CONSTRUCTION COMMITTEE MEETING AGENDA

DATE: **Tuesday, August 27, 2024**
TIME: **9:00 a.m.**
PLACE: **Carl T. Langford Board Room / Orlando International Airport/ One Jeff Fuqua Blvd. / Orlando, FL 32827**

[ITEMS IN BOLD REQUIRE APPROVAL BY THE AVIATION AUTHORITY BOARD]

I. CALL TO ORDER/ ROLL CALL/ ANNOUNCEMENTS

II. CONSIDERATION OF MINUTES [THIS SECTION INTENTIONALLY LEFT BLANK]

III. CHANGE ORDERS (REFERENCE CHANGE ORDER AGENDA PAGE)

IV. NEW BUSINESS

GENERAL

A. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 11 TO THE CONTINUING ARCHITECTURAL SERVICES AGREEMENT WITH MLM-MARTIN ARCHITECTS, INC. FOR ADDITIONAL ARCHITECTURAL, ENGINEERING, AND COST ESTIMATING SERVICES FOR **V-01020**, AIRSIDE 4 TEMPORARY TSA SCREENING LANES, AT THE ORLANDO INTERNATIONAL AIRPORT.

B. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT SERVICES FOR TERMINAL C PROGRAMS AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. FOR ASSESSMENT AND PROCUREMENT ACTIVITIES TO SUPPORT THE ENTERPRISE PROJECT MANAGEMENT INFORMATION SYSTEM IMPLEMENTATION FOR **W-00526**, AT THE ORLANDO INTERNATIONAL AIRPORT.

C. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT SERVICES FOR TERMINAL C PROGRAMS AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. TO PROVIDE STAFF AND BILLING RATE ADJUSTMENTS FOR COMMISSIONING AND OPERATIONAL READINESS AND AIRPORT TRANSFER POSITIONS FOR TERMINAL C PROGRAMS **W-S00149**, AT THE ORLANDO INTERNATIONAL AIRPORT.

D. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE TECHNOLOGY AND MULTI-MEDIA SYSTEMS SPECIALTY ENGINEER FOR TERMINAL C, PHASE 1, AGREEMENTWITH BURNS ENGINEERING, INC. FOR DESIGN AND BID PHASE SERVICES FOR LEVEL 5 CAMERA UPGRADES FOR **W-S00151**,TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

E. REQUEST FOR APPROVAL TO AWARD OTHER ENTITY CONTRACT (OEC) 24-781-OEC FOR THE PURCHASE OF TEN STEELCASE, INC. COALESSE MONTARA650 TABLES FROM EMPIRE OFFICE, INC. UTILIZING STATE OF FLORIDA CONTRACT #56120000-24-NY-ACS FOR THE **W-S00161**,TERMINAL C GTF/RAC LOBBY FF&E AND IT ITEMS, AT THE ORLANDO INTERNATIONAL AIRPORT.

F. REQUEST FOR APPROVAL TO AWARD OTHER ENTITY CONTRACT (OEC) 24-704-OEC FOR THE PURCHASE OF EXTRON DIGITAL DISPLAY HARDWARE UTILIZING GSA# GS-35F-183DA FOR THE **W-S00161** TERMINAL C GTF/RAC LOBBY FF&E AND IT ITEMS, AT THE ORLANDO INTERNATIONAL AIRPORT.

G. REQUEST FOR APPROVAL FOR THE PURCHASE OF ADDITIONAL BIOMETRIC EXIT FACEPOD AND AGENT SCREENING HARDWARE FROM SITA INFORMATION NETWORKING COMPUTING USA, INC. FOR THE NORTH TERMINAL BIOMETRICS EXIT EXPANSION **ZC-00350**, AT THE ORLANDO INTERNATIONAL AIRPORT.

H. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 71 TO THE CONSTRUCTION-ENGINEERING-FINANCIAL CONSULTING SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC (AAC) FOR A NO COST TIME EXTENSION TO PROVIDE SERVICES RELATED TO PASSENGER FACILITY CHARGE APPLICATIONS AND AMENDMENTS AND GRANT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT THROUGH DECEMBER 31, 2024.

I. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC (AAC) FOR FY 2024 FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL AND OTHER PROJECTS TO THE RISK MANAGEMENT AND SAFETY DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT AND ORLANDO EXECUTIVE AIRPORT.

J. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES WITH ANSER ADVISORY CONSULTING, LLC (AAC) FOR FY 2025 STAFF EXTENSION SUPPORT SERVICES TO THE CONSTRUCTION FINANCE DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

K. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC (AAC) FOR FY 2025 CIP AND CIR SUPPORT SERVICES TO THE ENGINEERING AND CONSTRUCTION DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

L. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC (AAC) FOR FY 2025 FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL AND OTHER PROJECTS TO THE FINANCE DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT AND ORLANDO EXECUTIVE AIRPORT.**

M. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC (AAC) FOR FY 2025 CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW SERVICES TO THE CONSTRUCTION FINANCE DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT AND ORLANDO EXECUTIVE AIRPORT.**

N. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC (AAC) FOR FY 2024 FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL AND OTHER PROJECTS TO THE CONSTRUCTION AND ENGINEERING DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT AND ORLANDO EXECUTIVE AIRPORT.**

V. **INFORMATION ITEMS**

A. Field Change Order Log

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member, including the Mayor of the City of Orlando or the Mayor of Orange County, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City or Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's web site (www.orlandoairports.net). Please contact the Chief Administrative Officer, Ms. Yovannie Rodriguez, with questions at (407) 825-7105.

Any appeals of decisions made by the Construction Committee must be filed with the Chief Executive Officer within five business days, no later than 4:00 p.m. on September 4, 2024. If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, and it must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org, with a copy to yovannie.rodriguez@goaa.org.

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from and submitted to the Recording Secretary via email at CCM@goaa.org, or in person on the date of the meeting. Each speaker will be allowed up to three minutes, and speakers will be limited to no more than five speakers per group or joint effort; excluding businesses and other such entities, which will be limited to one speaker to represent the entity, as a whole.

The next Construction Committee Meeting is scheduled for Tuesday, September 3, 2024, at 9:00 a.m.

CONSTRUCTION COMMITTEE MEETING
CHANGE ORDER AGENDA
Tuesday, August 27, 2024

ITEM	CHANGE ORDER	AMOUNT	TIME IMPACT	DESCRIPTION OF CHANGE
III-A	BP-S00195-47	$210,799.00	0 (Substantial) 0 (Final)	VARIOUS REVISIONS STC, Phase 1X - Airside Concourse **Contractor: Hensel Phelps Construction Company**
III-B	BP-S00196-05	$89,560.00	0 (Substantial) 0 (Final)	VARIOUS REVISIONS STC, Phase 1X Airfield Civil, Apron & Taxiway Paving and Ground Support Facility Building **Contractor: Prince Contracting, LLC**
III-C	V-01022-01	$4,196.11	0 (Substantial) 0 (Final)	FINAL CHANGE ORDER North Terminal A and B and East and West Checkpoint Signage **Contractor: Gomez Construction Company**
III-D	V-S00033-13	$3,678.77	64 (Substantial) 0 (Final)	VARIOUS REVISIONS Terminal C CBP and TSA Regulatory Changes (Design/Build) **Contractor: Clancy & Theys Construction Company**

CC
ITEM III
8/27/2024

***Requires Board approval.**

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

CHANGE ORDER AGENDA
FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 47	**AMOUNT $210,799.00**	**Extension Of Time (Subst.):**	**0**	**Days**
		Extension Of Time (Final):	**0**	**Days**

CONTRACT NO. & DESCRIPTION:	BP- S00195 - SOUTH TERMINAL C, PHASE 1X - Airside Concourse	DATE: 08/27/24
CONTRACTOR:	Hensel Phelps Construction Company	
A/E:	HNTB Corporation	

DESCRIPTION OF CHANGE TO CONTRACT:

1. **Item: FRT Exterior Wood Substitution COR 0088 (R2)**

   Provide all labor, material, and equipment necessary to provide Pyro Guard wood blocking instead of Fire Retardant and Treatment (FRT) exterior wood blocking for the necessary roofing rough carpentry components, as specified in submittal package 0512-06 10 00. This change in material will result in a credit value back to the Contract.

   Deduct ($1,319.00) from Pay Application SOV line item # 5 E.

2. **Item: RFI 0288, 0288.1, 0288.2 & 0288.3 Missing Tube Steel at top of Glazing in PBBs COR 0090 (R1)**

   Provide all labor, material, and equipment necessary to design, furnish and install structural framing to support the interior glass curtain system in the Passenger Boarding Piers (PBPs) as identified in RFI response 0288, 0288.1, 0288.2 and 0288.3.

