

REVISED

CONSTRUCTION COMMITTEE MEETING AGENDA

DATE: Tuesday, May 7, 2024

TIME: 9:00 a.m.

PLACE: Carl T. Langford Board Room / Orlando International Airport/ One Jeff Fuqua Blvd. / Orlando, FL 32827

[ITEMS IN BOLD REQUIRE APPROVAL BY THE AVIATION AUTHORITY BOARD]

I. CALL TO ORDER/ ROLL CALL/ ANNOUNCEMENTS

II. CONSIDERATION OF MINUTES

- A. REQUEST FOR APPROVAL OF THE CONSTRUCTION COMMITTEE MINUTES FROM THE MEETING HELD ON MARCH 26, 2024.**

III. CHANGE ORDERS (REFERENCE CHANGE ORDER AGENDA PAGE)

IV. NEW BUSINESS

GENERAL

- A. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT SERVICES FOR TERMINAL C PROGRAMS AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. FOR INSPECTOR RESOURCES FOR THE TERMINAL C, PHASE 1X AIRFIELD CIVIL APRON AND TAXIWAY PAVING AND GROUND SUPPORT EQUIPMENT FACILITY PROJECT BP-S00196, STAFF EXTENSIONS, AND BILLING RATE ADJUSTMENTS TO ADDENDUM NO. 3, AT THE ORLANDO INTERNATIONAL AIRPORT.**
- B. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT SERVICES FOR TERMINAL C PROGRAMS AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. FOR A NO COST REALLOCATION TO PROVIDE BUILDING ENVELOPE COMMISSIONING, FIRESTOPPING EVALUATION AND FIREPROOFING TESTING SERVICES FOR TERMINAL C PROGRAMS (W-S00149), TERMINAL C MULTI-MODAL CONNECTOR PEDESTRIAN BRIDGE AND RENTAL CAR LOBBY PROJECT BP-S00198, AT THE ORLANDO INTERNATIONAL AIRPORT.**
- C. REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING HORIZONTAL CONSTRUCTION SERVICES AGREEMENT WITH HORMAC CONSTRUCTION GROUP INC. FOR H-00375 BEAR ROAD DITCH CLEANING, AT THE ORLANDO INTERNATIONAL AIRPORT.**
- D. REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH COLLAGE DESIGN AND CONSTRUCTION GROUP, INC. DBA THE COLLAGE COMPANIES FOR V-00961, AIRSIDE 1 APM CEILING REPAIRS, AT THE ORLANDO INTERNATIONAL AIRPORT.**
- E. REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH H. W. DAVIS CONSTRUCTION, INC. FOR V-01016 AIRSIDE 3 WING 2 RAMP LEVEL RESTROOM REFURBISHMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.**
- F. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH CLANCY & THEYS CONSTRUCTION COMPANY FOR V-01028 CENTERFIELD ARFF TEMPORARY KITCHEN AND DEMOLITION, AT THE ORLANDO INTERNATIONAL AIRPORT.**
- G. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 01 TO THE CONTINUING ENGINEERING AND DESIGN SERVICES AGREEMENT WITH AVCON, INC. FOR DESIGN AND BID PHASE SERVICES FOR W-00447 OVERHEAD SIGNAGE VARIABLE MESSAGE SIGN, AT THE ORLANDO INTERNATIONAL AIRPORT.**
- H. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING CONSULTING SERVICES AGREEMENT WITH ATKINSREALIS USA, INC. FOR W-00513 NORTH EMPLOYEE PARKING LOT BUS LOOP PAVEMENT EVALUATION, AT THE ORLANDO INTERNATIONAL AIRPORT.**
- I. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH COST MANAGEMENT INC. DBA CMI TO PROVIDE OAR SUPPORT SERVICES FOR H-00375 BEAR ROAD DITCH CLEAN OUT PROJECT, AT THE ORLANDO INTERNATIONAL AIRPORT.**
- J. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC., DBA ARDMORE RODERICK FOR DESIGN, BID AND AWARD PHASE OAR SERVICES FOR R-00105 BUILDING 858 ROOF REPLACEMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

CONSTRUCTION COMMITTEE AGENDA

MAY 7, 2024

PAGE 2

- K. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH COST MANAGEMENT, INC. DBA CMI **FOR OWNER'S AUTHORIZED REPRESENTATIVE SERVICES FOR V-00961**, AIRSIDE 1 APM CEILING REPAIRS, AT THE ORLANDO INTERNATIONAL AIRPORT.
- L. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC., DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OAR SERVICES FOR **V-01016** AIRSIDE 3 WING 2 RAMP LEVEL RESTROOM REFURBISHMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.
- M. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC., DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OAR SERVICES FOR **V-01028** CENTERFIELD ARFF TEMPORARY KITCHEN AND DEMOLITION, AT THE ORLANDO INTERNATIONAL AIRPORT.
- N. **REQUEST FOR RECOMMENDATION OF APPROVAL OF A NO-COST ADDENDUM TO EACH OF THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENTS WITH HDR ENGINEERING, INC. AND HNTB CORPORATION TO EXERCISE BOTH RENEWAL OPTIONS.**
- O. CONTRACTOR FINAL PAYMENT AUTHORIZATION FOR **E-00283** RUNWAY 18L VAULT WORK.
- P. CONTRACTOR FINAL PAYMENT AUTHORIZATION FOR **L-00072** ON-CALL LOW VOLTAGE SERVICES (FY 2023-OBTS)

V. INFORMATION ITEMS

- A. Field Change Order Log

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member, including the Mayor of the City of Orlando or the Mayor of Orange County, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City or Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's web site (www.orlandoairports.net). Please contact the Chief Administrative Officer, Ms. Yovannie Rodriguez, with questions at (407) 825-7105.

Any appeals of decisions made by the Construction Committee must be filed with the Chief Executive Officer within five business days, no later than 4:00 p.m. on May 14, 2024. If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, and it must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org, with a copy to yovannie.rodriguez@goaa.org.

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from and submitted to the Recording Secretary via email at CCM@goaa.org, or in person on the date of the meeting. Each speaker will be allowed up to three minutes, and speakers will be limited to no more than five speakers per group or joint effort; excluding businesses and other such entities, which will be limited to one speaker to represent the entity, as a whole.

The next Construction Committee Meeting is scheduled for Tuesday, May 14, 2024, at 9:00 a.m.

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- F. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH CLANCY & THEYS CONSTRUCTION COMPANY FOR V-01028 CENTERFIELD ARFF TEMPORARY KITCHEN AND DEMOLITION, AT THE ORLANDO INTERNATIONAL AIRPORT.**
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PAGE 2

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The next Construction Committee Meeting is scheduled for Tuesday, May 14, 2024, at 9:00 a.m.

On **TUESDAY, MARCH 26, 2024**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Shedek called the meeting to order at 9:00 a.m. Chair Shedek read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present

Scott Shedek, Chair
Marie Dennis, Deputy Chief Financial Officer, Finance
Tricia Cottman, Vice President, Risk Management
Keila Walker-Denis, Interim Vice President, Information Technology

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Tuan Nguyen, GOAA Engineering
John Volpe, Jacobs Project Management Co.
Don Corthell, PSA Constructors, Inc. dba PSA Management, Inc.
Colin Paterson, The Roderick Group, Inc. dba Ardmore Roderick
Ross Spence, AECOM Technical Services, Inc.
Fransheska Brown, Recording Secretary

CHANGE ORDERS

- A. **CHANGE ORDER BP-S00195-32 VARIOUS REVISIONS.** Mr. Volpe presented the request for Change Order No. 32 on BP-S00195, South Terminal C, Phase 1X-Airside Concourse, with Hensel Phelps Construction Company. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Walker-Denis, vote carried to approve Change Order BP-S00195-32, South Terminal C, Phase 1X-Airside Concourse, with Hensel Phelps Construction Company, for the total amount of \$22,449.00, and no time extension, with funding from previously-approved General Airport Revenue Bonds and Passenger Facility Changes.

- B. **CHANGE ORDER E-S00020-01 SIGNED AND SEALED DRAWINGS.** Mr. Corthell presented the request for Change Order No. 01 on E-S00020 Terminal C Enhancements Electrical BHS Lighting Improvements, with Electric Services, Inc. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Walker-Denis, vote carried to approve Change Order E-S00020-01 Terminal C Enhancements Electrical BHS Lighting Improvements, with Electric Services, Inc. for the total amount of \$7,426.61, and no time extension, with funding from previously-approved General Airport Revenue Bonds.

- C. **CHANGE ORDER V-00992-02 VARIOUS REVISIONS.** Mr. Paterson presented the request for Change Order No. 02 on V-00992 Rehabilitation of Structural Steel Commercial Lanes Canopies, with Clancy & Theys Construction Company, Discussion ensued.

Upon motion of Ms. Walker-Denis, and Ms. Cottman, vote carried to approve Change Order of V-00992-02 Rehabilitation of Structural Steel Commercial Lanes Canopies, with Clancy & Theys Construction Company. for the total deductive amount of (\$893.28), and no time extension previously-approved Capital Expenditure Funds.

NEW BUSINESS

- A. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING CONSULTING SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR DESIGN, BID AND AWARD PHASE SERVICES FOR H-00370 AIRSIDE 3 APRON PCC SLAB REHABILITATION, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Nguyen presented the memorandum, dated March 26, 2024. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve of an addendum to the Continuing Civil Engineering Consulting Services Agreement with AECOM Technical Services, Inc. for Design, Bid and Award Phase Services for H-00370 Airside 3 Apron PCC Slab Rehabilitation, for the total not-to-exceed fees amount of \$63,393.00, with funding from previously-approved General Airport Revenue Bonds, and to the extent possible, funds will be provided contingent upon receiving FDOT funding.

B. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 52 TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. ADDITIONAL SERVICES ON W-00496 NORTH TERMINAL REFRESH, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Spence presented the memorandum, dated March 26, 2024. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Walker-Denis, vote carried to approve the Amendment to Addendum No. 52 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Additional Services on W-00496 North Terminal Refresh, for the total not-to-exceed fees amount of \$226,386.00, with funding from previously-approved General Airport Revenue Bonds.

INFORMATION ITEMS

The following items were presented for information only:

A. Field Change Order (FCO) Log Field Change Order Log

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:19 a.m.

Scott Shedek, Chair
Construction Committee
Vice President, Construction

CONSTRUCTION COMMITTEE MEETING
CHANGE ORDER AGENDA
Tuesday, May 7, 2024

ITEM	CHANGE ORDER	AMOUNT	TIME IMPACT	DESCRIPTION OF CHANGE
III-A	V-00974-03	(\$206,027.58)	0 (Substantial) 0 (Final)	VARIOUS REVISIONS Airside 2 & 4 Continuity of Operations Plan (COOP) (Design/Build) Contractor: Gomez Construction Company
III-B	V-01011-02	\$67,518.04	0 (Substantial) 0 (Final)	SCREENING MACHINE RELOCATION Airside 4 60'S Wing Renovations (Design/Build) Contractor: Gomez Construction Company

CC
ITEM III
5/7/2024

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 3	AMOUNT (\$206,027.58)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Extension Of Time (Subst.):</td> <td style="width: 20%; text-align: right;">0 Days</td> </tr> <tr> <td>Extension Of Time (Final):</td> <td style="text-align: right;">0 Days</td> </tr> </table>	Extension Of Time (Subst.):	0 Days	Extension Of Time (Final):	0 Days
Extension Of Time (Subst.):	0 Days					
Extension Of Time (Final):	0 Days					
CONTRACT NO. & DESCRIPTION: V-00974 Airside 2 & 4 Continuity of Operations Plan (COOP) D/B		DATE: 05/07/2024				
CONTRACTOR: Gomez Construction Company						
A/E: N/A						
DESCRIPTION OF CHANGE TO CONTRACT: Item #1: Provide a credit for all design, labor, equipment, and materials associated with the deletion of the Airside 2 canopy. DEDUCT: (\$197,507.52) Item #2: Provide a credit for 112' of 12' high fencing, including one 8' x 4' swing gate and all associated labor and equipment. DEDUCT: (\$11,275.56) Item #3: Provide all labor, equipment, and materials to add a 6' rolling gate to the existing fencing system installed at the Airside 4 Canopy. ADD: \$2,755.50 <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>						
REASON FOR CHANGE: Item #1 – Owner Requested Change: Through design progression, due to site constraints, it was determined by GOAA that a portable Switchback Passenger Loading Ramp would be better suited for the Airside 2 COOP versus building a permanent canopy structure which could impede access to one of the Airside 2 gates. This item provides a credit back to the project for the costs associated with constructing the canopy at Airside 2. Item #2 – Owner Requested Change: Within Change Order No.1, 316 L.F. of 12' high black vinyl chain link fencing including 1 – 8' high x 4' wide single swing gate was purchased. After the final design review of the fencing plan, it was determined that 112' of fencing and the 4' wide swing gate, on the west side of the canopy, would no longer be required as the exterior of the building would be used instead of fencing. This item provides a credit for 112' of fencing and the 4' swing gate. Item #3 – Owner Requested Change: Fencing covers the perimeter of the Airside 4 canopy. Project V-01023 will be installing a switchback ramp that will terminate at the Airside 4 canopy. A gate will need to be installed, to allow passengers access to the canopy from the future switchback ramp. This item compensates the contractor for installing a 6' rolling gate on the South side of the Airside 4 canopy.						
SOURCE OF FUNDS: Line of Credit to be reimbursed with future General Airport Revenue Bonds						
Is above change within the intended scope of the original contract? Yes ☒ No ☐						
EXPLAIN:						
Previously Presented Bulletin(s):	N/A	(Copy Attached)				
Previously Approved Field Change Order(s):	N/A	(Copy Attached)				
Contractor's Original RCO Submission	\$ (206,027.58)	CC ITEM III-A 5/7/2024				
GOAA/OAR Estimate	\$ (183,459.85)					
(a) Change Contract Amount By	\$					



(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$	0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$	0.00
(d) Total Cost Impact of this Change (d = a + b + c)		\$	(206,027.58)
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions	\$ 0.00
		Errors	\$ 0.00
PREPARED BY: Nils Johnson, Chace Construction Services, LLC		PHONE: Ext. 1444	
<i>NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.</i>			
GOAA's CEF Consultant Anser Advisory	Date Received: 04/30/2024	Date Review Completed: 04/30/2024	Initials of Reviewer: <i>MM</i>
			Verification of Funding by CF <i>Melvin Martinez</i>

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 2	AMOUNT \$67,518.04	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Extension Of Time (Subst.):</td> <td style="width: 20%; text-align: right;">0 Days</td> </tr> <tr> <td>Extension Of Time (Final):</td> <td style="text-align: right;">0 Days</td> </tr> </table>	Extension Of Time (Subst.):	0 Days	Extension Of Time (Final):	0 Days
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Extension Of Time (Final):	0 Days					
CONTRACT NO. & DESCRIPTION: V-01011 – Airside 4 60's Wing Renovations (D/B)		DATE: 5/07/2024				
CONTRACTOR: Gomez Construction Company						
A/E: N/A						
DESCRIPTION OF CHANGE TO CONTRACT: Provide all labor, equipment, supervision, and OEM support to relocate the existing Reveal CT-80 baggage screening machine from Airside 1 ramp level to Airside 4 ramp level. CT-80 machine shall be relocated to Airside 4 prior to June 1, 2024. ADD: \$67,518.04 <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>						
REASON FOR CHANGE: Owner Requested – The Reveal CT-80 explosives detection system is being relocated from Airside 1 to Airside 4, in preparation for the Southwest Airlines international flight schedule. In order to relocate the CT-80 machine, a TSA approved vendor must be used. This change order compensates the contractor for utilizing a TSA vendor to relocate the CT-80 machine.						
SOURCE OF FUNDS: Previously approved Capital Expenditure Funds (CapEx)						
Is above change within the intended scope of the original contract? Yes ☒ No ☐						
EXPLAIN:						
Previously Presented Bulletin(s):	N/A	(Copy Attached)				
Previously Approved Field Change Order(s):	N/A	(Copy Attached)				
Contractor's Original RCO Submission	\$ 68,712.72					
GOAA/OAR Estimate	\$ 67,206.41					
(a) Change Contract Amount By		\$ 67,518.04				
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$ 0.00				
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$ 0.00				
(d) Total Cost Impact of this Change (d = a + b + c)		\$ 67,518.04				
Is there any potential backcharge to the A/E? Yes ☐ No ☒	Omissions	\$ 0.00				
	Errors	\$ 0.00				
PREPARED BY: Nils Johnson		PHONE: X1444				
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GOAA's CEF Consultant ANSER ADVISORY	Date Received: 5/01/2024	Date Review Completed: 5/01/2024 Initials of Reviewer: <i>ZTA</i> Verification of Funding by CF: <i>Melvin Martinez</i>				

CC

**ITEM III-B
5/7/2024**

MEMORANDUM

TO: Members of the Construction Committee

FROM: Max Marble, Senior Vice President, Capital Programs

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for Inspector Resources for the Terminal C, Phase 1X Airfield Civil Apron and Taxiway Paving and Ground Support Equipment Facility project (BP-S00196), Staff Extensions, and Billing Rate Adjustments to Addendum No. 3 at the Orlando International Airport

BACKGROUND

On August 16, 2023, the Aviation Authority Board approved Addendum No. 3 in the amount of \$13,233,846.00 to the above-referenced agreement. On September 27, 2023, the Aviation Authority Board approved Amendment No. 1 in the amount of \$11,497,202.00 to Addendum No. 3. This results in a total Addendum No. 3 value of \$24,731,048.00.

