

GREATER ORLANDO AVIATION AUTHORITY
REVISED AGENDA

Date: September 16, 2026

Day: Wednesday

Time: 2:00 P.M.

Place: Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Blvd.

FOR INDIVIDUALS WHO CONDUCT LOBBYING ACTIVITIES WITH AVIATION AUTHORITY EMPLOYEES OR BOARD MEMBERS, REGISTRATION WITH THE AUTHORITY IS REQUIRED EACH YEAR PRIOR TO CONDUCTING ANY LOBBYING ACTIVITIES. A STATEMENT OF EXPENDITURES INCURRED IN CONNECTION WITH THOSE LOBBYING INSTANCES SHOULD ALSO BE FILED PRIOR TO APRIL 1 OF EACH YEAR FOR THE PRECEDING YEAR. LOBBYING ANY AVIATION AUTHORITY STAFF WHO ARE MEMBERS OF ANY COMMITTEE RESPONSIBLE FOR RANKING PROPOSALS, LETTERS OF INTEREST, STATEMENTS OF QUALIFICATIONS OR BIDS AND THEREAFTER FORWARDING THOSE RECOMMENDATIONS TO THE BOARD AND/OR BOARD MEMBERS IS PROHIBITED FROM THE TIME THAT A REQUEST FOR PROPOSALS, REQUEST FOR LETTERS OF INTERESTS, REQUEST FOR QUALIFICATIONS OR REQUEST FOR BIDS IS RELEASED TO THE TIME THAT THE BOARD MAKES AN AWARD. THE POLICY, FORMS, AND INSTRUCTIONS ARE AVAILABLE ON THE AVIATION AUTHORITY'S OFFICES WEB SITE. PLEASE CONTACT JEFF AARON, GENERAL COUNSEL, WITH QUESTIONS AT (407) 349-3949. (PURSUANT TO FLORIDA STATUTE 286-0113 (2)(B)1., THE PORTION OF THE PROCUREMENT COMMITTEE MEETING, WHEN INTERVIEWS ARE BEING CONDUCTED, WILL BE EXEMPT FROM PUBLIC MEETING REQUIREMENTS.)

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. CONSIDERATION OF AVIATION AUTHORITY MINUTES FOR AUGUST 19, 2026

VI. SERVICE RECOGNITIONS

- A. Forty-Year Service Award to Jacqueline Chin
- B. Twenty-Year Service Awards to Kyle Gunter and Andrea Harper

VII. CHAIR'S REPORT

VIII. CHIEF EXECUTIVE OFFICER'S REPORT

IX. CONSENT AGENDA

(These items are considered routine and will be acted upon by the Aviation Authority in one motion. If discussion is requested on an item, it will be considered separately. Items under this section are less than \$1,000,000)

- A. Recommendation to Accept Aviation Authority Committee Minutes
- B. Recommendation to Dispose of Surplus Property

NOTE: Comments to the Board are governed by Aviation Authority Policy 120.06. Any person wishing to address the Aviation Authority Board must complete and turn in a Speaker's Request Card no later than ten minutes after the meeting begins. Late speaker requests will not be recognized.

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- C. Recommendation of the Construction Committee to Approve an Addendum to the Construction Payment Application and Invoice Review and Audit and Advisory Services Agreement with Talson International, LLC to Conduct a Comprehensive Assessment of the Change Order Management Process for Capital Improvement Program (CIP) and Capital Projects and a Construction Close-Out Audit of Project BP-S00195-MCO Term C, PH 1X – Airside Concourse
- D. Recommendation to Approve Colonial Promenade Shopping Center Retail Lease Termination and Surrender Agreement with Emporium 7, LLC (Tenant), Ashleigh Offord (Guarantor), and the Greater Orlando Aviation Authority (Landlord) at Orlando Executive Airport (ORL)
- E. Recommendation of the Construction Committee for Approval of an Addendum to the Planning Consultant Services Agreement with Ricondo & Associates, Inc. for Consulting Services for W-00668, Southern Mobility Access Corridor (SMAC) Planning Study at Orlando International Airport (MCO)
- F. Recommendation of the Chief Executive Officer to Update Policy 120.08; Retirement Benefits Committee
- G. Recommendation to Approve the Award of Other Entity Contract 26-656-OEC to SHI International Corp. for iProov Biometric Entry Hardware, Software, and Support, for a three-year fixed price agreement, utilizing Sourcewell Technology Products and Solutions Contract #121923
- H. Recommendation to Convert the Pilot Permit Issued to Bag Check, LLC into a Permit as Envisioned by Policy 190-01
- I. Recommendation of the Construction Committee to Approve an Amendment to Continuing Program and Project Management Owners Authorized Representative (OAR) Services Agreements to Exercise the Second One-Year Renewal Option with AECOM Technical Services, Inc., Cost Management, Inc. dba CMI, Geotech Consultants International, Inc. dba GCI, Inc., and The Roderick Group, LLC
- J. Recommendation of the Construction Committee to Approve an Amendment to Agreements for Continuing Vertical Construction Services to Extend the Term of Such Agreements by One Year with the Following Firms: Clancy & Theys Construction Co., Collage Design and Construction Group Inc. d/b/a The Collage Companies, Gomez Construction Co., H.A. Contracting Corp., and H.W. Davis Construction Inc.
- K. Recommendation of the Construction Committee for Approval of Change Order No. 09 with Clancy & Theys Construction Co., an Amendment to Addendum No. 16 to the Continuing Civil Engineering Services Agreement with AVCON, Inc. for Design, Bid, and Award Phase Services, and an Amendment to Addendum No. 42 to the Continuing Program and Project Management Services Agreement with PSA Constructors Inc. dba PSA Management Inc. for Additional Construction Phase Services for V-01032, North Terminal Premier Parking Reconfiguration at Orlando International Airport
- L. Recommendation of the Construction Committee for Approval of an Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Company for the award of Construction Services, an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with C&S Engineers, Inc. for Construction Administration Services, and an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc., dba GCI, Inc. for Construction Phase Owner Authorized Representative (OAR) Services for V-01092, North Terminal Complex Chiller Plant Air Conditioning at Orlando International Airport
- M. Recommendation to Approve Revisions to Operational Policy 450.10; Procurement Card
- N. Recommendation to Approve the Purchase of Three Four-Wheel Drive Tractors and Three Wing Rotary Mowers from Kelly Tractor Co. Utilizing the Florida Sheriff's Association Contract# FSA23-EQU21.1

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- O. Recommendation for Approval to Amend the Transportation Network Companies Operating Agreements ("TNC Operating Agreements") and Eliminate the Congestion Fee at Orlando International Airport (MCO)

X. NEW BUSINESS

(Consistent with GOAA Policy 450.04, contracts in excess of \$1,000,000 are listed under this section as separate line items)

- A. Recommendation to Approve the Award of Single Source 26-840-SGS/SG-00296, a Multi-Year Service Level Agreement for Website and Mobile Applications Support, Maintenance, Hosting, and On-Call Services with Framna Amsterdam BV (Framna)
- B. Recommendation of the Construction Committee for Approval of Various Addenda for Construction Services, Construction Administration Services, and Owner Authorized Representative (OAR) Services for V-01062, North Terminal Complex Chiller Replacement, at Orlando International Airport
- C. Recommendation of the Capital Management Committee to Update the Fiscal Year 2026-2031 Capital Improvement Program for Orlando International Airport (MCO)
- D. Recommendation of the Capital Management Committee to Update the Fiscal Year 2026-2031 Capital Improvement Program for Orlando Executive Airport (ORL)
- E. Recommendation to Approve the Fourth Amended and Restated Resolution Relating to Airline Rates and Charges and Airline Operating Terms and Conditions for the Use of the Facility and Services at Orlando International Airport (MCO)
- F. Recommendation for Final Adoption of the Aviation Authority's Budget for the Fiscal Year Beginning October 1, 2026, and ending September 30, 2027

XI. PROCUREMENTS

- A. Invitation to Negotiate, Ramp Control Services
- B. Invitation to Negotiate, State Lobbyist Services
- C. Invitation to Negotiate, Upper-Level Controls – Baggage Handling System

XII. INFORMATION SECTION

(No action is required on the item(s). Board members should feel free to ask questions on the item(s).)

- A. Notification of Awards and Amendments less than \$250,000
- B. Notification of Beautiful Airports Team (BAT) Program Updates
- C. Notification of Previously Approved Paid Parental Leave (PPL) Policy for Greater Orlando Aviation Authority (Aviation Authority) Employees
- D. Notification of Agreement with Greater Orlando Aviation Authority and Florida Department of Transportation (Florida Turnpike Enterprise)
- E. Notification of Change Orders issued on Active Construction Projects
- F. Construction Report

NEXT SCHEDULED AVIATION AUTHORITY BOARD MEETING IS ON WEDNESDAY, OCTOBER 21, 2026

CEO REPORT



MCO CEO Report

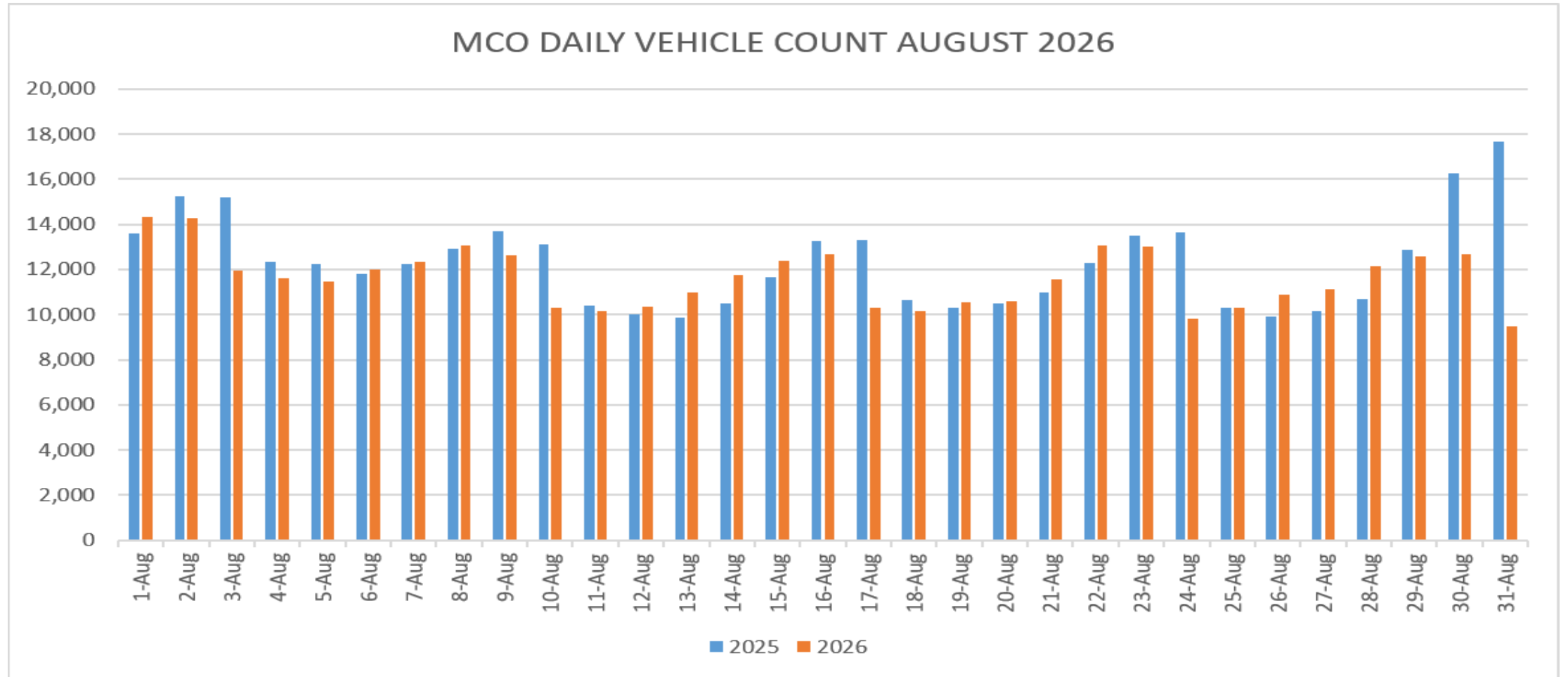
September 2026



Orlando International Airport



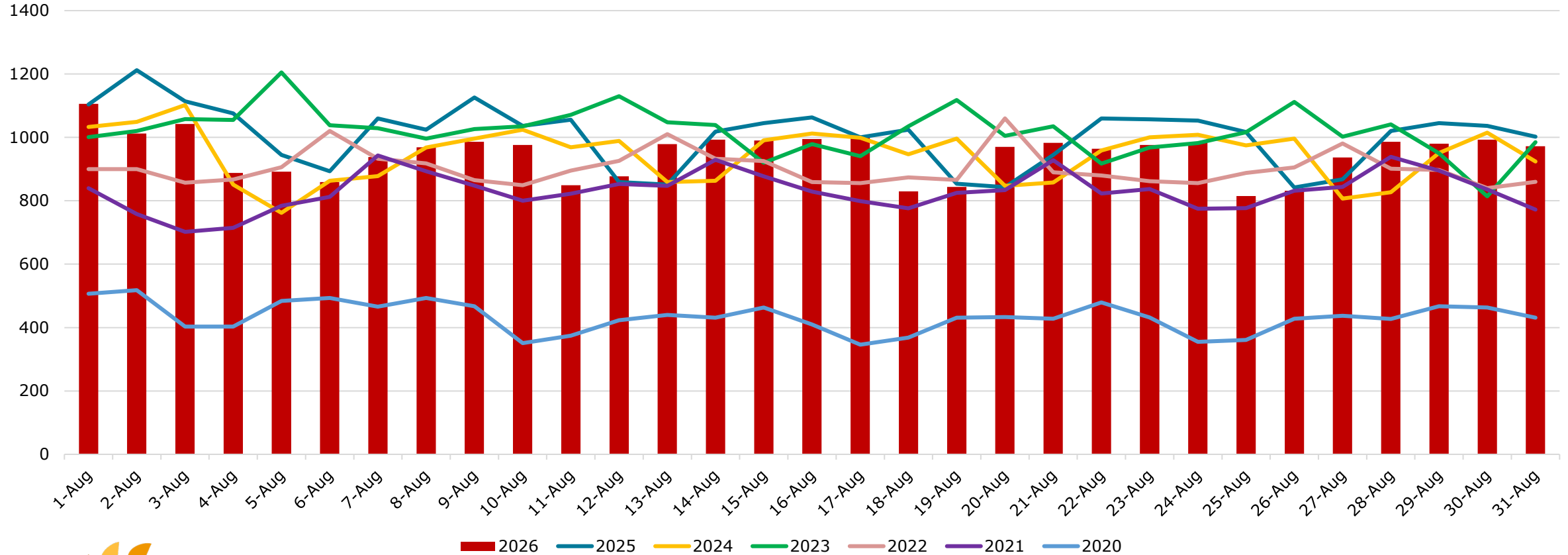
Daily Parking



Daily Departing Flights

August 2026

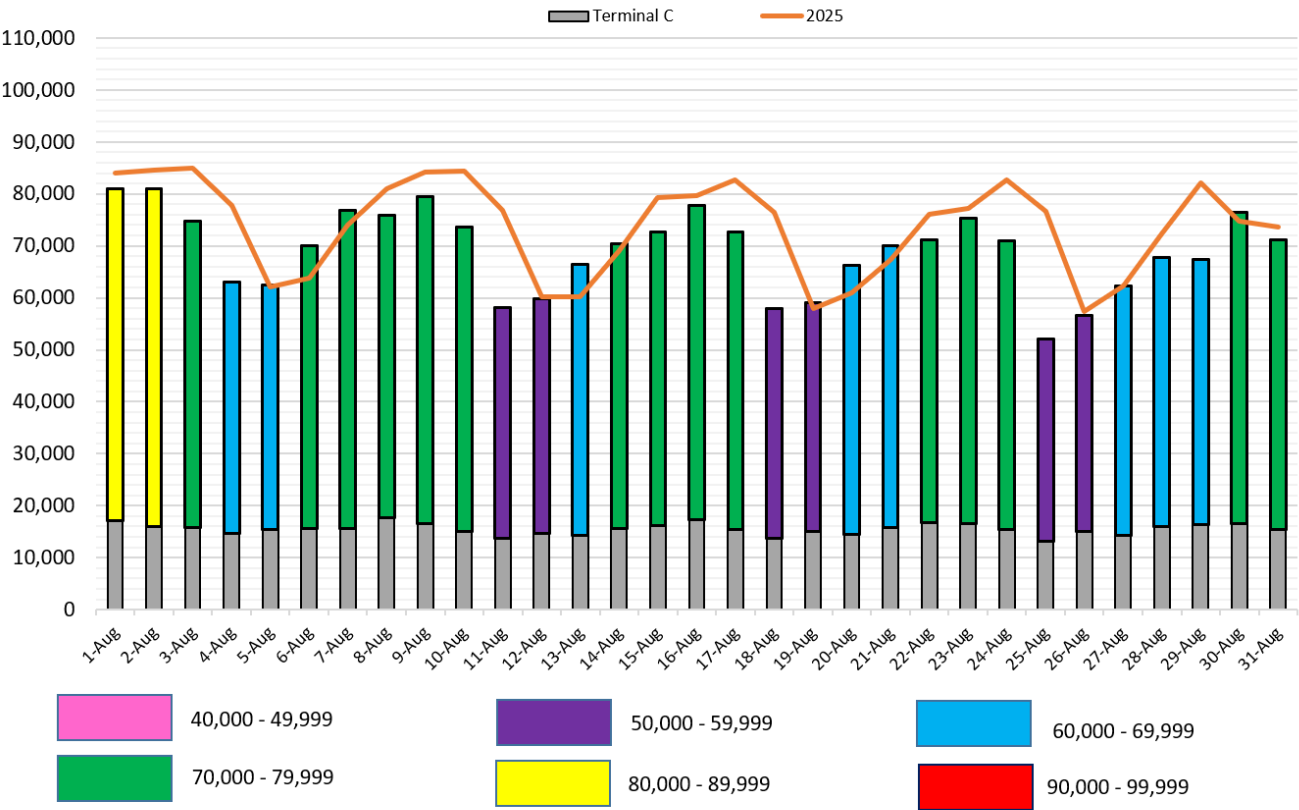
MCO Operations - August



Daily Departing Passengers

August 2026

MCO Departing Passengers August 2026



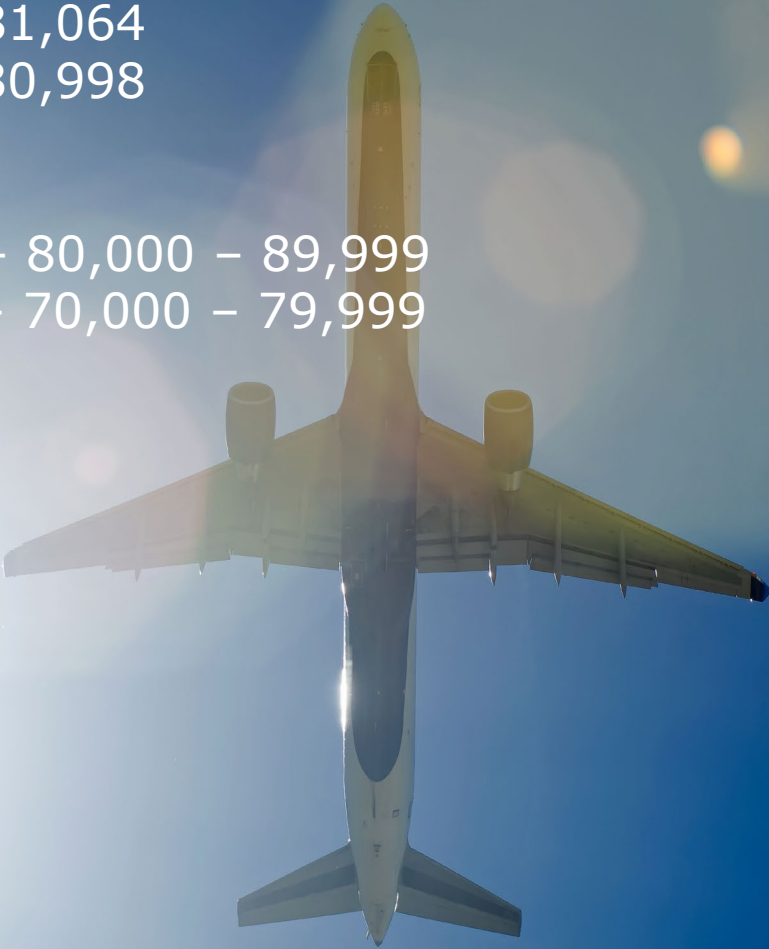
Busiest Days:

08/02 – 81,064

08/01 – 80,998

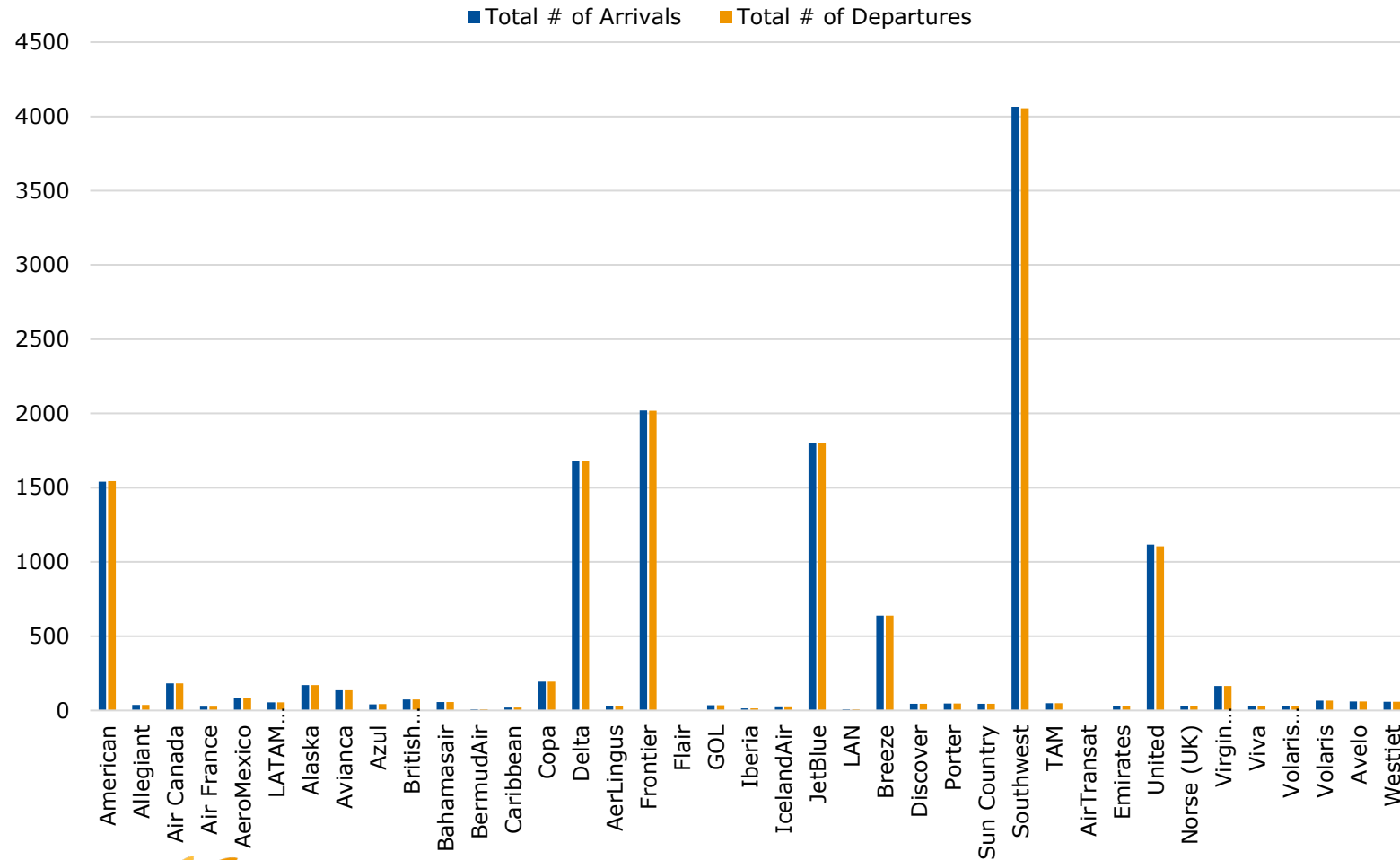
2 days – 80,000 – 89,999

15 days – 70,000 – 79,999



Flight Activity By Airline

August 2026



Top 5 Departures:

SWA – 4055

FFT – 2019

JBU – 1804

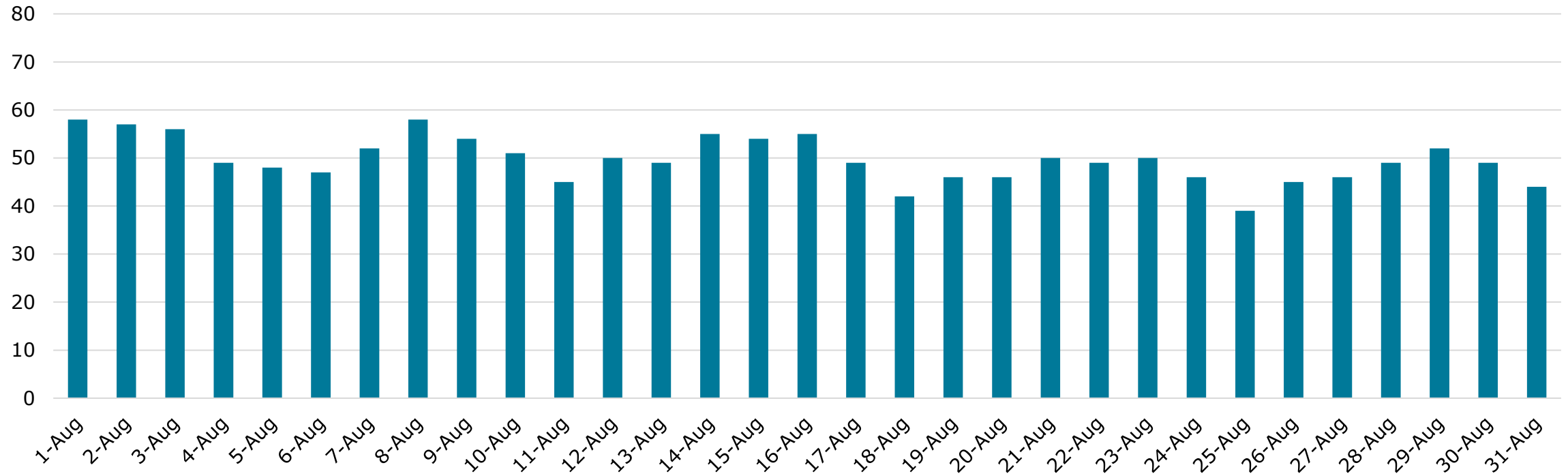
DAL – 1682

AAL – 1544

International Activity – Arriving Flights

August 2026

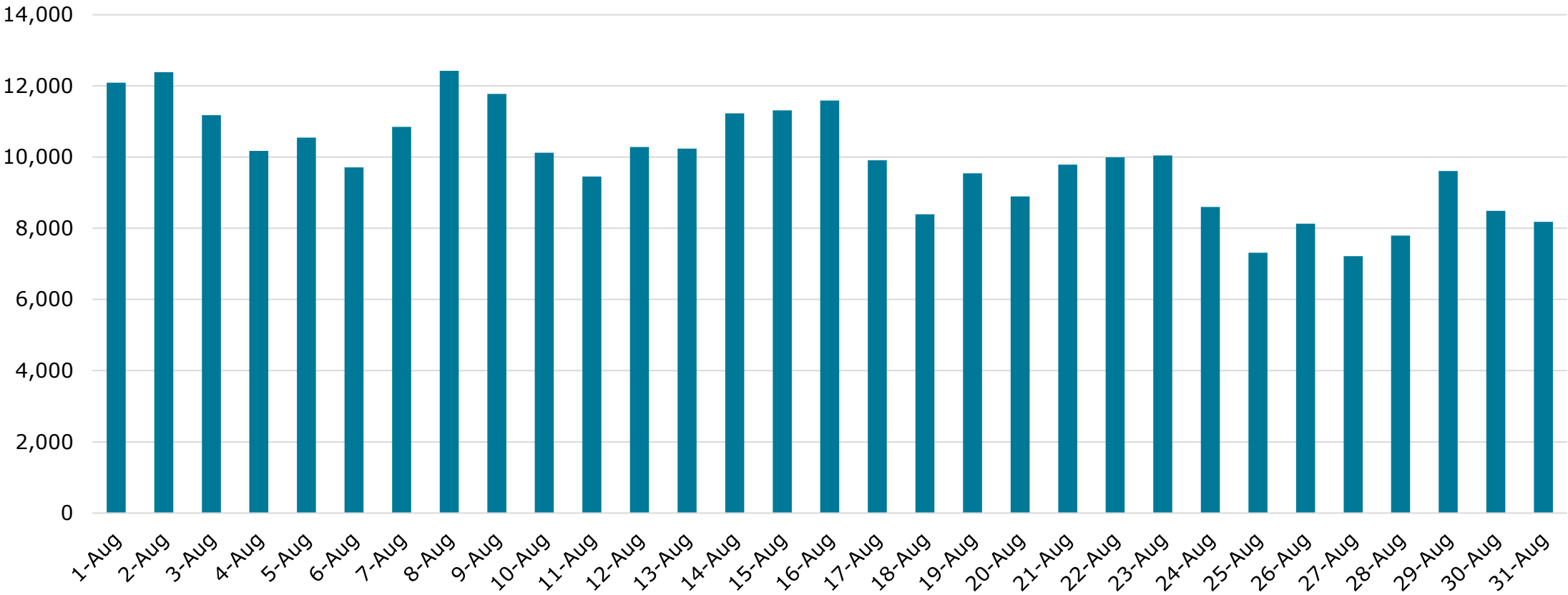
August 2026 International Flights



International Activity – Arriving Passengers

August 2026

August 2026 International Passengers



Passenger Traffic Statistics

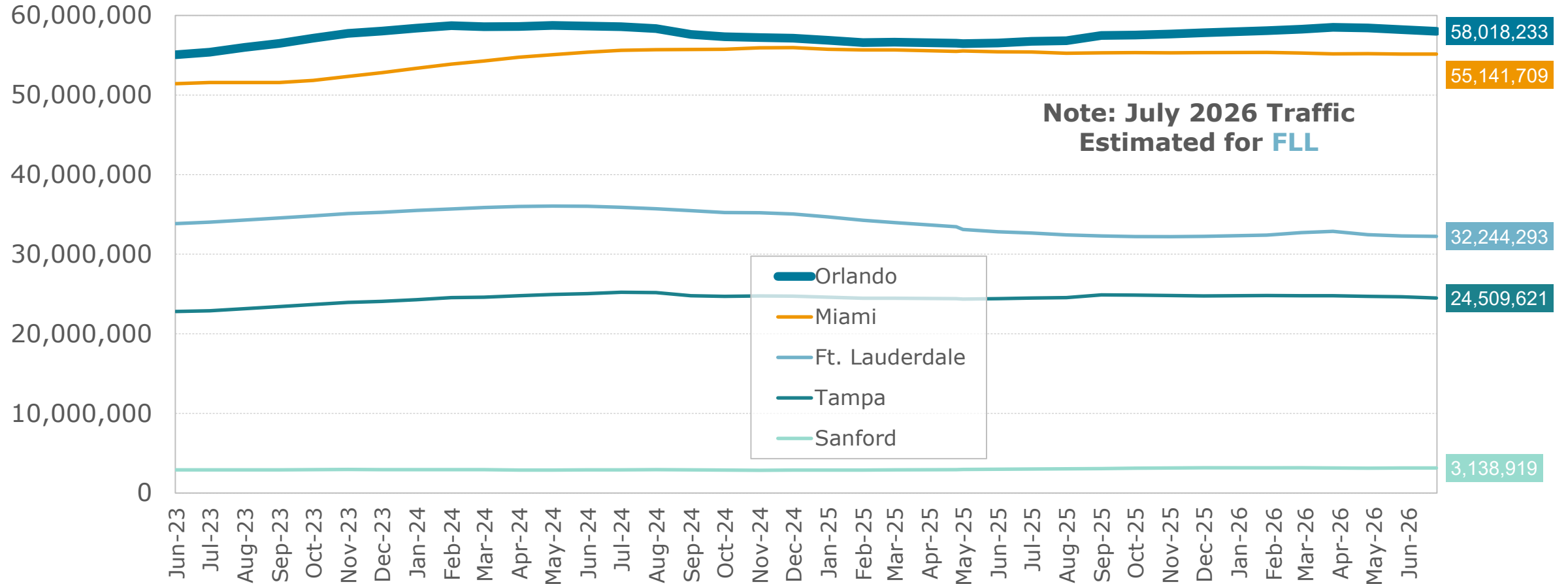
12-Months Ended July 2026

	July 2026	% Chg.	YE Jul. 2026	% Chg.
Domestic	4,071,398	-3.6%	49,758,841	3.1%
International	759,393	-4.7%	8,447,403	1.8%
Total	4,830,791	-3.7%	58,018,233	2.6%

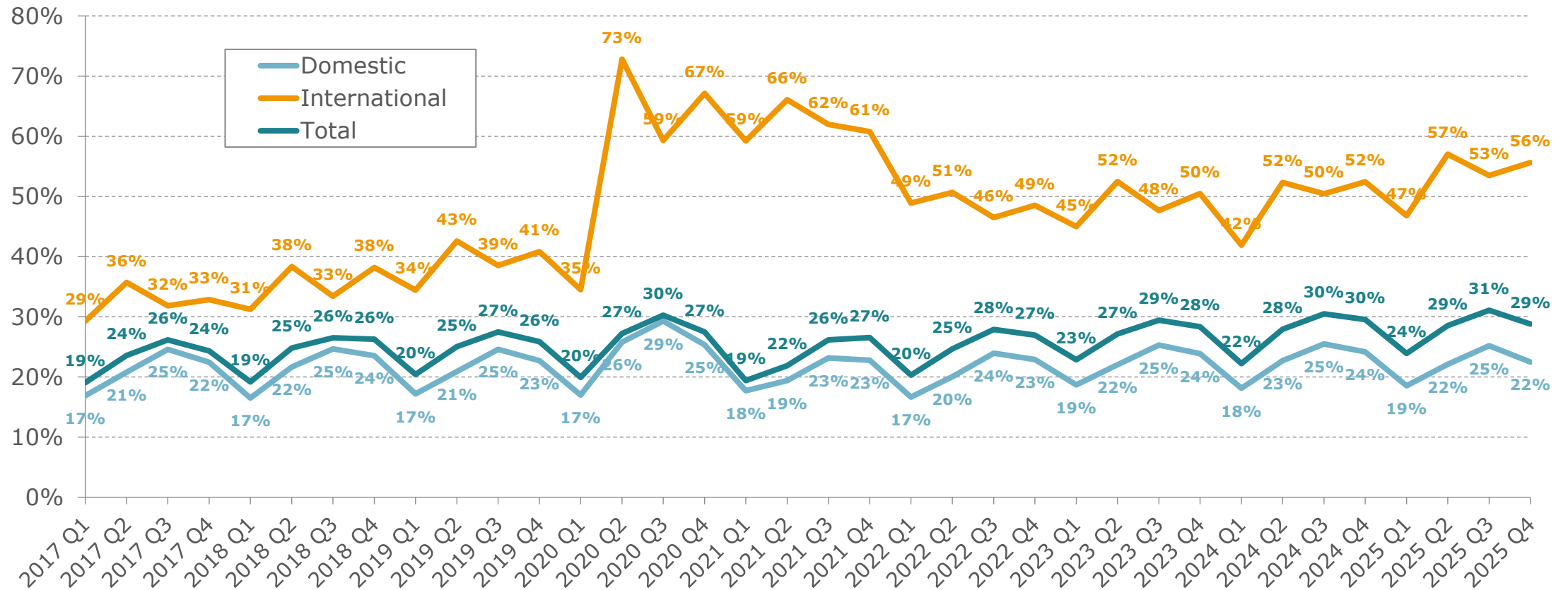
Key Takeaways:

- **Passenger traffic (12-month total)**
 - Domestic: 1.7M below all-time high
 - International: 3rd All-time high
 - Total: 727K Below all-time high
- **Load factors (for month)**
 - Domestic: 84.0%
 - International: 87.6%
 - Total: 84.5%

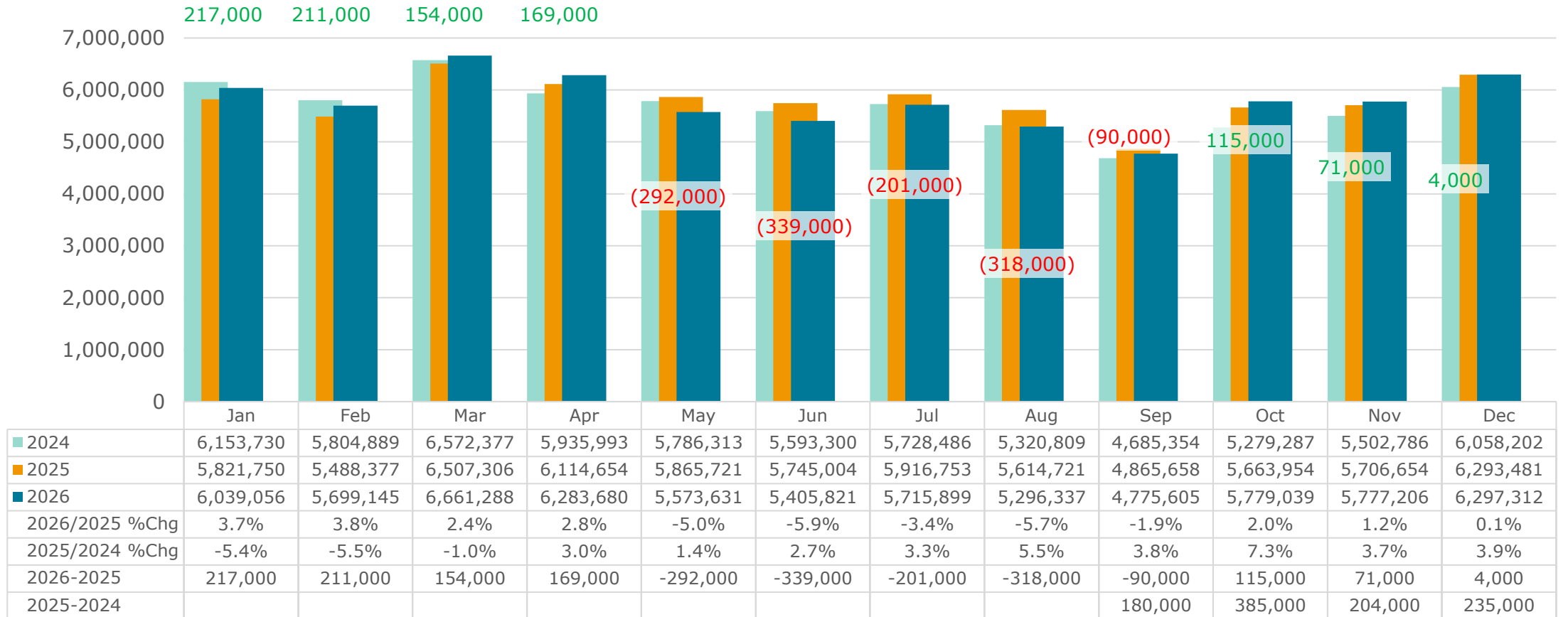
FL Airports Rolling 12-Month Passenger Traffic



29% of Enplanements Started Their Trip From MCO in 2025 Q4



Monthly Seat Capacity



NOTE: Future schedules may be subject to change.

Updated: September 3, 2026.

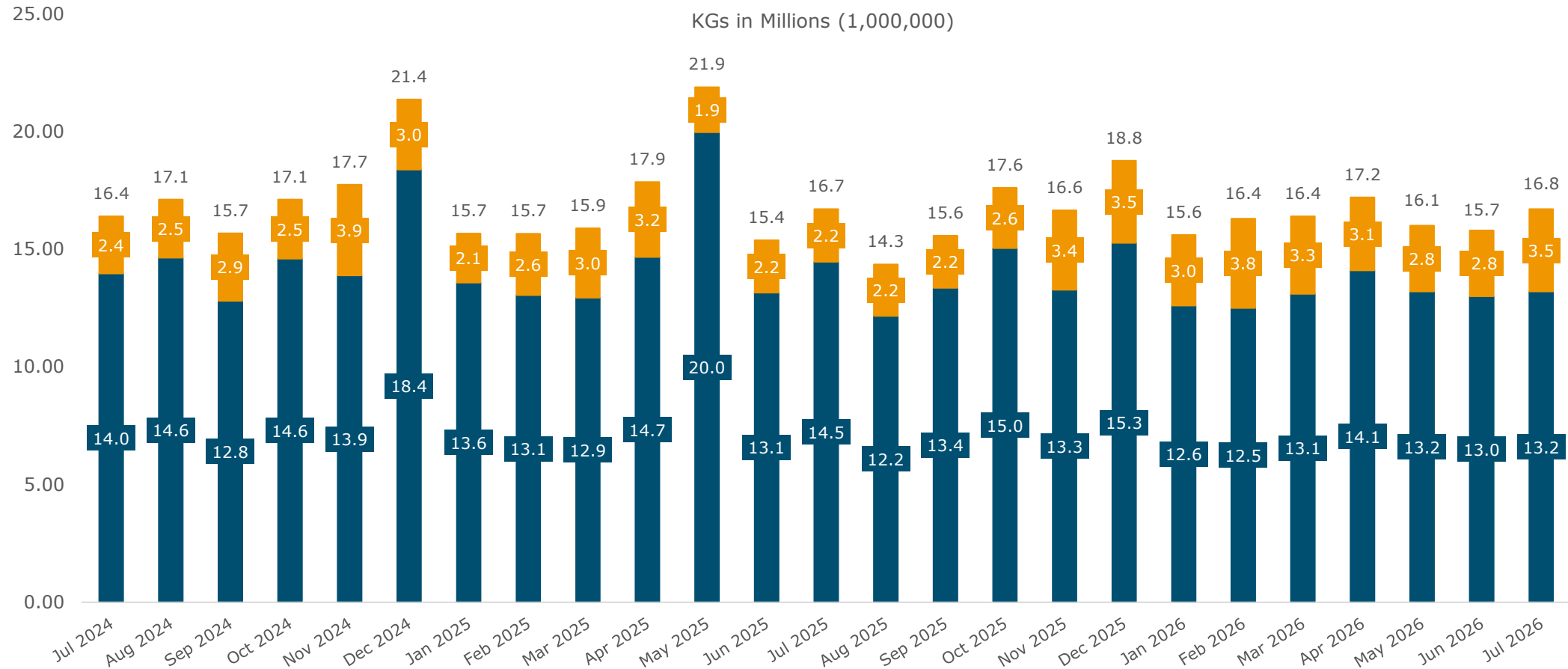
Source: Airline Data Inc. flight schedules.

Upcoming Service Starts/Resumptions

Destination	Airline	Date
Detroit, MI	Southwest 	Sep 12
Albuquerque, NM	Southwest 	Oct 1
Cincinnati, OH	Southwest 	Oct 1
El Paso, TX (u)	Southwest 	Oct 3
Jackson, MS (u)	Southwest 	Oct 3
Phoenix, AZ	FRONTIER AIRLINES	Oct 8
Syracuse, NY	FRONTIER AIRLINES	Oct 9
San Jose, Costa Rica	FRONTIER AIRLINES	Oct 10
Bangor, ME (u)	Breeze	Oct 21
Amsterdam, Netherlands (u)	 DELTA	Oct 24
Toronto, Ontario	flair airlines	Oct 25
Halifax, Nova Scotia (u)	 AIR CANADA	Oct 26
Winnipeg, Manitoba (u)	WESTJET 	Oct 27
Lisbon, Portugal (n, u)	TAP AIRPORTUGAL	Oct 29
Portland, ME	jetBlue	Nov 7
Edmonton, Alberta (u)	WESTJET 	Nov 7
Hamilton, Ontario (u)	porter	Nov 8
Dallas/McKinney, TX (n, u)	avelo 	Nov 12
Concord, NC (n, u)	avelo 	Nov 18

Destination	Airline	Date
London, Ontario (n, u)	porter	Nov 19
Kansas City, MO	FRONTIER AIRLINES	Nov 20
San Jose, CA (n, u)	Southwest 	Nov 21
Minneapolis/St. Paul, MN	FRONTIER AIRLINES	Nov 22
Freeport, Bahamas (u)	bahamasair	Nov 26
Recife, Brazil (u)	Azul 	Dec 1
Guatemala City, Guatemala	FRONTIER AIRLINES	Dec 5
Medellin, Colombia (n)	FRONTIER AIRLINES	Dec 10
Quebec City, Quebec (u)	 AIR CANADA	Dec 13
Bogota, Colombia (n)	FRONTIER AIRLINES	Dec 14
Guadalajara, Mexico	 AEROMEXICO	Dec 17
Halifax, Nova Scotia	porter	Dec 17
Monterrey, Mexico	 AEROMEXICO	Dec 17
San Pedro Sula, Honduras (u)	FRONTIER AIRLINES	Dec 17
Ottawa, Ontario	 AIR CANADA	Dec 18
Cartagena, Colombia (n, u)	FRONTIER AIRLINES	Dec 19
San Salvador, El Salvador (u)	FRONTIER AIRLINES	Dec 19
San Jose, Costa Rica	FRONTIER AIRLINES	Dec 19
Milwaukee, WI (n)	 DELTA	Jan 9

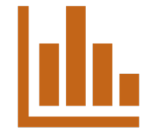
MCO Cargo Trends



Operations Volumes MCO - Prior Month



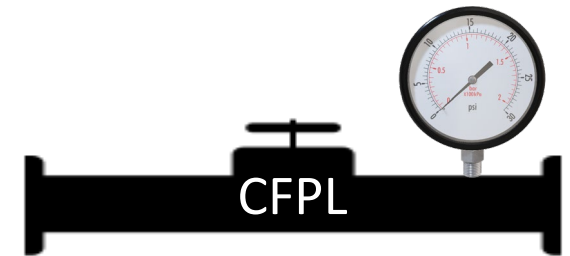
**Received
769 Trucks
6.1M Gallons**



Daily Avg: 1,159,677 gallons
Peak Day: 8/01 – 1,380,582
Low Day: 8/25 – 953,689
Sep Forecast: 32.0M Gallons
1.07M Daily Avg.

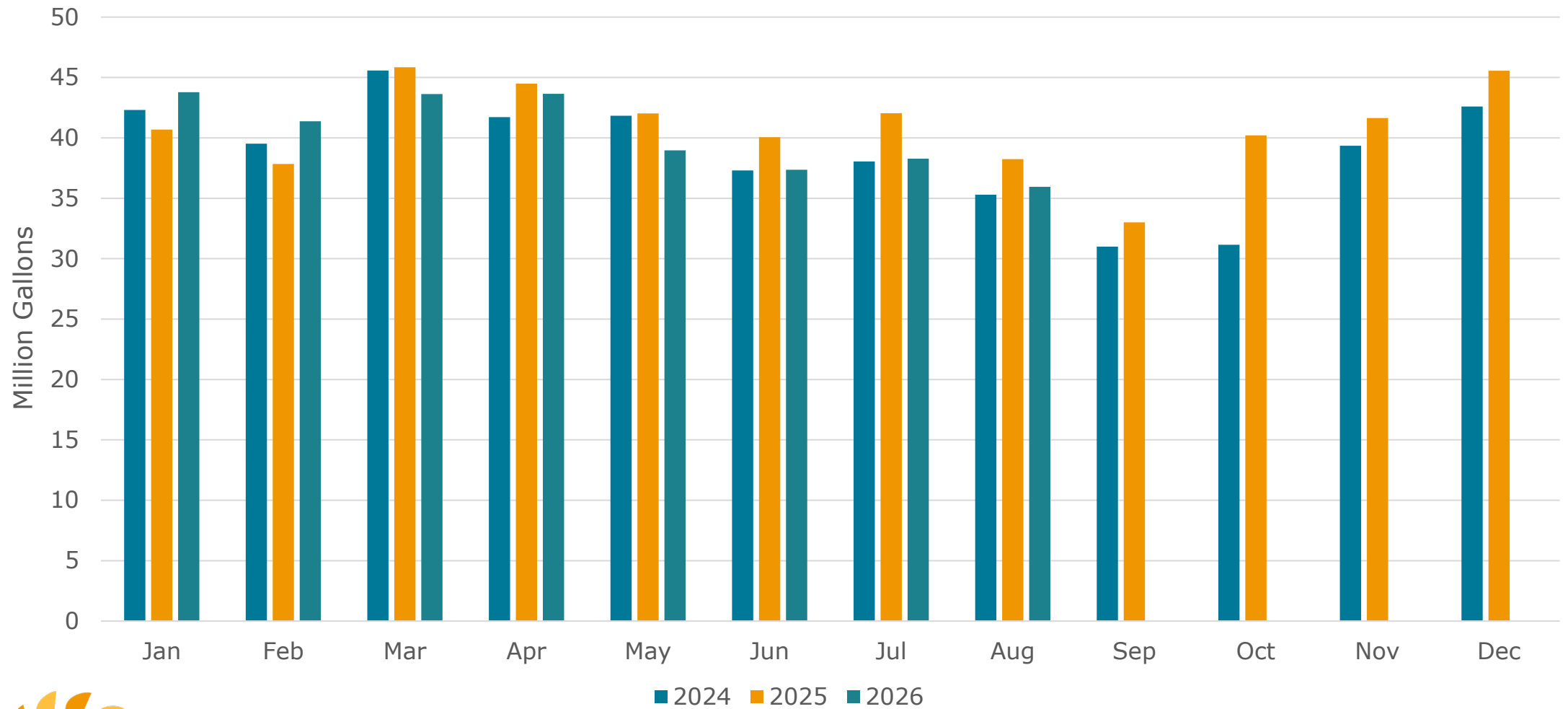


35.9M Gallons
2.1M Departing Passengers
14.5K Departing Flights



Received 29.8M Gallons
(Includes other supplier shipments)

Monthly Fuel Uplifts – MCO



ORL CEO Report

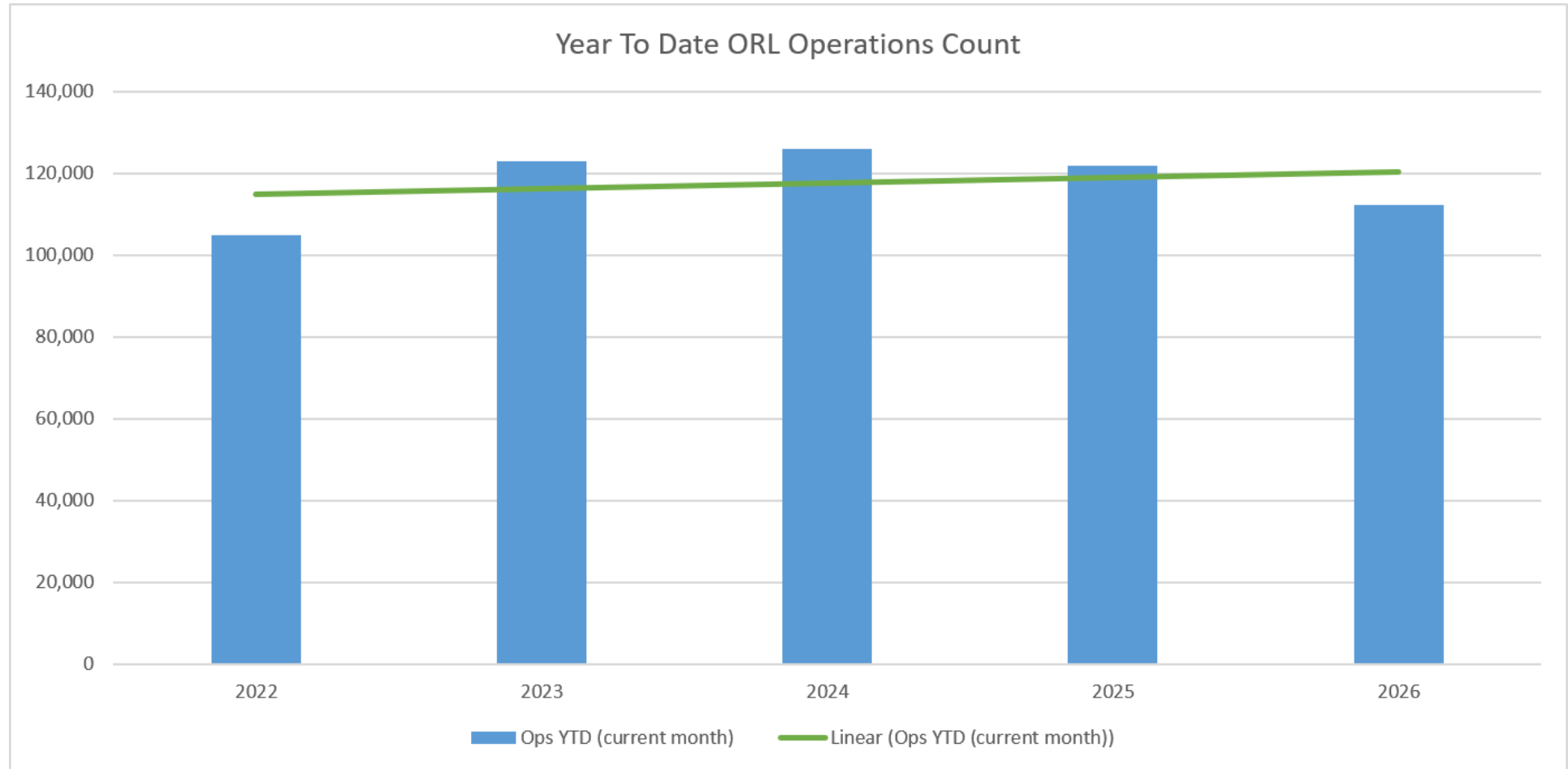
September 2026



Orlando Executive Airport



ORL YTD Operations



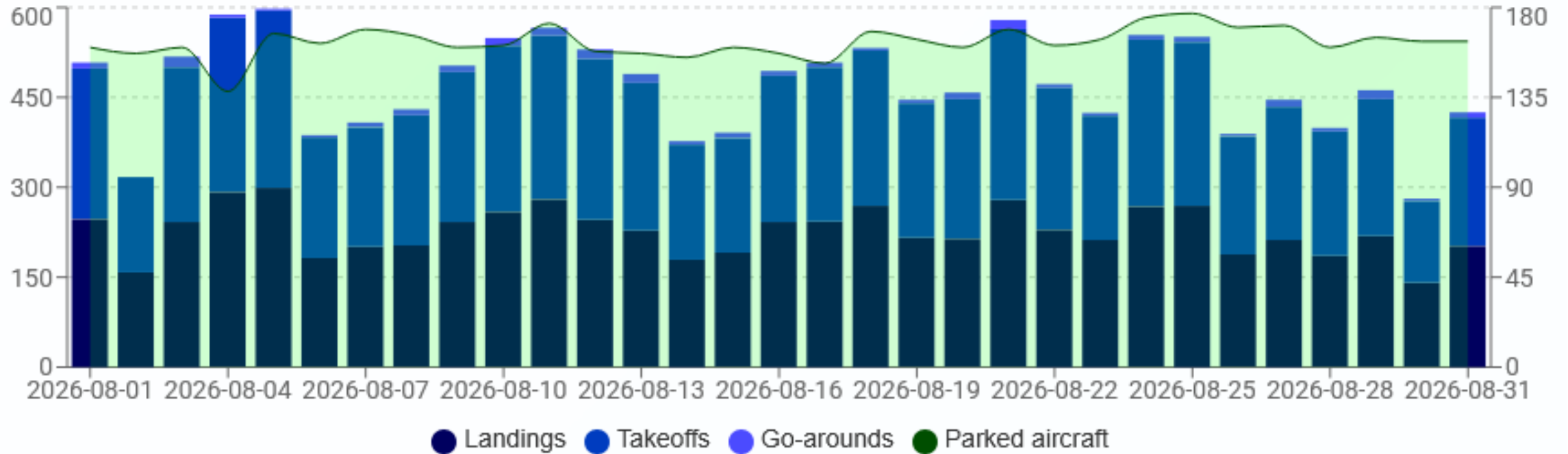
ORL YTD Operations

ORL AIRCRAFT OPERATIONS

FAA Operations Count (Source: The Operations Network (OPSNET))

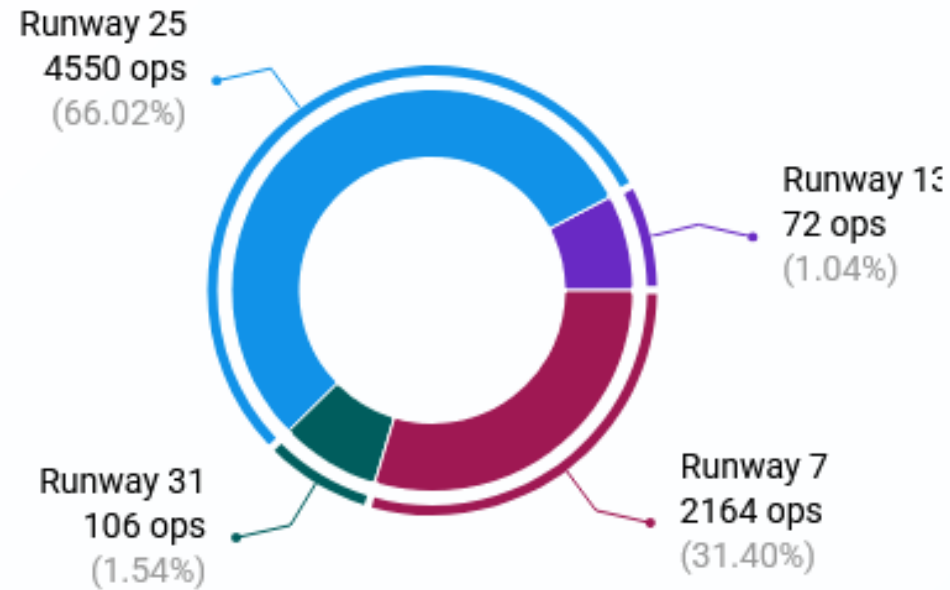
	January	February	March	April	May	June	July	August	September	October	November	December	Ops YTD (current month)
2022	11,880	13,846	14,936	15,277	14,443	11,240	11,423	11,677	9,677	13,408	13,086	13,900	104,722
2023	15,745	13,566	16,034	14,115	17,470	15,116	15,304	15,476	14,772	16,834	13,888	14,223	122,826
2024	15,519	15,710	16,015	16,151	15,731	14,664	16,746	15,323	15,226	15,681	16,884	12,870	125,859
2025	15,297	14,050	15,327	17,470	15,946	14,575	14,684	14,463	14,161	15,962	15,847	13,711	121,812
2026	14,313	13,561	14,624	13,521	13,077	14,621	14,362	14,083					112,162
%D '25	-6.4%	-3.5%	-4.6%	-22.6%	-18.0%	0.3%	-2.2%	-2.6%	-100.0%	-100.0%	-100.0%	-100.0%	-7.9%
													%D YTD

ORL August Operations

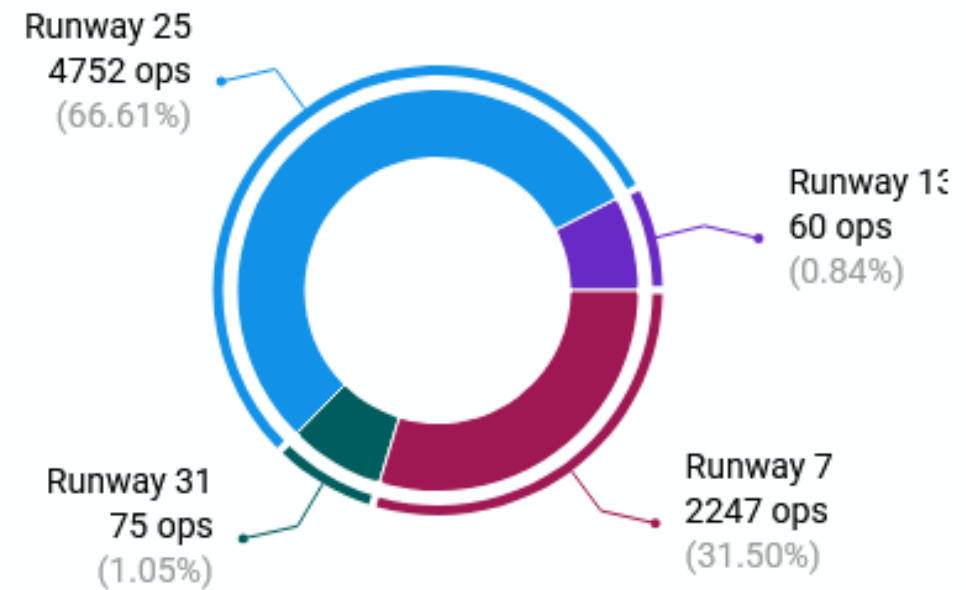


ORL August Operations by Runway

LANDINGS

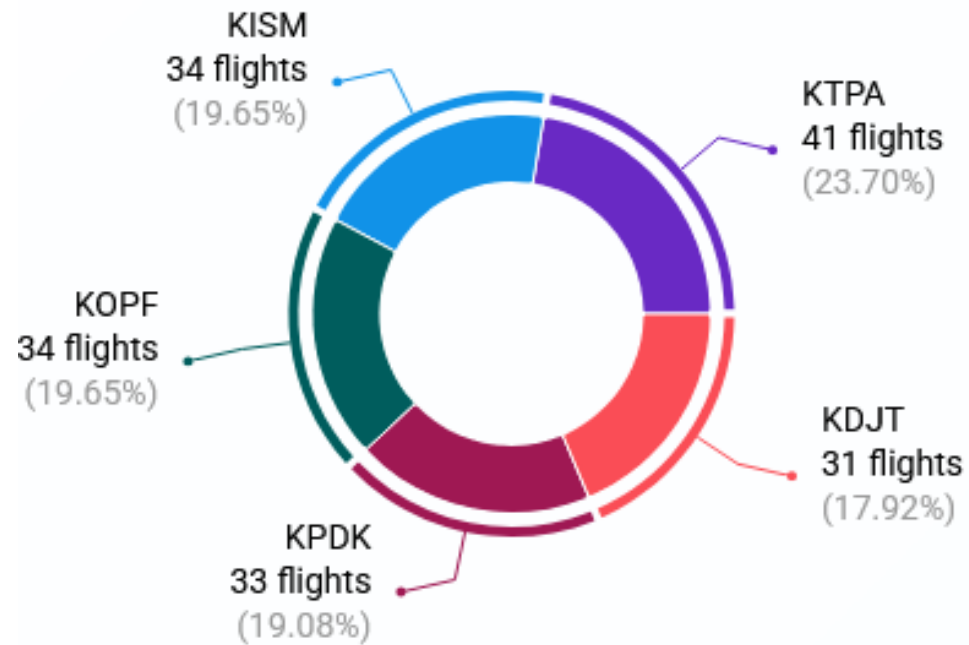


TAKEOFFS

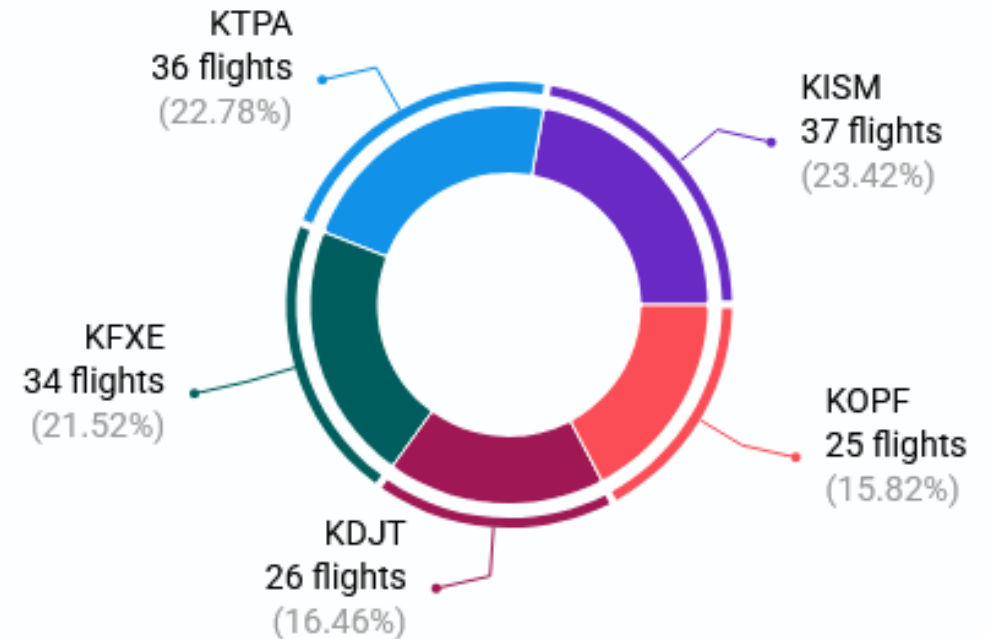


ORL August Origin and Destination Airports

ORIGIN AIRPORTS



DESTINATION AIRPORTS



DRAFT

On **WEDNESDAY, AUGUST 19, 2026**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (MCO), One Jeff Fuqua Boulevard, Orlando, Florida. Chair Kopelousos called the meeting to order at 2:05 p.m. The meeting was posted in accordance with Florida Statutes, and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present:

Stephanie Kopelousos, Chair
Joe Nunziata, Vice Chair (*arrived at 14:08*)
Dan Giordano, Treasurer
Mayor Buddy Dyer
Mayor Jerry Demings
Carson Good
Jason James

Also present:

Lance Lyttle, Chief Executive Officer and Secretary
Jeff Aaron, General Counsel
Angelica Matos, Assistant Vice President, Board & Executive Services and Assistant Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. Lobbyists are now required to sign in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact Jeff Aaron, General Counsel, with questions at (407) 349-3949.

