

**ADDENDUM NO. 29
TO THE AGREEMENT DATED JUNE 7, 2022
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND COST MANAGEMENT, INC. dba CMI**

Project: OAR Services for R-00099 Terminals A & B Rental Car QTA Canopy Leaks, Orlando International Airport

THIS ADDENDUM is effective this 13th day of August, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Aviation Authority"), and **COST MANAGEMENT, INC. dba CMI** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated June 7, 2022, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of NINE THOUSAND NINE HUNDRED SIXTY-SIX AND NO/100 DOLLARS (\$9,966.00)**, broken down as follows:

Professional Fees:	NTE:	\$9,966.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$9,966.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated June 7, 2022 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have executed this Addendum this day of Aug 14, 2024.

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Aug 14, 2024

Karen Ryan

By: 

box SIGN 188B1K51-42VRYPY

**NELSON MULLINS RILEY AND
SCARBOROUGH, Legal Counsel
Greater Orlando Aviation Authority**

By:

GREATER ORLANDO AVIATION AUTHORITY

Max Marble

box SIGN 4W88Q9ZJ-42VRYPY

**Max Marble
Sr. Vice President, Capital Programs**

COST MANAGEMENT INC. dba CMI

Ganesh Jiawon

box SIGN 4K0WWWPBW-42VRYPY

By:

Signature (Duly Authorized Rep.)

Ganesh Jiawon
Printed Name

President
Title



MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek – Vice President of Construction

DATE: August 13, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI to provide Owner's Authorized Representative (OAR) Services for R-00099 Terminals A & B Rental Car QTA Canopy Leaks at Orlando International Airport

BACKGROUND

On May 18, 2022, the Aviation Authority approved an agreement with Cost Management Inc. dba CMI for Continuing Program and Project Management (OAR) Services to the Aviation Authority at the Orlando International Airport, Orlando Executive Airport and Other Facilities.

ISSUES

Consultant's proposal, dated July 30, 2024, is to provide construction project management, project controls, construction administration and construction coordination services in support of R-00099 Terminals A & B Rental Car QTA Canopy Leaks Project at Orlando International Airport. Additional OAR services are required to manage subconsultant CMC as they will be providing site investigation and a detailed summary report with photos outlining observations and recommendations for leak repairs.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|--|
| ☒ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Operations & Maintenance Funds.

Funding source verified by VHinds of Construction Finance on 8 / 8 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$9,966.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$9,966.00
AAC – Compliance Review Date	YR 08/08/2024
AAC – Funding Eligibility Review Date	08/08/2024

Owner's Representative

Estimating / Scheduling

Value Engineering

Life Cycle Costing

LEED Consulting

Constructability Review

Cashflow Projections

Change Orders

Claims Analysis

Contract Administration

Commissioning

Construction Auditing

Facilities Condition
Assessment

Information Technology

Database Development

Program Management
Software Modules



158 Terra Mango Loop

Suite B

Orlando, FL 32835

Tel: 407.293.4168

Fax: 407.293.0944

Website: www.cminc.biz

Email: cmi@cminc.biz

30 July 2024

Mr. Scott Shedek, P.E.
Vice President of Construction
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando, Florida 32824

CMI No. P-5344-R1

**Project: OAR Services for R-00099
Terminals A and B Rental Car QTA Canopy
Leaks**

CMI Staffing Fee	\$2,196.00
CMC Staffing Fee	\$7,770.00
Total Not-to-Exceed Fees	\$9,966.00
Nine Thousand, Nine Hundred and Sixty-Six Dollars	

Dear Mr. Shedek

We hereby submit our fee proposal for Continuing Program and Project Management Services on the above-referenced project at Orlando International Airport.

PROJECT DESCRIPTION

Our understanding is that the R-00099 project consists of providing all labor, equipment and materials for Terminals A&B rental car QTA canopy leaks at Orlando International Airport.

SERVICES

Our scope of services for this project will consist of providing support to the GOAA staff with project management (OAR), and reporting services as the process may require during construction and close-out phases.

FEE SCHEDULE

Based on the attached OAR Staffing Manhours sheet, our anticipated staffing plan equates to a NTE Fee, effective the date of Construction Committee approval.

MWBE / LDB PARTICIPATION

CMI actively seeks opportunities to include MWBE and LDB firms in our professional services team. We have identified CMC, a certified WBE firm, to provide building envelope consulting services and their participation on this project is 78%.

EXCLUSIONS

This proposal excludes: office space rental; utilities; cost estimating & scheduling and travel outside of the Central Florida area.

