46
030460	2/05/2025	Sonic HealthPlus	Pre-Employment Medicals	1,219.90
030461	2/05/2025	Shop for Shops Pty Ltd	Peggie wall mount strip set - Brochure	110.48
030462	2/05/2025	Greenfield Gardening	Landfill Landscaping (March 2025)	5,488.22
030463	2/05/2025	Insolvency & Trustee Service Australia	PPSR Motor Vehicle Searches	6.00
030464	2/05/2025	Neopost Australia Pty Ltd	Brown Paper Tape (Banding Machine), Padd	72.57
030465	2/05/2025	Reva Commercial Pty Ltd	Handrails Removal and disposal	10,472.00
030466	2/05/2025	Paperbark Technologies Pty Ltd	Aerial inspection & Arboricultural Report	1,430.00
030467	2/05/2025	Hi Tech Security WA Pty Ltd	Security Services/Monitoring - Various Sites	5,886.54
030468	2/05/2025	Mayflower Pty Ltd	Central Park Branding	5,500.00
030469	2/05/2025	LD&D Australia Pty Limited	Refreshments	318.72
030470	2/05/2025	Spectur Limited	CCTV Hire - May 2025	7,734.10
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Trans #	Date	Payee	Description	Amount
030471	2/05/2025	Odour Control Systems International Limited	Alternative Daily Cover - Landfill	65,692.00
030472	2/05/2025	Selectro Services	Checking backwash	4,250.86
030473	2/05/2025	MDM Entertainment Pty Ltd	DVD standing order plan	668.37
030474	2/05/2025	Jenjo Games Pty Ltd	Giant 4 Hardwood,Cornhole Competition	799.00
030475	2/05/2025	Fennessy Recruitment Pty Ltd	Hire of Temporary Staff	5,085.30
030476	2/05/2025	Authentic Security Pty Ltd	Banking Collections AFAC	846.34
030477	2/05/2025	Proline WA Pty Ltd	Dumped asbestos FYE 24-25	2,484.00
030478	2/05/2025	Australian HVAC Services	Air con service - Landfill 6 mnths	577.50
030479	2/05/2025	Flexi Staff Group Pty Ltd	Hire of Temporary Staff	4,913.64
030480	2/05/2025	4M Waste Pty Ltd	Illegal Dumped Tyres Jan - Jun	985.60
030481	2/05/2025	Easisalary Pty Ltd	Novated Lease Payroll Deductions	1,589.53
030482	2/05/2025	Services Australia - Centrelink	Centrelink Garnishee Staff Wages	313.21
030483	2/05/2025	Midland Minicrete	Concrete & Delivery	420.00
030484	2/05/2025	Cornerstone Legal WA Pty Ltd	Legal Services	1,589.50
030485	2/05/2025	Booktopia Direct Pty Ltd	Library Resources	78.69
030486	2/05/2025	Kristin Stephenson	Expenses Reimbursement	19.18
030487	2/05/2025	Evolve Talent Pty Ltd	Hire of Temporary Staff	2,056.25
030488	2/05/2025	M.A.Services Group Pty Ltd	Security Services/Monitoring - Various Sites	511.50
030489	2/05/2025	Patricia Cotte	AFAC Membership Refund	31.07
030490	7/05/2025	Alinta Gas	Gas Charges	487.95
030491	7/05/2025	Armadale Mower World	Sharpen Chains	176.00
030492	7/05/2025	Armadale Kelmscott Self Storage	Storage Unit Rental	305.00
030493	7/05/2025	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	59,398.35
030494	7/05/2025	Benara Nurseries	Tree Stock	86.63
030495	7/05/2025	BP Australia Pty Ltd	Landfill Diesel	7,142.74
030496	7/05/2025	Browns Sweeping	Sweeping Services - Various Locations	1,113.00
030497	7/05/2025	Landgate	GRV Valuations	4,184.78
030498	7/05/2025	Dept Of Mines, Industry Regulation And Safety	BSL Levy	143,191.58
030499	7/05/2025	MMJ Real Estate (WA) Pty Ltd	Consultancy Services	4,554.00
030500	7/05/2025	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	1,513.47
030501	7/05/2025	Main Roads WA	Installation of Signage and Pavement	3,921.45
030502	7/05/2025	Water Corporation	Water Usage Charges	18,485.53
030503	7/05/2025	Synergy Energy	Electricity charges	3,077.93
030504	7/05/2025	Office Line	Visitor Centre Desks	7,469.00
030505	7/05/2025	Hello World	Conference Costs	792.00
030506	7/05/2025	Kelyn Training Services	Staff Training	4,400.00
030507	7/05/2025	Cecil Andrews College	Let's Chill Armadale Youth Event 2025	500.00
030508	7/05/2025	ID Consulting Pty Ltd	Consultancy Services	13,750.00
030509	7/05/2025	Blueprint Homes (WA) Pty Ltd	Refund Security Deposit	400.00
030510	7/05/2025	Natural Area Management & Services	Living Stream Improvement Works	2,376.00
030511	7/05/2025	Fitness Australia	AUSactive Fitness Business membership	594.15
030512	7/05/2025	Apple Pty Ltd	Computer Equipment	1,257.30
030513	7/05/2025	Imagesource Digital Solutions	AFAC Billboard	3,987.50

## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

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Trans #	Date	Payee	Description	Amount
030514	7/05/2025	Jandakot Smash Repair Centre	Insurance Excess	500.00
030515	7/05/2025	Forrest Road Fresh	Catering	180.00
030516	7/05/2025	Rawlinsons Publishing	Surveying Services	13,200.00
030517	7/05/2025	Sonic HealthPlus	Pre-Employment Medicals	416.90
030518	7/05/2025	Essential First Choice Homes Pty Ltd	Refund Security Deposit	400.00
030519	7/05/2025	P W Sanders	Expenses Reimbursement	114.99
030520	7/05/2025	Vanguard Press	Brochure Display/Transport/Storage	8,745.00
030521	7/05/2025	Asset Infrastructure Management Pty Ltd	Consultancy Services	4,455.00
030522	7/05/2025	Insolvency & Trustee Service Australia	PPSR Motor Vehicle Searches	2.00
030523	7/05/2025	Horizon West Landscape & Irrigation	Weed Control - Various Locations	47,964.40
030524	7/05/2025	Brilliance Cleaning Services	Piara Waters - Carpet Cleaning	420.00
030525	7/05/2025	Dowsing Concrete	Crossover & Concrete Works	16,854.75
030526	7/05/2025	Bennelongia Pty Ltd	Mozzie identification April 2025	1,585.82
030527	7/05/2025	Frontline Fire & Rescue Equipment	PPE Equipment	3,975.03
030528	7/05/2025	Veris Australia Pty Ltd	Spotting for Linemarking - Roads	17,553.80
030529	7/05/2025	Capital Recycling	Sweeping Services - Various Locations	3,623.14
030530	7/05/2025	Downings Electrical Service	Electrical Services	2,393.35
030531	7/05/2025	SCP Conservation And Land Management	Shipwreck Park Repairs	2,684.00
030532	7/05/2025	Fitzgerald Photo Imaging	8 x Acrylic Facemunt 2023 Custom	1,811.45
030533	7/05/2025	Great Lakes Community Resources Inc	Mattress Collection	23,409.43
030534	7/05/2025	The Organising School	Staff Training	400.00
030535	7/05/2025	Nature Play Solutions Pty Ltd	Timber Resurfacing Works	7,689.00
030536	7/05/2025	Quicklee Express Transport & Distribution Pty Ltd	Courier Services	570.90
030537	7/05/2025	C.R. Kennedy & Company Pty Ltd	Subscriptions/Fees	2,420.00
030538	7/05/2025	LD&D Australia Pty Limited	Refreshments	202.14
030539	7/05/2025	Botanical Fusion	Guest Artist fee	100.00
030540	7/05/2025	QTM Pty Ltd	Traffic Management	1,914.03
030541	7/05/2025	ATF Hetal Investments	Catering	150.00
030542	7/05/2025	BrightMark Group Pty Ltd	Cleaning Services	132,622.44
030543	7/05/2025	JAE Contractors	Fire Hazard Reduction	2,200.00
030544	7/05/2025	ATO PAYG	Tax Deductions Payroll	454,893.00
030545	7/05/2025	Smartsheet Inc	Enterprise Plan + Premium	141.37
030546	7/05/2025	Payroll Edge Consulting	Consultancy Services	13,365.00
030547	7/05/2025	Endeavour Homes WA Pty Ltd	Refund Security Deposit	800.00
030548	7/05/2025	Objective Secured	Bond Refund Hall	500.00
030549	7/05/2025	Andantino Pty Ltd	Refund Security Deposit	800.00
030550	7/05/2025	Perth Better Homes	Shade sail renewal for various locations	75,114.60
030551	7/05/2025	Ideal Homes Pty Ltd	Refund Security Deposit	400.00
030552	7/05/2025	Martins Environmental Services Pty Ltd	Verge Maintenance	6,292.00
030553	7/05/2025	Go Doors Pty Ltd	Service of 2 Automatic sliding doors	4,123.74
030554	7/05/2025	Miracle Recreation Equipment	Shipwreck Park Replacements	2,145.00
030555	7/05/2025	Evolve WA	Staff Training	6,835.00
030556	7/05/2025	ATI-Mirage Training and Business Solutions Pty Ltd	Staff Training	1,079.10

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## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

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<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
030557	7/05/2025	ChoiceOne Pty Ltd	Hire of Temporary Staff	6,561.07
030558	7/05/2025	Western Irrigation Pty Ltd	Repairs to landfill bore	8,208.63
030559	7/05/2025	Simply Perthfect	Social Media Management	1,855.00
030560	7/05/2025	Brayco Commercial Pty Ltd	Stainless Steel kitchen items	5,903.00
030561	7/05/2025	Simone Stuart	Staff Training	200.00
030562	7/05/2025	BGC Housing Group t/as J-Corp Pty Ltd	Refund Security Deposit	400.00
030563	7/05/2025	Wash Work Canning Vale Pty Ltd	Wash Garbage Truck	220.00
030564	7/05/2025	LastPass Australia Pty Ltd.	Last Pass business subscription 3 Year	7,505.19
030565	7/05/2025	Proline WA Pty Ltd	Asbestos Removal Services	31,553.14
030566	7/05/2025	JJCT Packaging Pty Ltd	Novated Lease Payroll Deductions	13,833.07
030567	7/05/2025	Treewest Australia Pty Ltd	Consultancy Services	660.00
030568	7/05/2025	Mustang Three Pty Ltd	Consultancy Services	462.00
030569	7/05/2025	Workplace Warehouse Pty Ltd	Stationery & Kitchen Items	273.57
030570	7/05/2025	Keynote Entertainment Pty Ltd	MC for Event	2,035.00
030571	7/05/2025	Corey O'Brien	Expenses Reimbursement	176.20
030572	7/05/2025	Sophia Lark	Guest Artist fee	100.00
030573	7/05/2025	BBC Digital Perth	Photocopier/Printer Usage	55.00
030574	7/05/2025	Just Kiss Pty Ltd	Syntech 2 Managers Chair - Black	594.00
030575	7/05/2025	Naomi Mathieson	Expenses Reimbursement	14.78
030576	7/05/2025	Miniquip Hire	Excavator Hire	4,702.50
030577	7/05/2025	Cabcharge Payments Pty Ltd	Cabcharge Dockets Usage	568.94
030578	7/05/2025	Australian Road Research Board	Consultancy Services	12,300.00
030579	7/05/2025	AMS Technology Group Pty Ltd	AFAC - HVAC & Geothermal Contract	2,057.91
030580	7/05/2025	Perth Mattress & Furniture Recycling Company	Landfill Mattress Collection	18,095.00
030581	7/05/2025	Midland Minicrete	Concrete & Delivery	538.50
030582	7/05/2025	Sweeney Hire Pty Ltd	Grade and roll landfill roads	18,100.50
030583	7/05/2025	Sanpoint Pty Ltd	Mowing Services - Various Locations	3,167.29
030584	7/05/2025	Karly Plummer	Expenses Reimbursement	148.00
030585	7/05/2025	RocknRubble Solutions Pty Ltd	Clean Concrete Mix	6,061.00
030586	7/05/2025	Booktopia Direct Pty Ltd	Library Resources	29.01
030587	7/05/2025	McLeods Lawyers Pty Ltd	Legal Services	2,254.56
030588	7/05/2025	Insurance Smash Repairs	Insurance Excess	1,000.00
030589	7/05/2025	Intrinsic Projects Pty Ltd	Refund of BSL for refused building application	735.69
030590	7/05/2025	YHB Group Pty Ltd	Refund Security Deposit	800.00
030591	7/05/2025	Gilco Pty Ltd	Custom 4.8x2.4 transportable building	24,106.50
030592	7/05/2025	Swann Rubbish Removal	Property clean up	15,650.00
030593	7/05/2025	Town Inn Pty Ltd	Catering	326.80
030594	7/05/2025	The Trustee for Dale Group Trust	Rangehood Flue & Roof Penetration Flash	12,177.00
030595	7/05/2025	Bradford Retaining Pty Ltd	Supply Retaining Panels	1,708.00
030596	7/05/2025	Jonas Leisure Pty Ltd	SMS Bundle for Envibe Leisure Management	11,000.00
030597	7/05/2025	Coastline Sheds	Supply Shed for Riding & Pony club	4,853.00
030598	7/05/2025	Wendy Westberg	Expenses Reimbursement	87.30
030599	7/05/2025	Laurel Gould	Sporting Recreation and Development Donation	250.00

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<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
030600	7/05/2025	Donald Nield	Refund Hall/ Key Deposit	500.00
030601	7/05/2025	S M Pike & A S Pike	Rates Refund - Credit Balance	176.31
030602	7/05/2025	D S Stellenberg & S E Stellenberg	Rates Refund - Credit Balance	211.11
030603	7/05/2025	N B Coffey & J A Coffey	Rates Refund - Credit Balance	356.38
030604	7/05/2025	K M Gubb & S A Gubb	Rates Refund - Credit Balance	158.28
030605	7/05/2025	W S Law & Y Zheng	Rates Refund - Credit Balance	251.98
030606	7/05/2025	Armada Soccer Club	Soccer Net Accessories	162.00
030607	7/05/2025	RT Parry & MA Parry	Rates Refund - Credit Balance	110.20
030608	7/05/2025	B G Mioceovich	Rates Refund - Credit Balance	298.22
030609	9/05/2025	ALS Library Services Pty Ltd	Library Resources	1,230.26
030610	9/05/2025	Armada Lock & Key Service	Padlocks/Keys Cut	294.00
030611	9/05/2025	Armada Newsagency	Newspapers Armada Library	720.23
030612	9/05/2025	AlBS (WA Chapter)	Staff Training	264.00
030613	9/05/2025	Australasian Performing Rights Association Ltd	Annual OneMusic Licence 2024/25	4,461.29
030614	9/05/2025	Construction Training Fund	Staff Training	134.20
030615	9/05/2025	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	42,361.28
030616	9/05/2025	Browns Sweeping	Sweeping Services - Various Locations	6,556.00
030617	9/05/2025	City of Gosnells	Venue Hire fee - Amherst Center M.Room	50.75
030618	9/05/2025	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments	363.47
030619	9/05/2025	Scope Irrigation	Bedforddale Hall - Service pump filter	3,609.40
030620	9/05/2025	Work Clobber	PPE Equipment	129.61
030621	9/05/2025	Gecko Contracting Turf & Landscaping	Landscaping Services	20,526.00
030622	9/05/2025	Hello World	Conference Costs	3,555.00
030623	9/05/2025	Bunnings Building Supplies Pty Ltd	Hardware Consumables	111.63
030624	9/05/2025	Kleenheat Gas Pty Ltd	Gas Charges	6,795.00
030625	9/05/2025	Onhold Magic Pty Ltd	Messages on Hold Fees	110.00
030626	9/05/2025	Refresh Waters Pty Ltd	Refreshments	156.00
030627	9/05/2025	Wren Oil	Waste Removal	385.00
030628	9/05/2025	TJ Depiazzi & Sons	Softfall Stock - Various Playgrounds	3,588.75
030629	9/05/2025	Programmed Property Services Pty Ltd	Grounds Maintenance AFAC	371.25
030630	9/05/2025	Commercial Aquatics Australia	Parts - AFAC	484.00
030631	9/05/2025	Apple Pty Ltd	Computer Equipment	1,165.60
030632	9/05/2025	Beacon Equipment	Parts/Repairs - Plant & Machinery	10,689.00
030633	9/05/2025	Sonic HealthPlus	Pre-Employment Medicals	416.90
030634	9/05/2025	Rave On Promotional Products	Show Bags for Brigade Open Day	1,953.80
030635	9/05/2025	Greenfield Gardening	Landscaping Services - Landfill	5,671.18
030636	9/05/2025	Vanguard Press	Brochure Display/Transport/Storage	737.00
030637	9/05/2025	Horizon West Landscape & Irrigation	Weed Control - Various Locations	286.00
030638	9/05/2025	Western Tree Recyclers	Processing and transport of green waste	15,617.73
030639	9/05/2025	Reva Commercial Pty Ltd	Armada Bowling Club - Alfresco repairs	18,532.88
030640	9/05/2025	Alsco Pty Ltd	Sanitary Services - Various Locations	44.48
030641	9/05/2025	Datacom Systems (AU) Pty Ltd	Electrical Services	24,043.99
030642	9/05/2025	Frontline Fire & Rescue Equipment	PPE Equipment	313.85

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## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

Payments made between 01-May-2025 and 31-May-2025

<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
030643	9/05/2025	E Fire & Safety	Hydrant Flow testing	2,048.20
030644	9/05/2025	Downings Electrical Service	Electrical Services	17,927.69
030645	9/05/2025	Bisht Pty Ltd	Newspapers Seville Grove Library	74.50
030646	9/05/2025	Talis Consultants	Consultancy Services	6,358.00
030647	9/05/2025	Northlake Electrical Pty Ltd	Electrical Services	21,583.51
030648	9/05/2025	7 to 1 Photography	Let's Chill Armadale Youth Event 2025	962.50
030649	9/05/2025	Hi Tech Security WA Pty Ltd	Security Services/Monitoring - Various Sites	3,168.71
030650	9/05/2025	Z B Barry	Installation Technician	986.00
030651	9/05/2025	LD&D Australia Pty Limited	Refreshments	116.58
030652	9/05/2025	Agent Sales & Services Pty Ltd	Cleaning Materials	3,273.60
030653	9/05/2025	Tudor House (WA) Pty Ltd	Printed Bunting	2,893.00
030654	9/05/2025	Love Letters	MAA - OAN theming	273.00
030655	9/05/2025	Hospitality Industry Service Providers (HISP) Pty Ltd	Refreshments	216.00
030656	9/05/2025	The Calapai Family Trust	GPS Expenses Various Plant	768.90
030657	9/05/2025	The Event Team (WA) Pty Ltd	Program/Events - Kilt Run	6,773.00
030658	9/05/2025	District Refrigeration & Airconditioning Pty Ltd	Degas Fridges/ Air conditioners - Landfill Sites	1,072.50
030659	9/05/2025	V Hansen	Program/Events	750.00
030660	9/05/2025	The Trustee for Rise Now Trust	Catering Various Events/Meetings	2,521.50
030661	9/05/2025	Rayan Foods Pty Ltd	Catering Various Events/Meetings	272.80
030662	9/05/2025	Surun Services Pty Ltd	Morgan Park Project - Sports Lighting Up & Gwynn Tennis Lighting Upgrade	235,991.78
030663	9/05/2025	Southern Cross Protection Pty Ltd	Security Services/Monitoring - Various Sites	8,778.60
030664	9/05/2025	MDM Entertainment Pty Ltd	Library Resources	2,291.93
030665	9/05/2025	Mega Vision Australia Pty Ltd	Movies in March Event Fees	56,125.91
030666	9/05/2025	BIOMAX Pty Ltd	BioSystem Inspection Bedforddale Fire St	150.00
030667	9/05/2025	Penske Australia	Parts - Various Plant	1,484.93
030668	9/05/2025	Marty Daley Graphic Design	Consultancy Services	1,056.00
030669	9/05/2025	NoiseNet Operations Pty Ltd	Hire of Equipment	4,554.00
030670	9/05/2025	Sandy Taylor Digital Marketing	Website Maintenance	330.00
030671	9/05/2025	Harvey Norman AV/IT Armadale - Sandeteye Pty Ltd	White Goods - Armadale Hall	794.00
030672	9/05/2025	Ed's Fencing and Landscaping	Hire of Equipment	11,550.00
030673	9/05/2025	Leesa Padget	Minnawarra Art Awards 2025	3,000.00
030674	9/05/2025	Arboriculture Australia Ltd	Consultancy Services	73.15
030675	9/05/2025	Proline WA Pty Ltd	Asbestos Removal Services	9,825.80
030676	9/05/2025	Fire Alert Pty Ltd trading as Skills Force Australia	Emergency Planning Meeting - Depot	630.30
030677	9/05/2025	Australian HVAC Services	Airconditioning Services	3,841.53
030678	9/05/2025	Cr Laurence Sargeson	Expenses Reimbursement	1,174.20
030679	9/05/2025	Flexi Staff Group Pty Ltd	Hire of Temporary Staff	3,502.54
030680	9/05/2025	GO2CUP Pty Ltd	Purchase of Consumables	583.00
030681	9/05/2025	Miniquip Hire	Hire of Equipment	1,182.50
030682	9/05/2025	C & K Hannibal Pty Ltd	Hire of Excavator - Morgan Park Playground	21,967.00
030683	9/05/2025	T C Waste (WA) Pty Ltd	Waste Verge Collections Zone 10	20,449.00
030684	9/05/2025	Donna Turner	Expenses Reimbursement	62.75
030685	9/05/2025	Kwinana WTE Project Co Pty Ltd	Waste Disposal - Landfill	204,082.55

## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

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Trans #	Date	Payee	Description	Amount
030686	9/05/2025	Sanpoint Pty Ltd	Mowing Services - Various Locations	825.00
030687	9/05/2025	Backsafe Global Pty Ltd	Waste bins- storage	45,936.00
030688	9/05/2025	RocknRubble Solutions Pty Ltd	Clean Concrete Mix	3,410.00
030689	9/05/2025	Battery World Armadale	Parts/Repairs - Plant & Machinery	569.00
030690	9/05/2025	Evolve Talent Pty Ltd	Hire of Temporary Staff	2,540.08
030691	9/05/2025	Roadscan	Consultancy Services	20,465.50
030692	9/05/2025	Western Australian Rugby Union INC	Coaches for Multi-Sport Program	1,320.00
030693	9/05/2025	Mark Guthrie	School holiday Art workshops	630.00
030694	9/05/2025	Creative Slate Media Pty Ltd	Her Champion 5 week filming	2,000.00
030695	9/05/2025	City of Casey	2024/25 NGAA Membership	36,684.00
030696	9/05/2025	Kaarli Pty Ltd	Aboriginal Flag Socks (various color)	1,239.32
030697	9/05/2025	Westfield Park Primary School	Art on the Scarp Grant	400.00
030698	9/05/2025	R P Weinert	Rates Refund - Credit Balance	106.30
030699	9/05/2025	T J O'Toole	Rates Refund - Credit Balance	290.07
030700	9/05/2025	M Browne-Cooper	Rates Refund - Credit Balance	255.84
030701	9/05/2025	Brett Nannup	Minnawarra Arts Award Prize	3,000.00
030702	9/05/2025	Alan Dodge	Minnawarra Arts Award 2025 Judging Fee	250.00
030703	9/05/2025	Carly Shott	Sporting Recreation and Development Donation	350.00
030704	9/05/2025	Brendan Slater	Bond Refund	500.00
030705	9/05/2025	B R Blakiston & T M Smith	Rates Refund - Credit Balance	327.25
030706	9/05/2025	T L Searle & M J Marshall	Rates Refund - Credit Balance	273.56
030707	9/05/2025	Kane Prebble	Rates Refund - Credit Balance	223.18
030708	9/05/2025	D Anquetil	Rates Refund - Credit Balance	127.71
030709	9/05/2025	L J Clifton	Rates Refund - Credit Balance	175.25
030710	9/05/2025	R Sinclair & M W King	Rates Refund - Credit Balance	318.08
030711	9/05/2025	S Pola & R Mara	Rates Refund - Paid Twice	559.55
030712	9/05/2025	D Singh & G Kaur	Rates Refund - Credit Balance	210.81
030713	9/05/2025	Ryan Bazzica	Rates Refund - Credit Balance	262.28
030714	9/05/2025	Lena Ann Hopkinson	Rates Refund - Credit Balance	271.30
030715	9/05/2025	C J Dowling	Rates Refund - Credit Balance	243.85
030716	14/05/2025	Alinta Gas	Gas Charges	215.20
030717	14/05/2025	Armadale Lock & Key Service	Padlocks/Keys Cut	403.95
030718	14/05/2025	J Blackwood & Son Pty Ltd	PPE Equipment	718.08
030719	14/05/2025	Environmental Health Australia (WA) Inc	Staff Training	4,335.00
030720	14/05/2025	Beaver Tree Services Aust Pty Ltd	Tree Prunning and Mulching Services - Various Locations	12,150.05
030721	14/05/2025	BOC Gases Australia Limited	AFAC - Medical Oxygen	91.12
030722	14/05/2025	Byford Bobcats	Hire of Bobcat	1,320.00
030723	14/05/2025	WINC Australia Pty Ltd	Cleaning Materials	48.73
030724	14/05/2025	Curtin University of Technology	Minnawarra Art Awards 2025 - Judging fee	250.00
030725	14/05/2025	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	4,962.38
030726	14/05/2025	Ambius	Hire of Plants Champion Centre	2,745.82
030727	14/05/2025	Roleystone Courier	Advertising	850.00
030728	14/05/2025	Water Corporation	Hydrant Standpipe	3,583.79

## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

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Trans #	Date	Payee	Description	Amount
030729	14/05/2025	West Australian Newspaper Limited	Subscriptions	57.60
030730	14/05/2025	Westbooks	Library Resources	3,124.08
030731	14/05/2025	Synergy Energy	Electricity Charges	7,399.55
030732	14/05/2025	Parks & Leisure Australia	Webinar: The Future of Outdoor Parks	55.00
030733	14/05/2025	Office Line	Office Furniture	3,202.10
030734	14/05/2025	Technology One Ltd	Consultancy Services	82,163.77
030735	14/05/2025	Officeworks Business Direct	Stationery Supplies	234.00
030736	14/05/2025	Sports Turf Technology Pty Ltd	COA GWL Licences	31,906.60
030737	14/05/2025	Repco Auto Parts	Parts - Parks Minor Equipment	43.70
030738	14/05/2025	Mackay Urban Design	Design Review Panel Meeting	550.00
030739	14/05/2025	Cecil Andrews College	AEDC- Letterbox Drop Community Play	500.00
030740	14/05/2025	Serpentine Spring Water	Refreshments	21.00
030741	14/05/2025	LGIS Liability	Insurance Excess	500.00
030742	14/05/2025	Kleenit Pty Ltd	Remove Graffiti Various Locations	2,546.61
030743	14/05/2025	Valvoline (Australia)	Workshop Supplies - Fleet	9,297.64
030744	14/05/2025	Waterlogic Australia Pty Ltd	Refreshments	816.09
030745	14/05/2025	Cr Caroline Wielinga	Councillors Reimbursement	204.20
030746	14/05/2025	Superior Pak Pty Ltd	Parts/Repairs - Plant & Machinery	4,617.00
030747	14/05/2025	Alan Beatties Bulk Meat Supply	Catering	1,500.00
030748	14/05/2025	Forrest Road Fresh	Catering	460.00
030749	14/05/2025	Carlisle Events Hire Pty Ltd	AFAC Carnival Equipment	12,763.30
030750	14/05/2025	Dieback Working Group	Staff Training	831.60
030751	14/05/2025	Mother Earth Gardening & Landscaping	Landscaping Services	7,194.00
030752	14/05/2025	The Information Management Group Pty Ltd	Digitisation of Records	1,153.52
030753	14/05/2025	EOS Electrical	Repairs - Street Lighting City Owned	313.50
030754	14/05/2025	Scott Printers Pty Ltd	Arts Festival Booklet 16pp,A4/DL,4 color - Printing	13,292.40
030755	14/05/2025	C M Travers	MAA - MITH - Accordion performance	335.00
030756	14/05/2025	Workzone Pty Ltd	Quarterly gutters and roof cleaning	3,828.00
030757	14/05/2025	Capital Recycling	Sweepings and Gully Spoils	13,149.38
030758	14/05/2025	Metro Filters	Clean Canopy & Fan	1,998.96
030759	14/05/2025	SCP Conservation And Land Management	Shipwreck Park Repairs	132.00
030760	14/05/2025	Hi Tech Security WA Pty Ltd	Security Services/Monitoring - Various Sites	374.00
030761	14/05/2025	Bug Busters Pty Ltd	Pest Control Treatments	605.00
030762	14/05/2025	Trident Plastics (SA) Pty Ltd	Waste-Bin Stock	40,876.22
030763	14/05/2025	LD&D Australia Pty Limited	Refreshments	202.14
030764	14/05/2025	New Ground Water Services	Bore & Pump Work	37,469.72
030765	14/05/2025	Rentokil Initial Pty Ltd	AFAC - Scheduled sanitary services	1,708.39
030766	14/05/2025	AAC Wristbands Australia Pty Ltd	Wristbands - AFAC	3,812.41
030767	14/05/2025	The Calapai Family Trust	GPS Expenses Various Plant	1,625.80
030768	14/05/2025	JDS Building and Maintenance Services Pty Ltd	Repairs - Badminton Centre Store Room	9,762.50
030769	14/05/2025	Katherine John Entertainment (KJE)	Let's Chill Armadale Youth Event 2025	2,750.00
030770	14/05/2025	Remondis Australia Pty Ltd	Cardboard collection	2,810.64
030771	14/05/2025	Heritage Way Pty Ltd	Gardening Products	2,725.89
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## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

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Trans #	Date	Payee	Description	Amount
030772	14/05/2025	ATF Hetal Investments	Catering	210.00
030773	14/05/2025	Rayan Foods Pty Ltd	Catering Various Events/Meetings	1,302.95
030774	14/05/2025	Agrimate	Chainmesh Fencing - Roleystone Theatre	2,458.94
030775	14/05/2025	Southern Cross Protection Pty Ltd	Security Services/Monitoring - Various Sites	66.00
030776	14/05/2025	Total Green Recycling	eWaste Recycling Landfill Site	6,233.79
030777	14/05/2025	Custom Built Saunas	Repair Sauna door stop	291.50
030778	14/05/2025	4Cabling Pty Ltd	0.5m Cat 6 RJ45-RJ45 Network Cables, 1m	239.83
030779	14/05/2025	Cr Keyur Kamdar	Councillors Reimbursement	1,388.20
030780	14/05/2025	The Pink Cafe (Kelmescott)	Catering for Training	26.00
030781	14/05/2025	Otium Planning Group	CIP Framework	33,308.00
030782	14/05/2025	GFG Temp Assist	Hire of Temporary Staff	31,058.83
030783	14/05/2025	Go Doors Pty Ltd	Service of 2 Automatic sliding doors	962.50
030784	14/05/2025	Miracle Recreation Equipment	Moraba Park replacement swing parts	137.50
030785	14/05/2025	Seven Sins Perth Hills	MAA - OAN catering	5,650.00
030786	14/05/2025	Pinnacle Safety and Training	Staff Training	250.00
030787	14/05/2025	Harvey Norman AV/IT Armadale - Sandetye Pty Ltd	White Goods - Armadale Hall	1,699.00
030788	14/05/2025	ChoiceOne Pty Ltd	Hire of Temporary Staff	2,917.74
030789	14/05/2025	Classic Hire	Hire of Equipment	423.50
030790	14/05/2025	Agnes Novinda	Expenses Reimbursement	102.99
030791	14/05/2025	Simply Perthfect	Social Media Management	4,999.50
030792	14/05/2025	Jotform Pty Ltd	Subscriptions/Fees	20,790.00
030793	14/05/2025	Finite Group APAC Pty Ltd	Hire of Temporary Staff	8,740.55
030794	14/05/2025	Consultas Pty Ltd	Consultancy Services	3,341.25
030795	14/05/2025	MonsterBall Amusement & Hire	Hire of Equipment	890.00
030796	14/05/2025	AAA Safety Training and Consultancy Pty Ltd	Consultancy Services	300.00
030797	14/05/2025	Toonworld Pty Ltd	Staff Training	1,055.00
030798	14/05/2025	Premier Envelopes Australia	Barcode Window Face - Envelopes	874.56
030799	14/05/2025	River Road Deli	Catering	2,720.00
030800	14/05/2025	Jade Marie Bryan	Expenses Reimbursement	1,292.66
030801	14/05/2025	Kaitlin Tinker	Expenses Reimbursement	1,258.00
030802	14/05/2025	Mindful Emergence	Meditation Hour - December	90.00
030803	14/05/2025	Andrea Highman	Expenses Reimbursement	217.25
030804	14/05/2025	Rachel Dillon	Expenses Reimbursement	29.90
030805	14/05/2025	Perth Office Equipment Pty Ltd	Office Equipment	335.50
030806	14/05/2025	Trent Tascon-Guillaume	Expenses Reimbursement	81.85
030807	14/05/2025	Donna Turner	Expenses Reimbursement	116.00
030808	14/05/2025	Tyre Power Kelmescott	Parts/Repairs - Plant & Machinery	1,400.00
030809	14/05/2025	Australian Road Research Board	Road Condition Assessments	38,280.00
030810	14/05/2025	Mode Design Corp. Pty Ltd	LDC Design Fees	5,123.25
030811	14/05/2025	AMS Technology Group Pty Ltd	AFAC - Reactive HVAC maintenance	3,895.10
030812	14/05/2025	Cornerstone Legal WA Pty Ltd	Legal Services	731.50
030813	14/05/2025	Booktopia Direct Pty Ltd	Library Resources	272.39
030814	14/05/2025	Battery World Armadale	Parts/Repairs - Plant & Machinery	1,705.00
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## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