INVOCATION

1. Chair Kopelousos introduced Bishop Derrick L. McRae, who delivered the invocation for the meeting.

APPROVAL OF MINUTES

2. Upon motion by Mayor Demings, second by Vice Chair Nunziata, vote carried to accept the board meeting minutes for July 15, 2026, as written.

CEO REPORT

3. Mr. Lyttle's report included the following:
 - a. Family Zones
 - b. Aviation Week
 - c. Words & Wonder
 - d. Pack the Plane
 - e. Airline Anniversaries

CONSENT AGENDA

4. Chair Kopelousos announced that Consent Agenda Item E was pulled per the revised agenda, as it had not gone through the Committee process. Mr. James requested item L be considered separately. Upon motion by Mayor Dyer, second by Mayor Demings, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent Agenda items are approved, accepted, and adopted, and execution of all necessary documents are authorized by the Chief Executive Officer or Authorized Designee:

A. resolve to accept the following minutes: April 10 and June 11, 2026, Aviation Noise Abatement Committee, June 23 and 30, and July 7, 2026, Construction Committee, December 11, 2025, Ground Transportation Committee, June 19, 2026, Construction Finance Oversight Committee, and June 15 and 24, 2026, Procurement Committee;

B. resolve to accept Staff's recommendation to: (1) certify the Subject Property listed in Exhibit A attached to this memorandum to be obsolete, uneconomical, negligible, worn out or surplus property, or property no longer necessary, useful, or profitable in the operation of the Airport System; (2) and authorize staff to dispose of the Subject Property in accordance with the Aviation Authority's Bond Resolution and Policies and Procedures;

C. ratify the Resolution to: (1) accept PTGA 446715-1; and, (2) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review;

D. ratify the Resolution to: (1) accept Amendment No. 4 to PTGA 449926-1; and, (2) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review;

E. item E was pulled per the revised agenda;

F. resolve to accept the recommendation of Staff to: (1) approve the Supplemental Agreement No. 2 to Memorandum of Agreement No. DTFASO-06-L-00122 with the United States of America and the Greater Orlando Aviation Authority at Orlando International Airport as presented; (2) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review; and, (3) obtain approval of the Supplemental Agreement No. 2 to Memorandum of Agreement No. DTFASO-06-L-00122 with the United States of America from the City of Orlando;

G. resolve to accept the recommendation of Staff to: (1) approve the Supplemental Agreement No. 1 to Lease Agreement No. DTFASO-10-L-00089 with the United States of America and the Greater Orlando Aviation Authority at Orlando Executive Airport as presented; (2) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review; and, (3) obtain approval of the Supplemental Agreement No. 1 to Lease Agreement No. DTFASO-10-L-00089 with the United States of America from the City of Orlando;

H. resolve to accept the recommendation of Staff to: (1) approve the Supplemental Agreement No. 2 to Memorandum of Agreement No. DTFASO-07-L-00065 with the United States Government and the Greater Orlando Aviation Authority at Orlando Executive Airport as presented; (2) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review; and, (3) obtain approval of the Supplemental Agreement No. 2 to Memorandum of Agreement No. DTFASO-07-L-00065 with the United States Government from the City of Orlando;

I. resolve to accept the recommendation of the Procurement Committee to: (1) approve the ranking of the firms for Transportation Planning Consulting Services at Orlando International Airport (MCO) and Orlando Executive Airport (ORL); (2) authorize hourly rate negotiations with the two top-ranked firms in accordance with the Aviation Authority's policy; and, (3) subject to successful negotiations with the two top-ranked firms: (a) approve a no cost Transportation Planning Consulting Services Agreement at MCO and ORL, for its negotiated hourly rates; and, (b) authorize the Chief Executive Officer or authorized designee to execute the necessary contract documents following satisfactory review by legal counsel, as follows: FIRST: HDR Engineering, Inc., SECOND: HNTB Corporation, THIRD: EXP U.S. Services, Inc.;

J. resolve to accept the recommendation of the Construction Committee to: (1) approve an Addendum to the Planning Consultant Services Agreement with Landrum & Brown, Inc. for Consulting Services for W-00661, EV and eGSE Planning, Safety, and Infrastructure Study; (2) authorize funding from Capital Expenditure Funds in the total not-to-exceed fee amount of \$414,301; and, (3) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review;

K. resolve to accept the recommendation of the Construction Committee to: (1) approve an Addendum to the Planning Consultant Services Agreement with Landrum & Brown, Inc., for Consulting Services for W-00662, The Orlando Experience Study; (2) authorize funding from Capital Expenditure Funds in the total not-to-exceed fee amount of \$299,581; and, (3) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.;

L. this item was considered separately;

M. resolve to accept the recommendation of the Construction Committee to: (1) approve Change Order No. BP-00477-23 for \$202,015.47 and no extension to Substantial Completion, with funding as outlined in Attachment A; (2) approve Change Directive No. BP-S00198-21 for \$225,000 and no extension to Substantial Completion, with funding as outlined in Attachment A; and, (3) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review;

N. resolve to accept the recommendation of the Procurement Committee to: (1) approve of the Ranking of Previously Shortlisted Respondents for Program Management and Construction Management Services on W-00643, Airside 2 Wing Expansion Program (26-807-RFSQ) at Orlando International Airport, as follows, First: Jacobs Project Management Company, Second: HNTB Corporation, Third: STV Incorporated, Fourth: Parsons Transportation Group, Inc.; (2) authorize negotiations with the first-ranked Respondent in accordance with Aviation Authority policy, and if negotiations are unsuccessful with the first-ranked Respondent, negotiations will be terminated, and the Aviation Authority will undertake negotiations with the second-ranked Respondent, and if necessary, in accordance with the order of ranking, until successful completion of contract negotiations; and, (3) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review;

O. resolve to accept the recommendation and authorize the Chief Executive Officer to approve the revised Operational Policy 430.05, Budget Appropriation Transfer, as presented, and authorize staff to take all actions necessary to implement the updated Policy;

P. resolve to accept the Chief Executive Officer's nomination and confirm the appointment of Mr. Nguyen as the Interim Vice President of Engineering & Architecture;

Q. resolve to accept the recommendation and authorize the Chief Executive Officer to approve the revised Organizational Policy 203.02; Vacation Leave, as presented, and authorize staff to take all actions necessary to implement the updated Policy;

R. resolve to accept the recommendation and authorize the Chief Executive Officer to approve the revised Organizational Policy 203.03; Sick Leave, as presented, and authorize staff to take all actions necessary to implement the updated Policy;

S. resolve to accept the Chief Executive Officer's nomination and confirm the appointment of Ms. Claussen as the Vice President of Human Resources.

5. **CA - L – RECOMMENDATION OF THE CONSTRUCTION COMMITTEE FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE SPECIALTY AUTOMATED PEOPLE MOVER (APM) AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES AGREEMENT WITH LEA + ELLIOTT, INC. FOR ADDITIONAL CONSTRUCTION PHASE DESIGN CRITERIA AND SPECIALTY APM CONSULTING SERVICES FOR AIRSIDE 2 AND 4 APM SYSTEM REPLACEMENT PROGRAMMING FOR W-00420 SPECIALTY APM AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES AT ORLANDO INTERNATIONAL AIRPORT**

Mr. James requested clarification regarding the additional consultant costs incurred, the underlying cause for these expenses, and asked whether the Authority intended to pursue reimbursement from Mitsubishi for costs resulting from the delays. Mr. Shedek stated that the contract included a liquidated damages provision should Mitsubishi fail to meet its required submission deadlines. Discussion ensued. Mr. Giordano requested clarification regarding the basis for calculating liquidated damages. Mr. Shedek explained that the contract contains a calculation methodology and that liquidated damages are assessed at \$25,000 per day.

Upon motion by Mr. James, second by Mr. Giordano, vote carried to resolve to accept the recommendation of the Construction Committee to (1) approve an Amendment to Addendum No. 3 to the Specialty APM and Passenger Rail Systems Consulting Services Agreement with Lea + Elliott, Inc. for Additional Construction Phase Design Criteria and Specialty APM Consulting Services for Airside 2 and 4 APM System Replacement Programming for W-00420 Specialty APM and Passenger Rail Systems Consulting Services at Orlando International Airport; (2) authorize funding from the Line of Credit to be reimbursed by General Airport Revenue Bonds and Passenger Facility Charges to the extent eligible in the not-to-exceed fee amount of \$912,327.26; and, (3) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.

NEW BUSINESS ITEMS

6. Using visual aids (copies on file), Staff presented the following New Business Items.

A. New Business Item A is a Recommendation of the Procurement Committee to Exercise the Second and Final Renewal Option of Contract 12-22, Terminal C Janitorial Maintenance with Flagship Airport Services, Inc.

Upon motion by Vice Chair Nunziata, second by Mr. Giordano, vote carried to accept the recommendation of the Procurement Committee to: (1) exercise the second and final renewal option of Contract 12-22, Terminal C Janitorial Maintenance with Flagship Airport Services, Inc.; 2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$17,347,200; and, 3) authorize the Chief Executive Officer, or an authorized Designee to execute the necessary documents following satisfactory legal review.

B. New Business Item B is a Recommendation of the Procurement Committee to Approve Award for 26-114-RFP Vending Machine Services Concession

Chair Kopelousos asked whether any contract extensions were included. Tracy stated that there are no extensions. Mr. Giordano requested information regarding the anticipated revenue, and Tracy reported that the contract is expected to generate approximately \$400,000 annually, or \$1.9 million over the contract term.

Upon motion by Mayor Demings, second by Mr. Giordano, vote carried to accept the recommendation of the Procurement Committee to: (1) approve the award of 26-114-RFP Vending Machine Services Concession to Canteen (Compass Group USA, Inc.), the highest scored Respondent; and, (2) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.

C. New Business Item C is a Recommendation to Award Other Entity Contract 26-877-OEC, Perimeter Intrusion Detection System, to Innovative Signal Analysis, Inc., Utilizing GSA Contract GS-35F-395GA

Mr. James asked whether funding for the project would be provided by the FAA, TSA, or any other government agency, and requested clarification on the Authority's decision to utilize bond financing for the project. Discussion ensued.

Upon motion by Vice Chair Nunziata, second by Mr. Giordano, vote carried to: (1) award Other Entity Contract 26-877-OEC, Perimeter Intrusion Detection System, to Innovative Signal Analysis, Inc., utilizing GSA Contract GS-35F-395GA; (2) authorize funding from General Airport Revenue Bonds for system purchase, installation through final acceptance in the not-to-exceed amount of \$2,431,351.22 and from the Operations and Maintenance Fund for the five-year support and extended warranty in the not-to-exceed amount of \$673,147.20; and, (3) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.

D. New Business Item D is a Recommendation to Award Single Source Purchases of Original Equipment Manufacturer (OEM) Repair Parts for Baggage Handling Systems and Passenger Boarding Bridges to Replenish the Aviation Authority's Inventory

Chair Kopelousos inquired about the length of the contract and Mr. Griffin clarified that this would be a one-year award for multiple purchase orders.

Mr. Giordano requested information regarding the frequency of inventory replenishment and the Authority's current inventory levels. Mr. Griffin provided a response, and discussion ensued.

Mr. James requested clarification regarding the initial purchase, the Authority's inventory management systems, and the rationale for maintaining its own inventory. Mr. Griffin provided a response and discussion ensued.

Upon motion by Mayor Demings, second by Mayor Dyer, vote carried to: (1) approve Single Source Purchases of Original Equipment Manufacturer repair parts for Baggage Handling Systems and Passenger Boarding Bridges; (2) authorize funding from the Operations and Maintenance Fund in the aggregate not-to-exceed amount of \$2,473,000; and, (3) authorize the Procurement Services Department to issue the necessary Purchase Orders.

E. New Business Item E is a Recommendation of the Construction Committee for Approval of an Amendment to Addendum No. 69 to the Continuing Program and Project Management Services Agreement with Geotech Consultants International Inc., dba GCI, Inc., for Additional Construction Phase Owner's Authorized Representative (OAR) Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services (GTF RAC Lobby) at Orlando International Airport

Upon motion by Mayor Dyer, second by Vice Chair Nunziata vote carried to accept the recommendation of the Construction Committee to: (1) approve an Amendment to Addendum No. 69 to the Continuing Program and Project Management Services Agreement with Geotech Consultants International Inc., dba GCI, Inc., for Additional Construction Phase OAR Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services (GTF RAC Lobby); (2) authorize funding from Customer Facility Charges in the total not-to-exceed fee amount of \$2,366,517.00; and, (3) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.

F. New Business Item F is a Recommendation for Preliminary Approval of Fiscal Year 2027 Aviation Authority Budget

Vice Chair Nunziata inquired about the increase in the Orlando Police Department (OPD) budget and requested additional information regarding new safety initiatives. Ms. Dennis explained that OPD provided a staffing breakdown and projected service levels for the upcoming year, and that the proposed budget reflects those requests. Mr. James asked about the timeline for evaluating continued service with OPD and the anticipated implementation schedule. Mr. Cote responded that an initial proposal has been developed and includes a four-year transition timeline.

Upon motion by Mr. Giordano, second by Mayor Demings vote carried to: (1) adopt the attached resolution approving the Fiscal Year 2027 preliminary budget; (2) request Orlando City Council to conduct a public hearing on the preliminary budget within ten days of receipt of the budget; and (3) authorize an Aviation Authority Officer to execute any necessary documents.

ADJOURNMENT

7. There being no further business to be considered, Chair Kopelousos adjourned the meeting at 2:48 p.m.

Angelica Matos
Recording Secretary

Lance Lyttle
Chief Executive Officer

Memorandum

DATE September 16, 2026

TO: Members of the Aviation Authority

FROM: Dr. Randolph Hudgins, Chief Administrative Officer

Item Description

Recommendation to Accept Aviation Authority Committee Minutes

Background

The following Aviation Authority Committee meeting minutes are provided in conjunction with the agenda package for the board meeting:

1. August 22, 2025, Capital Management Committee
2. July 21, 2026, Construction Committee
3. July 8, 10, 14, 23, and 28 2026, Procurement Committee

The minutes package is provided under separate cover on the website at: www.flymco.com

Recommended Action

It is respectfully requested that the Aviation Authority Board resolve to accept the above-referenced minutes for filing.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Kelly Loll, Senior Vice President, Procurement Services

Item Description

Recommendation to Dispose of Surplus Property

Background

Section 709 of the Amended and Restated Airport Facilities Bond Resolution (the "Bond Resolution") and Aviation Authority Policies and Procedures Sections 450.05 (Disposal of Surplus Property, Scrap and Trash) and 450.11 (Property Control) permit the Aviation Authority to dispose for fair and reasonable value at any time, any property constituting part of the Airport System (as such term is defined in the Bond Resolution).

Section 709 of the Bond Resolution specifically authorizes the sale or disposition of any property constituting part of the Airport System which an Authorized Officer of the Authority certifies to be obsolete, uneconomical, negligible, worn out or surplus property, or property no longer necessary, useful or profitable in the operation of the Airport System provided the transaction is for fair and reasonable value and conducted at arm's length. Section 450.05 specifically defines Surplus Items as declared "excess" pursuant to Section 450.11.

Section 709 of the Bond Resolution further provides that any proceeds from the sale or disposition of property not used to replace such property such disposal are to be applied in the same manner and to the same purposes as "Revenues" under the Bond Resolution or shall be utilized for such other purpose as may be required by law or contract.

Of note among the assets proposed for surplus disposition are vehicles associated with the airport's automated people mover (Gate Link).

As part of the Gate Link replacement and modernization program, the existing Gate Link vehicles serving Gates 70-129, which have significantly exceeded their planned useful service life, will be retired in phases through mid-2027. Declaring these vehicles surplus prior to their retirement from service provides Aviation Authority staff with the flexibility to proactively evaluate and implement appropriate disposition.

Gate Link Track	In Service Date	Current Mileage*	Scheduled Removal**	Anticipated Method of Disposal***
4700 Airside 2	May 1998	1,863,006	October 2026	Public Display Material Reclamation
4600 Airside 4	October 2008	1,148,327	March 2027	Public Auction
4500 Airside 4	November 2008	1,113,520	August 2027	Educational Placement

*As of December 2025

**As of July 2026

***Final Method of Disposal is at the discretion and approval of CEO

Recommendation

The Aviation Authority Staff recommends certification of surplus items listed on Exhibit A attached hereto (the "Subject Property"), in accordance with Aviation Authority policies.

Disposal of the Subject Property is consistent with the Aviation Authority's Bond Resolution and Policies and Procedures referenced above.

Small Business

None.

Associated Board Agenda Items

None.

Fiscal Impact

None.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation to: (1) certify the Subject Property listed in Exhibit A attached to this memorandum to be obsolete, uneconomical, negligible, worn out or surplus property, or property no longer necessary, useful, or profitable in the operation of the Airport System; and (2) authorize staff to dispose of the Subject Property in accordance with the Aviation Authority's Bond Resolution and Policies and Procedures.

Exhibit A

ASSETS NEEDING BOARD APPROVAL FOR SEPTEMBER 2026 MEETING

<u>ASSET #</u>	<u>TAG #</u>	<u>GOAA GENERAL</u>	<u>METHOD OF DISPOSAL</u>
121280	52619	Desk, Light Cherry	Auction
121277	52620	Credenza, Light Cherry	Auction
121278	52621	Hutch, Desk Overhead Storage	Auction
120476	65705	Cabinet, File, 2 Drawer, Lateral, Lt Cherry Wood	Auction
153364		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV	Auction
212774		Computer, HP Notebook, "Elitebook" w/ Accidental Damage Protection & Dock	Auction
	55959	HP Z230 SFF Workstation, Serial#: 2UA50727M0; PO#: 1004071	Auction
	59632	HP Z2 G8 SFF Workstation Desktop PC, Serial#: MXL2085HF6; PO#: 1006968	Auction
	59633	HP Z2 G8 SFF Workstation Desktop PC, Serial#: MXL2085HF2; PO#: 1006968	Auction
	59636	HP Z2 G8 SFF Workstation Desktop PC, Serial#: MXL2085HF1; PO#: 1006968	Auction
		NEC MultiSync LCD4020 Monitor, Model#: LCD4020-2-AV, Serial#: 87107516YA; PO#: 1001969	Auction
		NEC MultiSync LCD4020 Monitor, Model#: LCD4020-BK-AV, Serial#: 79000975YA; PO#: 1001687	Auction
		NEC MultiSync LCD4020 Monitor, Model#: LCD4020-2-AV, Serial#: 88110650YA; PO#: 1002093	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02519	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02525	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02511	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02536	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02534	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02514	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02509	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02524	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02538	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02512	Auction
		Thales DactyScan84c Multifinger Scanner, Serial#: C8RUIQ02526	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112741	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112690	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112443	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 710C100705	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112343	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112348	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 746C114056	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112742	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112461	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112693	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112746	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112450	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 551C102661	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112455	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112357	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112738	Auction
		SITA Monitor, Model#: S41386H01, Serial#: 809C112692	Auction
		HP P17A Monitor, Serial#: 3CQ5471BS8	Auction
		HP P17A Monitor, Serial#: 3CQ62704Q0	Auction
		HP P17A Monitor, Serial#: 3CQ6173597	Auction
		HP P17A Monitor, Serial#: 3CQ6201PLN	Auction
		HP P17A Monitor, Serial#: 3CQ3511TVK	Auction
		HP EliteDisplay E221i Monitor, Serial#: CNC5180MMG	Auction
		ViewSonic Monitor, Model#: VA2246mh-LED, Serial#: V1W2114A0588	Auction
		ViewSonic Monitor, Model#: VS15560, Serial#: TVR2224C2073	Auction
		ViewSonic Monitor, Model#: VS15560, Serial#: TVR2208C1132	Auction
		Dell Monitor, Model#: P2217Hc, Serial#: CN-04RDG9-64180-68L-0G1T-A00	Auction
		HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA7111DPQ	Auction
		HP EliteDesk 800 G6 Desktop Mini PC, Serial#: MXL2301Y2T	Auction
		HP EliteDesk 800 G6 Desktop Mini PC, Serial#: MXL2104HPG	Auction
		HP EliteDesk 800 G6 Desktop Mini PC, Serial#: MXL1323WMF	Auction
		HP EliteDesk 800 G6 Desktop Mini PC, Serial#: MXL2024XBK	Auction
		HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG803062R	Auction
		HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA7111DQJ	Auction
		HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG8030638	Auction
		HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA62920CL	Auction
		HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA7111DPW	Auction

HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG8153Q7M	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG8153Q82	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG8030624	Auction
HP EliteDesk 800 G6 Desktop Mini PC, Serial#: MXL1323WRL	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG803061V	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG803062P	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG8030626	Auction
HP EliteDesk 800 G4 Desktop Mini, Serial#: MXL9295RTY	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG8153Q8W	Auction
HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA7111DP7	Auction
HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA62920B9	Auction
HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA62920D3	Auction
HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA7111DQL	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG8153Q8Y	Auction
HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA7111DMP	Auction
HP EliteDesk 800 G4 Desktop Mini, Serial#: MXL9295RVD	Auction
HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA62920CH	Auction
HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA7111DQN	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG8030628	Auction
HP EliteDesk 800 G2 Desktop Mini, Serial#: 2UA7111DN8	Auction
HP EliteDesk 800 G6 Desktop Mini PC, Serial#: MXL1323WRR	Auction
HP EliteDesk 800 G4 Desktop Mini, Serial#: MXL9295RV9	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG803061Y	Auction
HP EliteDesk 800 G6 Desktop Mini PC, Serial#: MXL2024XGR	Auction
HP EliteDesk 800 G6 Desktop Mini PC, Serial#: MXL1323WSS	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG803062F	Auction
HP EliteDesk 800 G4 Desktop Mini, Serial#: MXL9295RTT	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG803061X	Auction
HP EliteDesk 800 G3 Desktop Mini, Serial#: 8CG8030630	Auction
HP EliteDesk 800 G6 Desktop Mini PC, Serial#: MXL1323WPH	Auction
HP EliteDesk 800 G6 Desktop Mini PC, Serial#: MXL1323WPS	Auction
Dell OptiPlex 3080 Micro PC, Serial#: 3RSG0M3	Auction
Epson TM-L500A Label and Ticket Printer, Model#: M254A, Serial#: QJ3F006206	Auction
Epson TM-L500A Label and Ticket Printer, Model#: M254A, Serial#: QJ3F013414	Auction
Epson TM-L500A Label and Ticket Printer, Model#: M254A, Serial#: QJ3F012466	Auction
Epson TM-L500A Label and Ticket Printer, Model#: M254A, Serial#: QJ3F012194	Auction
Epson TM-L500A Label and Ticket Printer, Model#: M254A, Serial#: UC3F003703	Auction
Epson SU-RPL500B Spindle Core, Paper Roll Holder, Serial#: PRMF006080	Auction
Epson SU-RPL500B Spindle Core, Paper Roll Holder, Serial#: PRMF007738	Auction
Epson TM-L500A Label and Ticket Printer, Model#: M254A, Serial#: QJ3F013430	Auction
Epson TM-L500A Label and Ticket Printer, Model#: M254A, Serial#: QBXF004018	Auction
HP LaserJet Enterprise M506 Printer, Serial#: PHBGR02127	Auction
HP LaserJet Enterprise M506 Printer, Serial#: PHBGQ34148	Auction
HP LaserJet Enterprise M506 Printer, Serial#: PHBGQ41371	Auction
HP LaserJet Enterprise M506 Printer, Serial#: PHBGR41589	Auction
HP LaserJet Enterprise M506 Printer, Serial#: PHBGR52765	Auction
Access Flatbed Boarding Gate Reader, Model#: BGR750-U-AD, Serial#: 1852255919	Auction
Access Barcode Reader, Model#: LSR120, Serial#: 1541-185396	Auction
NEC MultiSync P463 Monitor, Serial#: 4Z009367NA	Auction
NEC MultiSync P462 Monitor, Model#: LCD P462, Serial#: 31211989NW	Auction
NEC MultiSync P462 Monitor, Model#: LCD P462, Serial#: 31211955NW	Auction
NEC MultiSync P462 Monitor, Model#: LCD P462, Serial#: 31211969NW	Auction
NEC MultiSync P462 Monitor, Model#: LCD P462, Serial#: 31211982NW	Auction
ViewSonic VX2452MH Monitor, Model#: VS15562, Serial#: TVT1946A1207	Auction
HP LaserJet Pro 550-sheet Feeder Tray, Model#: CF404A, Serial#: VNB3B14863	Auction
Samsung Monitor, Model#: 216BW, Serial#: ME22HVC602404W	Auction
ViewSonic VX2252MH Monitor, Model#: VS15560, Serial#: TVR152460476	Auction
ViewSonic VX2452MH-2 Monitor, Model#: VS15562, Serial#: WAV2349G0013	Auction
ViewSonic VX2452MH-2 Monitor, Model#: VS15562, Serial#: WAV2318G1170	Auction
ViewSonic VX2452MH Monitor, Model#: VS15562, Serial#: TVT143701059	Auction
ViewSonic VX2452MH-2 Monitor, Model#: VS15562, Serial#: WAV2142G1544	Auction
ViewSonic VX2452MH-2 Monitor, Model#: VS15562, Serial#: WAV2125G1710	Auction
ViewSonic VX2452MH Monitor, Model#: VS15562, Serial#: TVT164400173	Auction
ViewSonic VX2452MH Monitor, Model#: VS15562, Serial#: TVT1925A3337	Auction
ViewSonic VX2452MH-2 Monitor, Model#: VS15562, Serial#: WAV2332G2999	Auction
LG Monitor, Model#: 27UD68, Serial#: 010NTLEDV352	Auction
ViewSonic VX2452MH Monitor, Model#: VS15562, Serial#: TVT154401102	Auction
LG Monitor, Model#: 27UD68, Serial#: 010NTGYDV423	Auction

HP Z400 Workstation Desktop, Serial#: 2UA14129BM	Auction
HP Officejet Pro 8100 Printer, Serial#: CN485FV26J	Auction
HP LaserJet Pro 400 color M451nw Printer, Serial#: CNBG303137	Auction
HP Color LaserJet Pro M254dw Printer, Serial#: VNB3N36873	Auction
ASUS MeMO Pad Tablet, Model#: K0W, Serial#: D80KB0721543	Auction
ScanSnap iX1500 Scanner, Serial#: C6UH007769	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL1404QSC	Auction
HP Compaq Elite 8300 Small Form Factor Desktop, Serial#: 2UA3281FZ6	Auction
Alienware Laptop, Model#: P69F, Serial#: 5SDDTC2	Auction
HP EliteBook 840 G3, Serial#: 5CG8492JB8	Auction
HP EliteBook 840 G10, Serial#: C2L4070796	Auction
HP EliteBook 840 G10, Serial#: C2L40707C6	Auction
HP EliteBook 840 G10, Serial#: 2MQ4270NTT	Auction
HP EliteBook 840 G10, Serial#: C2L40707BH	Auction
HP EliteDesk 800 G3 SFF Desktop, Serial#: MXL8412CXF	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL232243Z	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL214339D	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL23022K9	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL214339M	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL1404QST	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL1404QT9	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL1404QSL	Auction
HP EliteDesk 8 SFF G1i Desktop, Serial#: MXL5343DRW	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL23022KB	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL23022KR	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL2322442	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL1404QT5	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL232243D	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL232242N	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL23022L2	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL232242P	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL23022KP	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL232241V	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL1404QT8	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL2322441	Auction
HP EliteDesk 800 G6 Small Form Factor PC, Serial#: MXL232241X	Auction
HP EliteBook 840 G10 Laptop, Serial#: C2L40707BT	Auction
HP EliteBook 840 G10 Laptop, Serial#: C2L40707D0	Auction
HP EliteBook 850 G6, Serial#: 5CG0348005	Auction
HP EliteBook 850 G6, Serial#: 5CG0348006	Auction
Gate Link 4700 Airside 2, Current Mileage: 1,863,006	Public Display Material Reclamation
Gate Link 4600 Airside 4, Current Mileage: 1,148,327	Public Auction
Gate Link 4500 Airside 4, Current Mileage: 1,113,520	Educational Placement

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Tianna Dumond, Senior Vice President of Internal Audit

Item Description

Recommendation of the Construction Committee to Approve an Addendum to the Construction Payment Application and Invoice Review and Audit and Advisory Services Agreement with Talson International, LLC to Conduct a Comprehensive Assessment of the Change Order Management Process for Capital Improvement Program (CIP) and Capital Projects and a Construction Close-Out Audit of Project BP-S00195-MCO Term C, PH 1X – Airside Concourse

Background

In 2022, the firms providing Construction-Engineering-Financial Consulting, Capital Planning, Grant Management, Invoice Review, and Construction Audit Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On August 17, 2022, the Aviation Authority Board approved Construction-Engineering-Financial Consulting, Capital Planning, Grant Management, Invoice Review, and Construction Audit Services with the following firms:

- Anser Advisory Consulting, LLC
- Carr, Riggs & Ingram, LLC
- CohnReznick, LLP
- R.M. Chin & Associates, Inc.
- Talson International, LLC (Talsen)

These agreements established the negotiated hourly rates. These services may include, but not be limited to, financial consulting for construction, maintenance, environmental, and other projects services; construction payment application and invoice review services; financial consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR) services; grant and Passenger Facility Charges (PFC) application services; extension of staff services; and audit and advisory services.

As outlined in Attachment A, any individual service authorization with a value exceeding \$250,000 requires Aviation Authority Board approval.

Recommendation

Talsen submitted a proposal to perform a Comprehensive Assessment of the Change Order Management Process, including a review of airside and landside capital projects that will include risk-based sampling of design and construction activities for active and/or completed projects within the Aviation Authority's CIP and Capital Projects expenditures. The assessment will include the current state of the Aviation Authority's change order management processes, determining compliance with established procedures, benchmarking, and gap analysis.

Talson submitted a proposal to provide a construction close-out audit of Project BP-S00195-MCO Term C, PH 1X – Airside Concourse. The audit will include verification and compliance requirements for change order approvals and pricing, invoicing, and completion of remaining work and/or punch list items. The assessment will include the status of prime and subcontractor closeout activities, inclusive of cost reconciliations and notable contract deliverables.

Small Business

None.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The fiscal impact is \$95,378. Funding is from previously approved Operations & Maintenance Fund.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to: (1) approve Addendum to the Construction Payment Application and Invoice Review and Audit and Advisory Services Agreement with Talson International, LLC to conduct (a) a Comprehensive Assessment of the Change Order Management Process for Capital Improvement Program (CIP) and Capital Projects and (b) a construction close-out audit of Project BP-S00195-MCO Term C, PH 1X – Airside Concourse; (2) authorize funding in the not-to-exceed amount of \$95,378 from the Operations & Maintenance Fund; and, (3) authorize the Chief Executive Officer or an authorized Designee, to execute the necessary documents following satisfactory legal review.

Attachment A
Contract Summary
Addenda 7 & 8

CONTRACT	APPROVALS	DESCRIPTION	TERM	DOLLARS
Initial Term	PC Approval 7/13/2022 • Board Approval 8/17/2022	Construction Payment Application and Invoice Review	12/27/2022 thru 9/30/2023	\$0
Addenda No. 1	PC Approval 08/01/2023	FY 23 Peer Review of the Capital Program Risk Register	8/11/23 thru 9/30/24	\$37,200.00
Addenda No. 2	PC Approval 08/29/2023	Construction Close-Out Audit of BP-S00193 MCO South Employee Lot	8/31/23 thru 9/30/24	\$31,536.00
Addenda No. 3	PC Approval 06/04/2024	FY 24 Invoice Review Process	06/04/2024 thru 9/30/2024	\$51,882.00
Addenda No. 4	PC Approval 4/08/2025	FY25 Interim Construction Audit of BP-S00198 MCO Terminal C Multi-Modal Pedestrian Bridge & Rental Car Lobby	04/29/2025 thru 9/30/25	\$43,861.00
Addenda No. 5	PC Approval 7/22/2025	Construction Audit Services for Greater Orlando Aviation Authority's Invoice Review Processes Performed by Third-Party Consultants	8/1/2025 thru 9/30/2025	\$46,992.00
Addenda No. 6	PC Approval 12/02/2025	V-01011-MCO AIRSIDE 4 60'S WING RENOVATION (D/B) Conduct a Close-out Audit of Project V-1011	5/15/2026 thru 9/30/2026	\$23,690.00
Contract Value Sub Total				\$235,161.00
Proposed Addenda No. 7	CCM Approval 8/25/2026 • Board Approval Pending	Review of the Construction Charge Order Process		\$49,360.00
Proposed Addenda No. 8	CCM Approval 8/25/2026 • Board Approval Pending	Construction Payment Application and Invoice Review of Project BP-S00195-MCO Term C, PH 1X – Airside Concourse		\$46,018.00
Total Contract Value with all Changes (approved and proposed)				\$330,539.00

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Jay Cassens, Senior Vice President, Aviation Real Estate

Item Description

Recommendation to Approve Colonial Promenade Shopping Center Retail Lease Termination and Surrender Agreement with Emporium 7, LLC (Tenant), Ashleigh Offord (Guarantor), and the Greater Orlando Aviation Authority (Landlord) at Orlando Executive Airport (ORL)

Background

On August 23, 2022, Tenant, Guarantor, and Landlord entered into a Retail Lease Agreement (the "Lease") for approximately 1,180 rentable square feet of space known as Space 4660 within Colonial Promenade Shopping Center (the "Premises"), for the operation of a hair salon. The current Lease term is scheduled to expire on October 31, 2027.

Tenant has advised Landlord that it is no longer financially able to satisfy the rent and other payment obligations required under the Lease.

Additionally, the revitalization and redevelopment of Colonial Promenade Shopping Center is imminent. In connection with such redevelopment, a future developer would reasonably expect the property to be delivered vacant and available for new commercial activity.

Recommendation

It is in the best interest of the Aviation Authority to ensure that the Premises are vacant prior to a new third party assuming responsibility for the project.

Based on these circumstances, Landlord, Tenant, and Guarantor propose that Tenant vacate and surrender the Demised Premises to Landlord on or before September 18, 2026.

In consideration of the early surrender of the leasehold, it is proposed that the Lease be terminated, Tenant and Guarantor be released from all future rent and other obligations that would otherwise become due under the Lease, and Tenant's Security Deposit be returned. This arrangement enables the early termination of the Lease at no additional cost to the Aviation Authority and avoids the need for a lease buyout.

Therefore, staff recommends approval of the Colonial Promenade Shopping Center Retail Lease Termination and Surrender Agreement among Emporium 7, LLC, as Tenant; Ashleigh Offord, as Guarantor; and the Greater Orlando Aviation Authority, as Landlord, for the Premises located at Orlando Executive Airport, as outlined herein.

Small Business

Not applicable.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The fiscal impact is \$34,279 in rent and estimated operating expenses of \$4,166 through the end of original lease term.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of Staff to: (1) approve Colonial Promenade Shopping Center Retail Lease Termination and Surrender Agreement with Emporium 7, LLC (Tenant), Ashleigh Offord (Guarantor), and the Greater Orlando Aviation Authority (Landlord) at Orlando Executive Airport (ORL) as presented; and, (2) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Bradley Friel, Senior Vice President of Planning & Environmental

Item Description

Recommendation of the Construction Committee for Approval of an Addendum to the Planning Consultant Services Agreement with Ricondo & Associates, Inc. for Consulting Services for W-00668, Southern Mobility Access Corridor (SMAC) Planning Study at Orlando International Airport (MCO)

Background

On March 18, 2026, the Aviation Authority Board approved an agreement with Ricondo & Associates, Inc. for Planning Consultant Services at Orlando International (MCO) and Orlando Executive (ORL) airports.

At the meeting on August 18, 2026, the Construction Committee recommended approval of an Addendum to the Planning Consultant Services Agreement with Ricondo & Associates, Inc. for Consulting Services for W-00668, the Southern Mobility Access Corridor (SMAC) Planning Study.

The South Terminal Complex (STC) area encompasses several critical transportation and infrastructure initiatives, including roadway, rail, and aviation development projects. Key future investments such as the SunRail corridor, Brightline extension, landside access improvements serving Terminals C and D, and a potential south crossfield taxiway connecting Runways 18L-36R and 17L-35R require preservation and coordinated planning. Given the limited available real estate within this area, proactive planning is essential to identify and mitigate potential horizontal conflicts with respect to any applicable FAA design criteria for airfield and terminal facilities. The STC is an area where projects compete for the same land area, and vertical conflicts. These facilities and/or infrastructure compete for space at different elevations. Early identification of these constraints will help ensure the successful implementation of these strategic projects.

The planning study will be a collaborative effort between the Master Plan Update Team (W-00525) who is represented by Ricondo & Associates, Inc. (airfield/terminal/rental car), and Illustrate My Design, LLC (renderings) and the Mobility Master Plan Team (W-00446) who is represented by HDR Engineering, Inc. (road/mobility) and HNTB Corporation (mobility/infrastructure). These firms were selected based on the knowledge and understanding of the projects identified within the Master Plan and Mobility Master Plan and the integration of several components within both Plans. The following facilities and infrastructure will be included in this planning study:

- Airport/Airfield Infrastructure and Supporting Facilities
 - o Terminals C (Phases 2 and 3) and Terminal D
 - o Train Station
 - o Consolidated Receiving and Distribution Center (CRDC)
 - o Checkpoint Alpha
 - o South Crossfield Taxiways
 - o Wetlands and Drainage Structures
 - o Utility Corridor
 - o Airline Support
 - o Terminal C QTA

- Existing and Future Roadway Networks
 - o Terminals C and D Roadways
 - o Heintzelman Boulevard Extension to Wetherbee Road
 - o Rental Car Expansion Program Supporting Roads
 - o Mud Lake Access Plan
- Mobility Options
 - o SunRail
 - o Brightline
 - o Automated People Mover (APM), Bus Rapid Transit (BRT), Personal Rapid Transit (PRT), and Autonomous Vehicles
 - Terminals C and D Circular Connector
 - Access to the Southern Edge of Airport Property (Toward Lake Nona)
 - Bicycle Lanes/Trails (Inclusive of E-bikes and Scooters)

Ricondo & Associates, Inc. submitted a proposal, dated July 2026, to prepare a planning study for the SMAC. The purpose of this study is to conceptualize and visualize existing and future roadway and mobility corridors in the STC, extending to the limits of airport property (Attachment A – Study Area Map), while integrating future airfield infrastructure and supporting facilities. Final deliverables will also include up to four renderings illustrating conceptual layouts and configurations of existing and proposed facilities and infrastructure south of the Train Station. This includes two oblique (birds eye) renderings and two cross section renderings. The Project will help the Aviation Authority achieve its strategic goal of continuing to preserve SunRail right-of-way and be a participating regional partner to bring SunRail to MCO.

Recommendation

It is recommended that the Aviation Authority Board approve the Addendum to the Planning Consultant Services Agreement with Ricondo & Associates, Inc. for the Southern Mobility Access Corridor (SMAC) Planning Study to support the coordinated development of future transportation, mobility, terminal, and airfield infrastructure within the South Terminal Complex area.

Small Business

The Office of Business Opportunity and Exchange reviewed the qualifications of the subject contract's LDB/VBE specifications and determined that an LDB/VBE goal is not applicable due to the specialized scope of services to be provided.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The fiscal impact is \$287,652. Funding is from Capital Expenditure Funds.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to: (1) approve an Addendum to the Planning Consultant Services Agreement with Ricondo & Associates, Inc., for Consulting Services for W-00668, the Southern Mobility Access Corridor Planning Study; and, (2) authorize funding from Capital Expenditure Funds in the total not-to-exceed fee amount of \$287,652; and, (3) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.

Attachments

- Attachment A – Study Area Map

Attachment A – Study Area Map



Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Lance Lyttle, IAP, Chief Executive Officer

Item Description

Recommendation of the Chief Executive Officer to Update Policy 120.08; Retirement Benefits Committee

Background

The Aviation Authority's Bylaws for the Retirement Benefits Committee (120.08) provide that the Chief Executive Officer is authorized to make changes to committee memberships on an interim basis, with ratification required by the Aviation Authority Board at its next regularly scheduled meeting.

The Retirement Benefits Committee is composed of the following voting members:

- Vice President of Human Resources, Chair
- Chief Financial Officer, Vice Chair
- Vice President of Internal Audit
- Chief Administrative Officer
- Three (3) additional staff members at CEO discretion

The Vice President of Human Resources position has been vacant since July 16, 2025, following the promotion of the former Vice President of Human Resources, Dr. Randolph Hudgins, to Chief Administrative Officer.

Recommendation

The recommendations to the Board are as follows:

1. Confirm the appointment of Tianna Dumond, Senior Vice President of Internal Audit, as Interim Chair of the Retirement Benefits Committee, pending the onboarding of the Vice President of Human Resources;
2. Amend Policy 120.08 to update the title of the Vice President of Internal Audit to Senior Vice President of Internal Audit;
3. Amend Policy 120.08 to replace the Chief Administrative Officer with the Chief Strategy and Performance Improvement Officer as a Committee member.

Small Business

Not Applicable.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

Not applicable.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to (1) accept the Chief Executive Officer's nomination and confirm the appointment of Ms. Tianna Dumond, Senior Vice President of Internal Audit, as Interim Chair of the Retirement Benefits Committee, pending the onboarding of the Vice President of Human Resources; (2) amend Policy 120.08 to update the title change for the Vice President of Internal Audit to Senior Vice President of Internal Audit; and, (3) amend to remove the position of Chief Administrative Officer from the policy and replace with Mr. Andrew Yates, Chief Strategy and Performance Improvement Officer.

POLICY 120.08: RETIREMENT BENEFITS COMMITTEE

OBJECTIVE To formalize the efforts of administering the Retirement Benefits.

METHOD OF OPERATION

COMPOSITION The Retirement Benefits Committee is composed of the following voting members:

- Vice President of Human Resources, Chair
- Chief Financial Officer, Vice Chair
- Senior Vice President of Internal Audit
- ~~Chief Administrative Officer~~ Chief Strategy and Performance Improvement Officer
- Three (3) additional staff members at CEO discretion

The Chief Executive Officer is authorized to make changes to committee memberships on an interim basis with ratification required by the Aviation Authority Board at its next regularly scheduled meeting.

The Committee may request to be advised by other members of the Aviation Authority staff, the Aviation Authority's legal advisors, and other consultants of the Aviation Authority.

FUNCTION

The function of the Retirement Benefits Committee is to formalize the efforts of administering the Retirement Plans and the Other Post-Employment Benefits Trust (OPEB), including submitting an annual report to the Aviation Authority Board summarizing the financial status of the Retirement Plans and the OPEB Trust.

The Retirement Benefits Committee shall also determine matters involving Contractors to include on the Debarment List in accordance with Policy 130.04, Debarment of Contractors.

NOTICE In compliance with the Florida Statutes governing public meetings, proper notice of Committee meetings will be given, and minutes will be published.

MEETING

Meetings are scheduled as necessary, by the Chair, at a time and place designated by the Chair.

SEE ALSO

Policy 130.04, Debarment of Contractors

APPROVAL AND UPDATE HISTORY

LAST APPROVAL

Aviation Authority Board: August 21, 2024
Chief Executive Officer: August 7, 2024

SUPERSEDES

All Previous

POLICY 120.08: RETIREMENT BENEFITS COMMITTEE

OBJECTIVE To formalize the efforts of administering the Retirement Benefits.

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- Vice President of Human Resources, Chair
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- Chief Strategy and Performance Improvement Officer
- Three (3) additional staff members at CEO discretion

The Chief Executive Officer is authorized to make changes to committee memberships on an interim basis with ratification required by the Aviation Authority Board at its next regularly scheduled meeting.

The Committee may request to be advised by other members of the Aviation Authority staff, the Aviation Authority's legal advisors, and other consultants of the Aviation Authority.

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The Retirement Benefits Committee shall also determine matters involving Contractors to include on the Debarment List in accordance with Policy 130.04, Debarment of Contractors.

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Meetings are scheduled as necessary by the Chair, at a time and place designated by the Chair.

SEE ALSO

Policy 130.04, Debarment of Contractors

APPROVAL AND UPDATE HISTORY

LAST APPROVAL

Aviation Authority Board: August 21, 2024
Chief Executive Officer: August 7, 2024

SUPERSEDES

All Previous

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Rishma Khimji, Chief Information Officer

Item Description

Recommendation to Approve the Award of Other Entity Contract 26-656-OEC to SHI International Corp. for iProov Biometric Entry Hardware, Software, and Support, for a three-year fixed price agreement, utilizing Sourcewell Technology Products and Solutions Contract #121923

Background

U.S. Customs and Border Protection (CBP) requires travelers entering the United States at an airport to complete a customs and immigration inspection as part of the entry process. CBP has been developing Enhanced Passenger Processing (EPP) to modernize portions of this process through the use of using facial comparison technology. EPP allows eligible U.S. citizens to be processed using biometric facial comparison technology while preserving CBP's authority to refer or interview any traveler when necessary. Participation is voluntary, and travelers may continue to use the standard CBP inspection process.

Because of Orlando International Airport's (MCO) relationship and collaboration with CBP, MCO was selected as one of a small cohort of airports, along with Denver, Dallas, Seattle, and Charlotte, to participate in the early evaluation and implementation of EPP. The Aviation Authority initially implemented EPP on a limited basis within the Federal Inspection Station at Airside 4.

To identify technology appropriate for the EPP pilot, the Aviation Authority conducted an Evaluated Whitepaper process that solicited EPP technology solutions. Through that evaluation, iProov's technology was determined to be the solution most appropriate for implementation of the pilot project, and the Aviation Authority selected iProov in March 2025.

iProov brought relevant experience supporting CBP biometric processing environments. The company developed its biometric capture technology in collaboration with the CBP Innovation Center and has worked with CBP on biometric capture technology since 2018. iProov is also the approved supplier supporting CBP's Seamless Border Entry (SBE) program and operates SBE fast lanes at Los Angeles, Chicago, Miami, Washington Dulles, Houston, and Newark airports. While SBE and EPP are separate programs, the technologies have similar biometric capture and CBP integration requirements. iProov also has experience integrating with CBP's Traveler Verification System (TVS), which supports facial comparison processing.

The EPP pilot at MCO has demonstrated measurable operational benefits. Traditional processing of a U.S. citizen by a CBP officer takes approximately 30 to 45 seconds, while EPP is currently processing participating travelers at MCO in approximately four to five seconds. The technology also supports a future operating model in which CBP officers may oversee the processing of multiple travelers, potentially enabling MCO to accommodate increased international passenger activity without a corresponding increase in CBP staffing. For travelers, EPP provides a more seamless arrival experience by reducing the need for direct officer interaction while maintaining CBP security and inspection requirements.

Recommendation

Staff recommends approval of the three-year fixed price agreement for iProov biometric entry hardware, software, licensing, maintenance, and support. The renewal will allow the Aviation Authority to continue operating the EPP solution currently deployed at the Airside 4 Federal Inspection Station and maintain the technology and infrastructure required to support the program.

Continued use of the solution supports faster passenger processing, operational efficiency, CBP's evolving passenger-processing model, and MCO's ability to accommodate future international growth while improving the passenger experience.

Small Business

The Office of Business Opportunity & Exchange has reviewed the requirements for the above-referenced procurement and determined that, due to the specialized scope of the required services, a Local Developing Business and/or Veteran Business Enterprise participation goal is not applicable.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The value of this procurement is a lump-sum amount of \$320,100 for a three-year total of \$960,300 to be paid for in annual installments. Funding required in the current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

Year 1 - \$320,100 To be billed at time of purchase

Year 2 - \$320,100 To be billed at anniversary

Year 3 - \$320,100 To be billed at anniversary

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to (1) approve the award of Other Entity Contract 26-656-OEC to SHI International Corp. for iProov biometric entry hardware, software, and support, for a three-year fixed price agreement utilizing Sourcewell Technology Products and Solutions Contract #121923; (2) authorize funding from the departmental Operations and Maintenance Funds in the lump sum amount of \$320,100 with a three-year total of \$960,300; and, (3) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Lance Lyttle, IAP, Chief Executive Officer

Item Description

Recommendation to Convert the Pilot Permit Issued to Bag Check, LLC into a Permit as Envisioned by Policy 190-01

Background

On February 19, 2025, the Aviation Authority Board approved the issuance of a permit agreement for a 90-day pilot program implementing the outbound baggage portion of Policy 190-01 - Express Baggage Service, with Bag Check, LLC.

On June 6, 2025, the Aviation Authority Board extended the pilot program's outbound permit agreement through September 30, 2026, and issued an inbound permit, which also expires on September 30, 2026. The pilot program has been a success, endorsed by multiple airlines, and provides benefits to both passengers and the airport, as it relieves strain on the airport's baggage handling services, reduces passenger congestion at the terminals and curbside, and generally provides an enhanced passenger experience at Orlando International Airport (MCO).

Recommendation

After determining compliance with the requirements set forth in Policy 190-01, it is recommended that the Aviation Authority Board approve an Express Service Provider (ESP) permit to Bag Check, LLC and authorize the Chief Executive Officer or an Aviation Authority Officer to execute the permit and approve additional locations, including those recommended by the airlines and on-airport locations, as he deems appropriate.

Small Business

Not applicable.

Associated Board Agenda Items

New Business E

Fiscal Impact

The costs associated with this permit will be borne by the airlines via the annual rates and charges agreement. Funding for subsequent years will be allocated from the Operations and Maintenance Fund as approved through the budget process and when funds become available.

Requested Action

It is respectfully requested that the Aviation Authority Board adopt the Chief Executive Officer's recommendation and authorize the Chief Executive Officer or an Aviation Authority Officer to execute the permit and approve additional locations, including those recommended by the airlines and on-airport locations, as he deems appropriate.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

Item Description

Recommendation of the Construction Committee to Approve an Amendment to Continuing Program and Project Management Owners Authorized Representative (OAR) Services Agreements to Exercise the Second One-Year Renewal Option with AECOM Technical Services, Inc., Cost Management, Inc. dba CMI, Geotech Consultants International, Inc. dba GCI, Inc., and The Roderick Group, LLC

Background

The scope of work for the Continuing Program and Project Management OAR Services Agreements includes, but is not limited to, services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts and/or Construction Management at Risk Contracts; management of the construction and commissioning of projects; provide material testing, quantity surveying, construction inspection, construction safety compliance inspection, administrative support and departmental staff extension personnel, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities.

On May 18, 2022, following a competitive award process, in compliance with state statutes and Aviation Authority policies, the Aviation Authority Board approved Continuing Program and Project Management OAR Services Agreements with the six firms listed below:

1. AECOM Technical Services, Inc.
2. Cost Management, Inc. dba CMI
3. Geotech Consultants International, Inc. dba GCI, Inc.
4. PSA Constructors, Inc. dba PSA Management, Inc.
5. The Roderick Group, LLC
6. WSP USA, Inc.

The provisions in the various agreements include a base three-year term with two subsequent optional renewal periods upon mutual agreement of the parties.

On June 6, 2025, the Aviation Authority Board approved the First One-Year Renewal Option for the Continuing Program and Project Management OAR Services Agreements with the original six firms.

Effective December 31, 2025, the contract with WSP USA, Inc. was terminated for convenience. The current agreements expire as follows:

Contractor	Expiration Date
1. AECOM Technical Services, Inc.	September 30, 2026
2. Cost Management, Inc. dba CMI	September 30, 2026
3. Geotech Consultants International, Inc. dba GCI, Inc.	September 30, 2026
4. PSA Constructors, Inc. dba PSA Management, Inc.	September 30, 2026
5. The Roderick Group, LLC	September 30, 2026

On July 21, 2026, the Construction Committee recommended approval of an Amendment to Continuing Program and Project Management OAR Services Agreements to Exercise the Second One-Year Renewal Option with the above-listed firms. Recission of this recommendation for approval was subsequently granted at the Construction Committee meeting on August 25, 2026.

At the meeting on August 25, 2026, the Construction Committee recommended approval of an Amendment to Continuing Program and Project Management OAR Services Agreements to Exercise the Second One-Year Renewal Option with AECOM Technical Services, Inc., Cost Management, Inc. dba CMI, Geotech Consultants International, Inc. dba GCI, Inc., and The Roderick Group, LLC.

Recommendation

The Aviation Authority has evaluated the performance of the incumbent Continuing Program and Project Management OARs and determined that the four firms listed below have continued to demonstrate the ability to effectively meet the performance requirements expected for these services:

1. AECOM Technical Services, Inc.
2. Cost Management, Inc. dba CMI
3. Geotech Consultants International, Inc. dba GCI, Inc.
4. The Roderick Group, LLC

To maintain Continuing Program and Project Management OAR Services, the second renewal option is required for this agreement with the firms listed above. In response to the Aviation Authority's notification, each of the firms have provided a letter of concurrence for the second renewal option through September 30, 2027.

Small Business

The Office of Business Opportunity & Exchange is committed to fostering and advancing small business participation in all aspects of procurement and contracting. Due to the nature of this solicitation, each Task Order issued will be reviewed and evaluated for Business Opportunity & Exchange program goals to maximize participation.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

Future addenda will be based on specific tasks of work as assigned with approved funding source.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to: (1) approve an Amendment to Continuing Program and Project Management Owners Authorized Representative (OAR) Services Agreements to Exercise the Second One-Year Renewal Option, as shown in the table below; and, (2) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review by legal counsel.

Contractor	Expiration Date
1. AECOM Technical Services, Inc.	September 30, 2027
2. Cost Management, Inc. dba CMI	September 30, 2027
3. Geotech Consultants International, Inc. dba GCI, Inc.	September 30, 2027
4. The Roderick Group, LLC	September 30, 2027

Memorandum

DATE: August 19, 2026

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

Item Description

Recommendation of the Construction Committee to Approve an Amendment to Agreements for Continuing Vertical Construction Services in order to Extend the Term of such Agreements by One Year with the Following Firms: Clancy & Theys Construction Co., Collage Design and Construction Group Inc dba The Collage Companies, Gomez Construction Co., H.A. Contracting Corp., and H.W. Davis Construction Inc.

Background

The scope of work for the Continuing Vertical Construction Services Agreements includes, but is not limited to, general site construction, design-build, foundation, structural, masonry, electrical, plumbing, mechanical, interior and exterior finishes, painting, roofing, furnishings, and other work normally associated with vertical construction.

On September 15, 2021, following a competitive award process, in compliance with state statutes and Aviation Authority policies, the Aviation Authority Board approved Continuing Vertical Construction Services Agreements with the firms listed below:

1. The Roderick Group, Inc. dba Ardmore Roderick
2. Clancy & Theys Construction Co
3. Collage Design and Construction Group Inc, dba The Collage Companies
4. Gomez Construction Co.
5. H.A. Contracting Corp.
6. H.W. Davis Construction Inc.
7. Johnson -Laux Construction, LLC
8. Lego Construction Co.
9. McCree Design Builders, Inc
10. Mejia International Group Corporation
11. Ovation Construction Company
12. R L Burns, Inc
13. RUSH Facilities, LLC
14. T&G Corporation dba T&G Constructors
15. Votum Construction, LLC

On August 21, 2024, the Aviation Authority Board approved the First One-Year Renewal Option for Continuing Vertical Construction Services Agreements with the below eight firms determined to have the capability to effectively meet the performance requirements of the Continuing Vertical Construction Services Agreement. Thereafter, on May 21, 2025, the Aviation Authority Board approved

an Amendment to Addenda for the Continuing Vertical Construction Services Agreements to extend the First Renewal Option with the same eight firms, listed below:

1. Clancy & Theys Construction Co.
2. Collage Design and Construction Group Inc, dba The Collage Companies
3. Gomez Construction Co.
4. H.A. Contracting Corp.
5. H.W. Davis Construction Inc.
6. Lego Construction Co.
7. Mejia International Group Corporation
8. Ovation Construction Company

On October 15, 2025, the Aviation Authority Board approved the Second One-Year Renewal Option for Continuing Vertical Construction Services Agreements with the below six firms, which were determined to have the capability to effectively meet the performance requirements of the Continuing Vertical Construction Services Agreement.

The current agreements with the six firms expire as follows:

Firm	Expiration
1. Clancy & Theys Construction Co.	September 30, 2026
2. Collage Design and Construction Group Inc, dba The Collage Companies	September 30, 2026
3. Gomez Construction Co.	September 30, 2026
4. H.A. Contracting Corp.	September 30, 2026
5. H.W. Davis Construction Inc.	September 30, 2026
6. Ovation Construction Company	September 30, 2026

At the meeting July 21, 2026, the Construction Committee recommended approval of an Amendment to the Continuing Vertical Construction Services Agreements to extend the term of the Agreement by an additional year with the firms listed above. Recission of this recommendation for approval was subsequently granted at the Construction Committee meeting on August 25, 2026.

At the meeting on August 25, 2026, the Construction Committee recommended approval of an Amendment to the Continuing Vertical Construction Services Agreements to extend the term of the Agreement by an additional year with the following firms: Clancy & Theys Construction Co., Collage Design and Construction Group Inc dba The Collage Companies, Gomez Construction Co., H.A. Contracting Corp., and H.W. Davis Construction Inc.

Recommendation

The Aviation Authority has evaluated the performance of the incumbent continuing vertical contractors and determined that the five firms listed below have continued to demonstrate a willingness to respond to the Aviation Authority when invitations to bid are requested and have the capability to effectively meet the performance requirements of the Continuing Vertical Construction Services Agreement.

1. Clancy & Theys Construction Co
2. Collage Design and Construction Group Inc, dba The Collage Companies
3. Gomez Construction Co.
4. H.A. Contracting Corp.
5. H.W. Davis Construction Inc.

To maintain continuing vertical construction services on an as-needed basis, an additional one-year extension to the term of the Agreement is required for the above-mentioned agreements. In response to the Aviation Authority's notification, each of the five firms has provided its concurrence with this extension.

If this action is approved, the Aviation Authority will be able to maintain access to pre-qualified Vertical Construction Contractors.[]

Small Business

The Office of Business Opportunity & Exchange is committed to fostering and advancing small business participation in all aspects of procurement and contracting. Due to the nature of this solicitation, each Task Order issued will be reviewed and evaluated for Business Opportunity & Exchange program goals to maximize participation.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

Future addenda will be based on bids of such qualified bidders or directly negotiated proposals for specific amounts to be awarded.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to: (1) approve an Amendment to Addenda to the Continuing Vertical Construction Services Agreements to extend the Second Renewal Option with the five Continuing Vertical Contractors, as shown in the table below; and, (2) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review by legal counsel.