ISSUES

Since then, it has been determined that additional Inspector Resources are required as a result of the procurement of Bid Backage – South BP-S00196, further described in the Consultant’s proposal, dated February 12, 2024.

In addition, Addendum No. 3 has been reconciled by applying the actual billing rates instead of the proposed billing rates previously approved, extending staff positions as requested by GOAA, and converting allowance items to expense items, each as shown in the Consultant’s proposal. Per GOAA request, Consultant has submitted all included retroactive items related to Addendum No. 3 for Chief Executive Officer (CEO) approval. Consultant will provide this approval during invoicing for the related items. All noted updates are reflected in Table 1.

Table 1

Addendum 3	Original Budget Approved at 8/8/2023 CCM	Current Budget As of 4/23/2024 CCM	Proposed Amendment	Proposed Total
Jacobs NTE Fees	\$10,497,292.00	\$14,358,864.00	\$2,065,674.00	\$16,424,538.00
Subconsultants NTE Fees	\$2,030,804.00	\$8,119,835.40	\$2,223,386.53	\$10,343,221.93
Jacobs NTE Allowances	\$705,750.00	\$1,469,703.57	\$69,211.00	\$1,538,914.57
Jacobs NTE Expenses	\$0.00	\$0.00	\$650,175.00	\$650,175.00
Subconsultants NTE Expenses	\$0.00	\$782,645.03	\$200,000.00	\$982,645.03
TOTAL	\$13,233,846.00	\$24,731,048.00	\$5,208,446.53	\$29,939,494.53

If approved, services will be effective the date of Aviation Authority Board approval, May 15, 2024.

CC
ITEM IV-A
5/7/2024

SMALL BUSINESS

The DBE participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, and General Airport Revenue Bonds. Funding source verified by _____ of Construction Finance on ____/____/____ as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$4,289,060.53
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$919,386.00
TOTAL	\$5,208,446.53
AAC – Compliance Review Date	
AAC – Funding Eligibility Review Date	

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for Inspector Resources for the Terminal C, Phase 1X Airfield Civil Apron and Taxiway Paving and Ground Support Equipment Facility project (BP-S00196), Staff Extensions, and Billing Rate Adjustments to Addendum No. 3 at the Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's DBE specifications and determined that Jacobs Project Management Co. proposes 28% DBE participation on this amendment to addendum No. 3.

**CCM HANDOUT****5/7/2024****Item IV-A****New Backup****Quote For: 3JEG 3JEG Jacobs Engineering Group Inc.**

Year	2023	Unit Type	2 - Medium Truck
Make	Chevrolet	Acquisition Type	OOS Wheels
Description	0695	Contract	36241 - Open end lease 1.67%
Dealer		Description	Jacobs Engineering Group Inc. Relationship - Fixed Funding - Res. 1.67% (60 Mo.) - MD - Lease - Eff. 12-1-2021

Rate Sheet Calculation ¹

Sub Total	\$42,957.53
Dealer Stock - Wheels Found Acquisition Fee	\$859.15

Capitalized Cost **\$43,816.68**

Quoted vehicle pricing is used for the purposes of estimating cost and calculating monthly charges only. May include estimated pricing. Price does not include applicable doc fee, tax, title and registration fees.

Monthly Charge

Based on a 30 Month AA Fixed (60bps COI) 6.850%

Category	Year 1	Year 2	Year 3	Year 4	Year 5
Reserve Rate	1.67%	1.67%	1.67%	1.67%	1.67%
Rental Rate	0.5879	0.4736	0.3592	0.2448	0.1304
Reserve	\$731.74	\$731.74	\$731.74	\$731.74	\$731.74
Rental	\$257.62	\$207.50	\$157.37	\$107.25	\$57.12
Total Monthly Rental	\$989.36	\$939.24	\$889.11	\$838.99	\$788.86
Depreciation Value End of Year	\$35,035.80	\$26,254.92	\$17,474.04	\$8,693.16	\$0.00

¹ Quoted Vehicle Pricing - is to be used for purposes of estimating/calculating monthly charges only.-

Prices based on most current information from manufacturer and do not include applicable license, title, or tax fees.-Manufacturer's pricing is subject to change without notice. The manufacturer may add or change other fees at their discretion, changes which we cannot anticipate in this quote.

Vehicle Lease Schedule

Model 2023 Chevy Silverado
 Vehicle Number 0695
 Initial Book Value (BV) \$42,957.53
 Reserve Rate 1.67%
 Tax Rate 6.50%
 Replacement Months 60



Period	Time Period	Lease/Reserve \$	Rental \$	Tax \$	Ending Period BV	Monthly Payment	Invoice #	Invoice Date
0	N/A	\$0.00	\$813.75	\$52.89	\$42,957.53	\$866.64	6025302306	6/1/2023
1	May-23	\$717.39	\$216.92	\$60.73	\$42,240.14	\$995.04	6025302306	6/1/2023
2	June-23	\$717.39	\$213.42	\$60.50	\$41,522.75	\$991.31	7028022307	7/1/2023
3	July-23	\$717.39	\$209.92	\$60.28	\$40,805.36	\$987.59	8028122308	8/1/2023
4	August-23	\$717.39	\$206.43	\$60.05	\$40,087.97	\$983.87	9028492309	8/20/2023
5	September-23	\$717.39	\$202.93	\$59.82	\$39,370.58	\$980.14	0028332310	9/17/2023
6	October-23	\$717.39	\$199.43	\$59.59	\$38,653.18	\$976.41	B028782311	10/22/2023
7	November-23	\$717.39	\$195.93	\$59.37	\$37,935.79	\$972.69	E028982312	11/19/2023
8	December-23	\$717.39	\$192.44	\$59.14	\$37,218.40	\$968.97	1028972401	12/17/2023
9	January-24	\$717.39	\$188.94	\$58.91	\$36,501.01	\$965.24	2029992402	1/21/2024
10	February-24	\$717.39	\$185.44	\$58.68	\$35,783.62	\$961.51		
11	March-24	\$717.39	\$181.95	\$58.46	\$35,066.23	\$957.80		
12	April-24	\$717.39	\$178.45	\$58.23	\$34,348.84	\$954.07		
13	May-24	\$717.39	\$174.95	\$58.00	\$33,631.45	\$950.34		
14	June-24	\$717.39	\$171.45	\$57.77	\$32,914.06	\$946.62		
15	July-24	\$717.39	\$167.96	\$57.55	\$32,196.67	\$942.90		
16	August-24	\$717.39	\$164.46	\$57.32	\$31,479.27	\$939.17		
17	September-24	\$717.39	\$160.96	\$57.09	\$30,761.88	\$935.44		
18	October-24	\$717.39	\$157.46	\$56.87	\$30,044.49	\$931.72		
19	November-24	\$717.39	\$153.97	\$56.64	\$29,327.10	\$928.00		
20	December-24	\$717.39	\$150.47	\$56.41	\$28,609.71	\$924.27		
21	January-25	\$717.39	\$146.97	\$56.18	\$27,892.32	\$920.54		
22	February-25	\$717.39	\$143.48	\$55.96	\$27,174.93	\$916.83		
23	March-25	\$717.39	\$139.98	\$55.73	\$26,457.54	\$913.10		
24	April-25	\$717.39	\$136.48	\$55.50	\$25,740.15	\$909.37		
25	May-25	\$717.39	\$132.98	\$55.27	\$25,022.76	\$905.64		
26	June-25	\$717.39	\$129.49	\$55.05	\$24,305.36	\$901.93		
27	July-25	\$717.39	\$125.99	\$54.82	\$23,587.97	\$898.20		
28	August-25	\$717.39	\$122.49	\$54.59	\$22,870.58	\$894.47		
29	September-25	\$717.39	\$118.99	\$54.36	\$22,153.19	\$890.75		
30	October-25	\$717.39	\$115.50	\$54.14	\$21,435.80	\$887.03		
31	November-25	\$717.39	\$112.00	\$53.91	\$20,718.41	\$883.30		
32	December-25	\$717.39	\$108.50	\$53.68	\$20,001.02	\$879.57		
33	January-26	\$717.39	\$105.01	\$53.46	\$19,283.63	\$875.86		
34	February-26	\$717.39	\$101.51	\$53.23	\$18,566.24	\$872.13		
35	March-26	\$717.39	\$98.01	\$53.00	\$17,848.85	\$868.40		
36	April-26	\$717.39	\$94.51	\$52.77	\$17,131.45	\$864.67		
37	May-26	\$717.39	\$91.02	\$52.55	\$16,414.06	\$860.96		
38	June-26	\$717.39	\$87.52	\$52.32	\$15,696.67	\$857.23		
39	July-26	\$717.39	\$84.02	\$52.09	\$14,979.28	\$853.50		
40	August-26	\$717.39	\$80.52	\$51.86	\$14,261.89	\$849.77		
41	September-26	\$717.39	\$77.03	\$51.64	\$13,544.50	\$846.06		
42	October-26	\$717.39	\$73.53	\$51.41	\$12,827.11	\$842.33		
43	November-26	\$717.39	\$70.03	\$51.18	\$12,109.72	\$838.60		
44	December-26	\$717.39	\$66.54	\$50.96	\$11,392.33	\$834.89		
45	January-27	\$717.39	\$63.04	\$50.73	\$10,674.94	\$831.16		
46	February-27	\$717.39	\$59.54	\$50.50	\$9,957.54	\$827.43		
47	March-27	\$717.39	\$56.04	\$50.27	\$9,240.15	\$823.70		
48	April-27	\$717.39	\$52.55	\$50.05	\$8,522.76	\$819.99		
49	May-27	\$717.39	\$49.05	\$49.82	\$7,805.37	\$816.26		
50	June-27	\$717.39	\$45.55	\$49.59	\$7,087.98	\$812.53		
51	July-27	\$717.39	\$42.05	\$49.36	\$6,370.59	\$808.80		
52	August-27	\$717.39	\$38.56	\$49.14	\$5,653.20	\$805.09		
53	September-27	\$717.39	\$35.06	\$48.91	\$4,935.81	\$801.36		
54	October-27	\$717.39	\$31.56	\$48.68	\$4,218.42	\$797.63		
55	November-27	\$717.39	\$28.07	\$48.45	\$3,501.03	\$793.92		
56	December-27	\$717.39	\$24.57	\$48.23	\$2,783.63	\$790.19		
57	January-28	\$717.39	\$21.07	\$48.00	\$2,066.24	\$786.46		
58	February-28	\$717.39	\$17.57	\$47.77	\$1,348.85	\$782.73		
59	March-28	\$717.39	\$14.08	\$47.55	\$631.46	\$779.02		
60	April-28	\$631.46	\$10.58	\$41.73	\$0.00	\$683.77		

Wheels Fuel Management Program



666 Garland Place
Des Plaines, IL 60016
www.wheels.com

May 12, 2023

0695
BRAD MILLER
1 JEFF FUQUA BLVD
ORLANDO, FL 32827-4399

Wheels manages the fuel card program for your company. Enclosed is your new Wheels Fleet Fuel Card and a guide to using it. With more than 160,000 participating gas stations nationwide, you can pay at the pump and be back on the road in no time, 24 hours a day.

Each time you use your card simply provide the following:

- Fueling Driver Identification Number, also known as a PIN
- Current vehicle odometer reading (omitting tenths)
- Vehicle Card Number - on occasion this number may be required; please use all five digits omitting the dash. It is located on the center of your fuel card, and is also listed below under the Cardholder identification Information section.

Please retain this letter for your records. If you need to report your card lost or stolen, contact Wheels Fuel Management immediately at 800-477-2211.

Cardholder Identification Information

The Wheels Fuel Card is assigned to the vehicle - not the driver. The card should remain with the vehicle if it is transferred to another driver.

Driver Name : BRAD MILLER
Fleet/Account : 3JEG:101:P&PS:053:EGXM8201
Vehicle Number : 0695
VIN : 1GCPDAEK9PZ233187
Account Number : WEX Inc. / 0496009306010
Card Number : 07122

Your Wheels Fleet Fuel Card may be subject to purchase restrictions and all transactions are subject to company approval.

Wheels Fleet Fuel Card

[Group ID: 0000154038 Sequence#: 0000000065]

Wheels Fuel Management can be reached at 800-477-2211. Customer Service Representatives are available from 7:30 a.m. - 5:00 p.m. CST, Monday through Friday, to answer questions and provide assistance.

If your card is lost or stolen, a representative is available 24 hours a day, 7 days a week.
Please call immediately to have your card cancelled.

MAP Passport

MAINTENANCE ASSISTANCE PROGRAM ▶



MAINTENANCE SERVICE CHART

Only use dexos™ OR dexos™ equivalent oil - of the correct viscosity grade

Mileage Interval (thousands)	7.5	15	22.5	30	37.5	45	52.5	60	67.5	75	82.5	90	97.5	105	112.5	120	127.5	135	142.5	150
Oil/Fuel change at 1500 miles OR when Oil Life System advises	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Reset Oil Life System - when Oil Life System advises	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rotate tires/steering wheel inspection - Inspect tire condition and PSI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Check all lighting for proper operation, replace bulbs if necessary	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Check all fluid levels	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Inspect Wiper Blades, replace if needed		X	X		X		X		X		X		X		X		X		X	
Replace Cabin Air Filter (if OE equipped)			X		X		X		X		X		X		X		X		X	
Inspect Engine Air Filter - Replace if needed					X				X				X				X			
Replace transmission fluid (Use OE approved fluid only)													X							
Replace Transfer Case Fluid (if 4x4) (Use OE approved fluid only)													X							
Replace Spark Plugs - Inspect Spark Plug Wires Use OEM replacement only													X							
Replace Engine Coolant																				X

Notes: Please check engine oil level MONTHLY

10000690

SUPPLIER: SERVICE GUIDELINES AND BILLING INSTRUCTIONS

SERVICE GUIDELINES

1. Obtain from the driver specific information for work to be completed.
2. For preventative/scheduled maintenance, refer to the Maintenance Service Chart for work required at designated mileage intervals.
3. For repairs/unscheduled maintenance, contact Wheels MAP for authorization.