PAYMENT

We will invoice in accordance with the terms of our Contract with the Authority.

Sincerely,
CMI

Brian Gainous

Brian Gainous
Senior Project Manager

PRIME CONSULTANT - CMI

GOAA R-00099 Terminals A & B Rental Car QTA Canopy Leak Repairs										
			2024							
Role	Staff	Firm	Aug	Sep	Oct	Nov	Dec	Total Hours	Rate	Total NTE Fee
Project Management Services										
Senior Project Manager	Brian Gainous	CMI	-	5	5			10	\$ 186.00	\$ 1,860.00
Technical Assistant	Priya Basant	CMI	-	2	2			4	\$ 84.00	\$ 336.00
										\$ -
SUBTOTAL			0	7	7	0	0	14		\$ 2,196.00

Subconsultant - Construction Moisture Consulting (CMC)										
Sr. Consultant	TBD	CMC	-	15	27			42	\$ 185.00	\$ 7,770.00
SUBTOTAL			0	22	34	0	0	56		\$ 7,770.00
TOTAL NTE FEE									9,966.00	

GOAA R-00099 Terminals A & B Rental Car QTA Canopy Leak Repairs

Role	Firm	Hourly Rate	Total Hours	Total Fee (\$)
Senior Project Manager	CMI	\$ 186.00	10	\$ 1,860.00
Technical Assistant	CMI	\$ 84.00	4	\$ 336.00
Sr. Consultant	CMC	\$ 185.00	42	\$ 7,770.00
TOTAL FEE			56	\$ 9,966.00

MWBE/ LDB Participation				
Firm		Designation (MWBE/LDB/DBE)	Fee Amount	Percentage Participation
CMC		WBE	\$ 7,770.00	78%

Greater Orlando Aviation Authority
CMI Cumulative Project Staffing
Projected Hours by Task for FY2024
OAR STAFFING MANHOURS
01 October 2023 thru 30 September 2024

Legend:

Proposal submitted for review
Previously approved
Future proposal

Name	Position	Sponsor	GOAA Project #	Task Description	Total	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24
Bill White	Safety Director	S. Shedek	FY24 O&M	Airport Safety Compliance	596	13	104	51	36	61	38	20	29	51	70	63	60	
Bill White	Safety Director	S. Shedek	V-01006	Airside 3 Wing 1 Ramp Level Upgrades	6	0	0	0	0	0	0	0	6	0	0	0	0	
Bill White	Safety Director	S. Shedek	H-00361	JFB (Loop Road) B Terminal Entrance Reconfiguration	25	0	0	0	0	0	0	0	0	0	15	10	0	
Bill White	Safety Director	S. Shedek	V-995	Replacement of Elevator P58 at Airside 4	15	0	0	0	0	0	0	0	0	0	0	5	10	
Bill White	Safety Director	WSP	W-453	Airside 2 & 4, Safety Oversight	339	18	20	19	20	20	21	42	43	36	40	30	30	
Bill White	Safety Director	PSA	E-280	West Airfield Electrical Upgrades	134	30	31	37	20	3	0	0	0	0	13	0	0	
Bill White	Safety Director	Lea & Elliot	BP-0477	Specialty APM & Passenger Rail Systems	57	4	4	4	8	4	8	4	5	4	4	4	4	
Bill White	Safety Director	Ardmore	BP-049	OEA Taxiways A, B and E4 Rehabilitation	114	0	0	0	0	34	40	40	0	0	0	0	0	
Bill White	Safety Director	Ardmore	BP-497	Taxiways G and H Rehabilitation, Phase 1	521	0	0	0	20	41	54	62	68	68	68	70	70	
Bill White	Safety Director	GCI	BP-S0199	Train Station Passenger Drop-off Lobby Parking Lot	70	0	8	38	24	0	0	0	0	0	0	0	0	
				n/a	-													
				n/a	-													
Bill White	Safety Director	S. Shedek		Purchasing Building Rehabilitation Project	-													
TOTAL HOURS					1877	65	167	149	128	163	161	168	151	159	210	182	174	
Brian Gainous	Sr. Project Manager	S. Shedek	FY24 O&M	Miscellaneous Small Projects	496	160	148	136	42	10	0	0	0	0	0	0	0	
Brian Gainous	Sr. Project Manager	S. Shedek	V-01006	Airside 3 Wing 1 Ramp Level Upgrades	146	0	0	0	0	0	34	60	28	15	9	0	0	
Brian Gainous	Sr. Project Manager	S. Shedek	V-995	Replacement of Elevator P58 at Airside 4 (D/B)	40	0	26	0	0	14	0	0	0	0	0	0	0	
Brian Gainous	Sr. Project Manager	S. Shedek	V-995	Replacement of Elevator P58 at Airside 4 (Construction)	218	0	0	0	0	10	28	10	10	20	15	45	80	
Brian Gainous	Sr. Project Manager	S. Shedek	EP-00429	Water Intrusion - NTLs-Level 1 B East - OAR	30	0	0	10	0	0	0	20	0	0	0	0	0	
Brian Gainous	Sr. Project Manager	S. Shedek	EP-00447	Jeff Fuqua Fence Repair	59	0	0	0	0	49	0	0	10	0	0	0	0	
Brian Gainous	Sr. Project Manager	S. Shedek	H-00361	JFB (Loop Road) B Term Entrance Reconfiguration	635	0	0	0	78	94	80	60	20	30	100	90	83	
Brian Gainous	Sr. Project Manager	S. Shedek	V-00976	Smart Restroom Pilot Project	50	0	0	0	0	0	12	30	8	0	0	0	0	
Brian Gainous	Sr. Project Manager	S. Shedek	V-01017	HVAC Improvements GOAA Executive Office	100	0	0	0	0	0	10	0	18	10	22	30	10	
Brian Gainous	Sr. Project Manager	S. Shedek	V-01018	N. Terminal Roof Top Canopy A and B Sides Beam Re-Painting	115	0	0	0	0	0	0	0	100	0	15	0	0	
Brian Gainous	Sr. Project Manager	S. Shedek	V-01021	NTC East Checkpoint HVAC Modifications	155	0	0	0	0	0	0	0	0	20	60	40	35	
Brian Gainous	Sr. Project Manager	S. Shedek	V-01022	North Terminal East and West Checkpoint Signage	39	0	0	0	0	0	0	0	8	0	20	11	0	
Brian Gainous	Sr. Project Manager	S. Shedek	V-1024	Terminal A Side Garage Storm Drain Repairs	56	0	0	0	0	0	0	0	0	25	19	12	0	
Brian Gainous	Sr. Project Manager	S. Shedek	V-00961	AS1 APM Ceiling Repairs	110	0	0	0	0	0	0	0	0	10	40	40	20	
Brian Gainous	Sr. Project Manager	S. Shedek	V-01026	American Airlines Airside 3 Roof Drain Re-routing	10	0	0	0	0	0	0	0	0	8	2	0	0	
Brian Gainous	Sr. Project Manager	S. Shedek	H-00375	Bear Road Ditch Clean Out	70	0	0	0	0	0	0	0	0	30	25	15	0	
Brian Gainous	Sr. Project Manager	S. Shedek	H-00376	Cargo Road Bldg. 858 Parking Lot Sealcoat and Re-striping	27	0	0	0	0	0	0	0	0	0	20	7	0	
Brian Gainous	Sr. Project Manager	S. Shedek	FY24 O&M	Miscellaneous Small Projects	160	0	0	0	0	0	0	0	0	0	0	80	80	
Brian Gainous	Sr. Project Manager	S. Shedek	R-00099	Terminals A & B Rental Car QTA Canopy Leak Repairs	10	0	0	0	0	0	0	0	0	0	0	0	5	5
Brian Gainous	Sr. Project Manager	S. Shedek	H-00334	Gourmet Gate Retention Pond Flume Repairs	-													
				n/a	-													
TOTAL HOURS					2526	160	174	146	120	177	164	180	202	168	347	370	313	5
TBD	Sr. Project Coordinato	S. Shedek	FY24 O&M	Miscellaneous Small Projects	262	0	0	0	0	0	0	0	0	0	0	132	130	
				n/a	-	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL HOURS					262	0	0	0	0	0	0	0	0	0	0	132	130	0
Priya Basant	Tech Assistant	S. Shedek	FY24 O&M	Airport Safety Compliance	24	3	4	2	4	4	4	2	1	0	0	0	0	
Priya Basant	Tech Assistant	S. Shedek	EP-00429	Water Intrusion - NTLs-Level 1 B East - OAR	5	0	0	5	0	0	0	0	0	0	0	0	0	
Priya Basant	Tech Assistant	S. Shedek	EP-00446	Jeff Fuqua Fence Repair	-	0	0	0	0	0	0	0	0	0	0	0	0	
Priya Basant	Tech Assistant	S. Shedek	V-995	Replacement of Elevator P58 at Airside 4 (Construction)	6	0	0	0	0	0	6	0	0	0	0	0	0	
Priya Basant	Tech Assistant	S. Shedek	V-00961	AS1 APM Ceiling Repairs	7	0	0	0	0	0	0	0	0	3	0	0	4	
Priya Basant	Tech Assistant	S. Shedek	V-01017	HVAC Improvements GOAA Executive Office	6	0	0	0	0	0	3	0	0	0	0	3	0	
Priya Basant	Tech Assistant	S. Shedek	V-01018	N. Terminal Top A&B Re-painting Canopy Repainting	5	0	0	0	0	0	0	0	3	0	2	0	0	
Priya Basant	Tech Assistant	S. Shedek	V-01021	NTC East Checkpoint HVAC Modifications	7	0	0	0	0	0	0	3	0	2	2	0	0	
Priya Basant	Tech Assistant	S. Shedek	V-01022	North Terminal East and West Checkpoint Signage	4	0	0	0	0	0	0	2	0	0	2	0	0	
Priya Basant	Tech Assistant	S. Shedek	V-01024	North Terminal A Side Garage Storm Drain Repairs	7	0	0	0	0	0	0	0	0	3	4	0	0	
Priya Basant	Tech Assistant	S. Shedek	V-01026	American Airlines Airside 3 Roof Drain Re-routing	4	0	0	3	0	0	0	0	0	0	2	2	0	
Priya Basant	Tech Assistant	S. Shedek	H-00375	Bear Road Ditch Clean Out	8	0	0	0	0	0	0	0	0	4	4	0	0	
Priya Basant	Tech Assistant	S. Shedek	H-00376	Cargo Road Bldg. 858 Parking Lot Sealcoat and Re-striping	6	0	0	0	0	0	0	0	0	3	3	0	0	
Priya Basant	Tech Assistant	S. Shedek	R-00099	Terminals A & B Rental Car QTA Canopy Leak Repairs	4	0	0	0	0	0	0	0	0	0	0	0	2	2
Priya Basant	Tech Assistant	S. Shedek	H-00334	Gourmet Gate Retention Pond Flume Repairs	-													
				n/a	0													
TOTAL HOURS					93	3	4	7	4	4	13	7	4	15	19	5	6	2