Firm	Expiration
1. Clancy & Theys Construction Co.	September 30, 2027
2. Collage Design and Construction Group Inc, dba The Collage Companies	September 30, 2027
3. Gomez Construction Co.	September 30, 2027
4. H.A. Contracting Corp.	September 30, 2027
5. H.W. Davis Construction Inc.	September 30, 2027

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

Item Description

Recommendation of the Construction Committee for Approval of Change Order No. 09 with Clancy & Theys Construction Co., an Amendment to Addendum No. 16 to the Continuing Civil Engineering Services Agreement with AVCON, Inc. for Design, Bid, and Award Phase Services, and an Amendment to Addendum No. 42 to the Continuing Program and Project Management Services Agreement with PSA Constructors Inc. dba PSA Management Inc. for Additional Construction Phase Services for V-01032, North Terminal Premier Parking Reconfiguration at Orlando International Airport

Background

Project V-01032 involves parking reconfiguration and revenue control to establish reserved parking at the Terminal Top garage. The scope of work includes:

- Maintenance of Traffic provisions and traffic channelization
- Demolition of the existing parking layout and associated infrastructure
- Reconfiguration of public access across Level 4 parking, including new pavement markings
- Installation of supplemental signage for Terminal Top Parking
- Extended Wi-Fi coverage and video surveillance system at entry and exit locations

The following Addenda, Amendments, and Change Orders (CO) have been issued for Project V-01032:

Exhibit A

Approval	Company	Reference	Description	Amount
10/1/2024 CCM	AVCON	Addendum 16	Design, Bid, and Award Phase Services	\$43,312.00
6/24/2025 CCM	PSA Management	Addendum 42	Construction Phase OAR Services	\$96,925.00
7/16/2025 Board	Clancy & Theys	Addendum 30	Award of V-01032 Construction Services via competitive bid	\$984,532.00
10/7/2025	Clancy & Theys	CO 01	Building Permit Cost	\$2,049.85 0 Day Ext.
12/9/2025	Clancy & Theys	CO 02	Epoxy Coat within Phase No. 1	\$32,924.69 0 Day Ext.
1/6/2026	Clancy & Theys	CO 03	Epoxy Coat within Phase No. 2	\$35,128.46 0 Day Ext.
2/18/2026 Board	Clancy & Theys	CO 04	Epoxy Coat within Phases Nos. 3 and No. 4	\$133,349.22 28 Day Ext.
3/3/2026 CCM	Clancy & Theys	CO 05	Install Intercoms and Paint Existing Curbs	\$14,579.60 0 Day Ext.
3/3/2026 CCM	PSA Management	Addendum 42 Amendment 01	Staffing Adjustments for Construction Phase OAR Services	\$0.00

3/31/2026 CCM	Clancy & Theys	CO 06	Domestic Water Service	\$3,792.72 0 Day Ext.
4/7/2026 CCM	Clancy & Theys	CO 07	Wheel Stops, Speed Humps, Pipe Shrouds, Existing Curb Modifications (FCO 1)	\$57,779.44 16 Day Ext.
5/20/2026 CCM	Clancy & Theys	CO 08	Parking Services Changes	\$32,648.27 5 Day Ext.
6/2/2026 CCM	PSA Management	Addendum 42 Amendment 02	Staffing Adjustments for Construction Phase OAR Services	\$0.00
TOTAL				\$1,437,021.25

On August 18, 2026, the Construction Committee recommended approval of Change Order No. 09 with Clancy & Theys Construction Co., an Amendment to Addendum No. 16 to the Continuing Civil Engineering Services Agreement with AVCON, Inc. for Design, Bid, and Award Phase Services, and an Amendment to Addendum No. 42 to the Continuing Program and Project Management Services Agreement with PSA Constructors Inc. dba PSA Management Inc. for Additional Construction Phase OAR Services for V-01032, North Terminal Premier Parking Reconfiguration.

Recommendation

Change Order No. 09 with Clancy & Theys Construction Co. is outlined in Attachment A.

It has been requested by Aviation Authority Senior Leadership that additional crosswalk signage, flashing pedestrian crosswalk signs, pedestrian call buttons, associated electrical power, controls, and supporting infrastructure required for the operation of the crosswalk system, along with other miscellaneous improvements as outlined fully in Attachment A.

The Amendment to Addendum No. 16 to the Continuing Civil Engineering Services Agreement with AVCON, Inc. is to provide plans, specifications, and supporting design documentation as well as Construction Administration services for crosswalk signage, flashing pedestrian crosswalk signs, pedestrian call buttons, associated electrical power, controls, and supporting infrastructure design required for the operation of the crosswalk system.

The Amendment to Addendum No. 42 to the Continuing Program and Project Management Services Agreement with PSA Constructors Inc. dba PSA Management Inc. is to provide continuing project management services including schedule, design and submittal coordination, inspection, and construction and closeout phase services.

Approved Design Services (AVCON)*	Additional Design Services (AVCON)**	Const Award, COs 1-8 (Clancy & Theys)*	CO 9 (Clancy & Theys)***	Approved OAR Services (PSA)*	Additional OAR Services (PSA)****	Est Total
\$43,312	\$16,650	\$1,296,784.25	\$300,087.78	\$96,925	\$27,195	\$1,780,954.03

*Refer to Exhibit A for details

** Amendment to Addendum 16 was recommended for approval at the CCM on 8/18/2026

***CO No. 9 was recommended for approval at the CCM on 8/18/2026, also adds 193 days to substantial completion

****Amendment to Addendum 42 was recommended for approval at the CCM on 8/18/2026

Small Business

Clancy & Theys Construction Co- Not Applicable.

AVCON, Inc. - The Office of Business Opportunity and Exchange reviewed AVCON, Inc addendum and determined that an LDB/VBE goal is not applicable due to the specialized scope of services to be provided.

PSA Management Inc.- The Office of Business Opportunity and Exchange reviewed PSA Management Inc. addendum and determined that an LDB/VBE goal is not applicable for owner authorized representative (OAR) services due to the limited scope of services.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The total fiscal impact is \$343,932.78. Funding is from Line of Credit to be reimbursed by General Airport Revenue Bonds (GARBS).

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to: (1) approve Change Order No. 09 with Clancy & Theys Construction Co. for \$300,087.78 and a 193 day time extension to Substantial Completion, with funding from Line of Credit to be reimbursed by GARBS for V-01032, North Terminal Premier Parking Reconfiguration, as detailed in Attachment A; (2) approve an Amendment to Addendum No. 16 to the Continuing Civil Engineering Services Agreement with AVCON, Inc. for Design, Bid, and Award Phase Services with funding from Line of Credit to be reimbursed by GARBS in the not-to-exceed fee amount of \$16,650 for V-01032, North Terminal Premier Parking Reconfiguration; (3) approve an Amendment to Addendum No. 42 to the Continuing Program and Project Management Services Agreement with PSA Constructors Inc. dba PSA Management Inc. for Additional Construction Phase Services with funding from Line of Credit to be reimbursed by GARBS in the not-to-exceed fee amount of \$27,195 for V-01032, North Terminal Premier Parking Reconfiguration; and (4) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.

Attachment A (Page 1 of 3)

Change Order No. V-01032-09

Construction Committee: August 18, 2026
Project: North Terminal Premier Parking Reconfigurations
Contractor: Clancy & Theys Construction Co.

Amount This Change Order: \$ 300,087.78 (30.48% of Original Contract Price)
Original Contract Amount: \$ 984,532.00
Previous Change Orders: \$ 312,252.25 (31.72% of Original Contract Price)
Revised Contract Amount: \$ 1,596,872.03 (62.20% increase to Original Contract Price)

Time Extension to Substantial: 193 Days
Funding Source: Line of Credit to be reimbursed by General Airport Revenue Bonds

Description of Changes:

1. Parking Service Changes: Provide labor, materials, and equipment to, in accordance with RFI No. 26 (Reference Contractor's RCO 14):

- 1) Extend four (4) entrance gate arms by 2 ft with folding gate arms.
- 2) Install 300 linear feet of 1" conduit and fiber optic cable from the Hyatt parking gate intercom to the Hyatt PBX room.
- 3) Install thirty (30) 4 feet tall tubular traffic delineators on the centerline of the East drive lanes between the speed humps.

This Item replaces Field Change Order No. 03. ADD: \$29,493.84

2. Interim Quantity Adjustments: Adjustments to quantities and values of the following pay items per the attached Schedule of Values (Reference Contractor's RCO 15):

- 1) Decrease Pay Item No. 352-70 (Grinding Concrete Pavement) by 2,000 SY from 15,000 SY to 13,000 SY at the unit price of \$12.00. DEDUCT: (\$24,000.00)
- 2) Increase Pay Item No. 519-78 (Bollards) by 1 EA from 11 EA to 12 EA at the unit price of \$2,000.00. ADD: \$2,000.00
- 3) Increase Pay Item No. 520-2-4 (Concrete Curb, Type D) by 74 LF from 1,000 LF to 1,074 LF at the unit price of \$180.00. ADD: \$13,320.00
- 4) Increase Pay Item No. 700-1-11 (Single Post Sign, F&I Ground Mound, up to 12 SF) by 30 EA from 12 EA to 42 EA at the unit price of \$2,000.00. ADD: \$60,000.00
- 5) Increase Pay Item No. 711-11-124 (Thermoplastic, Standard, White, Solid, 12") 380 LF from 100 LF to 480 LF at the unit price of \$0.75. ADD: \$285.00
- 6) Decrease Pay Item No. 711-11-125 (Thermoplastic, Standard, White, Solid, 24") by 88 LF from 250 LF to 162 LF at the unit price of \$1.00. DEDUCT: (\$88.00)
- 7) Decrease Pay Item No. 711-11-160 (Thermoplastic, Standard, White, Message or Symbol by 8 EA from 25 EA to 17 EA at the unit price of \$100.00. DEDUCT: (\$800.00)
- 8) Decrease Pay Item No. 711-11-170 (Thermoplastic, Standard, White, Arrow) by 15 EA from 38 EA to 23 EA at the unit price of \$50.00. DEDUCT: (\$750.00)
- 9) Decrease Pay Item No. 711-11-224 (Thermoplastic, Standard, Yellow, Solid, 18") by 150 LF from 150 LF to 0.00 LF at the unit price of \$0.80. DEDUCT: (\$120.00)
- 10) Decrease Pay Item No. 711-16-101 (Thermoplastic, Standard - Other Surfaces, White, Solid, 6") by 14,148 LF from 20,000 LF to 5,852 LF at the unit price of \$0.75. DEDUCT: (\$10,611.00)
- 11) Increase Pay Item No. 711-16-201 (Thermoplastic, Standard- Other Surfaces, Yellow, Solid, 6") by 10,207 LF from 600 LF to 16,207 LF at the unit price of \$0.75. ADD: \$7,655.25

TOTAL ITEM No. 2: ADD: \$46,891.25

Attachment A (Page 2 of 3)

3. Bulletin No. 01 Changes: Provide labor, materials, and equipment to: Add temporary crosswalk signage; Add additional delineators; Add striping changes; Add bollard sleeves and miscellaneous signage changes. (Reference Contractor's RCO 16). ADD: \$63,188.08

4. City of Orlando Permit Correction Notice: Provide labor, materials, and equipment to, in accordance with RFI No. 28 (Reference Contractor's RCO 17):

- 1) Install twelve (12) self-illuminated exit signs.
- 2) Install six (6) fire department connection signs on cabinets located on Level 4.
- 3) Remove extinguishers from cabinets and hang on columns with proper signage.

This Item replaces Field Change Order No. 04. ADD: \$10,514.61

5. Add Allowance No. 01: Potential Unforeseen and Owner Requested Changes: Initiate an Allowance to incorporate potential unforeseen and Owner Requested changes in scope for completion of the project. This includes, but is not limited to, pending design revision for GOAA senior leadership request to add flashing crosswalk signage at existing crosswalk in front of the Hyatt Hotel entrance, along with additionally requested wayfinding and directional signage.

Change Order(s) will be brought back to CCM to establish the actual cost of the work based on appropriate supporting documentation up to the amount established in this Change Order. No payment will be made until the change order(s) establishing the actual cost of work is approved by CCM. ADD: \$150,000.00

6. Time Extension: Increase the Contract Time for Substantial Completion by 193 calendar days from 229 calendar days to 422 calendar days, associated with the work for Items above, in accordance with Bulletin No. 01 (Reference Contractor's RCO 16). ADD: \$0.00

TOTAL CO: ADD: \$300,087.78

Reasons for Change:

1. Owner Requested: Changes per Owner requests, in accordance with RFI No. 26 (Reference Contractor's RCO 14):

- 1) It was requested by GOAA Parking to extend the current SKIDATA gate arms to ensure proper lane coverage and vehicle detection. This requires a folding gate arm due to height restrictions in the garage.
- 2) Hyatt staff requested the ability to remotely open the entry gate arm to the Hyatt parking area. Providing this capability requires installing fiber optic cable from the gate arm to the Hyatt PBX room. The contract documents did not include the infrastructure required for this control function nor was it discussed as a requirement during design review.
- 3) The installation of delineators was necessary due to cars continuing to drive at a high rate of speed, zig zagging around the speed humps.

2. Quantity Adjustment: Quantity Adjustment: This is required to reconcile field measured quantities versus the Engineer of Record provided contract values (Reference Contractor's RCO 15).

3. Owner Requested: Bulletin No. 01: The temporary crosswalk signage, added heights to the bollards, additional delineators and changes to the pavement markings were requested by GOAA Parking to improve safety in Level 4 Reference Contractor's RCO 16).

4. Unforeseen Conditions: City of Orlando Permit: Due to unanticipated existing garage conditions and reconfigured parking layout, additional scope is required for supplemental exit signage and addressing fire department connection and fire extinguishers signage for City permit inspections, in accordance with RFI No. 28 (Reference Contractor's RCO 17).

Attachment A (Page 3 of 3)

5. Owner Requested: Allowance No. 01: It is proposed to add this allowance amount to the contract to provide budget certainty and schedule certainty, to the extent possible for the project team to achieve the contract time as modified by this Change Order.

6. Owner Requested: Time Extension: Contract Time modification for Substantial Completion necessary to incorporate Item No. 1 and Items No. 3- 5 based on OAR evaluation of Contractor schedule Time Impact Analysis included, in accordance with RFI No. 26, RFI No. 28 (RCO 14, Bulletin No. 01, RCO 16, RCO 17).

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

Item Description

Recommendation of the Construction Committee for Approval of an Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Company for the award of Construction Services, an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with C&S Engineers, Inc. for Construction Administration Services, and an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc., dba GCI, Inc. for Construction Phase Owner Authorized Representative (OAR) Services for V-01092, North Terminal Complex Chiller Plant Air Conditioning at Orlando International Airport

Background

Project V-01092 consists of the conversion of the central chiller plant in the North Terminal Complex from ventilated to air-conditioned by the addition of seven (7) new fan coil units and associated piping and controls, as shown in Exhibit 1, at Orlando International Airport.

On July 30, 2026, bids were received from the continuing vertical contractors, as follows:

Contractor	Total Bid
Clancy & Theys Construction Co.	\$715,950.00
H.A. Contracting Corporation	\$774,000.00
Gomez Construction Company	\$971,967.00
H.W. Davis Construction, Inc.	\$1,051,600.00
Ovation Construction Company	\$1,250,342.95
Collage Design & Construction Group	No Bid
<i>Latest Reconciled Estimate</i>	<i>\$1,485,497.00</i>

Clancy & Theys Construction Company has verified that it prepared its bid in accordance with all bid documents and addenda, and it will be able to complete the project for the amount bid and within the Aviation Authority's schedule.

C&S Engineers, Inc. provided a proposal, dated July 31, 2026, to provide Construction Administration Services for V-01092, North Terminal Complex Chiller Plant Air Conditioning.

Geotech Consultants International, Inc., dba GCI, Inc. provided a proposal, dated August 10, 2026, to provide construction project management, project controls, contract administration, inspection, construction coordination, and closeout for V-01092, North Terminal Complex Chiller Plant Air Conditioning.

At the meeting on August 18, 2026, the Construction Committee recommended approval of an Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Company for the award of Construction Services, an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with C&S Engineers, Inc. for Construction Administration Services, and an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc., dba GCI, Inc. for Construction Phase Owner Authorized Representative (OAR) Services for V-01092, North Terminal Complex Chiller Plant Air Conditioning.

Recommendation

The duration of the project is 180 calendar days for Substantial Completion and 60 calendar days for Final Completion, with an anticipated Notice-to-Proceed date of October 5, 2026. Liquidated Damages are defined as \$700.00 per calendar day for late Substantial Completion, and \$350.00 per calendar day for late Final Completion.

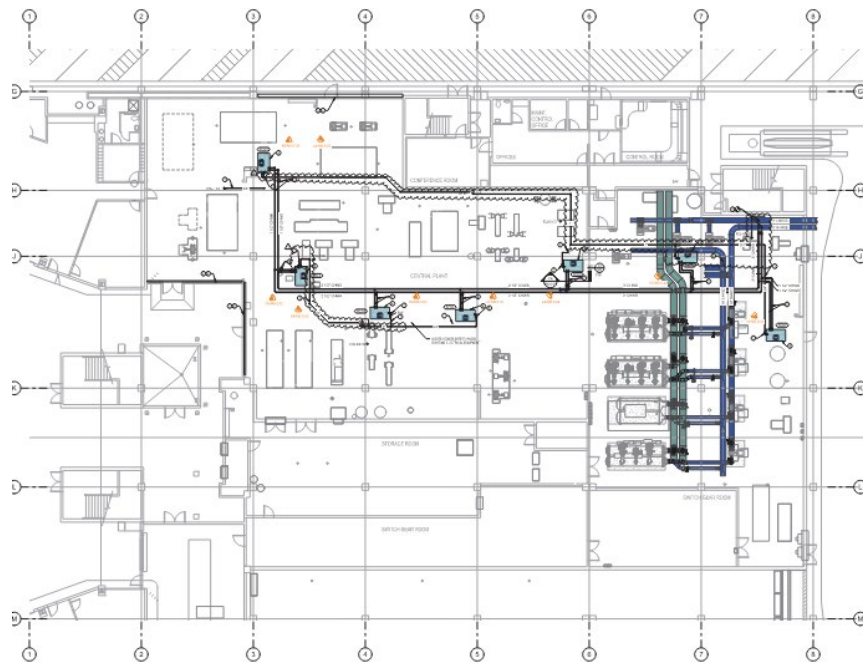
Construction (Clancy & Theys)*	CA Services (C&S Engineers)*	Construction Phase OAR (GCI)*	Est. Total
\$715,950.00	\$29,634.00	\$77,995.00	\$823,579.00

*Recommended for approval by the Construction Committee on August 18, 2026

Project Schedule

Anticipated Construction NTP	10/05/2026
Anticipated Substantial Completion	04/03/2027
Anticipated Final Acceptance	06/02/2027

Exhibit 1



Small Business

The Office of Business Opportunity & Exchange has reviewed the Clancy & Theys Construction Company addendum and determined that an LDB/VBE goal is not applicable due to the limited availability of certified firms capable of providing the required services.

The Office of Business Opportunity & Exchange has reviewed the C&S Engineers, Inc. Addendum and determined that an LDB/VBE goal is not applicable due to the On-Call nature of services to be provided.

The Office of Business Opportunity and Exchange has reviewed the qualifications of the Geotech Consultants International, Inc., dba GCI, Inc. contract's LDB/VBE specifications and determined that LDB/VBE participation is not applicable for OAR Services due to the limited scope.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The total fiscal impact of this request is \$823,579. Funding is from General Account Revenue Bonds (GARBs).

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to (1) approve an Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Company for the award of Construction Services of V-01092, North Terminal Complex Chiller Plant Air Conditioning and authorize funding from GARBs in the total bid amount of \$715,950; (2) an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with C&S Engineers, Inc. for Construction Administration Services for V-01092, North Terminal Complex Chiller Plant Air Conditioning and authorize funding from GARBs in the total not-to-exceed fee amount of \$29,634; (3) an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc., dba GCI, Inc. for Construction Phase Owner Authorized Representative (OAR) Services for V-01092, North Terminal Complex Chiller Plant Air Conditioning and authorize funding from GARBs in the total not-to-exceed fee amount of \$77,995; and, (4) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Marie Dennis, Interim Chief Financial Officer

Item Description

Recommendation to Approve Revisions to Operational Policy 450.10; Procurement Card

Background

The Aviation Authority's Operational Policy 450.10; Procurement Card, purpose is to provide Aviation Authority employees with a controlled, efficient payment method for approved small purchases that supports policy compliance, strengthens internal controls, reduces payment processing workload, and promotes timely vendor payment.

Recommendation

Staff recommends approval of the proposed revisions to Operational Policy 450.10, Procurement Card, attached hereto as Attachment A.

The proposed update to the Procurement Card policy is warranted to strengthen internal controls, reduce financial and operational risk, and provide clearer direction to cardholders and approving officials. The background analysis identifies several areas where the current policy could be interpreted inconsistently, including prohibited purchases, documentation expectations, lost receipts, sales tax corrections, employee position changes, and exception approvals.

Revising the policy will help ensure Aviation Authority funds are used only for appropriate business purposes, improve audit readiness, support consistent application across departments, and preserve the P-Card program for its intended purpose: efficient, low-risk purchases that do not require formal procurement methods. The update also mitigates liability and compliance risks by clarifying restrictions related to personal-use items, food and beverages, medical supplies, appliances, computer equipment, contractual services, and other purchases that should be managed through established procurement, safety, IT, or operational channels.

Finance Staff developed the proposed revisions, and the Senior Leadership Team and General Counsel reviewed and concurred with the changes.

Small Business

Not Applicable.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

None.

Requested Action

It is respectfully requested that the Aviation Authority board resolve to accept the recommendation and authorize the Chief Executive Officer to approve the revised Operational Policy 450.10, Procurement Card as presented, and authorize staff to take all actions necessary to implement the updated Policy.

450.10 – PROCUREMENT CARD

OBJECTIVE

Small Order Purchasing System: To provide a small order purchasing system for Aviation Authority employees while ensuring that the purchasing of goods and services continues to be accomplished in accordance with the Aviation Authority's policies, and at pricing that is advantageous to the Aviation Authority.

Internal Controls: To establish internal controls so that procurement cards are used only for authorized purposes, and to limit the Aviation Authority's exposure to and liability from inappropriate use of the procurement card.

Payment Method: To provide a method of payment for certain purchases for the purpose of simplifying the payment process and reducing workload with a resultant reduction in time merchants must wait for payment.

Efficiency: To promote operational efficiency, reduction in payables transactions, and vendor goodwill.

SCOPE

Application: This policy applies to use of, supervision of, and administration of Aviation Authority procurement cards as a payment method for Aviation Authority purchases. It applies to employees who use or authorize the use of the procurement card, employees who approve purchases made with a procurement card, employees who administer any aspect of the program, including approving or making payments for procurement card purchases, and supervisors of employees who perform ~~all of~~ these functions.

Authority and Responsibility: This policy and procedure delineates the authorization and responsibilities within the Aviation Authority, provides a framework to administer the procurement card program, and is designed to ensure that a Cardholder uses the procurement card for Aviation Authority approved purchases only within the specific dollar and transaction limits that have been assigned to the Cardholder's procurement card.

DEFINITIONS

Authorized User or Cardholder: An individual appointed by the department Vice President who has been issued a procurement card with which to purchase goods or services in accordance with Aviation Authority policies.

Approving Official: An Aviation Authority employee that is authorized to verify and approve a Cardholder's procurement card transactions, in accordance with this policy.

Merchant Category Codes: A merchant category code (MC Code) is a four-digit number used by credit card companies to classify businesses. An MC Code indicates the types of services or goods being sold to customers.

Program Manager: The Program Manager manages the Procurement Card program for the Aviation Authority.

Notice of Violation: A notice issued to a Cardholder should transactions be deemed improper and/or unauthorized as defined within this operational procedure.

System of Record: The issuing Bank online platform used to order, cancel, and manage procurement cards, and reconcile transactions.

CHARACTERISTICS

A Procurement Card (P-Card) as referenced in the Aviation Authority policies is a credit card issued to the Aviation Authority in the name of an authorized user to purchase authorized goods and services within established limitations for Aviation Authority business purposes.

- Each card is unique and contains information such as the Cardholder's name, account number, and expiration date along with the Aviation Authority's name and tax-exempt number.
- A P-Card differs from a standard credit card due to the presence of additional controls. The Aviation Authority, not the Cardholder, is responsible for the payment of purchases made with an Aviation Authority P-Card. The Cardholder is responsible for ensuring all purchases are in accordance with this policy.

RESPONSIBILITIES

The Chief Financial Officer shall designate a Program Manager and a Payables Administrator.

Program Manager: The Program ~~Manger~~Manager manages the P-Card program for the Aviation Authority. The Program Manager reviews and updates policies and procedures, manages the issuance of P-Cards to authorized Cardholders, maintains an updated list of Cardholders and their Approving Officials, maintains associated documentation, recommends transaction and other limits in accordance with policy, provides orientation to new users, and refresher training to current users, ensures that appropriately authorized limits are maintained, ensures appropriate cancellation of accounts and destruction of expired or cancelled cards, and interfaces with the card issuer. The Program Manager may designate an individual within the Finance department to perform the day-to-day administrative functions in support of the responsibilities detailed above. The Program Manager is also responsible for issuing a Notice of Violation to a Cardholder should transactions be deemed improper and/or unauthorized as defined within this operational procedure.

Payables Administrator: The Payables Administrator ensures that payments to the card issuer are duly authorized, that Cardholders have provided required supporting documentation, that P-Card purchases and transactions are

compliant with policies and procedures, and that invoices from the card issuer are reconciled.

Department Vice Presidents: Department Vice Presidents are responsible for:

- Appointing Procurement Cardholders within their departments and assigning dollar, transaction, and other limitations for their Cardholders' purchases within the policy guidelines;
- Assigning department Approving Officials who have knowledge of the job responsibilities of each Cardholder; and
- Administering disciplinary action based on notifications issued by the Program Manager in accordance with applicable policies and procedures.

Approving Official: Each Approving Official is required to attend an Approving Official orientation session, an annual review, as well as attend periodic refresher training as deemed necessary by the Program Manager. Approving Officials shall complete all required trainings via the method provided by the Aviation Authority. In compliance with Section 101.02 of the Code of Ethics and Business Conduct, Approving Officials will be responsible for completing all required disclosure forms and/or conflict of interest statements as required by Section 101.02, Code of Ethics and Business Conduct. Approving Officials shall sign a "Procurement Card Approving Official Agreement" (Form Number 450.10.4), and forward the form to the Program Manager before performing the following activities:

- The Approving Official shall review and approve each Cardholder's transactions and supporting documentation submitted for approval in order to verify that the goods or services purchased were for official use and that the transaction(s) were in accordance with policies and procedures;
- The Approving Official shall review and approve the transactions, billing statement(s) (if applicable) and associated documentation submitted by Cardholders to verify that the required paperwork is attached and that the account codes assigned to the transactions are appropriate;
- The Approving Official shall assist the Cardholder in resolving any questions or issues about the purchases and shall approve the transactions within ten (10) business days after posting. Every effort should be made to approve transactions within the current billing cycle; and
- If a purchase is determined to be unnecessary or not for official use, then it will be the responsibility of the Approving Official to notify the Department Vice President and Program Manager and initiate an appropriate resolution activity, which may include:
 - Requiring the Cardholder to return the item for credit and obtain a credit voucher demonstrating the item has been returned for credit;
 - Recommending suspension and/or termination of the Cardholder's privileges for improper and/or unauthorized use as defined within this operational procedure; and

- Recommending disciplinary action for improper and/or unauthorized use as defined within this operational procedure, and in accordance with Section 204.02, Allegations of Misconduct.

Note: In cases of suspected fraud, Section 150.02, Handling Suspected Dishonest, Fraudulent, or Wrongful Conduct should be followed. In addition to any administrative, disciplinary action and/or termination of employment that may occur as a result, the employee may be required to reimburse the Aviation Authority for the total amount of the improper charges and other expenses incurred by the Aviation Authority as a result of fraudulent use, such as collection costs, attorney fees, etc.

Cardholder: Each Cardholder is required to attend a Cardholder orientation session, an annual review, as well as attend periodic refresher training as deemed necessary by the Program Manager. Cardholders shall attend all required trainings via the method provided by the Aviation Authority.

Cardholders shall sign a "Procurement Card Cardholder Agreement" (Form Number 450.10.2), and forward the form to the Program Manager before performing the activities that follow:

- The Cardholder is responsible to ensurefor ensuring the physical security of the P-Card and to protect the account;
- Cardholders are prohibited from lending their P-Card or sharing the P-Card account number with any other individual;
- The Cardholder is responsible for purchasing those goods or services required for use by the Aviation Authority that are governed by this policy and other Aviation Authority policies including the Local Developing Business and Minority and Woman Owned Business Enterprise policies;
- The Cardholder is responsible for reconciling transactions in the System of Record within five (5) business days of posting, and includeincluding required back-up documentation and business justification comments, such as intended use for the item purchased, employee the item was purchased for, etc., to support purchases and credits; and

If the Cardholder has scheduled time away from the Aviation Authority, the Cardholder should make every effort to reconcile transactions in the System of Record prior to scheduled time away.

MERCHANT AUTHORIZATION

Merchant Purchase Authorization: Merchants are responsible for obtaining appropriate approval authorizations for credit card purchases, including P-Card transactions, from the credit card issuer. When a merchant seeks authorization for a purchase, the card issuer's authorization system will check each individual Cardholder's assigned spending limits before authorization for that transaction is granted. If any of the limit parameters are exceeded, then approval should be denied and the transaction should be blocked.

CARD HOLDER SPENDING LIMITS

Delegation of Authority: The delegation of authority that has been provided to each Cardholder establishes the maximum transaction value, daily transaction limit and monthly credit limit that are unique to each Cardholder

within the specific merchant groups approved for use by the Program Manager. These limits ~~will~~shall be included in the Procurement Card Application (Form 450.10.1).

Assigned Limits: Department Vice Presidents may, and are recommended to, assign limits lower than the policy maximums appropriate for members of their staff based upon the needs and responsibilities of the individual staff member.

The Department Vice President shall determine the transaction dollar value limits assigned to an individual card. The single transaction dollar value limit shall not exceed \$5,000 for any Cardholder without prior approval of the Department Vice President and the Chief Financial Officer.

The cumulative number of transactions that will be approved for a single Cardholder shall not exceed 10 in one (1) business day, except as authorized in accordance with an Emergency Situation as defined in Section 450.01, Procurement Introduction and Definitions. The Department Vice President shall determine the daily transaction limit assigned to an individual card.

The cumulative transaction dollar limit shall not exceed \$5,000 for a single purchase for a single Cardholder in any one (1) business day. The Department Vice President shall determine the cumulative transaction credit limit that will be approved for a single Cardholder within a one (1) day and any one (1) calendar month period.

A temporary increase in a Cardholder's spending limit may be authorized by the Program Manager with the approval of both the Department Vice President and the Chief Financial Officer or designee on a case by case basis.

Each Cardholder's transactions will be limited to ~~MC~~Merchant Category Codes (MCC) within specific groups that have been assigned to the individual Cardholder's P-Card. Temporary approval of ~~MC Codes~~MCC may be authorized by the Program Manager with the approval of both the Department Vice President and the Chief Financial Officer (or designee) on a case-by-case basis.

The Chief Executive Officer (or designee) shall establish limits as required for Emergency Situations as defined in Section 450.01, ~~Procurement Introduction and Definitions.~~

CARD REQUESTS AND CHANGES

Card Requests: A "Procurement Card Application" (Form Number ~~450.10.01~~ 1) shall be completed to initiate all requests for new Cardholders or to make changes to the records of current Cardholders. The form will be processed through the Program Manager who will forward the request to the card issuer to obtain the new P-Card or to process the change(s) requested.

Approval: The Department Vice President and the Program Manager must approve all requests for P-Cards. When the Program Manager receives the P-Card from the card issuer, the Cardholder will be notified by the Program

Manager and will be required to attend an orientation session and complete and sign Form 450.10.2 prior to receiving their card.

Change in Position: Should a current Cardholder experience a job classification change or transfer to a different department, the Cardholder must immediately notify Card Services. Card Services will verify with the employee's new Department Vice President or Senior Vice President whether the Cardholder's new role requires continued use of a Procurement Card and its associated privileges. If the P-Card privileges are to be retained, Card Services will initiate Form Number 450.10.1 – "Procurement Card Application" to update access levels and account codes accordingly.

Should Card Services be notified of the change of job classification or transfer and the employee or Department leader did not provide justification for the employee's retention of the P-Card, Card Services shall temporarily suspend the employee's P-Card until the Cardholder submits Form 450.10.1, Procurement Card [Change] Application.

If the new role does not require P-Card privileges, the Cardholder must immediately surrender the P-Card to Card Services. Additionally, the Cardholder is responsible for reviewing and signing off on any outstanding transactions in the system of record prior to their transition to the new job classification. Once the Cardholder clears all outstanding transactions, Card Services will deactivate the P-Card to prevent further use.

PROCUREMENT CARD USE

Authorized Purchases: The P-Card is to be used for authorized purchases only. Authorized purchases are purchases of goods or services for the direct benefit and use of the Aviation Authority that are consistent with the monetary limitations for such purchases by the Aviation Authority Cardholder as are established by the Aviation Authority's policies, including the authorization required pursuant to this policy.

Cardholders should utilize existing contracts and/or preferred vendors to ensure pricing is most advantageous to the Aviation Authority.

Prohibited Purchases: A P-Card shall **not** be used for the purchase of the following items, including but not limited to:

- ~~1. Gift cards;~~
- ~~2. Gasoline;~~
- ~~3. Diesel fuel;~~
- ~~4.1. Heating oil;~~
- ~~5. Food or beverages;~~
1. Personal items or services more appropriately purchased via other procurement methods, including those requiring contracts, formal approvals, etc.;
- ~~6.2. Any items intended for personal use;~~
- ~~7. Cash advances;~~
3. Alcoholic Beverages;
4. Apparel, and/or uniforms;
5. Appliances of any size, including but not limited to air fryers, coffee makers, microwaves, refrigerators, and space heaters. Small appliance purchases

such as microwaves and coffee makers may be permitted provided they are intended for communal use in a shared space and are not designated for exclusive use within a single employee's office;

- ~~8-6.~~ Capital items;
- ~~7.~~ Cash advances, money orders, pre-paid cards;
- ~~8.~~ Computer equipment (except when pre-approved, or when purchased by Information Technology);
- ~~9.~~ Continuing/Recurring/Contractual Services;
- ~~10.~~ Decor, party/holiday decorations and supplies (except for official events with appropriate pre-approval);
- ~~11.~~ Diesel Fuel
- ~~12.~~ Firearms and ammunition;
- ~~13.~~ Food and beverages – including coffee, cream, sugar, soft drinks, cups, napkins, etc. – when intended predominantly for use by Aviation Authority employees;
- ~~14.~~ Furniture
- ~~15.~~ Gasoline
- ~~16.~~ Gift cards, gifts, gift certificates;
- ~~17.~~ Heating oil;
- ~~18.~~ Prescription drugs, over-the-counter medicine, medical supplies, first-aid kits (except when purchased by Airport Rescue Fire Fighters (ARFF) for official medical-related business). Personal Protective Equipment (PPE) may be allowable with prior Risk Management and Safety review and approval;
- ~~9-19.~~ Travel expenses; ~~or~~ (refer to Section 430.02, Authorized Travel Expense and Subsistence); and
- ~~10-20.~~ Material Management Inventory Goods as defined by the Material Management Inventory List.

The above purchases may be authorized in accordance with an Emergency Situation as defined in Section 450.01, Procurement Introduction and Definitions, and Section 450.03, Non-Competitive Procurements.

The above purchases may be authorized on a case-by-case basis with written approval by both the Cardholder's Vice President and Chief Financial Officer or designee. If an approval exception is received, **the Cardholder shall attach a copy of the written authorization** ~~must be attached~~ to the receipt in the System of Record.

Goods or services normally processed through Section 430.02, Authorized Travel Expense and Subsistence, are expressly prohibited.

Registration fees for webinars and pre-approved local conference registrations and/or training seminars are authorized P-Card purchases.

For purposes of this section, capital items are defined per Section 420.02, Fixed Assets Capitalization Threshold, as items of value greater than \$5,000 having a useful life of more than one year and components of those items having a useful life of more than one year that in the aggregate exceed \$5,000, such as a credenza with an attached overhead shelving system. Replacement parts or repairs are not capital items.

The P-Card shall not be used to purchase non-capital items over \$5,000 or to purchase components that in aggregate exceed \$5,000, except as authorized by the Chief Executive Officer or designee in an Emergency Situation, as indicated in the section of this policy that describes Cardholder Spending Limits.

The P-Card shall only be used to purchase items funded by the Operations and Maintenance Fund. Exceptions to the Operations and Maintenance Fund restriction may be granted only with the written consent of the Chief Financial Officer.

Food and Beverage: While the purchase of food and beverage is generally prohibited under this policy, exceptions may be granted under specific conditions in accordance with Section 209.06, Expenditures for Food and Beverages for Authority Employee Functions, and/or Section 140.08, Official Functions Hospitality Policy.

Office Supplies: While using the purchasing card for office supplies is allowed, there are best practices to ensure fiscal responsibility. When selecting office supplies, Cardholders should consider pricing and aim for cost-effective, quality options.

Additionally, when purchasing office supplies intended for individual use, consideration should be given to transferability. Items with highly personalized designs, colors, or customizations such as specialty laptop bags, decorative computer accessories, or monogrammed office supplies may not be practical for reassignment and should be carefully evaluated before purchase. While office supplies are not necessarily long-term assets, selecting items with potential future use in mind is advisable.

If a purchase is deemed by the sole discretion of the Program Manager to be inconsistent with these guidelines, the Program Manager or Vice President may request a return or exchange.

Digital Wallets and Mobile Payment Services. Procurement Cards shall not be added to, stored in, linked to, or used through any digital wallet, mobile payment application, or similar payment service, including but not limited to Apple Pay, Google Pay, Samsung Pay, PayPal Wallet, or comparable technologies. The ability to add a Procurement Card to a digital wallet or mobile payment service does not constitute authorization to do so. Any Procurement Card that has been added to a digital wallet or mobile payment service must be removed immediately.

Over-The-Counter Purchases: When a purchase is made over the counter, the Cardholder is to obtain a customer copy of the charge slip and a merchant receipt if one is issued. The charge slip or related receipt must show in sufficient detail the types and numbers of items purchased and the unit cost. The charge slip/receipt should also indicate that no sales tax was charged. If a merchant charges sales taxes, the Cardholder must make every reasonable effort to obtain a refund from the merchant and upload the refund receipt in the system of record. Should the refund prove unsuccessful, the Cardholder may be subject

to a Notice of Violation and disciplinary action in accordance with Section 204.02.

Foreign Purchases: If a Cardholder needs to purchase goods from a foreign merchant, a P-Card may be used for the purchase. International Service Fees that may be charged for foreign purchases by the card provider are allowed.

Purchases By Telephone or Internet: Purchases may be made by telephone or internet when the goods or services can be described in sufficient detail so that the parties to the transaction have a clear understanding of what is being acquired. When a purchase is made by telephone or internet, the Cardholder shall instruct the merchant:

- To include on the shipping document, receipt, and/or packing slip the words: "Procurement Card Purchase" and to insert the word "Visa (Cardholder's name)²", and Department Name" in place of a purchase order number in the appropriate space(s). An itemized invoice with unit prices and item descriptions shall be included and also marked as P-Card purchase. The information on this document will allow Material Control to verify the shipment and notify the Cardholder that the shipment has been received;
- To charge the P-Card on the date when shipment is made or service provided so that receipt of shipment or performance of service can be reconciled against the appropriate entry on the Cardholder's billing statement;
- To only include in the sale those items that the merchant has in stock and available to ship;
- That the Aviation Authority does not allow "back orders" to be charged; and
- That the items ordered must ship complete to arrive at the Aviation Authority no later than 30 days from the date of placing the order.

Receipts and Proof of Purchase: The Cardholder is solely responsible for retaining all itemized receipts, charge slips, packing lists, and/or other proof-of-purchase documents associated with P-Card transactions for the purpose of submitting reconciled billing statements for approval and payment. For lost or misplaced receipts, Form 450.10.3, Lost Receipt Affidavit, must be completed.

In the event of a lost or missing receipt, the Cardholder shall make reasonable efforts to obtain a duplicate from the merchant. If unable to secure a replacement itemized receipt, the Cardholder shall complete and submit a "Lost Receipt Affidavit" (Form 450.10.3) and attach the Affidavit to the transaction in the system of record.

Submission of two (2) Lost Receipt Affidavits within any 90-day period may constitute a violation of this policy. Should a Cardholder submit four (4) Lost Receipt Affidavits within the same 90-day period, the Cardholder may be subject to a Notice of Violation, and the Program Manager may, at its sole discretion, terminate the Cardholder's P-Card privileges.

Returns for Credit: If the goods received are unsatisfactory, the Cardholder should contact the merchant as soon as possible. Depending upon the circumstances, Cardholders may want to return the merchandise for full credit or retain the goods and receive a partial credit. **Under no circumstances should a ~~cardholder~~Cardholder accept cash for returned goods.**

The Cardholder should make sure the merchant will credit the P-Card in the manner and dollar amount that is agreed upon. The account code to be used for approving the credit should be the same as the original transaction.

Cardholder's Transaction Record: Each time a purchase transaction is made that will be paid using a P-Card, whether it is done over the counter, through the internet or by telephone, a record of the transaction will be automatically created in the System of Record. A copy of the itemized proof of purchase or receipt should be attached to the transaction in the System of Record by the Cardholder within five (5) business days of the date of posting. This documentation will be used to verify the purchase transaction listed on the Cardholder's billing statement. The only exception to this would be for subscription services such as cable, internet, etc. that are billed monthly with no paper invoice.

Cardholder Absence: Cardholder should make every effort to reconcile transactions in the System of Record prior to scheduled time away.

BILLING & SHIPPING ADDRESSES

The billing address for all P-Cards is the address of the Program Manager.

If the shipping address is different from the billing address, Cardholders will advise vendors for each order. All items must be delivered to an Aviation Authority warehouse, with exception to those expressly stated in Section 450.09, Procurement/Material Control, for example, dog food and supplies ordered by K-9 personnel, ~~office supplies~~, medical supplies for use by ~~Airport Rescue Fire Fighters, (ARFF)~~, promotional items/supplies, and items being shipped to the Orlando Executive Airport- ~~(ORL)~~. Any other exceptions must be approved by the Chief Executive Officer prior to placing the order.

Aviation Authority Warehouse Addresses are as follows:

<u>Central Warehouse</u>	<u>East Warehouse</u>
<u>8652 Casa Verde Rd, Bldg 811</u>	<u>7401 Dowden Rd</u>
<u>Orlando, FL 32827</u>	<u>Orlando, FL 32827</u>

INVOICE & PAYMENT PROCEDURES

Billing Statement: The card issuer will provide a comprehensive billing statement to the Aviation Authority at the end of each billing cycle in accordance with the terms of the Aviation Authority's agreement with the card issuer.

~~The Cardholder will receive a billing statement for each transaction that has been posted to their P-Card during each billing cycle. The Cardholder will not receive a billing statement if the Cardholder has not used the P-Card during the~~

billing cycle and no adjustments have been processed by the card issuer from earlier transactions.

Payment: The Payables Administrator will pay for purchases made by Cardholders and approved by the Approving Official, utilizing a P-Card against approved billing statements within the terms of the Aviation Authority's agreement with the card issuer, and subject to dispute resolution procedures provided below.

DISPUTES

Responsibility: The Cardholder is responsible for initiating corrective action in the event that a transaction appears on a billing statement and is deemed to be in dispute. A disputed item could be, but is not limited to, the result of an unauthorized charge, or a duplicate transaction posting.

Action: The Cardholder should immediately attempt to resolve disputed items directly with the vendor.

The Cardholder has the responsibility to address a disputed item as soon as it has been identified. The Cardholder shall contact the merchant and request a credit against the disputed transaction. When receiving a credit it must be applied to the Cardholder's account. A cash credit for returned items is prohibited and considered a violation of this policy.

It is essential that the time frames and documentation requirements established by the card issuer be followed to protect the Aviation Authority's rights in dispute. Dispute policies and procedures issued by the card issuer, as well as the Cardholder agreement, will be provided at the time P-Cards are issued to Cardholders.

If the merchant refuses to provide a credit for the disputed transaction, the transaction shall continue to be considered in dispute and additional action shall be taken as follows:

- Disputes that cannot be resolved with the vendor must be filed within 60 days of the transaction posting date;

A "Cardholder Statement of Disputed Item"[\(s\)](#) Form 450.10.055 must be completed by the Cardholder with all documentation of efforts to resolve the dispute with the vendor attached. This form shall be forwarded with a copy of the billing statement through the Approving Official to the Program Manager for adjustment and/or resolution with the card issuer. The Program Manager will notify the Cardholder and Approving Official of the action taken on disputed items and will forward Form 450.10.5 to the Payables Administrator or designee.

LOST OR STOLEN PROCUREMENT CARDS

Notification to Card Issuer: Should any Cardholder lose or have their P-Card stolen, they must notify the card issuer immediately upon discovery of the loss.

The telephone number(s) of the card issuer will be provided when the card is issued to the Cardholder.

Internal Notifications: In addition to notifying the card issuer, the Cardholder must notify their Approving Official and the Program Manager of the lost or stolen card within one (1) business day after discovery of the loss or theft of the card. The Cardholder's Approving Official is required to submit documentation to the Program Manager, within five (5) business days after notification, detailing the complete information on the loss, the date the loss was discovered, the location where the loss occurred if known, the purchases that the Cardholder had made prior to the loss, and any other pertinent information. Should the card be found/returned, it must be turned in to the Program Manager for destruction.

IMPROPER OR UNAUTHORIZED USE

Reviews of all Cardholder transactions will be conducted by the Payables Administrator, along with periodic reviews by the Internal Audit Department. Cardholders and Approving Officials who are found to be in violation of prescribed P-Card policies and procedures will be issued a "Procurement Card Notice of Violation," Form 450.10.6, and face possible disciplinary action, which may include suspension or termination of P-Card privileges, possible disciplinary action, or legal action as warranted by the severity of the offense.

If an employee unintentionally uses a P-Card for personal use or uses a personal card on an Aviation Authority business account, the employee must notify the Department Vice President within 10 business days. The first offense may result in P-Card suspension and subsequent offenses may result in P-Card termination. The Cardholder should then contact the Program Manager for instructions on how to provide personal remuneration to the Aviation Authority, including the acceptable payment methods recognized by the Aviation Authority.

ADMINISTRATION OF DISCIPLINARY ACTION

Upon issuance of Form 450.10.6, "Procurement Card Notice of Violation," by the Program Manager, disciplinary action, if warranted, will be administered by the Department Vice President in accordance with Section 204.02, Allegations of Misconduct and in accordance with the guidelines listed below based on the severity of the Cardholder's actions and the result of those actions.

In each instance, the Cardholder, the Approving Official and the Department Vice President will be reminded of the P-Card policies set forth in this operational procedure.

The guidelines below include, but are not limited to, disciplinary action for failure to comply with program guidelines:

Card Suspension: An employee may receive a Notice of Violation and may have P-Card privileges suspended for the following reasons:

- (1) Use of the card exceeding a) maximum dollar amounts allowed for a single purchase, and/or b) maximum number of transactions allowed in

one day and/or c) dollar limit allowed in one day and/or d) maximum monthly dollar amount may result in P-Card privileges suspended for 30 days.

- (2) Use of a card to purchase items that a Cardholder is aware are back-ordered (i.e. items not currently in stock) may result in P-Card privileges suspended for 30 days.
- (3) Failure to provide itemized receipts and other required documentation to substantiate reports related to Cardholder activity in a timely manner may result in P-Card privileges suspended for 30 days.
- (4) The improper payment of sales tax on P-Card purchases shall require the Cardholder to resolve the sales tax issue. Failure to resolve within 60 days of the first billing cycle of the sales tax item may result in P-Card privileges suspended for 30 days.
- (5) Any splitting or division of purchases for the purpose of avoiding the limitation on single purchase amounts and/or number of transactions allowed in a business day may result in P-Card privileges suspended for up to six (6) months.
- (6) Use of a P-Card for purposes other than those expressly allowed by this policy or as authorized by the Chief Executive Officer or designee for an Emergency Situation as defined in Section 450.01, Procurement Introduction and Definitions (refer to prohibited items listed above) may result in P-Card privileges suspended for up to six (6) months.
- (7) Failure of the Cardholder or Approving Official to approve transactions within 20 calendar days of the closing of the billing cycle.

Card Suspension Required Action: In the event that the Cardholder's privileges have been suspended, the Approving Official will hold the P-Card for the term of the suspension and may, but is not required to, reissue the P-Card to the Cardholder when remedial training is passed, and the suspension has been served.

Card Termination: A Cardholder's P-Card privileges may be terminated for the following reasons:

- A Cardholder's violation of the items listed above that result in three (3) suspensions;
- Use of a card for any purpose other than the purchase of goods and/or services for official use by the Aviation Authority and not reported within 10 business days;
- A Cardholder's employment by the Aviation Authority is terminated for any reason; or
- Any unauthorized use of the P-Card deemed by the Aviation Authority in its sole discretion to merit termination of P-Card privileges.

Card Termination Required Actions: In the event a Cardholder's P-Card privileges are terminated, the following actions should be taken immediately:

- The Approving Official shall collect the card from the Cardholder, destroy the P-Card, and send the destroyed P-Card with a memorandum explaining the reason for the termination of privileges to the Program Manager;
- The Program Manager will notify the card issuer that the P-Card has been destroyed and is no longer in use; and
- In the event the Approving Official is not able to collect a suspended or terminated P-Card for any reason, then the Approving Official shall immediately notify the Program Manager by telephone and follow-up with a memorandum or e-mail to ensure the P-Card is suspended/voided.
- Upon termination of employment, the **cardholder** will provide all outstanding receipts to their Approving Official. Failure to do so may result in unreconciled charges being taken from the employee's benefits accrued at time of termination or due to the Aviation Authority within 30 days after termination.

The Program Manager shall notify the card issuer to suspend or void the particular P-Card account to prevent any further purchases.

The Payables Administrator will manage the payment of P-Card expenditures and advise the Program Manager of possible violations.

The Program Manager will manage the P-Card administration and provide notices to Cardholders, Approving Officials, and Department Vice Presidents of possible violations.

Department Vice Presidents will coordinate with the Program Manager to address each violation and determine what steps should be taken.

The Program Manager will provide a summary report periodically to the Chief Financial Officer and Senior Vice President of Internal Audit detailing all violations and associated actions implemented to address the violations.

FORMS*

- 450.10.1 – Procurement Card Application
- 450.10.2 – Procurement Card Cardholder Agreement
- 450.10.3 – Lost Receipt Affidavit
- 450.10.4 – Procurement Card Approving Official Agreement
- 450.10.5 – Cardholder Statement of Disputed Item(s)
- 450.10.6 – Procurement Card Notice of Violation

*This Policy includes manual forms for reference and limited use; however, employees shall submit forms via the designated online workflow system for submission whenever such options are available.

REFERENCE

Section 101.02 – Code of Ethics and Business Conduct

Section 140.08, Official Functions Hospitality Policy

Section 150.02 – Handling Suspected Dishonest, Fraudulent, or Wrongful Conduct

Section 204.02 – Allegations of Misconduct

Section 209.06 – Expenditures for Food and Beverages for Aviation Authority Employee Functions

Section 420.02 – Fixed Assets Capitalization Threshold

Section 450.01 – Procurement Introduction & Definitions

Section 430.02 – Authorized Travel Expense & Subsistence

Section 450.03 – Non-Competitive Procurement

Section 450.09 – Procurement/Material Control

APPROVAL AND UPDATE HISTORY

LAST APPROVAL

Aviation Authority Board: October 17, 2012

Chief Executive Officer: June 5, 2018

Chief Executive Officer: _____ 2026

SUPERSEDES

All Previous



PROCUREMENT CARD APPLICATION

TO: Program Manager

FROM: _____

DEPARTMENT: _____

PURPOSE:

- ☐ Request for New Procurement Card
- ☐ Change to an Existing Procurement Card
- ☐ Temporary Change to Existing Procurement Card

Cardholder (Print):	_____	_____	_____
	FIRST	MIDDLE	LAST
Title:	_____		
Employee ID #:	_____		
Reports To (Title):	_____		
Office Address:	_____		
Office Phone:	_____		
Mobile Phone:	_____		
Email Address:	_____		
Signature:	_____		Date: _____

To be completed by the Department Vice President:

Single transaction dollar value shall not exceed:	\$ _____	(Max is \$5,000 per day)
Number of transactions daily shall not exceed:	_____	(Max is 10 per day)
Monthly cumulative transaction value shall not exceed:	\$ _____	(Maximum is \$5,000)
Default Account Code:	_____	5520001 000 000000
Merchant Code Access:	GOAA1 and GOAA2 (default)	
Additional MC Access:	_____	
Online Accounts:	☐ Amazon ☐ Office Depot ☐ Staples ☐ Home Depot ☐ U-Line ☐ Lowes	
Signature:	_____	Date: _____

(Delegation of Authority signatures will not be accepted as proper authorization and approval)

To be completed by the Program Manager:

Received and Processed by the Procurement Card Program Manager:	
Title (Print):	_____
Signature:	_____
Date:	_____



PROCUREMENT CARD CARDHOLDER AGREEMENT

Please review the terms stated below, sign, date, and return to your Approving Official. You will receive a copy for your records. Please note that this Cardholder Agreement also acts as your signature card and will be kept on file in the **Purchasing Finance Administration** Department.

I, _____, hereby acknowledge receipt of a GOAA Procurement Card ending in number (last 4 digits) _____ (the "Card"). I have verified the information contained thereon and attest to its accuracy.

I have attended training and received, read, and understand the Greater Orlando Aviation Authority Procurement Card Cardholder Instructions and Section 450.10 of the Aviation Authority's Policies and Procedures Manual. I agree to accept responsibility for the protection and proper use of the Card in accordance with the above-referenced instructions and policies and procedures. I understand that I am the only person permitted to use this Card. I understand that my use of the Card is subject to audit by the Aviation Authority, that my purchases with the Card are limited to the number of transactions per day and dollar amounts per day as set forth in the policies and procedures, and that the Card is not to be used to purchase certain commodities as outlined in the policies and procedures. I further understand that all purchases must be for official business on behalf of the Aviation Authority.

I agree to immediately notify my Approving Official, the Program Manager and Bank of America at the numbers listed below, if the Card is lost or stolen. I also agree to immediately notify my Approving Official if unauthorized charges appear on my statement of account. I understand that failure to immediately notify my Approving Official of the presence of unauthorized charges on my statement of account could subject me to disciplinary action and make me responsible for charges resulting from fraudulent use of the Card.

Bank Contact:	Bank of America	Customer Service (including lost/stolen card)
	315 S. Calhoun Street, 2 nd Floor	1-888-449-2273
	Tallahassee, FL 32301-6916	24 hours/day, 7 days/week

Use of the Aviation Authority P-Card other than as authorized in this policy shall be considered misappropriation of Aviation Authority funds. This could result in: immediate and irrevocable forfeiture of the Card; and disciplinary action that may include termination of employment.

If the Aviation Authority initiates legal proceedings to recover amounts owed by me under this Agreement, I agree to pay court costs, reasonable attorney's fees and other expenses incurred by the Aviation Authority in such proceedings if the Aviation Authority prevails in such legal action.

I understand that the Aviation Authority may suspend or terminate my privileges to use the Card at any time for any reason. I agree to surrender the Card immediately upon retirement, termination of employment, termination of Cardholder privileges, transfer to another department, or upon the request of the Approving Official, the Program Manager, or an authorized representative of the issuer (bank). I understand that use of the Card after Cardholder privileges have been suspended or terminated is prohibited, and that I will be held responsible for charges resulting from such use.

Signature

Date

Title

Department

Program

Manager

Approval:

Signature

Date

LOST RECEIPT AFFIDAVIT

IMPORTANT: This form is to be used only after all other attempts to obtain a copy of the original receipt have been exhausted. It is not intended to replace lost receipts on a consistent basis. Lost receipts should occur infrequently. It is an employee's responsibility to obtain receipts, as required by 450.10 Procurement Card Operational Procedures

The employee must attempt to obtain a copy of the original receipt from the merchant when feasible. This form is used by the employee to substantiate a purchase made on their procurement card where the original receipt is not available or has been lost. It is to be filled out for each transaction where the receipt is missing and signed separately by the employee's Approving Official indicating approval of the expense. The completed and approved form must be attached to the transaction on the related procurement statement. One form is signed separately by the employee's Approving Official indicating approval of the expense. The completed and approved form must be attached to the transaction on the related procurement statement. One form is

Date of Purchase:

Transaction Amount:

Supplier/Merchant Name (including address):

Detailed Description of the item(s) purchased:

Reason receipt is missing and why a copy cannot be obtained:

I verify that the transaction was a valid, authorized business expense related to the Authority, and complies with policy and procedures: Attempts to obtain a copy of the receipt were made. The information provided in this form is accurate and true.

Cardholder Signature

Date:

Approving Official Signature

Date:

Department Chief Signature

Date:

Program Manager Signature

Date:



PROCUREMENT CARD APPROVING OFFICIAL AGREEMENT

Please carefully review the terms stated below. Sign, date, and return this agreement to the Program Manager. You will receive a copy for your records.

I, _____, hereby acknowledge that I attended training and have received, read, and understand the Greater Orlando Aviation Authority Procurement Card Approving Official Instructions and Section 450.10 of the Aviation Authority's Policies and Procedures Manual. I agree to accept responsibility for the proper and accurate review of the use of Aviation Authority Procurement Cards ("Cards") by those employees ("Cardholders") designated to forward their Statements of Account ("Statements") to me. I know and understand the authorizations and limitations on the use of the Cards assigned to each of the Cardholders and I agree to monitor and review the usage of said Cards to ensure compliance with the above referenced instructions and policies and procedures.

I agree to immediately notify the Program Manager and my Department Vice President if apprised of the loss or theft of a Card. I further agree to immediately verify by telephone the reporting of the loss or theft of any such Card to Bank of America:

Bank Contact:	Bank of America	Customer Service (including lost/stolen card)
	315 S. Calhoun Street, 2nd Floor	1-888-449-2273
	Tallahassee, FL 32301-6916	24 hours/day, 7 days/week

I agree to immediately notify the Program Manager and my Department Vice President if unauthorized charges appear on any Statement, or if any Cardholder is delinquent in forwarding their transactions for my review. I also agree to timely and accurately review each transaction and forward same to Accounts Payable within five (5) business days after receipt from the Cardholder.

I acknowledge that any failure upon my part to comply with the terms of this agreement shall constitute grounds for discipline in accordance with Section 204.02 of the Aviation Authority's Policies and Procedures. I understand that said discipline may consist of any or all of the provisions set forth in Section 204.02 and may also result in suspension or revocation of my Approving Official responsibilities.

Signature

Date

Title

Department

Program Manager Approval:

Signature

Date

Printed Name

Title



CARDHOLDER STATEMENT OF DISPUTED ITEM

TO: Program Manager

DATE: _____

VIA: _____ (Approving Official)

FROM: _____ (Cardholder)

SUBJECT: DISPUTED ITEM ON PROCUREMENT CARD

The following item(s) listed on the Statement of Account is disputed:

DATE OF BILLING: _____

MERCHANT: _____

TRANSACTION DATE: _____

Attach a copy of the transaction to this form.

EXPLANATION:

REQUESTED ACTION:

CARDHOLDER'S SIGNATURE: _____

APPROVING OFFICIAL'S SIGNATURE: _____

DISPUTE OUTCOME/RESOLUTION:

DISPUTE OUTCOME/RESOLUTION:



PROGRAM MANAGER SIGNATURE: _____ **Date:** _____



PROCUREMENT CARD NOTICE OF VIOLATION

In accordance with the Procurement Card Operational Procedure Section 450.10, this violation is being issued as a result of the transaction detailed below.

Initiated by: _____	Date: _____
Cardholder Name: _____	Vendor: _____
Department: _____	Transaction Date: _____
Authorized Approver: _____	Amount: _____
Number of Cardholder Violation(s): _____	

PROCUREMENT CARD MISUSE:

_____ Purchase of Prohibited Items	_____ Missing itemized receipts or invoices
_____ Split Purchases	_____ Unreconciled Transactions
_____ Lending of card or card number	_____ Unauthorized Purchase
_____ Using multiple cards to circumvent limits	_____ Other as defined below

DESCRIPTION OF VIOLATION:

RECOMMENDED ACTION:

CARDHOLDER ACKNOWLEDGEMENT – I hereby acknowledge that the above transaction is a violation of the Procurement Card Operational Procedure Section 450.10. I further acknowledge that repeated abuse could result in revocation of my procurement card and acknowledge that I have been warned through the use of this form. I understand that I am permitted to make procurement card purchases in compliance with Section 450.10 and agree to refer to the Operational Procedure or consult with the Program Manager if I am unsure about the Procurement Card policies and procedures.

Cardholder's Name _____	Signature _____	Date _____
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DEPARTMENT VICE PRESIDENT

Disciplinary action will be administered in accordance with applicable policies and procedures.

Vice President's Name _____	Signature _____	Date _____
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POLICY 450.10: PROCUREMENT CARD

OBJECTIVE

Small Order Purchasing System: To provide a small order purchasing system for Aviation Authority employees while ensuring that the purchasing of goods and services continues to be accomplished in accordance with the Aviation Authority's policies, and at pricing that is advantageous to the Aviation Authority.

Internal Controls: To establish internal controls so that procurement cards are used only for authorized purposes, and to limit the Aviation Authority's exposure to and liability from inappropriate use of the procurement card.

Payment Method: To provide a method of payment for certain purchases for the purpose of simplifying the payment process and reducing workload with a resultant reduction in time merchants must wait for payment.

Efficiency: To promote operational efficiency, reduction in payables transactions, and vendor goodwill.

SCOPE

Application: This policy applies to use of, supervision of, and administration of Aviation Authority procurement cards as a payment method for Aviation Authority purchases. It applies to employees who use or authorize the use of the procurement card, employees who approve purchases made with a procurement card, employees who administer any aspect of the program, including approving or making payments for procurement card purchases, and supervisors of employees who perform these functions.

Authority and Responsibility: This policy and procedure delineates the authorization and responsibilities within the Aviation Authority, provides a framework to administer the procurement card program, and is designed to ensure that a Cardholder uses the procurement card for Aviation Authority approved purchases only within the specific dollar and transaction limits that have been assigned to the Cardholder's procurement card.