   Add $127,858.00

3. **Item: RFI 0523 & 0524 - PBP 4" Bollards and Guardrail Deletion and Area 40 Stair Bollards Clarification COR 0095 (R2)**

   Provide all labor, material, and equipment necessary to perform modifications to the proposed bollards and guardrail on the east side of each Passenger Boarding Pier (PBP) as identified in RFI 0523. Work will generally include installation of one hundred and seventy-seven (177) lf of FDOT Guardrail in lieu of thirty-nine (39) 4" steel bollards and two hundred and seven (207) lf of 4" guardrail.

   Deduct ($42,812.00) from Pay Application SOV line item # 18 E.

CC
ITEM III-A
8/27/2024

4. **Item: RFI 0622 - Exterior Intumescent Fire Resistive Material Application Specification COR 0102 (R2)**

   Provide all labor, material, and equipment necessary to provide CAFCO SprayFilm WB4 Spray with CAFCO Topseal Applied Fireproofing to exposed column steel and beams in areas Y44 to Y45, as identified in RFI 0622 response. This credit has been provided for the original CAFCO SprayFilm WB5 base scope of work.

   Add $ 127,072.00

   Total ADD $210,799.00

(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)

REASON FOR CHANGE:

1. **Item: Unforeseen Condition:** The contract documents, Specification 06 10 00–Part 2 for Rough Carpentry outlines the requirements for wood fire retardant and treatment to be used in the project. The roofing contractor requested to substitute Pyro Guard wood for the FRT exterior wood blocks due to delays in obtaining the fire-treated blocks. Correspondence with the design team confirmed the approval of this change based on submittal package 0512-06 10 00. This scope of work involves the BP-S00195 roofing contractor substituting the FRT Exterior Wood blocking specified in 06 10 00–Part 2 with FRT Pyro Guard wood blocking.

2. **Item: Design Omission:** The contract documents, specifically drawing S4.05.06 for the Passenger Boarding Pier (PBP), lack details regarding steel support at the top of the glazing in three locations per PBP. RFIs 0288.2 and 0288.3 confirmed the details in submittal package 0241-05 40 00-CFMF Curtain Wall Header Detail, finalized with Sketches version 4. This includes supports for eight 35-foot and four 18-foot curtain walls. An additional tube steel support at the top of the glazing, shown in drawing C3/A5.12.06, was redefined in RFI 0288.1, replacing it with a 6-inch light gauge metal framing box header. Structural drawing S4.05.05 also lacks details for the bottom glazing where the sliding doors are located. RFI 288 specifies an 8 ½ inch full penetration weld splice for connecting vertical tubes to the header. Due to a conflict between the original architectural and structural drawings, the interactions of RFIs result in the use of cold form light gauge metal framing (LGMF). According to contract specifications 054000-1.5-A. & B., the engineering responsibility for the cold form LGMF is delegated to the Contractor as a design responsibility. Unfortunately, the original conflict between the architectural and structural drawings created an item that was not part of the initial bid, and therefore, this scope would be considered an extra to the contract.

3. **Item: Design Omission:** The contract documents, architectural drawings A1.11.35, A1.11.36, A1.11.38, and A1.11.39 depicted 13 bollards with guardrails on the east side of each PBP building. Upon revision, the design team decided to omit eight exterior bollards and rails extending beyond the north and south ends of the PBP walls, confirmed in RFI 0523. Architectural drawing A1.11.40 depicted 31 bollards with guardrails around the emergency egress stairs in area 40. Due to a conflict with the building pile cap, RFI 0524 approved replacing this system with an FDOT Guardrail. This proposal includes removing 39 bollards and 207 feet of guardrail, 15 cubic yards of concrete infill and footers, and installing 177 feet of FDOT Guardrail.

4. **Item: Design Omission:** The contract documents, Specification 07 81 23, outline the use of CAFCO SprayFilm WB5 Intumescent fire-resistive coating for exterior application. According to the approved product data and a manufacturer's letter, CAFCO SprayFilm WB5 is ideal for interior applications, while CAFCO SprayFilm WB4 with CAFCO Topseal and an approved finish coat is correct for exterior applications. The design team accepted these exterior IFRM requirements based on the

manufacturer's letter in RFI 0622 and the approved product data. This proposal involves the Spray Applied Fireproofing and Insulation contractor applying CAFCO SprayFilm WB4 with Topseal and a finish coat to protect exposed column steel and beams in areas Y44 to Y45, as specified in RFI 0622. A credit has been provided for the original CAFCO SprayFilm WB5 base scope of work

SOURCE OF FUNDS: GARB's, PFC's, FAA BIL AIG (AIG associated with credit items only.)

Is above change within the intended scope of the original contract? Yes ☒ No ☐

EXPLAIN:

Previously Presented Bulletin(s):		(Copy Attached)
Previously Approved Field Change Order(s):		(Copy Attached)

Contractor's Original RCO Submission	$ **218,295.00**	
GOAA/OAR Estimate	$ 229,475.00	
(a) Change Contract Amount By		**$ 210,799.00**
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	$
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	$
(d) Total Cost Impact of this Change (d = a + b + c)		**$ 210,799.00**
Is there any potential back charge to the A/E? Yes ☒ No ☐	Omissions	$ **25,493.00**
	Errors	$

PREPARED BY: John Volpe PHONE: 407-825-7838

*NOTE: All Agenda Items are to be submitted to **GOAA's Construction-Engineering-Financial (CEF) Consultant** (i.e., Anser Advisory, LLC). The deadline for the agenda items is **no later than 3:00 p.m. on Tuesdays, two weeks** preceding the intended Construction Committee meeting*

GOAA's CEF Consultant Anser Advisory	Date Received: 8.6.24	Date Review Completed: 8.20.24	Initials of Reviewer: VM	Verification of Funding by CF Melvin Martinez

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

CHANGE ORDER AGENDA
FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 05	**AMOUNT $ 89,560.00**	**Extension Of Time (Subst.):**	**0**	**Days**
		Extension Of Time (Final):	**0**	**Days**

CONTRACT NO. & DESCRIPTION:	BP- S00196 – Terminal C, PH 1X Airfield Civil, Apron & Taxiway Paving and Ground Support Facility Building	DATE: 08/27/24
CONTRACTOR:	Prince Contracting LLC	
A/E:	HNTB Corporation	

DESCRIPTION OF CHANGE TO CONTRACT: Installation of new high point vent 251 and relocation of planned 6/10" fuel line to Hydrant Pit 251-A.

1. **Item 32 52 47-2 SOV Line 133:** One (1) High Point Vent Pit Assembly $35,100.00/EA

   Add: $35,100

2. **Item 33 52 45-2 SOV Line 126:** Six (6) linear feet of 12"/16" double wall pipe. $1,815.00/LF

   Add: $ 10,890.00

3. **Item 34 52 45-4 SOV Line 128:** One (1) 6"/10" Double Wall Pipe Connection to Existing 12"/16" Double Wall Pipe. $35,100.00/EA

   Add: 35,100.00

4. **Item 33 52 45-3 SOV Line 127:** Twenty-two (22) linear feet of 6"/10" Double Wall Pipe. $1,210.00/LF

   Add: $26,620.00

5. **Item 33 52 45-3 SOV Line 127:** Fifteen (15) linear feet of 6"/10" Double Wall Pipe. $1,210.00/LF

   Deduct: ($18,150.00)

(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)

REASON FOR CHANGE:

1. **Quantity Adjustment:** Modified the location and distance of the 6"/10" double walled pipe for Hydrant Pit 251 A. This relocation required an additional 6"/10" to 12"/16" Tee for the hydrant pit. High Point Vent 251 was added to maintain uniform high point venting procedures across the airport. (All items are base scope)

SOURCE OF FUNDS: Line of Credit to be Reimbursed by GARB's

Is above change within the intended scope of the original contract? Yes ☒ No ☐

EXPLAIN:

Previously Presented Bulletin(s):		N/A
Previously Approved Field Change Order(s):		
Contractor's Original RCO Submission	$ Unit Prices	

CC
ITEM III-B
8/27/2024

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

GOAA/OAR Estimate	$ Unit Prices	
(a) Change Contract Amount By		**$** 89,560.00
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	$ 0
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	$ 0
(d) Total Cost Impact of this Change (d = a + b + c)		**$ 89,560.00**
Is there any potential backcharge to the A/E? Yes ☐ No ☒	Omissions	$
	Errors	$
PREPARED BY: Drew Erickson		PHONE: 407-825-1451

*NOTE: All Agenda Items are to be submitted to **GOAA's Construction-Engineering-Financial (CEF) Consultant** (i.e., Anser Advisory, LLC). The deadline for the agenda items is **no later than 3:00 p.m. on Tuesdays, two weeks** preceding the intended Construction Committee meeting.*

GOAA's CEF Consultant	Date Received:	Date Review Completed:	Initials of Reviewer:	Verification of Funding by CF
Anser Advisory	8.12.24	8.20.24	VM	Melvin Martinez

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 1	**AMOUNT $4,196.11**	**Extension Of Time (Subst.):**	**0**	**Days**
		Extension Of Time (Final):	**0**	**Days**

CONTRACT NO. & DESCRIPTION:	V-01022 – North Terminal A and B East and West Checkpoint Signage	DATE: 8/27/2024
CONTRACTOR:	GOMEZ Construction Company	
A/E:	N/A	

DESCRIPTION OF CHANGE TO CONTRACT: **FINAL CHANGE ORDER**

Item 1: Provide all labor, material and equipment for additional wall prep, Artwork installation hardware modifications and additional equipment rental time needed to re-install Artwork. This item replaces Field Change Order 01.