Payments made between 01-May-2025 and 31-May-2025

Trans #	Date	Payee	Description	Amount
030815	14/05/2025	Bormaz Contracting Pty Ltd	Fire Break Maintenance Works	9,900.00
030816	14/05/2025	Eco Action Pty Ltd	Minibeasts Incursion at History House	445.00
030817	14/05/2025	Gilco Pty Ltd	Transportable Building - Deposit	16,912.50
030818	14/05/2025	Schlager Group Pty Ltd	Construction progress claim	209,734.71
030819	14/05/2025	The Clarkson Services Trust	Wills and Estate Planning Workshop	150.00
030820	14/05/2025	Vizzari's Transport And Livestock Services	Stock Yard Hire	1,400.00
030821	14/05/2025	Focus 10 Pty Ltd	Staff Training	2,662.00
030822	14/05/2025	Naomi Jory	Expenses Reimbursement	133.50
030823	14/05/2025	Jonas Leisure Pty Ltd	Staff Training	4,400.00
030824	14/05/2025	Lalli Consulting Engineers	Consultancy Services	9,570.00
030825	14/05/2025	Enchant Entertainment	Hire of Equipment	2,106.00
030826	14/05/2025	Jurek Wybraniec	Artist Floor Talk	165.00
030827	14/05/2025	Manuela Bonicalzi	Expenses Reimbursement	142.00
030828	14/05/2025	Charmaine Ball	Minnawarra Arts Award Prize	12,000.00
030829	14/05/2025	P D Greaves	Rates Refund - Credit Balance	282.94
030830	14/05/2025	Senses Australia	Rates Exemption Refund	3,344.13
030831	14/05/2025	D E Marsden	Rates Refund - Credit Balance	184.62
030832	14/05/2025	Kazunori Yamamoto	Sporting Recreation and Development Donation	250.00
030833	14/05/2025	Samantha Trinidad	Sporting Recreation and Development Donation	250.00
030834	14/05/2025	JE Briggs	Rates Refund - Direct Debit Cancelled	227.27
030835	14/05/2025	M I Kinsman	Rates Refund - Credit Balance	248.79
030836	14/05/2025	A S Galante & K L Bonney	Rates Refund - Credit Balance	352.52
030837	14/05/2025	Danny Liu	Rates Refund - Credit Balance	209.63
030838	14/05/2025	Net World Sports	Sports Equipment Trolley Purchase	958.00
030839	16/05/2025	Alinta Gas	Gas Charges	42.65
030840	16/05/2025	ALS Library Services Pty Ltd	Library Resources	293.02
030841	16/05/2025	Armadale Kelmscott Self Storage	Storage Unit Rental	5.00
030842	16/05/2025	Australian Services Union	Australian Services Union Payroll Deductions	516.00
030843	16/05/2025	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	28,726.34
030844	16/05/2025	BP Australia Pty Ltd	Fuels & Oils - Landfill	16,833.89
030845	16/05/2025	Browns Sweeping	Sweeping Services - Various Locations	7,588.90
030846	16/05/2025	Burgess Rawson (WA) Pty Ltd	Water Usage Charges	1,595.72
030847	16/05/2025	Child Support Agency	Child Support Payroll Deductions	1,946.68
030848	16/05/2025	City of Armadale-Social Club	Social Club (employee) Payroll Deductions	348.00
030849	16/05/2025	Landgate	GRV Valuations G2024/25	473.04
030850	16/05/2025	Dept of Local Govt, Sport & Cultural Industries- Sport & Rec	KidSport Refund	769.00
030851	16/05/2025	LGRCEU	LGRCEU Payroll Deductions	427.62
030852	16/05/2025	Scope Irrigation	Water Usage Charges	1,015.85
030853	16/05/2025	WA Library Supplies	Library Resources	102.95
030854	16/05/2025	Water Corporation	Hydrant Standpipe	30,777.36
030855	16/05/2025	Synergy Energy	Electricity Charges	11,035.96
030856	16/05/2025	Gecko Contracting Turf & Landscaping	Landscaping Services	3,366.00
030857	16/05/2025	Technology One Ltd	Consultancy Services	51,071.71
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Trans #	Date	Payee	Description	Amount
030858	16/05/2025	Officeworks Business Direct	Stationery Supplies	124.90
030859	16/05/2025	O'Brien Harrop Access	Consultancy Services	5,907.00
030860	16/05/2025	Reece Pty Ltd	John Dunn Drink Fountain	1,335.13
030861	16/05/2025	Kleenit Pty Ltd	Remove Graffiti Various Locations	1,601.05
030862	16/05/2025	Sonic HealthPlus	Pre-Employment Medicals	1,573.00
030863	16/05/2025	Plantrite	Extra Lables	624.03
030864	16/05/2025	Carlisle Events Hire Pty Ltd	AFAC Carnival Equipment	814.00
030865	16/05/2025	Acurix Networks Pty Ltd	Public WIFI Access Various Sites	5,266.65
030866	16/05/2025	Dowsing Concrete	Construction of Concrete Footpath & Works	8,904.50
030867	16/05/2025	Thomson Reuters (Professional) Aust Ltd	Hire of Temporary Staff	484.15
030868	16/05/2025	Frontline Fire & Rescue Equipment	PPE Equipment	963.12
030869	16/05/2025	Avantgarde Technologies Pty Ltd	Cloud Connect Offsite Storage	4,213.00
030870	16/05/2025	Artists Chronicle	Staff Training	1,350.00
030871	16/05/2025	E Fire & Safety	Hydrant Flow testing	3,217.50
030872	16/05/2025	Metro Filters	Clean Canopy & Fan	770.00
030873	16/05/2025	Stott & Hoare	Computer Equipment	38,425.20
030874	16/05/2025	Hi Tech Security WA Pty Ltd	Security Services/Monitoring - Various Sites	7,656.55
030875	16/05/2025	Austraffic WA	Consultancy Services	3,828.00
030876	16/05/2025	R Nyisztor	Uber fees for AAF	116.74
030877	16/05/2025	LD&D Australia Pty Limited	Refreshments	116.58
030878	16/05/2025	The Musical Mum	Better Beginnings 20th Anniv. Session	450.00
030879	16/05/2025	Selectro Services	AFAC - Reactive plant room maintenance	589.02
030880	16/05/2025	Aussie Broadband Pty Ltd	NBN Services - Study Hub	2,813.50
030881	16/05/2025	The Trustee for Rise Now Trust	Catering Various Events/Meetings	1,408.80
030882	16/05/2025	Idom Maddington Pty Ltd	FP706 - New Ranger Vehicle	79,326.16
030883	16/05/2025	Diamond Diecutting Pty Ltd	3000pcs T-Cards DFES Diecut	781.00
030884	16/05/2025	ATO PAYG	Tax Deductions Payroll	459,262.00
030885	16/05/2025	Penske Australia	Parts - Various Plant	6,869.71
030886	16/05/2025	K A Mathews	Expenses Reimbursement	948.62
030887	16/05/2025	One 20 Productions	Hire of Equipment	1,138.50
030888	16/05/2025	Chandler Macleod Group	Consultancy Services	14,520.00
030889	16/05/2025	A Class Auto Electrical and Air Conditioning	Electrical Services	2,275.90
030890	16/05/2025	Bree Van Haeften	Expenses Reimbursement	269.00
030891	16/05/2025	Chindarsi Architects Pty Ltd	Design Review Panel Meeting	660.00
030892	16/05/2025	Marketforce Pty Ltd	Video Production and Advertising Fees	27,357.00
030893	16/05/2025	Examiner Newspapers (WA)	Advertising	2,442.00
030894	16/05/2025	Fennessy Recruitment Pty Ltd	Hire of Temporary Staff	5,085.30
030895	16/05/2025	(A)POD Pty Ltd	Consultancy Services	11,156.01
030896	16/05/2025	Michael Iwanoff	Artist Floor Talk	150.00
030897	16/05/2025	MM IT Consulting (WA) Pty Ltd	Consultancy Services	16,808.00
030898	16/05/2025	Sharon Edwards	Staff Training	150.00
030899	16/05/2025	Paceway Mitsubishi	FP682 BYD Atto 3 AK16657	165.00
030900	16/05/2025	JJCT Packaging Pty Ltd	Novated Lease Payroll Deductions	13,683.04



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Trans #	Date	Payee	Description	Amount
030901	16/05/2025	Don's Carpet Pty Ltd	Vinyl repairs	1,760.00
030902	16/05/2025	Lift Design	Lift Construction	50,487.94
030903	16/05/2025	Flexi Staff Group Pty Ltd	Hire of Temporary Staff	3,416.96
030904	16/05/2025	Metrowest Service Pty Ltd	Repairs and Maintenance - AFAC	841.50
030905	16/05/2025	Natalie Woodman Clinic	Feed your gut, transform your health	385.00
030906	16/05/2025	Pixelcase Group Pty Ltd	Aero Ranger-2024/2025 Subscription	6,599.05
030907	16/05/2025	Daniella Dagostino	Expenses Reimbursement	41.39
030908	16/05/2025	Easisalary Pty Ltd	Payroll Deductions	1,589.53
030909	16/05/2025	The Trustee for OTBT Family Trust	Hiking Participation Project 2025 - 1st Instalment	10,714.55
030910	16/05/2025	T C Waste (WA) Pty Ltd	Waste Verge Collections Zone 10	12,012.00
030911	16/05/2025	Trent Tascon-Guillaume	Expenses Reimbursement	191.25
030912	16/05/2025	DMN Solutions	2024/2025 SP Service Agreement	4,400.00
030913	16/05/2025	Services Australia - Centrelink	Centrelink Garnishee Staff Wages	304.45
030914	16/05/2025	Sanpoint Pty Ltd	Mowing Services - Various Locations	3,167.29
030915	16/05/2025	Booktopia Direct Pty Ltd	CACL Book Purchase	181.40
030916	16/05/2025	Evolve Talent Pty Ltd	Hire of Temporary Staff	2,056.25
030917	16/05/2025	Kylie Gates	Group Fitness classes	300.00
030918	16/05/2025	RSR Signage Pty Ltd	Various timber reserve signs	13,540.83
030919	16/05/2025	Vizzari's Transport And Livestock Services	Stock Yard Hire	700.00
030920	16/05/2025	Newford Pty Ltd	Catering Various Events/Meetings	274.00
030921	16/05/2025	Ayesha Sultana	Lets Celebrate - 3/5/25 - Henna Art	300.00
030922	16/05/2025	Xavier Turisini	Artist Floor Talk	150.00
030923	16/05/2025	Hasard Concrete	Retaining Wall Insulation - Concrete	2,717.00
030924	16/05/2025	Erin Richardson	Cleaning Services	450.00
030925	16/05/2025	Holly O'Meehan	Minnawarra Arts Award Prize	2,000.00
030926	16/05/2025	Lisa Maree Nelson	AFAC Membership Overpayment	40.00
030927	16/05/2025	R P Pannell & T A Pannell	Rates Refund - Pension Concession	263.42
030928	16/05/2025	Drew Gunning	AFAC Incorrect Charge - Promo	41.29
030929	16/05/2025	Isabelle Ladwa	AFAC Incorrect Charge - Promo	41.29
030930	16/05/2025	Mark Anthony Cochrane	AFAC Membership Overpayment	40.00
030931	16/05/2025	P J King & I A Wood	Rates Refund - Credit Balance	1,600.00
030932	16/05/2025	J E Bauld	Rates Refund - Credit Balance	1,160.04
030933	16/05/2025	E J Gill	Rates Refund - Credit Balance	447.86
030934	16/05/2025	D J Tomson & D M Attewell-Tomson	Rates Refund - Credit Balance	255.34
030935	16/05/2025	Conelia Ham	AFAC Membership Refund	16.55
030936	16/05/2025	Clinton Price	Minnawarra Art Awards Sale	200.00
030937	16/05/2025	Nicole Francois	Minnawarra Art Awards Sale	280.00
030938	16/05/2025	Paul D Nunn	Rates Refund - Credit Balance	334.49
030939	16/05/2025	S G Marshall & N E Marshall	Rates Refund - Pension Concession	105.60
030940	16/05/2025	H K Ranasinghe Arachchillage & K R Samar	Rates Refund - Credit Balance	209.46
030941	16/05/2025	Gregory Pennells	Rates Refund - Credit Balance	1,324.00
030942	21/05/2025	Australia Wide Taxation & Payroll Training	Staff Training	2,080.00
030943	21/05/2025	Browns Sweeping	Sweeping Services - Various Locations	8,072.90

## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

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Trans #	Date	Payee	Description	Amount
030944	21/05/2025	Concept Media	Advertising	220.00
030945	21/05/2025	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	4,457.89
030946	21/05/2025	Smoke And Mirrors Audio Visual	Hire of Equipment	3,589.63
030947	21/05/2025	Scope Irrigation	Replace Pottable water pressure pump	6,127.80
030948	21/05/2025	Shenton Enterprises Pty Ltd	AFAC - Program Pool cleaner service	2,472.32
030949	21/05/2025	Water Corporation	Hydrant Standpipe	1,231.47
030950	21/05/2025	Synergy Energy	Electricity Charges	10,111.50
030951	21/05/2025	Technology One Ltd	AMS Program- Annual	7,839.74
030952	21/05/2025	Sports Turf Technology Pty Ltd	COA GWL Licences	1,105.50
030953	21/05/2025	Westzone Enterprises Pty Ltd	Armadale Library Monthly Rental & Outgoings	58,295.79
030954	21/05/2025	WH Location Services Pty Ltd	Locate Utility Services	3,120.66
030955	21/05/2025	JB HIFI Group Pty Ltd (Armadale)	Computer Equipment	768.54
030956	21/05/2025	Modern Teaching Aids Pty Ltd	Library Resources	190.03
030957	21/05/2025	City of Armadale	Conference Reimbursement -PIA National Congress	193.57
030958	21/05/2025	Programmed Property Services Pty Ltd	Grounds Maintenance AFAC - December 2024	660.00
030959	21/05/2025	Nearmap Pty Ltd	Nearmap Subscription	36,102.00
030960	21/05/2025	Commercial Aquatics Australia	Parts - AFAC	7,832.00
030961	21/05/2025	Jones Lang Lasalle (WA) Pty Ltd	Orchard House Outgoings May/June	31,653.10
030962	21/05/2025	Greenfield Gardening	Landscaping Services - Landfill	8,781.16
030963	21/05/2025	Alice Kearing	50% Deposit-Smoking Ceremony	500.00
030964	21/05/2025	Armadale Kelmscott Swimming Club	Community Grants 2024 / 2025 Round 2	758.26
030965	21/05/2025	Feral Invasive Species Eradication Management	Autumn Feral Animal Control	32,989.00
030966	21/05/2025	Mother Earth Gardening & Landscaping	Landscaping Services	1,270.50
030967	21/05/2025	Paperbark Technologies Pty Ltd	Consultancy Services	550.00
030968	21/05/2025	Alsco Pty Ltd	Sanitary Services - Various Locations	5,914.39
030969	21/05/2025	Commissioner of State Revenue	Refund of Ineligible Rebates	1,653.44
030970	21/05/2025	Able Sales	Generator Diesel Silent 10KVA (LG9D1)	9,600.00
030971	21/05/2025	LD&D Australia Pty Limited	Refreshments	202.14
030972	21/05/2025	D M Hewston	Expenses Reimbursement	89.79
030973	21/05/2025	Run Energy Pty Limited	Gas & Flare Maintenance Landfill Site	2,678.58
030974	21/05/2025	Mall Managers WA Pty Ltd	Casual Mall Leasing	990.00
030975	21/05/2025	Katherine John Entertainment (KJE)	Let's Chill Armadale Youth Event 2025	27,148.00
030976	21/05/2025	GPC Asia Pacific Pty Ltd	Napa Workshop Consumables	117.71
030977	21/05/2025	The Trustee For PSCP Investment Trust	x100 "Hardship Resource Directory"	310.20
030978	21/05/2025	Rayan Foods Pty Ltd	Catering Various Events/Meetings	1,838.65
030979	21/05/2025	Agrimate	Chainmesh Fencing - Roleystone Theatre	2,035.00
030980	21/05/2025	Aquatic Leisure Technologies Pty Ltd (Buccaneer Pools)	Refund of BSL for refused building appli	61.65
030981	21/05/2025	MDM Entertainment Pty Ltd	Library Resources	1,288.41
030982	21/05/2025	Retail Display Direct Pty Ltd	A5 Brochure Holders Brochure x50pcs	268.00
030983	21/05/2025	Perth Is Ok	Advertising	6,693.50
030984	21/05/2025	Protek 247 Building & Maintenance	Repair bench and floor	2,373.67
030985	21/05/2025	Marty Daley Graphic Design	Consultancy Services	3,960.00
030986	21/05/2025	Armadale Liquor Pty Ltd	Refreshments	59.88

## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

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<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
030987	21/05/2025	A C Tanner	Let's Chill Armadale Youth Event 2025	1,400.00
030988	21/05/2025	IPEC Pty Ltd	Courier Services	68.31
030989	21/05/2025	Kore Design	Logo Design	850.00
030990	21/05/2025	ChoiceOne Pty Ltd	Hire of Temporary Staff	5,230.89
030991	21/05/2025	Classic Hire	Hire of Equipment	229.90
030992	21/05/2025	Western Irrigation Pty Ltd	Repairs & Maintenance	792.28
030993	21/05/2025	Marketforce Pty Ltd	Video Production and Advertising Fees	4,114.86
030994	21/05/2025	Instant Weight Pty Ltd	Consultancy Services	2,072.40
030995	21/05/2025	Just Because Cookies and Cakes	AAF - Art on the Scarp	750.00
030996	21/05/2025	Arboribus Pty Ltd	Consultancy Services	4,356.00
030997	21/05/2025	BCI Media Group Pty Ltd	Subscription of eProcure	12,300.75
030998	21/05/2025	Chantalle Grummet	Material costs for the Fairy Doors	562.81
030999	21/05/2025	Coterra Pty Ltd	Consultancy Services	5,285.50
031000	21/05/2025	Source Business Partners Pty Ltd	Consultancy Services	5,792.60
031001	21/05/2025	GJ and WB Burman	Steel for Armadale Soccer Club	3,729.00
031002	21/05/2025	Sweeney Hire Pty Ltd	Grade and roll landfill roads	19,192.14
031003	21/05/2025	Taryn Waters	Expenses Reimbursement	276.00
031004	21/05/2025	Backsafe Global Pty Ltd	4 drum Polyethylene bunding unit	1,531.20
031005	21/05/2025	Flavour Craft Pty Ltd	Catering	1,425.36
031006	21/05/2025	Florence Morrison	Welcome to Country	500.00
031007	21/05/2025	Diversus	Computer Equipment - Leases	137,104.00
031008	21/05/2025	Geographe Community Landcare Nursery INC	Seedlings for 2025 for Habitat Links	1,438.98
031009	21/05/2025	The Big HOO-HAA! Pty Ltd	The Little & Big HOO-HAA! shows	2,500.00
031010	21/05/2025	PBSK Management	AAF - Quiz Night	913.50
031011	21/05/2025	Constructive Building Consultants	Certificate of Design Compliance	2,200.00
031012	21/05/2025	Sophie Australia Wildflowers Photography	Smartphone photography workshop	300.00
031013	21/05/2025	The Trustee for Dale Group Trust	Removal & Disposal of Existing Shed	5,533.00
031014	21/05/2025	Siew Leng Lee	Artist Floor Talk	150.00
031015	21/05/2025	Woodies Charcoal Chicken	Catering	302.60
031016	21/05/2025	Conscious Candle Company	Mothers Day Candle Giveaway	790.02
031017	21/05/2025	Shannon Lyons	Artist Floor Talk	150.00
031018	21/05/2025	Scott Donaldson	Expenses Reimbursement	22.00
031019	21/05/2025	Suzette van Aswegen	Expenses Reimbursement	38.30
031020	21/05/2025	Daniel Clampett	Sporting Recreation and Development Donation	250.00
031021	21/05/2025	S E Britton	Rates Refund - Credit Balance	339.27
031022	21/05/2025	Carole Corrigan	Rates Refund - Credit Balance	201.14
031023	21/05/2025	Tina M Cruz	Rates Refund - Pension Concession	217.94
031024	21/05/2025	Dawn Ann Ceballos Mclean	AFAC Membership Refund	43.00
031025	21/05/2025	G Gribbin	Rates Refund - Credit Balance	274.45
031026	21/05/2025	D C & T M Peck	Rates Refund - Direct Debit Cancelled	352.99
031027	21/05/2025	J M Joseph	Rates Refund - Pension Concession	353.78
031028	21/05/2025	S G Johnson & R J Parnwell	Rates Refund - Credit Balance	374.05
031029	21/05/2025	Alison Lambert	Focus Photographic Competition Prize	300.00

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<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
031030	21/05/2025	Brenton Simmons	Focus Photographic Competition Prize	300.00
031031	21/05/2025	Elaine De Ruiter	Focus Photographic Competition Prize	100.00
031032	21/05/2025	Michelle Lane	Focus Photographic Competition Prize	300.00
031033	21/05/2025	Russell Floyd	Focus Photographic Competition Prize	200.00
031034	21/05/2025	Victor Coules	Focus Photographic Competition Prize	200.00
031035	21/05/2025	Wendy den Hollander	Focus Photographic Competition Prize	200.00
031036	21/05/2025	Weronika Moran	Focus Photographic Competition Prize	100.00
031037	23/05/2025	Alinta Gas	Gas Charges	84.25
031038	23/05/2025	Armadale Lock & Key Service	Padlocks/Keys Cut	107.50
031039	23/05/2025	Armadale Mower World	Parts - Parks Minor Equipment	282.40
031040	23/05/2025	Australia Wide Taxation & Payroll Training	Staff Training	300.00
031041	23/05/2025	Beaver Tree Services Aust Pty Ltd	Tree Prunning and Mulching Services - Various Locations	17,130.85
031042	23/05/2025	Browns Sweeping	Sweeping Services - Various Locations	15,582.60
031043	23/05/2025	Down Under Signs Pty Ltd	Signage - "Honey Eater House"	2,407.88
031044	23/05/2025	Ixom Operations Pty Ltd	AFAC - Chlorine gas order	4,118.88
031045	23/05/2025	Smoke And Mirrors Audio Visual	Hire of Equipment	660.00
031046	23/05/2025	Scope Irrigation	Replace 25000ltr water tank	5,339.00
031047	23/05/2025	Synergy Energy	Electricity Charges	26,120.28
031048	23/05/2025	Gecko Contracting Turf & Landscaping	Landscaping Services	9,033.75
031049	23/05/2025	Office Line	Office Furniture	10,678.80
031050	23/05/2025	Serpentine Spring Water	Refreshments	47.50
031051	23/05/2025	Waterlogic Australia Pty Ltd	Refreshments	1,510.06
031052	23/05/2025	Award Contracting	Consultancy Services	643.50
031053	23/05/2025	Proton Promotional Advertising	Winter Jackets & Polo Shirts	1,721.50
031054	23/05/2025	Commercial Aquatics Australia	Parts - AFAC	3,954.96
031055	23/05/2025	Beacon Equipment	Parts/Repairs - Plant & Machinery	203.20
031056	23/05/2025	Jones Lang Lasalle (WA) Pty Ltd	Repairs & Maintenance	15,826.55
031057	23/05/2025	Sonic HealthPlus	Pre-Employment Medicals	871.20
031058	23/05/2025	Greenfield Gardening	Landscaping Services - Landfill	6,115.63
031059	23/05/2025	Neopost Australia Pty Ltd	Pull Up Banner Stock	297.00
031060	23/05/2025	Horizon West Landscape & Irrigation	Weed Control - Various Locations	2,330.90
031061	23/05/2025	Mother Earth Gardening & Landscaping	Landscaping Services	363.00
031062	23/05/2025	Centre for Pavement Engineering Education Inc	Flexible Pavement Design: Unbound	1,089.00
031063	23/05/2025	Paperbark Technologies Pty Ltd	Consultancy Services	1,210.00
031064	23/05/2025	LFA First Response	First Aid Supplies - AFAC	804.31
031065	23/05/2025	Scott Printers Pty Ltd	Minnawarra Arts Booklet	4,279.00
031066	23/05/2025	Frontline Fire & Rescue Equipment	PPE Equipment	364.05
031067	23/05/2025	Stott & Hoare	Subscriptions	89,089.00
031068	23/05/2025	Instant Products Hire	Toilet Chemicals/Transport Portable Toilets	777.47
031069	23/05/2025	Hi Tech Security WA Pty Ltd	Security Services/Monitoring - Various Sites	2,650.92
031070	23/05/2025	Domeshelter Australia Pty Ltd	Consultancy Services	3,366.00
031071	23/05/2025	Oracle CMS	Consultancy Services	1,672.65
031072	23/05/2025	LD&D Australia Pty Limited	Refreshments	116.58
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## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

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Trans #	Date	Payee	Description	Amount
031073	23/05/2025	Nunki Antaresia - Fun Faces Perth	MIM - Face Painting	250.00
031074	23/05/2025	District Refrigeration & Airconditioning Pty Ltd	Degas Fridges/ Air conditioners - Landfill Sites	874.50
031075	23/05/2025	Jayne Cranston	Expenses Reimbursement	228.60
031076	23/05/2025	JDS Building and Maintenance Services Pty Ltd	Repairs - Badminton Centre Store Room	9,471.00
031077	23/05/2025	The Trustee for Rise Now Trust	Catering Various Events/Meetings	1,765.20
031078	23/05/2025	The Trustee For PSCP Investment Trust	Printing	177.10
031079	23/05/2025	Southern Cross Protection Pty Ltd	Security Services/Monitoring - Various Sites	8,882.24
031080	23/05/2025	MDM Entertainment Pty Ltd	Library Resources	1,300.01
031081	23/05/2025	Payroll Edge Consulting	Consultancy Services	8,910.00
031082	23/05/2025	North Harrisdale Primary School	Nutrition in School fund	300.00
031083	23/05/2025	IRIS ID Pty Ltd	SunSquirt data package - AFAC	82.50
031084	23/05/2025	Austmag	SJ Mosquito Magnet Application	72.38
031085	23/05/2025	S Kearing	AAF - Art on the Scarp	1,400.00
031086	23/05/2025	GFG Temp Assist	Hire of Temporary Staff	12,355.20
031087	23/05/2025	Classic Hire	Hire of Equipment	2,718.10
031088	23/05/2025	Examiner Newspapers (WA)	Advertising	808.00
031089	23/05/2025	Fennessy Recruitment Pty Ltd	Hire of Temporary Staff	2,034.12
031090	23/05/2025	Freeway Water Cartage Pty Ltd	Refreshments	660.00
031091	23/05/2025	Finite Group APAC Pty Ltd	Hire of Temporary Staff	5,244.33
031092	23/05/2025	NDY Management Pty Limited	Boilers Geothermal Replacement	2,178.00
031093	23/05/2025	Omnicom Media Group Australia Pty Ltd	AFAC 30 for 30 January Promo	759.64
031094	23/05/2025	Little People Play	Library Resources	1,567.50
031095	23/05/2025	Greenacres Turf Farm	John Dunn Oval Turf Repairs	8,042.85
031096	23/05/2025	Flexi Staff Group Pty Ltd	Hire of Temporary Staff	3,248.03
031097	23/05/2025	Champion Lakes Residents Association	Relocation Reimbursement - CLRA	890.00
031098	23/05/2025	Isentia Pty Limited	Media Monitoring	16,632.00
031099	23/05/2025	Ananda Marga Universal Relief Team Ltd	Mindfulness program	1,660.00
031100	23/05/2025	CURO	SJ Horse Safety A4 Sticker	3,105.28
031101	23/05/2025	Sanpoint Pty Ltd ATFT Fiore Family Trust	Extra Mowing Various Locations	14,627.37
031102	23/05/2025	Linds Rehabilitation Equipment	AFAC - Disability Equipment Servicing	378.00
031103	23/05/2025	Evolve Talent Pty Ltd	Hire of Temporary Staff	2,056.25
031104	23/05/2025	M.A.Services Group Pty Ltd	Security Services/Monitoring - Various Sites	478.54
031105	23/05/2025	Everclime	Review of carbon	1,100.00
031106	23/05/2025	Abbott Storage Systems	Supply & Install Storage Racks	6,239.42
031107	23/05/2025	Deidre Robb	Artist Floor Talk	150.00
031108	23/05/2025	AFAC Conference Pty Ltd	Conference Costs	4,345.00
031109	23/05/2025	D M Walker	Rates Refund - Credit Balance	185.14
031110	23/05/2025	M A Jones	Rates Refund - Credit Balance	168.33
031111	23/05/2025	A P Manning & C J Manning & T F Bryant	Rates Refund - Credit Balance	313.64
031112	23/05/2025	RMD 2014 Pty Ltd	Rates Refund - Credit Balance	2,293.94
031113	23/05/2025	Kelly McIntosh	Sporting Recreation and Development Donation	250.00
031114	23/05/2025	Sandra Young	Sporting Recreation and Development Donation	250.00
031115	28/05/2025	Alinta Gas	Gas Charges	849.60