DEFINITIONS

Authorized User or Cardholder. An individual appointed by the department Vice President who has been issued a procurement card with which to purchase goods or services in accordance with Aviation Authority policies.

Approving Official. An Aviation Authority employee that is authorized to verify and approve a Cardholder's procurement card transactions, in accordance with this policy.

Merchant Category Codes. A merchant category code (MC Code) is a four-digit number used by credit card companies to classify businesses. An MC Code indicates the types of services or goods being sold to customers.

Program Manager. The Program Manager manages the Procurement Card program for the Aviation Authority.

Notice of Violation. A notice issued to a Cardholder should transactions be deemed improper and/or unauthorized as defined within this operational procedure.

System of Record. The issuing Bank online platform used to order, cancel, and manage procurement cards, and reconcile transactions.

CHARACTERISTICS

A Procurement Card (P-Card) as referenced in the Aviation Authority policies is a credit card issued to the Aviation Authority in the name of an authorized user to purchase authorized goods and services within established limitations for Aviation Authority business purposes.

- Each card is unique and contains information such as the Cardholder's name, account number, and expiration date along with the Aviation Authority's name and tax-exempt number.
- A P-Card differs from a standard credit card due to the presence of additional controls. The Aviation Authority, not the Cardholder, is responsible for the payment of purchases made with an Aviation Authority P-Card. The Cardholder is responsible for ensuring all purchases are in accordance with this policy.

RESPONSIBILITIES

The Chief Financial Officer shall designate a Program Manager and a Payables Administrator.

Program Manager: The Program Manager manages the P-Card program for the Aviation Authority. The Program Manager reviews and updates policies and procedures, manages the issuance of P-Cards to authorized Cardholders, maintains an updated list of Cardholders and their Approving Officials, maintains associated documentation, recommends transaction and other limits in accordance with policy, provides orientation to new users and refresher training to current users, ensures that appropriately authorized limits are maintained, ensures appropriate cancellation of accounts and destruction of expired or cancelled cards, and interfaces with the card issuer. The Program Manager may designate an individual within the Finance department to perform the day-to-day administrative functions in support of the responsibilities detailed above. The Program Manager is also responsible for issuing a Notice of Violation to a

Cardholder should transactions be deemed improper and/or unauthorized as defined within this operational procedure.

Payables Administrator: The Payables Administrator ensures that payments to the card issuer are duly authorized, that Cardholders have provided required supporting documentation, that P-Card purchases and transactions are compliant with policies and procedures, and that invoices from the card issuer are reconciled.

Department Vice Presidents: Department Vice Presidents are responsible for:

- Appointing Procurement Cardholders within their departments and assigning dollar, transaction, and other limitations for their Cardholders' purchases within the policy guidelines;
- Assigning department Approving Officials who have knowledge of the job responsibilities of each Cardholder; and
- Administering disciplinary action based on notifications issued by the Program Manager in accordance with applicable policies and procedures.

Approving Official: Each Approving Official is required to attend an Approving Official orientation session, an annual review, as well as attend periodic refresher training as deemed necessary by the Program Manager. Approving Officials shall complete all required trainings via the method provided by the Aviation Authority. In compliance with Section 101.02 of the Code of Ethics and Business Conduct, Approving Officials will be responsible for completing all required disclosure forms and/or conflict of interest statements. Approving Officials shall sign a "Procurement Card Approving Official Agreement" (Form Number 450.10.4), and forward the form to the Program Manager before performing the following activities:

- The Approving Official shall review and approve each Cardholder's transactions and supporting documentation submitted for approval in order to verify that the goods or services purchased were for official use and that the transaction(s) were in accordance with policies and procedures;
- The Approving Official shall review and approve the transactions, billing statement(s) (if applicable) and associated documentation submitted by Cardholders to verify that the required paperwork is attached and that the account codes assigned to the transactions are appropriate;
- The Approving Official shall assist the Cardholder in resolving any questions or issues about the purchases and shall approve the transactions within ten (10) business days after posting. Every effort should be made to approve transactions within the current billing cycle; and

- If a purchase is determined to be unnecessary or not for official use, then it will be the responsibility of the Approving Official to notify the Department Vice President and Program Manager and initiate an appropriate resolution activity, which may include:
 - Requiring the Cardholder to return the item for credit and obtain a credit voucher demonstrating the item has been returned for credit;
 - Recommending suspension and/or termination of the Cardholder's privileges for improper and/or unauthorized use as defined within this operational procedure; and
 - Recommending disciplinary action for improper and/or unauthorized use as defined within this operational procedure, and in accordance with Section 204.02, Allegations of Misconduct.

Note: In cases of suspected fraud, Section 150.02, Handling Suspected Dishonest, Fraudulent, or Wrongful Conduct should be followed. In addition to any administrative, disciplinary action and/or termination of employment that may occur as a result, the employee may be required to reimburse the Aviation Authority for the total amount of the improper charges and other expenses incurred by the Aviation Authority as a result of fraudulent use, such as collection costs, attorney fees, etc.

Cardholder: Each Cardholder is required to attend a Cardholder orientation session, an annual review, as well as attend periodic refresher training as deemed necessary by the Program Manager. Cardholders shall attend all required trainings via the method provided by the Aviation Authority. Cardholders shall sign a "Procurement Card Cardholder Agreement" (Form Number 450.10.2), and forward the form to the Program Manager before performing the activities that follow:

- The Cardholder is responsible for ensuring the physical security of the P-Card and to protect the account;
- Cardholders are prohibited from lending their P-Card or sharing the P-Card account number with any other individual;
- The Cardholder is responsible for purchasing those goods or services required for use by the Aviation Authority that are governed by this policy and other Aviation Authority;
- The Cardholder is responsible for reconciling transactions in the System of Record within five (5) business days of posting, including required back-up documentation and business justification comments, such as intended use for the item purchased, employee the item was purchased for, etc., to support purchases and credits; and

If the Cardholder has scheduled time away from the Aviation Authority, the Cardholder should make every effort to reconcile transactions in the System of Record prior to scheduled time away.

MERCHANT AUTHORIZATION

Merchant Purchase Authorization: Merchants are responsible for obtaining appropriate approval authorizations for credit card purchases, including P-Card transactions, from the credit card issuer. When a merchant seeks authorization for a purchase, the card issuer's authorization system will check each individual Cardholder's assigned spending limits before authorization for that transaction is granted. If any of the limit parameters are exceeded, then approval should be denied and the transaction should be blocked.

CARD HOLDER SPENDING LIMITS

Delegation of Authority: The delegation of authority that has been provided to each Cardholder establishes the maximum transaction value, daily transaction limit and monthly credit limit that are unique to each Cardholder within the specific merchant groups approved for use by the Program Manager. These limits shall be included in the Procurement Card Application (Form 450.10.1).

Assigned Limits: Department Vice Presidents may, and are recommended to, assign limits lower than the policy maximums appropriate for members of their staff based upon the needs and responsibilities of the individual staff member.

The Department Vice President shall determine the transaction dollar value limits assigned to an individual card. The single transaction dollar value limit shall not exceed \$5,000 for any Cardholder without prior approval of the Department Vice President and the Chief Financial Officer.

The cumulative number of transactions that will be approved for a single Cardholder shall not exceed 10 in one (1) business day, except as authorized in accordance with an Emergency Situation as defined in Section 450.01, Procurement Introduction and Definitions. The Department Vice President shall determine the daily transaction limit assigned to an individual card.

The cumulative transaction dollar limit shall not exceed \$5,000 for a single purchase for a single Cardholder in any one (1) business day. The Department Vice President shall determine the cumulative transaction credit limit that will be approved for a single Cardholder within a one (1) day and any one (1) calendar month period.

A temporary increase in a Cardholder's spending limit may be authorized by the Program Manager with the approval of both the Department Vice President and the Chief Financial Officer or designee on a case by case basis.

Each Cardholder's transactions will be limited to Merchant Category Codes (MCC) within specific groups that have been assigned to the individual Cardholder's P-

Card. Temporary approval of MCC may be authorized by the Program Manager with the approval of both the Department Vice President and the Chief Financial Officer (or designee) on a case-by-case basis. The Chief Executive Officer (or designee) shall establish limits as required for Emergency Situations as defined in Section 450.01

CARD REQUESTS AND CHANGES

Card Requests: A "Procurement Card Application" (Form Number 450.10. 1) shall be completed to initiate all requests for new Cardholders or to make changes to the records of current Cardholders. The form will be processed through the Program Manager who will forward the request to the card issuer to obtain the new P-Card or to process the change(s) requested.

Approval: The Department Vice President and the Program Manager must approve all requests for P-Cards. When the Program Manager receives the P-Card from the card issuer, the Cardholder will be notified by the Program Manager and will be required to attend an orientation session and complete and sign Form 450.10.2 prior to receiving their card.

Change in Position: Should a current Cardholder experience a job classification change or transfer to a different department, the Cardholder must immediately notify Card Services. Card Services will verify with the employee's new Department Vice President or Senior Vice President whether the Cardholder's new role requires continued use of a Procurement Card and its associated privileges. If the P-Card privileges are to be retained, Card Services will initiate Form Number 450.10.1 – "Procurement Card Application" to update access levels and account codes accordingly.

Should Card Services be notified of the change of job classification or transfer and the employee or Department leader did not provide justification for the employee's retention of the P-Card, Card Services shall temporarily suspend the employee's P-Card until the Cardholder submits Form 450.10.1, Procurement Card [Change] Application.

If the new role does not require P-Card privileges, the Cardholder must immediately surrender the P-Card to Card Services. Additionally, the Cardholder is responsible for reviewing and signing off on any outstanding transactions in the system of record prior to their transition to the new job classification. Once the Cardholder clears all outstanding transactions, Card Services will deactivate the P-Card to prevent further use.

PROCUREMENT CARD USE

Authorized Purchases: The P-Card is to be used for authorized purchases only. Authorized purchases are purchases of goods or services for the direct benefit and use of the Aviation Authority that are consistent with the monetary limitations for such purchases by the Aviation Authority Cardholder as are

established by the Aviation Authority's policies, including the authorization required pursuant to this policy.

Cardholders should utilize existing contracts and/or preferred vendors to ensure pricing is most advantageous to the Aviation Authority.

Prohibited Purchases: A P-Card shall not be used for the purchase of the following items, including but not limited to:

1. Items or services more appropriately purchased via other procurement methods, including those requiring contracts, formal approvals, etc.;
2. Any items intended for personal use;
3. Alcoholic Beverages;
4. Apparel, and/or uniforms;
5. Appliances of any size, including but not limited to air fryers, coffee makers, microwaves, refrigerators, and space heaters. Small appliance purchases such as microwaves and coffee makers may be permitted provided they are intended for communal use in a shared space and are not designated for exclusive use within a single employee's office;
6. Capital items;
7. Cash advances, money orders, pre-paid cards;
8. Computer equipment (except when pre-approved, or when purchased by Information Technology);
9. Continuing/Recurring/Contractual Services;
10. Decor, party/holiday decorations and supplies (except for official events with appropriate pre-approval);
11. Diesel Fuel
12. Firearms and ammunition;
13. Food and beverages – including coffee, cream, sugar, soft drinks, cups, napkins, etc. – when intended predominantly for use by Aviation Authority employees;
14. Furniture
15. Gasoline
16. Gift cards, gifts, gift certificates;
17. Heating oil;
18. Prescription drugs, over-the-counter medicine, medical supplies, first-aid kits (except when purchased by Airport Rescue Fire Fighters (ARFF) for official medical-related business). Personal Protective Equipment (PPE) may be allowable with prior Risk Management and Safety review and approval;

19. Travel expenses (refer to Section 430.02, Authorized Travel Expense and Subsistence); and

20. Material Management Inventory Goods as defined by the Material Management Inventory List.

The above purchases may be authorized in accordance with an Emergency Situation as defined in Section 450.01, Procurement Introduction and Definitions, and Section 450.03, Non-Competitive Procurements.

The above purchases may be authorized on a case-by-case basis with written approval by both the Cardholder's Vice President and Chief Financial Officer or designee. If an approval exception is received, the Cardholder shall attach a copy of the written authorization to the receipt in the System of Record.

Goods or services normally processed through Section 430.02, Authorized Travel Expense and Subsistence, are expressly prohibited.

Registration fees for webinars and pre-approved local conference registrations and/or training seminars are authorized P-Card purchases.

For purposes of this section, capital items are defined per Section 420.02, Fixed Assets Capitalization Threshold, as items of value greater than \$5,000 having a useful life of more than one year and components of those items having a useful life of more than one year that in the aggregate exceed \$5,000, such as a credenza with an attached overhead shelving system. Replacement parts or repairs are not capital items.

The P-Card shall not be used to purchase non-capital items over \$5,000 or to purchase components that in aggregate exceed \$5,000, except as authorized by the Chief Executive Officer or designee in an Emergency Situation, as indicated in the section of this policy that describes Cardholder Spending Limits.

The P-Card shall only be used to purchase items funded by the Operations and Maintenance Fund. Exceptions to the Operations and Maintenance Fund restriction may be granted only with the written consent of the Chief Financial Officer.

Food and Beverage: While the purchase of food and beverage is generally prohibited under this policy, exceptions may be granted under specific conditions in accordance with Section 209.06, Expenditures for Food and Beverages for Authority Employee Functions, and/or Section 140.08, Official Functions Hospitality Policy.

Office Supplies: While using the purchasing card for office supplies is allowed, there are best practices to ensure fiscal responsibility. When selecting office supplies, Cardholders should consider pricing and aim for cost-effective, quality options.

Additionally, when purchasing office supplies intended for individual use, consideration should be given to transferability. Items with highly personalized designs, colors, or customizations such as specialty laptop bags, decorative computer accessories, or monogrammed office supplies may not be practical for reassignment and should be carefully evaluated before purchase. While office supplies are not necessarily long-term assets, selecting items with potential future use in mind is advisable.

If a purchase is deemed by the sole discretion of the Program Manager to be inconsistent with these guidelines, the Program Manager or Vice President may request a return or exchange.

Digital Wallets and Mobile Payment Services. Procurement Cards shall not be added to, stored in, linked to, or used through any digital wallet, mobile payment application, or similar payment service, including but not limited to Apple Pay, Google Pay, Samsung Pay, PayPal Wallet, or comparable technologies. The ability to add a Procurement Card to a digital wallet or mobile payment service does not constitute authorization to do so. Any Procurement Card that has been added to a digital wallet or mobile payment service must be removed immediately.

Over-The-Counter Purchases: When a purchase is made over the counter, the Cardholder is to obtain a customer copy of the charge slip and a merchant receipt if one is issued. The charge slip or related receipt must show in sufficient detail the types and numbers of items purchased and the unit cost. The charge slip/receipt should also indicate that no sales tax was charged. If a merchant charges sales taxes, the Cardholder must make every reasonable effort to obtain a refund from the merchant and upload the refund receipt in the system of record. Should the refund prove unsuccessful, the Cardholder may be subject to a Notice of Violation and disciplinary action in accordance with Section 204.02.

Foreign Purchases: If a Cardholder needs to purchase goods from a foreign merchant, a P-Card may be used for the purchase. International Service Fees that may be charged for foreign purchases by the card provider are allowed.

Purchases By Telephone or Internet: Purchases may be made by telephone or internet when the goods or services can be described in sufficient detail so that the parties to the transaction have a clear understanding of what is being acquired. When a purchase is made by telephone or internet, the Cardholder shall instruct the merchant:

- To include on the shipping document, receipt, and/or packing slip the words: "Procurement Card Purchase" and to insert the word " (Cardholder's name), and Department Name" in place of a purchase order number in the appropriate space(s). An itemized invoice with unit prices and item descriptions shall be included and also marked as P-Card purchase. The information on this document will allow Material Control to verify the shipment and notify the Cardholder that the shipment has been received;

- To charge the P-Card on the date when shipment is made or service provided so that receipt of shipment or performance of service can be reconciled against the appropriate entry on the Cardholder's billing statement;
- To only include in the sale those items that the merchant has in stock and available to ship;
- That the Aviation Authority does not allow "back orders" to be charged; and
- That the items ordered must ship complete to arrive at the Aviation Authority no later than 30 days from the date of placing the order.

Receipts and Proof of Purchase: The Cardholder is solely responsible for retaining all itemized receipts, charge slips, packing lists, and/or other proof-of-purchase documents associated with P-Card transactions for the purpose of submitting reconciled billing statements for approval and payment. For lost or misplaced receipts, Form 450.10.3, Lost Receipt Affidavit, must be completed.

In the event of a lost or missing receipt, the Cardholder shall make reasonable efforts to obtain a duplicate from the merchant. If unable to secure a replacement itemized receipt, the Cardholder shall complete and submit a "Lost Receipt Affidavit" (Form 450.10.3) and attach the Affidavit to the transaction in the system of record.

Submission of two (2) Lost Receipt Affidavits within any 90-day period may constitute a violation of this policy. Should a Cardholder submit four (4) Lost Receipt Affidavits within the same 90-day period, the Cardholder may be subject to a Notice of Violation, and the Program Manager may, at its sole discretion, terminate the Cardholder's P-Card privileges.

Returns for Credit: If the goods received are unsatisfactory, the Cardholder should contact the merchant as soon as possible. Depending upon the circumstances, Cardholders may want to return the merchandise for full credit or retain the goods and receive partial credit. **Under no circumstances should a Cardholder accept cash for returned goods.**

The Cardholder should make sure the merchant will credit the P-Card in the manner and dollar amount that is agreed upon. The account code to be used for approving the credit should be the same as the original transaction.

Cardholder's Transaction Record: Each time a purchase transaction is made that will be paid using a P-Card, whether it is done over the counter, through the internet or by telephone, a record of the transaction will be automatically created in the System of Record. A copy of the itemized proof of purchase or receipt should be attached to the transaction in the System of Record by the Cardholder within five (5) business days of the date of posting. This documentation will be used to verify the purchase transaction listed on the Cardholder's billing

statement. The only exception to this would be for subscription services such as cable, internet, etc. that are billed monthly with no paper invoice.

Cardholder Absence: Cardholder should make every effort to reconcile transactions in the System of Record prior to scheduled time away.

BILLING & SHIPPING ADDRESSES

The billing address for all P-Cards is the address of the Program Manager.

If the shipping address is different from the billing address, Cardholders will advise vendors for each order. All items must be delivered to an Aviation Authority warehouse, with exception to those expressly stated in Section 450.09, Procurement/Material Control, for example, dog food and supplies ordered by K-9 personnel, medical supplies for use by (ARFF), promotional items/supplies, and items being shipped to the Orlando Executive Airport (ORL). Any other exceptions must be approved by the Chief Executive Officer prior to placing the order.

Aviation Authority Warehouse Addresses are as follows:

Central Warehouse
8652 Casa Verde Rd, Bldg 811
Orlando, FL 32827

East Warehouse
7401 Dowden Rd
Orlando, FL 32827

INVOICE & PAYMENT PROCEDURES

Billing Statement: The card issuer will provide a comprehensive billing statement to the Aviation Authority at the end of each billing cycle in accordance with the terms of the Aviation Authority's agreement with the card issuer.

Payment: The Payables Administrator will pay for purchases made by Cardholders and approved by the Approving Official, utilizing a P-Card against approved billing statements within the terms of the Aviation Authority's agreement with the card issuer, and subject to dispute resolution procedures provided below.

DISPUTES

Responsibility: The Cardholder is responsible for initiating corrective action in the event that a transaction appears on a billing statement and is deemed to be in dispute. A disputed item could be, but is not limited to, the result of an unauthorized charge, or a duplicate transaction posting.

Action: The Cardholder should immediately attempt to resolve disputed items directly with the vendor.

The Cardholder has the responsibility to address a disputed item as soon as it has been identified. The Cardholder shall contact the merchant and request a credit against the disputed transaction. When receiving a credit it must be

applied to the Cardholder's account. A cash credit for returned items is prohibited and considered a violation of this policy.

It is essential that the time frames and documentation requirements established by the card issuer be followed to protect the Aviation Authority's rights in dispute. Dispute policies and procedures issued by the card issuer, as well as the Cardholder agreement, will be provided at the time P-Cards are issued to Cardholders.

If the merchant refuses to provide a credit for the disputed transaction, the transaction shall continue to be considered in dispute and additional action shall be taken as follows:

- Disputes that cannot be resolved with the vendor must be filed within 60 days of the transaction posting date;

A "Cardholder Statement of Disputed Item(s)" Form 450.10.5 must be completed by the Cardholder with all documentation of efforts to resolve the dispute with the vendor attached. This form shall be forwarded with a copy of the billing statement through the Approving Official to the Program Manager for adjustment and/or resolution with the card issuer. The Program Manager will notify the Cardholder and Approving Official of the action taken on disputed items and will forward Form 450.10.5 to the Payables Administrator or designee.

LOST OR STOLEN PROCUREMENT CARDS

Notification to Card Issuer: Should any Cardholder lose or have their P-Card stolen, they must notify the card issuer immediately upon discovery of the loss. The telephone number(s) of the card issuer will be provided when the card is issued to the Cardholder.

Internal Notifications: In addition to notifying the card issuer, the Cardholder must notify their Approving Official and the Program Manager of the lost or stolen card within one (1) business day after discovery of the loss or theft of the card. The Cardholder's Approving Official is required to submit documentation to the Program Manager, within five (5) business days after notification, detailing the complete information on the loss, the date the loss was discovered, the location where the loss occurred (if known) the purchases that the Cardholder had made prior to the loss, and any other pertinent information. Should the card be found/returned, it must be turned in to the Program Manager for destruction.

IMPROPER OR UNAUTHORIZED USE

Reviews of all Cardholder transactions will be conducted by the Payables Administrator, along with periodic reviews by the Internal Audit Department. Cardholders and Approving Officials who are found to be in violation of prescribed P-Card policies and procedures will be issued a "Procurement Card Notice of Violation", Form 450.10.6, and face possible disciplinary action, which may

include suspension or termination of P-Card privileges, possible disciplinary action, or legal action as warranted by the severity of the offense.

If an employee unintentionally uses a P-Card for personal use or uses a personal card on an Aviation Authority business account, the employee must notify the Department Vice President within 10 business days. The first offense may result in P-Card suspension and subsequent offenses may result in P-Card termination. The Cardholder should then contact the Program Manager for instructions on how to provide personal remuneration to the Aviation Authority, including the acceptable payment methods recognized by the Aviation Authority.

ADMINISTRATION OF DISCIPLINARY ACTION

Upon issuance of Form 450.10.6, "Procurement Card Notice of Violation," by the Program Manager, disciplinary action, if warranted, will be administered by the Department Vice President in accordance with Section 204.02, Allegations of Misconduct and in accordance with the guidelines listed below based on the severity of the Cardholder's actions and the result of those actions.

In each instance, the Cardholder, the Approving Official and the Department Vice President will be reminded of the P-Card policies set forth in this operational procedure.

The guidelines below include, but are not limited to, disciplinary action for failure to comply with program guidelines:

Card Suspension: An employee may receive a Notice of Violation and may have P-Card privileges suspended for the following reasons:

1. Use of the card exceeding a) maximum dollar amounts allowed for a single purchase, and/or b) maximum number of transactions allowed in one day and/or c) dollar limit allowed in one day and/or d) maximum monthly dollar amount may result in P-Card privileges suspended for 30 days.
2. Use of a card to purchase items that a Cardholder is aware are back-ordered (i.e. items not currently in stock) may result in P-Card privileges suspended for 30 days.
3. Failure to provide itemized receipts and other required documentation to substantiate reports related to Cardholder activity in a timely manner may result in P-Card privileges suspended for 30 days.
4. The improper payment of sales tax on P-Card purchases shall require the Cardholder to resolve the sales tax issue. Failure to resolve within 60 days of the first billing cycle of the sales tax item may result in P-Card privileges suspended for 30 days.
5. Any splitting or division of purchases for the purpose of avoiding the limitation on single purchase amounts and/or number of transactions

allowed in a business day may result in P-Card privileges suspended for up to six (6) months.

6. Use of a P-Card for purposes other than those expressly allowed by this policy or as authorized by the Chief Executive Officer or designee for an Emergency Situation as defined in Section 450.01, Procurement Introduction and Definitions (refer to prohibited items listed above) may result in P-Card privileges suspended for up to six (6) months.
7. Failure of the Cardholder or Approving Official to approve transactions within 20 calendar days of the closing of the billing cycle.

Card Suspension Required Action: In the event that the Cardholder's privileges have been suspended, the Approving Official will hold the P-Card for the term of the suspension and may, but is not required to, reissue the P-Card to the Cardholder when remedial training is passed, and the suspension has been served.

Card Termination: A Cardholder's P-Card privileges may be terminated for the following reasons:

- A Cardholder's violation of the items listed above that result in three (3) suspensions;
- Use of a card for any purpose other than the purchase of goods and/or services for official use by the Aviation Authority and not reported within 10 business days;
- A Cardholder's employment by the Aviation Authority is terminated for any reason; or
- Any unauthorized use of the P-Card deemed by the Aviation Authority in its sole discretion to merit termination of P-Card privileges.

Card Termination Required Actions: In the event a Cardholder's P-Card privileges are terminated, the following actions should be taken immediately:

- The Approving Official shall collect the card from the Cardholder, destroy the P-Card, and send the destroyed P-Card with a memorandum explaining the reason for the termination of privileges to the Program Manager;
- The Program Manager will notify the card issuer that the P-Card has been destroyed and is no longer in use; and
- In the event the Approving Official is not able to collect a suspended or terminated P-Card for any reason, then the Approving Official shall

immediately notify the Program Manager by telephone and follow-up with a memorandum or e-mail to ensure the P-Card is suspended/voided.

- Upon termination of employment, the Cardholder will provide all outstanding receipts to their Approving Official. Failure to do so may result in unreconciled charges being taken from the employee's benefits accrued at time of termination or due to the Aviation Authority within 30 days after termination.

The Program Manager shall notify the card issuer to suspend or void the particular P-Card account to prevent any further purchases.

The Payables Administrator will manage the payment of P-Card expenditures and advise the Program Manager of possible violations.

The Program Manager will manage the P-Card administration and provide notices to Cardholders, Approving Officials, and Department Vice Presidents of possible violations.

Department Vice Presidents will coordinate with the Program Manager to address each violation and determine what steps should be taken.

The Program Manager will provide a summary report periodically to the Chief Financial Officer and Senior Vice President of Internal Audit detailing all violations and associated actions implemented to address the violations.

FORMS

- 450.10.1 – Procurement Card Application
- 450.10.2 – Procurement Card Cardholder Agreement
- 450.10.3 – Lost Receipt Affidavit
- 450.10.4 – Procurement Card Approving Official Agreement
- 450.10.5 – Cardholder Statement of Disputed Item(s)
- 450.10.6 – Procurement Card Notice of Violation

*This Policy includes manual forms for reference and limited use; however, employees shall submit forms via the designated online workflow system for submission whenever such options are available.

REFERENCE

Section 101.02 – Code of Ethics and Business Conduct
Section 140.08, Official Functions Hospitality Policy
Section 150.02 – Handling Suspected Dishonest, Fraudulent, or Wrongful Conduct
Section 204.02 – Allegations of Misconduct
Section 209.06 – Expenditures for Food and Beverages for Aviation Authority Employee Functions
Section 420.02 – Fixed Assets Capitalization Threshold
Section 450.01 – Procurement Introduction & Definitions
Section 430.02 – Authorized Travel Expense & Subsistence
Section 450.03 – Non-Competitive Procurement
Section 450.09 – Procurement/Material Control

APPROVAL AND UPDATE HISTORY

LAST APPROVAL

Aviation Authority Board: October 17, 2012
Chief Executive Officer: June 5, 2018
Chief Executive Officer: _____ 2026

SUPERSEDES

All Previous



PROCUREMENT CARD APPLICATION

TO: Program Manager

FROM: _____

DEPARTMENT: _____

PURPOSE:

- ☐ Request for New Procurement Card
- ☐ Change to an Existing Procurement Card
- ☐ Temporary Change to Existing Procurement Card

Cardholder (Print):	_____	_____	_____
	FIRST	MIDDLE	LAST
Title:	_____		
Employee ID #:	_____		
Reports To (Title):	_____		
Office Address:	_____		
Office Phone:	_____		
Mobile Phone:	_____		
Email Address:	_____		
Signature:	_____		Date: _____

To be completed by the Department Vice President:

Single transaction dollar value shall not exceed:	\$ _____	(Max is \$5,000 per day)
Number of transactions daily shall not exceed:	_____	(Max is 10 per day)
Monthly cumulative transaction value shall not exceed:	\$ _____	(Maximum is \$5,000)
Default Account Code:	_____	5520001 000 000000
Merchant Code Access:	GOAA1 and GOAA2 (default)	
Additional MC Access:	_____	
Online Accounts:	☐ Amazon ☐ Office Depot ☐ Staples ☐ Home Depot ☐ U-Line ☐ Lowes	
Signature:	_____	Date: _____

(Delegation of Authority signatures will not be accepted as proper authorization and approval)

To be completed by the Program Manager:

Received and Processed by the Procurement Card Program Manager:	_____
Title (Print):	_____
Signature:	_____
Date:	_____



PROCUREMENT CARD CARDHOLDER AGREEMENT

Please review the terms stated below, sign, date, and return to your Approving Official. You will receive a copy for your records. Please note that this Cardholder Agreement also acts as your signature card and will be kept on file in the Finance Administration Department.

I, _____, hereby acknowledge receipt of a GOAA Procurement Card ending in number (last 4 digits) _____ (the "Card"). I have verified the information contained thereon and attest to its accuracy.

I have attended training and received, read, and understand the Greater Orlando Aviation Authority Procurement Card Cardholder Instructions and Section 450.10 of the Aviation Authority's Policies and Procedures Manual. I agree to accept responsibility for the protection and proper use of the Card in accordance with the above-referenced instructions and policies and procedures. I understand that I am the only person permitted to use this Card. I understand that my use of the Card is subject to audit by the Aviation Authority, that my purchases with the Card are limited to the number of transactions per day and dollar amounts per day as set forth in the policies and procedures, and that the Card is not to be used to purchase certain commodities as outlined in the policies and procedures. I further understand that all purchases must be for official business on behalf of the Aviation Authority.

I agree to immediately notify my Approving Official, the Program Manager and Bank of America at the numbers listed below, if the Card is lost or stolen. I also agree to immediately notify my Approving Official if unauthorized charges appear on my statement of account. I understand that failure to immediately notify my Approving Official of the presence of unauthorized charges on my statement of account could subject me to disciplinary action and make me responsible for charges resulting from fraudulent use of the Card.

Bank Contact:	Bank of America	Customer Service (including lost/stolen card)
	315 S. Calhoun Street, 2 nd Floor	1-888-449-2273
	Tallahassee, FL 32301-6916	24 hours/day, 7 days/week

Use of the Aviation Authority P-Card other than as authorized in this policy shall be considered misappropriation of Aviation Authority funds. This could result in: immediate and irrevocable forfeiture of the Card; and disciplinary action that may include termination of employment.

If the Aviation Authority initiates legal proceedings to recover amounts owed by me under this Agreement, I agree to pay court costs, reasonable attorney's fees and other expenses incurred by the Aviation Authority in such proceedings if the Aviation Authority prevails in such legal action.

I understand that the Aviation Authority may suspend or terminate my privileges to use the Card at any time for any reason. I agree to surrender the Card immediately upon retirement, termination of employment, termination of Cardholder privileges, transfer to another department, or upon the request of the Approving Official, the Program Manager, or an authorized representative of the issuer (bank). I understand that use of the Card after Cardholder privileges have been suspended or terminated is prohibited, and that I will be held responsible for charges resulting from such use.

Signature

Date

Title

Department

Program Manager Approval:

Signature

Date

LOST RECEIPT AFFIDAVIT

IMPORTANT: This form is to be used only after all other attempts to obtain a copy of the original receipt have been exhausted. It is not intended to replace lost receipts on a consistent basis. Lost receipts should occur infrequently. It is an employee's responsibility to obtain receipts, as required by 450.10 Procurement Card Operational Procedures

The employee must attempt to obtain a copy of the original receipt from the merchant when feasible. This form is used by the employee to substantiate a purchase made on their procurement card where the original receipt is not available or has been lost. It is to be filled out for each transaction where the receipt is missing and signed separately by the employee's Approving Official indicating approval of the expense. The completed and approved form must be attached to the transaction on the related procurement statement. One form is

Date of Purchase:

Transaction Amount:

Supplier/Merchant Name (including address):

Detailed Description of the item(s) purchased:

Reason receipt is missing and why a copy cannot be obtained:

I verify that the transaction was a valid, authorized business expense related to the Authority and complies with policy and procedures: Attempts to obtain a copy of the receipt were made. The information provided in this form is accurate and true.

Cardholder Signature

Date:

Approving Official Signature

Date:

Department Chief Signature

Date:

Program Manager Signature

Date:



PROCUREMENT CARD APPROVING OFFICIAL AGREEMENT

Please carefully review the terms stated below. Sign, date, and return this agreement to the Program Manager. You will receive a copy for your records.

I, _____, hereby acknowledge that I attended training and have received, read, and understand the Greater Orlando Aviation Authority Procurement Card Approving Official Instructions and Section 450.10 of the Aviation Authority's Policies and Procedures Manual. I agree to accept responsibility for the proper and accurate review of the use of Aviation Authority Procurement Cards ("Cards") by those employees ("Cardholders") designated to forward their Statements of Account ("Statements") to me. I know and understand the authorizations and limitations on the use of the Cards assigned to each of the Cardholders and I agree to monitor and review the usage of said Cards to ensure compliance with the above referenced instructions and policies and procedures.

I agree to immediately notify the Program Manager and my Department Vice President if apprised of the loss or theft of a Card. I further agree to immediately verify by telephone the reporting of the loss or theft of any such Card to Bank of America:

Bank Contact:	Bank of America	Customer Service (including lost/stolen card)
	315 S. Calhoun Street, 2nd Floor	1-888-449-2273
	Tallahassee, FL 32301-6916	24 hours/day, 7 days/week

I agree to immediately notify the Program Manager and my Department Vice President if unauthorized charges appear on any Statement, or if any Cardholder is delinquent in forwarding their transactions for my review. I also agree to timely and accurately review each transaction and forward same to Accounts Payable within five (5) business days after receipt from the Cardholder.

I acknowledge that any failure upon my part to comply with the terms of this agreement shall constitute grounds for discipline in accordance with Section 204.02 of the Aviation Authority's Policies and Procedures. I understand that said discipline may consist of any or all of the provisions set forth in Section 204.02 and may also result in suspension or revocation of my Approving Official responsibilities.

Signature

Date

Title

Department

Program Manager Approval:

Signature

Date

Printed Name

Title

CARDHOLDER STATEMENT OF DISPUTED ITEM

TO: Program Manager

DATE: _____

VIA: _____ (Approving Official)

FROM: _____ (Cardholder)

SUBJECT: DISPUTED ITEM ON PROCUREMENT CARD

The following item(s) listed on the Statement of Account is disputed:

DATE OF BILLING: _____

MERCHANT: _____

TRANSACTION DATE: _____

Attach a copy of the transaction to this form.

EXPLANATION:

REQUESTED ACTION:

CARDHOLDER'S SIGNATURE: _____

APPROVING OFFICIAL'S SIGNATURE: _____

DISPUTE OUTCOME/RESOLUTION:

PROGRAM MANAGER SIGNATURE: _____ **Date:** _____



PROCUREMENT CARD NOTICE OF VIOLATION

In accordance with the Procurement Card Operational Procedure Section 450.10, this violation is being issued as a result of the transaction detailed below.

Initiated by: _____

Date: _____

Cardholder Name: _____

Vendor: _____

Department: _____

Transaction Date: _____

Authorized Approver: _____

Amount: _____

Number of Cardholder Violation(s): _____

PROCUREMENT CARD MISUSE:

_____ Purchase of Prohibited Items

_____ Missing itemized receipts or invoices

_____ Split Purchases

_____ Unreconciled Transactions

_____ Lending of card or card number

_____ Unauthorized Purchase

_____ Using multiple cards to circumvent limits

_____ Other as defined below

DESCRIPTION OF VIOLATION:

RECOMMENDED ACTION:

CARDHOLDER ACKNOWLEDGEMENT – I hereby acknowledge that the above transaction is a violation of the Procurement Card Operational Procedure Section 450.10. I further acknowledge that repeated abuse could result in revocation of my procurement card and acknowledge that I have been warned through the use of this form. I understand that I am permitted to make procurement card purchases in compliance with Section 450.10 and agree to refer to the Operational Procedure or consult with the Program Manager if I am unsure about the Procurement Card policies and procedures.

Cardholder's Name _____

Signature _____

Date _____

DEPARTMENT VICE PRESIDENT

Disciplinary action will be administered in accordance with applicable policies and procedures.

Vice President's Name _____

Signature _____

Date _____

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Jeff Daniels, Interim Vice President, Facilities

Item Description

Recommendation to Approve the Purchase of Three Four-Wheel Drive Tractors and Three Wing Rotary Mowers from Kelly Tractor Co. Utilizing the Florida Sheriff's Association Contract# FSA23-EQU21.1

Background

This request is for the purchase of three new tractors equipped with batwing rotary cutters for the Pavement and Grounds department. The Pavement and Grounds department within Facilities has as a primary mission the maintenance of the airfield to FAA regulations outlined in Part 139 and in the Airport Certification Manual for the Orlando International Airport (MCO). The new equipment is needed to replace existing units that are nearing their lifecycle and require constant repairs to remain in service.

The new equipment will safely and efficiently accommodate the highly diverse and demanding terrain throughout MCO. The new equipment will reduce downtime, enhance maintenance schedules, and provide dependable performance necessary to keep all property grounds up to strict operational and regulatory standards.

Recommendation

This award is based on an Other Entity Contract in accordance with Aviation Authority Policy 450.02: The Aviation Authority may acquire Goods, Services and Professional Services from a Supplier having a requirements contract, annual agreement, or multi-year contract with any public entity (e.g., federal, state, county, city, authority, school board, Buying Cooperative, etc.) for Goods, Services, or Professional Services described in the contract and at prices or discounts no less favorable than any outlined in such Contracts.

The Aviation Authority solicited pricing from different vendors utilizing Florida Sheriff's Association and Sourcewell contracts. The proposed prices are as follows:

Four-Wheel Drive Tractors:

Manufacturer & Description	QTY	Unit Cost	Total Cost	Vendor	Contract
Massey Ferguson MF5M.135 4WD Tractor	3	\$107,820.00	\$323,460.00	Kelly Tractor Co	FSA23 EQU21.1
John Deere 6M 125 Cab 4WD Tractor	3	\$135,432.00	\$406,296.00	Everglades Equipment Group	Sourcewell 082923-DAC

Wing Rotary Mowers:

Manufacturer & Description	QTY	Unit Cost	Total Cost	Vendor	Contract
Woods BW15.72QR 15' Extreme Duty Flex Wing Rotary Mower	3	\$ 28,800.00	\$86,400.00	Kelly Tractor Co	FSA23 EQU21.1
John Deere FC15R Flex Wing Rotary Cutter	3	\$33,599.60	\$100,798.80	Everglades Equipment Group	Sourcewell 082923-DAC

Pursuant to the terms of the Florida Sheriffs Association Contract, Kelly Tractor Co. proposed the lowest price of \$323,460 for three Tractors and \$86,400 for three Wing Rotary Mowers for the total of \$409,860. The Florida Sheriffs Association Contract # EQU21.1 is effective until September 30, 2026.

Small Business

The Office of Business Opportunity & Exchange has reviewed the above-referenced purchase and determined that a LDB/VBE goal is not applicable due to the purchase being made through an Other Entity Contract (OEC), specifically the Florida Sheriffs Association Contract # EQU21.1.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The value of this purchase is a not-to-exceed amount of \$409,860. Funding is from the previously approved Capital Expenditure Fund.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to: (1) approve the Purchase of three four-wheel drive tractors and three wing rotary mowers from Kelly Tractor Co utilizing the Florida Sheriff's Association Contract# FSA23-EQU21.1; (2) authorize funding from the previously approved Capital Expenditure Fund in the not-to-exceed amount of \$409,860; and, (3) authorize the Procurement Services to issue the necessary purchase order.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Jay Cassens, Senior Vice President, Aviation Real Estate

Item Description

Recommendation for Approval to Amend the Transportation Network Companies Operating Agreements ("TNC Operating Agreements") and Eliminate the Congestion Fee at Orlando International Airport (MCO)

Background

The Aviation Authority entered into, and subsequently amended, TNC Operating Agreements with Rasier-DC, LLC, Lyft, Inc., and Wingz, Inc., which are all Transportation Network Companies ("TNCs"). The TNC Operating Agreements state that the TNCs are subject to the Ground Transportation Rules and Regulations ("GTR&R's"). The TNC Operating Agreements currently stipulate that the TNCs load riders on Level 2 ("Arrivals Curb") of Terminals A and B. The TNC Operating Agreements require the TNCs to pay the Aviation Authority \$5.80 per departing trip from the Airport.

In October 2024, the Aviation Authority Board approved the implementation of a Congestion Fee of \$1.20 per departing trip applicable to ground transportation operators conducting business on the Arrivals Curbs of Terminals A and B, resulting in a total fee of \$7.00 per departure. Only TNCs and Taxicabs are permitted to access the Arrivals Curbs of Terminals A and B; however, Taxicabs also operate on Level 1 ("Commercial Lane") of Terminals A and B, where the Congestion Fee does not apply. As a result, Taxicabs currently pay the Aviation Authority \$5.80 per departing trip.

Subsequently, on October 15, 2025, the Aviation Authority Board approved an amendment to the TNC Operating Agreements to temporarily suspend the Congestion Fee effective October 1, 2025, through September 30, 2026, while staff evaluated potential fee adjustments and the future relocation of TNC and taxicab operating areas. Staff's evaluation determined that all levels at Terminals A and B were not available for TNC pickups, specifically the Commercial Lane, where TNC operators could not meet transponder-gated access requirements.

Recommendation

Staff recommends approval of an amendment to the TNC Operating Agreements to eliminate the Congestion Fee. The proposed amendment will provide for equitable application of ground transportation fees to TNCs and Taxicabs conducting operations at Terminals A and B, ensuring consistency among authorized ground transportation providers at MCO.

If the proposed amendment is approved, the Ground Transportation Committee ("Committee") will be convened to review and recommend amendments to the GTR&R to remove all references to the Congestion Fee. Following the Committee's review and approval, the recommendation will be presented to the Aviation Authority Board for final approval.

Small Business

None.

Associated Board Agenda Items

There are no Associated Board Agenda Items.

Fiscal Impact

The fiscal impact associated with the Fiscal Year (FY)26 suspension of the Congestion Fee was estimated at \$3,439,278. Due to higher-than-anticipated TNC activity during FY26, the actual fiscal impact was \$4,412,714.

The recommended action will have no fiscal impact in FY27, as revenue associated with the Congestion Fee was not reflected in FY27 revenue projections.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to: (1) accept the recommendation to eliminate the Congestion Fee; and (2) authorize the Chief Executive Officer or an authorized Designee to execute amendments to the TNC Operating Agreements with the TNCs following satisfactory legal review.

REVISED

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Rishma Khimji, Chief Information Officer

Item Description

Recommendation to Approve the Award of Single Source 26-840-SGS/SG-00296, a Multi-Year Service Level Agreement for Website and Mobile Applications Support, Maintenance, Hosting, and On-Call Services with Framna Amsterdam BV (Framna)

Background

The Aviation Authority's mobile applications were originally developed by Framna, formerly Move Agency and M2Mobi in 2016. In 2024, as part of a comprehensive website upgrade and organizational rebranding, Framna was engaged to utilize their Digital Airport Platform (DAP) for the website architecture. This effort provided a unified data repository for the website and mobile apps and complete redesigns of the Aviation Authority Website (orlandoairports.net, now FlyMCO.com and FLyORL.com), the MCO Cares Website (MCOcares.com), and the Orlando MCO Mobile Apps.

Framna, currently provides all support, maintenance, hosting and on-call services necessary for the Aviation Authority's Web Sites and Mobile Apps. The services provided by Framna support the maintenance and ongoing improvement of the FlyMCO.com, FlyORL.com, MCOcares.com, and the MCO mobile apps.

Framna owns and exclusively administers the DAP that supports the Aviation Authority's websites, mobile applications, and system integrations. Framna maintains control of the underlying platform, making it the only provider able to deliver and support these services without disruption. The DAP allows the Aviation Authority to manage website and app content, including creating, reviewing, and publishing information. This gives the Aviation Authority direct control over how content is updated and delivered to users.

Framna has extensive experience in mobile and digital solutions, with a strong focus on airport systems since its founding in 2006. Its work has received multiple industry awards, including the 2025 Airports Council International MarCom Award for Best Website for FlyMCO.com, several Best Airport App awards, and additional recognition for design and innovation across major airport projects. Framna also supplies the MCO mobile apps, which are available through the Apple App Store and Google Play Store and use the same platform and content management system as FlyMCO.com to ensure consistent information across channels.

These capabilities are essential to meeting the Aviation Authority's needs as they combine airport-specific digital expertise with a platform designed for airport operations. Framna's experience designing, developing, and deploying airport websites and mobile applications helps ensure that the solutions align with operational requirements and passenger experience expectations.

In addition, the platform provides key capabilities that are critical to the Aviation Authority's operations, including:

- Integration with existing airport systems
- A single platform supporting multiple digital channels (web and mobile)
- Customization to meet operational and passenger needs
- High levels of security and reliability
- Scalability to support future expansion
- Cost-effective delivery through a unified platform

These capabilities are necessary to ensure consistent, secure, and efficient digital services across all customer-facing platforms.

Single Source 26-840-SGS/SG-00296 was publicly posted on the Aviation Authority's e-procurement platform and has a closing date of September 18, 2026. The award of this contract is contingent upon no valid challenges being received during the posting period.

Recommendation

Staff requests approval of a multi-year Service Level Agreement (SLA) with Framna for website and mobile application support, maintenance, hosting, on-call services, and ongoing development.

The three-year fixed pricing model includes continued performance, maintenance, and support while providing flexibility for ongoing enhancements and future development needs. This pricing model includes Framna's DAP, all required licenses, support services, bug fixes, monitoring, hosting, server management, and ongoing development and enhancement efforts.

Approval of this renewal will ensure continued delivery of critical website and mobile app hosting and support services, jeopardizing website availability, security, and reliability and causing significant operational disruptions that could negatively impact business continuity and public-facing communications.

Based on the information available at this time, the Contractor has performed satisfactorily.

Small Business

The Office of Business Opportunity & Exchange has reviewed the requirements for the above-referenced procurement and determined that, due to the specialized scope of the required services, a Local Developing Business and/or Veteran Business Enterprise participation goal is not applicable.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The fiscal impact is a not-to-exceed amount of \$464,180 with a three-year total of \$1,432,540 to be paid for in annual installments. Funding required in the current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

Year 1 - \$464,180 To be billed at time of purchase

Year 2 - \$484,180 To be billed at anniversary

Year 3 - \$484,180 To be billed at anniversary

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to: (1) approve Single Source 26-840-SS, Multi-Year Service Level Agreement, Website and Mobile Application Support, Maintenance, Hosting, and On-Call Services with Framna Amsterdam BV; (2) authorize funding from departmental Operations and Maintenance Funds in the not-to-exceed amount of \$464,180, with a three-year total of \$1,432,540; and, (3) authorize the Chief Executive Officer, or an authorized designee, to execute the necessary documents following satisfactory legal review.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

Item Description

Recommendation of the Construction Committee for Approval of Various Addenda for Construction Services, Construction Administration Services, and Owner Authorized Representative (OAR) Services for V-01062, North Terminal Complex Chiller Replacement, at Orlando International Airport

Background

Project V-01062 consists of the phased demolition and replacement of three existing chillers and associated chilled water pumps, conduits and conductors, and associated work in the North Terminal Complex, as shown in Exhibit 1, at Orlando International Airport.

On July 16, 2026, bids were received from the continuing contractors, as follows:

Contractor	Total Bid
Gomez Construction Company	\$5,297,700
H.A. Contracting Corporation	\$5,375,000
H.W. Davis Construction, Inc.	\$5,573,640
Ovation Construction Company	\$5,967,723
Clancy & Theys Construction Co.	\$5,744,023
Collage Design & Construction Group	\$5,635,850
<i>Latest Reconciled Estimate</i>	<i>\$6,959,000</i>

Gomez Construction Company has verified that it prepared its bid for V-01062, North Terminal Complex Chiller Replacement in accordance with all bid documents and addenda, and it will be able to complete the project for the amount bid and within the Aviation Authority's schedule.

C&S Engineers, Inc. provided a proposal, dated July 31, 2026, to provide Construction Administration Services for V-01062, North Terminal Complex Chiller Replacement.

Geotech Consultants International, Inc., dba GCI, Inc. provided a proposal, dated August 10, 2026, to provide construction project management, project controls, contract administration, inspection, construction coordination, and closeout for V-01062, North Terminal Complex Chiller Replacement. On July 28, 2026, the Construction Committee recommended approval of an Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for the award of V-01062, North Terminal Complex Chiller Replacement.

On August 18, 2026, the Construction Committee recommended approval of an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with C&S Engineers, Inc. for Construction Administration Services, and an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc., dba GCI, Inc. for Construction Phase Owner Authorized Representative (OAR) Services for V-01062 North Terminal Complex Chiller Replacement.

The duration of the project is 400 calendar days for Substantial Completion and 60 calendar days for Final Completion, with an anticipated Notice-to-Proceed date of October 5, 2026. Liquidated Damages are defined as \$1,200 per calendar day for late Substantial Completion, and \$600 per calendar day for late Final Completion.

Design (C&S Engineers)*	Design Phase OAR (GCI)*	Construction (Gomez)**	CA Services (C&S Engineers)***	Construction Phase OAR (GCI)***	Est. Total
\$136,045.00	\$30,988.00	\$5,297,700.00	\$65,991.00	\$249,925.00	\$5,780,649.00

*Approved by the Construction Committee on April 1, 2025

**Approved by the Construction Committee on July 28, 2026

*** Approved by the Construction Committee on August 18, 2026

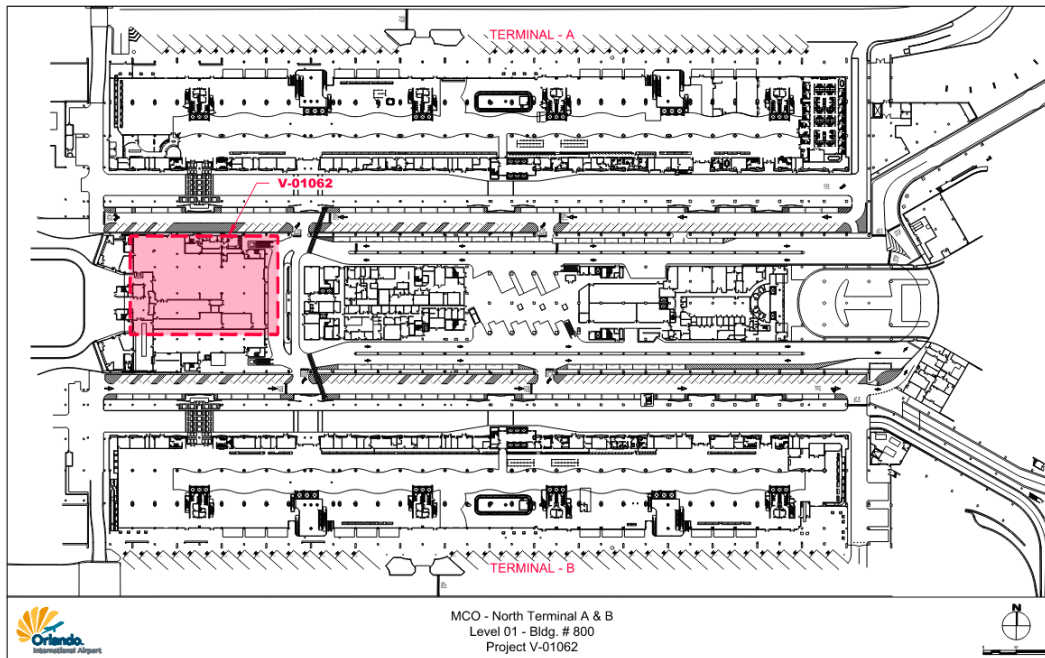
Project Schedule

Anticipated Construction NTP	10/05/2026
Anticipated Substantial Completion	11/09/2027
Anticipated Final Acceptance	01/08/2028

Recommendation

Recommendation of the Construction Committee for Approval of an Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for the award of Construction Services, an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with C&S Engineers, Inc. for Construction Administration Services, and an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc., dba GCI, Inc. for Construction Phase Owner Authorized Representative (OAR) Services for V-01062, North Terminal Complex Chiller Replacement at Orlando International Airport

Exhibit 1



Small Business

The Office of Business Opportunity & Exchange reviewed the qualifications of the subject contract's LDB/VBE specifications and established a 2% LDB/VBE goal for this project. Gomez Construction Company is committed to 2% LDB participation in this addendum.

The Office of Business Opportunity & Exchange has reviewed the C&S Engineers, Inc. Addendum and determined that an LDB/VBE goal is not applicable due to the On-Call nature of services to be provided.

The Office of Business Opportunity and Exchange has reviewed the qualifications of Geotech Consultants International, Inc., dba GCI, Inc.'s contract's LDB/VBE specifications and determined that LDB/VBE participation is not applicable for OAR Services due to the limited scope.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The total fiscal impact of this request is \$5,613,616. Funding is from General Account Revenue Bonds (GARBs).

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to: (1) approve an Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for the award of V-01062, North Terminal Complex Chiller Replacement and authorize funding from GARBs in the total bid amount of \$5,297,700; (2) approve an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with C&S Engineers, Inc. for Construction Administration Services for V-01062, North Terminal Complex Chiller Replacement and authorize funding from GARBs in the total not-to-exceed fee amount of \$65,991; (3) approve an Addendum to the Continuing Program and

Project Management Services Agreement with Geotech Consultants International, Inc., dba GCI, Inc. for Construction Phase Owner Authorized Representative (OAR) Services for V-01062, North Terminal Complex Chiller Replacement and authorize funding from GARBs in the total not-to-exceed fee amount of \$249,925; and, (4) authorize the Chief Executive Officer, or an authorized Designee, to execute the necessary documents following satisfactory legal review.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Lance Lyttle, Chair, Capital Management Committee

Item Description

Recommendation of the Capital Management Committee to Update the Fiscal Year 2026-2031 Capital Improvement Program for Orlando International Airport (MCO)

Background

The Capital Improvement Program (CIP) is a multi-year plan of major capital projects linked to the Aviation Authority's strategic goals that establishes target years for implementation of projects and expected funding sources. The projects are developed to address airport capacity, asset preservation, and safety and security as well as the demand for air service to Central Florida. At least annually, the Aviation Authority evaluates and updates the CIP to ensure resources are allocated in the most effective, efficient, and appropriate manner to manage capital needs and evolving funding priorities for MCO. As a working plan, the CIP will periodically be modified to accommodate demand-driven traffic activity as well as changes to economic and regulatory conditions, which could result in increases or decreases in the costs of the CIP or to accelerate or extend the timing to complete certain improvements.

This proposed update to the CIP outlines projects aimed at expanding capacity, improving operational efficiency, and supporting long-term growth at MCO. The proposed CIP addresses identified needs including the addition of Wing 8 at Airside 2, expansion of rental car and parking facilities, terminal roof replacements, airfield improvements, and new baggage handling system facilities to improve outbound screening and make-up capabilities. The CIP also includes forward-looking initiatives such as Advanced Air Mobility, expanding cargo facilities, and providing enabling infrastructure to accommodate expected growth. All proposed projects have been developed to align with forecasted demand, available funding sources, and the Aviation Authority's long-term strategic vision.

Recommendation

The Capital Management Committee recommends adoption of the proposed MCO CIP update, as presented to the Capital Management Committee on August 20, 2026. Please refer to Attachment A for the Capital Management Committee Consent Agenda Item A.

Small Business

Not applicable.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The net increase to the CIP is \$934.6 million, including \$846.6 million of added projects, \$384.1 million of net project budget adjustments, \$523.3 million of major scope refinements, and \$819.4 million of completed or deleted projects if all recommended adjustments are accepted. Key financial metrics associated with this funding plan are provided within Attachment A as Exhibit 3. The financial projections are based on the best information available at this time; however, successful negotiations of business terms with major tenants, including airlines and rental car companies, will be necessary.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Capital Management Committee to: (1) approve the MCO Fiscal Year 2026-2031 Capital Improvement Program as presented in the memorandum; (2) authorize the Interim Chief Financial Officer, following approval of the Capital Improvement Program (CIP), to make subsequent updates to the CIP, provided that such updates are limited to funding optimization opportunities and do not increase or otherwise alter the overall approved CIP budget; and, (3) authorize staff to update the Joint Automated Capital Improvement Program based on the new Fiscal Year 2026-2031 Capital Improvement Program.

ATTACHMENT "A"

Memorandum

DATE: August 20, 2026

TO: Members of the Capital Management Committee

FROM: Jeffrey Brown, Chief Development Officer

Item Description

Recommendation to Update the Fiscal Year 2026-2031 Capital Improvement Program for Orlando International Airport (MCO)

Background

The Capital Improvement Program (CIP) is a multi-year plan of major capital projects linked to the Aviation Authority's strategic goals that establishes target years for implementation of projects and associated expected funding sources. The projects are developed to address airport capacity, asset preservation, and safety and security as well as the demand for air service to Central Florida. At least annually, the Aviation Authority evaluates and updates the CIP to ensure resources are allocated in the most effective, efficient, and appropriate manner to manage capital needs and evolving funding priorities for Orlando International Airport. As a working plan, the CIP will periodically be modified to accommodate demand-driven traffic activity as well as changes to economic and regulatory conditions, which could result in increases or decreases in the budget(s) and schedule(s) of the CIP projects.

This proposed update to the Capital Improvement Program (CIP) outlines projects designed to meet anticipated aviation demand, enhance operational efficiency, and support the long-term growth of Orlando International Airport. The proposed CIP addresses critical infrastructure and capacity needs, including the addition of Wing 8 at Airside 2, expansion of rental car and parking facilities, terminal roof replacements, airfield improvements, and new baggage handling system facilities to enhance outbound screening and baggage make-up operations. The program also incorporates strategic, forward-looking initiatives such as Advanced Air Mobility (AAM), cargo facility expansion, and supporting infrastructure investments necessary to accommodate future growth. All proposed projects have been developed in alignment with forecasted demand, available funding sources, and the Aviation Authority's long-term strategic objectives.

Issues

The projects in the Authority's annual CIP will continue to be directed toward four major categories:

1. Asset preservation and replacement
2. New capacity
3. Customer service
4. Revenue enhancement

A key challenge in developing a CIP for a legacy airport is balancing the need to rehabilitate, modernize, or replace aging infrastructure, including portions of the 45-year-old Airsides 1 and 3 and the associated west side of the Terminal Complex, while simultaneously providing the additional capacity required to accommodate growing passenger demand. To address this challenge, the CIP development process focused on identifying and evaluating capital projects that support both infrastructure renewal and capacity expansion, while assessing their projected impacts on the Aviation Authority's long-term financial performance and key financial metrics.

The development of the recommended September 2026 CIP update for the Fiscal Years (FY) 2026-2031 is focused on (1) aligning the funding plans with the scope and budget estimates of all proposed capital projects; (2) incorporating the results of planning studies which include well developed scope and budgets of projects for this CIP and future CIPs; and (3) updating current project budgets to reflect the Aviation Authority's capital priorities and current construction market conditions.

To successfully execute this CIP, updated business terms with airport tenants will be necessary for multiple programs, including with the rental car companies for the rental car and parking expansion program, and with the airlines for the north terminal baggage handling systems. The concurrent negotiations and consultations with the rental car companies and airlines, are underway.

One of the challenges in developing a balanced FY 2026-2031 CIP is the limited amount of Passenger Facility Charge (PFC) capacity. Most of the Aviation Authority's current and future PFC capacity is committed to debt for financing Terminal C and past improvements to Terminals A and B. Outstanding PFC-supported bond debt service extends through FY 2052. Therefore, future PFC financing capacity is limited. In addition, FY 2026 marked the final year of funding provided under the five-year Federal government Infrastructure Investment Jobs Act (IIJA). PFC-supported debt and grants reduce the level of airline rentals, fees, and charges. With limited access to such funds, an increase in airline rates is needed to support the CIP as shown in Exhibit 3 and described below.

Proposed CIP Adjustments and Additions

The CIP process used to generate the information in this memo involved collecting proposed CIP adjustments from multiple stakeholders, including:

- Aviation Authority Executive Leadership
- Leadership of various Aviation Authority departments including but not limited to:
 - Engineering and Construction (Capital Program Delivery)
 - Multi-Modal Planning, Environmental and Wayfinding
 - Information Technology
 - Security
 - Real Estate and Concessions
 - Operations and Facilities
- Owner Authorized Representatives
- Planning and Financial Consultants
- Aviation Authority Committees
 - Capital Management Committee (CMC)
 - Construction Committee (CCM)
 - Procurement Committee (PCM)
 - Construction Finance Oversight Committee (CFOC)

In addition, the Aviation Authority Committee minutes were reviewed for actions that impact the CIP, as well as the Annual Budget process and ongoing funding changes that occur during the implementation of a program.

The effort has also included several meetings with the Federal Aviation Administration (FAA) and Florida Department of Transportation (FDOT) officials to seek additional funding and optimize funding opportunities for projects already included or proposed to be added to the CIP. In many cases, the availability of FAA and FDOT funding directly impacts the timing for advancing projects, such as airfield and apron projects which are largely grant funded.

The proposed adjustments to the CIP are reflected in Exhibit 1 and Exhibit 2. Exhibit 1 summarizes the overall proposed funding plan of the CIP while Exhibit 2 details the specific funding impacts of the proposed adjustments to the CIP. The recommended adjustments increase the current CIP of \$5.9 billion to a proposed CIP amount of \$6.9 billion. These adjustments are summarized in Table 1 and further explained as follows:

Table 1: Summary of Proposed Adjustments to the CIP (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments
North Terminal	\$ 2,292.6	\$ 2,921.2	\$ 628.6
Terminal C - Phase 2	212.0	212.0	-
Terminal C - Additional Projects	733.9	295.9	(438.0)
Airfield	291.2	907.7	616.5
Ground Transportation	1,715.5	1,699.6	(15.9)
Other	678.7	822.1	143.4
Total Proposed Adjustments to the CIP	\$ 5,923.9	\$ 6,858.5	\$ 934.6

Proposed North Terminal CIP Adjustments – Net increase of \$628.6 million

Adjustments to the North Terminal result from a combination of projects added and completed or deleted since the last update, major scope refinements and budget adjustments. These adjustments are summarized in Table 2, with additional details regarding reasons for adjustments reflected in Table 3. Table 4 summarizes the changes in funding sources associated with the proposed adjustments to the North Terminal CIP.