ADD: $4,196.11

(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)

REASON FOR CHANGE:

Item 1 – Unforeseen Conditions –
The original scope of work required the Contractor to re-locate/reinstall the existing Artwork during the installation of the wayfinding signage, However the Owner Request to have the existing Artwork cleaned by paint conservator who also requested modifications to the installation hardware prior to re-installing.
This delay required the Contractor and their Subcontractor to re-mobilize onsite. This unforeseen scope of work was not included in the project.

In addition, during the Artwork removal process excess anchor bolts were discovered that need to be removed from the wall surface prior to signage/Artwork installation.

SOURCE OF FUNDS: Previously approved General Airport Revenue Bonds (GARBs)

Is above change within the intended scope of the original contract? Yes ☒ No ☐

EXPLAIN:

Previously Presented Bulletin(s):	N/A		(Copy Attached)
Previously Approved Field Change Order(s):	01		(Copy Attached)
Contractor's Original RCO Submission	$ 4,280.53		
GOAA/OAR Estimate	$ 4,099.20		
(a) Change Contract Amount By		$	**4,196.11**
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	$	0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	$	0.00
(d) Total Cost Impact of this Change (d = a + b + c)		$	**4,196.11**
Is there any potential backcharge to the A/E? Yes ☐ No ☒	Omissions	$	0.00
	Errors	$	0.00

PREPARED BY: Brian Gainous PHONE:

CC ITEM III-C 8/27/2024

NOTE: All Agenda Items are to be submitted to ***GOAA's Construction-Engineering-Financial (CEF) Consultant*** *(i. Advisory, LLC). The deadline for the agenda items is* ***no later than 3:00 p.m. on Tuesdays, two weeks*** *preceding th Construction Committee meeting*

GOAA's CEF Consultant	Date Received:	Date Review Completed:	Initials of Reviewer:	Verification of Funding by CF
ANSER ADVISORY	08/13/24	08/14/24	YR	Melvin Martinez

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER #13	**AMOUNT $ 3,678.77**	**Extension Of Time (Subst.):**	**64**	**Days**
		Extension Of Time (Final):	**0**	**Days**

CONTRACT NO. & DESCRIPTION:	V-S00033 Terminal C CBP and TSA Regulatory Changes (D/B)	DATE: 8/27/24
CONTRACTOR:	CLANCY & THEYS CONSTRUCTION COMPANY	
A/E:	N/A	

DESCRIPTION OF CHANGE TO CONTRACT:

Item 1: Provide for labor and materials to perform terrazzo repairs are cart passage.
ADD $8,579.18

Item 2: Reduce the Allowance A: Terrazzo Repairs by $8,000.00 from $8,000.00 to $0.00 to cover portion of the cost in item #1 above.
DEDUCT ($8,000.00)

Item 3: Signage: Add Global Entry sign and Exit signs at the FIS.
ADD: $ 3,099.59

Item 4: Time Extension: Due to Permitting delays for the CBP Restrooms regarding ADA code compliance, extend the Substantial Completion date by 64 calendar days at no cost from 6.18.24 to 8.28.24.
ADD $ 0.00

TOTAL Add: $3,678.77

References to Change Order Requests (CORs) or any other document are purely for information and illustrative purposes to describe scopes of work; references to such documents do not incorporate reservations, limitations, 'boilerplate,' or purported terms or conditions into this Change Order or the Contract.

The parties agree that this change order and all preceding change orders are within the scope of the original contract and do not materially alter the original contract such that a cardinal or constructive change to the original agreement has occurred.
(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)

CC
ITEM III-D
8/27/2024

(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)

REASON FOR CHANGE:

1. **Allowance Reconciliation:** This item is to utilize Allowance A established in change order #9 Item #2 for terrazzo repair of adjacent areas in the CBP space.
2. **Allowance Reconciliation:** This item is to utilize Allowance A established in change order #9 Item #2 for terrazzo repair of adjacent areas in the CBP space.
3. **Owner Requested:** CBP requested signs at Global Entry and Exit signs at the FIS.
4. **Code Compliance: Time extension** requested due to coordination and permitting delays for the CBP restrooms; ADA compliance required revisions to the documents with multiple disciplines; add 64 days to Substantial Completion.

SOURCE OF FUNDS: From Previously approved General Airport Revenue Bonds

Is above change within the intended scope of the original contract? Yes ☒ No ☐

EXPLAIN:

Previously Presented Bulletin(s):	N/A	(Copy Attached)
Previously Approved Field Change Order(s):	N/A	(Copy Attached)

Contractor's Original RCO Submission	$ 3,678.77	
GOAA/OAR Estimate (Independent Cost Estimate (ICE))	$ N/A	
(a) Change Contract Amount By		$ 3,678.77
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	$ 0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	$ 0.00
(d) Total Cost Impact of this Change (d = a + b + c)		$ 3,678.77
Is there any potential backcharge to the A/E? Yes ☐ No ☒	Omissions	$ 0.00
	Errors	$ 0.00

PREPARED BY: Ksenia J. Merck PHONE: 407-340-3904

*NOTE: All Agenda Items are to be submitted to **GOAA's Construction-Engineering-Financial (CEF) Consultant no later than the close of business on Monday** for inclusion on the following week's Construction Committee Agenda.*

GOAA's CEF Consultant	Date Received:	Date Review Completed:	Initials of Reviewer:	Verification of Funding by CF
Anser Advisory	8/12/24	8/22/24	VM	Melvin Martinez

Published By: Nils Johnson
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: August 27, 2024

ITEM DESCRIPTION

Request for approval of an Amendment to Addendum No.11 to the Continuing Architectural Services Agreement with MLM-Martin Architects, Inc. for additional Architectural, Engineering, and Cost Estimating Services for V-01020 Airside 4 Temporary TSA Screening Lanes at Orlando International Airport

BACKGROUND

On March 27, 2024, the Aviation Authority Board approved an Addendum to the Continuing Architectural Services Agreement with MLM-Martin Architects, Inc. in the amount of $303,275.00. The services included Architectural, Engineering, and Cost Estimating Services to design an expansion of the existing one lane checkpoint to a 4 lane TSA Recheck at Airside 4.

ISSUES

Through design progression, GOAA indicated that an Add Alternate to the design, should be explored for expanding the building envelope to create additional cueing space to the checkpoint. Also, GOAA requested for the design to be broken up into two phases. The first phase would include a design to install one additional screening lane, adjacent to the existing lane. The second phase would include expanding the checkpoint into the adjacent express spa space and adding one additional screening lane, for a total of three screening lanes. Because of the additional phases and added scope, MLM-Martin will require additional Architectural, Engineering, and Cost Estimating Services as indicated in the consultant's proposal dated June 24, 2024 (Revised 7-16-24). In a subsequent Addendum request, the cost for Bidding, Permitting, Construction Administration Services, and Project Close-out will be presented.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☑ all that apply):

☒ Experience ☒ Available Personnel ☐ Current Workload

☐ Expertise ☐ Equitable Distribution ☐ Other:________________

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

CC
ITEM IV-A
8/27/2024

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Line of Credit to be reimbursed by General Airport Revenue Bonds (GARBs). Funding source verified by Melvin Martinez of Construction Finance on 08/21/24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No.11 to the Architectural Services Agreement with MLM-Martin Architects, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	$61,490.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$61,490.00**
AAC – Compliance Review Date	SJ 08/21/24
AAC – Funding Eligibility Review Date	08/21/24

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum 11 to the Continuing Architectural Services Agreement with MLM-Martin Architects, Inc. for additional Architectural, Engineering, and Cost Estimating Services for V-01020 Airside 4 Temporary TSA Screening Lanes at Orlando International Airport

SMALL BUSINESS

MLM-Martin Architects, Inc. is a certified Minority and Women Business Enterprise (MWBE) and Local Developing Business (LDB) firm. The Small Business Development Department has reviewed the proposal from MLM-Martin Architects, Inc. and determined that MLM-Martin Architects, Inc. did not propose small business participation for this amendment.