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Trans #	Date	Payee	Description	Amount
031116	28/05/2025	ALS Library Services Pty Ltd	Library Resources	1,313.28
031117	28/05/2025	Armadaele Kelmscott Self Storage	Storage Unit Rental	475.00
031118	28/05/2025	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	23,268.30
031119	28/05/2025	BOC Gases Australia Limited	AFAC - Medical Oxygen	41.36
031120	28/05/2025	BP Australia Pty Ltd	Fuels & Oils - Landfill	27,580.49
031121	28/05/2025	Browns Sweeping	Sweeping Services - Various Locations	2,019.60
031122	28/05/2025	Cleanaway	AFAC - Skip Bin Delivery	368.39
031123	28/05/2025	Curtin University of Technology	Staff Training	1,228.05
031124	28/05/2025	Hays Personnel Services (Aust) Pty Ltd	Hire of Temporary Staff	4,962.38
031125	28/05/2025	Lori's Fuel Station	Fuels & Oils Various Plant	189.00
031126	28/05/2025	Telstra	Telephone Charges	7,416.30
031127	28/05/2025	WA Library Supplies	Label & Barcode Protectors 35mm x 53mm	519.36
031128	28/05/2025	Synergy Energy	Electricity Charges	82,850.35
031129	28/05/2025	Zipform Pty Ltd	Priority Barcode Window Envelopes	3,726.18
031130	28/05/2025	South Metropolitan TAFE	Staff Training	185.00
031131	28/05/2025	Gecko Contracting Turf & Landscaping	Landscaping Services	62,051.46
031132	28/05/2025	Bladon WA	6ft Polyester Stretch Fitted Tablecloths	316.80
031133	28/05/2025	Office Line	Office Furniture	4,284.50
031134	28/05/2025	Cockburn Wetlands Education Centre Inc	Wetlands Conference Attendance	960.00
031135	28/05/2025	Officeworks Business Direct	Stationery Supplies	716.80
031136	28/05/2025	Specialised Lifting Service	Consultancy Services	1,199.00
031137	28/05/2025	Panorama Arts-Armadale	Souvenir Wooden Pens	280.00
031138	28/05/2025	Serpentine Spring Water	Refreshments	38.00
031139	28/05/2025	Urban Development Inst of Australia	Consultancy Services	114.00
031140	28/05/2025	IPWEA National	Fleet Subscription Renewal	1,705.00
031141	28/05/2025	Kleenit Pty Ltd	Remove Graffiti Various Locations	2,288.55
031142	28/05/2025	SERCUL Inc	Weed Control - Various Locations	54,082.05
031143	28/05/2025	Ricoh Australia Pty Ltd	Photocopier/Printer Usage	5,306.27
031144	28/05/2025	TJ Depiazzi & Sons	Softfall Stock - Various Playgrounds	4,958.25
031145	28/05/2025	Programmed Property Services Pty Ltd	Grounds Maintenance AFAC	22,327.33
031146	28/05/2025	Sunnyvale Plants	Trays of Flower Ten Packs	514.66
031147	28/05/2025	Apple Pty Ltd	Computer Equipment - Leases	3,680.20
031148	28/05/2025	Alan Beatties Bulk Meat Supply	Catering	200.00
031149	28/05/2025	Sonic HealthPlus	Pre-Employment Medicals	261.80
031150	28/05/2025	Vanguard Press	Brochure Display/Transport/Storage	2,223.20
031151	28/05/2025	Carlisle Events Hire Pty Ltd	AFAC Carnival Equipment	2,343.55
031152	28/05/2025	Budget Rent a Car	Hire of Equipment	1,334.96
031153	28/05/2025	UDLA	Meetings/Conferences	605.00
031154	28/05/2025	Reds Productions Pty Ltd	AAF - Art on the Scarp	780.00
031155	28/05/2025	Akcelik & Associates Pty Ltd	SIDRA software renewal	759.00
031156	28/05/2025	Georgiou Group Pty Ltd	Refund Security Deposit	3,000.00
031157	28/05/2025	Instant Toilets & Showers Pty Ltd	Toilet Chemicals/Transport Portable Toilets	9,313.51
031158	28/05/2025	JJ Richards & Sons Pty Ltd	Document Destruction Depot	17.60
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Trans #	Date	Payee	Description	Amount
031159	28/05/2025	Roleystone Theatre Inc	Venue costs - Belly Dance Show - AAF	250.00
031160	28/05/2025	K L Jennings	Expenses Reimbursement	236.13
031161	28/05/2025	Excalibur Printing	x100 Brigade shirts	1,430.00
031162	28/05/2025	Downings Electrical Service	Electrical Services	14,354.77
031163	28/05/2025	7 to 1 Photography	Let's Chill Armadale Youth Event 2025	1,375.00
031164	28/05/2025	Stott & Hoare	Dell Docking Station - WD19S	264.00
031165	28/05/2025	Instant Products Hire	Toilet Chemicals/Transport Portable Toilets	1,619.49
031166	28/05/2025	Security Management Australasia Pty Ltd	Security Services/Monitoring - Various Sites	654.50
031167	28/05/2025	Focus Consulting WA Pty Ltd	Consultancy Services	6,105.00
031168	28/05/2025	Rockwater Pty Ltd	AFAC - Geothermal Works	9,223.50
031169	28/05/2025	JDSI Consulting Engineers Pty Ltd	Consultancy Services	6,600.00
031170	28/05/2025	Horizon West Landscape Constructions	Progress Payment-Fancote Park	7,871.88
031171	28/05/2025	LD&D Australia Pty Limited	Refreshments	202.14
031172	28/05/2025	Sea Containers WA Pty Ltd	Hire of Container Depot	53.90
031173	28/05/2025	JDS Building and Maintenance Services Pty Ltd	Repairs - Badminton Centre Store Room	12,307.90
031174	28/05/2025	Hempel (Wattyl) Australia Pty Ltd	Graffiti Team Paint	332.44
031175	28/05/2025	Katherine John Entertainment (KJE)	Let's Chill Armadale Youth Event 2025	1,100.00
031176	28/05/2025	Trillion Trees Australia	Bal Payment-Habitat Links Seedling Order	2,321.55
031177	28/05/2025	The Trustee For PSCP Investment Trust	Binding and trim	198.00
031178	28/05/2025	L R Puig Grajales	Expenses Reimbursement	292.90
031179	28/05/2025	Rapid Hygiene Pty Ltd	Hand Sanitiser Services	1,046.42
031180	28/05/2025	Rayan Foods Pty Ltd	Catering Various Events/Meetings	1,673.10
031181	28/05/2025	BCE Surveying Pty Ltd	Surveying Services	8,690.00
031182	28/05/2025	MDM Entertainment Pty Ltd	Library Resources	225.22
031183	28/05/2025	Total Green Recycling	eWaste Recycling Landfill Site	5,896.30
031184	28/05/2025	IdealPOS Solutions Pty Ltd	12 months Software Support - 1 Licence	660.00
031185	28/05/2025	Nordic Fitness Equipment	Antibacterial Wipes - AFAC	1,428.00
031186	28/05/2025	Cr John Keogh	Councillors Reimbursement	142.60
031187	28/05/2025	4Cabling Pty Ltd	0.5m Cat 6 RJ45-RJ45 Network Cables, 1m	1,160.21
031188	28/05/2025	The Pink Cafe (Kelmscott)	Catering for Training	588.00
031189	28/05/2025	La Vida Australia Pty Ltd	Refund of BSL for withdrawn building app	61.65
031190	28/05/2025	GFG Temp Assist	Hire of Temporary Staff	22,762.03
031191	28/05/2025	Aspect Studios Pty Ltd	Consultancy Services	87,425.58
031192	28/05/2025	Plus Architecture Western Australia Pty Ltd	Consultancy Services	27,733.20
031193	28/05/2025	Subway Armadale Central	Catering	67.00
031194	28/05/2025	Illion Australia Pty Ltd	Consultancy Services	345.31
031195	28/05/2025	ChoiceOne Pty Ltd	Hire of Temporary Staff	3,950.62
031196	28/05/2025	Classic Hire	Hire of Equipment	5,977.40
031197	28/05/2025	Nicola Butler	Expenses Reimbursement	180.00
031198	28/05/2025	Trayd Australia Pty Ltd	Consultancy Services	6,798.67
031199	28/05/2025	Examiner Newspapers (WA)	Advertising	660.00
031200	28/05/2025	MBGS Holdings Pty Ltd t/a Central West Refrigeration	AFAC - Water station maintenance	3,523.28
031201	28/05/2025	Wizard Pharmacy Kelmscott Stargate	Newspapers Kelmscott Library	74.50

## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

Payments made between 01-May-2025 and 31-May-2025

Trans #	Date	Payee	Description	Amount
031202	28/05/2025	Marmun Mia-Mia Aboriginal Corporation	AAF - Art on the Scarp	785.23
031203	28/05/2025	Wash Work Canning Vale Pty Ltd	Wash Garbage Truck	440.00
031204	28/05/2025	Proline WA Pty Ltd	Asbestos Removal Services	33,607.06
031205	28/05/2025	Campbell's Janitor Supplies Pty Ltd	Doorway Pole Standard Lockout Extendable	54.82
031206	28/05/2025	Cr Sarah Stoneham	Councillors Reimbursement	1,388.20
031207	28/05/2025	Mustang Three Pty Ltd	Design "Early years partnership Prog	1,463.00
031208	28/05/2025	GRA Partners Pty Ltd	Consultancy Services	8,250.00
031209	28/05/2025	Metrowest Service Pty Ltd	Repairs and Maintenance - AFAC	606.10
031210	28/05/2025	Arche Health Ltd	Consultancy Services	660.00
031211	28/05/2025	Candice Scrowther	Expenses Reimbursement	64.00
031212	28/05/2025	Source Business Partners Pty Ltd	Consultancy Services	11,428.45
031213	28/05/2025	APP Corporation Pty Ltd	Consultancy Services	111,293.55
031214	28/05/2025	Arboricultural Association of Western Australia	Registration "Beneath the Canopy"	2,200.00
031215	28/05/2025	Sanpoint Pty Ltd ATFT Fiore Family Trust	Extra Mowing Various Locations	11,801.27
031216	28/05/2025	PBR Plumbing Pty Ltd	AFAC - Roof maintenance	4,519.86
031217	28/05/2025	Cornerstone Legal WA Pty Ltd	Legal Services	3,512.30
031218	28/05/2025	Bookeasy Australia Pty Ltd	Bookeasy Booking Fee - February 2025	330.00
031219	28/05/2025	Booktopia Direct Pty Ltd	Library Resources	93.12
031220	28/05/2025	McLeods Lawyers Pty Ltd	Legal Services	109,094.62
031221	28/05/2025	Bormaz Contracting Pty Ltd	Fire Break Maintenance Works	2,585.00
031222	28/05/2025	M.A.Services Group Pty Ltd	Security Services/Monitoring - Various Sites	30,671.48
031223	28/05/2025	The Trustee for the Glazing Unit Trust	Replacement of War Memorial glass	29,364.50
031224	28/05/2025	King Chess Club	Chess Classes	220.00
031225	28/05/2025	Positively Green Pty Ltd	Supply & Install 3lt/ha Primo Maxx	3,743.30
031226	28/05/2025	Manuela Bonicalzi	Expenses Reimbursement	180.09
031227	28/05/2025	Suzette van Aswegen	Expenses Reimbursement	146.76
031228	28/05/2025	B C Jacobs	Rates Refund - Credit Balance	432.45
031229	28/05/2025	R J May & C J May	Rates Refund - Credit Balance	253.66
031230	28/05/2025	M R Watts & D Watts	Rates Refund - Credit Balance	239.65
031231	28/05/2025	T M Treasure	Rates Refund - Credit Balance	239.94
031232	28/05/2025	P N Dowling & M A Dowling	Rates Refund - Credit Balance	201.20
031233	28/05/2025	Gosnells Physiotherapy	AFAC Refund Overpayment	377.00
031234	28/05/2025	H W Chambers	Rates Refund - Credit Balance	491.39
031235	28/05/2025	M B Daly	Rates Refund - Credit Balance	309.63
031236	28/05/2025	R J Molloy	Rates Refund - Credit Balance	633.89
031237	28/05/2025	R J Hunt	Rates Refund - Credit Balance	567.81
031238	28/05/2025	G Moeke	Rates Refund - Credit Balance	558.75
031239	30/05/2025	Alinta Gas	Gas Charges	87.70
031240	30/05/2025	Armadale Lock & Key Service	Padlocks/Keys Cut	239.50
031241	30/05/2025	Armadale State Emergency Service (SES)	Expenses Reimbursement	4,420.03
031242	30/05/2025	Armadale Gosnells Landcare Group	G25AR01 Recoup of DBCA grant funds	58,630.00
031243	30/05/2025	AlBS (WA Chapter)	Staff Training	264.00
031244	30/05/2025	DORMA Australia Pty Ltd	Repairs & Maintenance	1,221.00

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## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

Payments made between 01-May-2025 and 31-May-2025

Trans #	Date	Payee	Description	Amount
031245	30/05/2025	Beaver Tree Services Aust Pty Ltd	Tree Pruning and Mulching Services - Various Locations	138,161.65
031246	30/05/2025	Benara Nurseries	Gardening Products	5,118.07
031247	30/05/2025	Browns Sweeping	Sweeping Services - Various Locations	3,212.00
031248	30/05/2025	CJD Equipment Pty Ltd	P1530 Loader parts.	5,657.17
031249	30/05/2025	WINC Australia Pty Ltd	Cleaning Materials	12,768.68
031250	30/05/2025	Dept of Transport	Motor Vehicle Searches - April 2025	22.75
031251	30/05/2025	Down Under Signs Pty Ltd	Whiteboard graphics for workshop	508.20
031252	30/05/2025	Ixom Operations Pty Ltd	AFAC - Chlorine gas order	5,409.16
031253	30/05/2025	Downer EDI Works Limited	Asphalt Works	610.02
031254	30/05/2025	Prosser 2015 Pty Ltd	Parts/Repairs - Plant & Machinery	143.30
031255	30/05/2025	Pure Air Filters	Air Filter Clean	546.70
031256	30/05/2025	Veolia Recycling and Recovery Pty Ltd	Recycling Collections Various Locations	128,060.57
031257	30/05/2025	Termico Pest Management	Pest Control Treatments	627.00
031258	30/05/2025	Synergy Energy	Electricity Charges	2,139.90
031259	30/05/2025	Office Line	Office Furniture	148,451.60
031260	30/05/2025	Bunnings Building Supplies Pty Ltd	Hardware Consumables	8,235.35
031261	30/05/2025	StrataGreen	Cleaning Products	1,313.63
031262	30/05/2025	Toolmart	Blower Kit Bags	3,133.98
031263	30/05/2025	RSEA Pty Ltd	PPE Equipment	2,591.20
031264	30/05/2025	Environmental Industries	Glyphosate application	6,724.79
031265	30/05/2025	Truck Centre (WA) Pty Ltd	P1515 Volvo AK16472.	660.16
031266	30/05/2025	Dept of Premier and Cabinet	2024/2025 UV TO GRV Gazettal	95.94
031267	30/05/2025	Elliotts Filtration	Iron Filtration Servicing 24/25 RFQ	721.88
031268	30/05/2025	Armadale Region Business Assoc	Pride of Workmanship Event Sponsorship	3,000.00
031269	30/05/2025	Apple Pty Ltd	Computer Equipment - Leases	1,257.30
031270	30/05/2025	Beacon Equipment	Parts/Repairs - Plant & Machinery	299.20
031271	30/05/2025	Rent A Fence Pty Ltd	Hire of Equipment	92.07
031272	30/05/2025	Sonic HealthPlus	Pre-Employment Medicals	261.80
031273	30/05/2025	Complete Office Supplies	Stationery Supplies	5,305.56
031274	30/05/2025	A L Urbas	Expenses Reimbursement	108.79
031275	30/05/2025	Neopost Australia Pty Ltd	Stationery Supplies	173.80
031276	30/05/2025	Horizon West Landscape & Irrigation	Weed Control - Various Locations	129,233.79
031277	30/05/2025	Western Tree Recyclers	Processing and transport of green waste	34,211.33
031278	30/05/2025	The Information Management Group Pty Ltd	Digitisation of Records	11,076.00
031279	30/05/2025	Paperbark Technologies Pty Ltd	Consultancy Services	8,220.00
031280	30/05/2025	Totally Workwear	PPE Equipment	9,910.63
031281	30/05/2025	Quick Super	Employee Additional Contrib Pre Tax (%)	469.33
031282	30/05/2025	Harley Dykstra Pty Ltd	Consultancy Services	9,130.00
031283	30/05/2025	E Fire & Safety	Fire extinguisher sign - Bunker	3,066.25
031284	30/05/2025	Black Rubber Pty Ltd	Tyres - Various Plant	15,344.25
031285	30/05/2025	AOG Design	Advertising	8,360.00
031286	30/05/2025	Talis Consultants	Consultancy Services	4,712.84
031287	30/05/2025	Hi Tech Security WA Pty Ltd	Security Services/Monitoring - Various Sites	484.00

## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

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<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
031288	30/05/2025	Moddex Group Pty Ltd	Supply of Hand Rails for Pony club	2,474.74
031289	30/05/2025	Micro Focus Australia Pty Ltd	Renewal Content Manager (CM)	72,652.08
031290	30/05/2025	JB Hi-Fi-Commercial	Computer Equipment	60.41
031291	30/05/2025	BJ Ball	Ecostar Silk Wrap	2,823.26
031292	30/05/2025	Focus Consulting WA Pty Ltd	Consultancy Services	495.00
031293	30/05/2025	On Tap Plumbing & Gas Pty Ltd	Plumbing Services	34,806.25
031294	30/05/2025	Wesroof	Repairs & Maintenance	247.67
031295	30/05/2025	Bug Busters Pty Ltd	Pest Control Treatments	2,513.00
031296	30/05/2025	LD&D Australia Pty Limited	Refreshments	109.92
031297	30/05/2025	Belvista Properties	Rent/Outgoings Kelmscott Library	24,788.83
031298	30/05/2025	Agent Sales & Services Pty Ltd	Cleaning Materials	6,164.40
031299	30/05/2025	A Floral Moment	ANZAC Day Wreaths	652.95
031300	30/05/2025	KI Training and Assessing Pty Ltd	Staff Training	700.00
031301	30/05/2025	Botanical Fusion	MAA - Floral installation	325.00
031302	30/05/2025	Perrott Painting Maintenance Contract Pty Ltd	Ceiling Painting	10,744.80
031303	30/05/2025	Intelife Group Limited	BBQ Maintenance - Various Locations	1,865.60
031304	30/05/2025	Diverseco Pty Ltd	Load cells installation and commission	1,034.00
031305	30/05/2025	Selectro Services	Replace RCD on the spa blower	829.53
031306	30/05/2025	TPG Network Pty Ltd	Ethernet Service Various Sites	18,896.82
031307	30/05/2025	GPC Asia Pacific Pty Ltd	Napa Workshop Consumables	4,969.34
031308	30/05/2025	Instant Windscreens	P672 VW caddy Van AK16689.	465.00
031309	30/05/2025	Action Glass & Aluminium	AFAC - LP sliding door maintenance	1,257.72
031310	30/05/2025	QTM Pty Ltd	Hire of Traffic Controllers	31,054.62
031311	30/05/2025	Southern Bins Pty Ltd	Hire of Skip Bin	5,345.00
031312	30/05/2025	Rayan Foods Pty Ltd	Catering Various Events/Meetings	1,977.25
031313	30/05/2025	Corsign WA Pty Ltd	Traffic Cones and Workman Signs	492.27
031314	30/05/2025	MDM Entertainment Pty Ltd	Library Resources	226.00
031315	30/05/2025	BrightMark Group Pty Ltd	Cleaning Works and Consumables - AFAC	48,657.52
031316	30/05/2025	Mega Vision Australia Pty Ltd	Movies in March Event Fees - Balance of payment	13,951.96
031317	30/05/2025	Quenda Designs	Reprint 2 x 4mm Armadale flag banners	545.82
031318	30/05/2025	Total Green Recycling	eWaste Recycling Landfill Site	3,458.49
031319	30/05/2025	Bridgestone Australia Ltd	Puncture repair	40.70
031320	30/05/2025	Pirtek Canning Vale	Repairs & Maintenance	620.42
031321	30/05/2025	CHG-Meridian Australia Pty Limited	AFAC Equipment Leases	63,084.04
031322	30/05/2025	Dell Financial Services Pty Ltd	Computer Equipment - Leases	22,890.70
031323	30/05/2025	Donald Cant Watts Corke	Superintendent Services	361.71
031324	30/05/2025	Eurotech Group Pty Ltd	Printing Material - Various Departments	2,241.53
031325	30/05/2025	Fennessy Recruitment Pty Ltd	Hire of Temporary Staff	2,034.12
031326	30/05/2025	MBGS Holdings Pty Ltd	AFAC - Water station maintenance	308.00
031327	30/05/2025	Authentic Security Pty Ltd	Cash in Transit Fees	1,281.56
031328	30/05/2025	Civil Engineering Assignments	Consultancy Services	934.56
031329	30/05/2025	Omnicom Media Group Australia Pty Ltd	Advertising	10,792.34

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## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

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<i>Trans #</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
031330	30/05/2025	Cromag Pty Ltd	AFAC - Pool Chemicals expenses	551.10
031331	30/05/2025	Total Eden trading as Nutrien Water	Bush Brass 15mmx10mm	3,673.61
031332	30/05/2025	WA Commercial Appliances	AFAC - Reactive Café equipment servicing	1,859.00
031333	30/05/2025	Lochness Landscape Services	PAW Open Maintenance 2025-	31,421.50
031334	30/05/2025	Ellenby Pty Ltd	Gardening Products	2,132.52
031335	30/05/2025	Australian HVAC Services	Airconditioning Services	15,825.04
031336	30/05/2025	Jade Marie Bryan	Expenses Reimbursement	205.29
031337	30/05/2025	Flexi Staff Group Pty Ltd	Hire of Temporary Staff	3,750.87
031338	30/05/2025	Elan Energy Matrix Pty Ltd	Tyres - Various Plant	4,302.08
031339	30/05/2025	Mader Contracting Pty Ltd	Hire of Temporary Staff	9,798.80
031340	30/05/2025	Miniquip Hire	Hire of Equipment	10,272.35
031341	30/05/2025	Midland Minicrete	Cross Park - Concrete	465.00
031342	30/05/2025	Sanpoint Pty Ltd ATFT Fiore Family Trust	Extra Mowing Various Locations	28,702.51
031343	30/05/2025	Cornerstone Legal WA Pty Ltd	Legal Services	1,985.34
031344	30/05/2025	Kristin Stephenson	Expenses Reimbursement	19.18
031345	30/05/2025	Evolve Talent Pty Ltd	Hire of Temporary Staff	967.65
031346	30/05/2025	Benchmark Consulting	Consultancy Services	2,077.00
031347	30/05/2025	The Clarkson Services Trust	Wills and Estate Planning Workshop	222.00
031348	30/05/2025	Newford Pty Ltd T/As Spring Hill Orchard	Catering	114.00
031349	30/05/2025	Tina Jeammette Scammell	Learn to Line Dance workshop	400.00
031350	30/05/2025	Jonas Leisure Pty Ltd	Envibe Enterprise Licence	64,085.30
031351	30/05/2025	Old Macdonalds Travelling Farms - WA North	Let's Celebrate - Petting Zoo	880.00
031352	30/05/2025	Perth Business Relocations Pty Ltd	Commercial packing & relocate	5,076.89

## Accounts Paid and Submitted to Corporate Services Committee Meeting on 22 July 2025

Payments made between 01-May-2025 and 31-May-2025

Trans #	Date	Payee	Description	Amount
031353	30/05/2025	S T Smith & M J Toomey	Rates Refund - Credit Balance	54.44
031354	30/05/2025	AS Plant	Rates Refund - Credit Balance	224.06
031355	30/05/2025	Miles Harding	Rates Refund - Credit Balance	388.95
031356	30/05/2025	R A King & H J Adams	Rates Refund - Credit Balance	494.17
031357	30/05/2025	M A Biltoft	Rates Refund - Credit Balance	404.98
031358	30/05/2025	D L Moe	Rates Refund - Credit Balance	358.27
031359	30/05/2025	N G Hunt & T D Hunt	Rates Refund - Credit Balance	563.74
031360	30/05/2025	C J Wilson & B L Wilson	Rates Refund - Credit Balance	295.40
031361	30/05/2025	J A Blackberry & B J Blackberry	Rates Refund - Credit Balance	336.86
031362	30/05/2025	N G Caporn & B R Caporn	Rates Refund - Credit Balance	248.15
031363	30/05/2025	Scoop Property	Rates Refund - Paid Twice	7,849.48
031364	30/05/2025	M R Pickett	Rates Refund - Credit Balance	370.29
A 11/05/2025	11/05/2025	Payroll	Net Pay	1,554,819.30
A 25/05/2025	25/05/2025	Payroll	Net Pay	1,543,471.88
DD001019	1/05/2025	Commonwealth Bank of Australia	(T) DE Reject Return Fee	0.55
DD001020	1/05/2025	Westpac Banking Corporation	Direct Debit 038405 WBC 156890153449 090	27.50
DD001021	2/05/2025	Commonwealth Bank of Australia	CBA Merchant Fees 30/04/25	5,104.57
DD001022	1/05/2025	Commonwealth Bank of Australia	Credit Interest Adjusted Value Date: 01/	0.91
DD001023	2/05/2025	Commonwealth Bank of Australia	(T) DE Reject Return Fee	1.65
DD001024	5/05/2025	Commonwealth Bank of Australia	(T) DE Reject Return Fee	24.75
DD001025	5/05/2025	The Trustee for Aware Super	Superannuation Deductions PE 27/04/25	300,272.17
DD001026	7/05/2025	Menainfossec Inc	Enterprise Licence 7/5/25 - 07/05/26	1,200.77
DD001027	1/05/2025	Commonwealth Bank of Australia	corrections to AR Receipt 276193	30,628.92
DD001029	14/05/2025	Business Fuel Cards Pty Ltd	Fuel Cards for April 2025	15,396.34
DD001030	12/05/2025	Commonwealth Bank of Australia	(T) DE Reject Return Fee	26.95
DD001031	15/05/2025	Commonwealth Bank of Australia	(T) DE Reject Return Fee	0.55
DD001032	15/05/2025	Commonwealth Bank of Australia	Bank Fees	1,511.06
DD001033	19/05/2025	Commonwealth Bank of Australia	(T) DE Reject Return Fee	22.00
DD001034	1/05/2025	Les Mills Asia Pacific	LISC_FEE Virtual Cycle Package - May 25	1,447.35
DD001035	15/05/2025	Toyota Finance Australia Ltd	Monthly MV Lease AK16726	634.34
DD001036	8/05/2025	Commonwealth Bank of Australia	Direct Debit 481471 SuperChoice P/L 1910	57.16
DD001037	8/05/2025	Commonwealth Bank of Australia	Transfer Out Admin Deposit Adjustment	90.00
DD001038	20/05/2025	The Trustee for Aware Super	Superannuation Deductions PE 11/05/25	300,028.51
DD001039	1/05/2025	SG FLeet	Motor Vehicle Lease	1,777.63
DD001044	23/05/2025	Commonwealth Bank of Australia	(T) DE Reject Return Fee	0.55
DD001046	26/05/2025	Commonwealth Bank of Australia	(T) DE Reject Return Fee	23.10
DD001049	30/05/2025	Commonwealth Bank of Australia	(T) DE RET FEE/	0.55
DD001066	29/05/2025	Commonwealth Bank of Australia	CBA Credit Card	7,408.63

**Total**

**11,412,512.25**

Credit Card Transaction Report 25/04/2025 to 26/05/2025								
CITY OF Armadale								
Transaction No	Tran Type	Tran Reference	Invoice Date	Amount (\$)	GST	Transaction Description	GL/PC Code	Supporting Paperwork Provided
<b>Credit card Chief Executive Officer</b>				<b>\$9.99</b>				
4828	Invoice/Fee	Tesla Inc St Leonards	17/05/2025	\$9.99	\$0.91	Tesla subscription	1000-410065-60050-1001	Paperwork Reusted
<b>Credit Card - Financial Accountant Financial Services- CBA Card</b>				<b>\$731.26</b>				
4851	Invoice/Fee	APPLE.COM/BILL SYDNEY NSW	28/04/2025	\$13.99	\$1.27	Library Subcription	2300-410072-61170-1001	All Receipts/Paperwork Received
4851	Invoice/Fee	PLANNING INSTITUTE BARTON ACT	2/05/2025	\$95.00	\$8.64	PIA - Study Tour 6 - Innovating the Future, exploring NT's Urban Transformations - Cr Wielinga	1010-410065-66020-1055	All Receipts/Paperwork Received
4851	Invoice/Fee	HTTPS://SCRIBE.HOW/B SAN FRANCISCOCA 29.00US DOLLAR	5/05/2025	\$45.16	\$0.00	One Council, Change and Training Software \$29 USD monthly	3310-410065-61170-2075	All Receipts/Paperwork Received
4851	Invoice/Fee	INTNL TRANSACTION FEE USA	5/05/2025	\$1.13	\$0.00	International Bank Charge	3310-410065-66010-1001	All Receipts/Paperwork Received
4851	Invoice/Fee	STARLINK INTERNET Sydney AUS	9/05/2025	\$486.00	\$44.18	Monthly internet charges	3342-410515-61341-1001	All Receipts/Paperwork Received
4851	Invoice/Fee	AMZNPRIMEAU MEMBERSHIP SYDNEY SOUTH NSW	13/05/2025	\$9.99	\$0.91	Amazon monthly subscription	3324-410518-61142-1001	All Receipts/Paperwork Received
4851	Invoice/Fee	AMAZON AU MARKETPLACE SYDNEY AUS	24/05/2025	\$79.99	\$7.27	IT Hardware - Power Board with USB ports	3340-410005-61144-1001	All Receipts/Paperwork Received
<b>Credit Card - Accounts Payable Officer Financial Services-CBA Card</b>				<b>\$2,715.94</b>				
4836	Invoice/Fee	Userway.org	25/04/2025	\$78.85	\$0.00	Language Translation addon	3323-410044-61010-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	25/04/2025	\$1.97	\$0.00	International Transaction Fees	3323-410044-61010-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Flywire WTAA	28/04/2025	\$1,052.49	\$95.68	Women in Leadership Conference	2200-410072-60045-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Dept of Health	1/05/2025	\$136.00	\$0.00	Poisons Licence Renewal - AFAC	2506-410072-61290-2048	All Receipts/Paperwork Received
4836	Invoice/Fee	Urlo	3/05/2025	\$391.26	\$0.00	Website Redirection Monthly	3340-410006-61142-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	3/05/2025	\$9.78	\$0.00	International Transaction Fees	3340-410006-61142-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Sendgrid	5/05/2025	\$140.09	\$0.00	Monthly Sendgrid fee	2501-410072-61190-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	5/05/2025	\$3.50	\$0.00	International Transaction Fees	2501-410072-61190-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Deepbrain	10/05/2025	\$45.53	\$0.00	Change & Training Software	3310-410065-61142-2075	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	10/05/2025	\$1.14	\$0.00	International Transaction Fees	3310-410065-61142-2075	All Receipts/Paperwork Received
4836	Invoice/Fee	Scribe	14/05/2025	\$45.63	\$0.00	Monthly Subscription	3310-410065-61170-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	14/05/2025	\$1.14	\$0.00	International Transaction Fees	3310-410065-61170-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Mailchimp	16/05/2025	\$668.55	\$0.00	Email marketing service	3300-410006-61170-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Police Licensing	21/05/2025	\$60.00	\$0.00	Firearms Licence Renewal	2430-410066-61160-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	Userway.org	24/05/2025	\$78.06	\$0.00	Language Translation addon	3323-410044-61010-1001	All Receipts/Paperwork Received
4836	Invoice/Fee	International Transaction Fees	24/05/2025	\$1.95	\$0.00	International Transaction Fees	3323-410044-61010-1001	All Receipts/Paperwork Received
<b>Manager Communications and Marketing</b>				<b>\$3,951.44</b>				
4908	Invoice/Fee	FACEBK *ESA5XNL/W2fb me/ads IR	26/04/2025	\$1,250.00	\$0.00	City events and projects advertising on Facebook and Instagram	1100-410065 61190 1035	All Receipts/Paperwork Received
4908	Invoice/Fee	FACEBK *KQE22P88W2fb me/ads IRL	30/04/2025	\$187.59	\$0.00	City events and projects advertising on Facebook and Instagram	1100-410065 61190 1035	All Receipts/Paperwork Received
4908	Invoice/Fee	BITLY COM NEW YORK CITYNY	30/04/2025	\$545.97	\$0.00	Year Subscription	1100-410065 61190 1035	All Receipts/Paperwork Received
4908	Invoice/Fee	INTNL TRANSACTION FEE	30/04/2025	\$13.65	\$0.00	International Transaction Fee	1100-410065 61190 1035	All Receipts/Paperwork Received
4908	Invoice/Fee	Google ADS1084339609 Sydney AUS	2/05/2025	\$241.49	\$0.00	Armadale Arts Festival Video Ad	1100-410065 61190 1035	All Receipts/Paperwork Received
4908	Invoice/Fee	Woolworths	2/05/2025	\$40.00	\$3.64	Flowers for surgery recovery - Lailani	1100-410065 61310 1001	All Receipts/Paperwork Received
4908	Invoice/Fee	RMA Tickets National	7/05/2025	\$253.74	\$23.07	Awards attendance National Print Awards	1100-410065 61310 1001	All Receipts/Paperwork Received
4908	Invoice/Fee	FACEBK *SG6S2QL/W2fb me/ads IRL	11/05/2025	\$1,250.00	\$0.00	City events and projects advertising on Facebook and Instagram	1100-410065 61310 1001	All Receipts/Paperwork Received
4908	Invoice/Fee	Shutterstock	13/05/2025	\$169.00	\$0.00	Monthly subscription for stock images	1100-410065 61310 1001	All Receipts/Paperwork Received
<b>Grand Total</b>				<b>\$7,408.63</b>				