**If repairs are not covered by this guide,
please contact Wheels MAP.**

1.800.477.2211 Cars

1.800.477.2298 Trucks

BILLING INSTRUCTIONS

You must obtain authorization for all repairs prior to beginning any work.

1. Call Wheels MAP at 1-800-477-2211 and an ASE-certified advisor will provide you with an authorization number and purchase order number.
 2. Once the maintenance is completed, you are able to obtain payment in one of two ways:
 - a.) Call 1-800-477-2211 and select the prompt for the MAP automated payment system. Upon entering the purchase order number, you will be given a credit card number for you to use as immediate payment.
- OR
- b.) Send invoices with the following information: 1) purchase order number, 2) vehicle number, 3) vehicle ID number (VIN), 4) odometer reading and 5) vehicle year, make and model to:
MAP, Inc., P.O. Box 2597, Des Plaines, IL 60017-2597

NOTE: If you are a national supplier with a Wheels MAP agreement, you still must contact Wheels MAP prior to beginning any work. Then follow your billing instructions found in your corporate policy manual.

DRIVER INSTRUCTIONS

The Wheels Maintenance Assistance Program (MAP), provides you with 24-hour support.

Wheels MAP works directly with repair facilities to determine necessary repairs, issue authorizations and handle payment.

For emergency service refer to the Driver/Vehicle Information section.



Please follow the included maintenance service chart based on the manufacturer's recommendation. Our National Service Providers are approved to complete the recommended vehicle maintenance.

Please select a national service provider, schedule an appointment and present this passport to them at the time of service.

For any unscheduled repairs, or to locate additional service providers in your area, please contact Wheels MAP for assistance.

DRIVER / VEHICLE INFORMATION

Service

Scheduled

Authorization

W777 2243644

Unscheduled

Under:
Over:

\$ 300.00
\$ 300.00

W777 2164597

Call MAP:

Cars:

(844) 219-9682

Trucks:

(844) 219-9682

Make:

Chevrolet

Year/Model:

2023 Silverado 1500 4x4 Crew Cab 8.

Vehicle No:
0085

VIN:

1GCPDNEK9PZ233157

Fleet Name:
Jacobs Engineering Group
Inc.

Fleet Number:

3JEG

Special Instructions:

- Please contact Jacobs Fleet Services at Wheels at 844-219-9682 for the following:
- 24 Hour Emergency Roadside Assistance
- Accident Reporting and Damage Repair
- Vehicle Maintenance, Repair Locations and Authorizations
- Glass Replacement and Repair
- Lost, Stolen or Replacement Fuel Card
- To obtain a rental vehicle while your vehicle is in for repair
- General Fleet related questions

NATIONAL SERVICE SUPPLIERS

Below is a list of national service providers that participate in the MAP program.



Below is a list of manufacturers in which most of the dealerships participate in MAP. Before using your local dealer please call MAP to confirm their participation.



Quote For: 3JEG 3JEG Jacobs Engineering Group Inc.

Year	2023	Unit Type	2 - Medium Truck
Make	Chevrolet	Acquisition Type	OOS Client
Description	0925	Contract	36241 - Open end lease 1.67%
Dealer		Description	Jacobs Engineering Group Inc. Relationship - Fixed Funding - Res. 1.67% (60 Mo.) - MD - Lease - Eff. 12-1-2021

Rate Sheet Calculation ¹

Sub Total	\$40,028.88
Dealer Stock - Client Found Acquisition Fee	\$800.58

Capitalized Cost **\$40,829.46**

Quoted vehicle pricing is used for the purposes of estimating cost and calculating monthly charges only. May include estimated pricing. Price does not include applicable doc fee, tax, title and registration fees.

Monthly Charge

Based on a 30 Month AA Fixed (60bps COI) 6.850%

Category	Year 1	Year 2	Year 3	Year 4	Year 5
Reserve Rate	1.67%	1.67%	1.67%	1.67%	1.67%
Rental Rate	0.5892	0.4748	0.3604	0.246	0.1316
Reserve	\$681.85	\$681.85	\$681.85	\$681.85	\$681.85
Rental	\$240.57	\$193.86	\$147.15	\$100.45	\$53.74
Total Monthly Rental	\$922.42	\$875.71	\$829.00	\$782.30	\$735.59
Depreciation Value End of Year	\$32,647.26	\$24,465.06	\$16,282.86	\$8,100.66	\$0.00

1 Quoted Vehicle Pricing - is to be used for purposes of estimating/calculating monthly charges only.-

Prices based on most current information from manufacturer and do not include applicable license, title, or tax fees.-Manufacturer's pricing is subject to change without notice. The manufacturer may add or change other fees at their discretion, changes which we cannot anticipate in this quote.

Vehicle Lease Schedule

Model 2023 Chevy Colorado
 Vehicle Number 0925
 Initial Book Value (BV) \$40,028.88
 Reserve Rate 1.67%
 Tax Rate 6.50%
 Replacement Months 60



Period	Time Period	Lease/Reserve \$	Rental \$	Tax \$	Ending Period BV	Monthly Payment	Invoice #	Invoice Date
0	N/A	\$0.00	\$566.50	\$36.82	\$40,028.88	\$603.32	0028322310	9/17/2023
1	September-23	\$668.48	\$225.99	\$58.14	\$39,360.40	\$952.61	0028322310	9/17/2023
2	October-23	\$668.48	\$222.34	\$57.90	\$38,691.92	\$948.72	B028772311	10/22/2023
3	November-23	\$668.48	\$218.69	\$57.67	\$38,023.43	\$944.84	E028972312	11/19/2023
4	December-23	\$668.48	\$215.04	\$57.43	\$37,354.95	\$940.95	1028962401	12/17/2023
5	January-24	\$668.48	\$211.40	\$57.19	\$36,686.47	\$937.07	2029982402	1/21/2024
6	February-24	\$668.48	\$207.75	\$56.96	\$36,017.98	\$933.19		
7	March-24	\$668.48	\$204.10	\$56.72	\$35,349.50	\$929.30		
8	April-24	\$668.48	\$200.45	\$56.48	\$34,681.02	\$925.41		
9	May-24	\$668.48	\$196.80	\$56.24	\$34,012.53	\$921.53		
10	June-24	\$668.48	\$193.15	\$56.01	\$33,344.05	\$917.64		
11	July-24	\$668.48	\$189.50	\$55.77	\$32,675.57	\$913.75		
12	August-24	\$668.48	\$185.85	\$55.53	\$32,007.09	\$909.86		
13	September-24	\$668.48	\$182.21	\$55.29	\$31,338.60	\$905.99		
14	October-24	\$668.48	\$178.56	\$55.06	\$30,670.12	\$902.10		
15	November-24	\$668.48	\$174.91	\$54.82	\$30,001.64	\$898.21		
16	December-24	\$668.48	\$171.26	\$54.58	\$29,333.15	\$894.33		
17	January-25	\$668.48	\$167.61	\$54.35	\$28,664.67	\$890.44		
18	February-25	\$668.48	\$163.96	\$54.11	\$27,996.19	\$886.55		
19	March-25	\$668.48	\$160.31	\$53.87	\$27,327.70	\$882.66		
20	April-25	\$668.48	\$156.66	\$53.63	\$26,659.22	\$878.78		
21	May-25	\$668.48	\$153.02	\$53.40	\$25,990.74	\$874.90		
22	June-25	\$668.48	\$149.37	\$53.16	\$25,322.26	\$871.01		
23	July-25	\$668.48	\$145.72	\$52.92	\$24,653.77	\$867.13		
24	August-25	\$668.48	\$142.07	\$52.69	\$23,985.29	\$863.24		
25	September-25	\$668.48	\$138.42	\$52.45	\$23,316.81	\$859.35		
26	October-25	\$668.48	\$134.77	\$52.21	\$22,648.32	\$855.46		
27	November-25	\$668.48	\$131.12	\$51.97	\$21,979.84	\$851.58		
28	December-25	\$668.48	\$127.47	\$51.74	\$21,311.36	\$847.69		
29	January-26	\$668.48	\$123.82	\$51.50	\$20,642.87	\$843.80		
30	February-26	\$668.48	\$120.18	\$51.26	\$19,974.39	\$839.93		
31	March-26	\$668.48	\$116.53	\$51.03	\$19,305.91	\$836.04		
32	April-26	\$668.48	\$112.88	\$50.79	\$18,637.43	\$832.15		
33	May-26	\$668.48	\$109.23	\$50.55	\$17,968.94	\$828.26		
34	June-26	\$668.48	\$105.58	\$50.31	\$17,300.46	\$824.38		
35	July-26	\$668.48	\$101.93	\$50.08	\$16,631.98	\$820.49		
36	August-26	\$668.48	\$98.28	\$49.84	\$15,963.49	\$816.60		
37	September-26	\$668.48	\$94.63	\$49.60	\$15,295.01	\$812.71		
38	October-26	\$668.48	\$90.99	\$49.37	\$14,626.53	\$808.84		
39	November-26	\$668.48	\$87.34	\$49.13	\$13,958.04	\$804.95		
40	December-26	\$668.48	\$83.69	\$48.89	\$13,289.56	\$801.06		
41	January-27	\$668.48	\$80.04	\$48.65	\$12,621.08	\$797.18		
42	February-27	\$668.48	\$76.39	\$48.42	\$11,952.60	\$793.29		
43	March-27	\$668.48	\$72.74	\$48.18	\$11,284.11	\$789.40		
44	April-27	\$668.48	\$69.09	\$47.94	\$10,615.63	\$785.51		
45	May-27	\$668.48	\$65.44	\$47.70	\$9,947.15	\$781.63		
46	June-27	\$668.48	\$61.80	\$47.47	\$9,278.66	\$777.75		
47	July-27	\$668.48	\$58.15	\$47.23	\$8,610.18	\$773.86		
48	August-27	\$668.48	\$54.50	\$46.99	\$7,941.70	\$769.98		
49	September-27	\$668.48	\$50.85	\$46.76	\$7,273.21	\$766.09		
50	October-27	\$668.48	\$47.20	\$46.52	\$6,604.73	\$762.20		
51	November-27	\$668.48	\$43.55	\$46.28	\$5,936.25	\$758.31		
52	December-27	\$668.48	\$39.90	\$46.04	\$5,267.77	\$754.43		
53	January-28	\$668.48	\$36.25	\$45.81	\$4,599.28	\$750.54		
54	February-28	\$668.48	\$32.61	\$45.57	\$3,930.80	\$746.66		
55	March-28	\$668.48	\$28.96	\$45.33	\$3,262.32	\$742.78		
56	April-28	\$668.48	\$25.31	\$45.10	\$2,593.83	\$738.89		
57	May-28	\$668.48	\$21.66	\$44.86	\$1,925.35	\$735.00		
58	June-28	\$668.48	\$18.01	\$44.62	\$1,256.87	\$731.11		
59	July-28	\$668.48	\$14.36	\$44.38	\$588.38	\$727.23		
60	August-28	\$588.38	\$10.71	\$38.94	\$0.00	\$638.04		

Wheels Fuel Management Program

W WHEELS™
666 Garland Place
Des Plaines, IL 60016
www.wheels.com

November 02, 2023

0925
BRAD MILLER
200 S ORANGE AVE STE 900
ORLANDO, FL 32801-3455

Wheels manages the fuel card program for your company. Enclosed is your new Wheels Fleet Fuel Card and a guide to using it. With more than 160,000 participating gas stations nationwide, you can pay at the pump and be back on the road in no time, 24 hours a day.

Each time you use your card simply provide the following:

- Fueling Driver Identification Number, also known as a PIN
- Current vehicle odometer reading (omitting tenths)
- Vehicle Card Number - on occasion this number may be required; please use all five digits omitting the dash. It is located on the center of your fuel card, and is also listed below under the Cardholder Identification Information section.

Please retain this letter for your records. If you need to report your card lost or stolen, contact Wheels Fuel Management immediately at 800-477-2211.

Cardholder Identification Information

The Wheels Fuel Card is assigned to the vehicle - not the driver. The card should remain with the vehicle if it is transferred to another driver.

Driver Name :	BRAD MILLER
Fleet/Account :	3JEG:101:P&PS:053:EGXM8201
Vehicle Number :	0925
VIN :	1GCPTBEK8P1215013
Account Number :	WEX Inc. / 0496009306010
Card Number :	56085

Your Wheels Fleet Fuel Card may be subject to purchase restrictions and all transactions are subject to company approval.

Wheels Fleet Fuel Card

[Group ID: 0000157522 Sequence#: 0000002794]

Wheels Fuel Management can be reached at 800-477-2211. Customer Service Representatives are available from 7:30 a.m. - 5:00 p.m. CST, Monday through Friday, to answer questions and provide assistance.

If your card is lost or stolen, a representative is available 24 hours a day, 7 days a week.
Please call immediately to have your card cancelled.

[157522-2794]20-WM

MAP Passport

MAINTENANCE ASSISTANCE PROGRAM ▶



MAINTENANCE SERVICE CHART

Only use dexos OR dexos equivalent oil - of the correct viscosity grade

0005

Mileage Interval (thousands)	7.5	15	22.5	30	37.5	45	52.5	60	67.5	75	82.5	90	97.5	105	112.5	120	127.5	135	142.5	150
Oil Filter change at miles shown OR when Oil Life System advises.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Reset Oil Life System - when Oil is changed	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rotate tires/break inspection - inspect tire condition and PSI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Check all lighting for proper operation, replace bulbs if necessary	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Check Fluids	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Inspect Wiper Blades, replace if needed		X		X		X		X		X		X		X		X		X		X
Replace Cabin Air Filter (if OE equipped)			X			X			X			X			X			X		
Inspect Engine Air Filter - Replace if needed						X					X							X		
Replace Brake Fluid						X					X							X		
Replace Transfer Case Fluid (if 4x4)											X							X		
Replace Trans Fluid													X							
Replace Spark Plugs													X							

Services other than oil changes should be performed as close to the recommended mileage as possible

SUPPLIER: SERVICE GUIDELINES AND BILLING INSTRUCTIONS

SERVICE GUIDELINES

1. Obtain from the driver specific information for work to be completed.
2. For preventative/scheduled maintenance, refer to the Maintenance Service Chart for work required at designated mileage intervals.
3. For repairs/unscheduled maintenance, contact Wheels MAP for authorization.

If repairs are not covered by this guide, please contact Wheels MAP.

1.800.477.2211 Cars

1.800.477.2298 Trucks

BILLING INSTRUCTIONS

You must obtain authorization for all repairs prior to beginning any work.

1. Call Wheels MAP at 1-800-477-2211 and an ASE-certified advisor will provide you with an authorization number and purchase order number.
 2. Once the maintenance is completed, you are able to obtain payment in one of two ways:
 - a.) Call 1-800-477-2211 and select the prompt for the **MAP automated payment system**. Upon entering the purchase order number, you will be given a credit card number for you to use as immediate payment.
- OR
- b.) Send Invoices with the following information: 1) purchase order number, 2) vehicle number, 3) vehicle ID number (VIN), 4) odometer reading and 5) vehicle year, make and model to:
MAP, Inc., P.O. Box 2897, Des Plaines, IL 60017-2897

NOTE: If you are a national supplier with a Wheels MAP agreement, you still must contact Wheels MAP prior to beginning any work. Then follow your billing instructions found in your corporate policy manual.

DRIVER INSTRUCTIONS

The Wheels Maintenance Assistance Program (MAP), provides you with 24-hour support.

Wheels MAP works directly with repair facilities to determine necessary repairs, issue authorizations and handle payment.

For emergency service refer to the Driver/Vehicle Information section.

Please follow the included maintenance service chart based on the manufacturer's recommendation. Our National Service Providers are approved to complete the recommended vehicle maintenance.

Please select a national service provider, schedule an appointment and present this passport to them at the time of service.