Table 2: North Terminal CIP Elements (millions)

Description	Current CIP	Proposed CIP
North Terminal Projects - Current (A)	\$ 2,292.6	
Proposed Adjustments		
Added Projects		\$ 89.6
Completed or Deleted Projects		(21.8)
Major Scope Refinements		523.3
Budget Adjustments		37.5
Proposed Adjustments - Net (B)		\$ 628.6
Total North Terminal CIP Elements (A+B)		\$ 2,921.2

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Table 3: North Terminal Proposed Adjustments (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments	Purpose of Adjustment
Added Projects				
Security Infrastructure	\$ -	\$ 50.0	\$ 50.0	Addition to install vehicle mitigation bollards at Terminal A and B arrivals and departures
Signage & Wayfinding - Terminal	-	14.6	14.6	Addition to implement standardized wayfinding and signage throughout the Terminal
APM Fencing	-	25.0	25.0	Addition to provide barriers, lighting, and related security improvements along the APM guideways between the Terminal and Airsides 1-4 to support passenger movement during APM outages
Total Added Projects	\$ -	\$ 89.6	\$ 89.6	
Completed or Deleted Projects				
Baggage Program Enhancements	\$ 5.1	\$ -	\$ (5.1)	Program complete
CCTV Projects	10.0	-	(10.0)	Program complete
Signage - Terminal	6.7	-	(6.7)	Program complete
Total Completed or Deleted Projects	\$ 21.8	\$ -	\$ (21.8)	
Major Scope Refinements				
North Terminal Buildings' Roof Replacement	\$ 35.0	\$ 250.4	\$ 215.4	Increase to expand the scope of roof and skylight rehabilitation and replacement across Airsides 1 through 4 and Terminals A and B
Airside 2 Wing Expansion	374.0	681.9	307.9	Increase to reflect updated cost estimates for the following scope elements: Airside 2 Wing 8 Expansion, Hardstands and Premium Lounge
Total Major Scope Refinements	\$ 409.0	\$ 932.3	\$ 523.3	
Budget Adjustments				
Baggage Handling System	\$ 17.0	\$ 29.0	\$ 12.0	Increase to install baggage evacuation slides and hatches from Level 3 to Level 2 in Terminals A and B
North Terminal Renovations	351.2	362.5	11.3	Increase to expand and update the public address system in the Terminal
North Terminal Building System Upgrade	22.2	36.4	14.2	Increase to replace air handling units at Airside 4 and to install a redundant main water line for the Terminal
Total Budget Adjustments	\$ 390.4	\$ 427.9	\$ 37.5	
Total North Terminal Proposed Adjustments			\$ 628.6	

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Table 4: North Terminal Funding Source Adjustments (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments
Grants	\$ 124.9	\$ 151.7	\$ 26.8
Authority Funds	103.7	107.3	3.6
PFC Bonds	98.9	98.9	-
General Airport Revenue Bonds	1,965.1	2,563.3	598.2
Total North Terminal Funding Source Adjustments	\$ 2,292.6	\$ 2,921.2	\$ 628.6

Proposed Terminal C - Additional Projects CIP Adjustments - Net decrease of \$438.0 million

Adjustments to Terminal C – Additional Projects result from a combination of projects completed or deleted since the last update, and budget adjustments. These adjustments are summarized in Table 5, with additional details regarding reasons for adjustments reflected in Table 6. Table 7 summarizes the changes in funding sources associated with the proposed adjustments to the Terminal C – Additional Projects CIP.

Table 5: Terminal C – Additional Projects CIP Elements (millions)

Description	Current CIP	Proposed CIP
Terminal C - Additional Projects - Current (A)	\$ 733.9	
Proposed Adjustments		
Completed or Deleted Projects		\$ (479.0)
Budget Adjustments		41.0
Proposed Adjustments - Net (B)		\$ (438.0)
Total Terminal C - Additional Projects CIP Elements (A+B)		\$ 295.9

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Table 6: Terminal C – Additional Projects Proposed Adjustments (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments	Purpose of Adjustment
Completed or Deleted Projects				
Terminal C ASC Gates C250-C253	\$ 462.0	\$ -	\$ (462.0)	Program complete; closeout costs, club space, and other remaining items will be carried in the Terminal C Enhancement Projects program
Terminal C Landscaping	17.0	-	(17.0)	Program removed and budget reallocated to the newly added Campus Wide Landscaping program to support the expanded campus-wide scope
Total Completed or Deleted Projects	\$ 479.0	\$ -	\$ (479.0)	
Budget Adjustments				
Terminal C Enhancement Projects	\$ 54.9	\$ 95.9	\$ 41.0	Increase of \$48.5M for Gates C250-C253 closeout items, club space, operational readiness, landscaping, passenger mobility and art, partially offset by a (\$7.5M) decrease for completed Terminal C closeout projects, for a net increase of \$41M
Total Budget Adjustments	\$ 54.9	\$ 95.9	\$ 41.0	
Total Terminal C - Additional Projects Proposed Adjustments			\$ (438.0)	

Table 7: Terminal C – Additional Projects Funding Source Adjustments (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments
Grants	\$ 290.8	\$ 81.3	\$ (209.5)
Authority Funds	35.7	27.2	(8.5)
PFC PayGo	59.4	19.3	(40.1)
PFC Bonds	64.4	-	(64.4)
General Airport Revenue Bonds	281.6	168.1	(113.5)
Customer Facility Charges	2.0	-	(2.0)
Total Terminal C - Additional Projects Funding Source Adjustments	\$ 733.9	\$ 295.9	\$ (438.0)

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Proposed Airfield CIP Adjustments – Net increase of \$616.5 million

Adjustments to the Airfield result from a combination of projects added and completed or deleted since the last update, and budget adjustments. These adjustments are summarized in Table 8, with additional details regarding reasons for adjustments reflected in Table 9. Table 10 summarizes the changes in funding sources associated with the proposed adjustments to the Airfield CIP.

Table 8: Airfield CIP Element (millions)

Description	Current CIP	Proposed CIP
Airfield Projects - Current (A)	\$ 291.2	
Proposed Adjustments		
Added Projects		\$ 648.4
Completed or Deleted Projects		(134.4)
Budget Adjustments		102.5
Proposed Adjustments - Net (B)		\$ 616.5
Total Airfield CIP Elements (A+B)		\$ 907.7

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Table 9: Airfield Proposed Adjustments (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments	Purpose of Adjustment
Added Projects				
Taxiway Z (Design and Construction)	\$ -	\$ 200.1	\$ 200.1	Addition to design and construct the extension of Taxiway Z to provide a full-length parallel taxiway serving the west airfield
Mud Lake Access	-	62.0	62.0	Addition to advance a multi-phase Mud Lake access improvement program to address FAA wildlife hazard and emergency access requirements, including a budget reallocation from the Other cost center to the Airfield cost center to align with the program scope
Taxiway B & C Relocation	-	204.7	204.7	Addition for design and construction phase services to support the relocation of Taxiways B and C
Airside 1 & 3 Ramp Rehabilitation	-	164.7	164.7	Addition to rehabilitate pavement within the Airside 1 and Airside 3 ramp areas
Taxiway G & H Geometry	-	15.1	15.1	Addition to perform geometric widening at the intersection of Taxiways G & H to meet applicable FAA design criteria
GSE Parking for Airsides 2 & 4 APM	-	1.8	1.8	Addition for ground support equipment (GSE) parking / storage between Airsides 2 and 4
Total Added Projects	\$ -	\$ 648.4	\$ 648.4	
Completed or Deleted Projects				
Taxiways G&H Rehabilitation - Phase 2 (Design and Construction)	\$ 26.2	\$ -	\$ (26.2)	Program complete
Taxiway C - Phase 1 (Design and Construction)	41.4	-	(41.4)	Budget and scope reallocated to the Taxiway B & C Rehabilitation program to consolidate the rehabilitation of Taxiways B & C into a single program
South End Around Taxiway	66.8	-	(66.8)	Program removed because the program is no longer scheduled within the current five-year CIP period
Total Completed or Deleted Projects	\$ 134.4	\$ -	\$ (134.4)	
Budget Adjustments				
Taxiways E&F Rehabilitation - Phases 1 & 2 (Design and Construction)	\$ 78.8	\$ 129.9	\$ 51.1	Increase to reflect an updated engineer's estimate incorporating additive alternates and current market conditions
Taxiway B & C Rehabilitation (Design and Construction)	69.5	120.9	51.4	Increase to incorporate the reallocated Taxiway C budget and an updated cost estimate for the combined Taxiway B & C Rehabilitation program
Total Budget Adjustments	\$ 148.3	\$ 250.8	\$ 102.5	
Total Airfield Proposed Adjustments			\$ 616.5	

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Table 10: Airfield Funding Source Adjustments (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments
Grants	\$ 170.4	\$ 127.3	\$ (43.1)
Authority Funds	3.6	2.3	(1.3)
General Airport Revenue Bonds	117.2	778.1	660.9
Total Airfield Funding Source Adjustments	\$ 291.2	\$ 907.7	\$ 616.5

Proposed Ground Transportation CIP Adjustments – Net decrease of \$15.9 million

Adjustments to the Ground Transportation result from a combination of projects added and completed or deleted since the last update, and budget adjustments. These adjustments are summarized in Table 11, with additional details regarding reasons for adjustments reflected in Table 12. Table 13 summarizes the changes in funding sources associated with the proposed adjustments to the Ground Transportation CIP.

Table 11: Ground Transportation CIP Elements (millions)

Description	Current CIP	Proposed CIP
Ground Transportation Projects - Current (A)	\$ 1,715.5	
Proposed Adjustments		
Added Projects		\$ 91.6
Completed or Deleted Projects		(169.2)
Budget Adjustments		61.7
Proposed Adjustments - Net (B)		\$ (15.9)
Total Ground Transportation CIP Elements (A+B)		\$ 1,699.6

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Table 12: Ground Transportation Proposed Adjustments (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments	Purpose of Adjustment
Added Projects				
Ground Transportation Facility Pedestrian Bridge Enhancements	\$ -	\$ 75.9	\$ 75.9	Addition for pedestrian bridge closeout items, Level 3 RAC buildout, Level 1 office buildout, roadway improvements, signage, site/landscaping, support services, employee parking, flight information display systems and art
Signage & Wayfinding - GTF/Parking	-	15.7	15.7	Addition to update wayfinding signage at the Train Station and Terminal parking garages to improve circulation and operational flexibility
Total Added Projects	\$ -	\$ 91.6	\$ 91.6	
Completed or Deleted Projects				
Ground Transportation Facility Pedestrian Bridge	\$ 169.2	\$ -	\$ (169.2)	Program complete; remaining RAC lobby and closeout scope and budget are proposed for reallocation to the Ground Transportation Facility Pedestrian Bridge Enhancements program
Total Completed or Deleted Projects	\$ 169.2	\$ -	\$ (169.2)	
Budget Adjustments				
Roadway Improvement Program	\$ 168.5	\$ 179.2	\$ 10.7	Increase to mill and resurface Cargo Road to Heintzelman Boulevard and realign the Jeff Fuqua Boulevard exit ramps at Canal Road
RAC & Parking Expansion Program	1,210.0	1,254.1	44.1	Increase to reflect updated costs estimates for the RAC Expansion and Parking scope elements
Parking Improvements	60.7	67.6	6.9	Increase to rehabilitate the North Employee Parking Lot
Total Budget Adjustments	\$ 1,439.2	\$ 1,500.9	\$ 61.7	
Total Ground Transportation Proposed Adjustments			\$ (15.9)	

Table 13: Ground Transportation Funding Source Adjustments (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments
Grants	\$ 76.6	\$ 29.5	\$ (47.1)
Authority Funds	38.4	44.4	6.0
General Airport Revenue Bonds	1,010.0	1,000.1	(9.9)
Customer Facility Charges	590.5	625.6	35.1
Total Ground Transportation Funding Source Adjustments	\$ 1,715.5	\$ 1,699.6	\$ (15.9)

Proposed Other Projects CIP Adjustments – Net increase of \$143.4 million

Adjustments to Other Projects result from a combination of projects added and completed or deleted since the last update, and budget adjustments. These adjustments are summarized in Table 14, with additional details regarding reasons for adjustments reflected in Table 15. Table 16 summarizes the changes in funding sources associated with the proposed adjustments to the Other Projects CIP.

Table 14: Other CIP Elements (millions)

Description	Current CIP	Proposed CIP
Other Projects - Current (A)	\$ 678.7	
Proposed Adjustments		
Added Projects		\$ 17.0
Completed or Deleted Projects		(15.0)
Budget Adjustments		141.4
Proposed Adjustments - Net (B)		\$ 143.4
Total Other CIP Elements (A+B)		\$ 822.1

Table 15: Other Proposed Adjustments (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments	Purpose of Adjustment
Added Projects				
Campus Wide Landscaping	\$ -	\$ 17.0	\$ 17.0	Addition to establish a campus-wide landscaping program using budget reallocated from the Terminal C Landscaping program
Total Added Projects	\$ -	\$ 17.0	\$ 17.0	
Completed or Deleted Projects				
Mud Lake Access	\$ 15.0	\$ -	\$ (15.0)	Program removed and budget reallocated to the Airfield cost center due to the scope and location of the Mud Lake access improvements
Total Completed or Deleted Projects	\$ 15.0	\$ -	\$ (15.0)	
Budget Adjustments				
Fiber Infrastructure Program	\$ 17.4	\$ 112.4	\$ 95.0	Increase to reflect updated cost estimates for phased fiber infrastructure improvements across multiple campus segments
Building Renovations	10.0	25.8	15.8	Increase to support ARFF facility improvements, including Centerfield Fire Station expansion, and non-terminal building roof rehabilitation and replacements
Security Detection System Improvement	4.2	17.4	13.2	Increase to implement perimeter intrusion detection system improvements and associated analytics, integrations, monitoring, and infrastructure
Airport Power Systems Upgrades	57.5	71.9	14.4	Increase to reflect updated electrical infrastructure cost estimates and to modernize switchgear communication systems in the Terminal and Airsides
Executive Lobby/Conference/Office Area Renovations	7.0	10.0	3.0	Increase to complete the audiovisual system overhaul for the Carl T. Langford Boardroom
Total Budget Adjustments	\$ 96.1	\$ 237.5	\$ 141.4	
Total Other Proposed Adjustments			\$ 143.4	

Table 16: Other Funding Source Adjustments (millions)

Description	Current CIP	Proposed CIP	Proposed Adjustments
Authority Funds	\$ 51.3	\$ 71.3	\$ 20.0
PFC PayGo	9.0	9.0	-
General Airport Revenue Bonds	516.3	637.7	121.4
Customer Facility Charges	-	2.0	2.0
Other	102.1	102.1	-
Total Other Funding Source Adjustments	\$ 678.7	\$ 822.1	\$ 143.4

Table 17 below summarizes the changes to the overall funding sources for the proposed CIP by area.

Table 17: Overall CIP Funding Source Adjustments (millions)

Description	Grants	Authority Funds	PFC Paygo	PFC Bonds	GARBS	CFCs	Other	Total
North Terminal	\$ 26.8	\$ 3.6	\$ -	\$ -	\$ 598.2	\$ -	\$ -	\$ 628.6
Terminal C - Phase 2	-	-	-	-	-	-	-	-
Terminal C- Additional Projects	(209.5)	(8.5)	(40.1)	(64.4)	(113.5)	(2.0)	-	(438.0)
Airfield	(43.1)	(1.3)	-	-	660.9	-	-	616.5
Ground Transportation	(47.1)	6.0	-	-	(9.9)	35.1	-	(15.9)
Other	-	20.0	-	-	121.4	2.0	-	143.4
Total Overall CIP Funding Source Adjustments	\$ (272.9)	\$ 19.8	\$ (40.1)	\$ (64.4)	\$ 1,257.1	\$ 35.1	\$ -	\$ 934.6

In support of the proposed CIP funding plan, the Aviation Authority will be required to issue a total of \$4,774.0 million in new GARBs over the 5-year CIP timeline. Table 18 below summarizes the proposed future PFC Bond and GARB funding requirements.

Table 18: Future PFC Bond and GARB Funding Requirements (millions)

Description	PFC Bonds	GARBs	Total
Funded	\$ 98.9	\$ 568.3	\$ 667.2
Future	0.0	4,774.0	4,774.0
Total	\$ 98.9	\$ 5,342.3	\$ 5,441.2

The Aviation Authority periodically updates project funding needs in the Joint Annual Capital Improvement Program (JACIP), used by the FAA and the FDOT to program airport development grants. FDOT has requested the next JACIP update, based on the most current information provided in the Aviation Authority's CIP, to be completed as soon as practical.

Upon approval of the CMC, Staff will enter funding requests into JACIP based on this proposed CIP. Staff will adjust the entries in JACIP as required to reflect the final board approved CIP.

Alternatives

The CMC could choose to agree with staff's recommendation and authorize staff to implement the proposed MCO CIP changes as described on Exhibit 1 and Exhibit 2. This option is recommended. Alternatively, the CMC could choose to delete/add/change the proposed projects and/or funding sources.

Fiscal Impact

The net increase to the CIP is \$934.6 million including \$846.6 million of added projects, \$384.1 million of net project budget adjustments, \$523.3 million of major scope refinements and \$819.4 million of completed or deleted projects if all recommended adjustments are accepted. Key financial metrics associated with this funding plan are provided with this memo as Exhibit 3. The financial projections are based on the best information available at this time, successful negotiations of business terms with major tenants including airlines and rental car companies will be necessary.

Recommended Action

It is respectfully requested that the Capital Management Committee (1) recommend to the Aviation Authority Board to approve the Orlando International Airport Fiscal Year 2026-2031 Capital Improvement Program as presented in the memorandum; (2) grant permission to the Chief Financial Officer to subsequently update the Capital Improvement Program, with no change to the overall CIP budget, based on potential funding optimization scenarios; and (3) authorize staff to update the Joint Annual Capital Improvement Program based on the new Fiscal Year 2026-2031 Capital Improvement Program.

EXHIBIT 1

Description	September 2025 CIP Update	Proposed Revisions	Proposed CIP Update
Terminal			
Baggage Program Enhancements	\$ 5,140,819	\$ (5,140,819)	\$ -
Baggage Handling System	17,000,000	12,000,000	29,000,000
Baggage Handling System (East Side - Phase 1)	873,885,318	-	873,885,318
CCTV Projects	10,037,910	(10,037,910)	-
Changing Regulatory Requirements	26,500,000	-	26,500,000
Airside 2 and 4 APM System Updates	5,882,436	-	5,882,436
Airside 2 and 4 APM System Replacement	263,000,000	-	263,000,000
Passenger Processing Efficiency Systems	76,920,345	-	76,920,345
Airline Terminal Improvement Account	39,219,703	-	39,219,703
Security Enhancement Program (incl Access Control)	12,014,276	-	12,014,276
Security Infrastructure	-	50,000,000	50,000,000
Signage & Wayfinding - Terminal	-	14,615,972	14,615,972
Signage - Terminal	6,725,500	(6,725,500)	-
North Terminal Buildings' Roof Replacement	35,000,000	215,410,000	250,410,000
North Terminal Vertical Circulation Improvements	42,000,000	-	42,000,000
North Terminal Renovations	351,177,924	11,300,000	362,477,924
North Terminal Building System Upgrade	22,161,818	14,241,000	36,402,818
Passenger Boarding Bridges (PBB)	9,000,000	-	9,000,000
Airside 2 Wing Expansion	374,000,000	307,900,000	681,900,000
Utilities Infrastructure Improvements	15,000,000	-	15,000,000
Checkpoint B&C Improvements	10,000,000	-	10,000,000
APM Fencing	-	25,000,000	25,000,000
East Terminal Passenger Circulation Improvements	98,000,000	-	98,000,000
Terminal Total	\$ 2,292,666,049	\$ 628,562,743	\$ 2,921,228,792
Terminal C- Phase 2			
Terminal C Ph 2 Design Concept	\$ 12,000,000	\$ -	\$ 12,000,000
Terminal C Ph 2 Design	200,000,000	-	200,000,000
Terminal C- Phase 2 Total	\$ 212,000,000	-	\$ 212,000,000
Terminal C- Additional Projects			
Terminal C ASC Gates C250-C253	\$ 462,000,000	\$ (462,000,000)	\$ -
Terminal C Gates C250-C253 Ramp RON & Airfield	170,000,000	-	170,000,000
Terminal C Enhancement Projects	54,882,523	40,975,477	95,858,000
Passenger Conveyance Systems	20,000,000	-	20,000,000
Terminal C Landscaping	17,000,000	(17,000,000)	-
South Computer Room Buildout	10,000,000	-	10,000,000
Terminal C-Additional Projects Total	\$ 733,882,523	\$ (438,024,523)	\$ 295,858,000
Airfield			
Taxiways G&H Rehabilitation - Phase 2 (Design and Construction)	\$ 26,175,000	\$ (26,175,000)	\$ -
Taxiways E&F Rehabilitation - Phases 1 and 2 (Design and Construction)	78,782,905	51,087,261	129,870,166
Airfield Single Mode Fiber (Design and Construction)	3,100,000	-	3,100,000
New Rwy 36L Cat II/III Infrastructure (Design and Construction)	2,674,675	-	2,674,675
Taxiway Z (Design and Construction)	-	200,136,927	200,136,927
Replace 17L/35R Inpavement Lighting wLED	2,800,000	-	2,800,000
Taxiway C - Phase 1 (Design and Construction)	41,440,000	(41,440,000)	-
Taxiway B & C Rehabilitation (Design and Construction)	69,477,000	51,418,392	120,895,392
Mud Lake Access	-	62,000,000	62,000,000
Taxiway B & C Relocation (Design and Construction)	-	204,706,573	204,706,573
Airside 1 & 3 Ramp Rehabilitation (Design and Construction)	-	164,640,944	164,640,944
Taxiway G & H Geometry (Design and Construction)	-	15,104,674	15,104,674
GSE Parking for Airsides 2 & 4	-	1,783,600	1,783,600
South End Around Taxiway	66,787,638	(66,787,638)	-
Airfield Total	\$ 291,237,218	\$ 616,475,733	\$ 907,712,951
Ground Transportation			
Roadway Improvement Program	\$ 168,438,842	\$ 10,731,000	\$ 179,169,842
RAC & Parking Expansion Program	1,210,000,000	44,100,000	1,254,100,000
Signage - Roadway	22,066,530	-	22,066,530
Employee Parking Lot - North	20,000,000	-	20,000,000
NT Parking Garage Rehab	55,000,000	-	55,000,000
Ground Transportation Facility Pedestrian Bridge	169,250,000	(169,250,000)	-
Ground Transportation Facility Pedestrian Bridge Enhancements	-	75,936,500	75,936,500
Signage & Wayfinding - GTF/Parking	-	15,665,000	15,665,000
Roadway Congestion Management Projects	10,000,000	-	10,000,000
Parking Improvements	60,700,000	6,921,000	67,621,000
Ground Transportation Total	\$ 1,715,455,372	\$ (15,896,500)	\$ 1,699,558,872
Other			
Fiber Infrastructure Program	\$ 17,428,000	\$ 95,000,000	\$ 112,428,000
Wildlife Attractant Removal (East Airfield)	10,000,000	-	10,000,000
Building Renovations	10,000,000	15,780,000	25,780,000
Security Detection System Improvement	4,200,000	13,200,000	17,400,000
Other - Misc	10,525,000	-	10,525,000
Advanced Budget, Schedule and Scoping Analysis (ABSSA)	11,000,000	-	11,000,000
C/E/F Annex 2 & Parking	18,750,000	-	18,750,000
GOAA Infrastructure Development for Tenant Projects	30,000,000	-	30,000,000
Airport Power Systems Upgrades	57,500,000	14,435,900	71,935,900
Executive Lobby/Conference/Office Area Renovations	7,000,000	3,000,000	10,000,000
Advanced Air Mobility (AAM)	102,107,000	-	102,107,000
Heintzelman Blvd Infrastructure & Development	39,000,000	-	39,000,000
Checkpoint Alpha & New CRDC	281,212,362	-	281,212,362
Mud Lake Access	15,000,000	(15,000,000)	-
Campus Wide Landscaping	-	17,000,000	17,000,000
Terminal Nomenclature	65,000,000	-	65,000,000
Other Total	\$ 678,722,362	\$ 143,415,900	\$ 822,138,262
GRAND TOTAL CIP	\$ 5,923,963,524	\$ 934,533,353	\$ 6,858,496,877

Proposed Funding Plan						
Grants	Authority Funds	PFC Paygo	PFC Bond	Non-PFC Bonds	Other	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	29,000,000	-	29,000,000
-	2,500,000	-	-	871,385,318	-	873,885,318
-	-	-	-	-	-	-
-	6,000,000	-	-	20,500,000	-	26,500,000
-	5,882,436	-	-	-	-	5,882,436
50,478,293	2,740,000	-	98,919,030	110,862,677	-	263,000,000
-	14,960,032	-	-	61,960,313	-	76,920,345
-	-	-	-	39,219,703	-	39,219,703
750,571	-	-	-	11,263,705	-	12,014,276
-	-	-	-	50,000,000	-	50,000,000
-	-	-	-	14,615,972	-	14,615,972
-	-	-	-	-	-	-
-	1,000,000	-	-	249,410,000	-	250,410,000
-	17,000,000	-	-	25,000,000	-	42,000,000
100,504,948	15,510,600	-	-	246,462,376	-	362,477,924
-	2,161,818	-	-	34,241,000	-	36,402,818
-	-	-	-	9,000,000	-	9,000,000
-	36,500,000	-	-	645,400,000	-	681,900,000
-	-	-	-	15,000,000	-	15,000,000
-	-	-	-	10,000,000	-	10,000,000
-	-	-	-	25,000,000	-	25,000,000
-	3,000,000	-	-	95,000,000	-	98,000,000
\$ 151,733,812	\$ 107,254,886	\$ -	\$ 98,919,030	\$ 2,563,321,064	\$ -	\$ 2,921,228,792
\$ -	\$ 12,000,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000
-	5,000,000	-	-	195,000,000	-	200,000,000
\$ -	\$ 17,000,000	\$ -	\$ -	\$ 195,000,000	\$ -	\$ 212,000,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
81,272,638	3,000,000	19,319,485	-	66,407,877	-	170,000,000
-	24,200,000	-	-	71,658,000	-	95,858,000
-	-	-	-	20,000,000	-	20,000,000
-	-	-	-	-	-	-
-	-	-	-	10,000,000	-	10,000,000
\$ 81,272,638	\$ 27,200,000	\$ 19,319,485	\$ -	\$ 168,065,877	\$ -	\$ 295,858,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
69,394,377	2,250,000	-	-	58,225,789	-	129,870,166
-	-	-	-	3,100,000	-	3,100,000
-	-	-	-	2,674,675	-	2,674,675
56,933,333	-	-	-	143,203,594	-	200,136,927
-	-	-	-	2,800,000	-	2,800,000
-	-	-	-	-	-	-
-	-	-	-	120,895,392	-	120,895,392
1,000,000	-	-	-	61,000,000	-	62,000,000
-	-	-	-	204,706,573	-	204,706,573
-	-	-	-	164,640,944	-	164,640,944
-	-	-	-	15,104,674	-	15,104,674
-	-	-	-	1,783,600	-	1,783,600
-	-	-	-	-	-	-
\$ 127,327,710	\$ 2,250,000	\$ -	\$ -	\$ 778,135,241	\$ -	\$ 907,712,951
\$ 22,500,000	\$ 5,174,680	\$ -	\$ -	\$ 151,495,162	\$ -	\$ 179,169,842
-	7,500,000	-	-	628,950,000	617,650,000	1,254,100,000
7,033,265	-	-	-	15,033,265	-	22,066,530
-	-	-	-	20,000,000	-	20,000,000
-	2,500,000	-	-	52,500,000	-	55,000,000
-	-	-	-	-	-	-
-	3,676,500	-	-	64,345,128	7,914,872	75,936,500
-	-	-	-	15,665,000	-	15,665,000
-	10,000,000	-	-	-	-	10,000,000
-	15,543,312	-	-	52,077,688	-	67,621,000
\$ 29,533,265	\$ 44,394,492	\$ -	\$ -	\$ 1,000,066,243	\$ 625,564,872	\$ 1,699,558,872
\$ -	\$ 10,619,667	\$ -	\$ -	\$ 101,808,333	\$ -	\$ 112,428,000
-	1,000,000	9,000,000	-	-	-	10,000,000
-	25,780,000	-	-	-	-	25,780,000
-	1,000,000	-	-	16,400,000	-	17,400,000
-	5,525,000	-	-	5,000,000	-	10,525,000
-	11,000,000	-	-	-	-	11,000,000
-	-	-	-	18,750,000	-	18,750,000
-	-	-	-	30,000,000	-	30,000,000
-	2,000,000	-	-	69,935,900	-	71,935,900
-	4,200,000	-	-	5,800,000	-	10,000,000
-	-	-	-	-	102,107,000	102,107,000
-	-	-	-	39,000,000	-	39,000,000
-	4,000,000	-	-	277,212,362	-	281,212,362
-	-	-	-	-	-	-
-	1,208,333	-	-	13,791,667	2,000,000	17,000,000
-	5,000,000	-	-	60,000,000	-	65,000,000
\$ -	\$ 71,333,000	\$ 9,000,000	\$ -	\$ 637,698,262	\$ 104,107,000	\$ 822,138,262
\$ 389,867,425	\$ 269,432,378	\$ 28,319,485	\$ 98,919,030	\$ 5,342,286,687	\$ 729,671,872	\$ 6,858,496,877

EXHIBIT 1 (Continued)

Description	September 2025 CIP Update	Proposed Revisions	Proposed CIP Update
Terminal			
Baggage Program Enhancements	\$ 5,140,819	\$ (5,140,819)	\$ -
Baggage Handling System	17,000,000	12,000,000	29,000,000
Baggage Handling System (East Side - Phase 1)	873,885,318	-	873,885,318
CCTV Projects	10,037,910	(10,037,910)	-
Changing Regulatory Requirements	26,500,000	-	26,500,000
Airside 2 and 4 APM System Updates	5,882,436	-	5,882,436
Airside 2 and 4 APM System Replacement	263,000,000	-	263,000,000
Passenger Processing Efficiency Systems	76,920,345	-	76,920,345
Airline Terminal Improvement Account	39,219,703	-	39,219,703
Security Enhancement Program (incl Access Control)	12,014,276	-	12,014,276
Security Infrastructure	-	50,000,000	-
Signage & Wayfinding - Terminal	-	14,615,972	14,615,972
Signage - Terminal	6,725,500	(6,725,500)	-
North Terminal Buildings' Roof Replacement	35,000,000	215,410,000	250,410,000
North Terminal Vertical Circulation Improvements	42,000,000	-	42,000,000
North Terminal Renovations	351,177,924	11,300,000	362,477,924
North Terminal Building System Upgrade	22,161,818	14,241,000	36,402,818
Passenger Boarding Bridges (PBB)	9,000,000	-	9,000,000
Airside 2 Wing Expansion	374,000,000	307,900,000	681,900,000
Utilities Infrastructure Improvements	15,000,000	-	15,000,000
Checkpoint B&C Improvements	10,000,000	-	10,000,000
APM Fencing	-	25,000,000	25,000,000
East Terminal Passenger Circulation Improvements	98,000,000	-	98,000,000
Terminal Total	\$ 2,292,666,049	\$ 628,562,743	\$ 2,921,228,792
Terminal C- Phase 2			
Terminal C Ph 2 Design Concept	\$ 12,000,000	\$ -	\$ 12,000,000
Terminal C Ph 2 Design	200,000,000	-	200,000,000
Terminal C- Phase 2 Total	\$ 212,000,000	-	\$ 212,000,000
Terminal C- Additional Projects			
Terminal C ASC Gates C250-C253	\$ 462,000,000	\$ (462,000,000)	\$ -
Terminal C Gates C250-C253 Ramp RON & Airfield	170,000,000	-	170,000,000
Terminal C Enhancement Projects	54,882,523	40,975,477	95,858,000
Passenger Conveyance Systems	20,000,000	-	20,000,000
Terminal C Landscaping	17,000,000	(17,000,000)	-
South Computer Room Buildout	10,000,000	-	10,000,000
Terminal C-Additional Projects Total	\$ 733,882,523	\$ (438,024,523)	\$ 295,858,000
Airfield			
Taxiways G&H Rehabilitation - Phase 2 (Design and Construction)	\$ 26,175,000	\$ (26,175,000)	\$ -
Taxiways E&F Rehabilitation - Phases 1 and 2 (Design and Construction)	78,782,905	51,087,261	129,870,166
Airfield Single Mode Fiber (Design and Construction)	3,100,000	-	3,100,000
New Rwy 36L Cat II/III Infrastructure (Design and Construction)	2,674,675	-	2,674,675
Taxiway Z (Design and Construction)	-	200,136,927	200,136,927
Replace 17L/35R Inpavement Lighting wLED	2,800,000	-	2,800,000
Taxiway C - Phase 1 (Design and Construction)	41,440,000	(41,440,000)	-
Taxiway B & C Rehabilitation (Design and Construction)	69,477,000	51,418,392	120,895,392
Mud Lake Access	-	62,000,000	62,000,000
Taxiway B & C Relocation (Design and Construction)	-	204,706,573	204,706,573
Airside 1 & 3 Ramp Rehabilitation (Design and Construction)	-	164,640,944	164,640,944
Taxiway G & H Geometry (Design and Construction)	-	15,104,674	15,104,674
GSE Parking for Airsides 2 & 4	-	1,783,600	1,783,600
South End Around Taxiway	66,787,638	(66,787,638)	-
Airfield Total	\$ 291,237,218	\$ 616,475,733	\$ 907,712,951
Ground Transportation			
Roadway Improvement Program	\$ 168,438,842	\$ 10,731,000	\$ 179,169,842
RAC & Parking Expansion Program	1,210,000,000	44,100,000	1,254,100,000
Signage - Roadway	22,066,530	-	22,066,530
Employee Parking Lot - North	20,000,000	-	20,000,000
NT Parking Garage Rehab	55,000,000	-	55,000,000
Ground Transportation Facility Pedestrian Bridge	169,250,000	(169,250,000)	-
Ground Transportation Facility Pedestrian Bridge Enhancements	-	75,936,500	75,936,500
Signage & Wayfinding - GTF/Parking	-	15,665,000	15,665,000
Roadway Congestion Management Projects	10,000,000	-	10,000,000
Parking Improvements	60,700,000	6,921,000	67,621,000
Ground Transportation Total	\$ 1,715,455,372	\$ (15,896,500)	\$ 1,699,558,872
Other			
Fiber Infrastructure Program	\$ 17,428,000	\$ 95,000,000	\$ 112,428,000
Wildlife Attractant Removal (East Airfield)	10,000,000	-	10,000,000
Building Renovations	10,000,000	15,780,000	25,780,000
Security Detection System Improvement	4,200,000	13,200,000	17,400,000
Other - Misc	10,525,000	-	10,525,000
Advanced Budget, Schedule and Scoping Analysis (ABSSA)	11,000,000	-	11,000,000
C/E/F Annex 2 & Parking	18,750,000	-	18,750,000
GOAA Infrastructure Development for Tenant Projects	30,000,000	-	30,000,000
Airport Power Systems Upgrades	57,500,000	14,435,900	71,935,900
Executive Lobby/Conference/Office Area Renovations	7,000,000	3,000,000	10,000,000
Advanced Air Mobility (AAM)	102,107,000	-	102,107,000
Heintzelman Blvd Infrastructure & Development	39,000,000	-	39,000,000
Checkpoint Alpha & New CRDC	281,212,362	-	281,212,362
Mud Lake Access	15,000,000	(15,000,000)	-
Campus Wide Landscaping	-	17,000,000	17,000,000
Terminal Nomenclature	65,000,000	-	65,000,000
Other Total	\$ 678,722,362	\$ 143,415,900	\$ 822,138,262
GRAND TOTAL CIP	\$ 5,923,963,524	\$ 934,533,353	\$ 6,858,496,877

Proposed Program Expenditures by Fiscal Year							
Prior Years	2026	2027	2028	2029	2030	2031	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
421,668	942,400	3,908,983	3,908,983	3,908,983	15,908,983	-	29,000,000
-	-	45,947,368	147,031,579	183,789,474	183,789,474	313,327,423	873,885,318
-	-	-	-	-	-	-	-
17,637,909	1,154,838	3,853,627	3,853,626	-	-	-	26,500,000
2,621,807	30,398	2,422,673	807,558	-	-	-	5,882,436
55,937,358	38,790,572	126,204,053	37,019,856	5,048,161	-	-	263,000,000
6,750,786	6,053	70,163,506	-	-	-	-	76,920,345
1,323,508	411,947	10,875,000	9,300,000	200,000	1,775,000	15,334,248	39,219,703
2,304,340	504,914	9,205,022	-	-	-	-	12,014,276
-	-	5,000,000	10,000,000	15,000,000	15,000,000	5,000,000	50,000,000
-	-	7,415,972	4,800,000	2,400,000	-	-	14,615,972
-	-	-	-	-	-	-	-
-	2,302,410	148,864,554	74,432,277	24,810,759	-	-	250,410,000
952,824	27,866	9,903,862	9,903,862	6,503,862	4,803,862	-	42,000,000
5,587,904	15,938,003	62,243,678	80,468,204	107,368,517	66,374,565	24,496,963	362,477,924
6,127,111	108,280	7,541,857	6,033,485	6,033,485	4,525,115	-	36,402,818
-	8,400,000	600,000	-	-	-	-	9,000,000
-	-	47,994,024	90,641,200	302,011,629	217,313,576	23,939,571	681,900,000
-	-	3,750,000	3,000,000	3,000,000	3,000,000	2,250,000	15,000,000
-	-	10,000,000	-	-	-	-	10,000,000
-	-	5,000,000	10,000,000	10,000,000	-	-	25,000,000
-	-	19,600,000	39,200,000	39,200,000	-	-	98,000,000
\$ 99,665,215	\$ 68,617,681	\$ 600,494,269	\$ 530,400,630	\$ 712,674,870	\$ 515,688,945	\$ 393,677,182	\$ 2,921,228,792
\$ -	\$ 2,000,000	\$ 9,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 12,000,000
-	2,174	25,000,000	50,000,000	75,000,000	40,000,000	9,997,826	200,000,000
\$ -	\$ 2,002,174	\$ 34,000,000	\$ 51,000,000	\$ 75,000,000	\$ 40,000,000	\$ 9,997,826	\$ 212,000,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
84,824,794	76,675,206	8,500,000	-	-	-	-	170,000,000
10,077,159	4,984,372	34,000,000	13,996,469	32,800,000	-	-	95,858,000
36,709	5,398,514	7,300,000	7,264,777	-	-	-	20,000,000
-	-	-	-	-	-	-	-
-	-	3,000,000	6,000,000	1,000,000	-	-	10,000,000
\$ 94,936,662	\$ 87,058,092	\$ 52,800,000	\$ 27,261,246	\$ 33,800,000	\$ -	\$ -	\$ 295,858,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	1,601,825	41,819,851	86,448,490	-	-	-	129,870,166
-	85,830	3,014,170	-	-	-	-	3,100,000
132,866	162,924	2,378,885	-	-	-	-	2,674,675
-	-	-	1,520,254	13,831,328	92,467,195	92,318,150	200,136,927
1,011,497	242,919	1,545,584	-	-	-	-	2,800,000
-	-	-	-	-	-	-	-
-	-	900,323	8,282,974	111,712,095	-	-	120,895,392
-	640,000	1,680,000	13,140,000	12,360,000	9,780,000	24,400,000	62,000,000
-	-	-	777,483	17,232,672	101,575,804	85,120,614	204,706,573
-	-	6,878,431	81,695,160	76,067,353	-	-	164,640,944
-	-	-	-	-	114,736	14,989,938	15,104,674
-	-	178,360	1,605,240	-	-	-	1,783,600
-	-	-	-	-	-	-	-
\$ 1,144,363	\$ 2,733,498	\$ 58,395,604	\$ 193,469,601	\$ 231,203,448	\$ 203,937,735	\$ 216,828,702	\$ 907,712,951
\$ 4,551,924	\$ 9,695,724	\$ 48,556,234	\$ 24,877,582	\$ 28,725,608	\$ 30,943,739	\$ 31,819,031	\$ 179,169,842
1,743,551	-	71,131,414	217,857,785	366,504,638	372,837,843	224,024,769	1,254,100,000
5,414,502	264,095	6,000,000	6,000,000	4,387,933	-	-	22,066,530
-	-	4,000,000	15,000,000	1,000,000	-	-	20,000,000
-	3,000,000	15,000,000	20,000,000	17,000,000	-	-	55,000,000
-	-	-	-	-	-	-	-
-	-	17,995,708	34,863,623	23,077,169	-	-	75,936,500
-	-	3,133,000	7,832,500	4,699,500	-	-	15,665,000
-	-	-	-	-	-	-	-
17,437,254	8,757,580	27,169,880	14,256,326	-	5,000,000	5,000,000	10,000,000
\$ 29,147,231	\$ 21,717,379	\$ 192,986,216	\$ 340,687,816	\$ 445,394,848	\$ 408,781,882	\$ 260,843,800	\$ 1,699,558,872
\$ 5,974,334	\$ 4,426,273	\$ 33,669,040	\$ 33,669,040	\$ 33,669,040	\$ 1,020,273	\$ -	\$ 112,428,000
1,154,192	250,000	4,297,904	4,297,904	-	-	-	10,000,000
3,002,839	1,378,513	10,000,000	10,000,000	1,398,648	-	-	25,780,000
-	-	17,400,000	-	-	-	-	17,400,000
969,206	3,803,709	5,752,085	-	-	-	-	10,525,000
-	-	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000	11,000,000
-	-	18,750,000	-	-	-	-	18,750,000
-	-	30,000,000	-	-	-	-	30,000,000
75,486	324,514	14,307,180	21,460,770	35,767,950	-	-	71,935,900
372,862	300,000	9,327,138	-	-	-	-	10,000,000
-	-	20,421,400	25,526,750	30,632,100	25,526,750	-	102,107,000
-	-	5,000,000	15,000,000	19,000,000	-	-	39,000,000
-	2,812,124	41,760,036	108,576,093	83,520,072	27,840,024	16,704,013	281,212,362
-	-	-	-	-	-	-	-
1,132,284	565,488	14,000,000	1,302,228	-	-	-	17,000,000
-	-	16,250,000	16,250,000	16,250,000	16,250,000	-	65,000,000
\$ 12,681,203	\$ 13,860,621	\$ 243,134,783	\$ 238,282,785	\$ 222,437,810	\$ 72,837,047	\$ 18,904,013	\$ 822,138,262
\$ 237,576,674	\$ 195,989,445	\$ 1,181,810,872	\$ 1,381,102,078	\$ 1,720,510,976	\$ 1,241,255,309	\$ 900,251,523	\$ 6,858,496,877

EXHIBIT 2

Description	September 2025 CIP Update	Proposed Revisions	Proposed CIP Update	Revisions to September 2025 CIP Funding Plan						
				Grants	Authority Funds	PFC Paygo	PFC Bond	Non-PFC Bonds	Other	Total Increase / (Decrease)
Terminal										
Baggage Program Enhancements	\$ 5,140,819	\$ (5,140,819)	\$ -	\$ -	\$ (1,950,000)	\$ -	\$ -	\$ (3,190,819)	\$ -	\$ (5,140,819)
Baggage Handling System	17,000,000	12,000,000	29,000,000	-	-	-	-	12,000,000	-	12,000,000
Baggage Handling System (East Side - Phase 1)	873,885,318	-	873,885,318	-	-	-	-	-	-	-
CCTV Projects	10,037,910	(10,037,910)	-	(3,250,000)	(3,538,338)	-	-	(3,249,572)	-	(10,037,910)
Changing Regulatory Requirements	26,500,000	-	26,500,000	-	-	-	-	-	-	-
Airside 2 and 4 APM System Updates	5,882,436	-	5,882,436	-	-	-	-	-	-	-
Airside 2 and 4 APM System Replacement	263,000,000	-	263,000,000	-	500,000	-	-	(500,000)	-	-
Passenger Processing Efficiency Systems	76,920,345	-	76,920,345	-	-	-	-	-	-	-
Airline Terminal Improvement Account	39,219,703	-	39,219,703	-	-	-	-	-	-	-
Security Enhancement Program (incl Access Control)	12,014,276	-	12,014,276	(639,325)	-	-	-	639,325	-	-
Security Infrastructure	-	50,000,000	50,000,000	-	-	-	-	50,000,000	-	50,000,000
Signage & Wayfinding - Terminal	-	14,615,972	14,615,972	-	-	-	-	14,615,972	-	14,615,972
Signage - Terminal	6,725,500	(6,725,500)	-	-	-	-	-	(6,725,500)	-	(6,725,500)
North Terminal Buildings' Roof Replacement	35,000,000	215,410,000	250,410,000	-	1,000,000	-	-	214,410,000	-	215,410,000
North Terminal Vertical Circulation Improvements	42,000,000	-	42,000,000	-	-	-	-	-	-	-
North Terminal Renovations	351,177,924	11,300,000	362,477,924	-	-	-	-	(19,401,622)	-	11,300,000
North Terminal Building System Upgrade	22,161,818	14,241,000	36,402,818	-	-	-	-	14,241,000	-	14,241,000
Passenger Boarding Bridges (PBB)	9,000,000	-	9,000,000	-	-	-	-	-	-	-
Airside 2 Wing Expansion	374,000,000	307,900,000	681,900,000	-	7,500,000	-	-	300,400,000	-	307,900,000
Utilities Infrastructure Improvements	15,000,000	-	15,000,000	-	-	-	-	-	-	-
Checkpoint B&C Improvements	10,000,000	-	10,000,000	-	-	-	-	-	-	-
APM Fencing	-	25,000,000	25,000,000	-	-	-	-	25,000,000	-	25,000,000
East Terminal Passenger Circulation Improvements	98,000,000	-	98,000,000	-	-	-	-	-	-	-
Terminal Total	\$ 2,292,666,049	\$ 628,562,743	\$ 2,921,228,792	\$ 26,812,297	\$ 3,511,662	\$ -	\$ -	\$ 598,238,784	\$ -	\$ 628,562,743
Terminal C- Phase 2										
Terminal C Ph 2 Design Concept	\$ 12,000,000	\$ -	\$ 12,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Terminal C Ph 2 Design	200,000,000	-	200,000,000	-	-	-	-	-	-	-
Terminal C- Phase 2 Total	\$ 212,000,000	\$ -	\$ 212,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Terminal C- Additional Projects										
Terminal C ASC Gates C250-C253	\$ 462,000,000	\$ (462,000,000)	\$ -	\$ (209,259,952)	\$ (30,746,307)	\$ (40,000,000)	\$ (64,090,000)	\$ (117,903,741)	\$ -	\$ (462,000,000)
Terminal C Gates C250-C253 Ramp RON & Airfield	170,000,000	-	170,000,000	-	-	-	-	-	-	-
Terminal C Enhancement Projects	54,882,523	40,975,477	95,858,000	(218,717)	23,447,319	(128,714)	(268,425)	18,144,169	(155)	40,975,477
Passenger Conveyance Systems	20,000,000	-	20,000,000	-	-	-	-	-	-	-
Terminal C Landscaping	17,000,000	(17,000,000)	-	-	(1,208,333)	-	-	(13,791,667)	(2,000,000)	(17,000,000)
South Computer Room Buildout	10,000,000	-	10,000,000	-	-	-	-	-	-	-
Terminal C- Additional Projects Total	\$ 733,882,523	\$ (438,024,523)	\$ 295,858,000	\$ (209,478,669)	\$ (8,507,321)	\$ (40,128,714)	\$ (64,358,425)	\$ (113,551,239)	\$ (2,000,155)	\$ (438,024,523)
Airfield										
Taxiways G&H Rehabilitation - Phase 2 (Design and Construction)	\$ 26,175,000	\$ (26,175,000)	\$ -	\$ (20,818,969)	\$ (1,300,000)	\$ -	\$ -	\$ (4,056,031)	\$ -	\$ (26,175,000)
Taxiways E&F Rehabilitation - Phases 1 & 2 (Design and Construction)	78,782,905	51,087,261	129,870,166	5,780,402	-	-	-	45,306,859	-	51,087,261
Airfield Single Mode Fiber (Design and Construction)	3,100,000	-	3,100,000	-	-	-	-	-	-	-
New Rwy 36L Cat II/III Infrastructure (Design and Construction)	2,674,675	-	2,674,675	-	-	-	-	-	-	-
Taxiway Z (Design and Construction)	-	200,136,927	200,136,927	56,933,333	-	-	-	143,203,594	-	200,136,927
Replace 17L/35R Inpavement Lighting w/LED	2,800,000	-	2,800,000	-	-	-	-	-	-	-
Taxiway C - Phase 1 (Design and Construction)	41,440,000	(41,440,000)	-	(32,585,000)	-	-	-	(8,855,000)	-	(41,440,000)
Taxiway B & C Rehabilitation (Design and Construction)	69,477,000	51,418,392	120,895,392	(53,445,000)	-	-	-	104,863,392	-	51,418,392
Mud Lake Access	-	62,000,000	62,000,000	1,000,000	-	-	-	61,000,000	-	62,000,000
Taxiway B & C Relocation (Design and Construction)	-	204,706,573	204,706,573	-	-	-	-	204,706,573	-	204,706,573
Airside 1 & 3 Ramp Rehabilitation (Design and Construction)	-	164,640,944	164,640,944	-	-	-	-	164,640,944	-	164,640,944
Taxiway G & H Geometry (Design and Construction)	-	15,104,674	15,104,674	-	-	-	-	15,104,674	-	15,104,674
GSE Parking for Airsides 2 & 4	-	1,783,600	1,783,600	-	-	-	-	1,783,600	-	1,783,600
South End Around Taxiway	66,787,638	(66,787,638)	-	-	-	-	-	(66,787,638)	-	(66,787,638)
Airfield Total	\$ 291,237,218	\$ 616,475,733	\$ 907,712,951	\$ (43,135,234)	\$ (1,300,000)	\$ -	\$ -	\$ 660,910,967	\$ -	\$ 616,475,733
Ground Transportation										
Roadway Improvement Program	\$ 168,438,842	\$ 10,731,000	\$ 179,169,842	\$ (8,750,000)	\$ -	\$ -	\$ -	\$ 19,481,000	\$ -	\$ 10,731,000
RAC & Parking Expansion Program	1,210,000,000	44,100,000	1,254,100,000	-	-	-	-	(61,300,000)	105,400,000	44,100,000
Signage - Roadway	22,066,530	-	22,066,530	1,000,000	-	-	-	(1,000,000)	-	-
Employee Parking Lot - North	20,000,000	-	20,000,000	-	-	-	-	-	-	-
NT Parking Garage Rehab	55,000,000	-	55,000,000	-	-	-	-	-	-	-
Ground Transportation Facility Pedestrian Bridge	169,250,000	(169,250,000)	-	(39,300,000)	-	-	-	(51,707,016)	(78,242,984)	(169,250,000)
Ground Transportation Facility Pedestrian Bridge Enhancements	-	75,936,500	75,936,500	-	3,676,500	-	-	64,345,128	7,914,872	75,936,500
Signage & Wayfinding - GTF/Parking	-	15,665,000	15,665,000	-	-	-	-	15,665,000	-	15,665,000
Roadway Congestion Management Projects	10,000,000	-	10,000,000	-	-	-	-	-	-	-
Parking Improvements	60,700,000	6,921,000	67,621,000	-	2,293,312	-	-	4,627,688	-	6,921,000
Ground Transportation Total	\$ 1,715,455,372	\$ (15,896,500)	\$ 1,699,558,872	\$ (47,050,000)	\$ 5,969,812	\$ -	\$ -	\$ (9,888,200)	\$ 35,071,888	\$ (15,896,500)
Other										
Fiber Infrastructure Program	\$ 17,428,000	\$ 95,000,000	\$ 112,428,000	\$ -	\$ -	\$ -	\$ -	\$ 95,000,000	\$ -	\$ 95,000,000
Wildlife Attractant Removal (East Airfield)	10,000,000	-	10,000,000	-	-	-	-	-	-	-
Building Renovations	10,000,000	15,780,000	25,780,000	-	15,780,000	-	-	-	-	15,780,000
Security Detection System Improvement	4,200,000	13,200,000	17,400,000	-	-	-	-	13,200,000	-	13,200,000
Other - Misc	10,525,000	-	10,525,000	-	-	-	-	-	-	-
Advanced Budget, Schedule and Scoping Analysis (ABSSA)	11,000,000	-	11,000,000	-	-	-	-	-	-	-
C/E/F Annex 2 & Parking	18,750,000	-	18,750,000	-	-	-	-	-	-	-
GOAA Infrastructure Development for Tenant Projects	30,000,000	-	30,000,000	-	-	-	-	-	-	-
Airport Power Systems Upgrades	57,500,000	14,435,900	71,935,900	-	-	-	-	14,435,900	-	14,435,900
Executive Lobby/Conference/Office Area Renovations	7,000,000	3,000,000	10,000,000	-	3,000,000	-	-	-	-	3,000,000
Advanced Air Mobility (AAM)	102,107,000	-	102,107,000	-	-	-	-	-	-	-
Heintzelman Blvd Infrastructure & Development	39,000,000	-	39,000,000	-	-	-	-	-	-	-
Checkpoint Alpha & New CRDC	281,212,362	-	281,212,362	-	-	-	-	-	-	-
Mud Lake Access	15,000,000	(15,000,000)	-	-	-	-	-	(15,000,000)	-	(15,000,000)
Campus Wide Landscaping	-	17,000,000	17,000,000	-	1,208,333	-	-	13,791,667	2,000,000	17,000,000
Terminal Nomenclature	65,000,000	-	65,000,000	-	-	-	-	-	-	-
Other Total	\$ 678,722,362	\$ 143,415,900	\$ 822,138,262	\$ -	\$ 19,988,333	\$ -	\$ -	\$ 121,427,567	\$ 2,000,000	\$ 143,415,900
GRAND TOTAL CIP	\$ 5,923,963,524	\$ 934,533,353	\$ 6,858,496,877	\$ (272,851,606)	\$ 19,662,486	\$ (40,128,714)	\$ (64,358,425)	\$ 1,257,137,879	\$ 35,071,733	\$ 934,533,353

EXHIBIT 3

Selected Financial Metrics

Fiscal Year	2026 Budget	2026 Revised Budget	2027 Budget	2028 Forecast	2029 Forecast	2030 Forecast	2031 Forecast
Debt Service Coverage							
All-in Coverage (PFCs in Numerator)	2.00x	1.96x	1.79x	2.08x	1.66x	1.70x	1.41x
Cost per Enplanement							
Participating Airlines	\$11.99	\$12.79	\$11.49	\$13.21	\$15.50	\$15.81	\$20.74
All Airlines	\$13.86	\$14.68	\$13.36	\$15.32	\$17.72	\$18.14	\$23.18

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Lance Lyttle, Chair, Capital Management Committee

Item Description

Recommendation of the Capital Management Committee to Update the Fiscal Year 2026-2031 Capital Improvement Program for Orlando Executive Airport (ORL)

Background

The Capital Improvement Program (CIP) is a multi-year plan of major capital projects linked to the Aviation Authority's goals that establishes target years for implementation of projects and options for funding. The projects are derived from several plans produced by and for the Aviation Authority including the Master Plan and Pavement Management Plan which are developed to address airport capacity, asset preservation, safety and security, and revenue generating projects. Unlike Orlando International Airport (MCO), with the exception of Federal and State grants, most revenue at ORL is generated from aviation and non-aviation ground leases on the airport site.

The proposed projects included in the Fiscal Year (FY) 2026-2031 CIP reflect an austere list primarily concentrated on airfield projects that are candidates for FAA and FDOT funding, including Infrastructure Investment and Jobs Act (IIJA) funding. The aforementioned projects improve the airport's financial self-sufficiency and are ultimately the backbone of the airport's role as a reliever airport to MCO. Projects that cannot be funded during the timeline outlined on the CIP will be deferred until grant funding is available. Funding for commercial property improvement projects, which must be funded entirely by Authority funds without the benefit of FAA and FDOT grants, are included in the CIP. These projects are important because approximately half of ORL revenues are generated by non-aeronautical revenues such as the leasing of commercial property.

Recommendation

The Capital Management Committee recommends adoption of the proposed ORL CIP update, as presented to the Capital Management Committee on August 20, 2026. Please refer to Attachment A for the Capital Management Committee Consent Agenda Item B.

Small Business

Not applicable.

Associated Board Agenda Items

There are no associated Board Agenda Items.

Fiscal Impact

The net increase to the CIP is \$10.4 million including \$14.1 million of added projects, \$0.3 million of net project budget adjustments, and (\$4.0) million of deleted projects if all recommended adjustments are accepted. The proposed ORL CIP totals \$94.6 million and includes approximately \$70.3 million in potential grant revenues and approximately \$24.3 million in Authority and Other funds. The fiscal impact described above is summarized within Attachment A as Exhibits 1 and 2.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Capital Management Committee to: (1) approve the update of the Orlando Executive Airport Fiscal Year 2026-2031 Capital Improvement Program as presented in the memorandum; (2) authorize the Interim Chief Financial Officer, following approval of the Capital Improvement Program (CIP), to make subsequent updates to the CIP, provided that such updates are limited to funding optimization opportunities and do not increase or otherwise alter the overall approved CIP budget; and, (3) authorize staff to update the Joint Automated Capital Improvement Program based on the update to the Fiscal Year 2026-2031 Capital Improvement Program.

Attachment "A"

Memorandum

DATE: August 20, 2026

TO: Members of the Capital Management Committee

FROM: Jeffrey Brown, Chief Development Officer

Item Description

Recommendation to Update the Fiscal Year 2026-2031 Capital Improvement Program for Orlando Executive Airport (ORL)

Background

The Capital Improvement Program (CIP) is a multi-year plan of major capital projects linked to the Aviation Authority's goals that establishes target years for implementation of projects and options for funding. The projects are derived from several plans produced by and for the Aviation Authority including the Master Plan and Pavement Management Plan which are developed to address airport capacity, asset preservation, safety and security, and revenue generating projects. Unlike the Orlando International Airport, with the exception of Federal and State grants, most revenue at ORL is generated from aviation and non-aviation ground leases on the airport site.

To obtain Federal Aviation Administration (FAA) or Florida Department of Transportation (FDOT) grants, all Florida airports enter projects in the Florida Department of Transportation's Joint Annual Capital Improvement Program (JACIP). The JACIP is updated based on the Aviation Authority's approved CIP. The ORL CIP was last approved by the Aviation Authority Board on September 17, 2025. The proposed \$10.4 million of adjustments to the CIP are reflected in Exhibit 1 and Exhibit 2. The recommended adjustments increase the current CIP of \$84.2 million to a proposed CIP amount of \$94.6 million.

Issues

The proposed projects included in the Fiscal Year (FY) 2026-2031 CIP reflect an austere list primarily concentrated on airfield projects that are candidates for FAA and FDOT funding, including Infrastructure Investment and Jobs Act (IIJA) funding. The aforementioned projects improve the airport's financial self-sufficiency and are ultimately the backbone of the airport's role as a reliever airport to the Orlando International Airport. Projects that cannot be funded during the timeline outlined on the CIP will be deferred until grant funding is available. Funding for commercial property improvement projects, which must be funded entirely by Authority funds without the benefit of FAA and FDOT grants, are included in the CIP. These projects are important because approximately half of ORL revenues are generated by non-aeronautical revenues such as the leasing of commercial property.

The proposed adjustments to the CIP are generally structured based on the following priorities:

1. Maximize funding from the FAA and the FDOT to fund eligible runway, taxiway and apron rehabilitation projects based on Pavement Condition Index (PCI) assessments. The annual share of IIJA funding for ORL is as follows: \$295,000 for FY 2022, \$844,000 for FY 2023,

- \$851,000 for FY 2024, \$687,000 for FY 2025, and \$675,000 for FY 2026; a total of approximately \$3.4 million. FY 2026 marked the final IIJA funding year.
2. Fund the highest priority commercial property improvement projects to maximize non-aviation revenue for ORL.
 3. Fund airfield projects when matching grant funding is available.

Based on these priorities, the CIP has been formulated to address the following adjustments:

1. Runway 7-25 Rehabilitation, a proposed budget decrease, to reflect actual design costs and a funding realignment to accommodate FAA participation in the Airport Lighting Control and Monitoring System (ALCMS) under this program.
2. Runway 13-31 Rehabilitation - the project timeline has been adjusted from FY 2026-2027 to FY 2028-2029 to allow for the potential receipt of FAA and FDOT grants.
3. East Ramp Rehabilitation Phase 1a - Design reflects completion of design and the reallocation of actual design costs to the East Ramp Rehabilitation Phase 1 program.
4. East Ramp Rehabilitation Phase 1b Design - reflects completion of design and the reallocation of actual design costs to the East Ramp Rehabilitation Phase 1 program.
5. East Ramp Rehabilitation Phase 1 - proposed budget increase, to reflect the reallocation of East Ramp Phase 1a and Phase 1b actual design costs.
6. East Ramp Rehabilitation Phase 3 - proposed addition to the CIP, is scheduled for FY 2030-2031.
7. Taxiway A Rehabilitation & Improvements - proposed budget increase, reflects an updated engineer's estimate as well as the consolidation of the Taxiway A Rehabilitation and Taxiway A Connectors programs at the FAA's request. The project timeline has been adjusted from FY 2027-2028 to FY 2026-2027 based on continued coordination with the FAA and anticipated FAA funding participation.
8. Taxiway A Connectors, the program budget is proposed to be reallocated to the Taxiway A Rehabilitation & Improvements program.
9. Taxiway E Rehabilitation, the project timeline has been adjusted from FY 2028-2029 to FY 2030-2031 to allow for the potential receipt of FAA and FDOT grants.
10. Parallel Taxiway, a proposed removal from the CIP, as the program now falls outside the current five-year CIP window.
11. Airport Lighting Control and Monitoring System, a proposed removal from the CIP, as the FAA approved the project scope to be completed under the Runway 7-25 Rehabilitation program through a change order to the existing FAA grant. This standalone program budget is therefore no longer required.
12. Airport Operations Area (AOA) Fencing Improvements, a proposed addition to the CIP, is scheduled for FY 2027.
13. Airfield Security Cameras & Associated Infrastructure, a proposed addition to the CIP, is scheduled for FY 2027.
14. Federal Inspection Services (FIS) Terminal Upgrades, a proposed addition to the CIP, is scheduled for FY 2027.