Monthly Fuel Card Transactions for the Period Ending 31/05/2025								
Business Fuel Card Pty Ltd								
Card No	Fuel Card	Card Owner's Vhicle details	Invoice Date	GST	Actual (Inc GST)	Transaction Description	Account Code	Supporting Paperwork Provided
590351	Fleet Card	Subaru Impreza i Hatch - AK16497 (P2028)	31/05/2025	11.21	123.33	FleetCard Account - P/E 31.05.2025	5001240	Invoice received
590443	Fleet Card	Mitsubishi Triton GLX Single Cab 4x2 - AK16630 (FP612)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5004589	Invoice received
590468	Fleet Card	Mitsubishi Triton GLX+ Dual Cab 4x4 AK16614 (FP561)	31/05/2025	9.73	107.06	FleetCard Account - P/E 31.05.2025	5005081	Invoice received
590484	Fleet Card	Kia Carnival S Van - AK16557 (FP585)	31/05/2025	18.48	203.27	FleetCard Account - P/E 31.05.2025	5004663	Invoice received
590799	Fleet Card	Kia Carnival PE FWD (Leased) - AK16494 (P2025)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001237	Invoice received
590815	Fleet Card	Toyota Corolla Ascent Sport Hybrid Sedan - AK16058 (FP552)	31/05/2025	10.29	113.16	FleetCard Account - P/E 31.05.2025	5004591	Invoice received
590849	Fleet Card	Rubbish Truck - Volvo FE8 Superior Pak Side Loader - AK16486 (FP1519)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001113	Invoice received
590906	Fleet Card	Mitsubishi Triton GLX+ Club Cab 4x4 - AK16515 (FP506)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001690	Invoice received
590948	Fleet Card	Nissan X-Trail ST - AK16589 (P2051)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001263	Invoice received
590989	Fleet Card	Nissan X-Trail ST - AK16583 (P2052)	31/05/2025	28.39	312.29	FleetCard Account - P/E 31.05.2025	5001264	Invoice received
591003	Fleet Card	Toyota Hilux SR 4x2 Dual Cab - 1GOW738 (P1963)	31/05/2025	19.28	212.04	FleetCard Account - P/E 31.05.2025	5001183	Invoice received
591037	Fleet Card	Mazda CX-3 G20 Pure FWD - AK16603 (FP627)	31/05/2025	5.03	55.30	FleetCard Account - P/E 31.05.2025	5005097	Invoice received
591045	Fleet Card	Nissan X-Trail ST - AK16587 (P2049)	31/05/2025	8.18	90.02	FleetCard Account - P/E 31.05.2025	5001261	Invoice received
591052	Fleet Card	Toyota Corolla Ascent Sport Hybrid Hatch - AK16620 (FP668)	31/05/2025	10.76	118.39	FleetCard Account - P/E 31.05.2025	5005137	Invoice received
591136	Fleet Card	Isuzu D-Max SX Dual Cab 4x4 - AK16638 (FP669)	31/05/2025	29.32	322.50	FleetCard Account - P/E 31.05.2025	5005176	Invoice received
591144	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16681 (FP677)	31/05/2025	13.77	151.49	FleetCard Account - P/E 31.05.2025	5005235	Invoice received
591250	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16680 (FP678)	31/05/2025	13.25	145.70	FleetCard Account - P/E 31.05.2025	5005240	Invoice received
591318	Fleet Card	Isuzu D-Max SX Dual Cab 4x4 - AK16674 (FP691)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5005514	Invoice received
591409	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16682 (FP673)	31/05/2025	16.02	176.26	FleetCard Account - P/E 31.05.2025	5005200	Invoice received
591474	Fleet Card	Holden Colorado LS 4x4 Crew Cab - AK16498 (P2015)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5000140	Invoice received
591540	Fleet Card	Toyota Corolla Ascent Sport Hybrid Sedan - AK16059 (FP553)	31/05/2025	5.11	56.19	FleetCard Account - P/E 31.05.2025	5004875	Invoice received
591623	Fleet Card	Isuzu FTS 150/260 4x4 Crew Cab (DFES) AK070 (FP637)	31/05/2025	22.64	249.01	FleetCard Account - P/E 31.05.2025	5000143	Invoice received

591649	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16628 (FP564)	31/05/2025	18.98	208.73	FleetCard Account - P/E 31.05.2025	5005322	Invoice received
591664	Fleet Card	Subaru Forester i-Sport AWD Wagon - AK16559 (P2038)	31/05/2025	9.62	105.82	FleetCard Account - P/E 31.05.2025	5001250	Invoice received
591680	Fleet Card	Isuzu D-Max SX Hi Ride Dual Cab 4x2 - AK16671 (FP659)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5005037	Invoice received
591714	Fleet Card	Mitsubishi Triton GLX Single Cab 4x4 - AK16504 (P2033)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001245	Invoice received
591771	Fleet Card	Mitsubishi Triton GLX-R 4x2 Crew Cab - AK16636 (FP567)	31/05/2025	22.51	247.56	FleetCard Account - P/E 31.05.2025	5005297	Invoice received
591839	Fleet Card	Rubbish Truck - Volvo FE8 Superior Pak Side Loader - AK16472 (FP1515)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001112	Invoice received
591854	Fleet Card	Rubbish Truck - Volvo FE8 Superior Pak Side Loader - AK050 (FP1508)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001108	Invoice received
591870	Fleet Card	Mitsubishi Triton GLX+ Club Cab 4x4 - AK16519 (FP594)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5004833	Invoice received
591888	Fleet Card	Isuzu D Max SX 4x4 Space Cab with POD - AK018 (FP2034)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001332	Invoice received
592001	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16521 (FP563)	31/05/2025	20.43	224.70	FleetCard Account - P/E 31.05.2025	5005082	Invoice received
592183	Fleet Card	Isuzu D Max SX 4x4 Space Cab with POD - AK022 (FP2036)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001339	Invoice received
592225	Fleet Card	Isuzu D-Max SX Dual Cab 4x2 - AK16607 (FP688)	31/05/2025	12.73	140.01	FleetCard Account - P/E 31.05.2025	5005476	Invoice received
592233	Fleet Card	Nissan X-Trail ST - AK16580 (P2044)	31/05/2025	10.01	110.07	FleetCard Account - P/E 31.05.2025	5001256	Invoice received
592258	Fleet Card	Subaru Forester i-L AWD - AK16596 (FP622)	31/05/2025	45.21	497.28	FleetCard Account - P/E 31.05.2025	5004712	Invoice received
592290	Fleet Card	Nissan X-Trail ST - AK16582 (P2050)	31/05/2025	21.33	234.63	FleetCard Account - P/E 31.05.2025	5001262	Invoice received
592423	Fleet Card	Isuzu D Max SX 4x4 Space Cab with POD - AK028 (FP2035)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5000135	Invoice received
592498	Fleet Card	Mazda CX8 Touring FWD Wagon - AK043 (P2039)	31/05/2025	43.57	479.22	FleetCard Account - P/E 31.05.2025	5000131	Invoice received
592530	Fleet Card	Subaru Forester i-S AWD - AK16562 (FP625)	31/05/2025	28.99	318.86	FleetCard Account - P/E 31.05.2025	5004779	Invoice received
592647	Fleet Card	Isuzu D-Max SX Dual Cab 4x2 - AK16641 (FP675)	31/05/2025	19.93	219.18	FleetCard Account - P/E 31.05.2025	5005218	Invoice received
592720	Fleet Card	Isuzu MU-X LS-M 4x2 - AK16608 (FP671)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5005187	Invoice received
592738	Fleet Card	Nissan X-Trail ST - AK16590 (P2053)	31/05/2025	21.76	239.37	FleetCard Account - P/E 31.05.2025	5001265	Invoice received
592761	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16511 (FP532)	31/05/2025	22.14	243.58	FleetCard Account - P/E 31.05.2025	5001691	Invoice received
592803	Fleet Card	Holden Colorado LS 4x4 Space Cab with POD - AK16493 (FP2023)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001330	Invoice received
592837	Fleet Card	Isuzu D Max SX 4x4 Crew Cab - SES General Rescue Utility - AK063 (P644)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001142	Invoice received

592860	Fleet Card	Isuzu D-Max SX Dual Cab 4x4 - AK16643 (FP650) Mosquito Management	31/05/2025	22.34	245.73	FleetCard Account - P/E 31.05.2025	5005102	Invoice received
592910	Fleet Card	Mitsubishi Triton GLX+ Dual Cab 4x4 - AK16635 (FP573)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5005310	Invoice received
593017	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16613 (FP568)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5005142	Invoice received
593033	Fleet Card	Toyota Corolla Ascent Hybrid Sport Sedan - AK16621 (FP555)	31/05/2025	16.58	182.42	FleetCard Account - P/E 31.05.2025	5005079	Invoice received
593058	Fleet Card	Mitsubishi Triton GLX Single Cab 4x2 - AK16631 (FP560)	31/05/2025	16.16	177.71	FleetCard Account - P/E 31.05.2025	5005080	Invoice received
593090	Fleet Card	Toyota Corolla Ascent Sport Hybrid Hatch - AK15726 (FP554)	31/05/2025	7.46	82.08	FleetCard Account - P/E 31.05.2025	5004837	Invoice received
593108	Fleet Card	Subaru Forester i-L AWD - AK16595 (FP665)	31/05/2025	17.59	193.53	FleetCard Account - P/E 31.05.2025	5005113	Invoice received
593124	Fleet Card	Mazda 6 Sport Wagon - AK16478 (P2045)	31/05/2025	8.23	90.48	FleetCard Account - P/E 31.05.2025	5001257	Invoice received
593157	Fleet Card	Mitsubishi Triton GLX+ Dual Cab 4x4 - AK16524 (FP2054)	31/05/2025	45.42	499.64	FleetCard Account - P/E 31.05.2025	5001266	Invoice received
593165	Fleet Card	Subaru Forester i AWD - AK16558 (FP592)	31/05/2025	10.41	114.53	FleetCard Account - P/E 31.05.2025	5004649	Invoice received
593181	Fleet Card	Subaru Impreza i Hatch - AK16482 (FP2014)	31/05/2025	8.94	98.34	FleetCard Account - P/E 31.05.2025	5001226	Invoice received
593199	Fleet Card	Nissan X-Trail ST - AK16581 (P2047)	31/05/2025	20.20	222.20	FleetCard Account - P/E 31.05.2025	5001259	Invoice received
593207	Fleet Card	Subaru Forester i-Sport AWD - AK16555 (P2043)	31/05/2025	19.76	217.39	FleetCard Account - P/E 31.05.2025	5000128	Invoice received
593215	Fleet Card	Isuzu D-Max SX Dual Cab 4x2 - AK16640 (FP670)	31/05/2025	8.45	92.92	FleetCard Account - P/E 31.05.2025	5005182	Invoice received
593231	Fleet Card	Mazda 6 Sport Wagon - AK16479 (P2048)	31/05/2025	19.02	209.20	FleetCard Account - P/E 31.05.2025	5001260	Invoice received
593249	Fleet Card	Toyota Corolla Ascent Sport Hybrid Sedan - AK16619 (FP556)	31/05/2025	6.57	72.23	FleetCard Account - P/E 31.05.2025	5005061	Invoice received
593272	Fleet Card	Rubbish Truck - Volvo FE8 Superior Pak Side Loader - AK16471 (FP1514)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001111	Invoice received
593306	Fleet Card	Subaru Forrester i (AWD) - AK16593 (FP605)	31/05/2025	17.45	191.95	FleetCard Account - P/E 31.05.2025	5004898	Invoice received
593322	Fleet Card	Isuzu MU-X LS-T 4x4 - 1HWQ859 (FP543)	31/05/2025	9.29	102.19	FleetCard Account - P/E 31.05.2025	5004831	Invoice received
593330	Fleet Card	Mitsubishi Triton GLX+ Dual Cab 4x4 - AK16508 (FP528)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001687	Invoice received
593389	Fleet Card	Mazda CX-5 Maxx Sport FWD - AK16602 (FP591)	31/05/2025	19.76	217.40	FleetCard Account - P/E 31.05.2025	5004660	Invoice received
593413	Fleet Card	Mazda CX-5 Maxx Sport FWD SUV - AK16601 (FP590)	31/05/2025	7.04	77.48	FleetCard Account - P/E 31.05.2025	5004661	Invoice received
593454	Fleet Card	Mitsubishi Triton GLX+ Club Cab 4x4 - AK16518 (FP593)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001334	Invoice received
593462	Fleet Card	Ford Everest Ambiente 4x4 Wagon Auto - 1HSS309 (FP549)	31/05/2025	22.15	243.61	FleetCard Account - P/E 31.05.2025	5004584	Invoice received
593488	Fleet Card	Rubbish Truck - Volvo FE8 Superior Pak Side Loader - AK16305 (FP1509)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001109	Invoice received



593538	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16617 (FP596)	31/05/2025	23.75	261.27	FleetCard Account - P/E 31.05.2025	5005068	Invoice received
593595	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16633 (FP575)	31/05/2025	24.47	269.19	FleetCard Account - P/E 31.05.2025	5005319	Invoice received
593603	Fleet Card	Subaru Impreza i Hatch - AK053 (FP2030)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001242	Invoice received
593629	Fleet Card	Toyota Landcruiser SES Troop Carrier - 1EMW805 (P626)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001139	Invoice received
593710	Fleet Card	Isuzu MU-X LS-M 4x4 - AK16605 (FP497)	31/05/2025	19.98	219.81	FleetCard Account - P/E 31.05.2025	5004585	Invoice received
593728	Fleet Card	Toyota Landcruiser Light Tanker MK70 4x4 (DFES) - 1HTN967 (FP606)	31/05/2025	13.35	146.89	FleetCard Account - P/E 31.05.2025	5005083	Invoice received
593751	Fleet Card	Subaru Forester i AWD - AK16594 (FP657)	31/05/2025	17.37	191.10	FleetCard Account - P/E 31.05.2025	5005029	Invoice received
593769	Fleet Card	Subaru Forrester i AWD - AK16591 (FP604)	31/05/2025	28.61	314.70	FleetCard Account - P/E 31.05.2025	5004717	Invoice received
593884	Fleet Card	Subaru Forester i-L AWD Wagon - AK16560 (P2041)	31/05/2025	16.64	183.00	FleetCard Account - P/E 31.05.2025	5001253	Invoice received
593918	Fleet Card	Isuzu NPS AMT 75/155 Crew Cab - SES General Rescue / Storm Truck (DFES) - AK060 (FP647)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5000137	Invoice received
593926	Fleet Card	Mitsubishi Triton GLX+ Club Cab 4x4 - AK16634 (FP510)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5005075	Invoice received
593959	Fleet Card	Mitsubishi Triton GLX+ Dual Cab 4x4 - AK16616 (FP565)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5005272	Invoice received
815295	Fleet Card	Volkswagen Caddy Cargo TSI220 Van - AK16689 (FP672)	31/05/2025	17.51	192.58	FleetCard Account - P/E 31.05.2025	5005192	Invoice received
915749	Fleet Card	Toyota Hiace SES Commuter Bus - 15SES (P628)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001140	Invoice received
123731	Fleet Card	BYD ATTO 3 Extended EV SUV - AK16657 (FP682)	31/05/2025	6.46	71.03	FleetCard Account - P/E 31.05.2025	5005821	Invoice received
124010	Fleet Card	BYD Seal Dynamic EV Sedan - AK16659 (FP683)	31/05/2025	9.38	103.13	FleetCard Account - P/E 31.05.2025	5005823	Invoice received
289870	Fleet Card	Mitsubishi Triton GLX-R Dual Cab 4x2 - AK16629 (FP582)	31/05/2025	20.47	225.19	FleetCard Account - P/E 31.05.2025	5005073	Invoice received
357016	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16062 (FP536)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001688	Invoice received
357024	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16065 (FP534)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001685	Invoice received
357313	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16063 (FP537)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001692	Invoice received
357412	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16066 (FP535)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5001686	Invoice received

358121	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16663 (FP620)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5004587	Invoice received
358840	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16664 (FP621)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5004588	Invoice received
358857	Fleet Card	Rubbish Truck - Dennis Eagle Elite 2 with Superior Pak Body - AK16662 (FP617)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5004586	Invoice received
630214	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16691 (FP660)	31/05/2025	6.74	74.18	FleetCard Account - P/E 31.05.2025	5005041	Invoice received
641385	Fleet Card	Isuzu FTS 150/260 4x4 Crew Cab (DFES) AK061 (FP638)	31/05/2025	25.60	281.62	FleetCard Account - P/E 31.05.2025	5000146	Invoice received
895015	Fleet Card	Hyundai IONIQ 5 Dynamic 2WD 84KWH - AK16749 (FP703)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5006168	Invoice received
944284	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16690 (FP661)	31/05/2025	28.77	316.45	FleetCard Account - P/E 31.05.2025	5005062	Invoice received
944904	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16697 (FP663)	31/05/2025	25.54	280.94	FleetCard Account - P/E 31.05.2025	5005092	Invoice received
951198	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16698 (FP666)	31/05/2025	19.24	211.64	FleetCard Account - P/E 31.05.2025	5005121	Invoice received
954903	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16700 (FP664)	31/05/2025	41.60	457.57	FleetCard Account - P/E 31.05.2025	5005108	Invoice received
18302	Fleet Card	Isuzu D-Max LS-M Dual Cab 4x4 - AK16668 (FP624)	31/05/2025	17.65	194.19	FleetCard Account - P/E 31.05.2025	5004766	Invoice received
25919	Fleet Card	Isuzu D-Max SX Dual Cab Chassis 4x4 - AK16725 (FP697)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5005976	Invoice received
153109	Fleet Card	Toyota Corolla Ascent Hybrid Hatch (Leased) - AK16060 (FP588)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5004662	Invoice received
351521	Fleet Card	Subaru Forrester i AWD - AK16592 (FP603)	31/05/2025	26.23	288.57	FleetCard Account - P/E 31.05.2025	5004797	Invoice received
352230	Fleet Card	Isuzu D-Max SX Dual Cab Chassis 4x4 (Leased) - AK16726 (FP692)	31/05/2025	9.74	107.18	FleetCard Account - P/E 31.05.2025	5005828	Invoice received
778038	Fleet Card	Mazda CX8 G25 Sport SUV FWD (FP656) - AK9795	31/05/2025	7.37	81.05	FleetCard Account - P/E 31.05.2025	5004994	Invoice received
892946	Fleet Card	Toyota Landcruiser V8 Light Tanker Fire Unit - AK15897 (FP623)	31/05/2025	4.68	51.43	FleetCard Account - P/E 31.05.2025	5000124	Invoice received
959745	Fleet Card	BYD ATTO 3 Extended EV SUV - AK16658 (FP681)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5005822	Invoice received
69536	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16686 (FP667)	31/05/2025	12.68	139.45	FleetCard Account - P/E 31.05.2025	5005132	Invoice received
70138	Fleet Card	Mitsubishi ASX LS SUV 2WD - AK16685 (FP662)	31/05/2025	21.57	237.29	FleetCard Account - P/E 31.05.2025	5005087	Invoice received
358509	Fleet Card	Toyota Fortuner GXL - 1IME445 (FP702)	31/05/2025	34.64	381.01	FleetCard Account - P/E 31.05.2025	5006563	Invoice received
207986	Fleet Card	Isuzu D-Max SX Space Cab 4x4 with Ranger POD - AK16729 (FP684)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5005437	Invoice received
211129	Fleet Card	Isuzu D-Max SX Dual Cab 4x4 - AK16730 (FP705)	31/05/2025	0.20	2.19	FleetCard Account - P/E 31.05.2025	5006817	Invoice received



**CITY OF ARMADALE**  
**MONTHLY FINANCIAL REPORT**  
(Containing the required statement of financial activity and statement of financial position)  
**For the period ended 31 May 2025**

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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CITY OF ARMADALE  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2025

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	9	88,959,484	88,700,244	89,416,136	715,892	0.81%	▲
Rates excluding general rates	9	599,100	599,100	602,439	3,339	0.56%	
Grants, subsidies and contributions	13	4,256,807	3,839,718	4,583,479	743,761	19.37%	▲
Fees and charges		36,957,100	35,726,791	35,816,258	89,467	0.25%	
Interest revenue		6,526,400	5,932,680	7,275,895	1,343,215	22.64%	▲
Other revenue		961,600	781,540	690,629	(90,911)	(11.63%)	
Profit on asset disposals		395,500	272,022	390,988	118,966	43.73%	▲
		<b>138,655,991</b>	<b>135,852,095</b>	<b>138,775,824</b>	<b>2,923,729</b>	<b>2.15%</b>	
<b>Expenditure from operating activities</b>							
Employee costs		(59,932,856)	(55,045,080)	(55,132,887)	(87,807)	(0.16%)	
Materials and contracts		(59,300,168)	(53,756,744)	(45,327,365)	8,429,379	15.68%	▼
Utility charges		(4,855,600)	(4,412,640)	(4,344,305)	68,335	1.55%	
Depreciation		(34,506,400)	(31,631,270)	(26,810,443)	4,820,827	15.24%	▼
Finance costs		(1,684,630)	(1,294,400)	(1,221,833)	72,567	5.61%	
Insurance		(1,412,400)	(1,296,900)	(1,355,553)	(58,653)	(4.52%)	
Other expenditure		(1,582,306)	(1,211,095)	(1,259,493)	(48,398)	(4.00%)	
Loss on asset disposals		(1,027,100)	(941,710)	(2,169,712)	(1,228,002)	(130.40%)	▲
		<b>(164,301,460)</b>	<b>(149,589,839)</b>	<b>(137,621,591)</b>	<b>11,968,248</b>	<b>8.00%</b>	
Non-cash amounts excluded from operating activities	Note 2(b)	35,138,000	32,300,958	31,013,915	(1,287,043)	(3.98%)	▼
<b>Amount attributable to operating activities</b>		<b>9,492,531</b>	<b>18,563,214</b>	<b>32,168,148</b>	<b>13,604,934</b>	<b>73.29%</b>	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	14	9,845,025	9,708,329	2,361,663	(7,346,666)	(75.67%)	▼
Proceeds from disposal of assets		1,873,500	1,717,375	1,672,819	(44,556)	(2.59%)	
Developer Contribution Plans - Cash		9,692,267	53,042	53,042	0	0.00%	
Developer Contribution Plans - Gifted Assets		28,000,000	0	0	0	0.00%	
		<b>49,410,792</b>	<b>11,478,746</b>	<b>4,087,524</b>	<b>(7,391,222)</b>	<b>(64.39%)</b>	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	6	(27,086,607)	(24,829,390)	(5,769,850)	19,059,540	76.76%	▼
Payments for construction of infrastructure	6	(29,375,115)	(26,927,189)	(4,072,417)	22,854,772	84.88%	▼
Infrastructure - Gifted Assets		(28,000,000)	0	0	0	0.00%	
		<b>(84,461,722)</b>	<b>(51,756,579)</b>	<b>(9,842,267)</b>	<b>41,914,312</b>	<b>80.98%</b>	
Non-cash amounts excluded from investing activities	Note 2(c)	865,923	865,923	7,482,054	6,616,131	764.06%	▲
<b>Amount attributable to investing activities</b>		<b>(34,185,007)</b>	<b>(39,411,910)</b>	<b>1,727,311</b>	<b>41,139,221</b>	<b>104.38%</b>	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Proceeds from new debentures	10	13,484,870	0	0	0	0.00%	
Transfer from reserves	5	31,686,222	4,869,998	4,869,998	0	0.00%	
		<b>45,171,092</b>	<b>4,869,998</b>	<b>4,869,998</b>	<b>0</b>	<b>0.00%</b>	
<b>Outflows from financing activities</b>							
Repayment of borrowings	10	(4,071,874)	(2,141,879)	(2,141,879)	0	0.00%	
Payments for principal portion of lease liabilities	11	(1,460,900)	(1,092,792)	(1,092,792)	0	0.00%	
Transfer to reserves	5	(29,041,400)	(12,920,976)	(12,920,976)	0	0.00%	
		<b>(34,574,174)</b>	<b>(16,155,646)</b>	<b>(16,155,646)</b>	<b>0</b>	<b>0.00%</b>	
<b>Amount attributable to financing activities</b>		<b>10,596,918</b>	<b>(11,285,649)</b>	<b>(11,285,649)</b>	<b>0</b>	<b>0.00%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
Surplus or deficit at the start of the financial year		14,934,489	14,934,489	14,934,489	0	0.00%	
Amount attributable to operating activities		9,492,531	18,563,214	32,168,148	13,604,934	73.29%	
Amount attributable to investing activities		(34,185,007)	(39,411,910)	1,727,311	41,139,221	104.38%	
Amount attributable to financing activities		10,596,918	(11,285,649)	(11,285,649)	0	0.00%	
<b>Surplus or deficit after imposition of general rates</b>		<b>838,931</b>	<b>(17,199,855)</b>	<b>37,544,300</b>	<b>54,744,155</b>	<b>318.28%</b>	

## KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

The material variance adopted by Council for the 2024-25 year is \$100,000.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**CITY OF ARMADALE  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 MAY 2025**

	Supplementary Information	30 June 2024	31 May 2025
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	4	10,416,594	13,499,490
Trade and other receivables	7	14,232,056	14,049,556
Other financial assets	4	143,749,522	168,323,040
Inventories	8	112,482	111,544
Other assets	8	4,552,759	3,568,385
<b>TOTAL CURRENT ASSETS</b>		<b>173,063,413</b>	<b>199,552,015</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		1,063,482	911,029
Other financial assets		249,512	249,512
Property, plant and equipment		290,081,254	288,645,685
Infrastructure		1,224,995,460	1,206,645,434
Right-of-use assets		1,070,648	472,283
Intangible assets		19,425,986	19,425,986
<b>TOTAL NON-CURRENT ASSETS</b>		<b>1,536,886,342</b>	<b>1,516,349,929</b>
<b>TOTAL ASSETS</b>		<b>1,709,949,755</b>	<b>1,715,901,944</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables		23,167,211	20,131,417
Other liabilities	12	6,846,688	12,442,214
Lease liabilities	11	1,015,448	165,106
Borrowings	10	4,039,335	1,897,456
Employee related provisions	12	8,752,112	9,676,175
Other provisions		10,907,463	10,907,463
<b>TOTAL CURRENT LIABILITIES</b>		<b>54,728,257</b>	<b>55,219,831</b>
<b>NON-CURRENT LIABILITIES</b>			
Other liabilities		35,904,609	37,741,260
Lease liabilities	11	114,935	328,894
Borrowings	10	29,681,317	29,681,317
Employee related provisions		495,350	495,350
Other provisions		12,163,296	12,100,351
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>78,359,507</b>	<b>80,347,172</b>
<b>TOTAL LIABILITIES</b>		<b>133,087,764</b>	<b>135,567,003</b>
<b>NET ASSETS</b>		<b>1,576,861,991</b>	<b>1,580,334,941</b>
<b>EQUITY</b>			
Retained surplus		297,022,877	292,444,850
Reserve accounts	5	131,819,634	139,870,611
Revaluation surplus		1,148,019,480	1,148,019,480
<b>TOTAL EQUITY</b>		<b>1,576,861,991</b>	<b>1,580,334,941</b>

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2025**

**1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICIES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 24 June 2025

**CITY OF ARMADALE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2025**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

	Supplementary Information	Last Year Closing 30 June 2024	Year to Date 31 May 2025
<b>(a) Net current assets used in the Statement of Financial Activity</b>			
<b>Current assets</b>		\$	\$
Cash and cash equivalents	4	10,416,594	13,499,490
Trade and other receivables	7	14,232,056	14,049,556
Other financial assets	4	143,749,522	168,323,040
Inventories	8	112,482	111,544
Other assets	8	4,552,759	3,568,385
		173,063,413	199,552,015
<b>Less: current liabilities</b>			
Trade and other payables		(23,167,211)	(20,131,417)
Other liabilities	12	(4,018,620)	(9,718,071)
Capital grant/contribution liability		(2,828,068)	(2,724,143)
Lease liabilities	11	(1,015,448)	(165,106)
Borrowings	10	(4,039,335)	(1,897,456)
Employee related provisions	12	(8,752,112)	(9,676,175)
Other provisions		(10,907,463)	(10,907,463)
		(54,728,257)	(55,219,831)
<b>Net current assets</b>		<b>118,335,156</b>	<b>144,332,184</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(d)	(103,400,667)	(106,787,883)
<b>Closing funding surplus / (deficit)</b>		<b>14,934,489</b>	<b>37,544,300</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	YTD Budget (a)	YTD Actual (b)
<b>Non-cash amounts excluded from operating activities</b>	\$	\$
<b>Adjustments to operating activities</b>		
Less: Profit on asset disposals	(272,022)	(390,988)
Add: Loss on asset disposals	941,710	2,169,712
Add: Accrual of employee benefit provisions backed by Reserve	0	600,231
Add: Depreciation	31,631,270	26,810,443
- Pensioner deferred rates	0	138,880
Movement in Contract liability (Non-Current)	0	1,836,651
Movement in leasing liability (Non-Current)	0	(213,959)
Movement in Employee Benefit Provisions (Non-Current)	0	0
<b>Total non-cash amounts excluded from operating activities</b>	<b>32,300,958</b>	<b>31,013,915</b>

**(c) Non-cash amounts excluded from investing activities**

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

<b>Adjustments to investing activities</b>		
Movement in current unspent capital grants associated with restricted cash	865,923	7,482,054
<b>Total non-cash amounts excluded from investing activities</b>	<b>865,923</b>	<b>7,482,054</b>

**(d) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Supplementary Information	Last Year Closing 30 June 2024	Year to Date 31 May 2025
<b>Adjustments to net current assets</b>		\$	\$
Less: Reserve accounts	5	(131,819,634)	(139,870,612)
Less: Unspent Loan Funds		(336,061)	(336,061)
Less: Unspent Grants/Contributions		(2,828,068)	(1,345,793)
Add: Movement in Expected Credit Loss on Sundry Receivables		22,050	0
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of borrowings	10	4,039,335	1,897,456
- Current portion of lease liabilities	11	1,015,448	165,106
- Current portion of contract liability held in reserve		6,846,688	12,442,214
- Current portion of Rehabilitation provision		10,907,463	10,907,463
- Current portion of employee benefit provisions held in reserve	5	8,752,112	9,352,343
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(103,400,667)</b>	<b>(106,787,883)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



**CITY OF ARMADALE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2025**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2024-25 year is \$100,000.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>General rates</b>	715,892	0.81%	▲
High number and value of new properties (interim rates) processed to May 2025.		Permanent	
<b>Grants, subsidies and contributions</b>	743,761	19.37%	▲
Operating grants have been received in advance compared to phased budget. Please refer to note 13 for the details.		Permanent	
<b>Interest revenue</b>	1,343,215	22.64%	▲
Interest revenue on rates receivable and cash backed reserves higher than YTD budget to May. Please refer to note 4(b).		Permanent	
<b>Expenditure from operating activities</b>			
<b>Materials and contracts</b>	8,429,379	15.68%	▼
The variance is due to delays in works and timing of payments such as consultancy fees, consumables, and in Waste, Environment Programs, ICT and Planning related projects.		Permanent	
<b>Depreciation</b>	4,820,827	15.24%	▼
Due to timing of the capital projects so far this year, there is a variance between budgeted and actual capital projects. The capitalisation movement from work-in-progress (WIP) is being reviewed.		Permanent	
<b>Loss on asset disposals</b>	(1,228,002)	(130.40%)	▲
Due to loss on disposal of buildings (\$174K), Roads (\$1.26mn), drainage (\$305K), pathways (\$157K), parks (\$158K), and waste infrastructure (\$38K).		Permanent	
<b>Non-cash amounts excluded from operating activities</b>	(1,287,043)	(3.98%)	▼
Non cash movements in profit/(loss) on asset disposals, depreciation, and movements between current and non-current asset and liabilities. Please refer to note 2(b) for the details.		Timing	
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	(7,346,666)	(75.67%)	▼
The variance is due to timing and is expected that the revenue will be recognised throughout the year in line with project completions. Please refer to note 14 for the details.		Permanent	
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	19,059,540	76.76%	▼
The variance is due to timing of the capital projects so far this year. Please refer to note 6 and capital works attachment.		Timing	
<b>Payments for construction of infrastructure</b>	22,854,772	84.88%	▼
The variance is due to timing of the capital projects of infrastructure so far this year - Please refer to note 6 and capital works attachment.		Timing	
<b>Non-cash amounts excluded from investing activities</b>	6,616,131	764.06%	▲
Reflects developer contributions received and spent on DCP works, which will occur throughout the year.		Timing	

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

## 4 (a) CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Expected Interest	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>									
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,072,301	0	3,072,301	0	35,388	CBA	4.62%	June 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	69,921	NAB	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	70,307	IMB	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,000,000	0	2,000,000	0	46,871	NAB	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	70,307	NAB	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	69,858	SUNCORP	4.67%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	70,307	BENDIGO BANK	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	69,718	CBA	4.61%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	71,079	Bank of QLD	4.70%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	72,592	WESTPAC	4.80%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	72,592	WESTPAC	4.80%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	72,592	WESTPAC	4.80%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	2,590,034	0	2,590,034	0	63,353	WESTPAC	4.80%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	71,445	NAB	4.75%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	71,445	NAB	4.75%	September 2025
Term Deposits - Municipal Funds	Financial assets at amortised cost	3,000,000	0	3,000,000	0	71,445	NAB	4.75%	September 2025
Pending transfer from Reserve	Financial assets at amortised cost	(9,242,535)	9,242,535	0	0				
Term Deposits - Reserves	Financial assets at amortised cost	0	1,447,200	1,447,200	0	35,576	CBA	4.93%	June 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	73,299	CBA	4.90%	June 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,072,301	3,072,301	0	35,388	CBA	4.62%	June 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,072,301	3,072,301	0	35,388	CBA	4.62%	June 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,120,501	5,120,501	0	58,980	CBA	4.62%	June 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	73,897	SUNCORP	4.94%	July 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	71,653	CBA	4.79%	July 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	1,690,000	1,690,000	0	41,460	SUNCORP	4.92%	July 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,021,000	2,021,000	0	48,707	SUNCORP	4.86%	July 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	46,173	CBA	4.63%	August 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	71,014	NAB	4.80%	August 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	47,370	NAB	4.75%	August 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,329,000	2,329,000	0	54,233	SUNCORP	4.67%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	48,411	Bank of QLD	4.75%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,126,027	5,126,027	0	121,452	BENDIGO BANK	4.70%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	73,701	SUNCORP	4.90%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	73,701	SUNCORP	4.90%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	73,701	SUNCORP	4.90%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	4,000,000	4,000,000	0	98,268	SUNCORP	4.90%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	117,822	IMB	4.70%	September 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	72,197	Bank of QLD	4.80%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	120,329	Bank of QLD	4.80%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	46,672	SUNCORP	4.68%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	42,982	CBA	4.31%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	107,455	CBA	4.31%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	45,375	BENDIGO BANK	4.55%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	45,375	BENDIGO BANK	4.55%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	68,582	SUNCORP	4.61%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	66,945	BENDIGO BANK	4.50%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	64,714	NAB	4.35%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	3,000,000	3,000,000	0	64,714	NAB	4.35%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,617,224	2,617,224	0	61,673	Bank of QLD	4.70%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	47,129	Bank of QLD	4.70%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	5,000,000	5,000,000	0	105,538	CBA	4.21%	October 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	1,000,000	1,000,000	0	21,452	IMB	4.35%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	1,500,000	1,500,000	0	32,162	NAB	4.30%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,500,000	2,500,000	0	54,226	BENDIGO BANK	4.35%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,165,151	2,165,151	0	48,134	WESTPAC	4.41%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	43,381	BENDIGO BANK	4.35%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	4,000,000	4,000,000	0	89,244	Bank of QLD	4.45%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	42,384	NAB	4.25%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	42,384	NAB	4.25%	November 2025
Term Deposits - Reserves	Financial assets at amortised cost	0	2,000,000	2,000,000	0	42,384	NAB	4.25%	November 2025
Term Deposits - Trust	Financial assets at amortised cost	0	0	0	1,200,000	28,003	SUNCORP	4.68%	October 2025
Term Deposits - Trust	Financial assets at amortised cost	0	0	0	1,400,000	30,018	NAB	4.30%	November 2025
Term Deposits - Trust	Financial assets at amortised cost	0	0	0	2,000,000	42,384	NAB	4.25%	November 2025
Funds - Muni Account	Cash and cash equivalents	4,532,119	8,967,370	13,499,489	1,165,280	0	CBA		
<b>Total</b>		<b>41,951,919</b>	<b>139,870,611</b>	<b>181,822,530</b>	<b>5,765,280</b>				
<b>Comprising</b>									
Cash and cash equivalents		4,532,119	8,967,371	13,499,490	1,165,280				
Financial assets at amortised cost		37,419,800	130,903,240	168,323,040	4,600,000				
		<b>41,951,919</b>	<b>139,870,611</b>	<b>181,822,530</b>	<b>5,765,280</b>				

## KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

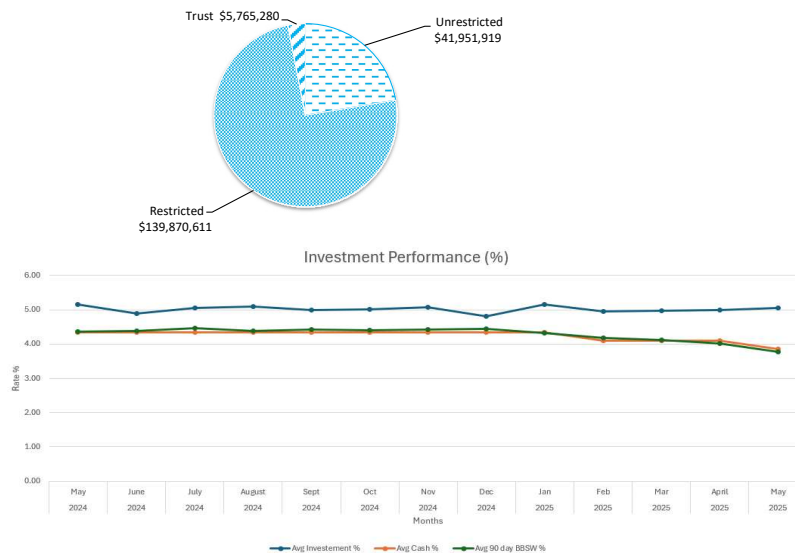
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.