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

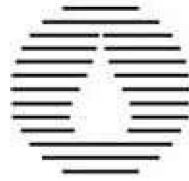
The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant Cost Management Inc. dba CMI

By: 

Print Name: Ganesh Jiawon

Date: 07/29/2024



CMC
Construction Moisture
Consulting
Roofing/Waterproofing/Exterior Walls/Glazing
Complete Building Envelope Specialists

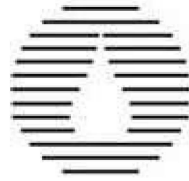
**CMC PROPOSAL FOR ADDITIONAL SERVICES
FOR SELECT BUILDING ENVELOPE CONSULTING SERVICES**

PREPARED FOR:

GREATER ORLANDO AVIATION AUTHORITY

**Orlando International Airport
R-099 Terminals A & B Rental Car QTA Canopy Leak Repair
Orlando, Florida
CMC Project No.: 23-01007**

Prepared by:
Construction Moisture Consulting
Charles Beardslee, RRO/IIBEC, MSI/ICC
CEO
July 24, 2024



CMC
Construction Moisture
Consulting
Roofing/Waterproofing/Exterior Walls/Glazing
Complete Building Envelope Specialists

July 24, 2024

Greater Orlando Aviation Authority
Orlando International Airport
11308 Terminal C Service Road
Orlando, Florida 32824

Attn: Mr. Brian Gainous, OAR - Consultant CMI

Project: Orlando International Airport
R-099 Terminals A & B Rental Car QTA Canopy Leak Repair
Orlando, Florida
CMC Project No.: 23-01007

Re: CMC Proposal
for Additional Services for Select Building Envelope Consulting Services

Dear Mr. Gainous:

Pursuant to your request, Cornerstone Special Inspections, LLC DBA Construction Moisture Consulting (CMC) is pleased to provide a proposal for select building envelope consulting services for the above referenced project. Based on our understanding of what you wish accomplished, we herein furnish the following for your review and use.

1.0 SCOPE

- 1.1 CMC will conduct an initial abbreviated site visit to review the current condition of the QTA canopies. This walk has already been completed and CMC was able to briefly review each of the lower canopies on both the Terminal A Side and B Side canopies and walk with onsite personnel to gain an understanding of the current leakage observations. CMC will produce an electronic (PDF) summary report outlining our observations, photographic documentation depicting examples of items reported as required, the most optimum long-term solution and potential available options for short term/temporary repairs.