For any unscheduled repairs, or to locate additional service providers in your area, please contact Wheels MAP for assistance.



DRIVER / VEHICLE INFORMATION

Service	Authorization #	Special Instructions:
Scheduled	W777 2275401	
Unscheduled		- Please contact Jacobs Fleet Services at Wheels at 844-219-9682 for the following: 24 Hour Emergency Roadside Assistance - Accident Reporting and Damage Repair - Vehicle Maintenance, Repair Locations and Authorizations - Glass Replacement and Repair - Lost, Stolen or Replacement Fuel Card - To obtain a rental vehicle while your vehicle is in for repair - General Fleet related questions
Under: \$ 300.00	W077 2196354	
Over: \$ 300.00	Call MAP:	
	Cars: (844) 219-9682	
	Trucks: (844) 219-9682	
Make:	Year/Model:	
Chevrolet	2023 Colorado 4x4 Crew Cab 5 ft. box	
Vehicle No:	VIN:	
0825	1GCPTBEK8P1215013	
Fleet Name:	Fleet Number:	
Jacobs Engineering Group Inc.	3JEG	

NATIONAL SERVICE SUPPLIERS

Below is a list of **national service providers** that participate in the MAP program.



Below is a list of **manufacturers** in which most of the dealerships participate in MAP. Before using your local dealer please call MAP to confirm their participation.



Quote For: 3JEG 3JEG Jacobs Engineering Group Inc.

Year	2024	Unit Type	2 - Medium Truck
Make	Chevrolet	Acquisition Type	OOS Client
Description	0927	Contract	36241 - Open end lease 1.67%
Dealer		Description	Jacobs Engineering Group Inc. Relationship - Fixed Funding - Res. 1.67% (60 Mo.) - MD - Lease - Eff. 12-1-2021

Rate Sheet Calculation ¹

Sub Total	\$32,729.76
Dealer Stock - Client Found Acquisition Fee	\$654.60

Capitalized Cost **\$33,384.36**

Quoted vehicle pricing is used for the purposes of estimating cost and calculating monthly charges only. May include estimated pricing. Price does not include applicable doc fee, tax, title and registration fees.

Monthly Charge

Based on a 30 Month AA Fixed (60bps COI) 6.850%

Category	Year 1	Year 2	Year 3	Year 4	Year 5
Reserve Rate	1.67%	1.67%	1.67%	1.67%	1.67%
Rental Rate	0.5933	0.4789	0.3645	0.2501	0.1357
Reserve	\$557.52	\$557.52	\$557.52	\$557.52	\$557.52
Rental	\$198.07	\$159.88	\$121.69	\$83.50	\$45.31
Total Monthly Rental	\$755.59	\$717.40	\$679.21	\$641.02	\$602.83
Depreciation Value End of Year	\$26,694.12	\$20,003.88	\$13,313.64	\$6,623.40	\$0.00

¹ Quoted Vehicle Pricing - is to be used for purposes of estimating/calculating monthly charges only.-

Prices based on most current information from manufacturer and do not include applicable license, title, or tax fees.-Manufacturer's pricing is subject to change without notice. The manufacturer may add or change other fees at their discretion, changes which we cannot anticipate in this quote.

Vehicle Lease Schedule

Model 2024 Chevy Equinox
 Vehicle Number 0927
 Initial Book Value (BV) \$32,729.76
 Reserve Rate 1.67%
 Tax Rate 6.50%
 Replacement Months 60



Period	Time Period	Lease/Reserve \$	Rental \$	Tax \$	Ending Period BV	Monthly Payment	Invoice #	Invoice Date
0	N/A	\$0.00	\$488.49	\$31.75	\$32,729.76	\$520.24	B028772311	10/22/2023
1	September-23	\$546.59	\$186.15	\$47.63	\$32,183.17	\$780.36	B028772311	10/22/2023
2	October-23	\$546.59	\$183.17	\$47.43	\$31,636.59	\$777.19	B028772311	10/22/2023
3	November-23	\$546.59	\$180.18	\$47.24	\$31,090.00	\$774.01	E028972312	11/19/2023
4	December-23	\$546.59	\$177.20	\$47.05	\$30,543.41	\$770.83	1028962401	12/17/2023
5	January-24	\$546.59	\$174.22	\$46.85	\$29,996.83	\$767.66	2029982402	1/21/2024
6	February-24	\$546.59	\$171.23	\$46.66	\$29,450.24	\$764.48		
7	March-24	\$546.59	\$168.25	\$46.46	\$28,903.65	\$761.30		
8	April-24	\$546.59	\$165.27	\$46.27	\$28,357.06	\$758.13		
9	May-24	\$546.59	\$162.28	\$46.08	\$27,810.48	\$754.94		
10	June-24	\$546.59	\$159.30	\$45.88	\$27,263.89	\$751.77		
11	July-24	\$546.59	\$156.32	\$45.69	\$26,717.30	\$748.60		
12	August-24	\$546.59	\$153.33	\$45.49	\$26,170.72	\$745.41		
13	September-24	\$546.59	\$150.35	\$45.30	\$25,624.13	\$742.24		
14	October-24	\$546.59	\$147.36	\$45.11	\$25,077.54	\$739.05		
15	November-24	\$546.59	\$144.38	\$44.91	\$24,530.96	\$735.88		
16	December-24	\$546.59	\$141.40	\$44.72	\$23,984.37	\$732.71		
17	January-25	\$546.59	\$138.41	\$44.52	\$23,437.78	\$729.52		
18	February-25	\$546.59	\$135.43	\$44.33	\$22,891.19	\$726.35		
19	March-25	\$546.59	\$132.45	\$44.14	\$22,344.61	\$723.17		
20	April-25	\$546.59	\$129.46	\$43.94	\$21,798.02	\$719.99		
21	May-25	\$546.59	\$126.48	\$43.75	\$21,251.43	\$716.82		
22	June-25	\$546.59	\$123.50	\$43.56	\$20,704.85	\$713.64		
23	July-25	\$546.59	\$120.51	\$43.36	\$20,158.26	\$710.46		
24	August-25	\$546.59	\$117.53	\$43.17	\$19,611.67	\$707.28		
25	September-25	\$546.59	\$114.55	\$42.97	\$19,065.09	\$704.11		
26	October-25	\$546.59	\$111.56	\$42.78	\$18,518.50	\$700.93		
27	November-25	\$546.59	\$108.58	\$42.59	\$17,971.91	\$697.75		
28	December-25	\$546.59	\$105.60	\$42.39	\$17,425.32	\$694.58		
29	January-26	\$546.59	\$102.61	\$42.20	\$16,878.74	\$691.39		
30	February-26	\$546.59	\$99.63	\$42.00	\$16,332.15	\$688.22		
31	March-26	\$546.59	\$96.65	\$41.81	\$15,785.56	\$685.05		
32	April-26	\$546.59	\$93.66	\$41.62	\$15,238.98	\$681.86		
33	May-26	\$546.59	\$90.68	\$41.42	\$14,692.39	\$678.69		
34	June-26	\$546.59	\$87.70	\$41.23	\$14,145.80	\$675.52		
35	July-26	\$546.59	\$84.71	\$41.03	\$13,599.22	\$672.33		
36	August-26	\$546.59	\$81.73	\$40.84	\$13,052.63	\$669.16		
37	September-26	\$546.59	\$78.75	\$40.65	\$12,506.04	\$665.98		
38	October-26	\$546.59	\$75.76	\$40.45	\$11,959.45	\$662.80		
39	November-26	\$546.59	\$72.78	\$40.26	\$11,412.87	\$659.63		
40	December-26	\$546.59	\$69.79	\$40.06	\$10,866.28	\$656.44		
41	January-27	\$546.59	\$66.81	\$39.87	\$10,319.69	\$653.27		
42	February-27	\$546.59	\$63.83	\$39.68	\$9,773.11	\$650.09		
43	March-27	\$546.59	\$60.84	\$39.48	\$9,226.52	\$646.91		
44	April-27	\$546.59	\$57.86	\$39.29	\$8,679.93	\$643.74		
45	May-27	\$546.59	\$54.88	\$39.10	\$8,133.35	\$640.56		
46	June-27	\$546.59	\$51.89	\$38.90	\$7,586.76	\$637.38		
47	July-27	\$546.59	\$48.91	\$38.71	\$7,040.17	\$634.20		
48	August-27	\$546.59	\$45.93	\$38.51	\$6,493.58	\$631.03		
49	September-27	\$546.59	\$42.94	\$38.32	\$5,947.00	\$627.85		
50	October-27	\$546.59	\$39.96	\$38.13	\$5,400.41	\$624.67		
51	November-27	\$546.59	\$36.98	\$37.93	\$4,853.82	\$621.50		
52	December-27	\$546.59	\$33.99	\$37.74	\$4,307.24	\$618.31		
53	January-28	\$546.59	\$31.01	\$37.54	\$3,760.65	\$615.14		
54	February-28	\$546.59	\$28.03	\$37.35	\$3,214.06	\$611.97		
55	March-28	\$546.59	\$25.04	\$37.16	\$2,667.48	\$608.78		
56	April-28	\$546.59	\$22.06	\$36.96	\$2,120.89	\$605.61		
57	May-28	\$546.59	\$19.08	\$36.77	\$1,574.30	\$602.44		
58	June-28	\$546.59	\$16.09	\$36.57	\$1,027.71	\$599.25		
59	July-28	\$546.59	\$13.11	\$36.38	\$481.13	\$596.08		
60	August-28	\$481.13	\$10.13	\$31.93	\$0.00	\$523.19		

Wheels Fuel Management Program



666 Garland Place
Des Plaines, IL 60016
www.wheels.com

September 11, 2023

0927

BRAD MILLER

200 S ORANGE AVE STE 900

ORLANDO, FL 32801

Wheels manages the fuel card program for your company. Enclosed is your new Wheels Fleet Fuel Card and a guide to using it. With more than 160,000 participating gas stations nationwide, you can pay at the pump and be back on the road in no time, 24 hours a day.

Each time you use your card simply provide the following:

- Fueling Driver Identification Number, also known as a PIN
- Current vehicle odometer reading (omitting tenths)
- Vehicle Card Number - on occasion this number may be required; please use all five digits omitting the dash. It is located on the center of your fuel card, and is also listed below under the Cardholder identification Information section.

Please retain this letter for your records. If you need to report your card lost or stolen, contact Wheels Fuel Management immediately at 800-477-2211.

Cardholder Identification Information

The Wheels Fuel Card is assigned to the vehicle - not the driver. The card should remain with the vehicle if it is transferred to another driver.

Driver Name : BRAD MILLER
Fleet/Account : 3JEG:101:P&PS:053:EGXM8201
Vehicle Number : 0927
VIN : 3GNAXKEG7RL108687
Account Number : WEX Inc. / 0496009306010
Card Number : 40867

Your Wheels Fleet Fuel Card may be subject to purchase restrictions and all transactions are subject to company approval.

Wheels Fleet Fuel Card

[Group ID: 0000156448 Sequence#: 0000000255]

Wheels Fuel Management can be reached at 800-477-2211. Customer Service Representatives are available from 7:30 a.m. - 5:00 p.m. CST, Monday through Friday, to answer questions and provide assistance.

If your card is lost or stolen, a representative is available 24 hours a day, 7 days a week.
Please call immediately to have your card cancelled.

MAP Passport

MAINTENANCE ASSISTANCE PROGRAM ▶



MAINTENANCE SERVICE CHART

Only use dexos™ OR dexos™ equivalent oil - of the correct viscosity grade

0627

Mileage Interval (thousands)	7.5	15	22.5	30	37.5	45	52.5	60	67.5	75	82.5	90	97.5	105	112.5	120	127.5	135	142.5	150
Oil Filter change at miles shown OR when OE Life System advises:	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Replace or replace brake inspection - inspect line condition and pads	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Check all lighting for proper operation, replace bulbs if necessary	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Refill DEF Fluid (Diesel)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Check all fluid levels	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Inspect Wiper Blades, replace if needed	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Replace Cabin Air Filter (if OE equipped)			X		X		X		X		X		X		X		X		X	
Replace Fuel Filter (Diesel)				X			X			X			X			X			X	
Replace Engine Air Cleaner					X			X			X			X			X			X
Replace Transmission Fluid (Use OEM Approved Fluid Only)												X								
Replace Spark Plugs - inspect Wires Use OEM replacement only (Gas)													X							
Replace Engine Coolant																				X

Driver - Please check engine oil level WEEKLY

10000819

SUPPLIER: SERVICE GUIDELINES AND BILLING INSTRUCTIONS

SERVICE GUIDELINES

1. Obtain from the driver specific information for work to be completed.
2. For preventative/scheduled maintenance, refer to the Maintenance Service Chart for work required at designated mileage intervals.
3. For repairs/unscheduled maintenance, contact Wheels MAP for authorization.

If repairs are not covered by this guide, please contact Wheels MAP.

1.800.477.2211 Cars
1.800.477.2298 Trucks

BILLING INSTRUCTIONS

You must obtain authorization for all repairs prior to beginning any work.

1. Call Wheels MAP at 1-800-477-2211 and an ASE-certified advisor will provide you with an authorization number and purchase order number.
2. Once the maintenance is completed, you are able to obtain payment in one of two ways:
 - a.) Call 1-800-477-2211 and select the prompt for the MAP automated payment system. Upon entering the purchase order number, you will be given a credit card number for you to use as immediate payment.
 - OR
 - b.) Send invoices with the following information: 1) purchase order number, 2) vehicle number, 3) vehicle ID number (VIN), 4) odometer reading and 5) vehicle year, make and model to:
MAP, Inc., P.O. Box 2897, Des Plaines, IL 60017-2897

NOTE: If you are a national supplier with a Wheels MAP agreement, you still must contact Wheels MAP prior to beginning any work. Then follow your billing instructions found in your corporate policy manual.

DRIVER INSTRUCTIONS

The Wheels Maintenance Assistance Program (MAP), provides you with 24-hour support.

Wheels MAP works directly with repair facilities to determine necessary repairs, issue authorizations and handle payment.

For emergency service refer to the Driver/Vehicle Information section.



Please follow the included maintenance service chart based on the manufacturer's recommendation. Our National Service Providers are approved to complete the recommended vehicle maintenance.

Please select a national service provider, schedule an appointment and present this passport to them at the time of service.

For any unscheduled repairs, or to locate additional service providers in your area, please contact Wheels MAP for assistance.

DRIVER / VEHICLE INFORMATION

Service

Authorization

Special Instructions:

Scheduled

W777 2278391

Unscheduled

Under: \$ 300.00

Over: \$ 300.00

W077 2199344

Call MAP:

Cars: (844) 219-9682

Trucks: (844) 219-9682

Make:

Chevrolet

Year/Model:

2024 Equinox Front-Wheel Drive LT w

Vehicle No:

0927

VIN:

3GNAXKEG7RL108687

Fleet Name:

Jacobs Engineering Group Inc.

Fleet Number:

3JEG

• Please contact Jacobs Fleet Services at Wheels at 844-219-9682 for the following:

• 24 Hour Emergency Roadside Assistance

• Accident Reporting and Damage Repair

• Vehicle Maintenance, Repair Locations and Authorizations

• Glass

• Glass Replacement and Repair

• Lost, Stolen or Replacement Fuel Card

• To obtain a rental vehicle while your vehicle is in for repair

• General Fleet related questions

NATIONAL SERVICE SUPPLIERS

Below is a list of **national service providers** that participate in the MAP program.



Below is a list of **manufacturers** in which most of the dealerships participate in MAP. Before using your local dealer please call MAP to confirm their participation.



Quote For: 3JEG 3JEG Jacobs Engineering Group Inc.