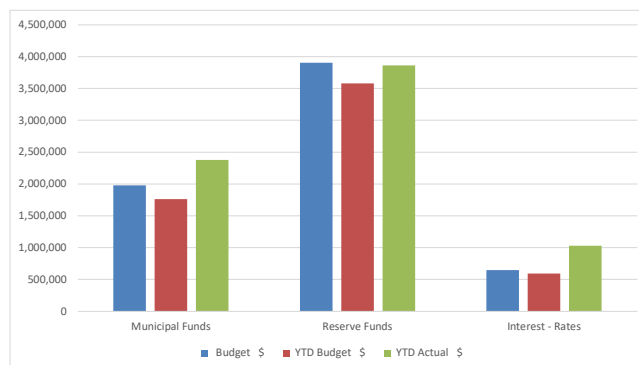
CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

4 (a) CASH AND FINANCIAL ASSETS ( Cont'd)



4 (b) INTEREST INCOME

Description	Amended Budget \$	YTD Budget \$	YTD Actual \$	Variance \$	Variance %
Municipal Funds	1,976,000	1,761,370	2,379,596	618,226	35.10%
Reserve Funds	3,904,400	3,579,070	3,864,424	285,354	7.97%
<b>Total Investment Interest</b>	<b>5,880,400</b>	<b>5,340,440</b>	<b>6,244,021</b>	<b>903,581</b>	<b>16.92%</b>
Interest - Rates	646,000	592,240	1,031,874	439,634	74.23%
<b>Total Interest Income</b>	<b>6,526,400</b>	<b>5,932,680</b>	<b>7,275,895</b>	<b>1,343,215</b>	<b>22.64%</b>



CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
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## 5 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>										
Anstey Keane - DCP	15,412,422	733,800	3,081,200	(323,800)	18,903,622	15,412,422	728,331	1,035,019	(87,243)	17,088,528
North Forrestdale DCP 3	24,510,807	1,033,000	3,895,000	(7,553,277)	21,885,530	24,510,807	1,158,285	5,026,882	(379,220)	30,316,754
North Forrestdale SAR Asset Renewal	3,201,005	144,700	0	(250,000)	3,095,705	3,201,005	151,267	0	(4,500)	3,347,772
SAR A - Armadale Town Centre	0	900	131,500	(131,500)	900	0	0	131,621	0	131,621
SAR B - Kelmscott Town Centre	0	2,200	74,400	(74,400)	2,200	0	0	74,485	0	74,485
SAR C - Kelmscott Industrial Area	0	300	21,800	(21,800)	300	0	0	36,246	0	36,246
SAR D - Armadale Industrial Area	0	800	24,900	(24,900)	800	0	0	25,147	0	25,147
SAR F - Harrisdale/ Piara Waters	0	0	332,000	(332,000)	0	0	0	335,101	0	335,101
SAR G - Champion Lakes	0	0	14,500	(14,500)	0	0	0	14,513	0	14,513
<b>Restricted by Council</b>										
Asset Renewal	15,624,312	517,600	3,924,800	(5,904,730)	14,161,982	15,624,312	738,344	0	(1,289,876)	15,072,780
Champion Lakes SAR Asset Renewal	181,893	8,200	0	0	190,093	181,893	8,596	0	0	190,489
City Centre Activation	79,151	3,600	177,000	0	259,751	79,151	3,740	0	0	82,891
Civic Precinct	3,539,314	159,900	500,000	0	4,199,214	3,539,314	167,254	0	0	3,706,568
Community Art	111,606	4,900	0	0	116,506	111,606	5,274	0	0	116,880
Computer Systems Technologies	2,086,882	93,800	228,100	(990,000)	1,418,782	2,086,882	98,618	0	0	2,185,500
Crossover Contributions	67,084	3,000	0	0	70,084	67,084	3,170	0	0	70,254
Covid-19 Response and Recovery	1,862,448	84,200	0	(1,840,000)	106,648	1,862,448	88,012	0	0	1,950,460
Emergency Management	248,492	11,200	0	0	259,692	248,492	11,743	0	0	260,235
Employee Provisions	9,427,921	440,700	0	(900,000)	8,968,621	9,427,921	445,527	0	0	9,873,448
Events Reserve Fund	48,189	2,200	0	0	50,389	48,189	2,277	0	0	50,466
Freehold Sales Capital Works	45,033	9,100	0	0	54,133	45,033	2,128	0	0	47,161
Future Community Facilities	564,787	23,700	0	0	588,487	564,787	26,690	0	(365,287)	226,190
Future Project Funding	10,687,257	783,700	5,828,000	(2,105,980)	15,192,977	10,687,257	505,038	0	(1,138,013)	10,054,282
Future Recreation Facilities	979,677	21,800	2,740,000	(3,230,000)	511,477	979,677	46,296	0	(411,352)	614,621
History of the District	40,766	1,800	0	0	42,566	40,766	1,926	0	0	42,692
Infrastructure Project Contribution	674,604	24,800	0	(471,000)	228,404	674,604	31,879	0	(10,845)	695,638
Land Acquisition	516,356	23,300	0	0	539,656	516,356	24,401	0	0	540,757
Mobile Bin Program	2,196,600	99,300	0	0	2,295,900	2,196,600	103,803	0	0	2,300,403
Perth Hills Tourism Alliance	50,297	2,300	0	0	52,597	50,297	2,377	0	0	52,674
Plant and Machinery	5,297,660	164,100	2,000,000	(1,736,500)	5,725,260	5,297,660	250,347	0	(908,821)	4,639,186
Revolving Energy	325,734	14,700	397,000	(175,000)	562,434	325,734	15,393	0	0	341,127
Strategic Asset Investments	774,427	35,000	0	0	809,427	774,427	36,596	0	0	811,023
Waste Management	27,397,236	1,015,400	0	(4,382,540)	24,030,096	27,397,236	1,294,687	0	(124,021)	28,567,901
Workers Compensation	392,302	12,100	0	0	404,402	392,302	18,539	0	0	410,841
Wungong River Project	1,000,808	45,200	0	(296,400)	749,608	1,000,808	47,294	0	0	1,048,102
Works Contributions	710,474	32,100	0	0	742,574	710,474	33,574	0	0	744,048
Public Art Contributions	45,452	2,100	0	0	47,552	45,452	244	12,681	0	58,377
DevelopmentWA Public Art Contribution	171,315	7,700	0	0	179,015	171,315	8,096	0	0	179,411
Forrestdale Business Park East	762,745	34,500	0	0	797,245	762,745	36,044	0	0	798,789
Project Funds Rolled Over	2,417,473	68,100	0	(850,100)	1,635,473	2,417,473	114,240	0	(150,819)	2,380,894
Street Tree Contribution	15,831	900	0	0	16,731	15,831	748	0	0	16,579
Kelmscott – Landscaping, Public Art and Bin Maintenance	100,000	4,500	0	(77,795)	26,705	100,000	4,726	0	0	104,726
Public Open Space - Cash in Lieu - Camillo No. 64	175,892	0	0	0	175,892	175,892	9,644	0	0	185,536
Public Open Space - Regional Recreation Infrastructure	75,382	0	0	0	75,382	75,382	4,133	0	0	79,515
	<b>131,819,634</b>	<b>5,671,200</b>	<b>23,370,200</b>	<b>(31,686,222)</b>	<b>129,174,812</b>	<b>131,819,634</b>	<b>6,229,282</b>	<b>6,691,694</b>	<b>(4,869,998)</b>	<b>139,870,612</b>
<b>Sub Reserve Notes</b>										
<i>Future Projects Funding Reserve includes provision for;</i>										
Property - Wirra Willa Park	345,000									
Central Park Plan and Design	500,000									
Hilbert District Community Centre Design	600,000									
Roleystone Theatre ( Major )	287,996									
Kelmscott Public Realm Strategy Implementation	500,000									
	<b>2,232,996</b>									
<i>Projects Rolled Over Reserve includes provision for;</i>										
Railway Ave (Ryland to Bray)	745,000									
Administration Building lift	105,100									
Optic Fibre to Depot	163,000									
Local Planning Strategy	128,000									
Kelmscott District Centre Structure Plan	132,000									
Kelmscott Public Realm Strategy	40,000									
ProMapp Program	110,000									
	<b>1,423,100</b>									

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

## INVESTING ACTIVITIES

## 6 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	81,500	74,708	0	(74,708)
Buildings	23,429,047	21,476,626	3,963,737	(17,512,890)
Furniture and equipment	771,470	707,181	577,676	(129,505)
Plant and equipment	2,804,590	2,570,874	1,228,437	(1,342,437)
<b>Acquisition of property, plant and equipment</b>	<b>27,086,607</b>	<b>24,829,390</b>	<b>5,769,850</b>	<b>(19,059,540)</b>
Infrastructure - Roads	10,569,865	9,689,043	1,929,828	(7,759,215)
Infrastructure - Drainage	202,900	185,992	56,208	(129,784)
Infrastructure - Pathways	5,750,430	5,271,228	550,470	(4,720,757)
Infrastructure - Parks and Reserves	9,803,030	8,986,111	1,496,030	(7,490,081)
Infrastructure - Waste Infrastructure	1,337,990	1,226,491	39,880	(1,186,611)
Infrastructure - Other Infrastructure	250,000	229,167	0	(229,167)
Infrastructure - Landfill Cell	1,460,900	1,339,158	0	(1,339,158)
<b>Acquisition of infrastructure</b>	<b>29,375,115</b>	<b>26,927,189</b>	<b>4,072,417</b>	<b>(22,854,772)</b>
<b>Total capital acquisitions</b>	<b>56,461,722</b>	<b>51,756,579</b>	<b>9,842,267</b>	<b>(41,914,312)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	19,537,292	9,761,371	2,412,897	(7,348,474)
Borrowings	13,484,870	0	0	0
Other (disposals & C/Fwd)	1,873,500	1,717,375	1,672,819	(44,556)
Reserve accounts				
Anstey Keane - DCP	0	0	87,243	87,243
North Forrestdale DCP 3	0	0	379,220	379,220
Asset Renewal	5,904,730	5,412,669	1,289,876	(4,122,793)
Future Project Funding	2,105,980	1,930,482	1,138,013	(792,469)
Future Recreation Facilities	3,230,000	2,960,833	411,352	(2,549,481)
Plant and Machinery	2,249,000	2,061,583	908,821	(1,152,762)
Waste Management	2,951,780	2,705,798	124,021	(2,581,777)
Project Funds Rolled Over	850,100	779,258	150,819	(628,439)
Contribution - operations	3,475,675	23,238,571	795,431	(22,443,140)
<b>Capital funding total</b>	<b>56,461,722</b>	<b>51,756,579</b>	<b>9,842,267</b>	<b>(41,914,312)</b>

## SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

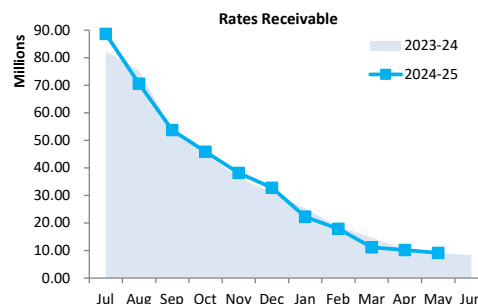
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 June 2024	31 May 2025
	\$	\$
Opening arrears previous years	8,239,814	8,238,889
Levied this year	84,143,352	90,018,575
Less - collections to date	(84,144,277)	(89,161,661)
Gross rates collectable	<b>8,238,889</b>	<b>9,095,803</b>
Allowance for impairment of rates receivable	0	0
<b>Net rates collectable</b>	<b>8,238,889</b>	<b>9,095,803</b>
% Collected	91.1%	90.7%



	30 June 2024	31 May 2025
	\$	\$
<b>Balance per trial balance</b>		
Sundry receivable	2,770,013	1,808,181
GST receivable	759,896	450,487
Allowance for impairment of receivables from contracts with customers	(11,445)	(11,445)
ESL Receivables	778,840	702,564
Receivables for Employee Related Provisions	489,562	489,562
Debtors Control - Sanitation (Rates)	1,115,027	1,151,628
Unclaimed Pensioner Rebate Generated	96,041	344,088
Unclaimed ESL Rebate claimed	(4,767)	18,688
<b>Total receivables general outstanding</b>	<b>5,993,167</b>	<b>4,953,753</b>
Amounts shown above include GST (where applicable)		
<b>Trade and Other Receivables</b>	<b>14,232,056</b>	<b>14,049,556</b>

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the City measures them subsequently at amortised cost using the effective interest rate method.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2025

OPERATING ACTIVITIES

7 (b) RECEIVABLES

	Brought Forward 1 July \$	This Time Last Year 31-May-24 \$	31 May 2025 YTD Actual \$
<b>General Receivables</b>			
Debtors - General	2,008,468	2,663,472	1,069,856
Debtors - Rangers (Legacy)	229,894	205,968	198,427
Debtors - Recreation	15,060	16,284	10,425
Debtors - Libraries	-	70	247
Debtors - Fire	40,254	40,855	38,235
Debtors - Animals	192,426	196,979	195,415
Debtors - Parking	99,071	105,833	108,219
Debtors - Litter	99,941	103,626	94,124
Debtors - Off Road Vehicles	216	216	216
Debtors - Health	20,387	12,178	19,503
Debtors - Thoroughfares	7,708	10,579	13,730
Debtors - Unauthorised Signs	3,968	6,020	8,555
Debtors - Cats	5,261	4,081	3,786
Debtors - Planning & Building	47,360	47,360	47,443
	<b>2,770,014</b>	<b>3,413,519</b>	<b>1,808,180</b>

General Receivables - Aging

	Current	30 Days	60 Days	90 Days	120 + Days	Total
Sundry Receivable General	913,846	40,875	17,771	9,887	87,477	1,069,856
Libraries	247	-	-	-	-	247
Rangers	-	800	-	-	197,627	198,427
Recreation	-	-	-	-	10,425	10,425
Infringements	(2,420)	3,873	-	-	480,330	481,783
Planning & Building	-	-	-	-	47,443	47,443
<b>Total Receivables General</b>	<b>911,673</b>	<b>45,548</b>	<b>17,771</b>	<b>9,887</b>	<b>823,302</b>	<b>1,808,181</b>

General Receivables - Aging ( continued)

Sundry Debtors Outstanding Over 120 Days Exceeding \$1,000

Debtor #	Under Investigation by	\$
Various	Fines Enforcement Registry	677,957
4826	Waste Charges	35,876
Debtor	Planning & Building	47,443
5113	Other	9,600
	Debtors 120+ Days < \$5,000	52,426
<b>Total Debtors 120+ Days &gt; \$1,000</b>		<b>823,302</b>

**CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025**

**OPERATING ACTIVITIES**

**8 OTHER CURRENT ASSETS**

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 May 2025
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost	143,749,522	24,573,518	0	168,323,040
<b>Inventory</b>				
Inventory	112,482	0	(938)	111,544
<b>Other assets</b>				
Prepayments	13,687	763,914	0	777,601
Accrued income	4,539,072	0	(1,748,288)	2,790,784
<b>Total other current assets</b>	<b>148,414,763</b>	<b>25,337,432</b>	<b>(1,749,226)</b>	<b>172,002,969</b>
Amounts shown above include GST (where applicable)				

**KEY INFORMATION**

**Other financial assets at amortised cost**

The City classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

OPERATING ACTIVITIES

9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget			YTD Actual		
				Rate Revenue \$	Reassessed Rate Revenue \$	Total Revenue \$	Rate Revenue \$	Reassessed Rate Revenue \$	Total Revenue \$
<b>Gross rental value</b>									
Group 1 - Vacant	0.151463	761	18,572,946	2,813,130	0	2,813,130	2,813,114	(51,617)	2,761,497
Group 2 - Residential Improved	0.097708	30,993	618,748,447	60,449,796	994,794	61,444,590	60,336,470	1,899,044	62,235,514
Group 3 - Business Improved	0.101961	813	118,811,691	12,113,108	0	12,113,108	12,329,006	536,000	12,865,006
<b>Unimproved value</b>									
Unimproved Value Lands	0.004940	124	140,996,000	696,583	0	696,583	625,187	25,817	651,003
<b>Sub-Total</b>		<b>32,691</b>	<b>897,129,084</b>	<b>76,072,617</b>	<b>994,794</b>	<b>77,067,411</b>	<b>76,103,777</b>	<b>2,409,244</b>	<b>78,513,020</b>
<b>Minimum payment</b>	<b>Minimum Payment \$</b>								
<b>Gross rental value</b>									
Group 1 - Vacant	\$ 1.221	1,903	10,077,156	2,323,230	305,206	2,628,436	2,323,563	(54,133)	2,269,430
Group 2 - Residential Improved	\$ 1.409	5,723	74,483,471	8,063,043	0	8,063,043	7,974,940	32,094	8,007,034
Group 3 - Business Improved	\$ 1.639	345	3,909,470	565,284	0	565,284	560,538	68,292	628,830
<b>Unimproved value</b>									
Unimproved Value Lands	\$ 1.687	15	3,464,994	25,310	0	25,310	21,931	399	22,330
<b>Sub-total</b>		<b>7,986</b>	<b>91,935,091</b>	<b>10,976,867</b>	<b>305,206</b>	<b>11,282,073</b>	<b>10,880,972</b>	<b>46,652</b>	<b>10,927,624</b>
Rate Equivalent Payments and Adjustments						30,000			0
Concession						(20,000)			(24,508)
<b>Total general rates</b>			<b>989,064,175</b>	<b>87,049,484</b>	<b>1,300,000</b>	<b>88,359,484</b>	<b>86,984,749</b>	<b>2,455,896</b>	<b>89,416,136</b>
<b>Specified area rates</b>									
SAR A - Armadale Town Centre	0.004460	89	29,481,079	131,500	0	131,500	131,486	135	131,621
SAR B - Kelmscott Town Centre	0.009011	80	8,256,329	74,400	0	74,400	74,398	87	74,485
SAR C - Kelmscott Industrial Area	0.001735	348	12,562,527	21,800	0	21,800	21,796	(224)	21,572
SAR D - Armadale Industrial Area	0.003582	142	6,950,798	24,900	0	24,900	24,898	249	25,147
SAR F - Harrisdale/Piara Waters	0.002778	4,992	119,530,684	332,000	0	332,000	332,349	2,751	335,101
SAR G - Champion Lakes	0.002356	332	6,154,340	14,500	0	14,500	14,500	13	14,513
<b>Total specified area rates</b>			<b>182,935,757</b>	<b>599,100</b>	<b>0</b>	<b>599,100</b>	<b>599,426</b>	<b>3,012</b>	<b>602,439</b>
<b>Total</b>			<b>1,171,999,932</b>	<b>87,648,584</b>	<b>1,300,000</b>	<b>88,958,584</b>	<b>87,584,175</b>	<b>2,458,908</b>	<b>90,018,575</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

## FINANCING ACTIVITIES

## 10 BORROWINGS

## Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Particulars	Loan No.	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>										
296 Loan Borrowings 2009	296	27,950	0	0	(27,950)	0	0	27,950	0	0
316 Orchard House 2014	316	2,155,811	0	0	(85,332)	(172,700)	2,070,479	1,983,111	(92,745)	(115,730)
318 Orchard House 2015	318	6,743,585	0	0	(268,073)	(540,880)	6,475,512	6,202,705	(214,276)	(279,230)
323 Core System Review	323	1,828,345	0	0	(175,551)	(352,680)	1,652,794	1,475,665	(28,829)	(43,490)
342 Core System Review	342	860,037	0	0	(69,333)	(139,080)	790,704	720,957	(9,121)	(15,690)
345A Core System Review	345A	1,122,769	0	0	(59,809)	(120,870)	1,062,960	1,001,899	(42,034)	(53,370)
345B Core System Review	345B	1,267,831	0	0	(109,557)	(112,030)	1,158,274	1,155,801	(49,266)	(61,900)
345C Core System Review	345C	0	0	278,000	0	(22,220)	0	255,780	0	(15,060)
345C Core System Review	345C	0	0	2,889,200	0	0	0	2,889,200	0	0
<b>Recreation and culture</b>										
291 Aquatic Works 2008	291	180,648	0	0	(35,290)	(36,570)	145,358	144,078	(10,332)	(12,440)
299 Aquatic Centre Upgrade 2010	299	95,572	0	0	(47,058)	(95,572)	48,514	0	(4,125)	(5,430)
302 Aquatic Centre Upgrade 2011	302	698,370	0	0	(40,845)	(82,920)	657,525	615,450	(37,483)	(45,740)
304 Frye Park Redevelopment 2011	304	521,091	0	0	(30,477)	(61,870)	490,614	459,221	(27,968)	(34,130)
305 Piara Waters (North) Sports 2011	305	218,372	0	0	(52,239)	(106,020)	166,133	112,352	(10,426)	(13,140)
311 Aquatic Centre Upgrade 2012	311	812,426	0	0	(42,781)	(86,520)	769,645	725,906	(32,545)	(41,110)
314 Oval Lighting Renewal	314	104,558	0	0	(51,829)	(104,558)	52,729	0	(2,549)	(3,280)
315 Armadale Golf Course	315	135,421	0	0	(37,291)	(37,840)	98,130	97,581	(2,920)	(3,920)
322 Kelmscott Library - Stage 1	322	156,902	0	0	(38,443)	(77,400)	118,459	79,502	(3,416)	(4,660)
324A Indoor Aquatic Centre	324	8,620,183	0	0	(250,043)	(502,440)	8,370,140	8,117,743	(146,769)	(219,240)
326 Armadale Hall Upgrade 2018	326	2,025,180	0	0	(194,451)	(390,650)	1,830,729	1,634,530	(31,933)	(48,170)
332 Champion Centre Upgrade	332	71,065	0	0	(35,465)	(71,065)	35,600	0	(378)	(770)
337 AFAC Carpark	337	414,780	0	0	(11,121)	(22,350)	403,659	392,430	(7,270)	(10,790)
343 Bedfordale Fire Service	343	572,501	0	0	(72,808)	(73,330)	499,693	499,171	(6,888)	(11,120)
344 Challenge Park	344	1,022,967	0	0	(54,493)	(110,130)	968,474	912,837	(38,298)	(48,620)
346 Roleystone Theatre	346	2,821,134	0	0	(243,783)	(249,290)	2,577,351	2,571,844	(109,624)	(137,720)
347 Creyk Park 2021	347	1,149,049	0	0	(61,209)	(123,700)	1,087,840	1,025,349	(43,018)	(54,620)
339 Piara Waters Library Services	339	0	0	500,000	0	(39,960)	0	460,040	0	(27,070)
349 Piara Waters Library Services	349	0	0	5,969,700	0	(212,760)	0	5,756,940	0	(265,760)
350A Forrestdale Hub	350A	0	0	405,000	0	(32,370)	0	372,630	0	(21,980)
350B Forrestdale Sporting Precinct	350B	0	0	1,932,970	0	0	0	1,932,970	0	0
348 Morgan Park	348	0	0	1,510,000	0	0	0	1,510,000	0	0
<b>Transport</b>										
321 Armadale Arena Roofing 2015	321	94,099	0	0	(46,647)	(94,099)	47,453	0	(2,294)	(2,950)
<b>Total</b>		<b>33,720,646</b>	<b>0</b>	<b>13,484,870</b>	<b>(2,141,879)</b>	<b>(4,071,874)</b>	<b>31,578,767</b>	<b>43,133,642</b>	<b>(954,508)</b>	<b>(1,597,130)</b>
Current borrowings		4,071,874					1,897,456			
Non-current borrowings		29,648,772					29,681,311			
		<b>33,720,646</b>					<b>31,578,767</b>			

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25	Amount		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Borrowed	Borrowed						Actual	Budget	
Particulars	Actual	\$				\$	%	\$	\$	\$
345D - Core System Review	0	2,889,200	WATC*	Debenture	15	1,220,016	4.88%	0	0	0
350B - Forrestdale Sporting Precinct	0	1,539,200	WATC*	Debenture	15	649,954	4.88%	0	0	0
348 - Morgan Park	0	1,510,000	WATC*	Debenture	15	637,624	4.88%	0	0	0
345C Core System Review	0	278,000	WATC*	Debenture	10	69,605	4.46%	0	0	0
339 Piara Waters Library Services	0	500,000	WATC*	Debenture	10	125,189	4.46%	0	0	0
349 Piara Waters Library Services	0	4,645,000	WATC*	Debenture	15	1,961,434	4.88%	0	0	0
350A Forrestdale Hub	0	405,000	WATC*	Debenture	10	101,403	4.46%	0	0	0
	<b>0</b>	<b>11,766,400</b>				<b>4,765,226</b>		<b>0</b>	<b>0</b>	<b>0</b>

## Unspent borrowings

Particulars	Date Borrowed	Unspent Balance	Borrowed During	Expended During	Unspent Balance
		30 June 2024	Year	Year	31 May 2025
		\$	\$	\$	\$
346 Roleystone Theatre	29/06/2023	336,061	0	0	336,061
		<b>336,061</b>	<b>0</b>	<b>0</b>	<b>336,061</b>

## KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

## FINANCING ACTIVITIES

## 11 LEASE LIABILITIES

## Movement in carrying amounts

Information on leases Particulars	Lease No.	New Leases			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>										
Office Equipment	COARM001	103,676	0	0	(103,522)	(103,400)	154	276	(928)	(1,100)
Office Equipment	COARM002	9,239	0	0	(5,248)	(5,100)	3,991	4,139	(94)	(200)
Office Equipment	COARM003	15,620	0	0	(4,735)	(4,100)	10,885	11,520	(171)	(900)
<b>Corporate Services</b>										
IT Equipment	E6N0162298	6,769	0	11,777	(6,740)	(11,800)	29	6,746	(118)	(1,900)
IT Equipment	E6N0162003	8,015	0	22,785	(8,015)	(30,800)	0	0	(60)	(1,500)
IT Equipment	E6N0162826	18,549	18,549	54,351	(37,098)	(72,900)	0	0	(148)	(1,600)
IT Equipment	E6N0159594	19,181	0	49,419	(19,181)	(68,800)	0	0	(149)	(8,700)
IT Equipment	E6N0161137	13,652	0	16,500	(9,102)	(16,500)	4,550	13,652	(141)	(2,000)
IT Equipment	E6N0162255	7,603	0	13,800	(7,571)	(13,300)	32	8,103	(97)	(2,100)
IT Equipment	009-0154500-001	8,883	13,818	62,300	(16,003)	(20,700)	6,698	50,483	(69)	(700)
IT Equipment	009-0154500-002	147,629	0	520,200	(132,756)	(175,700)	14,873	492,129	(1,333)	(3,100)
IT Equipment	009-0154500-003	2,173	726	12,700	(2,899)	(4,300)	0	10,573	(15)	(100)
IT Equipment	009-0154500-004	7,437	0	29,100	(7,437)	(9,800)	0	26,737	(62)	(200)
IT Equipment	009-0154500-005	10,371	0	0	(3,395)	(3,700)	6,976	6,671	(161)	(200)
IT Equipment	009-0154500-006	28,159	0	0	(16,161)	(17,600)	11,998	10,559	(506)	(500)
IT Equipment	009-0154500-007	11,821	0	0	(6,592)	(6,100)	5,229	5,721	(278)	(300)
IT Equipment	009-0154500-008	0	3,300	0	(794)	0	2,506	0	(231)	0
IT Equipment	009-0154500-009 Piara Waters IT	0	64,200	0	(18,905)	0	45,295	0	(125)	0
IT Equipment	009-0154500-010 Piara Waters IT	0	22,875	0	(4,694)	0	18,181	0	(180)	0
IT Equipment	009-0154500-011	0	2,496	0	(385)	0	2,111	0	(29)	0
IT Equipment	009-0154500-012	0	2,268	0	(351)	0	1,917	0	(26)	0
IT Equipment	009-0154500-013	0	12,052	0	(480)	0	11,572	0	(47)	0
IT Equipment	009-0154500-015 Piara Waters IT	0	15,350	0	(410)	0	14,940	0	(37)	0
IT Equipment	009-0154500-016	0	7,304	0	(146)	0	7,158	0	(14)	0
IT Equipment	Piara Waters Library IT	0	0	374,800	0	(89,400)	0	285,400	0	(10,600)
<b>Recreation and culture</b>										
Fitness Equipment	E6N0162801	4,933	9,790	10,700	(7,333)	(10,600)	7,390	5,033	(152)	(1,200)
Fitness Equipment	E6N0162813	17,405	0	0	(7,326)	(8,900)	10,079	8,505	(405)	(1,400)
Fitness Equipment	E6N0162400	53,787	0	296,300	(40,167)	(51,600)	13,620	298,487	(1,061)	(3,300)
Fitness Equipment	E6N0162397	4,512	8,958	3,488	(6,726)	(8,000)	6,744	0	(118)	(1,100)
Fitness Equipment	E6N0163450	3,442	0	0	(1,460)	(2,000)	1,982	1,442	(44)	(100)
Fitness Equipment	E2TEC64127	75,157	0	0	(31,494)	(42,800)	43,663	32,357	(2,176)	(2,100)
<b>Transport</b>										
Plants Equipment	6397356	1,011	0	32,100	(1,011)	(5,500)	0	27,611	(6)	(800)
Plants Equipment	973313	14,607	12,294	0	(5,579)	(6,900)	21,322	7,707	(380)	(100)
Plants Equipment	1021176	8,354	20,417	2,745	(9,538)	(11,100)	19,233	-1	(171)	(200)
Plants Equipment	1037417	6,985	0	0	(3,842)	(4,700)	3,143	2,285	(142)	(100)
Plants Equipment	6745927	0	31,700	0	(4,409)	0	27,291	0	(782)	0
<b>Other property and services</b>										
Building Armadale	Shop 64 & 65	422,970	0	96,600	(388,026)	(435,600)	34,944	83,970	(8,239)	(7,100)
Building Kelmscott	KELLIB	59,916	210,313	859,200	(168,688)	(160,000)	101,541	759,116	(38,051)	(27,500)
Building Seville Grove	E6N0162636	3,754	0	23,500	(3,754)	(4,700)	0	22,554	(58)	(400)
RFID Armadale Library	Bibliotheca SAAS2022101	34,773	0	0	(819)	(10,000)	33,954	24,773	(106)	(1,100)
Piara Waters Library Equipment	Piara Waters Library Equipment	0	0	187,400	0	(44,700)	0	142,700	0	(5,300)
<b>Total</b>		<b>1,130,383</b>	<b>456,409</b>	<b>2,679,765</b>	<b>(1,092,792)</b>	<b>(1,460,900)</b>	<b>494,000</b>	<b>2,349,248</b>	<b>(56,910)</b>	<b>(87,500)</b>
Current lease liabilities		1,015,448					165,106			
Non-current lease liabilities		114,935					328,894			
		<b>1,130,383</b>					<b>494,000</b>			

All lease repayments were financed by general purpose revenue.