15. Colonial Promenade Improvements, the project timeline has been adjusted from FY 2026 to FY 2027 to align with the anticipated project schedule.
16. Stormwater Restoration Project (Phase 1), a proposed budget decrease, reflects a reduction in budget pending completion of the Stormwater Assessment, which will further define project scope and costs. The project timeline has been adjusted from FY 2027 to FY 2028 to allow for the potential receipt of FDOT grants.
17. Utilities Infrastructure Improvements, a proposed budget decrease, reflects a reduction in budget pending completion of design work, which will further define project scope and costs. The timeline for design has been adjusted from FY 2026 to FY 2027; the construction timeline remains FY 2029-2030.
18. Stormwater Assessment Phase 1, the project timeline has been adjusted from FY 2026 to FY 2027 to align with the anticipated project schedule.
19. Roadway Rehabilitation, a proposed addition to the CIP, is scheduled for FY 2027.
20. Landfill Assessment and Navy Building Rehabilitation, a proposed addition to the CIP, is scheduled for FY 2027-2028.
21. CIP Unallocated, the funding timeline has been adjusted from FY 2026 to FY 2027. This unallocated funding supports the overall CIP and is carried forward until utilized.

Alternatives

The Capital Management Committee (CMC) could choose to agree with staff's recommendation and authorize staff to implement the proposed ORL CIP changes as described on Exhibit 1 and Exhibit 2. This option is recommended. Alternatively, the CMC could choose to delete/add/change the proposed projects and/or funding sources.

Fiscal Impact

The net increase to the CIP is \$10.4 million including \$14.1 million of added projects, \$0.3 million of net project budget adjustments, and (\$4.0) million of deleted projects if all recommended adjustments are accepted. The proposed ORL CIP totals \$94.6 million and includes approximately \$70.3 million of potential grant revenues and approximately \$24.3 million of Authority and Other funds. The fiscal impact described above is summarized in Exhibit 1 and Exhibit 2.

Recommended Action

It is respectfully requested that the Capital Management Committee (1) recommend to the Aviation Authority Board to approve the Orlando Executive Airport Fiscal Year 2026-2031 Capital Improvement Program as presented in the memorandum; (2) grant permission to the Chief Financial Officer to subsequently update the Capital Improvement Program, with no change to the overall CIP budget, based on potential funding optimization scenarios and (3) authorize staff to update the Joint Annual Capital Improvement Program based on the new Fiscal Year 2026-2031 Capital Improvement Program.

Orlando Executive Airport
Proposed Capital Improvement Program (CIP) 2026-2031

EXHIBIT 1					Proposed Funding Plan						
#	Description	September 2025 CIP Update	Proposed Revisions	Proposed CIP Update	AIP Grants	FDOT Grants	IIJA Entitlements	Total Grants	Authority Funds	Other	Total
AIRFIELD											
1	Runway 7-25 Rehabilitation (Last rehabilitation in 2002)	\$ 17,496,548	\$ (237,549)	\$ 17,258,999	\$ 15,095,231	\$ 691,335	\$ -	\$ 15,786,566	\$ 1,472,433	\$ -	\$ 17,258,999
2	Runway 13-31 Rehabilitation (Design and Construction)	17,325,741	-	17,325,741	13,806,660	1,227,259	-	15,033,919	2,291,822	-	17,325,741
3	East Ramp Rehabilitation Phase 1a, Design (Western/CBP Area)	111,428	(111,428)	-	-	-	-	-	-	-	-
4	East Ramp Rehabilitation Phase 1b, Design (Balance of Original Phase 1)	133,658	(133,658)	-	-	-	-	-	-	-	-
5	East Ramp Rehabilitation, Phase 1 (Design & Construction)	4,030,000	229,674	4,259,674	-	879,450	2,634,907	3,514,357	745,317	-	4,259,674
	East Ramp Rehabilitation, Phase 2 (Design & Construction)	7,976,400	-	7,976,400	-	5,700,000	-	5,700,000	2,276,400	-	7,976,400
6	East Ramp Rehabilitation, Phase 3 (Design & Construction)	-	8,374,750	8,374,750	-	6,699,800	-	6,699,800	1,674,950	-	8,374,750
7	Taxiway A Rehabilitation & Improvements (Combined Rehab & Connectors)	6,778,000	9,572,000	16,350,000	13,650,093	1,169,057	-	14,819,150	1,530,850	-	16,350,000
8	Taxiway A Connectors (Design & Construction)	5,704,830	(5,704,830)	-	-	-	-	-	-	-	-
9	Taxiway E Rehabilitation (South of Rwy 7-25)	4,491,176	-	4,491,176	3,571,695	317,484	-	3,889,179	601,997	-	4,491,176
10	Parallel Taxiway (South of Rwy 7-25) - Environmental & Design	3,750,000	(3,750,000)	-	-	-	-	-	-	-	-
11	Airport Lighting Control and Monitoring System	275,000	(275,000)	-	-	-	-	-	-	-	-
12	AOA Fencing Improvements	-	350,000	350,000	-	-	-	-	-	350,000	350,000
13	Airfield Security Cameras & Associated Infrastructure	-	100,000	100,000	-	-	-	-	-	100,000	100,000
	AIRFIELD Total	\$ 68,072,781	\$ 8,413,959	\$ 76,486,740	\$ 46,123,679	\$ 16,684,385	\$ 2,634,907	\$ 65,442,971	\$ 10,593,769	\$ 450,000	\$ 76,486,740
TERMINAL											
14	Generator Installation - Administration & Maint Bldgs and CBP	\$ 1,050,000	\$ -	\$ 1,050,000	\$ -	\$ 840,000	\$ -	\$ 840,000	\$ 210,000	\$ -	\$ 1,050,000
	FIS Terminal Upgrades	-	30,000	30,000	-	-	-	-	-	30,000	30,000
	TERMINAL Total	\$ 1,050,000	\$ 30,000	\$ 1,080,000	\$ -	\$ 840,000	\$ -	\$ 840,000	\$ 210,000	\$ 30,000	\$ 1,080,000
LAND DEVELOPMENT, ROADWAY & OTHER											
15	ORL Master Plan Update	\$ 849,796	\$ -	\$ 849,796	\$ -	\$ 63,671	\$ 716,297	\$ 779,968	\$ 69,828	\$ -	\$ 849,796
	Colonial Promenade Improvements	2,000,000	-	2,000,000	-	-	-	-	2,000,000	-	2,000,000
16	Stormwater Restoration Project (Phase 1)	4,000,000	(2,000,000)	2,000,000	-	1,600,000	-	1,600,000	400,000	-	2,000,000
	Airport Beacon	531,000	-	531,000	-	424,800	-	424,800	106,200	-	531,000
17	Utilities Infrastructure Improvements (on airport property)	3,250,000	(1,250,000)	2,000,000	-	1,200,000	-	1,200,000	800,000	-	2,000,000
18	Stormwater Assessment, Phase 1	400,000	-	400,000	-	-	-	-	400,000	-	400,000
19	Roadway Rehabilitation	-	1,874,185	1,874,185	-	-	-	-	-	1,874,185	1,874,185
20	Landfill Assessment and Navy Building Rehabilitation	-	3,400,000	3,400,000	-	-	-	-	-	3,400,000	3,400,000
21	CIP Unallocated	4,000,000	-	4,000,000	-	-	-	-	4,000,000	-	4,000,000
	LAND DEVELOPMENT, ROADWAY & OTHER Total	\$ 15,030,796	\$ 2,024,185	\$ 17,054,981	\$ -	\$ 3,288,471	\$ 716,297	\$ 4,004,768	\$ 7,776,028	\$ 5,274,185	\$ 17,054,981
GRAND TOTAL CIP		\$ 84,153,577	\$ 10,468,144	\$ 94,621,721	\$ 46,123,679	\$ 20,812,856	\$ 3,351,204	\$ 70,287,739	\$ 18,579,797	\$ 5,754,185	\$ 94,621,721

Orlando Executive Airport
Proposed Capital Improvement Program (CIP) 2026-2031

EXHIBIT 1 (Continued)

#	Description	September 2025 CIP Update	Proposed Revisions	Proposed CIP Update
	AIRFIELD			
1	Runway 7-25 Rehabilitation (Last rehabilitation in 2002)	\$ 17,496,548	\$ (237,549)	\$ 17,258,999
2	Runway 13-31 Rehabilitation (Design and Construction)	17,325,741	-	17,325,741
3	East Ramp Rehabilitation Phase 1a, Design (Western/CBP Area)	111,428	(111,428)	-
4	East Ramp Rehabilitation Phase 1b, Design (Balance of Original Phase 1)	133,658	(133,658)	-
5	East Ramp Rehabilitation, Phase 1 (Design & Construction)	4,030,000	229,674	4,259,674
	East Ramp Rehabilitation, Phase 2 (Design & Construction)	7,976,400	-	7,976,400
6	East Ramp Rehabilitation, Phase 3 (Design & Construction)	-	8,374,750	8,374,750
7	Taxiway A Rehabilitation & Improvements (Combined Rehab & Connectors)	6,778,000	9,572,000	16,350,000
8	Taxiway A Connectors (Design & Construction)	5,704,830	(5,704,830)	-
9	Taxiway E Rehabilitation (South of Rwy 7-25)	4,491,176	-	4,491,176
10	Parallel Taxiway (South of Rwy 7-25) - Environmental & Design	3,750,000	(3,750,000)	-
11	Airport Lighting Control and Monitoring System	275,000	(275,000)	-
12	AOA Fencing Improvements	-	350,000	350,000
13	Airfield Security Cameras & Associated Infrastructure	-	100,000	100,000
	AIRFIELD Total	\$ 68,072,781	\$ 8,413,959	\$ 76,486,740

	TERMINAL			
14	Generator Installation - Administration & Maint Bldgs and CBP	\$ 1,050,000	\$ -	\$ 1,050,000
	FIS Terminal Upgrades	-	30,000	30,000
	TERMINAL Total	\$ 1,050,000	\$ 30,000	\$ 1,080,000

LAND DEVELOPMENT, ROADWAY & OTHER

15	ORL Master Plan Update	\$ 849,796	\$ -	\$ 849,796
16	Colonial Promenade Improvements	2,000,000	-	2,000,000
	Stormwater Restoration Project (Phase 1)	4,000,000	(2,000,000)	2,000,000
	Airport Beacon	531,000	-	531,000
17	Utilities Infrastructure Improvements (on airport property)	3,250,000	(1,250,000)	2,000,000
18	Stormwater Assessment, Phase 1	400,000	-	400,000
19	Roadway Rehabilitation	-	1,874,185	1,874,185
20	Landfill Assessment and Navy Building Rehabilitation	-	3,400,000	3,400,000
21	CIP Unallocated	4,000,000	-	4,000,000
	LAND DEVELOPMENT, ROADWAY & OTHER Total	\$ 15,030,796	\$ 2,024,185	\$ 17,054,981

GRAND TOTAL CIP	\$ 84,153,577	\$ 10,468,144	\$ 94,621,721
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Proposed Program Expenditures by Fiscal Year							
2025 & Prior	2026	2027	2028	2029	2030	2031	TOTAL
\$ 1,278,061	\$ 15,980,938	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,258,999
-	-	-	1,077,338	16,248,403	-	-	17,325,741
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
17,126	4,242,548	-	-	-	-	-	4,259,674
-	-	-	607,600	7,368,800	-	-	7,976,400
-	-	-	-	-	635,980	7,738,770	8,374,750
-	1,000,000	15,350,000	-	-	-	-	16,350,000
-	-	-	-	-	-	-	-
-	-	-	-	-	355,084	4,136,092	4,491,176
-	-	-	-	-	-	-	-
-	-	350,000	-	-	-	-	350,000
-	-	100,000	-	-	-	-	100,000
\$ 1,295,187	\$ 21,223,486	\$ 15,800,000	\$ 1,684,938	\$ 23,617,203	\$ 991,064	\$ 11,874,862	\$ 76,486,740

\$ -	\$ -	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000
-	-	30,000	-	-	-	-	30,000
\$ -	\$ -	\$ 1,080,000	\$ -	\$ -	\$ -	\$ -	\$ 1,080,000

LAND DEVELOPMENT, ROADWAY & OTHER

316,073	\$ 533,723	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 849,796
215,172	-	1,784,828	-	-	-	-	2,000,000
-	-	-	2,000,000	-	-	-	2,000,000
57,186	473,814	-	-	-	-	-	531,000
-	-	500,000	-	750,000	750,000	-	2,000,000
-	-	400,000	-	-	-	-	400,000
-	-	1,874,185	-	-	-	-	1,874,185
-	-	400,000	3,000,000	-	-	-	3,400,000
-	-	4,000,000	-	-	-	-	4,000,000
\$ 588,431	\$ 1,007,537	\$ 8,959,013	\$ 5,000,000	\$ 750,000	\$ 750,000	\$ -	\$ 17,054,981

\$ 1,883,618	\$ 22,231,023	\$ 25,839,013	\$ 6,684,938	\$ 24,367,203	\$ 1,741,064	\$ 11,874,862	\$ 94,621,721
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EXHIBIT 2					Proposed Revisions to September 2025 CIP Funding Plan						
#	Description	September 2025 CIP Update	Proposed Revisions	Proposed CIP Update	AIP Grants	FDOT Grants	IIJA Entitlements	Total Grants	Authority Funds	Other	Total
1	AIRFIELD										
1	Runway 7-25 Rehabilitation (Last rehabilitation in 2002)	\$ 17,496,548	\$ (237,549)	\$ 17,258,999	\$ 354,766	\$ 6,468	\$ -	\$ 361,234	\$ (598,783)	\$ -	\$ (237,549)
2	Runway 13-31 Rehabilitation (Design and Construction)	17,325,741	-	17,325,741	(51,867)	41,494	-	(10,373)	10,373	-	-
3	East Ramp Rehabilitation Phase 1a, Design (Western/CBP Area)	111,428	(111,428)	-	-	(89,142)	-	(89,142)	(22,286)	-	(111,428)
4	East Ramp Rehabilitation Phase 1b, Design (Balance of Original Phase 1)	133,658	(133,658)	-	-	(10,693)	(120,292)	(130,985)	(2,673)	-	(133,658)
5	East Ramp Rehabilitation, Phase 1 (Design & Construction)	4,030,000	229,674	4,259,674	-	97,377	107,496	204,873	24,801	-	229,674
	East Ramp Rehabilitation, Phase 2 (Design & Construction)	7,976,400	-	7,976,400	(6,412,500)	5,130,000	-	(1,282,500)	1,282,500	-	-
6	East Ramp Rehabilitation, Phase 3 (Design & Construction)	-	8,374,750	8,374,750	-	6,699,800	-	6,699,800	1,674,950	-	8,374,750
7	Taxiway A Rehabilitation & Improvements (Combined Rehab & Connectors)	6,778,000	9,572,000	16,350,000	8,035,893	670,017	-	8,705,910	866,090	-	9,572,000
8	Taxiway A Connectors (Design & Construction)	5,704,830	(5,704,830)	-	(4,559,783)	(405,314)	-	(4,965,097)	(739,733)	-	(5,704,830)
9	Taxiway E Rehabilitation (South of Rwy 7-25)	4,491,176	-	4,491,176	-	-	-	-	-	-	-
10	Parallel Taxiway (South of Rwy 7-25) - Environmental & Design	3,750,000	(3,750,000)	-	(3,375,000)	(300,000)	-	(3,675,000)	(75,000)	-	(3,750,000)
11	Airport Lighting Control and Monitoring System	275,000	(275,000)	-	-	-	-	-	(275,000)	-	(275,000)
12	AOA Fencing Improvements	-	350,000	350,000	-	-	-	-	-	350,000	350,000
13	Airfield Security Cameras & Associated Infrastructure	-	100,000	100,000	-	-	-	-	-	100,000	100,000
	AIRFIELD Total	\$ 68,072,781	\$ 8,413,959	\$ 76,486,740	\$ (6,008,491)	\$ 11,840,007	\$ (12,796)	\$ 5,818,720	\$ 2,145,239	\$ 450,000	\$ 8,413,959
14	TERMINAL										
	Generator Installation - Administration & Maint Bldgs and CBP	\$ 1,050,000	\$ -	\$ 1,050,000	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -
	FIS Terminal Upgrades	-	30,000	30,000	-	-	-	-	-	30,000	30,000
	TERMINAL Total	\$ 1,050,000	\$ 30,000	\$ 1,080,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
	LAND DEVELOPMENT, ROADWAY & OTHER										
	ORL Master Plan Update	\$ 849,796	\$ -	\$ 849,796	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Colonial Promenade Improvements	2,000,000	-	2,000,000	-	-	-	-	-	-	-
16	Stormwater Restoration Project (Phase 1)	4,000,000	(2,000,000)	2,000,000	-	(1,600,000)	-	(1,600,000)	(400,000)	-	(2,000,000)
	Airport Beacon	531,000	-	531,000	-	-	-	-	-	-	-
17	Utilities Infrastructure Improvements (on airport property)	3,250,000	(1,250,000)	2,000,000	-	(1,000,000)	-	(1,000,000)	(250,000)	-	(1,250,000)
18	Stormwater Assessment, Phase 1	400,000	-	400,000	-	-	-	-	-	-	-
19	Roadway Rehabilitation	-	1,874,185	1,874,185	-	-	-	-	-	1,874,185	1,874,185
20	Landfill Assessment and Navy Building Rehabilitation	-	3,400,000	3,400,000	-	-	-	-	-	3,400,000	3,400,000
21	CIP Unallocated	4,000,000	-	4,000,000	-	-	-	-	-	-	-
	LAND DEVELOPMENT, ROADWAY & OTHER Total	\$ 15,030,796	\$ 2,024,185	\$ 17,054,981	\$ -	\$ (2,600,000)	\$ -	\$ (2,600,000)	\$ (650,000)	\$ 5,274,185	\$ 2,024,185
GRAND TOTAL CIP		\$ 84,153,577	\$ 10,468,144	\$ 94,621,721	\$ (6,008,491)	\$ 9,240,007	\$ (12,796)	\$ 3,218,720	\$ 1,495,239	\$ 5,754,185	\$ 10,468,144

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Lance Lyttle, Chief Executive Officer

Item Description

Recommendation to Approve the Fourth Amended and Restated Resolution Relating to Airline Rates and Charges and Airline Operating Terms and Conditions for the Use of the Facility and Services at Orlando International Airport (MCO)

Background

Airline rates and charges and operating terms and conditions have been established by resolution since November 1, 2013, as opposed to being set forth in leases with each individual airline. Rates and charges are established under the resolution by applying certain formulas to the cost of airport facilities and equipment (Rate Methodology). Airlines that commit to use and pay for certain space over time and who agree not to challenge Rate Methodology are offered the chance to share in net airport revenues by signing a Rate and Revenue Sharing Agreement (Revenue Sharing Agreement). Since 2013, there have been modest refinements to the Rate Methodology and to the Revenue Agreement with the airlines. The current Rate Methodology and Revenue Sharing Agreement became effective October 1, 2024. The Revenue Sharing Agreement expires September 30, 2026.

The Rate Methodology is designed to recover from the air carriers using the MCO their fairly allocated share of costs in accordance with the U.S. Department of Transportation's Policy Regarding Airport Rates and Charges, 61 Fed. Reg. 31994 (Jun. 21, 1996), as amended, and other applicable laws. Documentation in support of implementing rates and charges and operating terms and conditions by Rate Resolution includes:

1. Fourth Amended and Restated Resolution of the Greater Orlando Aviation Authority Relating to Airline Rates and Charges and Airlines Operating Terms and Conditions for the Use of Facilities and Services at MCO (Fourth Amended and Restated Rate Resolution)
2. The Rate Methodology for Fiscal Year 2027
3. Operating Permit, which allows an airline to operate on a monthly basis
4. Letter of Authorization which allows an airline to commit to use and pay for facilities longer than a monthly basis
5. Airline Operations Procedures which contain detailed operating rules
6. Revenue Sharing Agreement for Fiscal Year 2027 which provides for revenue sharing with participating airlines

Recommendation

Staff recommends approval of the Fourth Amended and Restated Rate Resolution, Rate Methodology, Revenue Sharing Agreement for Fiscal Year 2027, Operating Permit, Letter of Authorization, and Airline Operating Procedures.

Essential elements of the proposed changes to the Rate Resolution, Rate Methodology, and Revenue Sharing Agreement include the following:

1. The Aviation Authority will credit the Participating airlines an amount equal to the Airline's Revenue Share Percentage of any Net Share Revenues generated in such fiscal year, versus making a cash payment.
2. All costs associated with programs utilizing the Remote Screening Facility will be included in the baggage fee.

Small Business

Not applicable

Associated Board Agenda Items

Consent Agenda H and New Business F

Fiscal Impact

The gross passenger revenue budgeted for FY27 is \$431,968,171.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation to: (1) approve the Fourth Amended and Restated Rate Resolution; (2) approve the Rate Methodology and the specific Rates and Charges calculated thereunder for the use and occupancy of the Airport beginning October 1, 2026, and authorize the Chief Executive Officer to provide notice to the airlines operating at the Airport of such Rates and Charges; (3) approve the form and concept of the Rate and Revenue Sharing Agreement, including any changes thereto not inconsistent with the Resolution that are deemed reasonable and appropriate by the Chief Executive Officer after review by legal counsel; (4) authorize and direct the Chief Executive Officer to execute from time to time Rate and Revenue Sharing Agreements with airlines satisfying the conditions thereof to the extent a sufficient number of airlines, in the Chief Executive Officer's discretion, executes such agreements; (5) approve the forms of Letter of Authorization and Operating Permit, including any changes thereto not inconsistent with the Resolution that are deemed reasonable and appropriate by the Chief Executive Officer after review by legal counsel; and, (6) authorize Staff to develop, adopt, amend, modify, and implement from time to time such operational policies and procedures for the use and occupancy of the Airport that are not inconsistent with the Resolution.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Marie Dennis, Interim Chief Financial Officer

Item Description

Recommendation for Final Adoption of the Aviation Authority's Budget for the Fiscal Year Beginning October 1, 2026, and ending September 30, 2027

Background

Aviation Authority staff prepared a budget for the Fiscal Year beginning October 1, 2026, and ending September 30, 2027 (Fiscal Year 2027 Budget), for Orlando International Airport (MCO) and Orlando Executive Airport (ORL). At its meeting on August 19, 2026, the Aviation Authority Board approved the preliminary Fiscal Year 2027 Budget.

As required by the Aviation Authority's Enabling Act, on September 14, 2026, Orlando City Council held a public hearing on the Aviation Authority's Fiscal Year 2027 Budget. Following the public hearing conducted by Orlando City Council, the Fiscal Year 2027 Budget is presented to the Aviation Authority Board for final adoption.

Recommendation

Staff recommends adoption of the attached Resolution (Attachment A) approving the Aviation Authority's FY 2027 Budget for MCO and ORL. Attachment B provides a summary of the Budget.

Small Business

None.

Associated Board Agenda Items

New Business E

Fiscal Impact

The total Budget for Fiscal Year 2027 is \$968,495,000 for MCO and an additional \$189,000,000 of Capital Outlay. The total Budget for FY 2027 is \$10,934,622 for ORL, including Capital Outlay.

Requested Action

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation to: (1) approve the Resolution to adopt the Aviation Authority's Budget for the Fiscal Year beginning October 1, 2026, and ending September 30, 2027; and, (2) authorize the Board Chair and Assistant Secretary to execute the Resolution.

**RESOLUTION BY THE GREATER ORLANDO AVIATION AUTHORITY
CONCERNING THE AVIATION AUTHORITY'S
2026-2027 FISCAL YEAR BUDGET**

WHEREAS, the City of Orlando, Florida (the "City"), a municipal corporation in the County of Orange, State of Florida, owns the Orlando International Airport and Orlando Executive Airport (collectively, the "Airports"); and

WHEREAS, the Greater Orlando Aviation Authority (the "Authority"), pursuant to Chapter 57-1658, Special Laws of Florida 1957, as codified and amended, particularly as amended by Chapter 98-492, Laws of Florida (collectively, the "Act"), was created and established to exercise those powers granted under the Act; and

WHEREAS, the City, pursuant to the Act and the Amended and Restated Operation and Use Agreement dated August 31, 2015, and effective October 1, 2015, transferred custody, control and management of the Airports to the Authority; and

WHEREAS, the Authority, at its meeting on August 19, 2026, considered the matter of its preliminary 2026-2027 Fiscal Year Budget (the "Budget"); and

WHEREAS, as requested by the Authority, the City Council of the City of Orlando conducted a public hearing on September 14, 2026, within ten (10) days of its receipt of the Budget.

WHEREAS, following the public hearing conducted by the City Council of the City of Orlando, the Authority now desires to adopt the Budget for the ensuing fiscal year in accordance with Chapter 16, Section 12 of the Charter of the City of Orlando, Florida;

NOW, THEREFORE, BE IT RESOLVED BY THE GREATER ORLANDO AVIATION AUTHORITY:

1. That the Budget for the fiscal year beginning October 1, 2026, and ending September 30, 2027, is necessary to provide for anticipated expenditures of the Authority for all of its projects during the ensuing fiscal year, including operating expenses, capital outlays, materials, labor, equipment, supplies, payments of principal and interest on all outstanding revenue bonds and subordinated indebtedness of the Authority, and sinking fund and reserve requirements of such bonds and other subordinated indebtedness; and represents the judgment and intent of the Authority as to the needs of its departments as to their fiscal requirements for the ensuing fiscal year.

2. That the Budget provides for expenditures only to the extent of funds legally available to the Authority for the ensuing fiscal year from established sources, based upon past experience and reasonable projections thereof, and from new projects or new sources of income of the Authority.

3. That the Budget, attached hereto and made part hereof, is hereby adopted.

4. That a copy of the Budget be filed in the Authority's documentary files.

BE IT FURTHER RESOLVED that funds in the Budget for the fiscal year ended September 30, 2026, which have been encumbered prior to that date as a result of purchase orders issued by the Authority, are hereby re-appropriated as part of the Budget for the fiscal year commencing October 1, 2026.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its adoption.

PASSED AND ADOPTED this 16th day of September 2026.

GREATER ORLANDO AVIATION AUTHORITY

S. C. Kopelousos, Chair

ATTEST:

Angelica Matos, Assistant Secretary

APPROVED AS TO FORM AND LEGALITY

For the use and reliance of the Greater Orlando Aviation Authority, only.

Name of Law Firm: _____

By: _____

Date: _____

Orlando International Airport
Orlando Executive Airport

ADOPTED BUDGETS

Fiscal Year 2026-2027



**GREATER ORLANDO AVIATION AUTHORITY
ORLANDO INTERNATIONAL AIRPORT
FISCAL BUDGET
2026-2027**

	Budget <u>2027</u>	Budget <u>2026</u>
ANTICIPATED REVENUE		
Airline Rentals, Fees, and Charges	\$ 431,968,171	\$ 460,120,036
Nonairline Revenues	501,005,092	486,287,324
Interest Revenue	<u>35,521,737</u>	<u>33,086,640</u>
Total Revenue	<u>\$ 968,495,000</u>	<u>\$ 979,494,000</u>
LESS AIRPORT EXCLUSIVE REVENUE		
Rail Station Building Revenue	(8,528,783)	(8,259,711)
Net Anticipated Revenue	<u>\$ 959,966,217</u>	<u>\$ 971,234,289</u>
APPROPRIATIONS		
2015 Debt Service Fund	\$ 7,999,850	\$ 9,309,350
2016 Debt Service Fund	11,288,409	11,292,057
2016 Subordinated Debt Service	7,554,750	7,557,500
2017 Subordinated Debt Service	41,349,150	41,890,650
2019 Debt Service Fund	84,854,063	84,858,564
2022 Debt Service Fund	18,475,685	18,470,377
2024 Debt Service Fund	10,129,450	10,127,700
2024 Priority Subordinated Debt Service	45,770,538	17,093,538
2024 WFB Loan (RFD 2016)	-	15,976,307
Available PFC Revenues	(85,640,946)	(86,950,286)
Operation and Maintenance Fund	630,000,000	614,500,000
Operating Reserve Fund	-	7,915,000
Central Energy Plant Obligation	<u>9,814,173</u>	<u>9,309,152</u>
Total Appropriations	<u>\$ 781,595,122</u>	<u>\$ 761,349,909</u>
Remaining Revenues	<u>\$ 178,371,096</u>	<u>\$ 209,884,381</u>

**GREATER ORLANDO AVIATION AUTHORITY
ORLANDO INTERNATIONAL AIRPORT
SUMMARY OF CAPITAL FUND REQUESTS
FISCAL YEAR 2026-2027**

Description	Amount
Sensory Room and Indoor Play Area Expansions	\$ 500,000
Operation 5.0 - Skytrax 5 Star Rating Attainment	500,000
ADA Enhancements	500,000
Airport Employee Training & Recognition Platform	500,000
Restore and relocate "Ruins XVII: Outdoor Sculpture	70,000
Location for a Multifaceted Production Studio Build Out	50,000
The Park at MCO	750,000
Furniture, Fixtures, and Equipment (FF&E) for Authority Departments (Annual)	3,389,515
Online Market Place Implementation	250,000
Parking Plazas Camera Upgrade	650,000
Commercial Lane Equipment and Connectivity Upgrade	545,000
PRCS Hardware and PC Upgrade	975,000
GT Booth Replacement	130,000
Cargo Development Infrastructure	700,000
SWA Hangar Improvement Incentives	631,200
Air Service Incentive Plan (Marketing)	750,000
Air Service Incentive Plan (Credits)	2,750,000
400 MHZ Infrastructure / Radio Upgrade	1,500,000
Passenger Boarding Bridges & Baggage Handling System Equipment Replacement	10,000,000
Remove Concrete Structure (Doghouse) on B Side Level 2 BHS	2,500,000
Terminal A & B BHS Roll Up Doors Replacement	618,000
Baggage Claim Carousels Replacement Terminal A/B	2,400,000
Terminal A & B Passenger Boarding Bridge Equipment Monitoring Technology	1,925,000
ARFF HRET CFR Replacement (CFR 82)	1,650,000
ARFF HRET CFR Replacement (CFR 84)	1,650,000
ARFF EOD Support Team Equipment	490,000
ARFF Mobile SCBA Fill Station Cart	160,000
ARFF CFR Replacement (CFR 86)	1,350,000
Mobile Command Unit Vehicle	3,500,000
CCTV RR and Installation Airsides	9,980,000
Employee Parking Lots Security Improvements	850,000
Access Point Enhancement	200,000
Physical Security Enhancement	2,500,000
Employee Screening Technology	400,000
Software System for ERM Department	350,000
UCS X-Series Server Expansion (Operational Goal)	1,599,000
Network Equipment Refresh & Replacement	1,750,000
Camera and WIFI Expansion North Terminal Garage A, B, & Terminal Top	3,500,000
Blue Light Emergency Phones and Safety Infrastructure Deployment	1,000,000
SQL License Upgrades	1,050,000
Security Analytics	2,500,000
CCTV Storage Expansion	3,525,000
GIS upgrade & Digital Twin Technologies	1,000,000
Passenger Seating (Annual)	3,000,000
Flooring & Interior Finishes and Attic Stock (Annual)	2,000,000
Vehicles, Rolling Stock (Annual)	5,000,000
AS2 & 4 Structural Steel Repainting	3,696,900
New High - Mast Lighting Fixtures	1,600,000
EPG Fuel Cleaning System	746,000
Replace 31 Automatic Doors in Terminals	480,000
Elevator Rope Grippers and Emergency Braking Systems - Cont. of CIR01212	600,000
Replace 700kw Generator in the B Garage	700,000
Irrigation Improvements	339,100
Irrigation Testing & System Design	380,000
Airside 4 Delta Ramp Control Tower HVAC Replacement	413,100
Replace Cooling Tower 4 & 5	3,300,000
Routine replacement of expansion joints in Parking Garages A & B.	4,565,000

**GREATER ORLANDO AVIATION AUTHORITY
ORLANDO INTERNATIONAL AIRPORT
SUMMARY OF CAPITAL FUND REQUESTS
FISCAL YEAR 2026-2027**

Description	Amount
AS 2 Wings Condensation	2,250,000
Replace Sign Bases per 139 and Misc Retrofits	3,000,000
Terminal B Garage Pedestrian Bridge	500,000
Cargo Road Pavement Depression at Hangar Blvd	500,000
Terminal B Non-Curbside Canopy	6,629,000
Delta Club Window Replacement	2,769,000
Unplanned Signage Needs	100,000
Cell Lot Waiting - Entry Signage Update	100,000
eIPP AAM Support	1,000,000
General Planning Support	2,250,000
Program Definition Document Development	3,000,000
Tank Replacement Program	1,000,000
C1 Structure Restoration	1,500,000
C2 Structure Restoration	2,500,000
Land Management	2,000,000
MCO Stormwater Restoration Program	5,000,000
NEPA Environmental Assessments	500,000
OWS Assessments	1,000,000
Wildlife Attractant Hazard Management	2,000,000
Program Management Information Systems (PMIS)	500,000
Utility Master Plan	2,700,000
MCO Entry Monument Signage	2,750,000
Wayfinding & Signage Database	260,000
Terminal Nomenclature	1,000,000
NT Baggage Processing East side Facilities Phase 1	2,500,000
Airside 2&4 Replacement	500,000
NT Building Roof Replacement	500,000
NT Renovation - Landside Upgrades	11,510,600
Airside 2 Wing 8 Expansion	4,657,588
East Terminal Passenger Circulation Improvements	1,500,000
RAC Parking Expansion Program	1,000,000
NT Parking Garage Rehab	2,500,000
GTF Ped Bridge Enhancements	3,676,500
NT Premier Parking Reconfiguration	2,293,312
ARFF Facilities Improvements	6,780,000
Non Terminal Building Roof Replacement	582,000
Motor Pool Renovation	500,000
Executive Lobby Conference Room Office Area	3,000,000
Terminal C Enhancement and Club Space	2,500,000
Hyatt	8,000,000

Capital Request Total	\$	195,215,815
ORL Funding		2,784,185
Prior Year Funding		(9,000,000)
Grand Total	\$	<u>189,000,000</u>

Capital Items are Subject to Available Funding

**GREATER ORLANDO AVIATION AUTHORITY
ORLANDO EXECUTIVE AIRPORT
FISCAL BUDGET
2026-2027**

	Budget <u>2027</u>	Budget <u>2026</u>
ANTICIPATED REVENUE		
Aviation Related	\$ 1,893,206	\$ 1,860,972
Commercial Properties	1,908,324	1,865,181
Other Revenue	678,470	694,847
Total Anticipated Revenue	4,480,000	4,421,000
Contribution from ORL Revenue Fund	3,670,437	3,464,183
Contribution from MCO Discretionary	2,784,185	-
Total Deposits	<u>\$ 10,934,622</u>	<u>\$ 7,885,183</u>
APPROPRIATIONS		
Operations & Facilities	2,129,690	2,052,700
Safety & Security	1,342,760	1,450,470
Administration	803,300	805,660
Other Expenses	351,400	351,400
Total Appropriations Before Capital	4,627,150	4,660,230
Capital Outlay and Improvements	6,307,472	3,224,953
Total Appropriations	<u>\$ 10,934,622</u>	<u>\$ 7,885,183</u>

**GREATER ORLANDO AVIATION AUTHORITY
ORLANDO EXECUTIVE AIRPORT
SUMMARY OF CAPITAL FUND REQUESTS
FISCAL YEAR 2026-2027**

Description	Amount
ORL Capital Items	\$ 60,000
ORL CF O&M Projects	80,000
ORL Rehabilitation and Improvements	150,000
ORL Generator Installation	162,400
ORL Stormwater Restoration	400,000
ORL Roadway Rehab	1,874,185
ORL BP 52 TWY A Construction	1,520,887
ORL Building 296 Rehab	750,000
ORL AOA Fencing	350,000
ORL Airfield Security Cameras & Infrastructure	100,000
ORL Floating Barrier Rope	30,000
ORL Navy Building	400,000
ORL FIS Terminal Upgrades	30,000
ORL CIP Utilities Infrastructure	400,000

Subtotal	\$ 6,307,472
MCO Funding	<u>(2,784,185)</u>
Grand Total	<u><u>\$ 3,523,287</u></u>

Capital Items are Subject to Available Funding

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Senior Vice President, Operations

Type of Release

Invitation to Negotiate

Service/Type

Ramp Control Services

Release Date

November 2026

Committee and Date

Procurement Committee – January 2027

Award Date

March 2027

Scope/Services

The Contractor shall provide all labor, supervision, management, administrative support, materials, supplies, and related services necessary to perform virtual ramp control services at Orlando International Airport in accordance with the Contract Documents.

The selected Contractor shall operate the ramp control function using integrated technologies, including surveillance video, surface movement software, communications, navigation, and data management tools. The Contractor shall safely and efficiently manage aircraft traffic entering and exiting the ramp area, including Multiple Aircraft Ramp System ("MARS") gates and remote hardstand parking positions.

Small Business Participation

The Office of Business Opportunity & Exchange has reviewed the scope of work and recommends an LDB/VBE participation goal of 2%, subject to final scope and availability.

Value/Term

The Contract term will be for five years to commence on or about May 1, 2027.

The value of the five-year term is estimated at \$10,400,000.

Incumbent

Robinson Aviation, Inc.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Kenyatta Lee, Chief External Affairs

Type of Release

Invitation to Negotiate

Service/Type

State Lobbyist Services

Release Date

September 2026

Committee and Date

Procurement Committee December 2026

Award Date

January 2027

Scope/Services

Contractor shall provide governmental affairs and legislative advocacy services on behalf of the Greater Orlando Aviation Authority (GOAA) before the Florida Legislature, Governor's Office, and state agencies. Services include monitoring and analyzing legislation, regulations, and budget initiatives impacting GOAA, advocating for the Authority's legislative and funding priorities, facilitating relationships with state policymakers and agency officials, providing strategic counsel on governmental matters, identifying funding opportunities, and delivering regular reports and recommendations to support GOAA's mission, operations, and long-term aviation infrastructure objectives.

Small Business Participation

The Office of Business Opportunity & Exchange has reviewed the requirements for the above referenced procurement and determined that an LDB/VBE participation goal is not applicable due to the limited availability of certified firms capable of performing the required services.

Value/Term

Initial 36-month term and two one-year extensions

Incumbent

Heffley & Associates

REVISED

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Jeffrey Brown, Chief Development Officer

Type of Release

Invitation to Negotiate

Service/Type

Upper-Level Controls – Baggage Handling System

Release Date

December 2026

Committee and Date

Procurement Committee – February 2027

Award Date

April 2027

Scope/Services

The Contractor shall design, furnish, program, test, commission, document, and support a fully integrated Upper-Level Controls (ULC) system for the North Terminal and Terminal C Baggage Handling Systems (BHS) at Orlando International Airport.

The Contractor shall provide the ULC, including the Sort Allocation Controller, Manual Encode Consoles, Maintenance Diagnostic System, Management Information System, and Human-Machine Interfaces. The ULC shall be capable of providing Baggage Reconciliation Services (BRS).

Small Business Participation

The Office of Business Opportunity & Exchange has reviewed the requirements for the above referenced procurement and determined that an LDB/VBE participation goal is not applicable due to the limited availability of certified firms capable of performing the required services.

Value/Term

The value is between 5,000,000 and 8,000,000, and it is a one-time installation.

Incumbent

None

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Kelly Loll, Senior Vice President of Procurement Services

Item Description

Notification of Awards and Amendments less than \$250,000

Background

In accordance with Aviation Authority Policy Section 450.04, Approval Authorizations and Documentation, authority for procurement approvals and contract execution is delegated based on established monetary thresholds and procurement methods. For procurements and individual contract amendments of up to \$250,000, final approval and execution authority is assigned to the Senior Vice President of Procurement Services or the Chief Executive Officer, provided the action does not exceed policy thresholds requiring Aviation Authority Board approval.

The Policy further requires Aviation Authority Board approval for procurements and amendments exceeding \$250,000, or when cumulative amendment values surpass that threshold following the last Board authorization.

Consistent with these requirements, actions executed under the delegated authority of the Senior Vice President of Procurement Services are reported to the Aviation Authority Board for transparency and oversight.

The attached listing summarizes such awards and amendments executed within delegated authority limits.

PROCUREMENT SUBMITTALS FOR BOARD NOTIFICATION								
Awards and amendments less than \$250,000.00 executed by the Senior Vice President of Procurement Services (SVPP)								
Action	Competition	Vendor	Awards/Amendment Value	Funding	Description of Goods or Service	Total Agreement Value	Terms	SVPP Date Signed
New Subscription Service	26-876-RFQ	Jotform Enterprise, Inc	\$ 39,447.00	O&M	Subscription for 36 months to access and use JotForm's enterprise form-building platform, which supports conditional logic, payment acceptance, report generation, and workflow automation. (Billed Annually)	\$ 39,447.00	7/16/26 - 7/15/29	7/16/2026
New Awardee	25-116-RFP-PoC	Fortbrand Services LLC	No Value	O&M	Request for a 90-day proof of concept (PoC) for Airfield Driving Simulator Services, with no payments due during this period. If GOAA elects to continue after 90 days, a contract will be completed. No value contract	\$ 608,090.80	8/1/26 - 10/30/26	7/16/2026
Exisiting Subscription Service	26-886-EX	Gatekeeper System, Inc.	\$ 14,214.00	O&M	Three-year subscription agreement for Gatekeeper’s APP-139, cloud-based airport software that records and stores digital daily airfield and landside inspections, links maintenance tasks to GIS airport maps, monitors equipment, airfield conditions, and wildlife control activities, and provides reports. (Billed Annually)	\$ 14,214.00	7/1/26 - 6/30/29	7/16/2026
A-21	23-05	SITA Information Networking Computing USA, Inc.	\$ 248,000.00	O&M	Multi-User Flight Information (MUFID) System installation and maintenance—Amendment No. 21. Three-month extension with increase in value in the amount of \$248,000.00 from July 1, 2026, through September 30, 2026.	\$ 28,975,042.20	7/1/26 - 9/30/26	7/28/2026
A-3	16-21	Reworld Waste, LLC	\$ 141,880.00	O&M	USDA-regulated trash disposal services—Amendment No. 3. Extension through September 30, 2026, with a \$141,880.00 increase in value while a replacement solicitation is in process.	\$ 2,283,760.00	8/1/26-9/30/26	8/3/2026
New Service	26-1052-NOW	The North Highland Company, LLC	\$ 249,232.50	O&M	Workforce Gap Analysis and Organizational Alignment Assessment to provide performance-monitoring and management feedback and tools that improve workforce efficiency and productivity.	\$ 249,232.50	8/7/26- 9/30/26	8/7/2026
New Subscription Service	26-834-RFQ	Waitwell, Inc.	\$ 55,747.00	O&M	Subscription for 60 months WaitWell Queue Management System, a digital appointment platform that Access Control will use for badging and testing appointments. (Billed Annually)	\$ 55,747.00	6/1/26 - 5/31/27	8/6/2026
New Service	26-1020-NOW	Careerminds Group, Inc.	\$ 25,000.00	O&M	Engagement Pulse Survey. Careerminds will provide engagement survey services to eligible GOAA employees, including the design and delivery of a customized pulse survey and two six-month seat licenses for the online data-reporting and analytics tool.	\$ 25,000.00	7/17/26 - 10/17/26	8/10/2026
One Time Service	27-101-NOW	Hyatt Regency Orlando Airport	\$ 30,000.00	O&M	Holiday Party Event Sales Agreement for meeting and event space, food, and beverages.	\$ 30,000.00	12/16/26 - 12/17/26	8/11/2026

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

Item Description

Notification of Beautiful Airports Team (BAT) Program Updates.

Background

The following report is to provide updates on all authorized reallocations of funding within the approved \$40,000,000 budget to support the BAT Program in accordance with the March 18, 2026, Aviation Authority Board meeting.

BAT Program Projects Overview					
Project	Contractor	Original Budget Amount 3/18/26 Board	Adjustment Amount	Revised Budget Amount	Revised Budget CCM Date
Original Projects					
G-00049 Repair and Replace Faded Roadway Signage at Tradeport Dr, Bear Rd, Casa Verde Rd, & Cargo Rd. (D/B)	Baron International, LLC	\$1,800,000.00	(\$1,525,000.00)	\$275,000.00	08/04/26 06/30/26
G-00050 Repair and Replace Faded Roadway Signage at Jeff Fuqua Blvd. (D/B)	AC Signs, LLC	\$2,700,000.00	(\$675,000.00)	\$2,025,000.00	06/30/26
H-00414 Under Train Station Parking Rehabilitation (D/B)	The Middlesex Corporation	\$4,200,000.00	\$0.00	\$4,200,000.00	
H-00415 Repair and Paint Sign Structures on Jeff Fuqua Boulevard (D/B)	Kiewit Infrastructure South Co.	\$2,100,000.00	\$0.00	\$2,100,000.00	
H-00416 Repair and Paint Sign Structures on Heintzleman Boulevard, Tradeport Drive, Bear Road, Casa Verde Road, & Cargo Road (D/B)	Prime Construction Group, Inc.	\$1,200,000.00	(\$200,000.00)	\$1,000,000.00	08/04/26 06/30/26
H-00417 Mill and Resurface Secure Road at Centerfield ARFF (D/B)	The Middlesex Corporation	\$1,200,000.00	(\$600,000.00)	\$600,000.00	06/30/26
H-00418 Repair Pavement Depression at Cargo Road near Hangar Boulevard (D/B)	Carr & Collier, Inc.	\$600,000.00	(\$150,000.00)	\$450,000.00	08/04/26
H-00419 Pavement Repair Taxiway B1 (D/B)	The Middlesex Corporation	\$1,200,000.00	\$736,750.00	\$1,936,750.00	07/14/26
H-00420 MCO Land Management (D/B)	Prime Construction Group, Inc. Valencia Construction Group, Inc.	\$2,400,000.00	\$425,000.00	\$2,825,000.00	08/04/26 06/23/26
H-00421 Jeff Fuqua Boulevard Stormwater Pipe Maintenance Phase 2 (D/B)	Carr & Collier, Inc.	\$1,200,000.00	\$100,000.00	\$1,300,000.00	07/14/26
H-00422 East Airfield Upland and Stormwater Maintenance (D/B)	Prime Construction Group, Inc.	\$1,200,000.00	(\$400,000.00)	\$800,000.00	06/30/26
V-01109 Terminals A & B Vertical Surfaces and Ceiling Painting (D/B)	Clancy & Theys Construction Co.	\$3,200,000.00	(\$262,486.63)	\$2,937,513.37	09/08/26 08/04/26 06/30/26
V-01110 Garage A Perimeter Railings Clean, Paint, and Repair (D/B)	H.W. Davis Construction, Inc.	\$3,000,000.00	(\$1,850,000.00)	\$1,150,000.00	08/04/26 06/30/26
V-01111 Garage B Perimeter Railings Clean, Paint, and Repair (D/B)	HA Contracting Corporation	\$3,000,000.00	(\$1,085,795.00)	\$1,914,205.00	09/08/26 08/04/26 06/30/26
V-01112 Terminals A & B Level 1 Stair Enclosures (D/B)	Collage Design and Construction Group, Inc.	\$1,200,000.00	(\$525,000.00)	\$675,000.00	08/04/26 06/30/26
V-01113 Airside 1-4 APM Headache Bars (D/B)	Gomez Construction Co.	\$1,920,000.00	(\$300,000.00)	\$1,620,000.00	06/30/26
V-01114 Terminal Top Garage Pressure Wash Surfaces and Replace Signage (D/B)	Clancy & Theys Construction Co.	\$1,200,000.00	(\$350,000.00)	\$850,000.00	08/04/26 06/30/26
V-01115 Terminals A & B Expansion Joint Replacements at Arrivals & Departures Levels (D/B)	Ovation Construction, Inc.	\$600,000.00	\$345,132.54	\$945,132.54	07/28/26 06/23/26
V-01116 Garages A & B Pressure Wash Surfaces and Replace Signage (D/B)	Collage Design and Construction Group, Inc.	\$1,200,000.00	\$0.00	\$1,200,000.00	
New Projects					
G-00052 Replace Signage on Commercial Lane, Terminal A, B, Terminal Top Garages (D/B)	Baron International, LLC	\$0.00	\$569,758.92	\$569,758.92	08/25/26 06/30/26
H-00387 Drainage Structure Restoration	Carr & Collier, Inc.	\$0.00	\$1,761,049.24	\$1,761,049.24	07/07/26
H-00428 Heintzleman Blvd Barrier Wall and Bridge Painting (D/B)	Prime Construction Group, Inc.	\$0.00	\$990,211.82	\$990,211.82	09/08/26 06/30/26
H-00429 Jeff Fuqua Blvd Barrier Wall and Bridge Painting (D/B)	Kiewit Infrastructure South	\$0.00	\$3,190,533.10	\$3,190,533.10	08/04/26 07/14/26 07/07/26
H-00430 Jeff Fuqua Blvd Concrete Ditch Pavement Restoration	Carr & Collier, Inc.	\$0.00	\$79,244.02	\$79,244.02	08/25/26 07/14/26
H-00432 Terminal C Landside Contractor Laydown Area Cleanup	Kiewit Infrastructure South	\$0.00	\$294,953.78	\$294,953.78	08/04/26
V-01122 Terminal C Garage to GTF Connector Floor Coating Replacement (D/B)	H.W. Davis Construction, Inc.	\$0.00	\$252,238.00	\$252,238.00	07/07/26
V-01123 Terminal C Garage ADA Parking, Markings, and Signage Improvements	Clancy & Theys Construction Co.	\$0.00	\$77,167.14	\$77,167.14	07/07/26
Subtotal Projects Contractor Contracts		\$35,120,000.00	\$898,756.93	\$36,018,756.93	
Soft Costs (PM/CM/OAR)		\$3,512,000.00	\$0.00	\$3,512,000.00	
Unallocated		\$1,368,000.00	(\$898,756.93)	\$469,243.07	
Total		\$40,000,000.00		\$40,000,000.00	

Memorandum

DATE: September 18, 2026

TO: Members of the Aviation Authority

FROM: Lance Lyttle, IAP, Chief Executive Officer

Item Description

Notification to Previously Approved Paid Parental Leave (PPL) Policy for Greater Orlando Aviation Authority (Aviation Authority) Employees

Background

On March 18, 2026, the Aviation Board approved the recommendation to implement the Aviation Authority's Paid Parental Leave policy, effective April 1, 2026. This new Organizational Policy provides up to twelve weeks of fully paid leave for eligible employees following the birth, adoption or placement of a child.

After the approval of the parental leave policy, Staff made some clarification and correction changes. The changes were reviewed by legal, and Staff was advised that the changes were not significant enough to require new approval by the Board.

The red line and clean version of the policy is attached for reference; this is an informational only item, no additional amendments to the policy are being proposed.

OBJECTIVE

This policy establishes guidelines for Paid Parental Leave (PPL) to support employees during the birth, adoption, or legal permanent placement of a child. PPL must ~~be taken at the time of~~ begin the day following the qualifying event and is intended to provide eligible employees with time to care for and bond with their child. This policy applies to all Greater Orlando Aviation Authority (Aviation Authority) employees.

POLICY

Eligible employees will receive 100% of their annual salary during the approved PPL period. The Aviation Authority provides up to twelve (12) weeks of PPL to employees following the birth of their child, adoption, or the legal permanent placement of a child. This leave is intended to support bonding and caregiving of a newborn, newly adopted child, or legal permanent placement of a child age 17 years or younger and will run concurrently with Family and Medical Leave Act (FMLA) leave, as applicable.

DEFINITIONS

PPL - Paid Parental Leave

FMLA - Family and Medical Leave Act

STD ~~—~~ Short ~~—~~ Term Disability

DOL – Department of Labor

COBRA - Consolidated Omnibus Budget Reconciliation Act

Regular Employee - ~~An employee who has successfully completed the probationary period of employment and now holds a Regular Position. A Regular Employee may be classified as full time (normally scheduled to work 40 hours per week) or part time (normally scheduled to work less than 40 hours per week) person in a regular position and currently included on the Aviation Authority payroll.~~

Legal ~~P~~ermanent Parent - ~~Birth~~ Biological mother, biological father, adoptive mother, adoptive father of a newborn, newly adopted child, or legal permanent placement of a child.

Child - A ~~biologically biological child, legally~~ adopted child, or court appointed legal permanent ward, who is 17 years old or younger.

- A spouse's child (stepchild) is not covered under this policy.

**Eligibility
Requirements**

Employees must be employed by the Aviation Authority for at least twelve (12) months and have worked at least 1,250 hours during the preceding 12-month period prior to commencement of leave. The twelve (12) months of employment need not be consecutive months. The Aviation Authority will include all time worked for the Aviation Authority within the last five (5) years before the date of the most recent hiring of the employee, unless the break in service was due to the fulfillment of the employee's National Guard or Reserve military service obligation. Employees who return to work from National Guard or Reserve military duty are credited for the time they are on military leave to meet the 1,250 hours of service.

- Part-time employees must meet the eligibility requirements above to qualify.
- Temporary employees and interns are not eligible.

Parameters

- Eligible employees may receive a maximum of twelve (12) weeks of PPL per qualifying event, including bonding following the birth, adoption, or legal permanent placement of a child.
- PPL is compensated at 100% of the employee's regular, straight-time weekly pay and is paid on a bi-weekly basis in accordance with regularly scheduled pay dates.
- Approved PPL must begin the day following the birth, adoption, or legal permanent placement of a child. Employees may not delay, defer, or postpone the start of PPL.
- PPL must be in a single, continuous block of time following the birth, adoption, or legal permanent placement of a child.
- If the full leave is not used ~~within the designated 12-month period~~ following the qualifying event date, any remaining weeks are forfeited and cannot be carried over or combined with future leaves.
- Upon separation from employment, employees will not receive payment for any unused PPL for which they were eligible.

**Multiple Births
or Placements**

Employees are entitled to one (1) PPL period per calendar year, regardless of the number of births or placements that occur during that year. If you have more than one (1) child born or placed for

adoption in the same year, you will not receive additional PPL entitlements.

If an employee has multiple children born or placed on the same day, the multiple childbirth/placement event is considered to be a single event that triggers one (1) single PPL entitlement.

**Coordination
with Other
Policies**

PPL taken under this policy will run concurrently with leave under the Family and Medical Leave Act (FMLA) Section 203.07. Thus, any leave taken under this policy that falls under the definition of circumstances qualifying for leave due to the birth or placement of a child due to adoption, the leave will be counted toward the 12 weeks of available FMLA leave per 12-month period. All other requirements and provisions under the FMLA will apply. In no case will the total amount of leave whether paid or unpaid granted to the employee under the FMLA exceed 12 weeks during the 12-month FMLA period. Employees requesting PPL must follow the FMLA certification process in [Policy](#) Section 203.07.

PPL runs consecutively with Short-term Disability (STD) benefits. The highest paid benefit will be considered the primary for income. Once PPL has been exhausted, STD coverage will take effect for the remaining eligible disability period to be no more than six (6) months; PPL will be paid during the elimination period without impacting the STD benefit.

Benefits

Group health ~~benefits insurance, and other payroll deductions and contributions,~~ will continue at the same level and under the same conditions that exist for covered employees actively working. The employee will be required to continue to make the necessary premium payments for self and/or dependent coverage. Bi-weekly payments will be required based on the employee's normal pay period. If payment is not received within thirty (30) working days of the date due, employee and/or dependent coverage can be terminated.

Pursuant to Department of Labor regulations, if the covered employee fails to return to work following FMLA leave, he or she does not qualify for the rights and protections under the federal Consolidated Omnibus Budget Reconciliation Act (COBRA) unless the employee was covered by the Aviation Authority's group health plans on the day before the first day of FMLA leave. COBRA provisions require the employee to pay the entire cost for coverage.

An employee will continue to accrue leave time while they are on a paid leave status.

**Application for
PPL**

An employee requesting PPL must consult with the Human Resources department to determine eligibility and, if available, to plan/coordinate PPL with other forms of leave, and the employee's department. The employee will provide his or her supervisor and the Human Resource department with notice of the request for leave at least 30 days prior to the proposed date of the leave (or if the leave was not foreseeable, as soon as possible).

- Application for PPL
- Supporting documentation^{2,5} may include without limitation:
 1. Birth certificate; or;
 2. Appropriate adoption documentation, such as a letter from an adoption agency, or from the attorney representing the adoptive parent in cases of private adoptions; or;
 3. Court Order

The organization has the exclusive right to interpret this policy.

REFERENCE

Section [201.06](#) Employee Rights Upon Re-employment
Section 203.07 Family [and](#) Medical Leave Act (FMLA)
Section 206.12 Employee Health, Disability and Life Insurance Benefits

**APPROVAL AND
UPDATE HISTORY**

Last Approval

Aviation Authority Board: (Month, Date, Year)
Chief Executive Officer: (Month, Date, Year)

GOAA Paid Parental Leave Request

Section 1: Employee Information

Employee Name: _____ Employee ID #: _____

Job Title: _____ Department: _____

E-Mail Address _____ Phone Number _____

During Leave: _____ During Leave: _____

Section 2: Parental Leave Information

In agreement with the PPL policy, I, _____, certify that I meet the following eligibility requirements:

- I am the biological parent or adoptive parent.
- I have been employed by the Aviation Authority for a minimum of 12 months and have worked 1,250 hours during the preceding 12-month period before the start of my leave.

Event	Anticipated Date	Actual Date (To be completed by HR)
Date of birth or placement		
Date use of Parental Leave begins		
Date use of Parental Leave ends		

Section 3: Employee Certification

I understand that within 30 days of the birth or adoption of the child, I must provide Human Resources with a copy of the child's birth certificate or official documentation of adoption, or placement of child.

Employee Signature: _____ Date: _____

Section 4: Human Resources Eligibility

The employee ☐ **meets** ☐ **does not meet** the eligibility criteria.

Human Resources Signature: _____ Date: _____

Submit completed form to Human Resources.

Section 5: Health Insurance

The employee acknowledges that the Aviation Authority will deduct the appropriate Health Insurance deductions during the Paid Parental Leave. Health insurance premiums will continue at the same level and under the same conditions that existed for covered employees actively working. Below you will find the amounts that will be owed to the Greater Orlando Aviation Authority while you are out on leave:

Benefit Type	Plan Type	Tier	Amount
Medical			
Dental			
Vision			
Flexible Spending Account			
Health Savings Account			
Optional Employee Life Insurance			
Optional Dependent Life Insurance			
Voluntary Accident			
Voluntary Hospital			
Voluntary Employee Critical Illness			
Voluntary Spouse Critical Illness			
MetLife Legal			
401(a)			
457(b)			
Grand Total			

Employee Signature: _____ Date: _____

Submit completed form to Human Resources.

POLICY 209.09: PAID PARENTAL LEAVE (PPL)

OBJECTIVE

This policy establishes guidelines for Paid Parental Leave (PPL) to support employees during the birth, adoption, or legal permanent placement of a child. PPL must begin the day following the qualifying event and is intended to provide eligible employees with time to care for and bond with their child. This policy applies to all Greater Orlando Aviation Authority (Aviation Authority) employees.

POLICY

Eligible employees will receive 100% of their annual salary during the approved PPL period. The Aviation Authority provides up to twelve (12) weeks of PPL to employees following the birth of their child, adoption, or the legal permanent placement of a child. This leave is intended to support bonding and caregiving of a newborn, newly adopted child, or legal permanent placement of a child age 17 years or younger and will run concurrently with Family and Medical Leave Act (FMLA) leave, as applicable.

DEFINITIONS

PPL - Paid Parental Leave

FMLA - Family and Medical Leave Act

STD – Short-Term Disability

DOL – Department of Labor

COBRA - Consolidated Omnibus Budget Reconciliation Act

Regular Employee - A person in a regular position and currently included on the Aviation Authority payroll.

Legal Permanent Parent – Biological mother, biological father, adoptive mother, adoptive father of a newborn, newly adopted child, or legal permanent placement of a child.

Child - A biological child, legally adopted child, or court appointed legal permanent ward, who is 17 years old or younger.

- A spouse's child (stepchild) is not covered under this policy.

ELIGIBILITY REQUIREMENTS

Employees must be employed by the Aviation Authority for at least twelve (12) months and have worked at least 1,250 hours during the preceding 12-month period prior to commencement of leave. The twelve (12) months of employment need not be consecutive months. The Aviation Authority will include all time worked for the Aviation Authority within the last five (5) years before the date of the most recent hiring of the employee, unless the break in service was due to the fulfillment of the employee's National Guard or Reserve military service obligation. Employees who return to work from National Guard or Reserve military duty are credited for the time they are on military leave to meet the 1,250 hours of service.

- Part-time employees must meet the eligibility requirements above to qualify.
- Temporary employees and interns are not eligible.

PARAMETERS

- Eligible employees may receive a maximum of twelve (12) weeks of PPL per qualifying event, including bonding following the birth, adoption, or legal permanent placement of a child.
- PPL is compensated at 100% of the employee's regular, straight-time weekly pay and is paid on a bi-weekly basis in accordance with regularly scheduled pay dates.
- Approved PPL must begin the day following the birth, adoption, or legal permanent placement of a child. Employees may not delay, defer, or postpone the start of PPL.
- PPL must be in a single, continuous block of time following the birth, adoption, or legal permanent placement of a child.
- If the full leave is not used following the qualifying event date, any remaining weeks are forfeited and cannot be carried over or combined with future leaves.
- Upon separation from employment, employees will not receive payment for any unused PPL for which they were eligible.

MULTIPLE BIRTHS OR PLACEMENTS

Employees are entitled to one (1) PPL period per calendar year, regardless of the number of births or placements that occur during that year. If you have more than one (1) child born or placed for adoption in the same year, you will not receive additional PPL entitlements.

If an employee has multiple children born or placed on the same day, the multiple childbirth/placement event is considered to be a single event that triggers one (1) single PPL entitlement.