Year	2024	Unit Type	2 - Medium Truck
Make	Chevrolet	Acquisition Type	OOS Client
Description	0931	Contract	36241 - Open end lease 1.67%
Dealer		Description	Jacobs Engineering Group Inc. Relationship - Fixed Funding - Res. 1.67% (60 Mo.) - MD - Lease - Eff. 12-1-2021

Rate Sheet Calculation ¹

Sub Total	\$32,729.76
Dealer Stock - Client Found Acquisition Fee	\$654.60

Capitalized Cost **\$33,384.36**

Quoted vehicle pricing is used for the purposes of estimating cost and calculating monthly charges only. May include estimated pricing. Price does not include applicable doc fee, tax, title and registration fees.

Monthly Charge

Based on a 30 Month AA Fixed (60bps COI) 6.850%

Category	Year 1	Year 2	Year 3	Year 4	Year 5
Reserve Rate	1.67%	1.67%	1.67%	1.67%	1.67%
Rental Rate	0.5933	0.4789	0.3645	0.2501	0.1357
Reserve	\$557.52	\$557.52	\$557.52	\$557.52	\$557.52
Rental	\$198.07	\$159.88	\$121.69	\$83.50	\$45.31
Total Monthly Rental	\$755.59	\$717.40	\$679.21	\$641.02	\$602.83
Depreciation Value End of Year	\$26,694.12	\$20,003.88	\$13,313.64	\$6,623.40	\$0.00

¹ Quoted Vehicle Pricing - is to be used for purposes of estimating/calculating monthly charges only.-

Prices based on most current information from manufacturer and do not include applicable license, title, or tax fees.-Manufacturer's pricing is subject to change without notice. The manufacturer may add or change other fees at their discretion, changes which we cannot anticipate in this quote.

Vehicle Lease Schedule

Model 2024 Chevy Equinox
 Vehicle Number 0931
 Initial Book Value (BV) \$32,729.76
 Reserve Rate 1.67%
 Tax Rate 6.50%
 Replacement Months 60



Period	Time Period	Lease/Reserve \$	Rental \$	Tax \$	Ending Period BV	Monthly Payment	Invoice #	Invoice Date
0	N/A	\$0.00	\$716.22	\$46.55	\$32,729.76	\$762.77	E028972312	11/19/2023
1	November-23	\$546.59	\$194.33	\$48.16	\$32,183.17	\$789.08	E028972312	11/19/2023
2	December-23	\$546.59	\$191.21	\$47.96	\$31,636.59	\$785.75	1028962401	12/17/2023
3	January-24	\$546.59	\$188.09	\$47.75	\$31,090.00	\$782.43	2029982402	1/21/2024
4	February-24	\$546.59	\$184.97	\$47.55	\$30,543.41	\$779.11		
5	March-24	\$546.59	\$181.85	\$47.35	\$29,996.83	\$775.79		
6	April-24	\$546.59	\$178.73	\$47.15	\$29,450.24	\$772.46		
7	May-24	\$546.59	\$175.61	\$46.94	\$28,903.65	\$769.14		
8	June-24	\$546.59	\$172.49	\$46.74	\$28,357.06	\$765.82		
9	July-24	\$546.59	\$169.37	\$46.54	\$27,810.48	\$762.49		
10	August-24	\$546.59	\$166.25	\$46.33	\$27,263.89	\$759.17		
11	September-24	\$546.59	\$163.13	\$46.13	\$26,717.30	\$755.85		
12	October-24	\$546.59	\$160.01	\$45.93	\$26,170.72	\$752.53		
13	November-24	\$546.59	\$156.89	\$45.73	\$25,624.13	\$749.20		
14	December-24	\$546.59	\$153.77	\$45.52	\$25,077.54	\$745.88		
15	January-25	\$546.59	\$150.65	\$45.32	\$24,530.96	\$742.56		
16	February-25	\$546.59	\$147.53	\$45.12	\$23,984.37	\$739.23		
17	March-25	\$546.59	\$144.41	\$44.91	\$23,437.78	\$735.91		
18	April-25	\$546.59	\$141.29	\$44.71	\$22,891.19	\$732.59		
19	May-25	\$546.59	\$138.17	\$44.51	\$22,344.61	\$729.27		
20	June-25	\$546.59	\$135.05	\$44.31	\$21,798.02	\$725.94		
21	July-25	\$546.59	\$131.93	\$44.10	\$21,251.43	\$722.62		
22	August-25	\$546.59	\$128.81	\$43.90	\$20,704.85	\$719.30		
23	September-25	\$546.59	\$125.69	\$43.70	\$20,158.26	\$715.97		
24	October-25	\$546.59	\$122.57	\$43.50	\$19,611.67	\$712.65		
25	November-25	\$546.59	\$119.45	\$43.29	\$19,065.09	\$709.33		
26	December-25	\$546.59	\$116.33	\$43.09	\$18,518.50	\$706.01		
27	January-26	\$546.59	\$113.21	\$42.89	\$17,971.91	\$702.68		
28	February-26	\$546.59	\$110.09	\$42.68	\$17,425.32	\$699.36		
29	March-26	\$546.59	\$106.97	\$42.48	\$16,878.74	\$696.04		
30	April-26	\$546.59	\$103.85	\$42.28	\$16,332.15	\$692.72		
31	May-26	\$546.59	\$100.73	\$42.08	\$15,785.56	\$689.39		
32	June-26	\$546.59	\$97.61	\$41.87	\$15,238.98	\$686.07		
33	July-26	\$546.59	\$94.49	\$41.67	\$14,692.39	\$682.75		
34	August-26	\$546.59	\$91.37	\$41.47	\$14,145.80	\$679.42		
35	September-26	\$546.59	\$88.25	\$41.26	\$13,599.22	\$676.10		
36	October-26	\$546.59	\$85.13	\$41.06	\$13,052.63	\$672.78		
37	November-26	\$546.59	\$82.01	\$40.86	\$12,506.04	\$669.46		
38	December-26	\$546.59	\$78.89	\$40.66	\$11,959.45	\$666.13		
39	January-27	\$546.59	\$75.77	\$40.45	\$11,412.87	\$662.81		
40	February-27	\$546.59	\$72.65	\$40.25	\$10,866.28	\$659.49		
41	March-27	\$546.59	\$69.53	\$40.05	\$10,319.69	\$656.16		
42	April-27	\$546.59	\$66.41	\$39.84	\$9,773.11	\$652.84		
43	May-27	\$546.59	\$63.29	\$39.64	\$9,226.52	\$649.52		
44	June-27	\$546.59	\$60.17	\$39.44	\$8,679.93	\$646.20		
45	July-27	\$546.59	\$57.05	\$39.24	\$8,133.35	\$642.87		
46	August-27	\$546.59	\$53.93	\$39.03	\$7,586.76	\$639.55		
47	September-27	\$546.59	\$50.81	\$38.83	\$7,040.17	\$636.23		
48	October-27	\$546.59	\$47.69	\$38.63	\$6,493.58	\$632.90		
49	November-27	\$546.59	\$44.57	\$38.43	\$5,947.00	\$629.58		
50	December-27	\$546.59	\$41.45	\$38.22	\$5,400.41	\$626.26		
51	January-28	\$546.59	\$38.33	\$38.02	\$4,853.82	\$622.94		
52	February-28	\$546.59	\$35.21	\$37.82	\$4,307.24	\$619.61		
53	March-28	\$546.59	\$32.09	\$37.61	\$3,760.65	\$616.29		
54	April-28	\$546.59	\$28.97	\$37.41	\$3,214.06	\$612.97		
55	May-28	\$546.59	\$25.85	\$37.21	\$2,667.48	\$609.65		
56	June-28	\$546.59	\$22.73	\$37.01	\$2,120.89	\$606.32		
57	July-28	\$546.59	\$19.61	\$36.80	\$1,574.30	\$603.00		
58	August-28	\$546.59	\$16.49	\$36.60	\$1,027.71	\$599.68		
59	September-28	\$546.59	\$13.37	\$36.40	\$481.13	\$596.35		
60	October-28	\$481.13	\$10.25	\$31.94	\$0.00	\$523.32		

Wheels Fuel Management Program

W WHEELS™
666 Garland Place
Des Plaines, IL 60016
www.wheels.com

October 26, 2023

0931
BRAD MILLER
200 S ORANGE AVE STE 900
ORLANDO, FL 32801-3455

Wheels manages the fuel card program for your company. Enclosed is your new Wheels Fleet Fuel Card and a guide to using it. With more than 160,000 participating gas stations nationwide, you can pay at the pump and be back on the road in no time, 24 hours a day.

Each time you use your card simply provide the following:

- Fueling Driver Identification Number, also known as a PIN
- Current vehicle odometer reading (omitting tenths)
- Vehicle Card Number - on occasion this number may be required; please use all five digits omitting the dash. It is located on the center of your fuel card, and is also listed below under the Cardholder Identification Information section.

Please retain this letter for your records. If you need to report your card lost or stolen, contact Wheels Fuel Management immediately at 800-477-2211.

Cardholder Identification Information

The Wheels Fuel Card is assigned to the vehicle - not the driver. The card should remain with the vehicle if it is transferred to another driver.

Driver Name : BRAD MILLER
Fleet/Account : 3JEG:101:P&PS:053:EGXM8201
Vehicle Number : 0931
VIN : 3GNAXKEG6RL113086
Account Number : WEX Inc. / 0496009306010
Card Number : 68540

Your Wheels Fleet Fuel Card may be subject to purchase restrictions and all transactions are subject to company approval.

Wheels Fleet Fuel Card

[Group ID: 0000157392 Sequence#: 0000000206]

Wheels Fuel Management can be reached at 800-477-2211. Customer Service Representatives are available from 7:30 a.m. - 5:00 p.m. CST, Monday through Friday, to answer questions and provide assistance.

If your card is lost or stolen, a representative is available 24 hours a day, 7 days a week.
Please call immediately to have your card cancelled.

270280

[157392-206]20-WM

MAP Passport

MAINTENANCE ASSISTANCE PROGRAM ▶



MAINTENANCE SERVICE CHART

Only use dexos™ OR dexos™ equivalent oil - of the correct viscosity grade

0931

Mileage Interval (thousands)	7.5	15	22.5	30	37.5	45	52.5	60	67.5	75	82.5	90	97.5	105	112.5	120	127.5	135	142.5	150
Oil/Filter change at miles shown OR when OE Life System advises	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rotate wheels/brake inspection - inspect tire condition and PSI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Check all lighting for proper operation, replace bulbs if necessary	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Refill DEF Fluid (Diesel)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Check all fluid levels	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Inspect Wiper Blades, replace if needed		X		X		X		X		X		X		X		X		X		X
Replace Cabin Air Filter (If OE equipped)			X			X			X			X			X			X		
Replace Fuel Filter (Diesel)				X				X				X				X				X
Replace Engine Air Cleaner						X						X						X		
Replace Transmission Fluid (Use OEM Approved Fluid Only)												X								
Replace Spark Plugs - Inspect Wires Use OEM replacement only (Gas)													X							
Replace Engine Coolant																				X

Driver - Please check engine oil level WEEKLY

1000879

SUPPLIER: SERVICE GUIDELINES AND BILLING INSTRUCTIONS

SERVICE GUIDELINES

1. Obtain from the driver specific information for work to be completed.
2. For preventative/scheduled maintenance, refer to the Maintenance Service Chart for work required at designated mileage intervals.
3. For repairs/unscheduled maintenance, contact Wheels MAP for authorization.

If repairs are not covered by this guide, please contact Wheels MAP.

1.800.477.2211 Cars

1.800.477.2298 Trucks

BILLING INSTRUCTIONS

You must obtain authorization for all repairs prior to beginning any work.

1. Call Wheels MAP at 1-800-477-2211 and an ASE-certified advisor will provide you with an authorization number and purchase order number.
2. Once the maintenance is completed, you are able to obtain payment in one of two ways:

a.) Call 1-800-477-2211 and select the prompt for the **MAP automated payment system**. Upon entering the purchase order number, you will be given a credit card number for you to use as immediate payment.

OR

b.) Send invoices with the following information: 1) purchase order number, 2) vehicle number, 3) vehicle ID number (VIN), 4) odometer reading and 5) vehicle year, make and model to:
MAP, Inc., P.O. Box 2897, Des Plaines, IL 60017-2897

NOTE: If you are a national supplier with a Wheels MAP agreement, you still must contact Wheels MAP prior to beginning any work. Then follow your billing instructions found in your corporate policy manual.

DRIVER INSTRUCTIONS

The Wheels Maintenance Assistance Program (MAP), provides you with 24-hour support.

Wheels MAP works directly with repair facilities to determine necessary repairs, issue authorizations and handle payment.

For emergency service refer to the Driver/Vehicle Information section.



Please follow the included maintenance service chart based on the manufacturer's recommendation. Our National Service Providers are approved to complete the recommended vehicle maintenance.

Please select a national service provider, schedule an appointment and present this passport to them at the time of service.

For any unscheduled repairs, or to locate additional service providers in your area, please contact Wheels MAP for assistance.

DRIVER / VEHICLE INFORMATION

Service	Authorization #	Special Instructions:
Scheduled	W777 2295104	
Unscheduled		
Under: \$ 300.00	W077 2216057	• Please contact Jacobs Fleet Services at Wheels at 844-219-9682 for the following:
Over: \$ 300.00	Call MAP:	• 24 Hour Emergency Roadside Assistance
	Cars: (844) 219-9682	• Accident Reporting and Damage Repair
	Trucks: (844) 219-9682	• Vehicle Maintenance, Repair Locations and Authorizations
		• Glass Replacement and Repair
Make:	Year/Model:	• Lost, Stolen or Replacement Fuel Card
Chevrolet	2024 Equinox Front-Wheel Drive LT w	• To obtain a rental vehicle while your vehicle is in for repair
Vehicle No:	VIN:	• General Fleet related questions
0931	3GNAXKEG6RL113086	
Fleet Name:	Fleet Number:	
Jacobs Engineering Group Inc.	3JEG	

NATIONAL SERVICE SUPPLIERS

Below is a list of **national service providers** that participate in the MAP program.



Below is a list of **manufacturers** in which most of the dealerships participate in MAP. Before using your local dealer please call MAP to confirm their participation.



Quote For: 3JEG 3JEG Jacobs Engineering Group Inc.

Year	2024	Unit Type	2 - Medium Truck
Make	Chevrolet	Acquisition Type	OOS Client
Description	0932	Contract	36241 - Open end lease 1.67%
Dealer		Description	Jacobs Engineering Group Inc. Relationship - Fixed Funding - Res. 1.67% (60 Mo.) - MD - Lease - Eff. 12-1-2021

Rate Sheet Calculation ¹

Sub Total	\$32,729.76
Dealer Stock - Client Found Acquisition Fee	\$654.60

Capitalized Cost **\$33,384.36**

Quoted vehicle pricing is used for the purposes of estimating cost and calculating monthly charges only. May include estimated pricing. Price does not include applicable doc fee, tax, title and registration fees.

Monthly Charge

Based on a 30 Month AA Fixed (60bps COI) 6.850%

Category	Year 1	Year 2	Year 3	Year 4	Year 5
Reserve Rate	1.67%	1.67%	1.67%	1.67%	1.67%
Rental Rate	0.5933	0.4789	0.3645	0.2501	0.1357
Reserve	\$557.52	\$557.52	\$557.52	\$557.52	\$557.52
Rental	\$198.07	\$159.88	\$121.69	\$83.50	\$45.31
Total Monthly Rental	\$755.59	\$717.40	\$679.21	\$641.02	\$602.83
Depreciation Value End of Year	\$26,694.12	\$20,003.88	\$13,313.64	\$6,623.40	\$0.00

¹ Quoted Vehicle Pricing - is to be used for purposes of estimating/calculating monthly charges only.-

Prices based on most current information from manufacturer and do not include applicable license, title, or tax fees.-Manufacturer's pricing is subject to change without notice. The manufacturer may add or change other fees at their discretion, changes which we cannot anticipate in this quote.