## KEY INFORMATION

At inception of a contract, the City assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date.

The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

## OPERATING ACTIVITIES

## 12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 May 2025
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		4,018,620	0	5,699,451	0	9,718,071
Capital grant/contributions liabilities		2,828,068	0	0	(103,925)	2,724,143
<b>Total other liabilities</b>		6,846,688	0	5,699,451	(103,925)	12,442,214
<b>Employee Related Provisions</b>						
Provision for annual leave		4,302,160	0	66,307	0	4,368,467
Provision for long service leave		4,131,294	0	834,416	0	4,965,710
Other employee leave provisions		318,658	0	23,340	0	341,998
<b>Total Provisions</b>		8,752,112	0	924,063	0	9,676,175
<b>Other Provisions</b>						
Provision for Rehabilitation		10,907,463	0	0	0	10,907,463
<b>Total Other Provisions</b>		10,907,463	0	0	0	10,907,463
<b>Total other current liabilities</b>		<b>26,506,263</b>	<b>0</b>	<b>6,623,514</b>	<b>(103,925)</b>	<b>33,025,852</b>
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

## KEY INFORMATION

## Provisions

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

## Employee Related Provisions

## Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

## Other long-term employee benefits

The City's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

## Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

## Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget	YTD	YTD
	1 July 2024			31 May 2025	31 May 2025	Revenue	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
City of Gosnells	0	275,982	(275,982)	0	0	377,900	346,390	275,982
Department of Biodiversity Conservation and Attractions	0	255,600	(255,600)	0	0	470,800	409,100	255,600
Department of Communities	0	492,697	(492,697)	0	0	517,130	453,679	492,697
Department of Fire and Emergency Services	0	178,933	(178,933)	0	0	207,000	189,750	178,933
Department of Planning, Lands & Heritage	0	0	0	0	0	139,500	126,800	0
Department of Treasury	0	1,004,789	(1,004,789)	0	0	270,000	247,500	1,004,789
Department of Local Government, Sport and Cultural Industries	0	21,481	(21,481)	0	0	160,000	145,530	21,481
Lotterywest	0	35,000	(35,000)	0	0	35,000	32,120	35,000
Main Roads Western Australia	0	589,471	(589,471)	0	0	590,800	541,530	589,471
Stockland Development Pty Ltd	0	5,000	(5,000)	0	0	0	0	5,000
National Indigenous Australian Agency	0	168,295	(168,295)	0	0	160,000	146,630	168,295
Department of Education	0	379,790	(379,790)	0	0	0	0	379,790
Others	0	13,138	(13,138)	0	0	20,000	18,370	13,138
	<b>0</b>	<b>3,420,176</b>	<b>(3,420,176)</b>	<b>0</b>	<b>0</b>	<b>2,948,130</b>	<b>2,657,399</b>	<b>3,420,176</b>
<b>Contributions</b>								
DCP - Anstey Keane	0	100,381	(100,381)	0	0	242,300	222,090	100,381
DCP - North Forrestdale	0	379,220	(379,220)	0	0	490,600	449,680	379,220
Main Roads Western Australia	0	116,126	(116,126)	0	0	171,500	157,190	116,126
Other Local Governments	0	40,000	(40,000)	0	0	161,140	130,685	40,000
Others	(70,438)	598,014	(527,576)	0	0	243,137	222,674	527,576
	<b>(70,438)</b>	<b>1,233,741</b>	<b>(1,163,303)</b>	<b>0</b>	<b>0</b>	<b>1,308,677</b>	<b>1,182,319</b>	<b>1,163,303</b>
<b>TOTALS</b>	<b>(70,438)</b>	<b>4,653,917</b>	<b>(4,583,479)</b>	<b>0</b>	<b>0</b>	<b>4,256,807</b>	<b>3,839,718</b>	<b>4,583,479</b>

**Note:**  
Increase in liability reflects grants and contributions received.  
Decrease in liability reflects the City's expenditure ( application) of the grant and contributions.

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD Revenue
	1 July 2024	(As revenue)		31 May 2025	31 May 2025	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
ARENA (Australian Renewable Energy Agency)	(30,537)	0	(121,400)	(151,937)	(151,937)	121,400	110,000	121,400
Main Roads WA	551,596	81,618	(523,567)	109,647	109,647	2,168,600	1,990,169	523,567
Public Transport Authority WA	(86,498)	0	0	(86,498)	(86,498)	2,377,455	2,178,450	0
Department of Infrastructure, Transport, Regional Development and the Arts	(326,483)	2,324,255	(1,126,986)	870,786	870,786	3,105,940	2,826,220	1,126,986
Department of Local Government, Sport and Cultural Industries	(218,253)	456,112	(481,120)	(243,261)	(243,261)	1,541,530	1,404,380	481,120
WA Police	589,796	0	0	589,796	589,796	0	0	0
Department of Transport	115,481	9,000	(101,325)	23,156	23,156	355,100	322,500	101,325
Department of Education	0	292,510	0	292,510	292,510	0	0	0
Federal Department of Industry Science and Resources	0	0	0	0	0	175,000	131,250	0
	<b>595,102</b>	<b>3,163,495</b>	<b>(2,354,398)</b>	<b>1,404,198</b>	<b>1,404,198</b>	<b>9,845,025</b>	<b>8,962,969</b>	<b>2,354,398</b>
<b>Capital contributions</b>								
DCP Contribution Rexington Pty Ltd	320,500	(320,500)	0	0	0	0	0	0
PPL Liability	(6,500)	0	0	(6,500)	(6,500)	0	0	0
Developer Contribution	0	0	(46,005)	(46,005)	(46,005)	9,196,177	660,902	46,005
POS/Trust	0	0	(5,901)	(5,901)	(5,901)	496,090	137,500	5,901
Other Contributions	0	6,593	(6,593)	0	0	0	0	6,593
	<b>314,000</b>	<b>(313,907)</b>	<b>(58,499)</b>	<b>(58,406)</b>	<b>(58,406)</b>	<b>9,692,267</b>	<b>798,402</b>	<b>58,499</b>
<b>TOTALS</b>	<b>909,102</b>	<b>2,849,588</b>	<b>(2,412,897)</b>	<b>1,345,793</b>	<b>1,345,793</b>	<b>19,537,292</b>	<b>9,761,371</b>	<b>2,412,897</b>

**CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025**

**15 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 May 2025
	\$	\$	\$	\$
Cash in Lieu - POS - Agreements	32,078	1,581	0	33,659
Cash in Lieu of Parking	252,913	12,465	0	265,377
POS - Precinct A - Westfield	89,529	4,412	0	93,942
POS - Precinct C - West Armadale	388,898	19,166	0	408,064
POS - Precinct F - Clifton Hills	239,549	11,806	0	251,354
POS - Precinct H - Mount Nasura	1,335,925	65,839	0	1,401,764
POS - Precinct N - Forrestdale	243,384	11,995	0	255,379
POS - Precinct O - Palomino	82,535	4,068	0	86,603
POS - Regional Recreation Infrastructure	577,810	28,476	0	606,286
POS Cash in Lieu - Suburb - Piara Waters	747,643	36,846	0	784,489
POS Cash in Lieu - Suburb - Kelmscott	101,741	5,014	0	106,755
POS Cash in Lieu - Suburb - Mount Richon	125,602	6,190	0	131,793
POS Cash in Lieu - Suburb - Armadale	317,201	15,633	0	332,834
POS Cash in Lieu - Suburb - Roleystone	91,413	4,505	0	95,918
POS Cash in Lieu - Suburb - Bedfordale	250,108	12,332	0	262,440
Nomination Deposits	240	0	(240)	0
Wungong Road Contribution Accounts	618,157	30,464	0	648,621
	<b>5,494,729</b>	<b>270,792</b>	<b>(240)</b>	<b>5,765,281</b>

CITY OF ARMADALE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2025

## 16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
<b>Budget adoption</b>						0
Surplus of 2023/2024		Opening surplus(deficit)		14,934,489		14,934,489
FAG grants received in advance in FY23/24		Operating revenue			(4,772,163)	10,162,326
Capital Expenditure - CFWD	CS3/8/24	Capital expenses			(21,679,120)	(11,516,794)
Operating expense - CFWD	CS3/8/24	Operating expenses			(4,845,810)	(16,362,604)
Increase in Tsf from Asset Renewal Reserve	CS3/8/24	Capital revenue		3,403,730		(12,958,874)
Increase in Tsf from Project Funds Rolled Over Reserve	CS3/8/24	Capital revenue		105,100		(12,853,774)
Increase in Tsf from Future Recreation Facilities Reserve	CS3/8/24	Capital revenue		1,000,000		(11,853,774)
Increase in Tsf from Waste Management Reserve	CS3/8/24	Capital revenue		1,329,180		(10,524,594)
Increase in Tsf from Future Project Funding Reserve	CS3/8/24	Capital revenue		1,260,980		(9,263,614)
Increase in Tsf from Kelmscott – Landscaping, Public Art and Bin Maintenance Reserve	CS3/8/24	Capital revenue		77,795		(9,185,819)
Increase in Tsf from Plant and Machinery Reserve	CS3/8/24	Capital revenue		108,400		(9,077,419)
Capital grants	CS3/8/24	Capital revenue		3,953,005		(5,124,414)
Sales proceeds	CS3/8/24	Capital revenue		35,600		(5,088,814)
DCP contribution	CS3/8/24	Non cash item	2,970,900			(2,117,914)
Increase in Tsf from Cashbacked Reserve - DCP	CS3/8/24	Capital revenue		2,970,900		852,986
Non- cash adjustment DCP	CS3/8/24	Non cash item	(2,970,900)			(2,117,914)
Cash in Lieu - POS	CS3/8/24	Capital revenue		116,090		(2,001,824)
Borrowings	CS3/8/24	Capital revenue		1,718,470		(283,354)
Operating Grant	CS3/8/24	Operating revenue		646,630		363,276
Increase in Tsf from Waste Management Reserve	CS3/8/24	Operating revenue		210,960		574,236
Capital Expenditure	Funded - Delegated Authority	Capital expenses			(253,310)	320,926
Capital grants - Road to Recovery	Funded - Delegated Authority	Capital revenue		253,310		574,236
CP983 Holden Road	Funded - Delegated Authority	Capital revenue		15,000		589,236
CP681 Streetscape Project	Funded - Delegated Authority	Capital expenses			(15,000)	574,236
CP949 Signage replacement program	Funded - Delegated Authority	Capital revenue		28,000		602,236
CP953 Pedestrian bridge renewal churchmans	Funded - Delegated Authority	Capital expenses			(28,000)	574,236
Charging station fee - AFAC	CS8/10/24	Operating revenue		24,600		598,836
Charging station fee - Administration building	CS8/10/24	Operating revenue		72,700		671,536
Operating expenses - AFAC	CS8/10/24	Operating expenses			(25,600)	645,936
Operating expenses - Administration building	CS8/10/24	Operating expenses			(71,700)	574,236
Program expenditure	Funded - Delegated Authority	Operating expenses			(552,000)	22,236
Operating grants	Funded - Delegated Authority	Operating revenue		255,600		277,836
Transfer from Reserve - North Forrestdale DCP 3	Funded - Delegated Authority	Capital revenue		879,977		1,157,813
CP00230 - Forrestdale Sporting Pavilion	Funded - Delegated Authority	Capital expenses			(879,977)	277,836
Transfer to Reserve - Wungong River Project	Funded - Delegated Authority	Capital revenue		296,400		574,236
General rates	Budget Review CS3/3/25	Operating revenue		600,000		1,174,236
Grants, subsidies and contributions	Budget Review CS3/3/25	Operating revenue		102,240		1,276,476
Fees and charges	Budget Review CS3/3/25	Operating revenue		970,100		2,246,576
Interest revenue	Budget Review CS3/3/25	Operating revenue		313,000		2,559,576
Employee costs	Budget Review CS3/3/25	Operating expenses			(263,040)	2,296,536
Materials and contracts	Budget Review CS3/3/25	Operating expenses			(1,092,000)	1,204,536
Utility charges	Budget Review CS3/3/25	Operating expenses			(200,000)	1,004,536
Other expenditure	Budget Review CS3/3/25	Operating revenue		3,792,700		4,797,236
Capital grants, subsidies and contributions	Budget Review CS3/3/25	Capital revenue		155,210		4,952,446
Developer Contribution Plans - Cash	Budget Review CS3/3/25	Capital revenue		1,239,000		6,191,446
Purchase of land and buildings	Budget Review CS3/3/25	Capital revenue		175,000		6,366,446
Purchase of plant and equipment	Budget Review CS3/3/25	Capital expenses			(350,000)	6,016,446
Purchase of furniture and equipment	Budget Review CS3/3/25	Capital expenses			(30,000)	5,986,446
Purchase and construction of infrastructure-roads	Budget Review CS3/3/25	Capital expenses			(731,815)	5,254,631
Purchase and construction of infrastructure-other	Budget Review CS3/3/25	Capital expenses			(636,000)	4,618,631
Proceeds from new borrowings	Budget Review CS3/3/25	Operating expenses			(3,954,700)	663,931
Transfers from reserve accounts	Budget Review CS3/3/25	Operating revenue		175,000		838,931
Sales proceeds	D18/8/24	Capital revenue		1,342,000		2,180,931
Lease Revenue	D18/8/24	Operating revenue		91,000		2,271,931
Materials and contracts - Welcome Gateway	D18/8/24	Operating expenses			(1,256,000)	1,015,931
Transfer to Reserve - City Centre Activation	D18/8/24	Capital expenses			(177,000)	838,931
				<b>47,162,566</b>	<b>(46,323,635)</b>	<b>838,931</b>



Major Projects (> \$250k)- FY 24/25 CAPEX Program (inc CFwds) with Funding Sources May 2025	Total Budget \$	Adopted Budget FY 24/25 \$	Cfwd Budget FY 25 \$	Committed May 25 \$	Actual May 25 \$	Actual & Committed \$	Funding Sources
<b>Buildings</b>							
Forrestdale Sporting Precinct	7,905,247	7,511,477	393,770	6,656,038	327,550	6,983,588	All Funding
Morgan Park ( Major )	5,673,200	3,902,300	1,770,900	5,968,435	314,336	6,282,771	Reserve/Loan/Grant
Depot Workshop - Design	2,196,890	1,686,000	510,890	20,000	225,250	245,250	Reserve
Piara Waters Library ( Major )	1,324,700	-	1,324,700	103,686	365,286	468,972	Loans
Springdale Pavilion changeroom	975,130	406,600	568,530	920,614	78,197	998,811	Grant/Municipal
Hilbert District Community Centre Design	600,000	-	600,000	-	-	-	Reserve
ARRR Stage 1 ( Netball Basketball)	500,000	-	500,000	131,839	44,391	176,231	Reserve
Central Park Plan and Design	500,000	500,000	-	90,602	390,201	480,803	Reserve
Gwynne Park - Design	500,000	-	500,000	291,122	101,618	392,740	Reserve
Animal Compound Works	454,950	-	454,950	84,004	65,488	149,492	Reserve
Roleystone Theatre ( Major )	412,600	-	412,600	6,736	126,978	133,715	Reserve
Roleystone Karragullen BushFire ( Major)	407,900	-	407,900	-	4,225	4,225	Municipal
Champion Lakes Community Centr ( Major )	382,380	-	382,380	990	383,565	384,555	Reserve
Fletcher Park (Wallangara Pony)	357,000	357,000	-	101,616	124,250	225,866	Municipal
Gwynne Park Tennis Club Lights	350,000	-	350,000	-	230,102	230,102	Grant
<b>Furniture &amp; Equipment</b>							
RFID Lockers AFAC	275,000	-	275,000	-	275,000	275,000	Reserve
<b>Landfill Cell</b>							
Landfill Closure and Capping	1,460,900	1,460,900	-	18,268	- 35,400	- 17,132	Reserve
<b>Parks &amp; Reserves</b>							
Playground Replacement Program	1,346,400	1,346,400	-	1,282,019	56,445	1,338,464	Municipal
Jull and civic space upgrades LRCI & Mun	1,267,360	-	1,267,360	504,189	80,404	584,593	Grant/Municipal
Piara Waters Secondary College Netball Court	1,000,000	1,000,000	-	-	-	-	DCP
Morgan Park Lighting and retic works	716,150	-	716,150	40,073	673,492	713,565	Grant/Municipal
Fixed Sports Equipment Replacement Prg	472,700	472,700	-	3,480	5,536	9,016	Municipal
Guerin Park	471,000	471,000	-	-	10,845	10,845	Reserve
Piara Waters Netball-Lighting & Changerooms	450,000	450,000	-	-	-	-	DCP
Site main switch boards renewal program	375,800	-	375,800	-	31,397	31,397	Reserve

Major Projects (> \$250k)- FY 24/25 CAPEX Program (inc CFwds) with Funding Sources May 2025	Total Budget \$	Adopted Budget FY 24/25 \$	Cfwd Budget FY 25 \$	Committed May 25 \$	Actual May 25 \$	Actual & Committed \$	Funding Sources
Hilbert South West Sports Ground (Cell J) - Stage 1 Ovals	350,000	350,000	-	-	-	-	Dev WA DCP
Property - Wirra Willa Park	345,000	345,000	-	87,807	279,988	367,795	Reserve
LED sports Lighting Cross Park	310,650	-	310,650	35,869	331,552	367,421	Grant/Municipal
Irrigation Replacement Program	260,000	260,000	-	12,646	32,562	45,208	Municipal
Decorative StreetLights	250,000	250,000	-	-	-	-	Reserve
Fancote Stage 1 Upgrade	250,000	250,000	-	88,840	9,835	98,675	POS/Trust/Municipal
North Forrestdale SAR Bridge Renewal Prg	250,000	250,000	-	-	4,500	4,500	Reserve
<b>Pathways</b>							
Railway Ave (Westfield to Lake)	1,529,300	1,529,300	-	-	-	-	Grant
Railway Ave (Ryland to Bray)	1,519,100	1,519,100	-	-	-	-	Reserve/Grant
Pathway Renewal- Various Projects	844,300	425,300	419,000	3,927	80,640	84,567	Municipal, Municipal
New Footpaths - Design & Construct	518,080	-	518,080	82,044	363,351	445,395	Municipal
Railway Ave Shared Path PSP - Design	350,000	-	350,000	62,914	96,271	159,185	Grant
<b>Plant &amp; Machinery</b>							
Various Fleets & Plants	2,333,000	2,189,000	144,000	515,614	1,225,812	1,741,426	Reserve/Sale Proceed
<b>Plant and equipment</b>							
AFAC Heat Pump	350,000	350,000	-			-	
<b>Roads</b>							
Mason Road Warton to Southhampton	2,161,400	661,400	1,500,000	-	-	-	DCP
Road Renewal - Eighth Rd ( Major )	925,000	-	925,000	84,497	-	84,497	DCP
Alexwood Dr(Chainage 1090-Chainage 1290)	681,600	681,600	-	4,614	94,679	99,293	Municipal
Piara Waters Oval CarPark	656,500	306,500	350,000	-	-	-	Grant
Brookton Hwy & Hill St Int (State)	534,800	534,800	-	13,616	279,384	293,000	Grant/Municipal
Nicholson Rd / Easthope LinkAgbs	430,700	430,700	-	-	5,465	5,465	Grant/Municipal
Mason Road Upgrade - Land	351,000	14,000	337,000	-	-	-	DCP

Major Projects (> \$250k)- FY 24/25 CAPEX Program (inc CFwds) with Funding Sources May 2025	Total Budget \$	Adopted Budget FY 24/25 \$	Cfwd Budget FY 25 \$	Committed May 25 \$	Actual May 25 \$	Actual & Committed \$	Funding Sources
Croyden Rd (Chainage 1860 To Chainage 2460)	350,800	350,800	-	-	-	-	Grant/Municipal
Street Lighting- Renewal Project (TBD)	337,010	-	337,010	252,977	15,000	267,977	Reserve
Skeet Rd / Keane Rd SBS	335,000	335,000	-	81,733	2,830	84,563	Grant/Municipal
Skeet Road, Harrisdale FY24	329,970	-	329,970	-	-	-	Grant
Bridge Renewal	303,800	303,800	-	-	-	-	Grant
Wright Rd / Columbia Pwy SBS	257,600	257,600	-	5,660	24,657	30,317	Grant/Municipal
<b>Waste Infrastructure</b>							
Relocate Vehicle Washbay	1,155,300	-	1,155,300	-	7,795	7,795	Reserve
<b>Total</b>	<b>48,645,217</b>	<b>31,158,277</b>	<b>17,486,940</b>	<b>17,556,470</b>	<b>6,733,481</b>	<b>24,289,951</b>	



**Rates Written Off**  
for Batch No: 245

3-Jun-25  
10:01:58 am

<u>Assess#</u>	<u>Property Address</u>	<u>Amount</u>
7810	50 Angorra Rd, Mount Nasura	-3.67
13003	21 Cabarita Rd, Armadale	-4.79
38778	9 Lofties St, Forrestdale	-0.06
49579	6 Stott Cl, Armadale	-0.80
99029	2/8 Arnott Ct, Kelmscott	-0.90
99196	71 Schruth St, Kelmscott	-0.39
115053	30 Ypres Rd, Camillo	-1.68
126197	26 Mackie Rd, Roleystone	-0.16
165521	16 Brixey Ct, Armadale	-3.14
180935	12 Kestrel Cir, Brookdale	-4.69
211871	31 Seminole Gdns, Seville Grove	-3.44
215180	3043 Albany Hwy, Kelmscott	-0.05
249896	25 Milano Loop, Seville Grove	-0.01
255566	277 Westfield Rd, Seville Grove	-1.13
264642	9 Carnaby Way, Harrisdale	-1.78
276760	22/11 Serls St, Armadale	-0.60
283167	9/15 Turner Pl, Kelmscott	-4.77
289501	64/191 Railway Av, Kelmscott	-4.12
295285	8A Woburn Way, Kelmscott	-0.11
316075	106 Piara Dr, Piara Waters	-0.22
320921	128B Streich Av, Kelmscott	-4.12
358207	3 Maddox St, Hilbert	-0.01
360032	13 Glenora Way, Harrisdale	-2.26
364800	1C Basalt Rd, Harrisdale	-0.02
379938	98 Bellas Cct, Piara Waters	-3.66
380509	12 Hickman Dr, Piara Waters	-0.12
401579	218A Streich Av, Armadale	-0.22
402387	2/96 Fifth Rd, Armadale	-0.69
404197	23 Brighstone Av, Hilbert	-0.48
426848	1 Donnelly St, Piara Waters	-0.02
451277	44 Coomal Rd, Haynes	-3.01
458514	39 Mistral Cr, Forrestdale	-0.48
461373	6 Crestone Gr, Haynes	-0.59
468804	66 Dynasty Way, Forrestdale	-0.67
471546	Vendeen App, Haynes	-4.05
473108	Stinear St, Champion Lakes	-2.04
485848	Suffolk Way, Haynes	-0.32
486755	Melrose Loop, Hilbert	-0.16
486868	Melrose Loop, Hilbert	-0.08
<b>Total Written Off</b>		<b>-59.51</b>

Primary Delegation 1.1.22 and Secondary Delegation 1.2.22 specifically refer - the above small debts have, following investigation, been written off.

J Lyon

Executive Director Corporate Services Date: \_\_\_\_\_

Primary Delegation 1.1.22 and Secondary Delegation 1.2.22

Strategic Community Plan Review  
Draft Aspirations, Objectives and Outcomes

7 July 2025

## Strategic Community Plan Review

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### Aspiration 1 – Community

*The City of Armadale will continue to foster and strengthen the community spirit that has been a binding force in the region since its earliest days. It is this sense of collectivity and vitality that has made Armadale a desirable and welcoming community where people continue to choose to make their home.*

#### Outcome 1.1 Foster and strengthen community spirit

- 1.1.1 Facilitate a dynamic calendar of events, festivals and cultural activities that activate suburbs, foster community connections, celebrate the diversity of the community and encourage a sense of place for residents.
- 1.1.2 Preserve, celebrate, and cultivate the City's built, natural, and cultural heritage to strengthen our sense of place and our thriving community hubs. [merged]
- 1.1.3 Support the development and sustainability of a diverse range of community groups.
- 1.1.4 [merged]

#### Outcome 1.2 Improve Community Wellbeing

- 1.2.1 Align services and programs with the community's social priorities, and support community safety initiatives [merged]
- 1.2.2 [merged]
- 1.2.3 Take an adaptive approach to the provision of a diverse range of active and passive recreational opportunities within the City.
- 1.2.4 Facilitate the delivery of health and wellbeing programs and services within the community.
- 1.2.5 Create opportunities for lifelong learning that builds skills, resilience, and a connected community. [reworded for clarity]
- 1.2.6 Advocate and plan for public transport provision and preservation. [moved]

#### Outcome 1.3 Community Facilities meet Community Needs

- 1.3.1 Provide facilities and services to meet the growth demands and diverse needs of the wider Armadale community [merged]

Strategic Community Plan Review  
Draft Aspirations, Objectives and Outcomes

7 July 2025

**Outcome 1.4 An inclusive and engaged community supported by diverse voices  
and active participation**

- 1.4.1 Support a culture of volunteerism in the community and celebrate the contribution volunteers make to the City.
- 1.4.2 Encourage the provision of inclusive and accessible facilities, services and programs within the community.
- 1.4.3 Ensure the provision of culturally appropriate services and programs within the City.
- 1.4.4 [merged]

Strategic Community Plan Review  
Draft Aspirations, Objectives and Outcomes

7 July 2025

## Aspiration 2 – Environment

*The City of Armadale will protect and enhance its natural and built environments - including rivers, wetlands, and green spaces, to support a healthy, sustainable future for all*

### Outcome 2.1 Protection and restoration of the natural environment

- 2.1.1 Use water efficiently in City operations and promote water-wise practices in urban development and for residential living. [updated wording]
- 2.1.2 Improve the quality of water in the City's rivers, streams, brooks, drains and wetlands.
- 2.1.3 Minimise impacts on air quality throughout the City.
- 2.1.4 Protect soil and land resources throughout the City.
- 2.1.5 Biodiversity is managed to preserve and improve ecosystem health.
- 2.1.6 Facilitate partnerships for the natural environment and recognise Aboriginal community connections.
- 2.1.7 Ensure environmental health is monitored and programs are assessed.

### Outcome 2.2 Attractive, inclusive and functional public places

- 2.2.1 Focus on achieving high streetscape amenity in new developments.
- 2.2.2 Improve public realm for shaded streetscapes, civic places and open spaces.
- 2.2.3 Develop, improve and maintain quality parks, playgrounds and open spaces.

### Outcome 2.3 Functional, inclusive and sustainable infrastructure

- 2.3.1 Capture and manage asset data, including our valuable green assets, supporting asset lifecycle planning, and delivering our desired level of service. [merged]
- 2.3.2 Maintain assets to be functional, safe, affordable and sustainable.
- 2.3.3 [merged]
- 2.3.4 Ensure asset portfolio sustainability to inform long-term planning.

### Outcome 2.4 Increased resource recovery moving towards a circular economy

- 2.4.1 Provide contemporary and affordable waste management services that are responsive to local community needs and support the objectives of the State Waste Strategy. [merged]
- 2.4.2 [merged]

Strategic Community Plan Review  
Draft Aspirations, Objectives and Outcomes

7 July 2025

**Outcome 2.5 Quality development that has preserved amenity, sustainability, and local character**

- 2.5.1 Align the Land Use Planning framework with the City's strategic objectives, facilitating sustainable design and development. [merged]
- 2.5.2 Seek tree retention in new developments.
- 2.5.3 Protect amenity of infill areas and City Centre via planning controls.
- 2.5.4 Plan for normalisation of Development WA areas.
- 2.5.5 Preserve, document and acknowledge City heritage.
- 2.5.6 [merged]
- 2.5.7 Advocate and plan for public transport provision and preservation.

**Outcome 2.6 Net Zero and Carbon Reduction**

Objective: Achieve the Corporate Target of Net Zero by 2030 and reduce the City's carbon footprint.

- 2.6.1 Implement and support sustainability initiatives.
- 2.6.2 Minimise corporate and community carbon footprints.



Strategic Community Plan Review  
Draft Aspirations, Objectives and Outcomes

7 July 2025

### **Aspiration 3 – Economy**

*Armadale will be home to a diverse and resilient economy, activated precincts, and well-connected services and opportunities for all.*

#### **Outcome 3.1 Economic Growth, Jobs and Education**

- 3.1.1 Facilitate vibrant and prosperous activity centres throughout the City.
- 3.1.2 Advocate for the Armadale Strategic Metropolitan City Centre Structure Plan and seek government and private sector investment.
- 3.1.3 Facilitate development of high-quality middle density projects in the City Centre.
- 3.1.4 Increase tertiary education opportunities in the City Centre.
- 3.1.5 Utilise City landholdings to stimulate investment, jobs, education and residential growth.
- 3.1.6 [removed]

#### **Outcome 3.2 Positive image and identity for the City**

- 3.2.1 Promote a positive image to attract residents, businesses, investors and visitors.
- 3.2.2 Leverage the City's location as a destination in Perth and for the Hills region.
- 3.2.3 Engage key stakeholders to showcase development and investment opportunities.

#### **Outcome 3.3 The City proactively supports and advocates for business, encouraging opportunity and growth**

- 3.3.1 Implement contemporary planning frameworks that respond to economic opportunities, supports local business and facilitates business growth. [merged]
- 3.3.2 [merged]

#### **Outcome 3.4 A thriving tourism industry supported by events, nature, and heritage**

- 3.4.1 Leverage tourism opportunities and support new attractions, events, and visitor experiences. [merged]
- 3.4.2 [merged]
- 3.4.3 Build strategic partnerships to promote and invest in tourism.

Strategic Community Plan Review  
Draft Aspirations, Objectives and Outcomes

7 July 2025

## **Aspiration 4 – Leadership**

*The City will provide strong, inclusive leadership that advocates for investment, partners across sectors, and champions the needs and aspirations of its community.*

### **Outcome 4.1 Strategic leadership and sound management**

- 4.1.1 Advocate for transformational projects.
- 4.1.2 Implement Integrated Planning and Governance Frameworks enabling the City's strategic objectives to be achieved, providing for strong governance and integrity, and continually improving City services for the benefit of the community. [merged]
- 4.1.3 [merged]
- 4.1.4 Improve efficiency and effectiveness of service delivery.
- 4.1.5 [merged]
- 4.1.6 Develop contemporary workforce practices to make the City a great place to work.

### **Outcome 4.2 A culture of innovation and continuous improvement**

- 4.2.1 Use digital transformation to improve City functions.
- 4.2.2 Encourage innovative and diverse thinking across the organisation.