- Based on 12 Hours @ \$185.00 per Hour \$2,220.00

- 1.2 CMC will conduct a maximum of 3 site visits during the completion of short-term repairs pertaining to coating/sealing the existing gutter assemblies. In addition, CMC will provide an electronic (PDF) summary report for each inspection. Note, CMC's field observations will be limited to the specific locations made accessible to us during each site visit. Access will need to be provided by the contractor via high-reach lift equipment during each visit.

- Based on 30 Hours @ \$185.00 per Hour 5,550.00

1.3 TOTAL BASE BID (NOT-TO-EXCEED) \$7,770.00

Orlando International Airport - R-099 Terminals A & B Rental Car QTA Canopy Leak Repair
Orlando, Florida
July 24, 2024
Page 2

Should you have any questions, please feel free to contact our office at your convenience.

Respectfully,

CONSTRUCTION MOISTURE CONSULTING

A handwritten signature in dark ink, appearing to read 'Charles Beardslee'.

Charles Beardslee, RRO/IIBEC, MSI/ICC
CEO

A handwritten signature in dark ink, appearing to read 'Carey Hunt'.

Carey A. Hunt, RRO, IIBEC
Vice President/Senior Consultant

Attachment: Applicable GOAA "C" Tables

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-1
SUMMARY OF TOTAL CONTRACT VALUE

Phase of Project:	Preliminary Design	Schematic 30%	Development 60%	Const. Docs. 95%	Bidding & Award	SUBTOTAL	Const. Admin.	Record Documents	TOTAL CONTRACT
1.0 Lump Sum Fee:	0	0	0	0	0	0	0	0	0
2.0 Not to Exceed Reimbursable Fee:	0	0	0	0	0	0	0	7770	7770
3.0 Not to Exceed Reimbursable Expenses:	0	0	0	0	0	0	0	0	0
4.0 TOTAL CONTRACT VALUE:	0	0	0	0	0	0	0	7770	7770

Total Lump Sum Labor Hours:	0	0	0	0	0	0	0	0	0
Total Not to Exceed Reimbursable Labor Hours:	0	0	0	0	0	0	0	42	42
TOTAL LABOR HOURS:	0	0	0	0	0	0	0	42	42
Average Hourly Rate:	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$185.00	\$185.00

Notes:

1. The lump sum cells in Table C-1 are linked to Table C-2 values
2. The Not to Exceed cells in Table C-1 are linked to Table C-4 values
3. The linked cells are based on a maximum of 5 subconsultants; if more than 5 are included enter all values manually.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-4
SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES

Phase of Project:	Preliminary Design		Schematic (30%)		Development (60%)		Const. Docs. (95%)		Bidding & Award		Const. Admin.		Record Documents		TOTAL		
	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
Construction Moisture Consulting, Inc.																	
Not to Exceed Reimbursable Fee	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	42	\$7,770	42	\$7,770	185
Not to Exceed Reimbursable Expenses																\$0	
Sub-Total Designer	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	42	\$7,770	42	\$7,770	185
Subconsultant No. 1																	
Not to Exceed Reimbursable Fee			0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses																\$0	
Sub-Total Subconsultant No. 1	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 2																	
Not to Exceed Reimbursable Fee			0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses																\$0	
Sub-Total Subconsultant No. 2	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 3																	
Not to Exceed Reimbursable Fee	0		0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses																\$0	
Sub-Total Subconsultant No. 3	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 4																	
Not to Exceed Reimbursable Fee			0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses																\$0	
Sub-Total Subconsultant No. 4	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 5																	
Not to Exceed Reimbursable Fee			0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses																\$0	
Sub-Total Subconsultant No. 5	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Total Not to Exceed Amount:	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	42	\$7,770	42	\$7,770	185