COORDINATION WITH OTHER POLICIES

PPL taken under this policy will run concurrently with leave under the Family and Medical Leave Act (FMLA) Section 203.07. Thus, any leave taken under this policy that falls under the definition of circumstances qualifying for leave due to the birth or placement of a child due to adoption, the leave will be counted toward the 12 weeks of available FMLA leave per 12-month period. All other requirements and provisions under the FMLA will apply. In no case will the total amount of leave whether paid or unpaid granted to the employee under the FMLA exceed 12 weeks during the 12-month FMLA period. Employees requesting PPL must follow the FMLA certification process in Policy Section 203.07.

PPL runs consecutively with Short-term Disability (STD) benefits. The highest paid benefit will be considered the primary for income. Once PPL has been exhausted, STD coverage will take effect for the remaining eligible disability period to be no more than six (6) months; PPL will be paid during the elimination period without impacting the STD benefit.

BENEFITS

Group health insurance, and other payroll deductions and contributions, will continue at the same level and under the same conditions that exist for covered employees actively working. The employee will be required to continue to make the necessary premium payments for self and/or dependent coverage. Bi-weekly payments will be required based on the employee's normal pay period. If payment is not received within thirty (30) working days of the date due, employee and/or dependent coverage can be terminated.

Pursuant to Department of Labor regulations, if the covered employee fails to return to work following FMLA leave, he or she does not qualify for the rights and protections under the federal Consolidated Omnibus Budget Reconciliation Act (COBRA) unless the employee was covered by the Aviation Authority's group health plans on the day before the first day of FMLA leave. COBRA provisions require the employee to pay the entire cost for coverage.

An employee will continue to accrue leave time while they are on a paid leave status.

APPLICATION FOR PPL

An employee requesting PPL must consult with the Human Resources department to determine eligibility and, if available, to plan/coordinate PPL with other forms of leave, and the employee's department. The employee will provide his or her supervisor and the Human Resource department with notice of the request for leave at least 30 days prior to the proposed date of the leave (or if the leave was not foreseeable, as soon as possible).

- Application for PPL
- Supporting documentation may include without limitation:
 1. Birth certificate; or;
 2. Appropriate adoption documentation, such as a letter from an adoption agency, or from the attorney representing the adoptive parent in cases of private adoptions; or.
 3. Court Order

The organization has the exclusive right to interpret this policy.

REFERENCE

Section 201.06 Employee Rights Upon Re-employment
Section 203.07 Family and Medical Leave Act (FMLA)
Section 206.12 Employee Health, Disability and Life Insurance Benefits

APPROVAL AND UPDATE HISTORY

LAST APPROVAL

Aviation Authority Board: 03/18/2026
Chief Executive Officer: 03/18/2026

GOAA Paid Parental Leave Request

Section 1: Employee Information

Employee Name: _____ Employee ID #: _____

Job Title: _____ Department: _____

E-Mail Address _____ Phone Number _____

During Leave: _____ During Leave: _____

Section 2: Parental Leave Information

In agreement with the PPL policy. I, _____,
certify that I meet the following eligibility requirements:

- I am the biological parent or adoptive parent.
- I have been employed by the Aviation Authority for a minimum of 12 months and have worked 1,250 hours during the preceding 12-month period before the start of my leave.

Event	Anticipated Date	Actual Date (To be completed by HR)
Date of birth or placement		
Date use of Parental Leave begins		
Date use of Parental Leave ends		

Section 3: Employee Certification

I understand that within 30 days of the birth or adoption of the child, I must provide Human Resources with a copy of the child's birth certificate or official documentation of adoption, or placement of child.

Employee Signature: _____ Date: _____

Section 4: Human Resources Eligibility

The employee ☐ **meets** ☐ **does not meet** the eligibility criteria.

Human Resources Signature: _____ Date: _____

Submit completed form to Human Resources.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Kenyatta Lee, Chief, External Affairs

Item Description

Notification of Agreement with Greater Orlando Aviation Authority and Florida Department of Transportation (Florida Turnpike Enterprise)

Background

Greater Orlando Aviation Authority (GOAA) and the Florida Department of Transportation's Florida Turnpike Enterprise (FTE) is entering into a SunPass Plus Parking Program Agreement to codify the terms and conditions that allows customers to use SunPass transponders to pay for parking at Orlando International Airport (MCO).

Previously, all transponder payments were processed under the Agreement GOAA has with the Central Florida Expressway Authority (CFX) to process E-PASS and SunPass Plus transactions for airport parking. In order to improve efficiency, real-time processing and customer experience, GOAA is entering into an Agreement directly with FTE to establish separate payment processing for the corresponding service providers (FTE and CFX) for the transponder transactions.

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

Item Description

Notification of Change Orders issued on Active Construction Projects

Background

The following report represents contract change orders issued on active construction projects, as approved by the Construction Committee, requiring notification to the Aviation Authority Board.

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-00048-ORL ORL EAST RAMP REHABILITATION - PHASE 1

CONTRACTOR: Halifax Paving, Inc. Award CC: 06/10/25 Oracle PO#: 1008262 START DATE(NTP): 03/27/26
FUNDING: FDOT,ORL Revenue Award Board: 11/19/25 Contract Date: 03/09/26
Fund,FAA

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$2,575,370.00		180	09/22/26		60	11/21/26
1	Add Alternate No. 1 Quantity Adjustments	Bulletin No. 1	06/16/26	07/15/26	\$425,195.00	\$425,195.00	\$3,000,565.00	16.51%	0	09/22/26	0.00%	0	11/21/26
					\$425,195.00	\$425,195.00	\$3,000,565.00	16.51%	180	09/22/26	0.00%	60	11/21/26

CURRENT CONTRACT

Contractual Substantial Completion	09/22/26		
ACTUAL Substantial Completion		\$4,200 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C 0%
Contractual Final Completion	11/21/26		
ACTUAL Final Completion		\$2,100 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.: 0%

CONTRACT INFORMATION: Not-to-Exceed (Direct-Negotiated)

Bond is required

Liquidated Damages (\$42,00.00/Day for S.C. & \$2,100.00/Day for F.C.)

OPEN ISSUES:

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
TOTAL			\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
Quantity Adjustment	\$425,195.00	16.51%	\$0.00	0%
TOTAL	\$425,195.00	16.51%	\$0.00	0%

Greater Orlando Aviation Authority
Engineering & Construction Report

GOAA Constr.: Reine / WINSTON STAPLETON	Cyrus Callum (OEA)
A/E: Mead & Hunt, Inc.	Danielle Plummer, Contracts and Grants Manager
OAR: Benjamin Brown	David Benouaich, RWBC

Contractor
Design Consultant
OAR

Halifax Paving, Inc.-Joseph Durrance,Contractor
Mead & Hunt, Inc.-Dave Schmidgall,Project Manager
Loyal Wingman, LLC-Isadore Carrie III,Construction Consultant

BP-00048-ORL

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-00050-ORL ORL RUNWAY 7-25 REHABILITATION AND RELATED WORK

CONTRACTOR: Hubbard Construction Company

Award CC: 02/03/26 Oracle PO#: 1008125 START DATE(NTP): 01/21/26

FUNDING: FDOT,Aviation

Award Board: 02/18/25 Contract Date: 12/10/25

Authority Funds,ORL

Revenue Fund,

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$12,542,007.00		270	10/17/26		90	01/15/27
1	*VOIDED*		11/18/25		\$0.00	\$0.00	\$12,542,007.00	0.00%	0	10/17/26	0.00%	0	01/15/27
2	*VOIDED*		02/03/26		\$0.00	\$0.00	\$12,542,007.00	0.00%	0	10/17/26	0.00%	0	01/15/27
3	Interim Quantity Adjustments		05/19/26		\$8,790.00	\$8,790.00	\$12,550,797.00	0.07%	0	10/17/26	0.00%	0	01/15/27
4	Interim Quantity Adjustments		06/30/26	07/15/26	\$558,300.70	\$567,090.70	\$13,109,097.70	4.45%	93	01/18/27	34.44%	0	04/18/27
					\$567,090.70	\$567,090.70	\$13,109,097.70	4.52%	363	01/18/27	34.44%	90	04/18/27

CURRENT CONTRACT

Contractual Substantial Completion	01/18/27		
ACTUAL Substantial Completion		\$7,000 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C 35%
Contractual Final Completion	04/18/27		
ACTUAL Final Completion		\$3,500 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.: 0%

CONTRACT INFORMATION: Unit Price (w/3 Allowances)

Liquidated Damages (\$7,000.00/Day for S.C. & \$3,500.00/Day for F.C.)

Surety Bond is Required.

Allowance #01: Drainage Pipe Rehabilitation; \$200,000.00

Allowance #02: FAA Flight Inspection; \$25,000.00

Allowance #03: Airfield Lighting Control System Modification - Vendor; \$30,000.00

OPEN ISSUES:

Final Quantity Adjustment and Reconciliation of 3 Allowances

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
TOTAL			\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
Allowance Reconciliation	(\$40,977.16)	-0.33%	\$0.00	0%
Owner Requested	\$634,477.86	5.06%	\$0.00	0%
Quantity Adjustment	(\$26,410.00)	-0.21%	\$0.00	0%
TOTAL	\$567,090.70	4.52%	\$0.00	0%

GOAA Constr.: Reine / TAMMY DOBBYN	Cyrus Callum (OEA)
A/E: Avcon, Inc.	Danielle Plummer, Contracts and Grants Manager
OAR: Benjamin Brown	

Contractor
Contractor
Contractor
Design Consultant
OAR
OAR

Hubbard Construction Company-Michael Hayward,Project Manager
Hubbard Construction Company-Anthony Pantina,Project Engineer
Hubbard Construction Company-John Lawson,Construction Manager
Avcon, Inc.-Dan Nickols, PE,Sr. Project Manager, Airfield
Loyal Wingman, LLC-Benjamin Brown,Owner
Loyal Wingman, LLC-Lauren (Elle) Baker,Project Coordinator

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-00477-MCO AIRSIDES 2 AND 4 APM IMPROVEMENTS (DBOM)

CONTRACTOR: Mitsubishi Heavy Industries America, Inc.

Award CC: 08/21/23 **Oracle PO#:** 1007582 **START DATE(NTP):** 01/24/24

FUNDING: O&M (Operations & Maintenance Fund),Cap. Ex. (Capital Expenditure Fund),PFCs (Passenger Facility Charges)

Award Board: 10/18/23 **Contract Date:** 01/22/24

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$177,808,570.00		1362	10/16/27		180	04/13/28
1	Various Revisions	RFI No. 003	07/30/24		\$66,800.00	\$66,800.00	\$177,875,370.00	0.04%	0	10/16/27	0.00%	0	04/13/28
2	Brightline Allowance Requirements		07/30/24		\$245,000.00	\$311,800.00	\$178,120,370.00	0.14%	0	10/16/27	0.00%	0	04/13/28
3	Various Revisions		11/19/24		\$0.00	\$311,800.00	\$178,120,370.00	0.00%	0	10/16/27	0.00%	0	04/13/28
4	CCTV Demonstration		02/11/25		\$99,210.01	\$411,010.01	\$178,219,580.01	0.06%	0	10/16/27	0.00%	0	04/13/28
5	Various Revisions		04/08/25		(\$14,137.93)	\$396,872.08	\$178,205,442.08	-0.01%	0	10/16/27	0.00%	0	04/13/28
6	Various Revisions		06/03/25		\$0.00	\$396,872.08	\$178,205,442.08	0.00%	0	10/16/27	0.00%	0	04/13/28
7	Various Revisions		07/01/25		\$6,633.25	\$403,505.33	\$178,212,075.33	0.00%	0	10/16/27	0.00%	0	04/13/28
8	Temp Modular Wall System		07/22/25	09/17/25	\$386,010.82	\$789,516.15	\$178,598,086.15	0.22%	0	10/16/27	0.00%	0	04/13/28
9	Various Revisions		09/02/25	09/17/25	\$295,663.01	\$1,085,179.16	\$178,893,749.16	0.17%	0	10/16/27	0.00%	0	04/13/28
10	Various Revisions		09/02/25		\$0.00	\$1,085,179.16	\$178,893,749.16	0.00%	0	10/16/27	0.00%	0	04/13/28
11	Various Revisions	09/16/25		\$0.00	\$1,085,179.16	\$178,893,749.16	0.00%	0	10/16/27	0.00%	0	04/13/28	
12	RAILPROS Allowance No. 4	11/04/25	11/19/25	\$3,000,000.00	\$4,085,179.16	\$181,893,749.16	1.69%	0	10/16/27	0.00%	0	04/13/28	
13	Tariff Charges	11/04/25	11/19/25	\$4,000,000.00	\$8,085,179.16	\$185,893,749.16	2.25%	0	10/16/27	0.00%	0	04/13/28	
14	Negotiated Settlement Thru 11/25/25	12/23/25		\$121,608.82	\$8,206,787.98	\$186,015,357.98	0.07%	0	10/16/27	0.00%	0	04/13/28	
15	APM Wire Mesh Installation	02/03/26		\$232,368.03	\$8,439,156.01	\$186,247,726.01	0.13%	0	10/16/27	0.00%	0	04/13/28	
16	Allowance No. 4 Reduction	03/03/26		\$0.00	\$8,439,156.01	\$186,247,726.01	0.00%	0	10/16/27	0.00%	0	04/13/28	
17	Equipment Room Water Intrusion	FCO No. 2 & No. 3	04/21/26	05/20/26	\$508,697.45	\$8,947,853.46	\$186,756,423.46	0.29%	28	11/13/27	2.06%	0	05/11/28
18	Guidebeam Painting	FCO No. 3	04/21/26		\$67,140.17	\$9,014,993.63	\$186,823,563.63	0.04%	0	11/13/27	0.00%	0	05/11/28
19	Network Video Recorder	RFI 31	05/05/26	06/17/26	\$345,277.29	\$9,360,270.92	\$187,168,840.92	0.19%	0	11/13/27	0.00%	0	05/11/28
20	Rail Pros and Allowance No. 4		06/02/26		\$0.00	\$9,360,270.92	\$187,168,840.92	0.00%	0	11/13/27	0.00%	0	05/11/28
21	Guidebeam Painting		06/30/26		\$201,420.49	\$9,561,691.41	\$187,370,261.41	0.11%	0	11/13/27	0.00%	0	05/11/28
22	GOAA Zone Enclosure		06/30/26		\$42,282.20	\$9,603,973.61	\$187,412,543.61	0.02%	0	11/13/27	0.00%	0	05/11/28

**Greater Orlando Aviation Authority
Engineering & Construction Report**

GOAA Constr.: Shedek P.E. / TAMMY DOBBYN
A/E: NONE
OAR: Nils Johnson

**Contractor
Design Consultant
OAR**

Mitsubishi Heavy Industries America, Inc.-Darin Friedmann,Project Director
NONE-NONE ,
AECOM Technical Services, Inc.-Ross Spence,VP, Program Management
Director (w/ AECOM)

BP-00477-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

Security												
23	Video Management System	07/21/26		\$202,015.47	\$9,805,989.08	\$187,614,559.08	0.11%	0	11/13/27	0.00%	0	05/11/28
				\$9,805,989.08	\$9,805,989.08	\$187,614,559.08	5.51%	1390	11/13/27	2.06%	180	05/11/28

CURRENT CONTRACT

Contractual Substantial Completion	11/13/27											
ACTUAL Substantial Completion					\$0 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)					Time Ext.for S.C		2%
Contractual Final Completion	05/11/28											
ACTUAL Final Completion					\$0 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)					Time Ext.for F.C.:		0%

Issues:												
ALLOWANCE No. 1, Alstom Escorting: \$23,266.34 reduced to \$2, 6914.75 per CO #06 it has been reduced to \$0.00 per CO#7												
Allowance No. 2, Florida Highway Patrol: \$29,700.00												
Allowance No. 3, Brightline: \$245,000.00 per CO No. 10 deduct (\$16,134.00) from \$245,000.00 to \$228,866.00, per CO#11 \$35,863.20 from \$228,866.00 to \$193,002.80 to offset the cost												
Allowance No. 4, Railpros; \$3,000,000.00: per CO#16 \$74,057.87 from \$3,000,000.00 to \$2,925,942.13, PER CO#20 \$125,739.97 from \$2,925,942.13 to \$2,800,202.16												

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)					CHANGE ORDER (CO) SUMMARY BY REASON			NOTE:TBD is denoted as \$1.00	
CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)	Reason	CO Amount		A/ E Backcharges Flag	
		TOTAL	\$0.00	\$0.00		\$0.00	0.00%	\$0.00	0%
						\$245,000.00	0.14%	\$0.00	0%
					Allowance Reconciliation	(\$219,180.29)	-0.12%	\$0.00	0%
					Negotiated Settlement	\$121,608.82	0.07%	\$0.00	0%
					Owner Requested	\$2,196,987.54	1.24%	\$0.00	0%
					Unforeseen Condition	\$7,454,939.76	4.19%	\$0.00	0%
					TOTAL	\$9,799,355.83	5.51%	\$0.00	0%

Greater Orlando Aviation Authority Engineering & Construction Report	GOAA Constr.: Shedek P.E. / TAMMY DOBBYN	Contractor Design Consultant OAR	Mitsubishi Heavy Industries America, Inc.-Darin Friedmann,Project Director NONE-NONE , AECOM Technical Services, Inc.-Ross Spence,VP, Program Management Director (w/ AECOM)	BP-00477-MCO
	A/E: NONE			
	OAR: Nils Johnson			

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-00500-MCO AIRSIDES 1 AND 3 INTERIOR REFURBISHMENT (DESIGN/BUILD)

CONTRACTOR: HCBeck, Ltd. dba The Beck Group Award CC: Oracle PO#: 1008263 START DATE(NTP): 03/30/26
FUNDING: ,GARBS (General Award Board: Contract Date:
Airport Revenue Bonds)

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$0.00		1	03/30/26		0	03/30/26
0					\$0.00	\$0.00	\$0.00	0.00%	0	03/30/26	0.00%	0	03/30/26
					\$0.00	\$0.00	\$0.00	0.00%	1	03/30/26	0.00%	0	03/30/26

CURRENT CONTRACT

Contractual Substantial Completion	03/30/26												
ACTUAL Substantial Completion							\$0 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)					Time Ext.for S.C	0%
Contractual Final Completion													
ACTUAL Final Completion							\$0 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)					Time Ext.for F.C.:	0%

CONTRACT INFORMATION: NTE
Consent of Surety Required -- Bond Requirements re required
Liquidated Damages (\$???/Day for S.C. & \$???/Day for F.C.)
OPEN ISSUES:
Allowance 1 - Construction Cost - \$25,000,000.00

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)					CHANGE ORDER (CO) SUMMARY BY REASON			NOTE:TBD is denoted as \$1.00	
CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)	Reason	CO Amount		A/ E Backcharges	Flag
		TOTAL	\$0.00	\$0.00		\$0.00	0.00%	\$0.00	0%
					TOTAL	\$0.00	0.00%	\$0.00	0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-00505-MCO ROADWAY SIGNAGE UPGRADES - HEINTZELMAN BOULEVARD

CONTRACTOR: Prime Construction Group, Inc. Award CC: 07/01/25 Oracle PO#: 1008048 START DATE(NTP): 08/15/25
FUNDING: FDOT,GARBS (General Award Board: 07/16/25 Contract Date: 08/12/25
Airport Revenue Bonds)

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$2,630,185.00		382	08/31/26		60	10/30/26
1	Various Revisions	RFI No. 2	09/23/25	10/15/25	\$750,400.00	\$750,400.00	\$3,380,585.00	28.53%	0	08/31/26	0.00%	0	10/30/26
2	Various Revisions		01/06/26		(\$75,505.31)	\$674,894.69	\$3,305,079.69	-2.87%	0	08/31/26	0.00%	0	10/30/26
3	Back-Lit Top Cabinet	RFI No. 8	04/28/26		\$17,567.42	\$692,462.11	\$3,322,647.11	0.67%	0	08/31/26	0.00%	0	10/30/26
					\$692,462.11	\$692,462.11	\$3,322,647.11	26.33%	382	08/31/26	0.00%	60	10/30/26

CURRENT CONTRACT

Contractual Substantial Completion	08/31/26			
ACTUAL Substantial Completion		\$1,100 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C	0%
Contractual Final Completion	10/30/26			
ACTUAL Final Completion		\$550 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.:	0%

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
2	Various Revisions	01/06/26	\$0.00	\$3688.44
TOTAL			\$0.00	\$3,688.44

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
Design Error	(\$37,406.56)	-1.42%	\$3,688.44	-10%
Owner Requested	\$729,868.67	27.75%	\$0.00	0%
TOTAL	\$692,462.11	26.33%	\$3,688.44	-10%

Greater Orlando Aviation Authority
Engineering & Construction Report

GOAA Constr.: Reine / TAMMY DOBBYN	
A/E: Avcon, Inc.	Danielle Plummer, Contracts and Grants Manager
OAR: Fritz Girault	

Contractor
Contractor
Contractor
Design Consultant
OAR
OAR

Prime Construction Group, Inc.-Charles "Chase" Brackett,President / CEO
Prime Construction Group, Inc.-Jeff Holaday,Sr Project Manager (Emg)
Prime Construction Group, Inc.-Lora-Ann Wilson (formerly McMillan),Admin
Avcon, Inc.-Chris Winardi,Civil Engineer, Transportation
PSA Constructors Inc. dba PSA Management Inc.-Don Corthell ,Sr. Construction Manager
PSA Constructors Inc. dba PSA Management Inc.-Rebecca McKeown,Project

BP-00505-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-00506-MCO PARKING GUIDANCE SYSTEM (D/B)

CONTRACTOR: Transportation Systems, Inc.

Award CC: 12/03/24 **Oracle PO#:** 1007899 **START DATE(NTP):** 01/20/25

FUNDING: GARBS (General Airport Revenue Bonds)

Award Board: 12/11/24 **Contract Date:** 01/15/25

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$11,581,067.00		650	10/31/26		90	01/29/27
1	Various Revisions		09/09/25		\$76,864.05	\$76,864.05	\$11,657,931.05	0.66%	0	10/31/26	0.00%	0	01/29/27
2	Various Revisions		10/14/25		\$83,789.00	\$160,653.05	\$11,741,720.05	0.72%	0	10/31/26	0.00%	0	01/29/27
3	Additional Conduit Protection		11/25/25		\$60,893.84	\$221,546.89	\$11,802,613.89	0.53%	0	10/31/26	0.00%	0	01/29/27
4	Various Revisions	RFI's C-03 & RS-08	01/13/26		\$60,666.00	\$282,212.89	\$11,863,279.89	0.52%	0	10/31/26	0.00%	0	01/29/27
5	Sign Loc Adj and Wayfinding	RFI G-06	03/31/26		\$105,427.00	\$387,639.89	\$11,968,706.89	0.91%	0	10/31/26	0.00%	0	01/29/27
6	Signage Updates		04/07/26		\$100,595.00	\$488,234.89	\$12,069,301.89	0.87%	0	10/31/26	0.00%	0	01/29/27
7	Parking Garage B Additional Sign Inserts		05/14/26		\$5,767.30	\$494,002.19	\$12,075,069.19	0.05%	0	10/31/26	0.00%	0	01/29/27
8	Add Guardrail Roadway Signage	RFI-RS-08.1	06/02/26		\$228,329.00	\$722,331.19	\$12,303,398.19	1.97%	0	10/31/26	0.00%	0	01/29/27
9	Terminal Top Level 4 Add PGS		06/16/26	07/15/26	\$116,216.54	\$838,547.73	\$12,419,614.73	1.00%	59	12/29/26	9.08%	0	03/29/27
					\$838,547.73	\$838,547.73	\$12,419,614.73	7.24%	709	12/29/26	9.08%	90	03/29/27

CURRENT CONTRACT

Contractual Substantial Completion 12/29/26

ACTUAL Substantial Completion \$2,000 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion) Time Ext.for S.C 9%

Contractual Final Completion 03/29/27

ACTUAL Final Completion \$100 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion) Time Ext.for F.C.: 0%

CONTRACT INFORMATION: Lump Sum (w/0 Allowances)

Surety bond is required.

Liquidated Damages (\$2000.00/Day for S.C. & \$100.00/Day for F.C.)

OPEN ISSUES: None

**Greater Orlando Aviation Authority
Engineering & Construction Report**

GOAA Constr.: Reine / WINSTON STAPLETON
A/E: NONE
OAR: Fritz Girault

Contractor
Design Consultant
OAR

Transportation Systems, Inc.-Eric Lesso,President (Emg)
Transportation Systems, Inc.-Christopher Wickson,Project Manager (Emg)
NONE-NONE ,
PSA Constructors Inc. dba PSA Management Inc.-Rebecca McKeown,Project Manager

BP-00506-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
TOTAL			\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
Owner Requested	\$838,547.73	7.24%	\$0.00	0%
TOTAL	\$838,547.73	7.24%	\$0.00	0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-00507-MCO AIRSIDE RESTROOM REFURBISHMENT (D/B)

CONTRACTOR: Balfour Beatty Construction LLC Award CC: 02/18/25 Oracle PO#: 1008124 START DATE(NTP): 05/28/25
FUNDING: Cap. Ex. (Capital Expenditure Fund),GARBS (General Airport Revenue Bonds), Award Board: 03/19/25 Contract Date: 05/26/25

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$71,970,777.00		1344	01/30/29		90	04/30/29
1	Owner Allowance Reduction	RFI No. 23	03/24/26		\$0.00	\$0.00	\$71,970,777.00	0.00%	0	01/30/29	0.00%	0	04/30/29
2	Various Revisions “See CCM Agenda”		07/21/26		\$0.00	\$0.00	\$71,970,777.00	0.00%	0	01/30/29	0.00%	0	04/30/29
					\$0.00	\$0.00	\$71,970,777.00	0.00%	1344	01/30/29	0.00%	90	04/30/29

CURRENT CONTRACT

Contractual Substantial Completion	01/30/29			
ACTUAL Substantial Completion		\$0 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C	0%
Contractual Final Completion	04/30/29			
ACTUAL Final Completion		\$0 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.:	0%

Issues:

OWNER ALLOWANCE: \$2,000,000.00: PER CO#1 REDUCE \$42,545.00 from \$2,000,000.00 to \$1,957,455.00

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
TOTAL			\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
Allowance Reconciliation	(\$131,977.50)	-0.18%	\$0.00	0%
Owner Requested	\$131,977.50	0.18%	\$0.00	0%
TOTAL	\$0.00	0.00%	\$0.00	0%

Greater Orlando Aviation Authority
Engineering & Construction Report

GOAA Constr.: Reine / TAMMY DOBBYN
A/E: NONE
OAR: Ross Spence

BP-00507-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-S00132-MCO S TERM C, PH 1 - BAGGAGE HANDLING SYSTEM (DBOM)

CONTRACTOR: Vanderlande Industries, Inc.

Award CC: 05/02/18 **Oracle PO#:** 1005805 **START DATE(NTP):** 06/14/18

FUNDING: GARBS (General Airport Revenue Bonds),PFCs (Passenger Facility Charges)

Award Board: 05/16/18 **Contract Date:** 05/16/18

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$94,900,000.00		902	12/01/20		120	03/31/21
1	Award Bid Option No. 6		06/12/18	06/20/18	\$357,900.00	\$357,900.00	\$95,257,900.00	0.38%	0	12/01/20	0.00%	0	03/31/21
2	BHS for STC Phase 1 Expansion		06/12/18	06/20/18	\$18,889,281.00	\$19,247,181.00	\$114,147,181.00	19.90%	0	12/01/20	0.00%	0	03/31/21
3	BHS Unit Rate Schedule		06/18/19		\$0.00	\$19,247,181.00	\$114,147,181.00	0.00%	0	12/01/20	0.00%	0	03/31/21
4	Various Revisions		07/02/19	07/17/19	\$4,921,620.00	\$24,168,801.00	\$119,068,801.00	5.19%	0	12/01/20	0.00%	0	03/31/21
5	Various Revisions		07/02/19	07/17/19	\$11,388,664.76	\$35,557,465.76	\$130,457,465.76	12.00%	0	12/01/20	0.00%	0	03/31/21
6	Various Revisions		07/02/19	07/17/19	\$7,459,468.00	\$43,016,933.76	\$137,916,933.76	7.86%	0	12/01/20	0.00%	0	03/31/21
7	Various Revisions		07/02/19	07/17/19	\$5,412,073.00	\$48,429,006.76	\$143,329,006.76	5.70%	0	12/01/20	0.00%	0	03/31/21
8	Reduction in Services		07/07/20		(\$8,000,364.66)	\$40,428,642.10	\$135,328,642.10	-8.43%	0	12/01/20	0.00%	0	03/31/21
9	Extended General Conditions		10/27/20	11/11/20	\$2,783,933.00	\$43,212,575.10	\$138,112,575.10	2.93%	365	12/01/21	40.47%	0	03/31/22
10	Allowance for Additional Costs		10/27/20	11/11/20	\$1,000,000.00	\$44,212,575.10	\$139,112,575.10	1.05%	0	12/01/21	0.00%	0	03/31/22
11	Credit for Manual Out-of-Gauge Lanes		08/24/21		(\$489,526.00)	\$43,723,049.10	\$138,623,049.10	-0.52%	0	12/01/21	0.00%	0	03/31/22
12	ASL ISAT Testing Oversight and Coordination		08/31/21		\$172,724.97	\$43,895,774.07	\$138,795,774.07	0.18%	0	12/01/21	0.00%	0	03/31/22
13	Proprietary Equipment		10/26/21		\$64,305.96	\$43,960,080.03	\$138,860,080.03	0.07%	0	12/01/21	0.00%	0	03/31/22
14	Extended General Conditions- Costs		02/08/22	02/16/22	\$309,460.00	\$44,269,540.03	\$139,169,540.03	0.33%	0	12/01/21	0.00%	0	03/31/22
15	Extended General Conditions & Time		05/03/22	05/18/22	\$1,194,837.60	\$45,464,377.63	\$140,364,377.63	1.26%	114	03/25/22	12.64%	0	07/23/22
16	Firestop Sealing		05/10/22		\$172,604.00	\$45,636,981.63	\$140,536,981.63	0.18%	0	03/25/22	0.00%	0	07/23/22
17	Final Settlement of COR's and GC's		05/31/22	06/15/22	\$580,601.68	\$46,217,583.31	\$141,117,583.31	0.61%	0	03/25/22	0.00%	0	07/23/22
18	Negotiated Final Settlement for Phase 1	FCO-01	09/12/23	09/27/23	\$346,684.93	\$46,564,268.24	\$141,464,268.24	0.37%	0	03/25/22	0.00%	0	07/23/22
19	BHS for Gates C250-C253	FCO-02	09/12/23	09/27/23	\$16,445,231.24	\$63,009,499.48	\$157,909,499.48	17.33%	1347	12/01/25	149.33%	0	03/31/26
20	Dumpsters for Waste Removal		08/13/24		\$50,787.00	\$63,060,286.48	\$157,960,286.48	0.05%	0	12/01/25	0.00%	0	03/31/26

**Greater Orlando Aviation Authority
Engineering & Construction Report**

GOAA Constr.: Shetek P.E. / TAMMY DOBBYN
A/E: NONE
OAR: Pankaj Gupta

Contractor
Contractor
Design Consultant
OAR

Vanderlande Industries, Inc.-Brodie Ballard,PM
Vanderlande Industries, Inc.-Lucian Chert,PMP
NONE-NONE ,
Jacobs Project Management Co.-Pankaj Gupta,Sr Project Manager

BP-S00132-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

21	Temporary Loop Installation	08/13/24		\$104,746.83	\$63,165,033.31	\$158,065,033.31	0.11%	0	12/01/25	0.00%	0	03/31/26
22	Various Revisions	05/20/25	07/16/25	\$986,928.84	\$64,151,962.15	\$159,051,962.15	1.04%	0	12/01/25	0.00%	0	03/31/26
23	Various Revisions	09/16/25	10/15/25	\$631,257.01	\$64,783,219.16	\$159,683,219.16	0.67%	51	01/21/26	5.65%	0	05/21/26
				\$64,783,219.16	\$64,783,219.16	\$159,683,219.16	68.26%	2779	01/21/26	208.09%	120	05/21/26

CURRENT CONTRACT

Contractual Substantial Completion	01/21/26											
ACTUAL Substantial Completion				\$0 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)						Time Ext.for S.C	208%	
Contractual Final Completion	05/21/26											
ACTUAL Final Completion				\$0 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)						Time Ext.for F.C.:	0%	

CONTRACT INFORMATION: Lump Sum (Design/Build/Operate/Maintain (DBOM)

- Design/Build Services: \$94,900,000.00
- Operate/Maintain Services (initial 7 yrs): \$58,521,587.70

Liquidated Damages (\$25,000.00/Day for S.C. & \$10,000.00/Day for F.C.)

Final Reconciliation of Allowance (Extended General Conditions issued via CO-10): \$1,000,000.00; Reduced to \$0.00 per CO-14.

OPEN ISSUES: None.

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
TOTAL			\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
	(\$1,000,000.00)	-1.05%	\$0.00	0%
	\$0.00	0.00%	\$0.00	0%
Other	\$250,000.00	0.26%	\$0.00	0%
Owner Requested	\$65,250,197.39	68.76%	\$0.00	0%
Unforeseen Condition	\$110,296.80	0.12%	\$0.00	0%
TOTAL	\$64,610,494.19	68.08%	\$0.00	0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE

CONTRACTOR: Hensel Phelps Construction Co. dba Hensel Phelps Construction

Award CC: 10/04/22 **Oracle PO#:** 1007227 **START DATE(NTP):** 12/06/22

FUNDING: GARBS (General Airport Revenue Bonds),PFCs (Passenger Facility Charges),FAA AIP

Award Board: 10/19/22 **Contract Date:** 11/04/22

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$277,006,000.00		1095	12/04/25		120	04/03/26
1	Allowance Nos. 1 and 2	Bulletins 01/02	04/04/23	04/19/23	\$1,300,000.00	\$1,300,000.00	\$278,306,000.00	0.47%	0	12/04/25	0.00%	0	04/03/26
2	Allowance No. 3		05/23/23	06/21/23	\$700,000.00	\$2,000,000.00	\$279,006,000.00	0.25%	0	12/04/25	0.00%	0	04/03/26
3	Site Security for East Gate	FCO 01	05/23/23		\$44,913.00	\$2,044,913.00	\$279,050,913.00	0.02%	0	12/04/25	0.00%	0	04/03/26
4	Site Security for South Gate	FCO 02	05/23/23	06/21/23	\$373,505.00	\$2,418,418.00	\$279,424,418.00	0.13%	0	12/04/25	0.00%	0	04/03/26
5	Various Revisions	CO-01/ Bulletin 02	06/06/23		\$0.00	\$2,418,418.00	\$279,424,418.00	0.00%	0	12/04/25	0.00%	0	04/03/26
6	Raceways and Wiring for Condensate Pumps	RFI 09	06/13/23		\$6,186.00	\$2,424,604.00	\$279,430,604.00	0.00%	0	12/04/25	0.00%	0	04/03/26
7	New/Revised Specification Sections	Bulletin 01	06/13/23		\$0.00	\$2,424,604.00	\$279,430,604.00	0.00%	0	12/04/25	0.00%	0	04/03/26
8	Concrete Topping Slab	RFI 11	06/13/23		\$40,636.00	\$2,465,240.00	\$279,471,240.00	0.01%	0	12/04/25	0.00%	0	04/03/26
9	Terrazzo Flooring in Transfer Level Restroom	RFI 0013	06/13/23	08/16/23	\$275,870.00	\$2,741,110.00	\$279,747,110.00	0.10%	0	12/04/25	0.00%	0	04/03/26
10	BIM Coordination		06/27/23		\$220,000.00	\$2,961,110.00	\$279,967,110.00	0.08%	0	12/04/25	0.00%	0	04/03/26
11	Dual Contact Door Position Switches	CO-01/Bull-01	08/08/23		\$0.00	\$2,961,110.00	\$279,967,110.00	0.00%	0	12/04/25	0.00%	0	04/03/26
12	Ramp Level Fire Alarm Pull Station		08/08/23		\$3,823.00	\$2,964,933.00	\$279,970,933.00	0.00%	0	12/04/25	0.00%	0	04/03/26
13	Credit for ACR Humidifiers		08/08/23		(\$25,017.00)	\$2,939,916.00	\$279,945,916.00	-0.01%	0	12/04/25	0.00%	0	04/03/26
14	Reconciliation of Bulletin Nos. 1, 2 and 3	Bull 01/02/03	08/29/23		(\$1,200,000.00)	\$1,739,916.00	\$278,745,916.00	-0.43%	0	12/04/25	0.00%	0	04/03/26
15	Add Allowance No. 4 (Bulletins 4.0 and 4.1)	Bulletins 4.0/4.1	08/29/23	09/27/23	\$1,200,000.00	\$2,939,916.00	\$279,945,916.00	0.43%	0	12/04/25	0.00%	0	04/03/26
16	Exterior Expansion Joints		08/29/23		\$41,023.00	\$2,980,939.00	\$279,986,939.00	0.01%	0	12/04/25	0.00%	0	04/03/26
17	Piping Transition from Copper to Steel		08/29/23		(\$113,807.00)	\$2,867,132.00	\$279,873,132.00	-0.04%	0	12/04/25	0.00%	0	04/03/26
18	Underground Conduit Flow	FCO 03	08/29/23		\$21,080.00	\$2,888,212.00	\$279,894,212.00	0.01%	0	12/04/25	0.00%	0	04/03/26

**Greater Orlando Aviation Authority
Engineering & Construction Report**

GOAA Constr.: Brooks / TAMMY DOBBYN

A/E: HNTB Corporation

OAR: Pankaj Gupta

Danielle Plummer, Contracts and Grants Manager
David Benouaich, RWBC

Contractor
Design Consultant
OAR
OAR
OAR
OAR

Hensel Phelps Construction-Shaun Gentry,Project Manager
HNTB Corporation-Bill Brooks,Sr Vice President
AECOM Technical Services, Inc.-Ross Spence,VP, Program Management Director (w/ AECOM)
Jacobs Project Management Co.-Brad Miller,Aviation Program Manager, VP
Jacobs Project Management Co.-Pankaj Gupta,Sr Project Manager
Jacobs Project Management Co.-Pankaj Gupta,Sr Project Manager

BP-S00195-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

19	Temporary Wall System	Bulletin 05	09/26/23		\$41,976.00	\$2,930,188.00	\$279,936,188.00	0.02%	0	12/04/25	0.00%	0	04/03/26
20	Sprinkler Coverage in Electrical Room		09/26/23		(\$26,574.00)	\$2,903,614.00	\$279,909,614.00	-0.01%	0	12/04/25	0.00%	0	04/03/26
21	AED Model Replacement		09/26/23		\$1,764.00	\$2,905,378.00	\$279,911,378.00	0.00%	0	12/04/25	0.00%	0	04/03/26
22	RLC Allowance		01/30/24	02/21/24	\$4,000,000.00	\$6,905,378.00	\$283,911,378.00	1.44%	0	12/04/25	0.00%	0	04/03/26
23	Elevator Sprinkler Amp Routing Relocation		01/30/24		\$26,406.00	\$6,931,784.00	\$283,937,784.00	0.01%	0	12/04/25	0.00%	0	04/03/26
24	Underlayment Material Substitution		01/30/24		\$7,854.00	\$6,939,638.00	\$283,945,638.00	0.00%	0	12/04/25	0.00%	0	04/03/26
25	Underground Sanitary Utility Work		02/27/24		\$62,364.00	\$7,002,002.00	\$284,008,002.00	0.02%	0	12/04/25	0.00%	0	04/03/26
26	Material Substitution		02/27/24		(\$24,268.00)	\$6,977,734.00	\$283,983,734.00	-0.01%	0	12/04/25	0.00%	0	04/03/26
27	Change Order BPS195-10 Final Reconcil	CO-10	02/27/24		(\$4,756.00)	\$6,972,978.00	\$283,978,978.00	0.00%	0	12/04/25	0.00%	0	04/03/26
28	Allowance Nos. 5 and 6		03/05/24	03/27/24	\$875,000.00	\$7,847,978.00	\$284,853,978.00	0.32%	0	12/04/25	0.00%	0	04/03/26
29	High Mast Light Pole Foundations		03/12/24	03/27/24	\$280,624.00	\$8,128,602.00	\$285,134,602.00	0.10%	0	12/04/25	0.00%	0	04/03/26
30	Allowance No. 7		03/12/24		\$350,000.00	\$8,478,602.00	\$285,484,602.00	0.13%	0	12/04/25	0.00%	0	04/03/26
31	Various Revisions		03/19/24		\$102,994.00	\$8,581,596.00	\$285,587,596.00	0.04%	0	12/04/25	0.00%	0	04/03/26
32	Various Revisions	FCO-07 / FCO-08	03/26/24		\$22,449.00	\$8,604,045.00	\$285,610,045.00	0.01%	0	12/04/25	0.00%	0	04/03/26
33	Ticket Counter Modifications		04/02/24		\$23,528.00	\$8,627,573.00	\$285,633,573.00	0.01%	0	12/04/25	0.00%	0	04/03/26
34	Various Revisions		04/09/24		\$94,288.00	\$8,721,861.00	\$285,727,861.00	0.03%	0	12/04/25	0.00%	0	04/03/26
35	Roofing Modifications		04/16/24		\$124,129.00	\$8,845,990.00	\$285,851,990.00	0.04%	0	12/04/25	0.00%	0	04/03/26
36	Bollard Clarifications		04/30/24		\$213,718.00	\$9,059,708.00	\$286,065,708.00	0.08%	0	12/04/25	0.00%	0	04/03/26
37	Ramp Loading Connector		04/30/24		\$0.00	\$9,059,708.00	\$286,065,708.00	0.00%	0	12/04/25	0.00%	0	04/03/26
38	Allowance No. 8		04/30/24	05/15/24	\$750,000.00	\$9,809,708.00	\$286,815,708.00	0.27%	0	12/04/25	0.00%	0	04/03/26
39	Water System Requirements	Bulletin 09	04/30/24	05/15/24	\$386,364.00	\$10,196,072.00	\$287,202,072.00	0.14%	0	12/04/25	0.00%	0	04/03/26
40	Various Revisions		05/21/24		\$40,353.00	\$10,236,425.00	\$287,242,425.00	0.01%	0	12/04/25	0.00%	0	04/03/26
41	Various Revisions	FCO 12 and 16	07/02/24		\$78,028.00	\$10,314,453.00	\$287,320,453.00	0.03%	0	12/04/25	0.00%	0	04/03/26
42	Various Revisions		07/23/24		(\$1,792,066.00)	\$8,522,387.00	\$285,528,387.00	-0.65%	0	12/04/25	0.00%	0	04/03/26
43	Various Revisions		07/23/24		\$79,886.00	\$8,602,273.00	\$285,608,273.00	0.03%	0	12/04/25	0.00%	0	04/03/26
44	Various Revisions		07/23/24		(\$237,003.00)	\$8,365,270.00	\$285,371,270.00	-0.09%	0	12/04/25	0.00%	0	04/03/26
45	Various Revisions		07/23/24		(\$322,460.00)	\$8,042,810.00	\$285,048,810.00	-0.12%	0	12/04/25	0.00%	0	04/03/26
46	Various Revisions		08/06/24		\$239,040.00	\$8,281,850.00	\$285,287,850.00	0.09%	0	12/04/25	0.00%	0	04/03/26
47	Various Revisions		08/27/24		\$210,799.00	\$8,492,649.00	\$285,498,649.00	0.08%	0	12/04/25	0.00%	0	04/03/26
48	Various Revisions		09/03/24		\$47,748.00	\$8,540,397.00	\$285,546,397.00	0.02%	0	12/04/25	0.00%	0	04/03/26
49	Various Revisions	FCO 11 and 19	09/03/24		\$41,689.00	\$8,582,086.00	\$285,588,086.00	0.02%	0	12/04/25	0.00%	0	04/03/26
50	Allowance No. 9		09/03/24		\$45,000.00	\$8,627,086.00	\$285,633,086.00	0.02%	0	12/04/25	0.00%	0	04/03/26

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CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

51	Various Revisions		09/10/24		\$179,084.00	\$8,806,170.00	\$285,812,170.00	0.06%	0	12/04/25	0.00%	0	04/03/26
52	Various Revisions		10/01/24		\$0.00	\$8,806,170.00	\$285,812,170.00	0.00%	0	12/04/25	0.00%	0	04/03/26
53	Various Revisions	FCO 17	10/01/24		\$66,697.00	\$8,872,867.00	\$285,878,867.00	0.02%	0	12/04/25	0.00%	0	04/03/26
54	Various Revisions	FCO 14 and FCO 20	10/22/24		\$104,415.00	\$8,977,282.00	\$285,983,282.00	0.04%	0	12/04/25	0.00%	0	04/03/26
55	Various Revisions		10/29/24		\$155,307.00	\$9,132,589.00	\$286,138,589.00	0.06%	0	12/04/25	0.00%	0	04/03/26
56	Various Revisions		10/29/24		\$178,356.00	\$9,310,945.00	\$286,316,945.00	0.06%	0	12/04/25	0.00%	0	04/03/26
57	Sterile Corridor Transition		11/05/24		\$62,583.00	\$9,373,528.00	\$286,379,528.00	0.02%	0	12/04/25	0.00%	0	04/03/26
58	Various Revisions		11/12/24		\$215,945.00	\$9,589,473.00	\$286,595,473.00	0.08%	0	12/04/25	0.00%	0	04/03/26
59	Allowance No. 11	Bulletin 10	11/26/24	12/11/24	\$1,500,000.00	\$11,089,473.00	\$288,095,473.00	0.54%	0	12/04/25	0.00%	0	04/03/26
60	Various Revisions	Bulletin No. 9	11/26/24		\$159,236.00	\$11,248,709.00	\$288,254,709.00	0.06%	0	12/04/25	0.00%	0	04/03/26
61	Various Revisions		12/17/24		\$72,513.00	\$11,321,222.00	\$288,327,222.00	0.03%	0	12/04/25	0.00%	0	04/03/26
62	Varous Revisions	FCO 04, 06, 10	12/17/24	01/15/25	\$894,317.00	\$12,215,539.00	\$289,221,539.00	0.32%	0	12/04/25	0.00%	0	04/03/26
63	Various Revisions	Bulletin No. 008	12/17/24		(\$63,044.00)	\$12,152,495.00	\$289,158,495.00	-0.02%	0	12/04/25	0.00%	0	04/03/26
64	Various Revisions		02/18/25		\$61,632.00	\$12,214,127.00	\$289,220,127.00	0.02%	0	12/04/25	0.00%	0	04/03/26
65	Various Revisions		02/25/25		\$241,061.00	\$12,455,188.00	\$289,461,188.00	0.09%	0	12/04/25	0.00%	0	04/03/26
66	Various Revisions		03/04/25		\$247,743.00	\$12,702,931.00	\$289,708,931.00	0.09%	0	12/04/25	0.00%	0	04/03/26
67	Various Revisions		03/11/25		\$49,948.00	\$12,752,879.00	\$289,758,879.00	0.02%	0	12/04/25	0.00%	0	04/03/26
68	Various Revisions		03/25/25		\$37,649.00	\$12,790,528.00	\$289,796,528.00	0.01%	0	12/04/25	0.00%	0	04/03/26
69	Various Revisions		04/15/25		\$23,018.00	\$12,813,546.00	\$289,819,546.00	0.01%	0	12/04/25	0.00%	0	04/03/26
70	Various Revisions		05/13/25		\$14,676.00	\$12,828,222.00	\$289,834,222.00	0.01%	0	12/04/25	0.00%	0	04/03/26
71	Various Revisions	FCO Nos. 13,15,18,21	05/27/25		\$229,986.00	\$13,058,208.00	\$290,064,208.00	0.08%	0	12/04/25	0.00%	0	04/03/26
72	PBB Hurricane Tie-Downs		05/27/25		\$210,795.00	\$13,269,003.00	\$290,275,003.00	0.08%	0	12/04/25	0.00%	0	04/03/26
73	Various Revisions		06/10/25		\$129,456.00	\$13,398,459.00	\$290,404,459.00	0.05%	0	12/04/25	0.00%	0	04/03/26
74	Various Revisions		06/24/25		\$199,085.00	\$13,597,544.00	\$290,603,544.00	0.07%	0	12/04/25	0.00%	0	04/03/26
75	Various Revisions		07/22/25		\$47,358.00	\$13,644,902.00	\$290,650,902.00	0.02%	0	12/04/25	0.00%	0	04/03/26
76	Various Revisions		07/29/25		\$128,386.00	\$13,773,288.00	\$290,779,288.00	0.05%	0	12/04/25	0.00%	0	04/03/26
77	Various Revisions		08/19/25		\$0.00	\$13,773,288.00	\$290,779,288.00	0.00%	0	12/04/25	0.00%	0	04/03/26
78	Electrical Gear Equipment Procurement	Bulletin No. 12	08/26/25		\$152,588.00	\$13,925,876.00	\$290,931,876.00	0.06%	0	12/04/25	0.00%	0	04/03/26
79	Various Revisions		09/09/25		\$240,993.00	\$14,166,869.00	\$291,172,869.00	0.09%	0	12/04/25	0.00%	0	04/03/26
80	Various Revisions		09/30/25		\$118,555.00	\$14,285,424.00	\$291,291,424.00	0.04%	0	12/04/25	0.00%	0	04/03/26
81	Various Revisions		10/07/25		\$123,625.00	\$14,409,049.00	\$291,415,049.00	0.04%	0	12/04/25	0.00%	0	04/03/26
82	Various Revisions		10/14/25		\$246,069.00	\$14,655,118.00	\$291,661,118.00	0.09%	0	12/04/25	0.00%	0	04/03/26
83	Various Revisions		10/21/25		\$18,419.00	\$14,673,537.00	\$291,679,537.00	0.01%	0	12/04/25	0.00%	0	04/03/26
84	Negotiated Settlement	FCO 22 & FCO 23	10/28/25	11/19/25	\$14,038,020.00	\$28,711,557.00	\$305,717,557.00	5.07%	246	08/07/26	22.47%	60	02/03/27

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CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

85	Various Revisions	FCO Nos. 24, 25, 26	11/25/25		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
86	Various Revisions	Bulletin No. 15	12/02/25		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
87	Various Revisions		12/23/25		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
88	Various Revisions	FCO No. 29	01/20/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
89	Various Revisions	FCO No. 30	01/27/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
90	Various Revisions		02/10/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
91	Photocell Control Clarification and Allowance No.	FCO No. 27	03/03/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
92	P1X PBP Gates 252, 253 Mods and ALW No. 13 REDUCT		03/10/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
93	BULLETIN NO. 17 AND ALW NO. 14 REDUCT	Bulletin No. 17	03/10/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
94	ALLOWANCE NO. 13 REDUCT	FCO No. 28 Bullet 17	03/24/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
95	ALLOWANCE NO. 13 REDUCT	RFI 1248	03/31/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
96	Reconciliation Correction for CO 84		04/14/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
97	Bulletin No. 17	Bulletin No. 17	04/14/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
98	Escalator Soffit Fixture Details	RFI 1132	05/05/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
99	Various Revisions – “See CCM Agenda”		05/26/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
100	Cover for Stand Pipes at PBB	FCO No. 32	06/09/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
101	Dry Fit Adjustments	FCO 31	06/16/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
102	Storm Vault Guide Rail Extension		07/28/26		\$0.00	\$28,711,557.00	\$305,717,557.00	0.00%	0	08/07/26	0.00%	0	02/03/27
					\$28,711,557.00	\$28,711,557.00	\$305,717,557.00	10.36%	1341	08/07/26	22.47%	180	02/03/27

CURRENT CONTRACT

Contractual Substantial Completion	08/07/26			
ACTUAL Substantial Completion		\$10,000 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C	22%
Contractual Final Completion	02/03/27			
ACTUAL Final Completion		\$0 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.:	50%

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CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

CONTRACT INFORMATION: Unit Price (plus 8 allowances)

Consent of Surety required.

Liquidated Damages (\$10,000.00/Day for S.C. & \$0.00/Day for F.C.)

FCO No. 5 - VOIDED
FCO No. 9 - VOIDED

OPEN ISSUES:

Allowance No. 1, Bulletin 01 (New and Revised Spec. Sections); \$1,000,000.00; Added per CO#1; Reduced to \$612,455.00 per CO#7; Reduced to \$595,476.00 per CO#11; Reduced to \$0.00 per CO#14.
Allowance No. 2, Bulletin 02 (Site Enabling Scope); \$300,000.00; Added per CO#1; Reduced to \$247,579.00 per CO#5; Reduced to \$0.00 per CO#14.
Allowance No. 3, Bulletin 03 (City of Orlando MEP Comments and OAR Comments); \$700,000.00; Added per CO#2; Reduced to \$343,055.00 per CO#14; Reduced to \$0.00 per CO#43.
Allowance No. 4, Bulletins 04 and 4.1 (BIM Clash Changes and Tenant IDF Rm Mods); \$1,200,000.00; Added per CO#15; Reduced to \$0.00 per CO#62.
Allowance No. 5, RLC Construction (at south end of Terminal C Concourse); \$4,000,000.00; Added per CO#22; Reduced to \$3,444,762.00 per CO#37; Reduced to \$1,992,066.00 per CO#42; Reduced to \$91,894.00 per CO#52.
Allowance No. 5, Bulletins 07 and 7.1 (BIM Coordination, Fire/Smoke Damper Coordination); \$350,000.00; Added per CO#28; Reduced to \$0.00 per CO#62.
Allowance No. 6, Bulletin 08 (Site Enabling Electrical); \$525,000.00; Added per CO#28; Reduced to \$0.00 per CO#63.
Allowance No. 7, Structural Engineer (for four cast-in-place vault structures); \$350,000.00; Added per CO#30; Reduced to \$0.00 per CO#45.
Allowance No. 8, Bulletin 06 (BIM Coordination, A/E, A/V, Fire Alarm, MEP, Security and IT); \$750,000.00; Added per CO#38; Reduced to \$0.00 per CO#62.
Allowance No. 9, Temporary Demising Wall at Area 14 BHS Corridor; \$45,000.00; Added per CO#50.
Allowance No. 10, Reduce the RLC Allowance (Change Order No. 022) by (\$108,106.00), from \$200,000.00 to \$91,894.00, to offset the costs associated with Item Nos.1 and 2 above Per CO#52,
Allowance No. 11, Bulletin No. 10: Bulletin No. 10 highlights various technology adjustments, including outlet relocations and contractor coordination for DAS added \$1,500,000.00 per CO#59. Per Bulletin No. 10 (CO No.59) from 1,500,000.00 to \$1,498,663.00 to offset the cost of material by \$1,337.00.
Allowance No. 12, Reconciliation of Landside storm vaults pending and potential changes after September 1, 2025 through project Final Completion; \$3,500,000.00; per CO No. 85 \$1,011,353.00 from \$3,500,000.00 to \$2,488,647.00 to offset the cost of Items Nos. 1 thru No. 7. per CO #102: \$110,512.00 from \$2,488,647.00 to \$2,378,135
Allowance No. 13, Reconciliation of Airside Concourse P1X building or related pending and potential changes after September 1, 2025 through project Final Completion; \$1,500,000.00, per CO#86 reduced to 49,924.00 from \$1,500,000.00 to \$1,450,076.00; per CO NO. 87 Deduct: (\$19,723.00) \$1,450,076.00 to \$1,430,353.00, per CO #88 reduced from \$1,1430,353.00 to \$1,289,188.00 to offset cost of items, Per 89 reduced from \$46,587.00 from \$1,289,188.00 to \$1,242,601.00, Per CO #90 \$22,235.00 from \$1,242,601.00 to \$1,220,366.00, per CO #91 deduct \$81,902.00 from \$1,220,366.00 to \$1,138,464.00; Per CO# 92 \$94,666.00 from \$1,138,464.00 to \$1,043,798.00 per CO#93 \$372,270.00 from \$5,500,000.00 to \$5,127,730.00 per CO #95 by \$30,559.00 from \$1,017,804.00 to \$987,245.00, per CO #96 by \$54,000.00 from \$987,245.00 to \$933,245.00, per CO #97 deduct \$193,203.00 from \$5,127,730.00 to \$4,934,527.00, PER #101 \$58,673.00 from \$732,526.00 to \$673,853.00,

Allowance No. 14, Tenant Space Buildout Bulletin 17 additional scope; \$5,500.00.00

FCO #32 (2026-04-09) LS \$50,000.00 & No Time Extension: This scope of work is for the contractor to provide Gypsum assembly with recessed valve cabinet as indicated in RFI 1252 sketches for all four boarding piers. There are potentially six different trade partners that will have to be part of this change. Carpet removal, framing, drywall painting metal base, corner guards, locked valve cabinets, and signage.
Final Allowance Reconciliation Change Order

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors) CHANGE ORDER (CO) SUMMARY BY REASON NOTE:TBD is denoted as \$1.00

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)	Reason	CO Amount	A/ E Backcharges Flag
6	Raceways and Wiring for Condensate Pumps	06/13/23	\$618.60	\$0.00			
7	New/Revised Specification Sections	06/13/23	\$38754.50	\$0.00			
8	Concrete Topping Slab	06/13/23	\$0.00	\$40636.00			
16	Exterior Expansion Joints	08/29/23	\$4102.00	\$0.00			
24	Underlayment Material Substitution	01/30/24	\$0.00	\$785.40			

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CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)	Allowance Reconciliation				
27	Change Order BPS195-10 Final Reconcil	02/27/24	\$0.00	\$215244.00	Design Error	\$757,407,306.00	273.43%	\$157,236.00	0%
28	Allowance Nos. 5 and 6	03/05/24	\$87500.00	\$0.00	Design Omission	\$2,290,847.00	0.83%	\$1,579,475.80	69%
30	Allowance No. 7	03/12/24	\$0.00	\$35000.00	Negotiated Settlement	\$4,830,831.00	1.74%	\$441,914.20	9%
31	Various Revisions	03/19/24	\$10299.00	\$0.00	Owner Requested	\$3,538,020.00	1.28%	\$0.00	0%
32	Various Revisions	03/26/24	\$404.00	\$929.00	Unforeseen Condition	\$10,424,797.00	3.76%	\$156,123.00	0%
33	Ticket Counter Modifications	04/02/24	\$2352.00	\$0.00		\$1,196,768.00	0.43%	\$0.00	0%
34	Various Revisions	04/09/24	\$12597.00	\$0.00	TOTAL	\$779,688,569.00	281.47%	\$2,334,749.00	0%
35	Roofing Modifications	04/16/24	\$0.00	\$12412.00					
36	Bollard Clarifications	04/30/24	\$0.00	\$213718.00					
38	Allowance No. 8	04/30/24	\$0.00	\$75000.00					
39	Water System Requirements	04/30/24	\$0.00	\$386364.00					
40	Various Revisions	05/21/24	\$5766.00	\$0.00					
41	Various Revisions	07/02/24	\$3477.00	\$13994.00					
43	Various Revisions	07/23/24	\$10771.00	\$0.00					
51	Various Revisions	09/10/24	\$9607.40	\$0.00					
53	Various Revisions	10/01/24	\$10163.10	\$0.00					
54	Various Revisions	10/22/24	\$8370.10	\$15258.00					
55	Various Revisions	10/29/24	\$11098.10	\$44326.00					
56	Various Revisions	10/29/24	\$13678.50	\$28949.00					
57	Sterile Corridor Transition	11/05/24	\$6258.30	\$0.00					
58	Various Revisions	11/12/24	\$20303.20	\$0.00					
61	Various Revisions	12/17/24	\$1110.50	\$50622.00					
62	Varous Revisions	12/17/24	\$244827.00	\$46926.00					
64	Various Revisions	02/18/25	\$4164.70	\$1725.00					
65	Various Revisions	02/25/25	\$12435.10	\$2603.00					
66	Various Revisions	03/04/25	\$24233.10	\$5412.00					
67	Various Revisions	03/11/25	\$2714.30	\$0.00					
69	Various Revisions	04/15/25	\$75.00	\$19446.00					
70	Various Revisions	05/13/25	\$162.50	\$15535.00					
71	Various Revisions	05/27/25	\$14409.30	\$38374.00					
73	Various Revisions	06/10/25	\$2446.50	\$7315.00					
74	Various Revisions	06/24/25	\$0.00	\$199085.00					
75	Various Revisions	07/22/25	\$3905.40	\$8304.00					
76	Various Revisions	07/29/25	\$3664.10	\$0.00					

**Greater Orlando Aviation Authority
Engineering & Construction Report**

GOAA Constr.: Brooks / TAMMY DOBBYN

A/E: HNTB Corporation

OAR: Pankaj Gupta

Danielle Plummer, Contracts and
Grants Manager
David Benouaich, RWBC

Contractor
Design Consultant
OAR
OAR
OAR
OAR

Hensel Phelps Construction-Shaun Gentry,Project Manager
HNTB Corporation-Bill Brooks,Sr Vice President
AECOM Technical Services, Inc.-Ross Spence,VP, Program Management
Director (w/ AECOM)
Jacobs Project Management Co.-Brad Miller,Aviation Program Manager, VP
Jacobs Project Management Co.-Pankaj Gupta,Sr Project Manager
Jacobs Project Management Co.-Pankaj Gupta,Sr Project Manager

BP-S00195-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
79	Various Revisions	09/09/25	\$0.00	\$4242.00
80	Various Revisions	09/30/25	\$13597.70	\$6867.20
81	Various Revisions	10/07/25	\$5629.50	\$7348.60
82	Various Revisions	10/14/25	\$21013.60	\$7723.40
83	Various Revisions	10/21/25	\$641.40	\$1200.50
87	Various Revisions	12/23/25	\$703.70	\$1268.60
88	Various Revisions	01/20/26	\$0.00	\$11230.70
89	Various Revisions	01/27/26	\$0.00	\$299.10
90	Various Revisions	02/10/26	\$1690.00	\$533.50
91	Photocell Control Clarification and Allowance No.	03/03/26	\$1691.50	\$42889.50
92	P1X PBP Gates 252, 253 Mods and ALW No. 13 REDUCT	03/10/26	\$34196.00	\$1915.40
94	ALLOWANCE NO. 13 REDUCT	03/24/26	\$918.10	\$2989.90
98	Escalator Soffit Fixture Details	05/05/26	\$0.00	\$1126.40
99	Various Revisions – “See CCM Agenda”	05/26/26	\$2096.50	\$0.00
102	Storm Vault Guide Rail Extension	07/28/26	\$11051.20	\$0.00
TOTAL			\$663,496.50	\$1,567,597.20

GOAA Constr.: Brooks / TAMMY DOBBYN	
A/E: HNTB Corporation	Danielle Plummer, Contracts and Grants Manager
OAR: Pankaj Gupta	David Benouaich, RWBC

Contractor
Design Consultant
OAR
OAR
OAR
OAR

Hensel Phelps Construction-Shaun Gentry,Project Manager
HNTB Corporation-Bill Brooks,Sr Vice President
AECOM Technical Services, Inc.-Ross Spence,VP, Program Management Director (w/ AECOM)
Jacobs Project Management Co.-Brad Miller,Aviation Program Manager, VP
Jacobs Project Management Co.-Pankaj Gupta,Sr Project Manager
Jacobs Project Management Co.-Pankaj Gupta,Sr Project Manager

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-S00196-MCO TERM C, PH 1X - AIRFIELD CIVIL, APRON AND TAXIWAY PAVING, AND GROUND SUPPORT EQUIPMENT FACILITY

CONTRACTOR: Prince Contracting, LLC

Award CC: 01/02/24 **Oracle PO#:** 1007617 **START DATE(NTP):** 03/06/24

FUNDING: GARBS (General Airport Revenue Bonds),PFCs (Passenger Facility Charges),FAA,FDOT

Award Board: 02/21/24 **Contract Date:** 03/07/24

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT								\$121,829,000.00	1228	07/16/27		180	01/12/28
1	Various Revisions	Bulletin No. 7	04/30/24		(\$330,000.00)	(\$330,000.00)	\$121,499,000.00	-0.27%	0	07/16/27	0.00%	0	01/12/28
2	Various Revisions		06/18/24		\$156,976.78	(\$173,023.22)	\$121,655,976.78	0.13%	0	07/16/27	0.00%	0	01/12/28
3	Various Revisions		06/18/24		\$13,450.00	(\$159,573.22)	\$121,669,426.78	0.01%	0	07/16/27	0.00%	0	01/12/28
4	Vault Modifications		07/30/24		\$121,704.24	(\$37,868.98)	\$121,791,131.02	0.10%	0	07/16/27	0.00%	0	01/12/28
5	Various Revisions		08/27/24		\$89,560.00	\$51,691.02	\$121,880,691.02	0.07%	0	07/16/27	0.00%	0	01/12/28
6	Various Revisions		10/29/24		\$21,362.80	\$73,053.82	\$121,902,053.82	0.02%	0	07/16/27	0.00%	0	01/12/28
7	Allowance No. 03		03/04/25	03/19/25	\$1,000,000.00	\$1,073,053.82	\$122,902,053.82	0.82%	0	07/16/27	0.00%	0	01/12/28
8	Various Revisions		04/22/25		(\$580,040.00)	\$493,013.82	\$122,322,013.82	-0.48%	0	07/16/27	0.00%	0	01/12/28
9	Various Revisions		08/19/25		\$39,015.24	\$532,029.06	\$122,361,029.06	0.03%	0	07/16/27	0.00%	0	01/12/28
10	Various Revisions		12/23/25		\$0.00	\$532,029.06	\$122,361,029.06	0.00%	0	07/16/27	0.00%	0	01/12/28
11	Allowance No. 4		12/23/25	01/21/26	\$13,270,106.00	\$13,802,135.06	\$135,631,135.06	10.89%	0	07/16/27	0.00%	0	01/12/28
12	Various Revisions		01/27/26		(\$918.10)	\$13,801,216.96	\$135,630,216.96	0.00%	0	07/16/27	0.00%	0	01/12/28
13	Various Revisions		01/27/26		(\$409.20)	\$13,800,807.76	\$135,629,807.76	0.00%	0	07/16/27	0.00%	0	01/12/28
14	Various Revisions		01/27/26		(\$1,400.00)	\$13,799,407.76	\$135,628,407.76	0.00%	0	07/16/27	0.00%	0	01/12/28
15	Various Revisions		01/27/26		\$0.00	\$13,799,407.76	\$135,628,407.76	0.00%	0	07/16/27	0.00%	0	01/12/28
16	Various Revisions		01/27/26		\$0.00	\$13,799,407.76	\$135,628,407.76	0.00%	0	07/16/27	0.00%	0	01/12/28
17	Bulletin No. 10 AND ALW NO. 4 REDUCT		03/03/26		\$0.00	\$13,799,407.76	\$135,628,407.76	0.00%	0	07/16/27	0.00%	0	01/12/28
18	SAAB Pan Tilt Zoom Cameras (PTZ)		05/14/26		\$208,986.20	\$14,008,393.96	\$135,837,393.96	0.17%	0	07/16/27	0.00%	0	01/12/28
19	Various Revisions – “See CCM Agenda”		06/02/26		(\$44.42)	\$14,008,349.54	\$135,837,349.54	0.00%	0	07/16/27	0.00%	0	01/12/28
20	Existing Pipe and Grading		06/30/26		\$19,984.84	\$14,028,334.38	\$135,857,334.38	0.02%	0	07/16/27	0.00%	0	01/12/28
21	Concrete Pavement Surface Protection		07/07/26		\$88,959.29	\$14,117,293.67	\$135,946,293.67	0.07%	0	07/16/27	0.00%	0	01/12/28

**Greater Orlando Aviation Authority
Engineering & Construction Report**

GOAA Constr.: Brooks / TAMMY DOBBYN

A/E: HNTB Corporation

OAR: Drew Erickson

Danielle Plummer, Contracts and Grants Manager
David Benouaich, RWBC

**Contractor
Design Consultant
OAR**

Prince Contracting, LLC-Rodrigo Figueroa,Senior Project Manager
HNTB Corporation-Gunther Zurstadt,Sr. Project Manager
Jacobs Project Management Co.-Drew Erickson,Project Manager

BP-S00196-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

\$14,117,293.67	\$14,117,293.67	\$135,946,293.67	11.59%	1228	07/16/27	0.00%	180	01/12/28
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CURRENT CONTRACT

Contractual Substantial Completion	07/16/27							
ACTUAL Substantial Completion		\$0 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)				Time Ext.for S.C		0%
Contractual Final Completion	01/12/28							
ACTUAL Final Completion		\$0 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)				Time Ext.for F.C.:		0%

CONTRACT INFORMATION: Unit Price (w/ 1 allowance)

Allowance No. 01: \$50,000
Allowance No. 02: \$250,000.00
Allowance No. 03: \$1,000,000.00
Allowance No. 04: \$13,270,106.00 per CO #11

LINE SOV 64 SP-105-5.3 VRC SYS ALTERATIONS AL: PER CO# 10 \$92,750.45, from \$100,000.00 to \$7,249.55;
Consent of Surety Required.