### **Outcome 4.3 Sound financial governance, incorporating economic, social and environmental outcomes**

- 4.3.1 Deliver strategic financial planning for services, asset management and equitable funding.
- 4.3.2 Apply proactive financial management to meet budgets and resolve variances.
- 4.3.3 [Removed]

### **Outcome 4.4 Communications and Community Engagement**

- 4.4.1 Seek community views using best practice community engagement approaches and inform the community on matters of interest to them. [merged]
- 4.4.2 [merged]
- 4.4.3 Improve internal communication levels.
- 4.4.4 Promote customer service excellence across all areas.



**POLICY – ADM 3 - Conferences, Seminars and Training**

**Related Management Practice**

Yes

**Relevant Delegation**

N/A

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**Rationale**

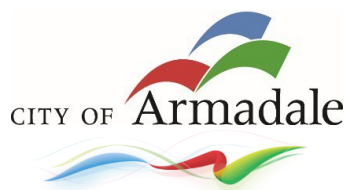
To support the professional development of both staff and councillors by maintaining an environment of innovative thought in which employees and councillors can develop and endorse policies and programmes that will improve the services provided and the quality of life for residents in the City of Armadale.

**Policy**

Council will support and fund the attendance by councillors and staff at conferences, seminars and other training opportunities in order to enhance the professional and technical expertise within the organization.

Such assistance shall be in accordance with current Management Practices.

Related Local Law	N/A	
Related Policies	EM 1	
Related Budget Schedule	Various Schedules	
Last Reviewed	25 January 2016	
Next Review Date	March 2019	
Authority	4 March 2003 (C6/2/03)	23 July 2012 (CS64/7/12)
Council Meeting of:	21 December 2015 (CS101/12/15)	25 January 2016 (CS5/1/16)



**MANAGEMENT PRACTICE – ADM 3 - Conferences,  
Seminars and Training**

**Relevant Delegation**

N/A

Council will support the attendance by staff and councillors at conferences, seminars and relevant training in the following circumstances and manner:

**1. Staff**

- (a) (i) It is relevant to the area of expertise and the benefits derived will further assist the staff member in his/her duties.
- (ii) Any absence will not unduly disrupt work patterns.
- (iii) Is supported by the immediate supervisor and the Executive Director (Conferences/Seminars involving accommodation are to be approved by the CEO).
- (iv) It can be accommodated within Budget.
- (b) Requests for attendance are submitted to the Human Resources Manager, so that the training budget can be monitored and training hours properly recorded. Approval to attend can be given administratively for conferences within Western Australia.
- (c) Requests for attendance at conferences and seminars outside Western Australia must be submitted to and approved by the CEO, providing information as indicated in Part (a) above, together with estimated costs and comments on its impact on the adopted corporate training budget.

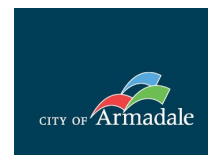
**2. Councillors**

- (a) Conferences, Seminars, Training opportunities from which Councillors are likely to gain advantage to be submitted through the appropriate Standing Committee for deliberation.
- (b) If, in the opinion of a Standing Committee, attendance at a conference, seminar or training course would enhance the development of a Councillor and to be of benefit to the City, then an appropriate recommendation to attend can be made. The report should duly consider full estimated costs of attendance and have due regard for the adopted budget.
- (c) Decisions for Councillors to attend a conference, seminar or training course outside of Western Australia are to be authorised by Council.
- (d) Where a member of Council at the date of the conference, seminar or training course has an electoral term of less than six (6) months to complete, such member shall be ineligible to attend unless such is specifically authorised by Council.

**3. In respect of approved attendances at conferences, seminars and training courses, the City will pay the following expenses:**

- Registration fees;
  - Economy air fares, if air travel is required, and other necessary transport costs;
  - Accommodation costs, including meals;
  - If held outside the Perth Metropolitan Area, and greater than 1 day, reimbursement of actual incidental costs incurred to an amount of \$50 per day. (NB: supporting receipts and/or a signed statement certifying the costs having been incurred, will be required for reimbursement/payment purposes). Estimated expenses beyond that will be considered on application.
4. Council representatives who have attended a conference shall prepare a written summary (1/2 pages) for appropriate presentation or distribution to Council at the earliest opportunity.
5. Where it is appropriate, or an offer is available for Councillors to attend a seminar, conference or training course, the Executive Director to arrange for the matter to be considered by their Standing Committee in the report format required by the CEO.

Last Reviewed	
Authority	



## **POLICY ELECTED MEMBER AND CHIEF EXECUTIVE OFFICER PROFESSIONAL DEVELOPMENT**

<b>ASPIRATION</b>	Leadership
<b>RESPONSIBLE DIRECTORATE</b>	CEO Department
<b>RESPONSIBLE BUSINESS UNIT</b>	City Legal
<b>RELEVANT LEGISLATION</b>	Local Government Act 1995

### **1. Objective**

To ensure that Elected Members and the Chief Executive Officer are provided with and participate in professional development opportunities to support their role in accordance with the *Local Government Act 1995* (Act) and all associated regulations.

### **2. Policy**

This policy applies to Elected Members and the Chief Executive Officer where stated. Council will support and fund the attendance by Elected Members and the Chief Executive Officer at conferences, seminars and training in order to enhance the professional and technical expertise relevant to their role.

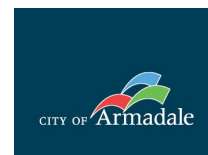
#### **2.1 Limitations**

- (a) In accordance with regulation 37 of the *Local Government (Administration) Regulations 1996*, the City will not provide payment, funding or reimbursement of monies in relation to professional development, conferences or seminars that is not related to an Elected Member's role as a member of the Council, or that is not related to Council's function.
- (b) Payment, funding or reimbursement of monies in relation to professional development, conferences or seminars for an Elected Member is not to occur if the Elected Member's term of office ends within three months and the event in question occurs in the three month period.
- (c) Where an Elected Member has tendered his or her resignation, the Elected Member shall be ineligible to attend professional development events, conferences or seminars on behalf of the local government.

#### **2.2 Elected Member Mandatory Training**

- (a) An Elected Member must complete the course titled *Council Member Essentials*, in accordance with section 5.126(1) of the Act and the *Local Government (Administration) Regulations 1996*, within a period of twelve months beginning on the day on which the Elected Member commences their term of office.

This mandatory training is valid for five years.



- (b) The *Council Member Essentials*, consists of the following modules, and is to be provided by a Registered Training Organisation (RTO):
- i. Understanding Local Government;
  - ii. Serving on Council;
  - iii. Meeting Procedures;
  - iv. Conflicts of Interest;
  - v. Understanding Financial Reports and Budgets.

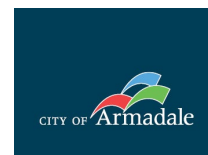
The City currently subscribes to WALGA for this course and therefore Elected Members should undertake this training through WALGA.

- (c) An Elected Member is exempt from the requirements outlined in section 5.126(1) of the Act if the Elected Member passed either of the following courses within the period of five years ending immediately before the day on which the Elected Member commences their term of office:
- i. Council Member Essentials;
  - ii. 52756WA Diploma of Local Government (Council Member);
  - iii. The Elected Member passed the course titled LGASS00002 Council Member Skill Set before 1 July 2019 and within a period of five years ending immediately before the day on which the Elected Member commences their term of office.
- (d) In accordance with section 5.127 of the Act and regulation 35 of the *Local Government (Administration) Regulations 1996*, the City must prepare a report for each financial year on the mandatory training completed by Elected Members during the financial year. The report must be published on the City's website within one month after the end of the financial year to which the report relates.

### **2.3 Approved Elected Member and Chief Executive Officer Training and Professional Development**

Training and professional development activities to which this policy applies shall generally be limited to the following:

- (a) WALGA and Australian Local Government Association (ALGA) conferences.
- (b) Special 'one off' conferences called for or sponsored by WALGA and/or ALGA on important issues.
- (c) Annual conferences of the major professions in local government and other institutions of relevance to local government activities.
- (d) Accredited organisations offering training relevant to the role and responsibilities of Elected Members and the Chief Executive Officer.
- (e) WALGA Council Member Training and Development.
- (f) Other approved local government-specific training courses, workshops and forums, relating to such things as understanding the roles/responsibilities of Elected Members, meeting procedures, etc.
- (g) Subscriptions for professional memberships that assist an Elected Member in fulfilling their role on Council. Note, the Chief Executive Officer professional membership allocation is in accordance with their contract conditions.
- (h) Conferences or study tours that address the initiatives and projects that may be outlined in the City of Armadale's Strategic Community Plan, advocacy statements or Council resolutions.



Note: The Chief Executive Officer professional development is in accordance with the incumbent's contract of employment

#### **2.4 Continuing Professional Development**

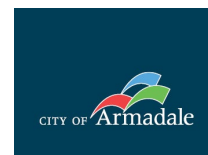
- (a) In accordance with section 5.128 of the Act, Elected Members are encouraged to identify their individual continuing professional development needs to enhance their effectiveness and address skill gaps as required.
- (b) As the needs of individual Elected Members may vary, each Elected Member is encouraged to seek the assistance of the Chief Executive Officer and Mayor in analysing their particular requirements and in identifying appropriate courses, seminars and training to meet those needs.
- (c) In determining the professional development activities for individuals, Elected Members should consider the current or future strategic direction and activities of the City and its priorities and the skills that will be needed to give effect to the direction.

Note: The Chief Executive Officer professional development is in accordance with the incumbent's contract of employment

#### **2.5 Approval for training or professional development**

- (a) The Chief Executive Officer may approve Elected Members training and professional development applications and the Mayor may approve the CEO's where the –
  - i. application complies with this policy;
  - ii. training and development activity is to be held within Western Australia; and
  - iii. the training and development activity is relevant to Council's role or the Elected Member's role.
- (b) A resolution of Council is required to approve Elected Members or the Chief Executive Officer request to attend training and professional development if the –
  - i. application does not comply with this policy;
  - ii. estimated event expenses exceed any budget allocation; or
  - iii. event is to be held interstate or internationally; or
  - iv. event will result in absences of Elected Members from a Council or Committee meeting and the meeting will fail to hold a quorum.
- (c) An Elected Member is ineligible to be reimbursed for the cost of continuing professional development if the event occurs within a period of 3 months from the date of the expiry of the Elected Member's term of office.
- (d) Generally, two but no more than three Elected Members may attend a particular training or development activity outside Western Australia at the same time, unless Council has resolved for additional Elected Members to attend.
- (e) All applications to participate in training or professional development are to be forwarded to the Chief Executive Officer in reasonable time to meet the registration deadline. Where practicable the City will utilise the 'early bird' registration option. Approvals in respect to the Chief Executive Officer must be forwarded to the Mayor for approval.





## 2.6 Travel, Accommodation, Meals, Child Care and Incidentals

- (a) Where practicable, travel requests should be provided at least one month prior to the travel date to allow adequate time for bookings to be made, this will allow the City to take advantage of any available discounts for early registration.
- (b) The cost of air travel to and from the destination is to be by the shortest most practical route unless additional travel is contemplated before or after a conference.
- (c) All air travel is to be by Economy Class (unless otherwise provided for by Council resolution) at a time that is convenient to the Elected Members or the Chief Executive Officer. The cost of any upgrades shall be paid for by the respective party. Any costs incurred to allocate a seat in Economy Class will be at the expense of the City. Note: The travel period will be the day before the commencement of the activity and the day after the conclusion of the activity.
- (d) Nothing in this policy prevents an Elected Member attending a conference, seminar or undertaking training at their own expense.
- (e) Elected Members, who use their private vehicle for conference travel, will be reimbursed for vehicle costs in accordance with the Determination made by the WA Salaries and Allowances Tribunal. The most recent determination by the SAT can be obtained here:

<https://www.wa.gov.au/government/publications/local-government-chief-executive-officers-and-elected-members-determination-no-1-of-2024>

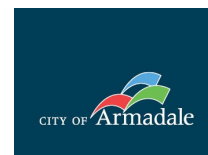
Current rates effective from 5 April 2024 are:

### Use of employee vehicle

Area and details	Engine displacement (in cubic centimetres)		
	Over 2600cc c/km	Over 1600 –2600cc c/km	1600cc and under c/km
Metropolitan area	93.97	67.72	55.85
South West Land Division	95.54	68.66	56.69
North of 23.5 Latitude	103.52	74.12	61.21
Rest of state	99.01	70.87	58.37
<b>Motor cycle</b>			32.55c/km

In accordance with clause 8.2(5) of the Determination, electric vehicles should be calculated at the same rate as a car with a 1600cc engine.

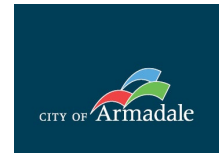
- (f) Accommodation will be booked, where practicable, at the associated venue or, if unavailable, at premises in close proximity to the venue. Bookings will include accommodation the night before and the night of the closing of the event.
- (g) Elected Members and the Chief Executive Officer must not receive any personal frequent flyer or accommodation loyalty points for air travel or accommodation booked and paid for by the City.



- (h) The City will pay Elected Members and the Chief Executive Officer a daily allowance that is considered reasonable costs for meals and incidentals in accordance with the rates contained in Schedule 1 of the Travelling, Transfer and Relieving Allowance of the *Public Service Award 1992* for these expense amounts. Where an allowance has been provided, and the Elected Member or Chief Executive Officer have been provided with a meal paid for by other means, the Elected Member or Chief Executive Officer must notify the City and reimburse the allowance amount paid upon returning from the professional development.
- (i) Where an Elected Member or Chief Executive Officer chooses to arrive earlier or extend their stay at the location of a conference or deviates from the travel arrangements, then the Elected Member or Chief Executive Officer as the case may be, will be responsible for the full cost associated with that extended stay and/or variation to travel arrangements for private purposes. The exception would be if the flight schedules determine an extended stay is required.
- (j) In the first instance cab charge vouchers will be provided to Elected Members or the Chief Executive Officer when attending the conference or professional development. Where cab charge vouchers cannot be used, standard taxi fares (or similar services) or public transport for reasonable travel requirements will be reimbursed upon return, on the production of receipts to verify the expense.
- (k) Where an Elected Member or the Chief Executive Officer is accompanied by a person who is not an Elected Member or employee of the City for Training and Development or Advocacy and Lobbying activities, costs for or incurred by the accompanying person including but not limited to travel, meals, registration and/or participation in any event program, are to be borne by the Elected Member, Chief Executive Officer or the accompanying person and will not be paid for by the City. The only exclusion is for the payment of accompanying persons to attend the conference dinner, with such costs being met by the City.
- (l) If an Elected Member or the Chief Executive Officer incurs child care expenses as a consequence of attending an approved training or professional development opportunity (mandatory or non-mandatory), the City will reimburse the actual cost per hour of child care expenses up to a maximum of \$35 per hour. This is the rate Determined for this purpose by the Salaries and Allowances Tribunal, which may be altered by the Tribunal from time to time.
- (m) If an Elected Member incurs costs greater than \$35 per hour due to having multiple children, children with special needs, lack of adequate childcare facilities or services or another extenuating circumstance, the City may reimburse the person for the actual costs upon the provision of sufficient receipts/evidence to satisfy the City that the expense has been legitimately incurred.
- (o) Such reimbursement shall only be applicable for Mandatory Training, Ongoing Professional Development or other approved training and professional development opportunities within the Perth Metropolitan Area.

## **2.7 Claiming expenses**

- (a) Reimbursement of expenses is conditional upon adequate evidence of such expenditure in the form of invoices or receipts.



- (b) All claims for reimbursement must be submitted to the Finance Department, within two weeks of the Elected Member or Chief Executive Officer returning to the City. Final claims relating to the financial year must be submitted by 31 July of that year (31 days after the end of the financial year). No back payment of claims relating to prior financial years will be permitted.

### 3. Influencing Strategies or Plans

The following aspiration of the City's Strategic Community Plan 2020-2030 is relevant:

#### Aspiration 4 - Leadership

Outcome 4.1: Strategic Leadership and Effective Management 4.1.5 *Establish comprehensive governance policies and processes*

### 4. Applicable Legislation

*Local Government Act 1995* – s. 2.10, s. 5.98, s. 5.126, s. 5.128

*Local Government (Administration) Regulations 1996* – r. 32(1), r. 37

*Salaries and Allowances Act 1975* – s. 7B

VERSION CONTROL			
RELEVANT DELEGATIONS	Nil.		
INITIAL COUNCIL ADOPTION	28/06/2021	REFERENCE	CS43/6/21
LAST REVIEWED	24/02/2025	REFERENCE	CS7/2/25
NEXT REVIEW			





Department of  
**Local Government, Sport  
and Cultural Industries**



# **Communications Agreements Consultation Paper**

**Local Government Reforms**

## Background

The *Local Government Amendment Act 2023* (2023 Amendment Act) was passed by Parliament in May 2023 and made a series of amendments to the *Local Government Act 1995* (the Act).

The 2023 Amendment Act implements several key reforms, including those relating to local government elections, as well as some changes which are yet to commence. These include the requirement for a communications agreement between the council and the administration of a local government.

To implement these reforms, the Western Australian (WA) Government has prepared the draft Local Government Regulations Amendment Regulations 2025 and the draft Local Government (Default Communications Agreement) Order 2025.

These proposed draft regulations and the draft order are published on the Department of Local Government, Sport and Cultural Industries (DLGSC) website and are available for public comment until **Friday 4 July 2025**. This consultation paper sets out the aims of these reforms and the proposed legislative requirements.

DLGSC invites local governments, council members, CEOs, local government employees and members of the community to consider the proposed regulations and provide feedback. The feedback received will inform the finalisation of draft regulations and the draft order and the implementation of these changes.

Submissions can be made to DLGSC's Act Review team by:

1. email to [actreview@dlgsc.wa.gov.au](mailto:actreview@dlgsc.wa.gov.au)
2. post to:  
DLGSC Act Review  
PO Box 8349  
PERTH BUSINESS CENTRE WA 6849

## Your say and your privacy

Submissions will be treated as public documents unless explicitly requested otherwise.

If you do not consent to your submission being treated as a public document, you should mark it as confidential, or specifically identify the confidential information, and include an explanation.

Please note, even if your submission is treated as confidential by DLGSC, it may still be disclosed in accordance with the requirements of the *Freedom of Information Act 1995* (WA) or any other applicable written law.

DLGSC reserves the right to redact any content that could be regarded as racially vilifying, derogatory or defamatory to an individual or an organisation.

## Establishing regulations for communications agreements

The communications agreement is intended to function as a fundamental governance instrument within each local government to set out minimum expectations for formal communications between council members and employees of the local government.

Communications agreements currently exist between each Minister of the WA Government and the agencies that support them. These agreements set out who Ministers and their staff may contact within an agency, what they may request, how they can expect their request to be dealt with and when they can expect a response.

In a local government context, new sections 5.92A – 5.92C inserted by the 2023 Amendment Act provide that:

- each local government must have a communications agreement which deals with the matters required by the Act and regulations
- a local government may adopt a communications agreement by the council and the CEO **both agreeing** to its terms
- if a local government does not adopt or is unable to adopt a communications agreement, the default communications agreement set out in a ministerial order applies.

The draft Local Government Regulations Amendment Regulations 2025 seek to address minimum requirements for and enforcement of communications agreements.

### Administration Regulations (amending regulations 3 to 8)

Amending regulations 3 to 8 set out a series of amendments to the Local Government (Administration) Regulations 1996 to deal with communications agreements.

Amending regulation 4 inserts a definition of communications agreements into the regulations.

Amending regulation 5 clarifies that the regulations regarding the employee code of conduct apply to employees of the local government, not contractors.

Amending regulation 6 requires the employee code of conduct to require a local government employee to comply with the communications agreement.

Amending regulation 7 inserts new regulations 28C and 28D.

Regulation 28C provides that in addition to the matters set out in the to be proclaimed section 5.92A of the Act, a communications agreement needs to set out the circumstances in which correspondence sent by the Mayor or President on behalf of the local government must be provided to all council members by the CEO.

Regulation 28D provides that there must be certain minimum content in a communications agreement adopted by a local government and its CEO.

Subregulation (1) provides definitions of an administrative matter and a request for information.

Subregulation (2) provides that a communications agreement must address:

- how council members and committee members can make requests for information
- the time within which a response to a request for information must be given
- the way in which information must be provided in response to a request for information
- a dispute resolution process
- which local government employees, council members and committee members may communicate or have dealings with relating to requests for information.

Subregulation (3) clarifies that the communications agreement does not apply to:

- deliberations at a council or committee meeting
- the process that needs to be undertaken for the recruitment, performance review or employment termination of the CEO.

This recognises that a Mayor or President and duly authorised council members may need to communicate with employees or contractors of the local government other than through the CEO to facilitate the recruitment, performance review or termination process.

Subregulation (4) provides that a communications agreement must address:

- how council members and committee members can make request for administrative assistance
- the time within which a response to a request for administrative assistance must be given
- the way in which information must be provided in response to a request for administrative assistance
- which local government employees, council members and committee members may communicate or have dealings with relating to administrative matters.

Subregulation (5) provides for circumstances where commissioners are administering the local government. This regulation provides that the commissioner may request information or assistance in the manner determined by the commissioner from any local government employee and that, if requested, it must be provided to the commissioner as soon as practicable. Where there is a dispute, it is resolved by the commissioner (or the chair commissioner if there is more than one commissioner).

This reflects that the circumstances that require the appointment of commissioners are unique, and as a result a commissioner should typically not be constrained by a communications agreement when undertaking the process required to restore good government to a local government district.

Regulation 8 provides for the default communications agreement ministerial order to be made prior to 19 October 2025.

### **Model code of conduct (amending regulations 9 & 10)**

To ensure council and committee members comply with the communications agreement, it is proposed that contraventions of the agreement be dealt with under the code of conduct for council members, committee members and candidates.

Amending regulation 10(1) provides that a contravention of section 5.92(3) of the Act, which states that a council member or committee member must comply with the communications agreement, will be a behavioural breach. This means that the breach is dealt with internally by the local government, rather than through the Local Government Standards Panel process. Circumstances where a council member involves themselves in the administration of the local government without authority, or where a council member seeks to direct a local government employee, will remain a rule of conduct breach.

Amending 10(2)-(3) makes an amendment to clause 20 of the model code of conduct. Clause 20 currently provides that a council member or candidate cannot direct a local government employee. This amendment clarifies that the rule of conduct against directing a local government employee does not apply where the council member is acting consistently with the communications agreement in seeking information or administrative assistance.



## **Default Communications Agreement Order**

The 2023 Amendment Act inserted new section 5.92B, which provides for the Minister for Local Government, by order, to set out a form of default communications agreement. This will be considered the communications agreement of the local government at any time that the local government has not adopted a communications agreement of its own or the agreement has expired.

A local government's communications agreement will expire at the end of the local government's caretaker period following an ordinary election, or otherwise at the end of the employment of the CEO who agreed to that communications agreement.

It is important to note the range of circumstances where a local government will fall onto this default agreement. If unable to form an agreement of their own, a local government will be bound by this default agreement. If local governments and CEOs wish to alter something contained in the default agreement, they will need to reach an agreement on an alternative communications agreement.

The proposed default communications agreement is contained in Schedule 1 of the draft Local Government (Default Communications Agreement) Order 2025.

### **Preliminary provisions (Division 1 of the draft order)**

The preliminary components of the agreement include definition and application clauses which address how the agreement is to be interpreted and applied.

The definition of an 'administrative matter' is important in that it clarifies what is considered an administrative matter for a council members' potential request.

Clause 3 (Application) provides that this agreement does not apply to:

- deliberations at a council or committee meeting (which to be dealt with by standardised meeting procedures)
- the process of CEO recruitment, performance reviews or termination of employment, in accordance with the CEO employment standards of the local government.

This covers practical situations, such as the Mayor or President needing to engage closely with the local government's human resources function and consultants in relation to certain instances of managing the employment of the CEO.

### **General provisions (Division 2 of the draft order)**

Clauses 4 to 7 provide a series of general provisions.

Clause 4 addresses the general principles of the agreement:

- That the CEO supports council and committee members to fulfill their functions, including by providing information and administrative assistance that allows them to do so, and ensuring that employees communicate with council members in accordance with the agreement.
- That the council and committee members conduct themselves in accordance with the agreement to ensure the orderly running of the local government.

Clause 5 provides that, in general, all council members should receive a copy of formal correspondence sent by the Mayor or President on behalf of the local government. This reflects the Mayor or President's role of as a spokesperson of the local government, consistent with the decisions of the council. In exceptional circumstances the Mayor or President can decide it is not appropriate to provide such correspondence to all council members. If this is done where exceptional circumstances do not exist, it may constitute a breach of the agreement by the Mayor or President.

Clause 6 clarifies that requests for information or administrative should not be made during social or incidental dealings with employees or contractors, as these interactions are not an appropriate time to seek information.

Clause 7 clarifies that this agreement does not prevent social or incidental dealings or communications between council members and employees.

Clause 8 provides for the nomination of employees by the CEO, which is an important aspect of this agreement as it provides for who within the local government council members may speak with. This is similar to the approved contacts list used for WA Government communications agreements between Ministers and their agency(s).

These employees should be the most relevant employees for the council members to appropriately interact with, such as a local government's governance team, their directors (or equivalents), the executive assistant to the CEO, the communications manager or similar roles.

The clause specifies the number of employees to be nominated for each class of local government, reflecting the size of those local governments. It further clarifies that a CEO may specify that the employee is nominated for particular types of enquiries, such as nominating a communications manager for media enquiries. The CEO is required to maintain an up to date register for council and committee members of these employees and what they are able to be contacted for.

Clause 9 makes clear that the CEO determines who responds to a request for information.

Clause 10 further clarifies that nothing in this agreement requires a CEO or any other employee to respond to a request outside of office hours.

### **Requests for information generally (Division 3 of the draft order)**

Clauses 11 to 16 deal with general requirements that apply to all requests for information.

Clause 11 provides for council and committee members to make requests for information.

Clause 12 sets out the types of information a member may request and the types of additional information a Mayor or President may request from the local government; however, this clause does not limit what information may be sought.

Clause 13 addresses certain things a council member must provide to assist the local government to respond to the request. This includes an appropriate scope, or a copy of correspondence received by the council member where they are seeking advice that relates to the correspondence.

Clause 14 deals with the circumstances where information does not need to be provided to a member, being:

- where the agreement has not been followed
- if the council member is not entitled to that information
- if the information is not held by the local government and unable to be reasonably obtained
- if in the CEO's view, preparing or providing the information would require substantial diversion of the local government's resources.

Clause 15 deals with disputes regarding the provision of information. This provision provides that a council member who is unhappy with a refusal of information may dispute the matter. Initially this should be sought to be resolved at a meeting between the council member, Mayor or President and CEO. If this does not resolve the matter, the council member should refer the matter to the council to resolve whether the information should be provided or not.

Clause 16 clarifies that the Mayor or President may discuss a media enquiry with the CEO or an appropriate nominate employee without making a request for information. This reflects that media enquiries often require urgent responses that are best dealt with promptly.

#### **Responding to requests for information (Division 4 of the draft order)**

Clause 17 to 24 deal with responding to requests for information that do not relate to administrative assistance.

Clause 17 provides that this division does not relate to an administrative request for information.

Clause 18 provides that a request for information is to be made to the CEO or an appropriate nominated employee in writing by email or such other electronic means approved by the CEO (such as a portal or similar).

Clause 19 requires the CEO to ensure that a request is acknowledged in writing within 2 working days of the request being made. This does not require the CEO to personally acknowledge the request, just ensure that a mechanism is established for their acknowledgement.

Clause 20 provides that for the purpose of responding to a request for information the CEO or other appropriate employee can discuss the request with the member for the purpose of clarifying the scope or subject of the request and enabling the request to be considered amended as a result of those discussions.

Clause 21 deals with the provision of a response to a request by providing:

- The request must be dealt with as soon as practicable.
- If a request relates to a matter on the agenda of an upcoming council or committee meeting, best endeavours are made to provide the response before that meeting.
- Requests are dealt with within 10 working days by either providing a final response or providing notice of when the final response will be given.
- Final responses should be in writing and include any advice or information relating to the request.
- If the final response is to refuse or partially refuse the request, the reasons for the refusal are given to the council member.

Clause 22 provides that a response to a request for information should generally be provided to all council members and relevant committee members, ensuring all members receive the same information. However, there are proposed exceptions to this where:

- The request is for advice on correspondence received by an individual council member. In these cases, the advice should only be given to the member or members who received the correspondence.
- The request relates to matters that only the Mayor or President can request; in which case those replies should only be given to the Mayor or President.
- The council member and the CEO agree that the matter should be treated confidentially because it is appropriate in the particular circumstances.

Clause 23 provides that the member may discuss the response to their request with the CEO or an appropriate nominated employee in order to clarify or address queries with the response.

Clause 24 provides that the CEO may arrange for a briefing, meeting or other discussion for members on the particular information requested. Members may be provided with information through these avenues, including members being able to seek further information following a briefing, meeting or other discussion.

**Responding to administrative requests (Division 5 of the draft order)**

Clause 25 to 28 deal with responding to administrative requests.

Clause 25 provides that administrative requests encompass an administrative request for information or a request for administrative assistance.

Clause 26 provides that a member may request administrative assistance regarding an administrative matter.

Clause 27 provides that these requests are:

- To be made to the CEO or the appropriate nominated employee.
- These requests may be made verbally, but the CEO or employee can refuse to deal with the request unless it is in writing.
- If a request is made in writing it must be made via email or other electronic means approved by the CEO (such as a portal).

Clause 28 deals with the provision of a response to an administrative request by providing:

- The request must be dealt with as soon as practicable.
- Requests are dealt with within 10 working days by either providing a final response or providing notice of when the final response will be given.
- Final responses to an administrative request may be verbally or in writing.

**Commissioners (Division 6 of the draft order)**

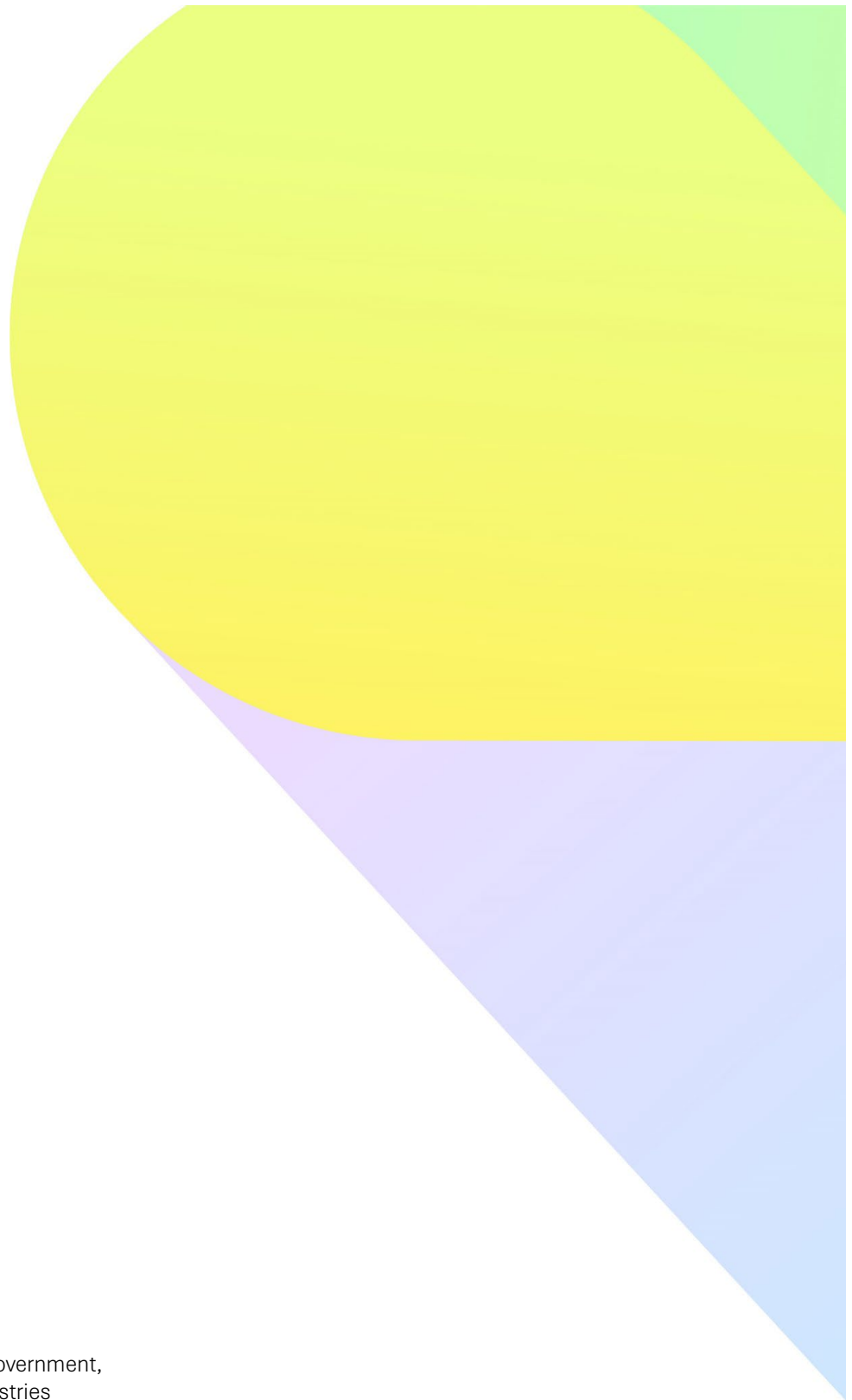
Clauses 29 and 30 deal with this agreement in relation to a commissioner appointed to administer a local government.