Vehicle Lease Schedule

Model 2024 Chevy Equinox
 Vehicle Number 0932
 Initial Book Value (BV) \$32,729.76
 Reserve Rate 1.67%
 Tax Rate 6.50%
 Replacement Months 60



Period	Time Period	Lease/Reserve \$	Rental \$	Tax \$	Ending Period BV	Monthly Payment	Invoice #	Invoice Date
0	N/A	\$0.00	\$716.22	\$46.55	\$32,729.76	\$762.77	E028972312	11/19/2023
1	November-23	\$546.59	\$194.33	\$48.16	\$32,183.17	\$789.08	E028972312	11/19/2023
2	December-23	\$546.59	\$191.21	\$47.96	\$31,636.59	\$785.75	1028962401	12/17/2023
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4	February-24	\$546.59	\$184.97	\$47.55	\$30,543.41	\$779.11		
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14	December-24	\$546.59	\$153.77	\$45.52	\$25,077.54	\$745.88		
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16	February-25	\$546.59	\$147.53	\$45.12	\$23,984.37	\$739.23		
17	March-25	\$546.59	\$144.41	\$44.91	\$23,437.78	\$735.91		
18	April-25	\$546.59	\$141.29	\$44.71	\$22,891.19	\$732.59		
19	May-25	\$546.59	\$138.17	\$44.51	\$22,344.61	\$729.27		
20	June-25	\$546.59	\$135.05	\$44.31	\$21,798.02	\$725.94		
21	July-25	\$546.59	\$131.93	\$44.10	\$21,251.43	\$722.62		
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23	September-25	\$546.59	\$125.69	\$43.70	\$20,158.26	\$715.97		
24	October-25	\$546.59	\$122.57	\$43.50	\$19,611.67	\$712.65		
25	November-25	\$546.59	\$119.45	\$43.29	\$19,065.09	\$709.33		
26	December-25	\$546.59	\$116.33	\$43.09	\$18,518.50	\$706.01		
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30	April-26	\$546.59	\$103.85	\$42.28	\$16,332.15	\$692.72		
31	May-26	\$546.59	\$100.73	\$42.08	\$15,785.56	\$689.39		
32	June-26	\$546.59	\$97.61	\$41.87	\$15,238.98	\$686.07		
33	July-26	\$546.59	\$94.49	\$41.67	\$14,692.39	\$682.75		
34	August-26	\$546.59	\$91.37	\$41.47	\$14,145.80	\$679.42		
35	September-26	\$546.59	\$88.25	\$41.26	\$13,599.22	\$676.10		
36	October-26	\$546.59	\$85.13	\$41.06	\$13,052.63	\$672.78		
37	November-26	\$546.59	\$82.01	\$40.86	\$12,506.04	\$669.46		
38	December-26	\$546.59	\$78.89	\$40.66	\$11,959.45	\$666.13		
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45	July-27	\$546.59	\$57.05	\$39.24	\$8,133.35	\$642.87		
46	August-27	\$546.59	\$53.93	\$39.03	\$7,586.76	\$639.55		
47	September-27	\$546.59	\$50.81	\$38.83	\$7,040.17	\$636.23		
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50	December-27	\$546.59	\$41.45	\$38.22	\$5,400.41	\$626.26		
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52	February-28	\$546.59	\$35.21	\$37.82	\$4,307.24	\$619.61		
53	March-28	\$546.59	\$32.09	\$37.61	\$3,760.65	\$616.29		
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55	May-28	\$546.59	\$25.85	\$37.21	\$2,667.48	\$609.65		
56	June-28	\$546.59	\$22.73	\$37.01	\$2,120.89	\$606.32		
57	July-28	\$546.59	\$19.61	\$36.80	\$1,574.30	\$603.00		
58	August-28	\$546.59	\$16.49	\$36.60	\$1,027.71	\$599.68		
59	September-28	\$546.59	\$13.37	\$36.40	\$481.13	\$596.35		
60	October-28	\$481.13	\$10.25	\$31.94	\$0.00	\$523.32		

Wheels Fuel Management Program



WHEELS™

666 Garland Place

Des Plaines, IL 60016

www.wheels.com

October 26, 2023

0932

BRAD MILLER

200 S ORANGE AVE STE 900

ORLANDO, FL 32801-3455

Wheels manages the fuel card program for your company. Enclosed is your new Wheels Fleet Fuel Card and a guide to using it. With more than 160,000 participating gas stations nationwide, you can pay at the pump and be back on the road in no time, 24 hours a day.

Each time you use your card simply provide the following:

- Fueling Driver Identification Number, also known as a PIN
- Current vehicle odometer reading (omitting tenths)
- Vehicle Card Number - on occasion this number may be required; please use all five digits omitting the dash. It is located on the center of your fuel card, and is also listed below under the Cardholder identification Information section.

Please retain this letter for your records. If you need to report your card lost or stolen, contact Wheels Fuel Management immediately at 800-477-2211.

Cardholder Identification Information

The Wheels Fuel Card is assigned to the vehicle - not the driver. The card should remain with the vehicle if it is transferred to another driver.

Driver Name : BRAD MILLER
Fleet/Account : 3JEG:101:P&PS:053:EGXM8201
Vehicle Number : 0932
VIN : 3GNAXKEG4RL113085
Account Number : WEX Inc. / 0496009306010
Card Number : 68565

Your Wheels Fleet Fuel Card may be subject to purchase restrictions and all transactions are subject to company approval.

Wheels Fleet Fuel Card

[Group ID: 0000157392 Sequence#: 0000000207]

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Please call immediately to have your card cancelled.

MAP Passport

MAINTENANCE ASSISTANCE PROGRAM ▶



MAINTENANCE SERVICE CHART

Only use dexos™ OR dexos™ equivalent oil - of the correct viscosity grade

0602

Mileage Interval (thousands)	7.5	15	22.5	30	37.5	45	52.5	60	67.5	75	82.5	90	97.5	105	112.5	120	127.5	135	142.5	150
Oil/Filter change at miles shown OR when Oil Life System advises.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rotate wheels/brake inspection - inspect tire condition and PSI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Check all lighting for proper operation, replace bulbs if necessary	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Refill DEF Fluid (Diesel)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Check all fluid levels	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Inspect Wiper Blades, replace if needed		X		X		X		X		X		X		X		X		X		X
Replace Cabin Air Filter (if OE equipped)			X			X			X			X			X			X		
Replace Fuel Filter (Diesel)				X				X				X				X				X
Replace Engine Air Cleaner						X						X						X		
Replace Transmission Fluid (Use OEM Approved Fluid Only)												X								
Replace Spark Plugs - Inspect Wires Use OEM replacement only (Gas)													X							
Replace Engine Coolant																				X

Driver - Please check engine oil level WEEKLY

100008/09

SUPPLIER: SERVICE GUIDELINES AND BILLING INSTRUCTIONS

SERVICE GUIDELINES

1. Obtain from the driver specific information for work to be completed.
2. For preventative/scheduled maintenance, refer to the Maintenance Service Chart for work required at designated mileage intervals.
3. For repairs/unscheduled maintenance, contact Wheels MAP for authorization.

If repairs are not covered by this guide, please contact Wheels MAP.

1.800.477.2211 Cars

1.800.477.2298 Trucks

BILLING INSTRUCTIONS

You must obtain authorization for all repairs prior to beginning any work.

1. Call Wheels MAP at 1-800-477-2211 and an ASE-certified advisor will provide you with an authorization number and purchase order number.
2. Once the maintenance is completed, you are able to obtain payment in one of two ways:

a.) Call 1-800-477-2211 and select the prompt for the **MAP automated payment system**. Upon entering the purchase order number, you will be given a credit card number for you to use as immediate payment.

OR

b.) Send invoices with the following information: 1) purchase order number, 2) vehicle number, 3) vehicle ID number (VIN), 4) odometer reading and 5) vehicle year, make and model to:
MAP, Inc., P.O. Box 2897, Des Plaines, IL 60017-2897

NOTE: If you are a national supplier with a Wheels MAP agreement, you still must contact Wheels MAP prior to beginning any work. Then follow your billing instructions found in your corporate policy manual.

DRIVER INSTRUCTIONS

The Wheels Maintenance Assistance Program (MAP), provides you with 24-hour support.

Wheels MAP works directly with repair facilities to determine necessary repairs, issue authorizations and handle payment.

For emergency service refer to the Driver/Vehicle Information section.



Please follow the included maintenance service chart based on the manufacturer's recommendation. Our National Service Providers are approved to complete the recommended vehicle maintenance.

Please select a national service provider, schedule an appointment and present this passport to them at the time of service.

For any unscheduled repairs, or to locate additional service providers in your area, please contact Wheels MAP for assistance.

DRIVER / VEHICLE INFORMATION

Service	Authorization #	Special Instructions:
Scheduled	W777 2295236	
Unscheduled		
Under: \$ 300.00	W077 2216189	- Please contact Jacobs Fleet Services at Wheels at 844-219-9682 for the following: 24 Hour Emergency Roadside Assistance
Over: \$ 300.00	Call MAP:	
	Cars: (844) 219-9682	Accident Reporting and Damage Repair
	Trucks: (844) 219-9682	Vehicle Maintenance, Repair Locations and Authorizations
Make:	Year/Model:	Glass Replacement and Repair
Chevrolet	2024 Equinox Front-Wheel Drive LT w	Lost, Stolen or Replacement Fuel Card
Vehicle No:	VIN:	To obtain a rental vehicle while your vehicle is in for repair
0932	3GNAXKEG4RL113085	
Fleet Name:	Fleet Number:	General Fleet related questions
Jacobs Engineering Group Inc.	3JEG	

NATIONAL SERVICE SUPPLIERS

Below is a list of **national service providers** that participate in the MAP program.



Below is a list of **manufacturers** in which most of the dealerships participate in MAP. Before using your local dealer please call MAP to confirm their participation.



MEMORANDUM

TO: Members of the Construction Committee

FROM: Max E. Marble, Senior Vice President, Capital Programs

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for a No Cost Reallocation to provide Building Envelope Commissioning, Firestopping Evaluation and Fireproofing Testing Services for Terminal C Programs (W-S00149), Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby project (BP-S00198) at the Orlando International Airport

BACKGROUND

On August 16, 2023, the Aviation Authority Board approved Addendum No. 3 in the amount of \$13,233,846.00 for Core Team Executive Project PMO Services for Terminal C to the above-referenced agreement. On September 27, 2023, the Aviation Authority Board approved Amendment No. 1 in the amount of \$11,497,202.00 for additional Executive Project PMO Staffing Plan Services. A portion of this approved funding included a \$600,000.00 allowance to be utilized for yet undefined scope that may be required to support the projects within the Terminal C Programs pending further GOAA direction. On November 21, 2023, the Construction Committee approved an information item with a reallocation of this allowance in the amount of \$55,871.03 for BP-S00195 Fireproofing Testing Services. On April 23, 2024, the Construction Committee approved Amendment No. 2 with a reallocation of this allowance in the amount of \$197,948.40 for BP-S00195 Building Envelope Commissioning and Firestopping Evaluation Services. Amendment No. 3 in the amount of \$5,208,446.53 for BP-S00196 Inspection Services and PMO Staff Extension and Reconciliation is currently scheduled to be presented at Construction Committee on May 7, 2024 and Aviation Authority Board meeting on May 15, 2024.

ISSUES

Since then, it has been determined that Building Envelope Commissioning, Firestopping Evaluation and Fireproofing Testing Services for the Terminal C Programs (W-S00149), Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby project (BP-S00198), as further described in Consultant proposals dated April 19, 2024 and March 15, 2024, are required. Hanson Professional Services Inc. is to provide the Building Envelope Commissioning, Firestopping Evaluation Services and Universal Engineering Sciences, LLC is to provide the Fireproofing Testing Services. Therefore, it is respectfully requested that: (1) the Allowance for "Other Services/Consultants" is approved to be used for the above proposed scope; and (2) funds be reallocated from Jacobs NTE Allowances to Subconsultants NTE Fees and Subconsultants NTE Expenses, as detailed below:

Addendum No. 3	Original Budget Approved at 8/8/2023 CCM	Current Budget As of 5/7/2024 CCM	Proposed Amendment	Proposed Total
Jacobs NTE Fees	\$10,497,292.00	\$16,424,538.00	\$0.00	\$16,424,538.00
Subconsultants NTE Fees	\$2,030,804.00	\$10,343,221.93	\$118,846.10	\$10,462,068.03
Jacobs NTE Allowances	\$705,750.00	\$1,538,914.57	(\$152,167.35)	\$1,386,747.22
Jacobs NTE Expenses	\$0.00	\$650,175.00	\$0.00	\$650,175.00
Subconsultants NTE Expenses	\$0.00	\$982,645.03	\$33,321.25	\$1,015,966.28
TOTAL	\$13,233,846.00	\$29,939,494.53	\$0.00	\$29,939,494.53

If approved, services will be effective the date of Construction Committee approval.

SMALL BUSINESS

There is no impact on small business participation goals.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Customer Facility Charges to the extent eligible. Funding source verified by Malvin Martinez of Construction Finance on 05/ 3 /24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve a no-cost Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$118,846.10
Lump Sum Fees	\$0.00
Not to Exceed Allowances	(\$152,167.35)
Not to Exceed Expenses	\$33,321.25
TOTAL	\$0.00
AAC – Compliance Review Date	<i>EW</i> 5/2/24
AAC – Funding Eligibility Review Date	5/2/24

MEMORANDUM

TO: Members of the Construction Committee

FROM: Max E. Marble, Senior Vice President, Capital Programs

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for a No Cost Reallocation to provide Building Envelope Commissioning, Firestopping Evaluation and Fireproofing Testing Services for Terminal C Programs (W-S00149), Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby project (BP-S00198) at the Orlando International Airport

BACKGROUND

On August 16, 2023, the Aviation Authority Board approved Addendum No. 3 in the amount of \$13,233,846.00 for Core Team Executive Project PMO Services for Terminal C to the above-referenced agreement. On September 27, 2023, the Aviation Authority Board approved Amendment No. 1 in the amount of \$11,497,202.00 for additional Executive Project PMO Staffing Plan Services. A portion of this approved funding included a \$600,000.00 allowance to be utilized for yet undefined scope that may be required to support the projects within the Terminal C Programs pending further GOAA direction. On November 21, 2023, the Construction Committee approved an information item with a reallocation of this allowance in the amount of \$55,871.03 for BP-S00195 Fireproofing Testing Services. On April 23, 2024, the Construction Committee approved Amendment No. 2 with a reallocation of this allowance in the amount of \$197,948.40 for BP-S00195 Building Envelope Commissioning and Firestopping Evaluation Services. Amendment No. 3 in the amount of \$5,208,446.53 for BP-S00196 Inspection Services and PMO Staff Extension and Reconciliation is currently scheduled to be presented at Construction Committee on May 7, 2024 and Aviation Authority Board meeting on May 15, 2024.

ISSUES

Since then, it has been determined that Building Envelope Commissioning, Firestopping Evaluation and Fireproofing Testing Services for the Terminal C Programs (W-S00149), Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby project (BP-S00198), as further described in Consultant proposals dated April 19, 2024 and March 15, 2024, are required. Hanson Professional Services Inc. is to provide the Building Envelope Commissioning, Firestopping Evaluation Services and Universal Engineering Sciences, LLC is to provide the Fireproofing Testing Services. Therefore, it is respectfully requested that: (1) the Allowance for "Other Services/Consultants" is approved to be used for the above proposed scope; and (2) funds be reallocated from Jacobs NTE Allowances to Subconsultants NTE Fees and Subconsultants NTE Expenses, as detailed below:

CC
ITEM IV-B
5/7/2024

Addendum No. 3	Original Budget Approved at 8/8/2023 CCM	Current Budget As of 5/7/2024 CCM	Proposed Amendment	Proposed Total
Jacobs NTE Fees	\$10,497,292.00	\$16,424,538.00	\$0.00	\$16,424,538.00
Subconsultants NTE Fees	\$2,030,804.00	\$10,343,221.93	\$118,846.10	\$10,462,068.03
Jacobs NTE Allowances	\$705,750.00	\$1,538,914.57	(\$152,167.35)	\$1,386,747.22
Jacobs NTE Expenses	\$0.00	\$650,175.00	\$0.00	\$650,175.00
Subconsultants NTE Expenses	\$0.00	\$982,645.03	\$33,321.25	\$1,015,966.28
TOTAL	\$13,233,846.00	\$29,939,494.53	\$0.00	\$29,939,494.53

If approved, services will be effective the date of Construction Committee approval.