Published By: Joseph Ciancimino
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Max Marble, Senior Vice President, Capital Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for assessment and procurement activities to support the Enterprise Project Management Information System (PMIS) Implementation project (W-00526) at the Orlando International Airport

BACKGROUND

On February 15, 2023, the Aviation Authority Board approved an Agreement for Professional Services for Executive Program Management and Oversight Services for Terminal C Programs with Jacobs Project Management Co. On April 25, 2023, the Construction Committee approved Addendum No. 2, to the above referenced agreement under project W-S00149, to provide an overall assessment of the South Terminal Program including processes and systems and recommending improvements. This effort resulted in a report of findings provided to the Greater Orlando Aviation Authority (GOAA) including a recommendation made to consider an enterprise level PMIS for managing future programs and projects.

ISSUES

Consultant’s proposal, dated August 16, 2024, includes a project to provide initial assessment and procurement activities required to implement an Enterprise PMIS per GOAA request. This effort will focus on continuing the preliminary study, making an in-depth assessment of existing program management processes, PMIS and tools currently used at GOAA, preparing recommendations on streamlining existing processes, proposing alternate PMIS configuration options and assisting in preparing user and system requirements.

If approved, services will be effective the date of Construction Committee approval.

Consultant shall, with each monthly invoice, certify that the assigned work and services are on schedule to be completed within the contracted lump sum price, or provide at time of certification a written notice to GOAA of any deviations.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Operation & Maintenance (O&M) Fund 301.716.170.5310009.000.000000. Funding source verified by Melvin Martinez of Construction Finance on 08 / 22 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for the services contained herein and the amount as shown below:

Not to Exceed Fees	$0.00
Lump Sum Fees	$65,680.00
Not to Exceed Expenses	$0.00
TOTAL	**$65,680.00**
AAC – Compliance Review Date	SJ 08/21/24
AAC – Funding Eligibility Review Date	08/21/24

ATTACHMENT A

FINANCE FORM

Date:	08/16/2024	**CCM / PC:**	CCM
Requestor's Name:	Max Marble	**Requestor's Extension:**	#4393
Form Preparer's Name:	Rich Parente	**Preparer's Extension:**	#1438
Requestor's Department:	Engineering & Construction	**Purchasing Solicitation #:**	N/A
Description:	Enterprise PMIS Implementation	**Committee Date:**	08/27/2024
Vendor:	Jacobs Project Management Co.	**Committee Agenda Item #:**	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	**FY 24 Amount**	**FY25 Amount**	**FY26 Amount**	**FY27 Amount**	**FY28 Amount**	**TOTAL CONTRACT**
301.716.170.5310009.000.000000	$65,680.00					
Total Requisition:	$65,680.00					
Requisition Number:	**97626**					
Funding Approver:	Andrea Harper					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97626	FY24 CCM 2024-08-2	In Process	14-AUG-2024 15:43:0	USD	75,000.00	Ciaglia, Tara A	☑

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for assessment and procurement activities to support the Enterprise Project Management Information System (PMIS) Implementation project (W-00526) at the Orlando

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Jacobs Project Management Co. does not propose small business participation on this addendum.

Orlando International Airport
One Jeff Fuqua Boulevard, Orlando, Florida 32827
407-825-2001

Published By: Joseph Ciancimino
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Max E. Marble, Senior Vice President, Capital Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight ("EPMO") Services for Terminal C Programs Agreement with Jacobs Project Management Co. to provide Staff and Billing Rate Adjustments for Commissioning and Operational Readiness and Airport Transfer ("ORAT") positions for Terminal C Programs (W-S00149) at the Orlando International Airport

BACKGROUND

On August 16, 2023, the Aviation Authority Board approved Addendum No. 3, to the above-referenced agreement, in the amount of $13,233,846.00. Through Addendum No. 3 and its various amendments, Jacobs Project Management Co. (Jacobs) has provided EPMO Services for Terminal C. These services support the Terminal C ASC Gates 250-253 (BP-S00195), Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (BP-S00198) and the Phase 1X Airfield Civil Apron and Taxiway Paving and Ground Support Equipment Facility (BP-S00196) projects at the Orlando International Airport

ISSUES

Since then, it has been determined that the previously approved EPMO staff requires adjustments to the positions of Commissioning Manager and ORAT SME, as further described in the Consultant proposal dated August 16, 2024. These adjustments include: (1) Changing the title of Commissioning Manager to Closeout Manager, increasing the billable rate and extending the projected billable hours for this position; and (2) Increasing the billable rate and reducing the projected billable hours for the ORAT SME position. These changes result in a no cost reallocation.

Addendum No. 3	**Original Budget** Approved at 8/8/2023 CCM	**Current Budget** As of 8/6/2024 CCM	**Proposed Amendment**	**Proposed Total**
Jacobs NTE Fees	$10,497,292.00	$15,660,884.16	$0.00	$15,660,884.16
Subconsultants NTE Fees	$2,030,804.00	$11,659,346.93	$0.00	$11,659,346.93
Jacobs NTE Allowances	$705,750.00	$1,201,206.54	$0.00	$1,201,206.54
Jacobs NTE Expenses	$0.00	$650,175.00	$0.00	$650,175.00
Subconsultants NTE Expenses	$0.00	$1,015,966.28	$0.00	$1,015,966.28
TOTAL	**$13,233,846.00**	**$30,187,578.91**	**$0.00**	**$30,187,578.91**

If approved, services will be effective the date of Construction Committee approval.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None

FISCAL IMPACT

No Fiscal Impact

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for the services contained herein and the amount as shown below:

Not to Exceed Fees	$0.00
Lump Sum Fees	$0.00
Not to Exceed Allowances	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$0.00**
AAC – Compliance Review Date	SJ 08/20/24
AAC – Funding Eligibility Review Date	08/20/24

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight ("EPMO") Services for Terminal C Programs Agreement with Jacobs Project Management Co. to provide Staff and Billing Rate Adjustments for Commissioning and Operational Readiness and Airport Transfer ("ORAT") positions for Terminal C Programs (W-S000149) at the Orlando International Airport

SMALL BUSINESS

The proposed amendment does not have any impact on small business participation

Published By: Don Corthell, PSA
Reviewed By: Ksenia Merck

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, VP of Construction

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum with Burns Engineering, Inc. for Design and Bid Phase Services (CA) for Level 5 Camera Upgrades for W-S00151 Terminal C Design and Project Oversight Services, at the Orlando International Airport.

BACKGROUND

On September 15, 2015, the Aviation Authority approved an agreement for W-S00113 with Burns Engineering, Inc. for Design and Engineering Services to the Aviation Authority at the Orlando International Airport, Orlando Executive Airport and other Facilities.

ISSUES

Consultant's proposal, dated May 28, 2024, is to provide Design and Bid Phase Services. The scope of the work is to upgrade and enhance the Level 5 cameras in the BHS Interstitial level. GOAA BHS, IT and Security has requested that existing cameras be reviewed for overall coverage, and requests that cameras be relocated, changed views or additional cameras added to provide as much coverage of the Level 5 BHS platform as possible to enhance the security. Consultant will provide an overall assessment of the existing conditions for review and will then provide a full design based on the final assessment.

If approved, services will be effective the date of Construction Committee approval.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Line of Credit to be reimbursed by future General Airport Revenue Bonds. Funding source verified by *Melvin Martinez* of Construction Finance on 08/21/24 as correct and available.

CC
ITEM IV-D
8/27/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Design and Engineering Services Agreement with Burns Engineering, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	$42,381.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$42,381.00**
AAC – Compliance Review Date	JM 8/20/2024
AAC – Funding Eligibility Review Date	8/20/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum with Burns Engineering, Inc. for Design and Bid Phase Services (CA) for Level 5 Camera Upgrades for W-S00151 Terminal C Design and Project Oversight Services at Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Burns Engineering, Inc. does not propose small business participation on this addendum due to limited and specialized scope of the services to be provided.

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

Published By: Pankaj Gupta, Jacobs PMO
Reviewed By:

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, V.P. of Construction

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval to Award Other Entity Contract (OEC) 24-781-OEC for the purchase of ten Steelcase, Inc. Coalesse Montara650 Tables from Empire Office, Inc. utilizing State of Florida Contract #56120000-24-NY-ACS for the W-S00161 Terminal C GTF/RAC Lobby FF&E and IT Items at Orlando International Airport.

BACKGROUND

State of Florida Contract# 56120000-24-NY-ACS is effective until December 1, 2028.

This is for the purchase of ten Steelcase, Inc. Coalesse Montara650 Tables as Owner Furnished Equipment for furnishing the pedestrian bridge included in BP-S00198 GTF Pedestrian Bridge and RAC Lobby expansion project.

This item was selected by Engineers, Architects and Designers, working on the plans in coordination with the Agency requirements. The item is required to match existing tables that were furnished and installed in Terminal C Phase 1, and the ASC Gates 250-253 projects. This table model has been previously awarded through a competitive process for the Terminal C furnishing project and it is proven to meet the Aviation Authority's requirements.