Clause 29 provides that the agreement applies to a commissioner as if the commissioner were the council and the Mayor or President.

Clause 30 provides that the commissioner:

- may request information from any local government employee for provision to the commissioner as soon as practicable
- where there is a dispute, it is to be resolved by the commissioner or the chair commissioner (if there is more than one commissioner).

This reflects that the circumstances that require the appointment of commissioners are unique, and as a result a commissioner should typically not be constrained by a communications agreement when undertaking the process required to restore good government to a local government district.



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Western Australia

## Local Government Regulations Amendment Regulations 2025

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Local Government Act 1995

## **Local Government Regulations Amendment Regulations 2025**

Made by the Governor in Executive Council.

### **Part 1 — Preliminary**

#### **1. Citation**

These regulations are the *Local Government Regulations Amendment Regulations 2025*.

#### **2. Commencement**

These regulations come into operation as follows —

- (a) Part 1 — on the day on which these regulations are published on the WA legislation website (*publication day*);
- (b) Part 2 (but only regulations 3 and 8) — on the day after publication day;
- (c) the rest of the regulations — on 19 October 2025.

**Local Government Regulations Amendment Regulations 2025**

**Part 2** Local Government (Administration) Regulations 1996  
amended

**r. 3**

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**Part 2 — Local Government (Administration)  
Regulations 1996 amended**

**3. Regulations amended**

This Part amends the *Local Government (Administration) Regulations 1996*.

**4. Regulation 3 amended**

In regulation 3(1) insert in alphabetical order:

*communications agreement*, in relation to a local government, means —

- (a) the default communications agreement that is taken to be the local government's communications agreement under section 5.92B; or
- (b) the communications agreement adopted by the local government that has effect as the local government's communications agreement under section 5.92C;

**5. Regulation 19AA amended**

In regulation 19AA delete the definition of *local government employee* and insert:

*local government employee* means an employee of the local government;



**Local Government Regulations Amendment Regulations 2025**  
Local Government (Administration) Regulations 1996  
amended **Part 2**

r. 6

**6. Regulation 19ADA inserted**

After regulation 19AD insert:

**19ADA. Compliance with communications agreement**

A code of conduct must contain a requirement that a local government employee must (when acting in their capacity as such) comply with the local government's communications agreement.

**7. Regulations 28C and 28D inserted**

At the beginning of Part 7 insert:

**28C. Additional matters regulated by communications agreement (Act s. 5.92A(2)(d))**

For the purposes of section 5.92A(2)(d), the circumstances in which correspondence sent by the mayor or president on behalf of the local government must be provided to all council members by the CEO is a prescribed matter.

**28D. Content of communications agreement (Act s. 5.92A(4))**

(1) In this regulation —

*administrative matter*, in relation to a council member or committee member, means the following —

- (a) the scheduling of council meetings or committee meetings;
- (b) the council member's or committee member's compliance obligations under the Act, including in relation to disclosure of financial interests and gifts;

**Local Government Regulations Amendment Regulations 2025**

**Part 2** Local Government (Administration) Regulations 1996  
amended

**r. 7**

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- (c) information technology support for the council member or committee member;
- (d) arrangements for the council member or committee member to attend training or a conference;
- (e) event invitations received by the council member or committee member;
- (f) the council member's or committee member's entitlement to a fee, allowance, reimbursement or superannuation contribution payment under the Act;
- (g) any other matter of an administrative nature;

**request for information**, in relation to a local government, means a request for —

- (a) access to information held by the local government under section 5.92 or otherwise; or
  - (b) other information.
- (2) A local government's communications agreement must include content providing for —
- (a) council members and committee members to make requests for information; and
  - (b) the way in which, and the employees of the local government to whom, a request for information must be made; and
  - (c) time limits within which a response to a request for information must be given; and
  - (d) the way in which information must be provided in response to a request for information; and
  - (e) the way in which disputes regarding the response given to a request for information are to be resolved; and

**Local Government Regulations Amendment Regulations 2025**  
Local Government (Administration) Regulations 1996 **Part 2**  
amended

**r. 7**

- (f) the employees of the local government with whom council members and committee members may communicate or have dealings in relation to a request for information.
- (3) A local government's communications agreement must include content providing for the agreement not to apply to anything that a council member, committee member or employee of the local government does as part of —
  - (a) the deliberations at a council or committee meeting; or
  - (b) recruiting, reviewing the performance of or terminating the employment of the CEO in accordance with the adopted standards.
- (4) A local government's communications agreement must include content providing for —
  - (a) council members and committee members to make requests for assistance regarding administrative matters; and
  - (b) the way in which, and the employees of the local government to whom, a request for assistance regarding an administrative matter must be made; and
  - (c) time limits within which a response to a request for assistance regarding an administrative matter must be given; and
  - (d) the way in which information must be provided in response to a request for assistance regarding an administrative matter; and
  - (e) the employees of the local government with whom council members and committee members may communicate or have dealings in

**Local Government Regulations Amendment Regulations 2025**

**Part 2** Local Government (Administration) Regulations 1996  
amended

**r. 7**

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relation to a request for assistance regarding an administrative matter.

- (5) A local government's communications agreement must include content providing for the following —
- (a) a request for information or a request for assistance regarding an administrative matter by a commissioner of the local government may be made to the CEO or another employee of the local government in the manner determined by the commissioner;
  - (b) the CEO must ensure that the commissioner is given a response to the request for information or request for assistance regarding an administrative matter —
    - (i) as soon as practicable; and
    - (ii) in the manner requested by the commissioner (which may include in writing or in a briefing);
  - (c) disputes regarding the request for information or request for assistance regarding an administrative matter must be resolved by —
    - (i) if there are joint commissioners and 1 of them is appointed to be the chairperson — the chairperson; or
    - (ii) otherwise — the commissioner who made the request.

***Local Government Regulations Amendment Regulations 2025***  
Local Government (Administration) Regulations 1996 **Part 2**  
amended

r. 8

**8. Regulation 29E inserted**

At the end of Part 7 insert:

**29E. Transitional provision for *Local Government Regulations Amendment Regulations 2025***

For the purposes of Schedule 9.3 clause 62(2), regulations 28C and 28D, as to be inserted by the *Local Government Regulations Amendment Regulations 2025* regulation 7, apply in relation to the exercise before 19 October 2025, under the *Interpretation Act 1984* section 25(2), of the Minister's power to make an order under section 5.92B, as to be inserted by the *Local Government Amendment Act 2023* section 74.

**Local Government Regulations Amendment Regulations 2025**

**Part 3** Local Government (Model Code of Conduct) Regulations 2021 amended

**r. 9**

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**Part 3 — Local Government (Model Code of Conduct)  
Regulations 2021 amended**

**9. Regulations amended**

This Part amends the *Local Government (Model Code of Conduct) Regulations 2021*.

**10. Schedule 1 amended**

(1) After Schedule 1 clause 10 insert:

**10A. Communications agreement**

A council member or committee member must not contravene section 5.92A(3) of the Act.

(2) In Schedule 1 clause 20(1) insert in alphabetical order:

*administrative matter*, in relation to a council member or committee member, means the following —

- (a) the scheduling of council meetings or committee meetings;
- (b) the council member's or committee member's compliance obligations under the Act, including in relation to disclosure of financial interests and gifts;
- (c) information technology support for the council member or committee member;
- (d) arrangements for the council member or committee member to attend training or a conference;
- (e) event invitations received by the council member or committee member;
- (f) the council member's or committee member's entitlement to a fee, allowance, reimbursement or superannuation contribution payment under the Act;
- (g) any other matter of an administrative nature;

**Local Government Regulations Amendment Regulations 2025**  
Local Government (Model Code of Conduct) Regulations 2021  
amended **Part 3**

**r. 10**

***communications agreement***, in relation to a local government, means —

- (a) the default communications agreement that is taken to be the local government’s communications agreement under section 5.92B of the Act; or
- (b) the communications agreement adopted by the local government that has effect as the local government’s communications agreement under section 5.92C of the Act;

***request for information***, in relation to a local government, means a request for —

- (a) access to information held by the local government under section 5.92 of the Act or otherwise; or
- (b) other information.

- (3) In Schedule 1 clause 20(1) in the definition of ***local government employee*** paragraph (b) delete “services.” and insert:

services;

- (4) Delete Schedule 1 clause 20(3) and insert:

- (3) Subclause (2)(a) does not apply to anything that a council member does as part of —
  - (a) the deliberations at a council or committee meeting; or
  - (b) making a request for information or a request for assistance regarding an administrative matter in accordance with the local government’s communications agreement.

Clerk of the Executive Council

Western Australia

## Local Government (Default Communications Agreement) Order 2025

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Local Government Act 1995

## **Local Government (Default Communications Agreement) Order 2025**

Made by the Minister under section 5.92B of the Act.

**1. Citation**

This order is the *Local Government (Default Communications Agreement) Order 2025*.

**2. Commencement**

This order comes into operation on 19 October 2025.

**3. Default communications agreement**

For the purposes of section 5.92B(1) of the Act, the form of communications agreement is set out in Schedule 1.

Note for this clause:

Under section 5.92B(2) of the Act, for the purposes of section 5.92A of the Act, the form of communications agreement set out in Schedule 1 is taken to be a local government's communications agreement at any time when the local government does not have a communications agreement of its own under section 5.92C of the Act.

**Local Government (Default Communications Agreement) Order 2025**

**Schedule 1** Default communications agreement

**Division 1** Preliminary provisions

**cl. 1**

**Schedule 1 — Default communications agreement**

[cl. 3]

**Division 1 — Preliminary provisions**

**1. Introduction**

For the purposes of section 5.92A of the *Local Government Act 1995* (the *Act*), this is the local government's communications agreement between the council of the local government (the *council*) and the chief executive officer of the local government (the *CEO*).

**2. Terms used**

(1) In this agreement —

*Act* has the meaning given in clause 1;

*administrative matter*, in relation to a council member or committee member, means the following —

- (a) the scheduling of council meetings or committee meetings;
- (b) the council member's or committee member's compliance obligations under the Act, including in relation to disclosure of financial interests and gifts;
- (c) information technology support for the council member or committee member;
- (d) arrangements for the council member or committee member to attend training or a conference;
- (e) event invitations received by the council member or committee member;
- (f) the council member's or committee member's entitlement to a fee, allowance, reimbursement or superannuation contribution payment under the Act;
- (g) any other matter of an administrative nature;

*administrative request* has the meaning given in clause 25;

*administrative request for information* means a request for information that relates only to an administrative matter;

**Local Government (Default Communications Agreement) Order 2025**

Default communications agreement

**Schedule 1**

Preliminary provisions

**Division 1**

**cl. 2**

***adopted standards*** means —

- (a) the standards adopted by the local government under section 5.39B of the Act; or
- (b) if the local government has not adopted standards under section 5.39B of the Act — the standards taken under section 5.39B(5) of the Act to be the local government's adopted standards;

***appropriate nominated employee*** means the following —

- (a) in relation to a request for information — an employee nominated under clause 8(1) and (3) in relation to —
  - (i) all requests for information; or
  - (ii) a type of request for information that includes the request for information;
- (b) in relation to a media enquiry to be discussed under clause 16(1) — an employee nominated under clause 8(1) and (4)(a) in relation to —
  - (i) all media enquiries; or
  - (ii) a type of media enquiry that includes the media enquiry;
- (c) in relation to a request for administrative assistance — an employee nominated under clause 8(1) and (4)(b) in relation to —
  - (i) all requests for administrative assistance; or
  - (ii) a type of request for administrative assistance that includes the request for administrative assistance;

***CEO*** has the meaning given in clause 1;

***class 1 local government*** has the meaning given in the *Local Government (Constitution) Regulations 1998* regulation 2A(a);

***class 2 local government*** has the meaning given in the *Local Government (Constitution) Regulations 1998* regulations 2A(b) and 2B(3);

***class 3 local government*** has the meaning given in the *Local Government (Constitution) Regulations 1998* regulations 2A(c) and 2B(4);

**Local Government (Default Communications Agreement) Order 2025**

**Schedule 1** Default communications agreement

**Division 1** Preliminary provisions

**cl. 3**

**class 4 local government** has the meaning given in the *Local Government (Constitution) Regulations 1998* regulations 2A(d) and 2B(5);

**committee** means a committee of the council;

**council** has the meaning given in clause 1;

**employee** means an employee of the local government;

**mayor or president** includes a councillor performing the functions of the mayor or president under Part 5 Division 3 of the Act;

**request for administrative assistance** has the meaning given in clause 26;

**request for information** has the meaning given in clause 11;

**requesting member**, in relation to a request for information or a request for administrative assistance, means the council member or committee member who made the request;

**working day** means a day other than —

- (a) a Saturday or a Sunday; or
  - (b) a public holiday throughout the State; or
  - (c) a public holiday in an area that is or includes the district or any part of the district.
- (2) If any other term used in this agreement is given a meaning in section 1.4 of the Act or the *Interpretation Act 1984* section 5, it has the same meaning in this agreement.
- (3) A reference in this agreement to a council member or committee member performing a function under a written law other than the Act does not include a reference to the council member or committee member performing a function in a capacity other than that of council member or committee member under the Act.

**3. Application**

- (1) This agreement applies to a person who is a council member, committee member or employee when acting in their capacity as such.
- (2) Despite subclause (1), this agreement does not apply to anything that a council member, committee member or employee does as part of —
  - (a) the deliberations at a council or committee meeting; or

**Local Government (Default Communications Agreement) Order 2025**

Default communications agreement

**Schedule 1**

General provisions

**Division 2**

**cl. 4**

- (b) recruiting, reviewing the performance of or terminating the employment of the CEO in accordance with the adopted standards.

**Division 2 — General provisions**

**4. General principles**

The council and the CEO agree to the following general principles —

- (a) the CEO will support council members and committee members to perform their functions under the Act and any other written law;
- (b) without limiting paragraph (a), the CEO will ensure that —
  - (i) requests for information and requests for administrative assistance made by council members and committee members are responded to in accordance with this agreement; and
  - (ii) employees deal and communicate with council members and committee members in accordance with this agreement;
- (c) council members and committee members will ensure that —
  - (i) their dealings and communications with employees are in accordance with this agreement; and
  - (ii) their requests for information and requests for administrative assistance are made in accordance with this agreement; and
  - (iii) they only request information that is relevant to their functions under the Act or any other written law.

**5. Correspondence sent by mayor or president on behalf of local government**

- (1) Correspondence sent by the mayor or president on behalf of the local government must be provided to all council members by the CEO.
- (2) Subclause (1) does not apply to correspondence if the mayor or president is satisfied that, because of particular circumstances, it is appropriate not to provide the correspondence to all council members.

**Local Government (Default Communications Agreement) Order 2025**

**Schedule 1** Default communications agreement

**Division 2** General provisions

**cl. 6**

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**6. Requests must not be made during social or incidental dealing or communication**

A council member or committee member must not make a request for information or a request for administrative assistance during a social or incidental dealing or communication with an employee.

**7. Incidental or social interactions permitted**

Subject to clause 6, nothing in this agreement prohibits social or incidental dealings or communications between —

- (a) a council member or committee member; and
- (b) an employee.

**8. Nominated employees**

- (1) The CEO may nominate employees for the purposes of this agreement.
- (2) The CEO must nominate at least the following number of employees under subclause (1) —
  - (a) if the local government is a class 1 local government — 4 employees;
  - (b) if the local government is a class 2 local government — 3 employees;
  - (c) if the local government is a class 3 local government — 2 employees;
  - (d) if the local government is a class 4 local government — 1 employee.
- (3) An employee nominated under subclause (1) must be nominated in relation to —
  - (a) all requests for information; or
  - (b) a type of request for information.
- (4) An employee nominated under subclause (1) may be nominated in relation to either or both of the following —
  - (a) all media enquiries or a type of media enquiry;
  - (b) all requests for administrative assistance or a type of request for administrative assistance.

**Local Government (Default Communications Agreement) Order 2025**

Default communications agreement

**Schedule 1**

Requests for information generally

**Division 3**

**cl. 9**

- (5) The CEO must ensure that —
- (a) an up-to-date register of employees nominated under subclause (1) is available to council members and committee members; and
  - (b) the register specifies, for each employee nominated under subclause (1), the matters in relation to which the employee is nominated under subclauses (3) and (4).

**9. CEO may direct who responds**

Despite anything else in this agreement, the CEO may direct which employee is to respond to a particular request for information or request for administrative assistance.

**10. No response required out of hours**

Nothing in this agreement requires the CEO or another employee to respond to a request for information or a request for administrative assistance outside of office hours.

**Division 3 — Requests for information generally**

**11. Council member or committee member may make request for information**

A council member or committee member may make a request (a *request for information*) for —

- (a) access to information held by the local government under section 5.92 of the Act or otherwise; or
- (b) other information.

**12. Information that may be requested**

- (1) A request for information may be for advice or other information regarding any of the following —
- (a) a service, project or initiative being delivered by the local government;
  - (b) how the local government usually manages a particular matter, issue, service or query;



**Local Government (Default Communications Agreement) Order 2025**

**Schedule 1** Default communications agreement

**Division 3** Requests for information generally

**cl. 13**

- (c) budgeting or financial information, including details of the costs of any service, project or initiative delivered or proposed to be delivered by the local government;
  - (d) an issue or situation of broad public concern or interest within the district;
  - (e) preparing a motion to council or a committee;
  - (f) correspondence received by the council member or committee member;
  - (g) an administrative matter.
- (2) The mayor or president may make a request for information for advice or other information regarding any of the following —
  - (a) publicly representing the local government at a media appearance or other event (including advice or other information in the form of a briefing or speaking notes);
  - (b) correspondence to be sent by the mayor or president;
  - (c) arranging a formal meeting or an official event.
- (3) This clause does not limit what information may be the subject of a request for information.

**13. Requirements applicable to requests for information**

- (1) The information the subject of a request for information must be relevant to the functions of the requesting member under the Act or another written law.
- (2) A request for information must be —
  - (a) limited in scope to the specific information that the council member or committee member requires; and
  - (b) accompanied by any supporting information that may assist the local government to respond to the request.
- (3) A request for information regarding correspondence received by the council member or committee member must include a copy of the correspondence.

**Local Government (Default Communications Agreement) Order 2025**

Default communications agreement  
Requests for information generally

**Schedule 1**  
**Division 3**  
**cl. 14**

**14. Certain information not required to be provided**

Nothing in this agreement requires information to be provided to a council member or committee member in response to a request for information if —

- (a) the request for information is not made in accordance with this agreement; or
- (b) the information is information mentioned in section 5.92(4) of the Act; or
- (c) the information —
  - (i) is not held by the local government; and
  - (ii) is held by a person or body other than the local government; and
  - (iii) cannot reasonably be obtained by the local government;
- or
- (d) the CEO decides that preparing or providing the information would divert a substantial and unreasonable portion of the local government's resources away from its other functions.

**15. Disputes regarding final response to request for information**

- (1) If the final response to a request for information includes a refusal to provide some or all of the information the subject of the request, the requesting member may notify the CEO in writing that there is a dispute regarding the final response.
- (2) A dispute regarding the final response to a request for information must be discussed at a meeting between the mayor or president, the CEO and the requesting member.
- (3) If the dispute is not resolved at the meeting —
  - (a) the requesting member may refer the dispute to the council; and
  - (b) the council may determine the dispute.

**Local Government (Default Communications Agreement) Order 2025**

**Schedule 1** Default communications agreement

**Division 4** Requests for information other than administrative requests for information

**cl. 16**

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- (4) The council's determination of the dispute —
  - (a) may override a decision made by the CEO under clause 14(d); and
  - (b) is final.

**16. Mayor or president may discuss media enquiry without making request for information**

- (1) The mayor or president may discuss a media enquiry with the CEO or an appropriate nominated employee, either verbally or in writing, without making a request for information.
- (2) Subclause (1) does not prevent the mayor or president from making a request for information in relation to a media enquiry.

**Division 4 — Requests for information other than administrative requests for information**

**17. Application**

This Division does not apply to or in relation to an administrative request for information.

**18. Making a request for information**

- (1) A request for information must be made to the CEO or an appropriate nominated employee.
- (2) A request for information must be made in writing by —
  - (a) email; or
  - (b) other electronic means approved by the CEO.

**19. Receipt of request must be acknowledged**

The CEO must ensure that receipt of a request for information is acknowledged in writing within 2 working days after the day on which the request is made.

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<b>Local Government (Default Communications Agreement) Order 2025</b>	
Default communications agreement	<b>Schedule 1</b>
Requests for information other than administrative requests for information	<b>Division 4</b>
	<b>cl. 20</b>

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**20. Request may be discussed and amended**

For the purposes of responding to a request for information, the CEO or an appropriate nominated employee may do either or both of the following —

- (a) discuss the request for information with the requesting member, including for the purpose of clarifying the scope of the information the subject of the request;
- (b) if the requesting member requests an amendment to the scope of the information the subject of the request for information — deal with the request for information as if it were so amended.

**21. Responding to a request for information**

- (1) The CEO must ensure that the requesting member is given a final response to their request for information as soon as practicable.
- (2) If a request for information relates to a matter included in the agenda for an upcoming council or committee meeting, the CEO must make best endeavours to ensure that the requesting member is given a final response to the request before the meeting.
- (3) Without limiting subclause (1) or (2), the CEO must ensure that, within 10 working days after the day on which a request for information is made, the requesting member is given —
  - (a) a final response to the request; or
  - (b) notice that a final response cannot be given within that period and an estimate as to when a final response will be given.
- (4) The final response to a request for information must —
  - (a) be in writing; and
  - (b) include any advice or other information provided in response to the request for information.
- (5) If the final response includes a refusal to provide some or all of the information the subject of the request for information, the response must set out the reasons for that refusal.

**Local Government (Default Communications Agreement) Order 2025**

**Schedule 1** Default communications agreement

**Division 4** Requests for information other than administrative requests for information

**cl. 22**

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**22. When final response must be provided to other members**

- (1) A copy of the final response to a request for information given to the requesting member must be provided to —
  - (a) all council members; and
  - (b) if the final response is relevant to the work of a committee — any members of the committee who are not council members.
- (2) Subclause (1) does not apply if —
  - (a) the request for information is a request for advice regarding correspondence and the final response is provided to all council members and committee members who received the correspondence; or
  - (b) the request for information is for advice or other information regarding any of the matters mentioned in clause 12(2); or
  - (c) the requesting member and the CEO agree that —
    - (i) the final response is confidential; or
    - (ii) because of particular circumstances, it is appropriate not to provide the final response to all council members and relevant committee members under subclause (1).

**23. Requesting member may discuss final response**

- (1) The requesting member may discuss the final response to their request for information with the CEO or an appropriate nominated employee, either verbally or in writing.
- (2) During a discussion under subclause (1), the requesting member may be provided with additional information for the purpose of clarifying, or addressing queries in relation to, the final response.

**24. CEO may arrange for briefing, meeting or discussion in relation to final response**

- (1) The CEO may arrange for some or all council members and committee members to attend a briefing, meeting or other discussion in relation to a final response to a request for information.

**Local Government (Default Communications Agreement) Order 2025**

Default communications agreement  
Administrative requests for information and requests for  
administrative assistance

**Schedule 1**

**Division 5**

**cl. 25**

- (2) During a briefing, meeting or other discussion arranged under subclause (1), council members and committee members may be provided with additional information for the purpose of clarifying, or addressing queries in relation to, the final response.

**Division 5 — Administrative requests for information and requests for administrative assistance**

**25. Term used: administrative request**

In this Division —

*administrative request* means a request that is either or both of the following —

- (a) an administrative request for information;
- (b) a request for administrative assistance.

**26. Council member or committee member may request assistance regarding administrative matter**

A council member or committee member may make a request (a *request for administrative assistance*) for assistance regarding an administrative matter.

**27. Making an administrative request**

- (1) An administrative request must be made to the CEO or an appropriate nominated employee.
- (2) Subject to subclause (3), an administrative request may be made verbally or in writing.
- (3) If an administrative request is made verbally, the CEO or an appropriate nominated employee may refuse to deal with the request unless it is made in writing.
- (4) An administrative request that is in writing must be made by —
  - (a) email; or
  - (b) other electronic means approved by the CEO.

**Local Government (Default Communications Agreement) Order 2025**

**Schedule 1** Default communications agreement

**Division 6** Provision in relation to commissioner

**cl. 28**

**28. Responding to an administrative request**

- (1) The CEO must ensure that the requesting member is given a final response to their administrative request as soon as practicable.
- (2) Without limiting subclause (1), the CEO must ensure that, within 10 working days after the day on which an administrative request is made, the requesting member is given —
  - (a) a final response to the request; or
  - (b) notice that a final response cannot be given within that period and an estimate as to when the response will be given.
- (3) A final response to an administrative request may be given verbally or in writing.

**Division 6 — Provision in relation to commissioner**

**29. Application of agreement to commissioner**

This agreement applies to a commissioner of the local government as if the commissioner were the council and the mayor or president.

**30. Requests for information by commissioner**

- (1) Despite clause 29, a commissioner of the local government may make a request for information or a request for administrative assistance to the CEO or another employee in the manner determined by the commissioner.
- (2) The CEO must ensure that the commissioner is given a final response to the request made under subclause (1) —
  - (a) as soon as practicable; and
  - (b) in the manner requested by the commissioner (which may include in writing or in a briefing).
- (3) A dispute regarding a request made under subclause (1) must be determined by —
  - (a) if there are joint commissioners and 1 of them is appointed to be the chairperson — the chairperson; or
  - (b) otherwise — the commissioner who made the request.

**Local Government (Default Communications Agreement) Order 2025**

Default communications agreement  
Provision in relation to commissioner

**Schedule 1**  
**Division 6**  
**cl. 30**

- (4) The chairperson's or commissioner's determination of the dispute —
- (a) may override a decision made by the CEO under clause 14(d); and
  - (b) is final.

Minister for Local Government



NATIONAL ECONOMIC DEVELOPMENT CONFERENCE

# NEDC 2025

NEWCASTLE | MULUBINBA  
28-30 October 2025



## ABOUT NEDC25

The 2025 National Economic Development Conference (NEDC25) will be held in Newcastle (Mulubinba) from October 28-30 October 2025 with the theme, **'Shaping Tomorrow's Economy'**.

Australia's premier conference for economic development professionals, NEDC25 will explore the transformative forces shaping Australia's economy and the global landscape while presenting actionable strategies to build resilient, sustainable, innovative, and inclusive cities and regions.

Keynote presentations, study tours, panel discussions, a debate and breakout sessions will feature experts sharing innovative thinking and global best practice to support economic developers meet the challenges of today amidst transitioning industries, cities and regions.

The city of Newcastle (Mulubinba), known for its vibrant culture, stunning coastal scenery and rich history, provides the ideal setting for NEDC25, which will focus on demonstrating how to create a liveable, sustainable and inclusive community.

As always, NEDC25 will feature unique networking events including a welcome function in the heart of Newcastle (Mulubinba) at the iconic Roundhouse and the National Economic Development Awards for Excellence Gala, held at one of Newcastle's emblems, Earp Distillery.

NEDC25 is the flagship event of Economic Development Australia (EDA), the national peak body for economic development professionals; building capacity, promoting excellence and providing leadership on issues that matter to our members.



## DAY 1 TUESDAY 28 OCTOBER 2025

Day 1 offers delegates a variety of additional immersive activities delving into the key issues relating to the theme: **Shaping Tomorrow's Economy**.



### Tour 1: The Innovation and Sustainability Story

Discover how the City of Newcastle is evolving from a heavy industrial past into a vibrant, knowledge-based economy, driven by innovation and sustainability.



### Tour 2: Local Action, Global Impact

Join us on the water as we dive into innovation on this dynamic study tour showcasing Newcastle's transformative local projects making waves on a global scale.



### Tour 3: Shaping a Creative Community

Get the inside scoop on how Newcastle is attracting top talent and backing its creative and cultural leaders with bold ideas, big upgrades, and serious support.

### Welcome Reception sponsored by Lucid Economics

Perched atop the Crystalbrook Hotel, the iconic Roundhouse sets the scene with breathtaking views stretching from Newcastle's working harbour to the rolling hills of the Hunter Valley. Join your national colleagues for top-tier local produce, sparkling conversations and a buzz of excitement.



5:00pm - 8:00pm  
Roundhouse,  
Crystalbrook Hotel

# NEDC 2025

28-30 October 2025  
Newcastle | Mulubinb



## DAY 2 WEDNESDAY 29 OCTOBER

### Coffee and Registration

Conference Opening and Welcome to Country

EDA National Address

Jacqueline Brinkman  
CEO, EDA

NEDC25 Keynote

Dr Christian Ketels  
Lead Economist, World Bank

### Morning Tea

Themed Session: Partnerships, Collaboration and  
Placemaking

### Lunch

Breakout Session 1: City and Regional Transformation

Breakout Session 2: Innovative Ideas for Future Planning

Breakout Session 3: The Use of Data in Economic  
Development

### Afternoon Tea

Themed Session: Workforce Development for Equity,  
Inclusion and Impact

NEDC25 Keynote

Luli Adeyemo  
Founder, Best Case Scenario

Fireside Chat

Conference Closing

### National Economic Development Awards for Excellence Gala

#### National Economic Development Awards for Excellence Gala

Day 2 closes with the highly anticipated National Economic Development Awards for Excellence Gala, celebrating the achievements of our outstanding finalists and winners at Earp Distilling Co, an emblem of Newcastle's vibrant hospitality scene.

6:00pm - 11:00pm  
Earp Distilling Co

# NEDC 2025

28-30 October 2025  
Newcastle | Mulubinba

## DAY 3 THURSDAY 30 OCTOBER

### Coffee and Registration

Conference Opening and Welcome to Country

NEDC25 Keynote

Dr Ben Hamer  
Futurist and Sociologist

International Perspective Panel

### Morning Tea

Themed Session: Energy Evolution

Themed Session: Indigenous Economic Development

### Lunch

Breakout Session 1: Community of Practice - Investment Attraction

Breakout Session 2: Emerging Practitioners

Breakout Session 3: Renewable Energy

### Afternoon Tea

The Great Debate: AI - Job Creator or Job Killer?

NEDC25 Keynote

Conference Closing

# NEDC 2025

28-30 October 2025  
Newcastle | Mulubinba

# 5 REASONS TO ATTEND THE 2025 NATIONAL ECONOMIC DEVELOPMENT CONFERENCE!



## SHAPE THE FUTURE

With the theme **'Shaping Tomorrow's Economy'**, Australia's premier conference for economic development professionals will explore the transformative forces shaping Australia's economy and the global landscape while presenting actionable strategies to build resilient, sustainable, innovative, and inclusive cities and regions.

## TAKE HOME PRACTICAL LEARNING

Keynote presentations, lively discussion, an entertaining debate, workshops and study tours will provide practical tools to help economic development professionals meet the challenges of today amidst transitioning industries, cities and regions.



## EARN CPD POINTS AND CELEBRATE EXCELLENCE

Attendance provides 15 CPD points for Australian Certified Economic Developers (ACEcD), contributing towards the 50 points required to retain recognition. Delegates will also celebrate industry leaders at the National Economic Development Awards for Excellence Gala.

## BUILD POWERFUL NETWORKS

NEDC25 provides delegates with numerous opportunities to reconnect and meet new industry professionals to share knowledge and resources, as well as explore potential collaborations or partnerships. The event also offers delegates the chance to engage directly with speakers - from dynamic Q&A sessions to informal conversations during networking events and breaks.



## EXPERIENCE IMMERSIVE LEARNING

NEDC25 offer three Study Tours, providing delegates with a unique opportunity to engage in immersive activities aligned to the NEDC25 theme. Whether your interest lies in innovation and sustainability, local initiatives creating global impact or the development of creative communities, each tour offers valuable insights and inspiration to support meaningful change in your own city or region.

# NEDC 2025

28-30 October 2025

Newcastle | Mulubinba

NATIONAL ECONOMIC DEVELOPMENT CONFERENCE

# NEDC 2025

## NATIONAL ECONOMIC DEVELOPMENT CONFERENCE

Program correct at 11 June 2025.  
Please note this program is subject to change.  
Please refer to the [website](#) for updates.  
The delegate app will contain the final program.

### CONTACT

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