SMALL BUSINESS

There is no impact on small business participation goals.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Customer Facility Charges to the extent eligible. Funding source verified by _____ of Construction Finance on ____/____/____ as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve a no-cost Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$118,846.10
Lump Sum Fees	\$0.00
Not to Exceed Allowances	(\$152,167.35)
Not to Exceed Expenses	\$33,321.25
TOTAL	\$0.00
AAC – Compliance Review Date	<i>EW</i> 5/2/24
AAC – Funding Eligibility Review Date	5/2/24



MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Program Management Co. for a No Cost Reallocation to provide Building Envelope Commissioning, Firestopping Evaluation and Fireproofing Testing Services for Terminal C Programs (W-S00149), Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby project (BP-S00198) at the Orlando International Airport

SMALL BUSINESS

The proposed no cost reallocation of fees does not have any impact on the small business participation.



MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Horizontal Construction Services Agreement with Hormac Construction Group Inc. for H-00375 Bear Road Ditch Cleaning at the Orlando International Airport.

BACKGROUND

The above-referenced project is to provide all labor, equipment, materials, and supervision to clean out storm drainage ditch approximately 650' LF Long x 65' LF wide including clearing existing organic debris, removing trees and mulching to grade level.

ISSUES

Duration of the project is 90 calendar days for Substantial Completion and 30 calendar days for Final Completion, with an anticipated Notice-to-Proceed (NTP) date of May 15, 2024. Liquidated Damages are defined as \$ 0.00 per calendar day for late Substantial Completion, and \$ 0.00 per calendar day for late Final Completion.

This continuing contractor was selected for this project based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☐ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Operations & Maintenance Funds. 301.631.661.5460002.000.000000.
Funding source verified by Melvin Martinez of Construction Finance on 05 / 01 / 24 as correct and available.

CC
ITEM IV-C
5/7/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve a Job Order Construction Services Addendum to the Continuing Horizontal Construction Services Agreement with above-referenced continuing contractor in the total direct-negotiated amount of \$156,000.00, which includes a Lump Sum amount of \$156,000.00 and allowance(s) totaling the amount of \$ 0.00, and waive the requirement for Performance and Payment Bonds.

The invoicing method for this Job Order Contract will be:

☒ Lump Sum (w/o Allowances)

Lump Sum	\$156,000.00
Allowance(s) (NTE)	\$0.00
TOTAL	\$156,000.00
AAC – Compliance Review Date	<i>ZTG</i> 4/29/2024
AAC – Funding Eligibility Review Date	4/30/2024

ATTACHMENT A

FINANCE FORM

Date:	4/10/2024	Requestor's Extension:	
Requestor's Name:	Brian Gainous	Preparer's Extension:	x-2495
Preparer's Name:	John Field	Solicitation #:	
Requestor's Department:	Facilities	Contract # / Name:	H-00375
Description:	H-00375 -Bear Road Ditch Cleaning	Procurement Committee Date:	
Vendor:		Agenda Item #:	

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.631.661.5460002.000.000000	\$181,500.00	181,500				\$181,500.00
Total Requisition:	\$181,500.00	181,500				\$181,500.00
Requisition Number:	96696	96696				
Funding Approver:	Andrea Harper					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
96696	FY2024 Funds - H-037	In Process	11-APR-2024 08:07:23	USD	181,500.00	Field, John M	☒

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Horizontal Construction Services Agreement with Hormac Construction Group, Inc. for H-00375 Bear Road Ditch Cleaning, Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Hormac Construction Group, Inc. does not propose small business participation on this job order construction services addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies for V-00961 Airside 1 APM Ceiling Repairs at the Orlando International Airport

BACKGROUND

The above-referenced project is to provide all labor, equipment, materials, and supervision to Re-Seal Skylights Dimension (26'x38') & (36'x36') and perform Interior Drywall Repairs/Painting at the APM Stations at Airside 1 and Landside.

ISSUES

Duration of the project is 120 calendar days for Substantial Completion and 30 calendar days for Final Completion, with an anticipated Notice-to-Proceed (NTP) date of May 21, 2024. Liquidated Damages are defined as \$ 0.00 per calendar day for late Substantial Completion, and \$ 0.00 per calendar day for late Final Completion.

This continuing contractor was selected for this project based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☐ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Operations and Maintenance Funds. 301.631.210.5460002.000.000000. Funding source verified by Melvin Martinez of Construction Finance on 05/01/24 as correct and available.

CC
ITEM IV-D
5/7/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with above-referenced continuing contractor in the total direct-negotiated amount of \$234,453.00, which includes a Lump Sum amount of \$199,453.00 and allowance(s) totaling the amount of \$ 35,000.00, including Performance and Payment Bonds in the amount of \$3,009.00.

The invoicing method for this Job Order Contract will be:

☒ Lump Sum (with or w/o Allowances)

Payment Method: Payment on Allowances will be authorized only after an Allowance has been converted to an approved Change Order (or Field Change Order).

Lump Sum	\$199,453.00
Allowance(s) (NTE)	\$35,000.00
TOTAL	\$234,453.00
AAC – Compliance Review Date	5/01/2024 <i>ZTG</i>
AAC – Funding Eligibility Review Date	5/01/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies for V-00961 Airside 1 APM Ceiling Repairs, Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Collage Design and Construction Group, Inc. dba The Collage Companies does not propose small business participation on this job order construction services addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with H W Davis Construction, Inc. for V-01016 Airside 3 Wing 2 Ramp Level Restroom Refurbishment at Orlando International Airport

BACKGROUND

The above-referenced project is to provide all labor, equipment, and materials to refurbish restrooms 4521 and 4524 on the ramp level at the Airside 3 Wing 2 to include demolition, plumbing fixtures, electrical, LED lights, toilet partitions, framing, drywall, painting, floor and wall tile, ceiling tile and bathroom accessories.

ISSUES

Duration of the project is 39 calendar days for Substantial Completion and 30 calendar days for Final Completion, with an anticipated Notice-to-Proceed (NTP) date of May 20, 2024. Liquidated Damages are defined as \$0.00 per calendar day for late Substantial Completion, and \$0.00 per calendar day for late Final Completion.

This continuing contractor was selected for this project based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from the previously approved Capital Expenditure Fund 310-711-210-5660003-000-501388. Funding source verified by Melvin Martinez of Construction Finance on 05 / 01 / 24 as correct and available.

RECOMMENDED ACTION

CC
ITEM IV-E
5/7/2024

It is respectfully requested that the Construction Committee approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with above-referenced continuing contractor in the total direct-negotiated amount of \$156,500.00, which includes a Lump Sum amount of \$156,500.00, no allowances, and waive the requirement for Performance and Payment Bonds.

The invoicing method for this Job Order Contract will be:

☒ Lump Sum w/o Allowances

Payment Method: Payment on Allowances will be authorized only after an Allowance has been converted to an approved Change Order (or Field Change Order).

Lump Sum	\$156,500.00
Allowance(s) (NTE)	\$0.00
TOTAL	\$156,500.00
AAC – Compliance Review Date	04/30/2024 <i>MM</i>
AAC – Funding Eligibility Review Date	04/30/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with H W Davis Construction, Inc. for V-01016 Airside 3 Wings 2 Ramp Level Restroom Refurbishment, Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that H W Davis Construction, Inc. proposes 16.2% MWBE participation on this job order construction services addendum.

Our analysis indicates that H W Davis Construction, Inc. is eligible for award of the subject job order construction services addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of an Addendum to the Continuing Construction Services Agreement with Clancy & Theys Construction Company for the Award of V-01028 Centerfield ARFF Temporary Kitchen & Demolition at Orlando International Airport.

BACKGROUND

The above referenced project is to provide a 40-foot temporary modular kitchen for a 24-week rental period for use during the demolition and construction of a new kitchen in the building. The temporary kitchen is to include grading the area, all utility connections, required permits, setup, tear down, and removal. Also, to provide a fabric awning to cover the walkway to the kitchen and to provide demolition of the existing kitchen.

ISSUES

Duration of the project is 240 calendar days for Substantial Completion and 45 calendar days for Final Completion, with an anticipated Notice-to-Proceed (NTP) date of May 28, 2024. Liquidated Damages are defined as \$0.00 per calendar day for late Substantial Completion, and \$0.00 per calendar day for late Final Completion.

This continuing contractor was selected for this project based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Capital Expenditure fund 310.415.110.5660003.000.501683. Funding source verified by Melvin Martinez of Construction Finance on 05 / 02 / 24 as correct and available.

CC
ITEM IV-F
5/7/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board approval of a Job Order Construction Services Addendum to the Continuing Construction Services Agreement with above-referenced continuing contractor in the total direct-negotiated amount of **\$321,366.63** which includes a Lump Sum amount of \$316,366.63 and allowance(s) totaling the amount of \$5,000.00, including Performance and Payment Bonds in the amount of \$2,510.85.

The invoicing method for this Job Order Contract will be:

☒ Lump Sum (with or w/o Allowances)

Payment Method: Payment on Allowances will be authorized only after an Allowance has been converted to an approved Change Order (or Field Change Order).

Lump Sum	\$316,366.63
Allowance(s) (NTE)	\$5,000.00
TOTAL	\$321,366.63
AAC – Compliance Review Date	5/01/2024 <i>ZTG</i>
AAC – Funding Eligibility Review Date	5/01/2024

Greater Orlando Aviation Authority

Date:	5/1/2024	CCM / PC:	CCM
Requestor's Name:	Scott Shedek	Requestor's Extension:	
Form Preparer's Name:	Colin Paterson	Preparer's Extension:	2990
Requestor's Department:	Construction	Purchasing Solicitation #:	
Description:	Construction for V-01028 Centerfield ARFF Temporary Kitchen & Demo	Committee Date:	5/7/2024
Vendor:	Clancy & Theys	Committee Agenda Item#:	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	Total Contract
310.415.110.5660003.000.501683	321,366.63					321,366.63
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	321,366.63	-	-	-	-	321,366.63
BPA or Requisition Number	96890					

Funding Approver: Andrea Harper

OMB Notes:

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
96890	FY24 CC 5/7/24 V-01028 ARFF Kitch	In Process	02-MAY-2024 10:30:5	USD	402,000.00	Harper, Andrea	☒

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Company for the Award of V-01028 Centerfield ARFF Temporary Kitchen & Demolition, Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Clancy & Theys Construction Company does not propose small business participation on this job order construction services addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Bradley Friel, Senior Vice President of Multi-Model Planning and Environmental

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 01 to the Base Agreement for Roadway Signage & Infrastructure Designer with Avcon, Inc. for additional Design and Bid Phase Services for W-00447 Overhead Signage Variable Message Sign at the Orlando International Airport.

BACKGROUND

On April 2, 2024, the Construction Committee approved Addendum No. 01 in the amount of \$128,477.00 to the above-referenced agreement.

ISSUES

Since then, it has been determined that additional design phase services are required as further described in the Consultant's proposal, dated April 16, 2024. AVCON has contracted with ECHO UES, LLC. to provide sight utility services and borings for verification of existing utilities. These additional services were anticipated; however, ECHO's current rates were not approved at the time of the initial Addendum approval. ECHO has since provided and has received approval for rates for 2024.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☐ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The DBE participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved General Airport Revenue Bonds and FDOT. Funding source verified by Melvin Martinez of Construction Finance on 05 / 01 / 24 as correct and available.

CC
ITEM IV-G
5/7/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 01 to the Base Agreement for Roadway Signage & Infrastructure Designer with Avcon, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$11,430.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$11,430.00
AAC – Compliance Review Date	<i>SJ</i> 04/29/24
AAC – Funding Eligibility Review Date	04/30/24

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 01 to the Base Agreement for Roadway Signage & Infrastructure Designer with AVCON, Inc. for additional Design and Bid Phase Services for W-00447 Overhead Signage Variable Message Sign at the Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's DBE specifications and determined that AVCON, Inc. proposes 90.1% DBE participation on this amendment.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Tuan Nguyen, P.E., Assistant Vice President

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Consulting Services Agreement with AtkinsRéalis USA, Inc. for W-00513 North Employee Parking Lot Bus Loop Pavement Evaluation, Orlando International Airport.

BACKGROUND

AtkinsRéalis USA, Inc. has had a Continuing Civil Engineering Consulting Services Agreement with the Aviation Authority since 06/10/2023.

ISSUES

Consultant's proposal, dated 4/30/2024, is to complete a pavement evaluation of the bus loop, develop a technical memo with pavement rehabilitation options, and associated cost estimates.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

☒ Experience	☒ Available Personnel	☒ Current Workload
☒ Expertise	☒ Equitable Distribution	☐ Other: _____

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Operations and Maintenance: 301.631.661.5310009.000.000000. Funding source verified by Melvin Martinez of Construction Finance on 05/01/24 as correct and available.

CC
ITEM IV-H
5/7/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Civil Engineering Consulting Services Agreement with AtkinsRéalis USA, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees		\$22,122.00
Lump Sum Fees		\$0.00
Not to Exceed Expenses		\$4,749.00
TOTAL		\$26,871.00
AAC – Compliance Review Date		4/30/2024
AAC – Funding Eligibility Review Date		4/30/2024

ATTACHMENT A

FINANCE FORM

Date:	4/18/2024	Requestor's Extension:	4662
Requestor's Name:	Tuan Nguyen	Preparer's Extension:	2495
Preparer's Name:	John Field	Solicitation #:	
Requestor's Department:	Facilities	Contract # / Name:	W-00513 North Employee Parking Lot Bus Loop Pavement Evaluation
Description:	North Employee Parking Lot Bus Loop Pavement Evaluation	Procurement Committee Date:	CCM 5/7/2024
Vendor:	AtkinsRéalis USA, Inc.	Agenda Item #:	

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.631.661.5310009.000.000000		\$26,871				\$26,871
Total Requisition:		\$26,871				\$26,871
Requisition Number:		96776				
Funding Approver:	Andrea Harper					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
96776	CCM 05/7/24 FY2024	In Process	18-APR-2024 09:05:04	USD	26,871.00	Field, John M	☒

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with AtkinsRéalis USA, Inc. for W-00513 North Employee Parking Lot Bus Loop Pavement Evaluation, Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that AtkinsRéalis USA, Inc. proposes 37% MWBE participation on this addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Brian Gainous, Sr. Project Manager

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI to provide OAR Support Services for H-00375 Bear Road Ditch Clean Out project at Orlando International Airport.

BACKGROUND

Continuing Program and Project Management and related services including performing as the Owner's Authorized Representative (OAR). The Services may include, but are not limited to, all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts and/or Construction Management at Risk Contracts; management of the construction and commissioning of projects; provide material testing, quantity surveying, construction inspection, construction safety compliance inspection, administrative support and departmental staff extension personnel, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; and, negotiating contracts for program and project related professional and construction services required from the Authority's other consultants and contractors, and all other related services including coordination with the Authority, its Consultants, the City of Orlando, the Federal Aviation Administration (FAA), the Florida Department of Transportation (FDOT), and any other agencies having jurisdiction over the Airport Authority.