ISSUES

On July 31, 2024, the Aviation Authority received a proposal for purchase of ten Steelcase, Inc. Coalesse Montara650 Tables from Empire Office, Inc as follows:

Company	Bid Amount
Empire Office, Inc	$ 9,661.40

The Purchase Order will be issued to Empire Office, Inc. which is a listed local Reseller of Steelcase, Inc. per the Contract.

This award is based on a Government Contract/Annual Contract in accordance with Aviation Authority Policy 450.02 which states that the Aviation Authority may acquire Goods, Services and Professional Services by Direct Negotiation or other method involving limited or no competition from a Supplier having a requirements contract, annual agreement, or multi-year contract with any public entity (e.g., federal, state, county, city, authority, school board, Buying Cooperative, etc.) for Goods, Services, or Professional Services described in the contract and at prices or discounts no less favorable than any outlined in such Contracts.

SMALL BUSINESS

The Small Business Development Department (SBDD) has reviewed the requirements of the above-referenced solicitation and has determined that there are no small business goals for Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB), and/or Veteran Business Enterprise (VBE) participation, as the SBDD cannot change the terms and conditions of an existing contract, such as State of Florida Contract# 56120000-24-NY-ACS.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Customer Facility Charges. Funding source verified by Melvin Martinez of Construction Finance on 08/ 21/ 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve the following: (1) award 24-781-OEC for a one-time procurement of ten (10) Coalesse Montara650 Tables to Steelcase, Inc. as the awarded Contractor; (2) authorize funding from the previously approved Customer Facility Charges in the not-to-exceed amount of $9,661.40; and (3) approve the Procurement Services Department to issue the necessary Purchase Order.

Lump Sum	$0
Unit Price(s) (NTE)	$9,661.40
TOTAL	$9,661.40
AAC – Compliance Review Date	SJ 08/19/24
AAC – Funding Eligibility Review Date	08/20/24

Published By: Pankaj Gupta, Jacobs PMO
Reviewed By:

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, V.P. of Construction

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval to Award Other Entity Contract (OEC) 24-704-OEC for the purchase of Extron Digital Display Hardware utilizing GSA# GS-35F-183DA for the W-S00161 Terminal C GTF/RAC Lobby FF&E and IT Items at Orlando International Airport.

BACKGROUND

GSA# GS-35F-183DA is effective until February 11, 2026.

This is for the purchase of Extron Digital Display hardware as Owner Furnished Equipment for furnishing the pedestrian bridge included in BP-S00198 GTF Pedestrian Bridge and RAC Lobby expansion project.

This item was selected by Engineers, Architects and Designers, working on the plans in coordination with the Agency requirements. The item is required to match existing tables that were furnished and installed in Terminal C Phase 1, and the ASC Gates 250-253 projects.

ISSUES

On August 9, 2024, the Aviation Authority received a proposal for purchase of Digital Display Hardware from Extron as follows:

Company	Bid Amount
Extron	$ 42,676.92

This award is based on a Government Contract/Annual Contract in accordance with Aviation Authority Policy 450.02 which states that the Aviation Authority may acquire Goods, Services and Professional Services by Direct Negotiation or other method involving limited or no competition from a Supplier having a requirements contract, annual agreement, or multi-year contract with any public entity (e.g., federal, state, county, city, authority, school board, Buying Cooperative, etc.) for Goods, Services, or Professional Services described in the contract and at prices or discounts no less favorable than any outlined in such Contracts.

SMALL BUSINESS

The Small Business Development Department (SBDD) has reviewed the requirements of the above-referenced solicitation and has determined that there are no small business goals for Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB), and/or Veteran Business Enterprise (VBE) participation, as the SBDD cannot change the terms and conditions of an existing contract, such as GSA# GS-35F-183DA.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Customer Facility Charges. Funding source verified by Melvin Martinez of Construction Finance on 08/21/24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve the following: (1) award 24-704-OEC for a one-time procurement of digital display hardware to Extron as the awarded Contractor; (2) authorize funding from the previously approved Customer Facility Charges in the not-to-exceed amount of $42,676.92; and (3) approve the Procurement Services Department to issue the necessary Purchase Order.

Lump Sum	$0
Unit Price(s) (NTE)	$42,676.92
TOTAL	$42,676.92
AAC – Compliance Review Date	SJ 08/15/24
AAC – Funding Eligibility Review Date	08/20/24

Published By: Ian Brooks (x3124)
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Harsh Uchariya, Vice President of Information Technology

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval for the Purchase of Additional Biometric Exit Facepod and Agent Screening Hardware from SITA Information Networking Computing USA, Inc. ("SITA") for ZC-00350 North Terminal Biometrics Exit Expansion at the Orlando International Airport.

BACKGROUND

This is for the purchase of five (5) additional North Terminal Biometric Exit Facepod and Agent Screening stations. This includes desk mounted Facepods, agent facing touch screens, desk arms, mounting brackets, PC's, software licensing, and freight costs.

This hardware is necessary to support the Biometric Exit Passenger Processing Program. The Authority's commitment to the Biometric Exit Program with Customs and Border Protection (CBP) has a dependency upon the use of SITA's Biometric technology. The SITA solution is proven and conforms to the US Customs and Border Protection Biometric Air Exit Business Requirements v2.0.

ISSUES

On July 24, 2024, the Authority received a quotation for the procurement of Biometric Exit Facepod and Agent Screening Hardware which are to be installed at the North Terminal Airsides for the Biometric Passenger Processing Program. This hardware is necessary for the successful operation of the Biometric Exit Passenger Processing Program.

A Request for Quotation was distributed to SITA Information Networking Computing USA, Inc. as a sole source provider. In accordance with Aviation Authority Operational Procedure for Non-Competitive Procurements, the Aviation Authority intends to award a procurement as a Single Source Procurement in accordance with its Policy 450.03 and State of Florida Statute 287.057 (3)(c).

SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None

FISCAL IMPACT

Funding is from General Airport Revenue Bonds (GARBs). Funding source verified by Melvin Martinez of Construction Finance on 08 / 21 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee (1) award the purchase of Biometric Exit Facepod and Agent Screening Hardware for the ZC-00350 North Terminal Biometrics Exit Expansion to SITA Information Networking Computing USA, Inc. as contained herein and for the total amount as shown below; (2) authorize the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel; and (3) approve the Purchasing Department to issue the necessary Purchase Order:

Lump Sum	$0.00
Unit Price (NTE)	$59,040.68
TOTAL	**$59,040.68**
AAC – Compliance Review Date	JM 8/20/2024
AAC – Funding Eligibility Review Date	8/20/2024

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager, Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval for the Purchase of Additional Biometric Exit Facepod and Agent Screening Hardware from SITA Information Networking Computing USA, Inc. ("SITA") for ZC-00350 North Terminal Biometrics Exit Expansion, Orlando Internation Airport.

SMALL BUSINESS

The Small Business Development Department (SBDD) has reviewed the requirements of the above-referenced solicitation and has determined that there are no small business goals for Minority and Women Business Enterprises (MWBE), Local Developing Businesses (LDB), or Veteran Business Enterprises (VBE) participation due to the Single Source method of procurement.

Published By: Heather Lee
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Marie Dennis, Deputy Chief Financial Officer

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum 71 to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC (AAC) for a No Cost Time Extension to provide Services related to Passenger Facility Charge Applications and Amendments and Grant Management Services at the Orlando International Airport through December 31, 2024.

BACKGROUND

On October 19, 2022, the Greater Orlando Aviation Authority Board Approved Addendum 71 to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC in the amount of $378,168.00 to provide Services related to Passenger Facility Charge Applications and Amendments and Grant Management Services at the Orlando International Airport through September 30, 2023. On September 26, 2023, a time extension was granted to extend the completion date to September 30, 2024.

ISSUES

Since that time, the anticipated utilization of these fees has not been as high as initially expected but are still necessary. Therefore, it is respectfully requested that the completion date of September 30, 2024, for Addendum 71 be extended through December 31, 2024, so that the Consultant may continue to submit invoices for services rendered.

SMALL BUSINESS

There is no impact on small business participation goals.

ALTERNATIVES

None.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum 71 to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC for a No Cost Time Extension through December 31, 2024.

Not to Exceed Fees	$0.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$0.00**
AAC – Compliance Review Date	JM 8/21/2024
AAC – Funding Eligibility Review Date	8/21/2024

Published By: Heather Lee
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Tricia Cottman, Vice President, Risk Management and Safety

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Risk Management and Safety Department at the Orlando International Airport and Orlando Executive Airport

BACKGROUND

This proposal is to provide FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects services to the Risk Management and Safety Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports.

ISSUES

Consultant's proposal dated, August 13, 2024, is to provide FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects services to the Risk Management and Safety Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports. Services provided in the proposal cover the period October 1, 2024, through September 30, 2025.