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

Position:	SENIOR CONSULTANT		OTHER POSITIONS AS APPLICABLE		OTHER POSITIONS AS APPLICABLE		OTHER POSITIONS AS APPLICABLE		OTHER POSITIONS AS APPLICABLE		OTHER POSITIONS AS APPLICABLE		TOTAL		
Rate (\$/Hour):	\$185		\$0		\$0		\$0		\$0		\$0		labor hours	Cost	Avg. Hourly Rate
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost			
Preliminary Design															
Review of Record Drawings & Documents		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Verification of Existing Conditions		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Preliminary Engineering Report		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Surveying		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Geotechnical Investigation & Analysis		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Other Activities (List)		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Sub-Total Preliminary Design	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Schematic Design (30%)															
Prepare Preliminary Drawings		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Prepare Preliminary Specifications		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Surveying		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Geotechnical Investigation & Analysis		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Update/Reconcile Opinion of Probable Const. Cost		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Other Activities (List)		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Sub-Total Schematic Design (30%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Design Development (60%)															
Develop Drawings		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Develop Specifications		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Prepare Construction Documents		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Update/Reconcile Opinion of Probable Const. Cost		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Other Activities (List)		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Sub-Total Design Development (60%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Construction Documents (95%)															
Complete Drawings		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Complete Specifications		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Complete Construction Documents		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Update/Reconcile Opinion of Probable Const. Cost		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Other Activities (List)		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Sub-Total Construction Documents (95%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

Position:	SENIOR CONSULTANT		OTHER POSITIONS AS APPLICABLE		OTHER POSITIONS AS APPLICABLE		OTHER POSITIONS AS APPLICABLE		OTHER POSITIONS AS APPLICABLE		OTHER POSITIONS AS APPLICABLE		TOTAL		
Rate (\$/Hour):	\$185		\$0		\$0		\$0		\$0		\$0				
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Avg. Hourly Rate
Bidding and Award															
Resolve 95% Comments on Drawings/ Specs/Documents		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Prepare/Reproduce/Distribute Bid Documents		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Prepare/Reproduce/Distribute Bid Addenda		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Attend/Minute Pre-Bid Meeting		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Attend/Minute Bid Opening		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Prepare Bid Tabulation/Recommendation		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Other Activities (List)		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Sub-Total Bidding and Award	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Construction Administration															
Prepare/Reproduce/Distribute Conformed Documents/Drawings		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Attend Pre-NTP Meeting		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Attend Pre-Construction Conference		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Attend JCMs		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Site Visits/Check As-Builts		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Review Contractor's Submittals		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Review Contractor's Invoices		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Review C.O.s		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Substantial Completion Inspection		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Final Completion Inspection		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Other Activities (List)		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Sub-Total Construction Administration	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Closeout															
Prepare Record Drawings/Documents		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Other Activities (List)		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Site Visits and Reporting	42	\$7,770		\$0		\$0		\$0		\$0		\$0	42	\$7,770	\$185
		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Sub-Total Closeout	42	\$7,770	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	42	\$7,770	\$185
TOTAL NOT TO EXCEED REIMBURSABLE FEE:	42	\$7,770	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	42	\$7,770	\$185

NOTES:

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 13, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI to provide Owner's Authorized Representative (OAR) Services for R-00099 Terminals A & B Rental Car QTA Canopy Leaks at Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Cost Management, Inc. dba CMI proposes 78% MWBE participation on this addendum.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI to provide Owner's Authorized Representative (OAR) Services for R-00099 Terminals A & B Rental Car QTA Canopy Leaks at Orlando International Airport

1. Construction Information:

Addendum Amount: _____

2. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	-	Actual Result	_____

3.a. Prime Contractor Information:

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

3.b. Name and Address of MWBE Subcontractor

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

3.c. *Identity:

Work Item(s): _____

Amount of Subcontract _____

Percent of Prime Contract (%): _____

4. Engineering/Professional Services Information:

Addendum Amount: \$9,966.00

5. MWBE Goal by Group Representation:

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	-	Actual Result	0%
Black American	-	Actual Result	0%
Caucasian Female American	7,770.00	Actual Result	78%
Hispanic American	-	Actual Result	0%
Native American	-	Actual Result	0%
Other	-	Actual Result	0%
Total MWBE Participation	7,770.00	Actual Result	78%

6.b. Engineering / Professional Service Firm Information:

Name: Cost Management, Inc. dba CMI

Address: 158 Terra Mango Loop, Suite B

City, State, Zip: Orlando, FL 32835

Telephone: (407) 293-4168

6.b. Name and Address of MWBE Subconsultant

Name: Cornerstone Special Inspections LLC, DBA Construction Moisture Consulting

Address: 4508 Oak Fair Blvd Suite 290

City, State, Zip: Tampa, FL 33610

Telephone: 949-922-9782

6.c. *Identity:

Caucasian Female American

Work Item(s): Building envelope consulting services

Amount of Subcontract \$7,770.00

Percent of Prime Contract (%): 78%

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)