ISSUES

Consultant's proposal, dated April 10, 2024, is to provide construction project management, project controls, construction administration and construction coordination services in support of H-00375 Bear Road Ditch Cleaning Project at Orlando International Airport.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|--|
| ☒ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

CC
ITEM IV-I
5/7/2024

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Operations and Maintenance Funds 301.631.661.5460002.000.000000. Funding source verified by Melvin Martinez of Construction Finance on 05 / 01 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$15,612.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$15,612.00
AAC – Compliance Review Date	ZTG 4/30/2024
AAC – Funding Eligibility Review Date	4/30/2024

ATTACHMENT A

FINANCE FORM

Date:	4/10/2024	Requestor's Extension:	
Requestor's Name:	Brian Gainous	Preparer's Extension:	x-2495
Preparer's Name:	John Field	Solicitation #:	
Requestor's Department:	Facilities	Contract # / Name:	H-00375
Description:	H-00375 -Bear Road Ditch Cleaning	Procurement Committee Date:	
Vendor:		Agenda Item #:	

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.631.661.5460002.000.000000	\$181,500.00					\$181,500.00
Total Requisition:	\$181,500.00					\$181,500.00
Requisition Number:	96696					
Funding Approver:	Andrea Harper					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
96696	FY2024 Funds - H-037	In Process	11-APR-2024 08:07:23	USD	181,500.00	Field, John M	☒

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI to provide OAR Support Services for H-00375 Bear Road Ditch Clean Out project at Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Cost Management, Inc. dba CMI proposes 12% MWBE participation on this addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Design, Bid & Award Owner's Authorized Representative Services for R-00105 Building 858 Roof Replacement at Orlando International Airport.

BACKGROUND

Ardmore Roderick has an agreement with the Aviation Authority, dated May 18, 2022, for Continuing Program and Project Management Services at the Orlando International and Executive Airports.

ISSUES

The consultant's proposal, dated April 19, 2024, is to provide Design, Bid & Award Owner's Authorized Representative (OAR) services for the referenced project. The Construction phase OAR services will be submitted with the Construction Award Job Order at a later date.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|-------------------------------------|--|--|
| ☐ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☐ Expertise | ☒ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from the previously approved Capital Expenditure Fund. Funding source verified by Melvin Martinez of Construction Finance on 05 / 02 / 24 as correct and available.

CC
ITEM IV-J
5/7/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services with The Roderick Group, Inc., dba Ardmore Roderick for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$13,986.53
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$13,986.53
AAC – Compliance Review Date	<i>SJ</i> 05/01/24
AAC – Funding Eligibility Review Date	05/01/24

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Design, Bid & Award Owner's Authorized Representative Services for R-00105 Building 858 Roof Replacement at Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that The Roderick Group, Inc. dba Ardmore Roderick does not propose small business participation on this addendum due to the limited and specialized scope of the services to be provided

MEMORANDUM

TO: Members of the Construction Committee

FROM: Brian Gainous, Sr. Project Manager

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI for Owner's Authorized Representative (OAR) Services for V-00961 AS1 Ceiling Repairs at Orlando International Airport

BACKGROUND

Continuing Program and Project Management and related services including performing as the Owner's Authorized Representative (OAR). The Services may include, but are not limited to, all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts and/or Construction Management at Risk Contracts; management of the construction and commissioning of projects; provide material testing, quantity surveying, construction inspection, construction safety compliance inspection, administrative support and departmental staff extension personnel, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; and, negotiating contracts for program and project related professional and construction services required from the Authority's other consultants and contractors, and all other related services including coordination with the Authority, its Consultants, the City of Orlando, the Federal Aviation Administration (FAA), the Florida Department of Transportation (FDOT), and any other agencies having jurisdiction over the Airport Authority.

ISSUES

Consultant's proposal, dated April 17, 2024, is to provide construction project management, project controls, construction administration and construction coordination services in support of V-00961 AS1 APM Ceiling Repairs Project at Orlando International Airport.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|--|
| ☒ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Operations and Maintenance Funds 301.631.210.5460002.000.000000. Funding source verified by Melvin Martinez of Construction Finance on 05 / 01 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$23,448.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$23,448.00
AAC – Compliance Review Date	ZTG 4/30/2024
AAC – Funding Eligibility Review Date	4/30/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Brian Gainous, Sr. Project Manager

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI V-00961 AS1 APM Ceiling Repairs at Orlando International Airport

BACKGROUND

Continuing Program and Project Management and related services including performing as the Owner's Authorized Representative (OAR). The Services may include, but are not limited to, all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts and/or Construction Management at Risk Contracts; management of the construction and commissioning of projects; provide material testing, quantity surveying, construction inspection, construction safety compliance inspection, administrative support and departmental staff extension personnel, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; and, negotiating contracts for program and project related professional and construction services required from the Authority's other consultants and contractors, and all other related services including coordination with the Authority, its Consultants, the City of Orlando, the Federal Aviation Administration (FAA), the Florida Department of Transportation (FDOT), and any other agencies having jurisdiction over the Airport Authority.

ISSUES

Consultant's proposal, dated April 17, 2024, is to provide construction project management, project controls, construction administration and construction coordination services in support of V-00961 AS1 APM Ceiling Repairs Project at Orlando International Airport.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|--|
| ☒ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

CC
ITEM IV-K
5/7/2024

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Operations and Maintenance Funds 301.631.210.5460002.000.000000. Funding source verified by Melvin Martinez of Construction Finance on 05 / 01 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$23,448.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$23,448.00
AAC – Compliance Review Date	ZTG 4/30/2024
AAC – Funding Eligibility Review Date	4/30/2024

ATTACHMENT A

FINANCE FORM

Date:	4/22/2024	Requestor's Extension:	
Requestor's Name:	Brian Gainous	Preparer's Extension:	x-2495
Preparer's Name:	John Field	Solicitation #:	
Requestor's Department:	Facilities	Contract # / Name:	V-00961
Description:	V-00961 Airside1 APM Ceiling Repairs	Procurement Committee Date:	CCM
Vendor:		Agenda Item #:	

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.631.210.5460002.000.000000	\$268,500.00	268,500.00				\$268,500.00
Total Requisition:	\$268,500.00	268,500.00				\$268,500.00
Requisition Number:	96803	96803				
Funding Approver:	<i>Andrea Harper</i>					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
96803	CCM 04/2024 FY2024	In Process	22-APR-2024 11:33:03	USD	268,500.00	Field, John M	☒

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI V-00961 Airside 1 APM Ceiling Repairs at Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Cost Management, Inc. dba CMI proposes 10% MWBE participation on this addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase Owner's Authorized Representative Services for V-01016 Airside 3 Wing 2 Ramp Level Restroom Refurbishment at Orlando International Airport.

BACKGROUND

Ardmore Roderick has an agreement with the Aviation Authority for Continuing Program and Project Management Services at the Orlando International and Executive Airports.

ISSUES

Consultant's proposal, dated April 19, 2024, is to provide Construction Phase Owner's Authorized Representative (OAR) services for the construction phase of the referenced project.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|-------------------------------------|--|--|
| ☐ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☐ Expertise | ☒ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from the previously approved Capital Expenditure Fund 310-711-210-5660003-000-501388. Funding source verified by Melvin Martinez of Construction Finance on 05/01/24 as correct and available.

CC
ITEM IV-L
5/7/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services with The Roderick Group, Inc., dba Ardmore Roderick for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$15,584.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$15,584.00
AAC – Compliance Review Date	04/24/2024 YR
AAC – Funding Eligibility Review Date	04/30/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase Owner's Authorized Representative Services for V-01016 Airside 3 Wing 2 Ramp Level Restroom Refurbishment at Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that The Roderick Group, Inc. dba Ardmore Roderick does not propose small business participation on this addendum as the services being provided are for staffing support.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase Owner's Authorized Representative Services for V-01028 Centerfield ARFF Temporary Kitchen & Demolition at Orlando International Airport.

BACKGROUND

Ardmore Roderick has an agreement with the Aviation Authority for Continuing Program and Project Management Services at the Orlando International and Executive Airports.

ISSUES

Consultant's proposal, dated April 26, 2024, is to provide Construction Phase Owner's Authorized Representative (OAR) services for the construction phase of the referenced project.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|--|
| ☒ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from the previously approved Capital Expenditure Fund 310.415.110.5660003.000.501683. Funding source verified by Melvin Martinez of Construction Finance on 05 / 02 / 24 as correct and available.

CC
ITEM IV-M
5/7/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services with The Roderick Group, Inc., dba Ardmore Roderick for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$31,888.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$31,888.00
AAC – Compliance Review Date	5/01/2024 ZTG
AAC – Funding Eligibility Review Date	5/01/2024

Greater Orlando Aviation Authority

Date:	<u>5/1/2024</u>	CCM / PC:	<u>CCM</u>
Requestor's Name:	<u>Scott Shedek</u>	Requestor's Extension:	<u></u>
Form Preparer's Name:	<u>Colin Paterson</u>	Preparer's Extension:	<u>2990</u>
Requestor's Department:	<u>Construction</u>	Purchasing Solicitation #:	<u></u>
Description:	<u>Construction for V-01028 Centerfield ARFF Temporary Kitchen & Demo</u>	Committee Date:	<u>5/7/2024</u>
Vendor:	<u>Ardmore Roderick</u>	Committee Agenda Item#:	<u></u>

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	Total Contract
310.415.110.5660003.000.501683	31,888.00					31,888.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	31,888.00	-	-	-	-	31,888.00
BPA or Requisition Number	96890					

Funding Approver: Andrea Harper
OMB Notes:

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
96890	FY24 CC 5/7/24 V-01028 ARFF Kitcl	In Process	02-MAY-2024 10:30:5	USD	402,000.00	Harper, Andrea	☒

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 07, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase Owner's Authorized Representative Services for V-01028 Centerfield ARFF Temporary Kitchen & Demolition at Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that The Roderick Group, Inc. dba Ardmore Roderick does not propose small business participation on this addendum as the services being provided are for staffing support.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Danielle Plummer, Manager, Contracts and Grants

DATE: May 7, 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of a No-Cost Addendum to the Continuing Transportation Planning Services Agreements to Exercise both renewal options for HNTB Corporation and HDR Engineering, Inc. to June 10, 2026 and October 1, 2026 respectively.

BACKGROUND

In June 2021, the Aviation Authority Board approved Continuing Transportation Planning Services with the below listed firms. The provisions in the agreements include a base three-year term with two subsequent optional one-year renewal periods upon mutual agreement of the parties. The firm's base agreements expire for HNTB Corporation and HDR Engineering, Inc. on June 10, 2024 and October 1, 2024 respectively. The first renewal currently expires as follows:

FIRM	EXPIRATION DATE
HNTB Corporation	06/10/2024
HDR Engineering, Inc.	10/01/2024

ISSUES

In order to maintain these services on an as-needed basis for routine operations of the Airport, staff requires the services of HNTB Corporation and HDR Engineering, Inc. Each firm was requested to provide their concurrence to exercise both renewal options (a copy of which is attached).

SMALL BUSINESS

Not applicable.

ALTERNATIVES

None.

CC
ITEM IV-N
5/7/2024

FISCAL IMPACT

There is no fiscal impact for these addenda. Future addenda will be based on specific tasks of work as assigned with approved funding source.

RECOMMENDED ACTION

It is requested that the Construction Committee recommend to the Aviation Authority Board approval of a No-cost Addendum to the Continuing Transportation Planning Services Agreements with HNTB Corporation and HDR Engineering, Inc. to extend each agreement to June 10, 2026 and October 1, 2026 respectively.



April 29, 2024

Ms. Danielle Plummer
Manager, Contracts & Grants
Greater Orlando Aviation Authority
Orlando International Airport
11312 Terminal C Service Road
Orlando, FL 32824

RE: Contract W446
Continuing Transportation Planning Services

Dear Danielle:

HNTB concurs with extending our Continuing Transportation Planning Services Contract for both renewal options.

Sincerely,

A handwritten signature in blue ink, appearing to read "George M. Gilhooley". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

George M. Gilhooley
Senior Vice President
East Florida Region Office Leader

GMG/sc



April 29, 2024

Ms. Danielle Plummer
Manager, Contract and Grants
Greater Orlando Aviation Authority
Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, FL 32827-4399

Re: Continuing Transportation Planning Services Agreement dated October 1, 2021

Dear Ms. Plummer:

Please consider this letter to be HDR's notice of intent to exercise both the first and second one-year renewal options on the above referenced agreement. We understand that this request must be recommended for approval by the Construction Committee on May 7 before being placed on the Authority Board's May meeting agenda.

We have appreciated the continued strong working relationship with the Authority and look forward to another successful year serving the Authority. If you have any questions or need further assistance in this regard, please do not hesitate to contact HDR's Project Manager, Jamie Krzeminski at (407) 420-4250, or me.

Sincerely,
HDR ENGINEERING, INC.

A handwritten signature in blue ink that reads 'Katie E. Duty'.

Katie E. Duty
Vice President

JMK:jmk

C: Jeff Arms (HDR); HDR Accounting Department
Brad Friel (GOAA)



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399
(407) 825-2001

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek
Vice President of Construction

DATE: May 7, 2024

RE: CONTRACTOR FINAL PAYMENT AUTHORIZATION
E-00283 Runway 18L Vault Work

CONTRACTOR: Gomez Construction Company

The **Construction Contract** for referenced project has been completed and all issues involving the Contractor have been addressed and resolved. Attached is a copy of the current overall project status.

It is respectfully requested that the Construction Committee authorize final payment to **Gomez Construction Company** for **E-00283 Runway 18L Vault Work**.

SS:kc

Attachment

CC
ITEM IV-O
5/7/2024



GREATER ORLANDO AVIATION AUTHORITY

Innovation Connecting the World

MEMORANDUM

TO: **Members of the Construction Committee**

FROM: **Scott Shedek**
Vice President of Construction

DATE: **May 07, 2024**

RE: **CONTRACTOR FINAL PAYMENT AUTHORIZATION**
L-00072 On-Call Low Voltage Services (FY23-OBTS)

CONTRACTOR: Orlando Business Telephone Systems, Inc.

The **Construction Contract** for referenced project has been completed and all issues involving the Contractor have been addressed and resolved. Attached is a copy of the current overall project status.

It is respectfully requested that the Construction Committee authorize final payment to **Orlando Business Telephone Systems, Inc.** for **L-00072 On-Call Low Voltage Services (FY23-OBTS)**.

SS:kc

Attachment

CC
ITEM IV-P
5/7/2024

Information Items

**Project Controls
Field Change Order (FCO) Tracking Log**

Project	FCO No.	Amount	FCO Date	CCM Date FCO Converted to
BP-S00195	04	\$ 50,000.00	5-Jun-23	Open
BP-S00195	06	\$ 2,500.00	11-Jul-23	Open
BP-S00195	10	\$ 35,000.00	5-Sep-23	Open
BP-S00195	11	\$ 20,000.00	5-Sep-23	Open
BP-S00195	12	\$ 25,000.00	9-Jan-24	Open
BP-S00195	13	\$ 48,000.00	11-Feb-24	Open
BP-S00195	14	\$ 7,000.00	11-Feb-24	Open
BP-S00195	15	\$ 18,000.00	1-Apr-24	Open
BP-S00195	16	\$ 10,000.00	1-Apr-24	Open
BP-S00198	01	\$ 35,508.00	15-Dec-23	Open
E-00276	01	\$ 1,050.05	7-Feb-24	Open
E-00275	01	\$ 2,469.79	7-Feb-24	Open
E-00275	02	\$ 28,765.98	25-Mar-24	Open
E-00275	03	\$ 4,100.51	20-Mar-24	Open
V-01011	01	\$ 24,672.14	12-Mar-24	Open
V-01011	02	\$ 15,120.00	15-Apr-24	Open

**CC
ITEM V-A
5/7/2024**