If approved, these services would be effective October 1, 2024.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Operation and Maintenance Funds subject to adoption by the Aviation Authority Board of the Fiscal Year 2025 Aviation Authority Budget. Funding source verified by Melvin Martinez of Construction Finance on 08 / 22 / 24 as correct and available.

CC
ITEM IV-I
8/27/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting, LLC (AAC) for the services contained herein and the amount as shown below:

Not to Exceed Fees	$9,940.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$9,940.00**
AAC – Compliance Review Date	SJ 08/20/24
AAC – Funding Eligibility Review Date	08/20/24

ATTACHMENT B

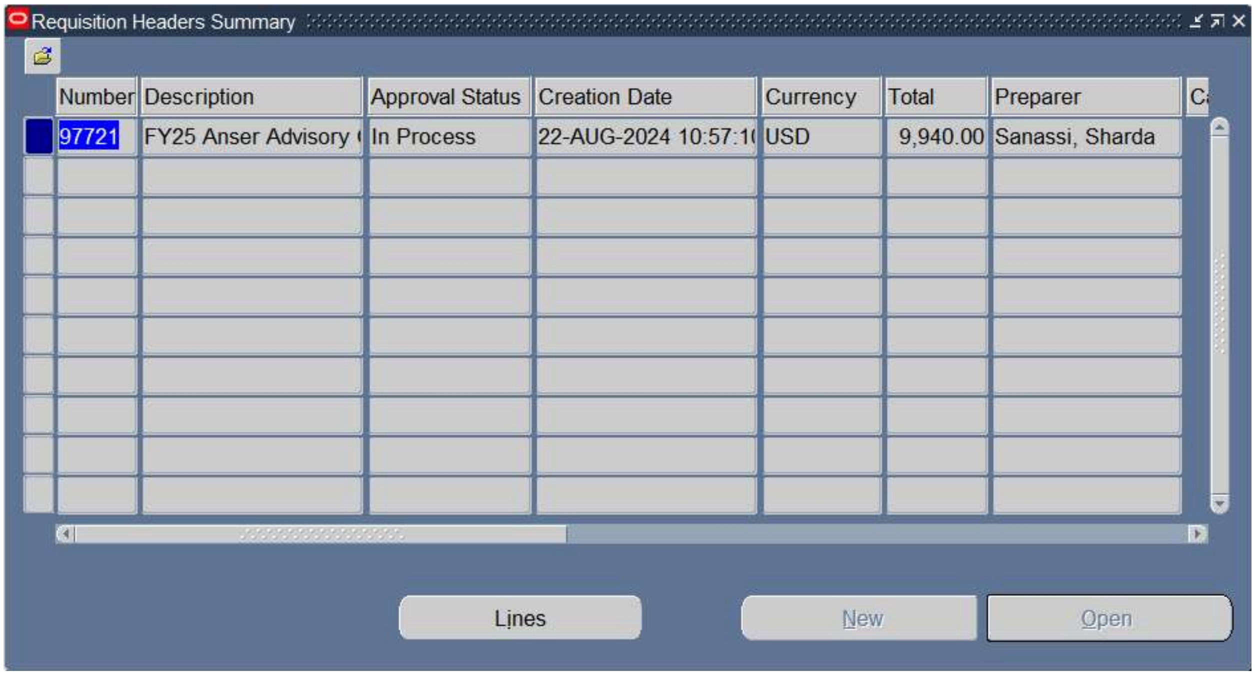
FINANCE FORM

Date:	8/27/24	**Requestor's Extension:**	
Requestor's Name:	Tricia Cottman	**Preparer's Extension:**	907-360-0737
Preparer's Name:	Heather Lee	**Solicitation #:**	
Requestor's Department:	Construction Finance	**Contract # / Name:**	
Description:	Risk Committee Compliance Support	**Procurement Committee Date:**	
Vendor:	Anser Advisory Consulting, LLC	**Agenda Item #:**	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.513.170.5310009.000.000000			9,940.00			9,940.00
TOTAL CONTRACT:						
			97721			
Total Requisition:						
Requisition Number:						
Funding Approver:	Andrea Harper					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97721	FY25 Anser Advisory Consulting, LL(	In Process	22-AUG-2024 10:57:1(	USD	9,940.00	Sanassi, Sharda	


Requisition Headers Summary
Number
Description
Approval Status
Creation Date
Currency
Total
Preparer
97721
FY25 Anser Advisory
In Process
22-AUG-2024 10:57:1
USD
9,940.00
Sanassi, Sharda
Lines
New
Open

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Risk Management and Safety Department at the Orlando International Airport and Orlando Executive Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Anser Advisory Consulting, LLC (AAC) does not propose small business participation on this addendum due to the limited and specific nature of the services to be provided.

Published By: Heather Lee
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Marie Dennis, Deputy Chief Financial Officer

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting, LLC (AAC) for FY25 Staff Extension Support Services to the Construction Finance Department at the Orlando International Airport

BACKGROUND

This proposal is to provide Staff Extension services in support of the Construction Finance Department in its efforts to accommodate construction activities relating to ongoing construction programs

ISSUES

Consultant's proposal, dated August 13, 2024, is to provide Staff Extension services in support of the Construction Finance Department. Services provided in the proposal cover the period from October 1, 2024, through September 30, 2025.

If approved, these services would be effective October 1, 2024.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Operation and Maintenance Funds subject to adoption by the Aviation Authority Board of the Fiscal Year 2025 Aviation Authority Budget. Funding source verified by Melvin Martinez of Construction Finance on 08 / 22 / 24 as correct and available.

CC
ITEM IV-J
8/27/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting, LLC for the services contained herein and the amount as shown below:

Not to Exceed Fees	$292,320.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$292,320.00**
AAC – Compliance Review Date	JM 8/20/2024
AAC – Funding Eligibility Review Date	8/20/2024

ATTACHMENT B

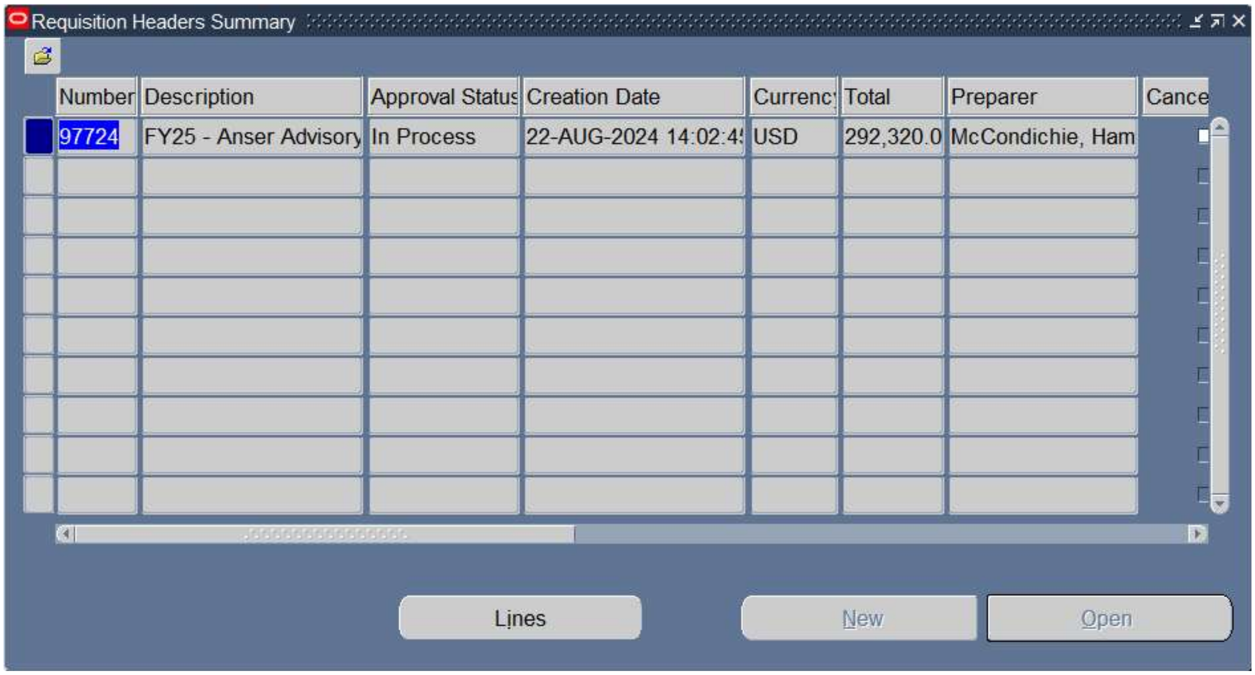
FINANCE FORM

Date:	8/27/24	**Requestor's Extension:**	
Requestor's Name:	Marie Dennis	**Preparer's Extension:**	907-360-0737
Preparer's Name:	Heather Lee	**Solicitation #:**	
Requestor's Department:	Construction Finance	**Contract # / Name:**	
Description:	CF Staff Ext	**Committee Date:**	8/29/23
Vendor:	Anser Advisory Consulting, LLC	**Agenda Item #:**	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	**FY 23 Amount**	**FY24 Amount**	**FY25 Amount**	**FY26 Amount**	**FY27 Amount**	**TOTAL CONTRACT**
301.111.170.5310009.000.000000			292,320.00			292,320.00
TOTAL CONTRACT:						
Total Requisition:						
Requisition Number:			97724			
Funding Approver:	Andrea Harper					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97724	FY25 - Anser Advisory Consulting LL	In Process	22-AUG-2024 14:02:4!	USD	292,320.00	McCondichie, Ham	☑


Requisition Headers Summary
Number
Description
Approval Status
Creation Date
Currency
Total
Preparer
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97724
FY25 - Anser Advisory
In Process
22-AUG-2024 14:02:4
USD
292,320.0
McCondichie, Ham
Lines
New
Open

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 Staff Extension Support Services to the Construction Finance Department at the Orlando International Airport and Orlando Executive Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Anser Advisory Consulting, LLC (AAC) does not propose small business participation on this addendum due to the specific nature of the services to be provided.

Published By: Heather Lee
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Marie Dennis, Deputy Chief Financial Officer

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 CIP and CIR Support Services to the Engineering and Construction Department at the Orlando International Airport and Orlando Executive Airport

BACKGROUND

This proposal is to provide CIP support and CIR review services. AAC staff will act as a staff extension providing GOAA executive management with a single point resource for all capital program development analysis, project definition, and capital plan updates. AAC staff will support the Authority's on-going capital activity, bond issues, and other strategic activities. This effort will also entail the maintenance of the CIP data, review of project scope, preparation of scenario analysis, process development activities for updating the CIP. AAC staff will also provide review services in support of the annual CIP and R&R project process including scope definition, cost estimate validation, and funding eligibility determinations

ISSUES

Consultant's proposal, dated August 13, 2024, is to provide CIP support and CIR review services. Services provided in the proposal cover the period October 1, 2024, through September 30, 2025.

If approved, these services would be effective October 1, 2024.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Operation and Maintenance Funds. Funding source verified by *Melvin Martinez* of Construction Finance on 08 / 22 / 24 as correct and available.

CC
ITEM IV-K
8/27/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting (AAC) for the services contained herein and the amount as shown below:

Not to Exceed Fees	$983,604.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$983,604.00**
AAC – Compliance Review Date	N R 08/20/2024
AAC – Funding Eligibility Review Date	08/20/2024

ATTACHMENT B

FINANCE FORM

Date:	8/27/24	**Requestor's Extension:**	
Requestor's Name:	Marie Dennis	**Preparer's Extension:**	907-360-0737
Preparer's Name:	Heather Lee	**Solicitation #:**	
Requestor's Department:	Construction Finance	**Contract # / Name:**	
Description:	CF CIP-CIR Support	**Procurement Committee Date:**	
Vendor:	Anser Advisory Consulting, LLC	**Agenda Item #:**	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	**FY 23 Amount**	**FY24 Amount**	**FY25 Amount**	**FY26 Amount**	**FY27 Amount**	**TOTAL CONTRACT**
301.111.170.5310009.000.000000			983,604.00			983,604.00
TOTAL CONTRACT:						
Total Requisition:						
Requisition Number:			97725			
Funding Approver:	Andrea Harper					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97725	FY25 - Anser Advisory Consulting LL	Incomplete	22-AUG-2024 14:06:3!	USD	983,604.00	McCondichie, Ham	

Requisition Headers Summary

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
97725	FY25 - Anser Advisory	Incomplete	22-AUG-2024 14:06:3	USD	983,604.00	McCondichie, Ha

Lines New Open

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 CIP and CIR Support to the Engineering and Construction Department at the Orlando International Airport and Orlando Executive Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Anser Advisory Consulting, LLC (AAC) proposes 24.5% MWBE participation on this addendum.

Published By: Heather Lee
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Marie Dennis, Deputy Chief Financial Officer

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Finance Department at the Orlando International Airport and Orlando Executive Airport

BACKGROUND

This proposal is to provide FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects services to the Finance Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports.

ISSUES

Consultant's proposal dated, August 13, 2024, is to provide FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects services to the Finance Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports. Services provided in the proposal cover the period October 1, 2024, through September 30, 2025.

If approved, these services would be effective October 1, 2024.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Operation and Maintenance Funds in the amount of $576,393.00 subject to adoption by the Aviation Authority Board of the Fiscal Year 2025 Aviation Authority Budget; and Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, Florida Department of Transportation grants to the extent eligible, and

Line of Credit to be reimbursed by General Airport Revenue Bonds in the amount of $1,607,315.00. Funding source(s) verified by Melvin Martinez of Construction Finance on 08/ 22/ 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend approval to the Aviation Authority Board an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting, LLC (AAC) for the services contained herein and the amount as shown below:

Not to Exceed Fees	$2,183,708.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$2,183,708.00**
AAC – Compliance Review Date	SJ 08/21/24
AAC – Funding Eligibility Review Date	08/21/24

ATTACHMENT B

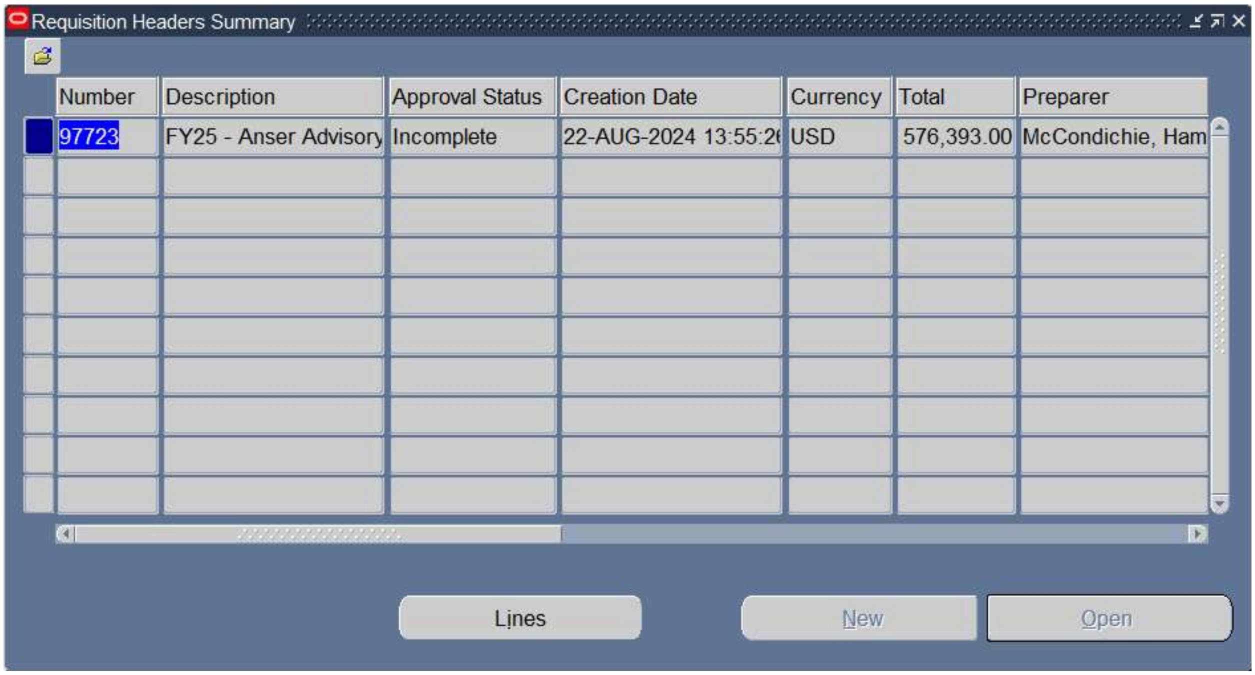
FINANCE FORM

Date:	8/27/24	**Requestor's Extension:**	
Requestor's Name:	Marie Dennis	**Preparer's Extension:**	907-360-0737
Preparer's Name:	Heather Lee	**Solicitation #:**	
Requestor's Department:	Construction Finance	**Contract # / Name:**	
Description:	CF Task 1 Compliance	**Committee Date:**	8/27/24
Vendor:	Anser Advisory Consulting, LLC	**Agenda Item #:**	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	**FY 23 Amount**	**FY24 Amount**	**FY25 Amount**	**FY26 Amount**	**FY27 Amount**	**TOTAL CONTRACT**
301.111.170.5310009.000.000000			576,393.00			576,393.00
TOTAL CONTRACT:						
Total Requisition:						
Requisition Number:			97723			
Funding Approver:	Andrea Harper					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97723	FY25 - Anser Advisory Consulting LL	Incomplete	22-AUG-2024 13:55:2(	USD	576,393.00	McCondichie, Ham	



Requisition Headers Summary

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
97723	FY25 - Anser Advisory	Incomplete	22-AUG-2024 13:55:2(	USD	576,393.00	McCondichie, Ham

Lines New Open

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Finance Department at the Orlando International Airport and Orlando Executive Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Anser Advisory Consulting, LLC (AAC) does not propose small business participation on this addendum due to the specific nature of the services to be provided.

Published By: Heather Lee
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Marie Dennis, Deputy Chief Financial Officer

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 Construction Payment Application and Invoice Review Services to the Construction Finance Department at the Orlando International Airport and Orlando Executive Airport

BACKGROUND

This proposal is to provide construction payment application and invoice review services to the Finance Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports

ISSUES

Consultant's proposal dated, August 13, 2024, is to provide as part of this effort include contract, cost, and funding compliance reviews of the design and construction related billings in support of the capital projects. Services provided in the proposal cover the period October 1, 2024, through September 30, 2025.

If approved, these services would be effective October 1, 2024.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Operation and Maintenance Funds in the amount of $420,805.00 subject to adoption by the Aviation Authority Board of the Fiscal Year 2025 Aviation Authority Budget; and Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, Florida Department of Transportation grants to the extent eligible, and Line of Credit to be reimbursed by General Airport Revenue Bonds in the amount of $2,145,107.00. Funding source(s) verified by Melvin Martinez of Construction Finance on 08 / 22/ 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend approval to the Aviation Authority Board an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting, LLC (AAC) for the services contained herein and the amount as shown below:

Not to Exceed Fees	$2,565,912.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$2,565,912.00**
AAC – Compliance Review Date	JM 8/21/2024
AAC – Funding Eligibility Review Date	8/21/2024

ATTACHMENT B

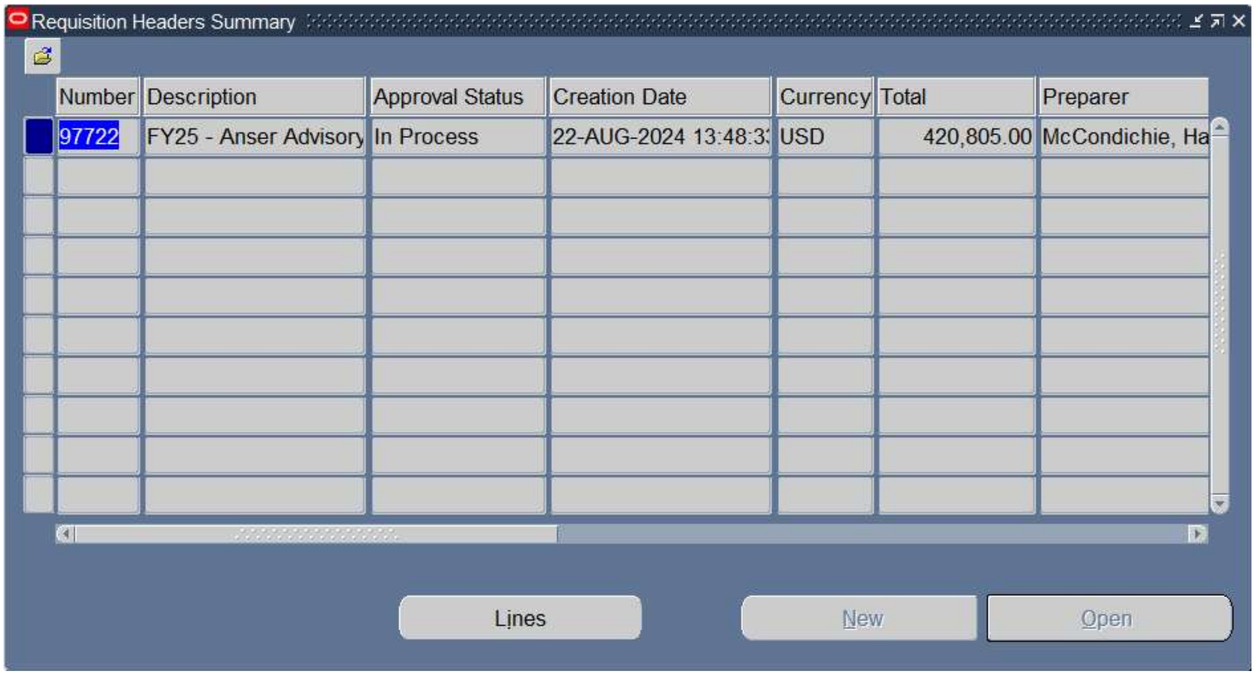
FINANCE FORM

Date:	8/27/24	**Requestor's Extension:**	
Requestor's Name:	Marie Dennis	**Preparer's Extension:**	907-360-0737
Preparer's Name:	Heather Lee	**Solicitation #:**	
Requestor's Department:	Construction Finance	**Contract # / Name:**	
Description:	CF Task 2 Invoice Review	**Committee Date:**	8/27/24
Vendor:	Anser Advisory Consulting, LLC	**Agenda Item #:**	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	**FY 23 Amount**	**FY24 Amount**	**FY25 Amount**	**FY26 Amount**	**FY27 Amount**	**TOTAL CONTRACT**
301.111.170.5310009.000.000000			420,805.00			420,805.00
TOTAL CONTRACT:						
Total Requisition:						
Requisition Number:			97722			
Funding Approver:	Andrea Harper					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97722	FY25 - Anser Advisory Consulting, LL	In Process	22-AUG-2024 13:48:3	USD	420,805.00	McCondichie, Ham	☑


Requisition Headers Summary
Number
Description
Approval Status
Creation Date
Currency
Total
Preparer
97722
FY25 - Anser Advisory
In Process
22-AUG-2024 13:48:3
USD
420,805.00
McCondichie, Ha
Lines
New
Open

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 Construction Payment Application and Invoice Review Services to the Construction Finance Department at the Orlando International Airport and Orlando Executive Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Anser Advisory Consulting, LLC (AAC) proposes 30.4% MWBE participation on this addendum.

Published By: Heather Lee
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Max Marble, Senior Vice President, Capital Programs Department

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Construction and Engineering Department at the Orlando International Airport and Orlando Executive Airport

BACKGROUND

This proposal is to provide FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects services to the Construction and Engineering Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports.

ISSUES

Consultant's proposal dated, August 13, 2024, is to provide FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects services to the Construction and Engineering Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports. Services provided in the proposal cover the period October 1, 2024, through September 30, 2025.

If approved, these services would be effective October 1, 2024.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Operation and Maintenance Funds in the amount of $1,147,761.00 subject to adoption by the Aviation Authority Board of the Fiscal Year 2025 Aviation Authority Budget; and Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, Florida Department of Transportation grants to the extent eligible, and

Line of Credit to be reimbursed by General Airport Revenue Bonds in the amount of $1,951,203.00. Funding source(s) verified by Melvin Martinez of Construction Finance on 08 / 22 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend approval to the Aviation Authority Board an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting, LLC (AAC) for the services contained herein and the amount as shown below:

Not to Exceed Fees	$3,098,964.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$3,098,964.00**
AAC – Compliance Review Date	SJ 08/21/24
AAC – Funding Eligibility Review Date	08/21/24

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY25 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Construction and Engineering Department at the Orlando International Airport and Orlando Executive Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Anser Advisory Consulting, LLC (AAC) proposes 20.6% MWBE participation on this addendum.

Information Items

INFORMATION ITEM
SUPPLEMENTAL INFORMATION

Project Controls
Field Change Order (FCO) Tracking Log

Project	FCO No.	Amount	FCO Date	CCM Date FCO Converted to
BP-S00195	04	$ 50,000.00	5-Jun-23	Open
BP-S00195	06	$ 2,500.00	11-Jul-23	Open
BP-S00195	10	$ 35,000.00	5-Sep-23	Open
BP-S00195	11	$ 20,000.00	5-Sep-23	Open
BP-S00195	13	$ 48,000.00	11-Feb-24	Open
BP-S00195	15	$ 18,000.00	1-Apr-24	Open
BP-S00195	16	$ 10,000.00	1-Apr-24	Open
BP-S00195	17	$ 27,000.00	13-May-24	Open
BP-S00195	18	$ 32,000.00	24-May-24	Open
BP-S00195	19	$ 30,000.00	24-May-24	Open
BP-S00195	20	$ 12,000.00	1-Jul-24	Open
BP-S00198	01	$ 35,508.00	15-Dec-23	Open
E-00275	01	$ 2,469.79	7-Feb-24	Open
E-00275	02	$ 28,765.98	25-Mar-24	Open
V-01011	01	$ 24,672.14	12-Mar-24	Open
V-01011	02	$ 15,120.00	15-Apr-24	Open
V-01022	1	$ 4,280.53	2-Jul-24	Open

CC
ITEM V-A
8/27/2024