Liquidated Damages: \$10,000.00/Day for S.C. & \$2,500.00/Day for F.C.
***Phase 2A: \$10,000.00/Day between Fixed Date and Actual Completion.
***Phase 2B: \$10,000.00/Day between Fixed Date and Actual Completion.
***Phase 2C: \$10,000.00/Day between Fixed Date and Actual Completion.

OPEN ISSUES:

Owner's DRB Allowance: \$50,000.00

Final Quantity Reconciliation Change Order

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
		TOTAL	\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
Allowance Reconciliation	(\$1,513,530.10)	-1.24%	\$2,136.28	0%
Code	(\$35,321.44)	-0.03%	\$0.00	0%
Owner Requested	\$13,701,511.87	11.25%	\$0.00	0%
Quantity Adjustment	(\$464,505.00)	-0.38%	\$0.00	0%
Unforeseen Condition	\$2,429,138.34	1.99%	\$0.00	0%
TOTAL	\$14,117,293.67	11.59%	\$2,136.28	0%

Greater Orlando Aviation Authority
Engineering & Construction Report

GOAA Constr.: Brooks / TAMMY DOBBYN	
A/E: HNTB Corporation	Danielle Plummer, Contracts and Grants Manager
OAR: Drew Erickson	David Benouaich, RWBC

Contractor
Design Consultant
OAR

Prince Contracting, LLC-Rodrigo Figueroa,Senior Project Manager
HNTB Corporation-Gunther Zurstadt,Sr. Project Manager
Jacobs Project Management Co.-Drew Erickson,Project Manager

BP-S00196-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

BP-S00198-MCO TERMINAL C MULTI-MODAL CONNECTOR PEDESTRIAN BRIDGE & RENTAL CAR LOBBY (D/B)

CONTRACTOR: The Weitz Company LLC

Award CC: 05/31/23 **Oracle PO#:** 1007467 **START DATE(NTP):** 07/27/23

FUNDING: CFCs (Customer Facility Charges),FDOT,GARBS (General Airport Revenue Bonds)

Award Board: 06/21/23 **Contract Date:** 07/24/23

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$113,293,387.00		686	06/11/25		120	10/09/25
1	GTF Bridge and RAC Renderings		01/02/24		\$11,018.00	\$11,018.00	\$113,304,405.00	0.01%	0	06/11/25	0.00%	0	10/09/25
2	Level 3 Shell Space Concept Design		04/02/24		\$24,174.00	\$35,192.00	\$113,328,579.00	0.02%	0	06/11/25	0.00%	0	10/09/25
3	Glazed Curtain Wall System	FCO 02	04/02/24		\$140,890.00	\$176,082.00	\$113,469,469.00	0.12%	0	06/11/25	0.00%	0	10/09/25
4	Design for Sanitary Sewer Line	RCO 046	04/30/24		\$59,062.00	\$235,144.00	\$113,528,531.00	0.05%	0	06/11/25	0.00%	0	10/09/25
5	Add Roof Hydrants	RCO 027	04/23/24		\$36,583.00	\$271,727.00	\$113,565,114.00	0.03%	0	06/11/25	0.00%	0	10/09/25
6	Move Floor Mounted Signs	RCO 029	04/23/24		\$30,140.00	\$301,867.00	\$113,595,254.00	0.03%	0	06/11/25	0.00%	0	10/09/25
7	Lobby Renderings	RCO 063	10/29/24		\$8,976.00	\$310,843.00	\$113,604,230.00	0.01%	0	06/11/25	0.00%	0	10/09/25
8	Various Revisions	FCO 03	12/17/24		\$49,643.00	\$360,486.00	\$113,653,873.00	0.04%	0	06/11/25	0.00%	0	10/09/25
9	Various Revisions		02/18/25		\$42,882.22	\$403,368.22	\$113,696,755.22	0.04%	0	06/11/25	0.00%	0	10/09/25
10	Various Revisions	FCO 01	05/20/25		\$62,582.71	\$465,950.93	\$113,759,337.93	0.06%	0	06/11/25	0.00%	0	10/09/25
11	Metal Wall Panels		06/24/25		(\$59,285.12)	\$406,665.81	\$113,700,052.81	-0.05%	0	06/11/25	0.00%	0	10/09/25
12	Various Revisions		10/28/25		\$225,847.14	\$632,512.95	\$113,925,899.95	0.20%	0	06/11/25	0.00%	0	10/09/25
13	Various Revisions		11/25/25		\$222,099.00	\$854,611.95	\$114,147,998.95	0.20%	0	06/11/25	0.00%	0	10/09/25
14	Various Revisions		01/06/26		\$135,851.04	\$990,462.99	\$114,283,849.99	0.12%	0	06/11/25	0.00%	0	10/09/25
15	Various Revisions		01/06/26		(\$21,275.22)	\$969,187.77	\$114,262,574.77	-0.02%	0	06/11/25	0.00%	0	10/09/25
16	CCD - Descope Moving Walkway - Schedule E		01/27/26		(\$898,329.06)	\$70,858.71	\$113,364,245.71	-0.79%	0	06/11/25	0.00%	0	10/09/25
17	Add Hard Ceiling and Recon FCOs Nos 4-5	FCO Nos. 4 and FCO 5	03/24/26		\$16,217.08	\$87,075.79	\$113,380,462.79	0.01%	0	06/11/25	0.00%	0	10/09/25
18	Demising Wall Graphic AND Time Extension		03/31/26		\$11,715.00	\$98,790.79	\$113,392,177.79	0.01%	4	06/15/25	0.58%	0	10/13/25
19	Allowance No. 1		05/14/26	06/17/26	\$600,000.00	\$698,790.79	\$113,992,177.79	0.53%	0	06/15/25	0.00%	0	10/13/25
20	RAC Lobby Addendum No. 3		07/14/26		\$220,000.00	\$918,790.79	\$114,212,177.79	0.19%	0	06/15/25	0.00%	0	10/13/25
21	RAC Lobby Site Stabilization		07/21/26		\$225,000.00	\$1,143,790.79	\$114,437,177.79	0.20%	0	06/15/25	0.00%	0	10/13/25

**Greater Orlando Aviation Authority
Engineering & Construction Report**

GOAA Constr.: Brooks / TAMMY DOBBYN

A/E: NONE

OAR: Jamie McGonagill

Danielle Plummer, Contracts and Grants Manager

**Contractor
Design Consultant
OAR**

The Weitz Company LLC-Robert Knight,Project Manager
NONE-NONE ,
Geotech Consultants International, Inc., dba GCI, Inc.-Jamie McGonagill,Project Manager (Emg)

BP-S00198-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

\$1,143,790.79	\$1,143,790.79	\$114,437,177.79	1.01%	690	06/15/25	0.58%	120	10/13/25
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CURRENT CONTRACT

Contractual Substantial Completion	06/15/25							
ACTUAL Substantial Completion		\$20,000 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)		Time Ext.for S.C		1%		
Contractual Final Completion	10/13/25							
ACTUAL Final Completion		\$5,000 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)		Time Ext.for F.C.:		0%		

CONTRACT INFORMATION: Lump Sum (No Allowances)

Consent of Surety Required.

Liquidated Damages (\$20,000.00/Day for S.C. & \$5,000.00/Day for F.C.)

OPEN ISSUES:

DRB Allowance: \$100,000.00

FCO #6 (2026-05-06) NTE \$42,340.32 & No Time: Provide all design and permitting services with Construction Administration Services and record documents for the design of the additional sanitary changes as a result of RFI 966.1 and PreCon 119 to capture gravity sanitary sewer main to a new lift station and force main to serve both the Ped Bridge and the RAC Lobby. The new lift station is to be sized to accommodate the current planned occupants and future occupants of the RAC Lobby.

FCO #7 (2026-05-20) LS \$10,000.00 & No Time: Provide all materials and labor for the floor coring and Terrazzo patching of floor power outlets as indicated in Bulletin 002 to support the Agati furniture plan in the RAC Lobby. The remainder of the work in Bulletin 002 will be addressed in a future change order.

FCO #8 (2026-06-24) LS \$12,606.00 & No Time: Provide all materials and labor for the wayfinding signage modifications requested by GOAA per the 01/14/2025 shop drawing meeting.

FCO #9 (2026-07-09) LS \$33,239.80 & No Time: Provide all materials and labor for the remainder of the work associated with floor power outlets as indicated in Bulletin No. 002 to support the Agati furniture plan in the RAC Lobby

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
		TOTAL	\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
Allowance Reconciliation	(\$59,285.12)	-0.05%	\$0.00	0%
Owner Requested	\$687,077.38	0.61%	\$0.00	0%
Unforeseen Condition	\$516,088.53	0.46%	\$0.00	0%
TOTAL	\$1,143,880.79	1.01%	\$0.00	0%

Greater Orlando Aviation Authority
Engineering & Construction Report

GOAA Constr.: Brooks / TAMMY DOBBYN	
A/E: NONE	Danielle Plummer, Contracts and Grants Manager
OAR: Jamie McGonagill	

Contractor
Design Consultant
OAR

The Weitz Company LLC-Robert Knight,Project Manager
NONE-NONE ,
Geotech Consultants International, Inc., dba GCI, Inc.-Jamie McGonagill,Project Manager (Emg)

BP-S00198-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

H-00416-MCO REPAIR & PAINT SIGN STRUCTURES ON HEINTZELMAN BLVD, TRADEPORT DR, BEAR RD, CASA VERDE RD & CARGO RD

CONTRACTOR: Prime Construction Group, Inc.

Award CC: 03/03/26 **Oracle PO#:** 1008268 **START DATE(NTP):** 04/29/26

FUNDING: O&M (Operations & Maintenance Fund)

Award Board: 03/18/26 **Contract Date:** 04/09/26

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$1,200,000.00		120	08/26/26		33	09/28/26
1	Bulletin No. 01 – BAT Initiative	Bulletin No. 01	04/28/26		\$0.00	\$0.00	\$1,200,000.00	0.00%	0	08/26/26	0.00%	0	09/28/26
2	Allowance Reduction		06/30/26		(\$100,000.00)	(\$100,000.00)	\$1,100,000.00	-8.33%	0	08/26/26	0.00%	0	09/28/26
3	Repair & Paint Structures	Bulletin No. 2	07/21/26		\$0.00	(\$100,000.00)	\$1,100,000.00	0.00%	0	08/26/26	0.00%	0	09/28/26
4	Allowance Reduction		08/04/26		(\$100,000.00)	(\$200,000.00)	\$1,000,000.00	-8.33%	0	08/26/26	0.00%	0	09/28/26
					(\$200,000.00)	(\$200,000.00)	\$1,000,000.00	-16.67%	120	08/26/26	0.00%	33	09/28/26

CURRENT CONTRACT

Contractual Substantial Completion 08/26/26

ACTUAL Substantial Completion \$100 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion) Time Ext.for S.C 0%

Contractual Final Completion 09/28/26

ACTUAL Final Completion \$50 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion) Time Ext.for F.C.: 0%

CONTRACT INFORMATION: NTE (Direct-Negotiated)

Consent of Surety Required -- Bond Requirements re required

Liquidated Damages (\$100.00/Day for S.C. & \$50.00/Day for F.C.)

OPEN ISSUES: The entire project is an Allowance

per co#2 Reduce the Allowance by (\$600,000.00), from \$627,020.46 to \$27,020.46, PER CO #3 (\$163,774.07) from \$293,525.65 to \$129,751.58;

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/E Backcharges (Errors)
TOTAL			\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
Allowance Reconciliation	(\$1,006,474.35)	-83.87%	\$0.00	0%
Owner Requested	\$806,474.35	67.21%	\$0.00	0%
TOTAL	(\$200,000.00)	-16.67%	\$0.00	0%

**Greater Orlando Aviation Authority
Engineering & Construction Report**

GOAA Constr.: Bayley / DAISY ARUS
A/E: NONE
OAR: Fritz Girault

**Contractor
Contractor
Design Consultant
OAR**

Prime Construction Group, Inc.-Charles "Chase" Brackett,President / CEO
Prime Construction Group, Inc.-Jeff Holaday,Sr Project Manager (Emg)
NONE-NONE ,
PSA Constructors Inc. dba PSA Management Inc.-Rebecca McKeown,Project Manager

H-00416-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

H-00424-MCO IRRIGATION GATE VALVE REPLACEMENT

CONTRACTOR: Carr & Collier Inc.

Award CC: 05/19/26 Oracle PO#: 1008325 START DATE(NTP): 06/24/26

FUNDING: O&M (Operations & Maintenance Fund)

Award Board: Contract Date: 05/27/26

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$36,164.62		60	08/22/26		60	10/21/26
0					\$0.00	\$0.00	\$36,164.62	0.00%	0	08/22/26	0.00%	0	10/21/26
					\$0.00	\$0.00	\$36,164.62	0.00%	60	08/22/26	0.00%	60	10/21/26

CURRENT CONTRACT

Contractual Substantial Completion	08/22/26			
ACTUAL Substantial Completion		\$100 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C	0%
Contractual Final Completion	10/21/26			
ACTUAL Final Completion		\$100 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.:	0%

CONTRACT INFORMATION: Lump Sum (w/0 Allowances)

Bond is not required.

Liquidated Damages (\$100.00/Day for S.C. & \$100.00/Day for F.C.)

OPEN ISSUES: None

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
TOTAL			\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
	\$0.00	0.00%	\$0.00	0%
TOTAL	\$0.00	0.00%	\$0.00	0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

H-00425-MCO RUNWAY 36L BLAST PAD REHABILITATION, ALSF-2 AND ILS SUPPORT

CONTRACTOR: The Middlesex Corporation
FUNDING: Cap. Ex. (Capital Expenditure Fund),GARBS (General Airport Revenue Bonds)
Award CC: 05/19/26 Oracle PO#: 0 START DATE(NTP): 07/14/26
Award Board: 06/17/26 Contract Date: 07/12/26

Table with 14 columns: CO #, DESCRIPTION, REFERENCE, APPVD BY CCM, APPVD BY BOARD, CO AMOUNT, CUMULATIVE, CURRENT CONTRACT AMOUNT, % OF ORIGINAL (\$), TIME (DAYS), CONTRACT DATE, % OF ORIGINAL (DAYS), TIME (DAYS), CONTRACT DATE. Includes rows for ORIGINAL CONTRACT and CURRENT CONTRACT.

CURRENT CONTRACT

Contractual Substantial Completion 01/19/27
ACTUAL Substantial Completion \$3,000 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion) Time Ext.for S.C 0%
Contractual Final Completion 03/20/27
ACTUAL Final Completion \$1,500 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion) Time Ext.for F.C.: 0%

CONTRACT INFORMATION: Lump Sum (w/0 Allowances)
Bond is required.
Liquidated Damages (\$3000.00/Day for S.C. & \$1500.00/Day for F.C.)
OPEN ISSUES: None

Table with 5 columns: CO #, Description, CCM Approval, Potential A/E Backcharges(Omissions), Potential A/ E Backcharges (Errors). Includes a TOTAL row.
Table with 5 columns: Reason, CO Amount, A/ E Backcharges, Flag. Includes a TOTAL row.

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

H-00427-MCO SOUTH TRAILER COMPLEX FENCING AND WHEEL STOPS

CONTRACTOR: Prime Construction Group, Inc. Award CC: 06/02/26 Oracle PO#: 0 START DATE(NTP): 07/27/26
FUNDING: Cap. Ex. (Capital Award Board: Contract Date: 07/23/26
Expenditure Fund)

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$194,611.60		90	10/24/26		60	12/23/26
					\$0.00	\$0.00	\$194,611.60	0.00%	0	10/24/26	0.00%	0	12/23/26
					\$0.00	\$0.00	\$194,611.60	0.00%	90	10/24/26	0.00%	60	12/23/26

CURRENT CONTRACT

Contractual Substantial Completion											
ACTUAL Substantial Completion				\$0 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)				Time Ext.for S.C 0%			
Contractual Final Completion											
ACTUAL Final Completion				\$0 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)				Time Ext.for F.C.: 0%			

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)					CHANGE ORDER (CO) SUMMARY BY REASON			NOTE:TBD is denoted as \$1.00	
CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)	Reason	CO Amount		A/ E Backcharges	Flag
TOTAL			\$0.00	\$0.00		\$0.00	0.00%	\$0.00	0%
TOTAL						\$0.00	0.00%	\$0.00	0%

H-00431-MCO PARKING LOT ATLANTIS VERTISTOP D/B

CONTRACTOR: The Middlesex Corporation
FUNDING: O&M (Operations & Maintenance Fund)

Award CC: 07/21/26 Oracle PO#: 0 START DATE(NTP): 08/04/26
Award Board: 07/15/26 Contract Date: 08/03/26

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$1,611,613.16		88	10/30/26		60	12/29/26
					\$0.00	\$0.00	\$1,611,613.16	0.00%	0	10/30/26	0.00%	0	12/29/26
					\$0.00	\$0.00	\$1,611,613.16	0.00%	88	10/30/26	0.00%	60	12/29/26

CURRENT CONTRACT													
Contractual Substantial Completion													
ACTUAL Substantial Completion				\$0 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)								Time Ext.for S.C	0%
Contractual Final Completion													
ACTUAL Final Completion				\$0 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)								Time Ext.for F.C.:	0%

<u>POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)</u>					<u>CHANGE ORDER (CO) SUMMARY BY REASON</u>			NOTE:TBD is denoted as \$1.00	
CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)	Reason	CO Amount		A/ E Backcharges Flag	
TOTAL			\$0.00	\$0.00		\$0.00	0.00%	\$0.00	0%
TOTAL						\$0.00	0.00%	\$0.00	0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

V-00982-MCO MCO CAMPUS KEY & LOCK REPLACEMENT

CONTRACTOR: H.A. Contracting Corporation
FUNDING: FDOT,GARBS (General Airport Revenue Bonds),LOC (Line of Credit)
Award CC: 11/21/23 Oracle PO#: 1007498 START DATE(NTP): 01/29/24
Award Board: 12/13/23 Contract Date: 01/02/24

Table with 14 columns: CO #, DESCRIPTION, REFERENCE, APPVD BY CCM, APPVD BY BOARD, CO AMOUNT, CUMULATIVE, CURRENT CONTRACT AMOUNT, % OF ORIGINAL (\$), TIME (DAYS), CONTRACT DATE, % OF ORIGINAL (DAYS), TIME (DAYS), CONTRACT DATE. Includes rows for ORIGINAL CONTRACT and a summary row.

CURRENT CONTRACT

Table with 4 columns: Item, Description, Amount, and Percentage. Includes rows for Contractual Substantial Completion, ACTUAL Substantial Completion, Contractual Final Completion, and ACTUAL Final Completion.

CONTRACT INFORMATION: Lump Sum & Unit Price (w/ 1 Allowance)
Consent of Surety is Required.
Liquidated Damages: (\$1,000.00/Day for S.C. & \$500.00/Day for F.C.)
Allowance #1: Hardware Repairs \$20,000.00; reduced by (\$20,000.00) to \$0.00 via CO #1.
Open Issues:
Quantity Reconciliation of NTE portion of both the base contract and CO #1, Item 1.2.

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
TOTAL			\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
	\$0.00	0.00%	\$0.00	0%
Allowance Reconciliation	(\$20,000.00)	-4.76%	\$0.00	0%
Unforeseen Condition	\$62,638.94	14.92%	\$0.00	0%
TOTAL	\$42,638.94	10.15%	\$0.00	0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

V-01031-ORL ORL AIRFIELD BEACON REPLACEMENT

CONTRACTOR: Gomez Construction Company

Award CC: 03/31/26 **Oracle PO#:** 1008255 **START DATE(NTP):** 07/16/26

FUNDING: FDOT, ORL Revenue Fund

Award Board: 05/20/26 **Contract Date:** 06/30/26

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$389,832.05		180	01/11/27		60	03/12/27
0					\$0.00	\$0.00	\$389,832.05	0.00%	0	01/11/27	0.00%	0	03/12/27
					\$0.00	\$0.00	\$389,832.05	0.00%	180	01/11/27	0.00%	60	03/12/27

CURRENT CONTRACT

Contractual Substantial Completion	01/11/27
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ACTUAL Substantial Completion

\$600 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)

Time Ext.for S.C 0%

Contractual Final Completion 03/12/27

ACTUAL Final Completion

\$300 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)

Time Ext.for F.C.: 0%

CONTRACT INFORMATION: Lump Sum (w/o Allowances)

Bond is required.

Liquidated Damages (\$600.00/Day for S.C. & \$300.00/Day for F.C.)

OPEN ISSUES: None

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
		TOTAL	\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges	Flag
	\$0.00	0.00%	\$0.00	0%
TOTAL	\$0.00	0.00%	\$0.00	0%

**Greater Orlando Aviation Authority
Engineering & Construction Report**

GOAA Constr.: Reine / WINSTON STAPLETON

A/E: Avcon, Inc.

OAR: Benjamin Brown

Cyrus Callum (OEA)

Danielle Plummer, Contracts and Grants Manager

Contractor	
Contractor	
Design Consultant	
OAR	

Gomez Construction Company-Robert E. Lacey, Branch Manager
Gomez Construction Company-Daschelle Hill, Office Manager (Emg)
Avcon, Inc.-James A. Kriss, P.E., Project Manager
Loyal Wingman, LLC-Benjamin Brown, Owner

V-01031-ORL

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

V-01032-MCO NORTH TERMINAL PREMIER PARKING RECONFIGURATION

CONTRACTOR: Clancy & Theys Construction Co. Award CC: 06/24/25 Oracle PO#: 1008037 START DATE(NTP): 09/10/25
FUNDING: GARBS (General Airport Revenue Bonds) Award Board: 07/16/25 Contract Date: 09/09/25

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$984,532.00		180	03/08/26		60	05/07/26
1	Building Permit Cost		10/07/25		\$2,049.85	\$2,049.85	\$986,581.85	0.21%	0	03/08/26	0.00%	0	05/07/26
2	Epoxy Coat		12/09/25		\$32,924.69	\$34,974.54	\$1,019,506.54	3.34%	0	03/08/26	0.00%	0	05/07/26
3	Epoxy Coat	RFI No. 5	01/06/26		\$35,128.46	\$70,103.00	\$1,054,635.00	3.57%	0	03/08/26	0.00%	0	05/07/26
4	Various Revisions	RFI No. 05	01/20/26	02/18/26	\$133,349.22	\$203,452.22	\$1,187,984.22	13.54%	28	04/05/26	15.56%	0	06/04/26
5	Install Intercoms and Paint Existing Curbs	RFI Nos. 4,8 and 18	03/03/26		\$14,579.60	\$218,031.82	\$1,202,563.82	1.48%	0	04/05/26	0.00%	0	06/04/26
6	Domestic Water Service	RFI No. 22	03/31/26		\$3,792.72	\$221,824.54	\$1,206,356.54	0.39%	0	04/05/26	0.00%	0	06/04/26
7	Various Revisions - "See CCM Agenda"		04/07/26		\$57,779.44	\$279,603.98	\$1,264,135.98	5.87%	16	04/21/26	8.89%	0	06/20/26
8	Parking Services Changes	FCO No. 2	05/20/26		\$32,648.27	\$312,252.25	\$1,296,784.25	3.32%	5	04/26/26	2.78%	0	06/25/26
9	Various Revisions "See CCM Agenda"	FCO 03 & FCO 04	08/18/26	09/16/26	\$300,087.78	\$612,340.03	\$1,596,872.03	30.48%	193	11/05/26	107.22%	0	01/04/27
					\$612,340.03	\$612,340.03	\$1,596,872.03	62.20%	422	11/05/26	134.44%	60	01/04/27

CURRENT CONTRACT

Contractual Substantial Completion	11/05/26		
ACTUAL Substantial Completion		\$1,600 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C 135%
Contractual Final Completion	01/04/27		
ACTUAL Final Completion		\$800 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.: 0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

CONTRACT INFORMATION: Lump Sum w/ Unit Prices

Consent of Surety is Required.

Liquidated Damages (\$1,600.00/Day for S.C. & \$800.00/Day for F.C.)

OPEN ISSUES: Final quantity reconciliation.

FCO #01 (03/18/2026) NTE \$21,350.02 & No Time: Existing Curb Modifications per RFI #15 and RFI #23 (RCO #8) – Provide materials and labor to demo the existing curb at several locations to allow a wider radius and proper drainage in locations, patch floor and curb, and apply coatings at locations of works.

FCO #2 (04/14/2026) LS \$32,648.27 & No Time: Parking Services Changes per RFI #25 (RCO #13) – Provide labor, materials and equipment to: 1) Add additional speed humps at both drive lanes at the Hyatt crosswalk, 2) Add 125 LF of curb painted safety yellow with delineators every 4 feet, 3) Add three additional handicap spaces by the elevator B side, 4) Eliminate four parking spaces and hash with yellow lines, 5) Remove handicap markings and repaint with white lines by the elevator A side.

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
7	Various Revisions - “See CCM Agenda”	04/07/26	\$21533.35	\$0.00
TOTAL			\$21,533.35	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
Design Omission	\$21,533.35	2.19%	\$21,533.35	100%
Owner Requested	\$507,246.30	51.52%	\$0.00	0%
Quantity Adjustment	\$46,891.25	4.76%	\$0.00	0%
Unforeseen Condition	\$14,307.33	1.45%	\$0.00	0%
TOTAL	\$589,978.23	59.92%	\$21,533.35	100%

V-01040-MCO AIRSIDE 4 TSA RECHECK LANES

CONTRACTOR: Collage Design and Construction Group, Inc.
dba The Collage Companies

Award CC: 03/10/26 Oracle PO#: 1008257 START DATE(NTP): 04/27/26

FUNDING: GARBS (General Airport Revenue Bonds)

Award Board: 04/15/26 Contract Date: 04/24/26

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$3,057,000.00		180	10/23/26		90	01/21/27
1	ADD ALLOWANCE NO. 5		03/10/26		\$150,000.00	\$150,000.00	\$3,207,000.00	4.91%	0	10/23/26	0.00%	0	01/21/27
					\$150,000.00	\$150,000.00	\$3,207,000.00	4.91%	180	10/23/26	0.00%	90	01/21/27

CURRENT CONTRACT

Contractual Substantial Completion	10/23/26		
ACTUAL Substantial Completion		\$750 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C 0%
Contractual Final Completion	01/21/27		
ACTUAL Final Completion		\$100 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.: 0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

CONTRACT INFORMATION: NTE				
Consent of Surety Required -- Bond Requirements re required				
Liquidated Damages (\$750.00/Day for S.C. & \$150.00/Day for F.C.)				
OPEN ISSUES:				
Allowance 1 - HVAC Test& Balance - \$50,000				
Allowance 2 - Floor Leveling Grout - 50,000				
Allowance 3 - Roof & Flashing Repairs - \$100,000				
Allowance 4 - IT/low Voltage - \$50,000				
Allowance 5 - Owner Requested - \$150,000.00 per CO #1				
FCO #01 (2026-07-27) LS \$17,000.00 & No Time: Provide all labor, equipment, and material to fabricate and install additional structural steel support members, connection details, and associated welding, bolting, and painting at the existing glazed wall.				
FCO #01 (2026-07-29) LS \$45,493.88 & No Time: Provide all materials and delivery of approximately 4,385 square feet of 36-inch multi-color matte terrazzo floor tile, including crack suppression membrane, epoxy grout, white thin-set mortar, Schuler movement joints and stair nosing, required transition profiles and 10% attic stock. Also included shall be labor to install approximately 50% of the tile within the Airside 4 TSA recheck area. This change reflects a credit for the broadloom carpet no longer being installed.				
FCO #2 (2026-08-07) LS \$33,439.20 & No Time: Provide all labor, materials, installation, and delivery of the 36-inch multi color matte terrazzo floor tile, including crack suppression membrane, epoxy grout, white thin-set mortar, Schuler movement joints and stair nosing, and required transition profiles for phase 1 of the Airside 4 TSA recheck area. Also included shall be a credit for all of the broadloom carpet no longer being installed for this project.				
FCO #03 (2026-07-30) LS \$30,303.00 & No Time: Provide all costs associated with furnishing a new fan coil unit (FCU) including expedited fabrication. Also included shall be the fabrication and installation of required structural steel support system as directed in all Bulletin No. 5 revisions. This work includes procurement of the FCU, fabrication and installation of structural steel supports.				

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)					CHANGE ORDER (CO) SUMMARY BY REASON			NOTE:TBD is denoted as \$1.00	
CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)	Reason	CO Amount		A/ E Backcharges Flag	
TOTAL			\$0.00	\$0.00	Owner Requested	\$150,000.00	4.91%	\$0.00	0%
TOTAL					TOTAL	\$150,000.00	4.91%	\$0.00	0%

GOAA Constr.: Stuart / TAMMY DOBBYN
A/E: MLM-Martin Architects, Inc.
OAR: Nils Johnson

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

V-01058-MCO TERMINALS A&B RENTAL CAR QTA CANOPY LEAK REPAIRS-CONTINUATION

CONTRACTOR: H.A. Contracting Corporation

Award CC: 01/20/26 Oracle PO#: 0 START DATE(NTP): 05/13/26

FUNDING: O&M (Operations & Maintenance Fund)

Award Board: 04/15/26 Contract Date: 05/06/26

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$297,000.00		90	08/10/26		60	10/09/26
0					\$0.00	\$0.00	\$297,000.00	0.00%	0	08/10/26	0.00%	0	10/09/26
					\$0.00	\$0.00	\$297,000.00	0.00%	90	08/10/26	0.00%	60	10/09/26

CURRENT CONTRACT

Contractual Substantial Completion	08/10/26												
ACTUAL Substantial Completion						\$300 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)						Time Ext.for S.C	0%
Contractual Final Completion	10/09/26												
ACTUAL Final Completion						\$150 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)						Time Ext.for F.C.:	0%

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)					CHANGE ORDER (CO) SUMMARY BY REASON			NOTE:TBD is denoted as \$1.00	
CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)	Reason	CO Amount		A/ E Backcharges Flag	
TOTAL			\$0.00	\$0.00		\$0.00	0.00%	\$0.00	0%
TOTAL						\$0.00	0.00%	\$0.00	0%

V-01083-MCO NORTH TERMINAL COMPLEX BUILDINGS ROOF REPLACEMENT - AREA 1 (D/B)

CONTRACTOR: Gomez Construction Company

Award CC: 11/25/25Oracle PO#: 1008178START DATE(NTP): 01/14/26

FUNDING: GARBS (General Airport Revenue Bonds)

Award Board: 12/17/25Contract Date: 12/29/25

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$6,277,808.49		365	01/13/27		60	03/14/27
0					\$0.00	\$0.00	\$6,277,808.49	0.00%	0	01/13/27	0.00%	0	03/14/27
					\$0.00	\$0.00	\$6,277,808.49	0.00%	365	01/13/27	0.00%	60	03/14/27

CURRENT CONTRACT

Contractual Substantial Completion	01/13/27			
ACTUAL Substantial Completion		\$2,200 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C	0%
Contractual Final Completion	03/14/27			
ACTUAL Final Completion		\$1,100 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.:	0%

CONTRACT INFORMATION: Unit Price (Base Bid + 3 Alternates + 3 Allowances)

Liquidated Damages (\$2,200.00/Day for S.C. & \$1,100.00/Day for F.C.)

- Base Bid: Remove & Replace the Existing Roof on Area 1 (Main Area, Landside East) of the Main Terminal; \$5,893,510.90

- Add-Alternate No. 1: Roof Area H Demolition & Modified Bituminous Roof Replacement; \$24,367.50 (Demo by Others = \$5,776.00 + Modified Bituminous Roof Replacement by Others = \$18,591.50)

- Add-Alternate No. 2: (3) Additional Roof Anchor / Tie-Off Points; \$5,268.09

- Add-Alternate No. 3: Provide Fix Ladders; \$39,812.00

-Allowance #1: Repair/Replacement of Existing Lightweight Concrete Decking; \$146,850.00

-Allowance #2: Replace Existing Pre-Cast Panel Joints; \$32,500.00

-Allowance #3: Roof Drain Replacement / Scupper Rework; \$135,500.00

OPEN ISSUES:

Final Quantity Adjustment

Final Allowance Reconciliation of (3) Allowances

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
TOTAL			\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
	\$0.00	0.00%	\$0.00	0%
TOTAL	\$0.00	0.00%	\$0.00	0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

V-01084-MCO CAMERA SYSTEM AT GARAGE C AND SOUTH PARK PLACE ENTRY & EXIT LANES

CONTRACTOR: Quality Cable Contractors, Inc. Award CC: 02/23/26 Oracle PO#: 1008229 START DATE(NTP): 03/11/26
FUNDING: Cap. Ex. (Capital Expenditure Fund) Award Board: Contract Date: 03/06/26

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$132,389.00		60	05/09/26		60	07/08/26
0					\$0.00	\$0.00	\$132,389.00	0.00%	0	05/09/26	0.00%	0	07/08/26
					\$0.00	\$0.00	\$132,389.00	0.00%	60	05/09/26	0.00%	60	07/08/26

CURRENT CONTRACT

Contractual Substantial Completion	05/09/26			
ACTUAL Substantial Completion		\$100 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C	0%
Contractual Final Completion	07/08/26			
ACTUAL Final Completion		\$50 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.:	0%

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)					CHANGE ORDER (CO) SUMMARY BY REASON			NOTE:TBD is denoted as \$1.00	
CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)	Reason	CO Amount		A/ E Backcharges Flag	
		TOTAL	\$0.00	\$0.00		\$0.00	0.00%	\$0.00	0%
					TOTAL	\$0.00	0.00%	\$0.00	0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

V-01103-MCO TERMINAL A, NON-CURBSIDE CANOPIES REFURBISHMENT (D/B)

CONTRACTOR: Clancy & Theys Construction Co.

Award CC: 04/21/26 Oracle PO#: 1008298 START DATE(NTP): 06/12/26

FUNDING: Cap. Ex. (Capital Award Board: 05/20/26 Contract Date: 06/10/26

Expenditure Fund)

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$3,469,500.00		240	02/06/27		60	04/07/27
					\$0.00	\$0.00	\$3,469,500.00	0.00%	0	02/06/27	0.00%	0	04/07/27
					\$0.00	\$0.00	\$3,469,500.00	0.00%	240	02/06/27	0.00%	60	04/07/27

CURRENT CONTRACT

Contractual Substantial Completion			
ACTUAL Substantial Completion	\$2,200 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C	0%
Contractual Final Completion			
ACTUAL Final Completion	\$1,100 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.:	0%

CONTRACT INFORMATION: NTE (Direct-Negotiated)

Consent of Surety Required -- Bond required

Liquidated Damages (\$100.00/Day for S.C. & \$50.00/Day for F.C.)

OPEN ISSUES: The entire project is an Allowance

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)				CHANGE ORDER (CO) SUMMARY BY REASON			NOTE:TBD is denoted as \$1.00	
CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)	Reason	CO Amount	A/ E Backcharges	Flag
TOTAL			\$0.00	\$0.00		\$0.00	0.00%	\$0.00 0%
TOTAL						\$0.00	0.00%	\$0.00 0%

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

V-01124-MCO BRIGHTLINE TRAIN STATION PLATFORM EXPANSION JOINT COVER MOCK-UP

CONTRACTOR: Gomez Construction Company Award CC: 07/21/26 Oracle PO#: 1008385 START DATE(NTP): 08/04/26
FUNDING: O&M (Operations & Maintenance Fund) Award Board: Contract Date: 07/29/26

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$24,753.30		20	08/23/26		30	09/22/26
0					\$0.00	\$0.00	\$24,753.30	0.00%	0	08/23/26	0.00%	0	09/22/26
					\$0.00	\$0.00	\$24,753.30	0.00%	20	08/23/26	0.00%	30	09/22/26

CURRENT CONTRACT

Contractual Substantial Completion	08/23/26												
ACTUAL Substantial Completion							\$300 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)					Time Ext.for S.C	0%
Contractual Final Completion	09/22/26												
ACTUAL Final Completion							\$100 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)					Time Ext.for F.C.:	0%

CONTRACT INFORMATION: NTE (Direct-Negotiated)
Consent of Surety Required -- Bond not required
Liquidated Damages (\$300.00/Day for S.C. & \$100.00/Day for F.C.)
OPEN ISSUES: L&M \$24,753.30

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
		TOTAL	\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
	\$0.00	0.00%	\$0.00	0%
TOTAL	\$0.00	0.00%	\$0.00	0%

Greater Orlando Aviation Authority
Engineering & Construction Report

GOAA Constr.: Brown / DAISY ARUS
A/E: RS&H, Inc.
OAR: Brian Gainous

Contractor
Design Consultant
OAR

Gomez Construction Company-Robert E. Lacey,Branch Manager
RS&H, Inc.-Aaron Jackson ,Project Manager
Cost Management, Inc., dba CMI-Brian Gainous,Project Manager

V-01124-MCO

CHANGE ORDER SUMMARY

21-Aug-26 - Projects in Construction Stage

V-01125-MCO AMERICAN AIRLINES, LINE MAINTENANCE FLOOD REPAIRS

CONTRACTOR: Clancy & Theys Construction Co. Award CC: 07/28/26 Oracle PO#: 1008381 START DATE(NTP): 08/17/26
FUNDING: O&M (Operations & Maintenance Fund) Award Board: Contract Date: 08/14/26

									SUBSTANTIAL COMPLETION			FINAL COMPLETION	
CO #	DESCRIPTION	REFERENCE	APPVD BY CCM	APPVD BY BOARD	CO AMOUNT	CUMULATIVE	CURRENT CONTRACT AMOUNT	% OF ORIGINAL (\$)	TIME (DAYS)	CONTRACT DATE	% OF ORIGINAL (DAYS)	TIME (DAYS)	CONTRACT DATE
ORIGINAL CONTRACT							\$163,269.41		26	09/11/26		33	10/14/26
0					\$0.00	\$0.00	\$163,269.41	0.00%	0	09/11/26	0.00%	0	10/14/26
					\$0.00	\$0.00	\$163,269.41	0.00%	26	09/11/26	0.00%	33	10/14/26

CURRENT CONTRACT

Contractual Substantial Completion	09/11/26			
ACTUAL Substantial Completion		\$700 / Day (Contract Specified Liquidated Damages Amount for Late Substantial Completion)	Time Ext.for S.C	0%
Contractual Final Completion	10/14/26			
ACTUAL Final Completion		\$400 / Day (Contract Specified Liquidated Damages Amount for Late Final Completion)	Time Ext.for F.C.:	0%

CONTRACT INFORMATION: NTE (Direct-Negotiated)
Consent of Surety Required -- Waived Bond not required
Liquidated Damages (\$700.00/Day for S.C. & \$400.00/Day for F.C.)
OPEN ISSUES: L&M

POTENTIAL A/E BACK CHARGES (Tracking started in 8/2001; 5/2005 for Errors)

CO #	Description	CCM Approval	Potential A/E Backcharges(Omissions)	Potential A/ E Backcharges (Errors)
		TOTAL	\$0.00	\$0.00

CHANGE ORDER (CO) SUMMARY BY REASON

NOTE:TBD is denoted as \$1.00

Reason	CO Amount		A/ E Backcharges Flag	
	\$0.00	0.00%	\$0.00	0%
TOTAL	\$0.00	0.00%	\$0.00	0%

Memorandum

DATE: September 16, 2026

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

Item Description

Notification of Project Status on active construction projects.

Background

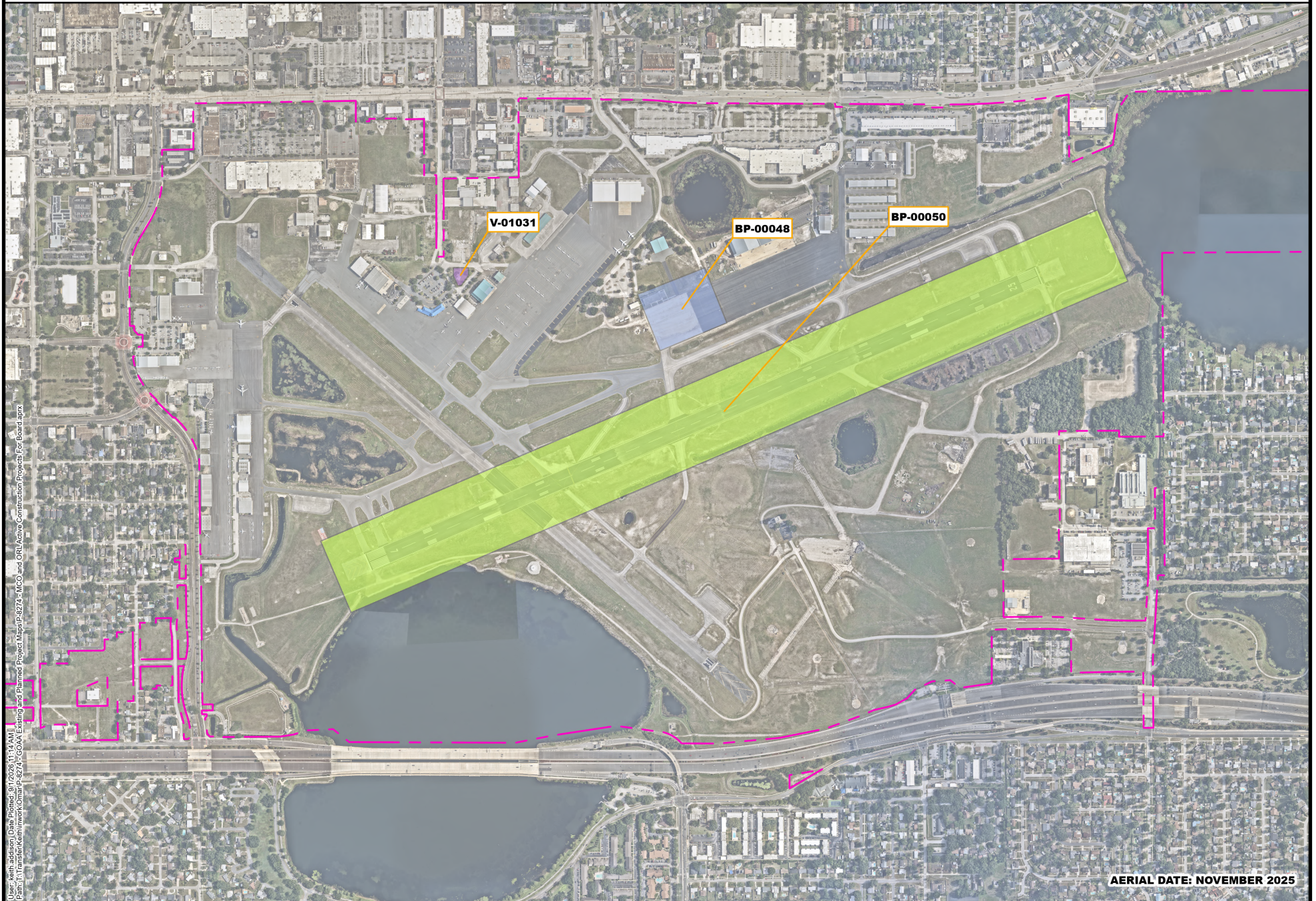
The following report represents the project status on active construction projects.

ORLANDO EXECUTIVE AIRPORT (ORL) - ONGOING CONSTRUCTION PROJECTS

September 1, 2026

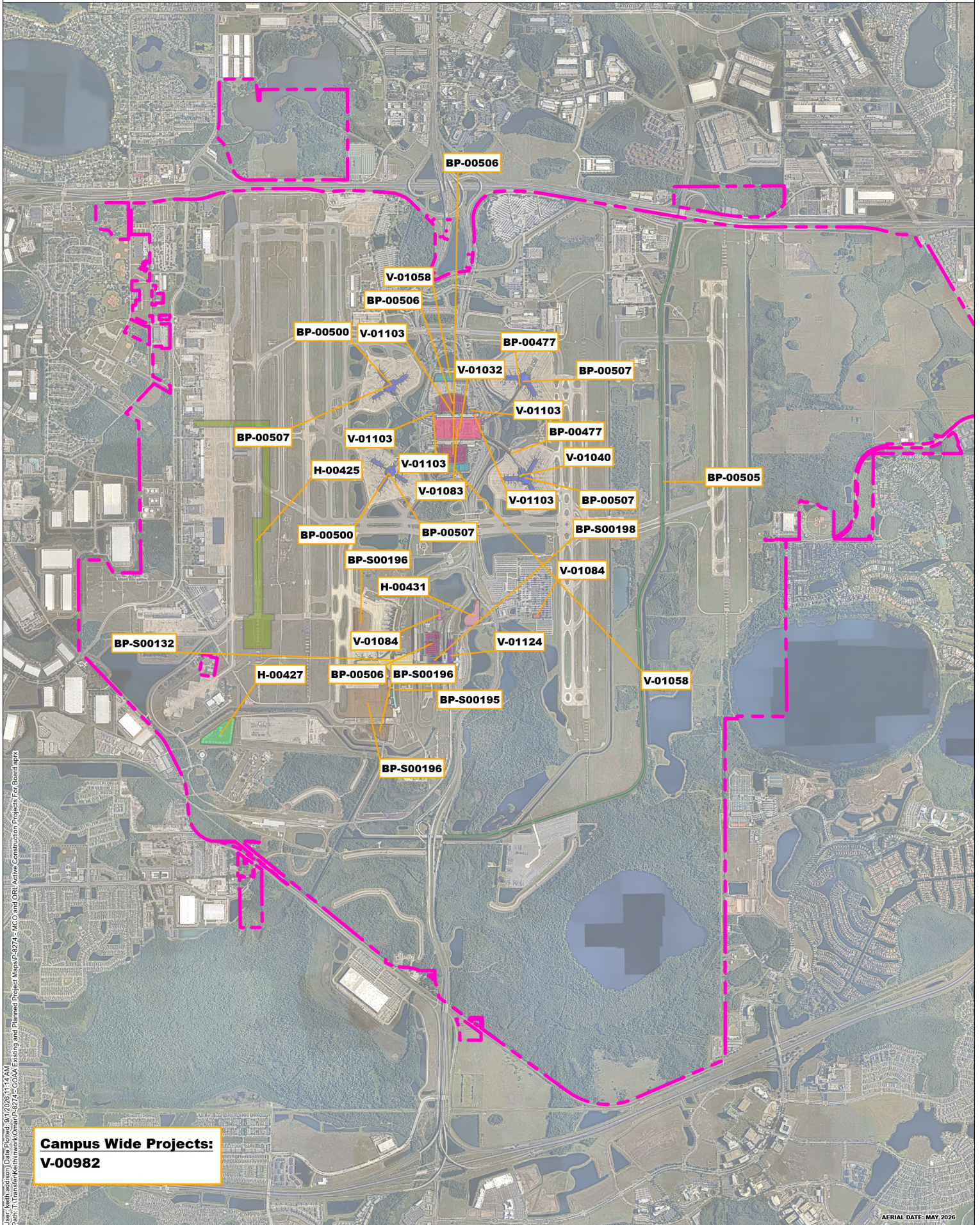


GRAPHIC SCALE IN FEET
0 325 650



ORL Location Map List for Active Construction Projects

Project No	Project Name	Contractor
BP-00048-ORL	ORL EAST RAMP REHABILITATION - PHASE 1	Halifax Paving, Inc.
BP-00050-ORL	ORL RUNWAY 7-25 REHABILITATION AND RELATED WORK	Hubbard Construction Company



Campus Wide Projects:
V-00982

MCO Location Map List for Active Construction Projects

Project No	Project Name	Contractor
BP-00477-MCO	AIRSIDES 2 AND 4 APM IMPROVEMENTS (DBOM)	Mitsubishi Heavy Industries
BP-00500-MCO	AIRSIDES 1 AND 3 INTERIOR REFURBISHMENT (DESIGN/BUILD)	HCBeck, Ltd. dba The Beck Group
BP-00505-MCO	ROADWAY SIGNAGE UPGRADES - HEINTZELMAN BOULEVARD	Prime Construction Group, Inc.
BP-00506-MCO	PARKING GUIDANCE SYSTEM (D/B)	Transportation Systems, Inc.
BP-00507-MCO	AIRSIDE RESTROOM REFURBISHMENT (D/B)	Balfour Beatty Construction LLC
BP-S00132-MCO	S TERM C, PH 1 - BAGGAGE HANDLING SYSTEM (DBOM)	Vanderlande Industries, Inc.
BP-S00195-MCO	TERM C, PH 1X - AIRSIDE CONCOURSE	Hensel Phelps Construction
BP-S00196-MCO	TERM C, PH 1X - AIRFIELD CIVIL, APRON AND TAXIWAY PAVING, AND GROUND SUPPORT EQUIPMENT FACILITY	Prince Contracting, LLC
BP-S00198-MCO	TERMINAL C MULTI-MODAL CONNECTOR PEDESTRIAN BRIDGE & RENTAL CAR LOBBY (D/B)	The Weitz Company LLC
H-00425-MCO	RUNWAY 36L BLAST PAD REHABILITATION, ALSF-2 AND ILS SUPPORT	The Middlesex Corporation
H-00427-MCO	SOUTH TRAILER COMPLEX FENCING AND WHEEL STOPS	Prime Construction Group, Inc.
H-00431-MCO	PARKING LOT ATLANTIS VERTISTOP D/B	The Middlesex Corporation
V-00982-MCO	MCO CAMPUS KEY & LOCK REPLACEMENT	H.A. Contracting Corporation
V-01031-ORL	ORL AIRFIELD BEACON REPLACEMENT	Gomez Construction Company
V-01032-MCO	NORTH TERMINAL PREMIER PARKING RECONFIGURATION	Clancy & Theys Construction Co.
V-01040-MCO	AIRSIDE 4 TSA RECHECK LANES	The Collage Companies
V-01058-MCO	TERMINALS A&B RENTAL CAR QTA CANOPY LEAK REPAIRS-CONTINUATION	H.A. Contracting Corporation
V-01083-MCO	NORTH TERMINAL COMPLEX BUILDINGS ROOF REPLACEMENT - AREA 1 (D/B)	Gomez Construction Company
V-01084-MCO	CAMERA SYSTEM AT GARAGE C AND SOUTH PARK PLACE ENTRY & EXIT LANES	Quality Cable Contractors, Inc.
V-01103-MCO	TERMINAL A, NON-CURBSIDE CANOPIES REFURBISHMENT (D/B)	Clancy & Theys Construction Co.
V-01124-MCO	BRIGHTLINE TRAIN STATION PLATFORM EXPANSION JOINT COVER MOCK-UP	Gomez Construction Company

PROJECTS IN CONSTRUCTION

BP-00048-ORL ORL EAST RAMP REHABILITATION - PHASE 1

CONTRACTOR:	Halifax Paving, Inc.	GOAA CONTACTS:	
A/E:	Mead & Hunt, Inc.	Sponsor:	Orlando Executive Airport
OAR:	Loyal Wingman, LLC	Construction:	Jeff Reine
FUNDING:	FDOT, ORL Revenue Fund, FAA	PROJECT BUDGET:	\$5,992,813.00

SCOPE:

This project rehabilitates a portion of the existing asphalt pavement at the East Ramp of the Orlando Executive Airport, as identified in the FDOT Airfield Pavement Management Program Report. It also includes rehabilitating airplane tie-downs, drainage systems, markings, and lighting as called for within the immediate or surrounding area.

STATUS:

The Contractor completed the second phase of the project with the paving of the east portion of the apron limits. They are currently cleaning the site and preparing for temporary markings on the new asphalt. The project will be completed ahead of the substantial completion date. During the construction, a small plane struck the easternmost light pole on the apron. This light pole is functional but will need to be replaced. Initial conversations entertained addressing this within the BP-00048 contract. The ultimate direction was that Facilities will repair directly, so no changes to the contract will be needed.

					NOTICE TO PROCEED: 03/27/26	
CONSTRUCTION COST:					TIME(DAYS)	COMPLETION
Original Contract		\$2,575,370.00			180	09/22/26
Thru Change Order #	1	\$425,195.00	16.5%		0	
Current Contract		\$3,000,565.00			180	09/22/26
Paid To Date Thru PA #	3	\$1,717,671.25	57.2%		Time: 96.1%	
						ANTICIPATED COMPLETION: On Schedule

PROJECTS IN CONSTRUCTION

BP-00050-ORL ORL RUNWAY 7-25 REHABILITATION AND RELATED WORK

CONTRACTOR: Hubbard Construction Company

A/E: Avcon, Inc.

OAR: Loyal Wingman, LLC

FUNDING: FDOT, Aviation Authority Funds, ORL Revenue Fund,

GOAA CONTACTS:

Sponsor: Orlando Executive Airport

Construction: Jeff Reine

PROJECT BUDGET: \$48,279,753.00

SCOPE:

Rehabilitation of Runway 7-25 at the Orlando Executive Airport as identified in the 2022 FDOT Statewide Airfield Pavement Management Program report. Scope of work for the Construction will include mill and overlay for the runway, the runway blast pads, and the connecting taxiways located within the runway safety area, including any pavement geometric modifications and safety area improvements for meeting the FAA Standards. It will also include rehabilitating the existing runway lighting system, markings, and signage.

STATUS:

The project is waiting for the Airport Lighting Control Management System (ALCMS) materials to arrive. The replacement of the equipment in the Air Traffic Control tower was added as a change order, and the specialty equipment has a long lead. Delivery is expected in October with installation expected to take less than a week once coordinated. We are also awaiting an FAA flight check for the commissioning of the Runway 07 Precision Approach Position Indicators (PAPI). The paperwork has been filed properly and in time, but we are waiting for FAA to schedule the flight. This will not affect the operation of the airport. The only delay will be that the new 4-light PAPI cannot be put into service until the flight check. To accommodate this, the existing PAPI will remain operational until the acceptance of the new system. The Contractor submitted the necessary paperwork for the flight check to FAA on June 3, 2026 and have yet to receive a confirmation of a date for a flight check from the FAA.

NOTICE TO PROCEED: 01/21/26

CONSTRUCTION COST:

Original Contract		\$12,542,007.00	
Thru Change Order #	4	\$567,090.70	4.5%
Current Contract		\$13,109,097.70	
Paid To Date Thru PA #	5	\$9,981,449.26	76.1%

TIME(DAYS)

COMPLETION

270	10/17/26
<u>93</u>	
363	01/18/27

Time: 65.6%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION	
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BP-00477-MCO AIRSIDES 2 AND 4 APM IMPROVEMENTS (DBOM)

CONTRACTOR:	Mitsubishi Heavy Industries America, Inc.	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Operations
OAR:	AECOM Technical Services, Inc.	Construction:	Scott Shedek P.E.
FUNDING:	O&M (Operations & Maintenance Fund),Cap. Ex. (Capital Expenditure Fund),PFCs (Passenger Facility Charges)	PROJECT BUDGET:	\$188,470,913.00

SCOPE:

Design, fabricate and install the operating system (OS) of two automated people mover (APM) systems (i.e., replacement of the two existing OS at airside 2 and 4) at the Orlando International Airport.

STATUS:

Testing and commissioning activities are ongoing on lane 4800. The contractor is working two shifts to support testing activities.

NOTICE TO PROCEED: 01/24/24

CONSTRUCTION COST:

Original Contract		\$177,808,570.00	
Thru Change Order #	23	\$9,805,989.08	5.5%
Current Contract		\$187,614,559.08	
Paid To Date Thru PA #	29	\$102,656,231.23	54.7%

TIME(DAYS)

1362

COMPLETION

10/16/27

28

11/13/27

Time: 69.5%

**ANTICIPATED
COMPLETION:**
On Schedule

PROJECTS IN CONSTRUCTION

BP-00500-MCO AIRSIDES 1 AND 3 INTERIOR REFURBISHMENT (DESIGN/BUILD)

CONTRACTOR:	HCBeck, Ltd. dba The Beck Group	GOAA CONTACTS:	
A/E:	TBD	Sponsor:	Facilities
OAR:	AECOM Technical Services, Inc.	Construction:	Torie Brooks
FUNDING:	GARBS (General Airport Revenue Bonds)	PROJECT BUDGET:	\$20,000,000.00

SCOPE:

Design and construction of the Airsides 1 and 3 Ramp Level interior refurbishment and all associated systems and regulatory requirements at the Orlando International Airport.

STATUS:

Contractor continues to hold stakeholder user group meetings and site investigations. The contractor is developing concept designs and logistics/planning documents.

NOTICE TO PROCEED: 03/30/26

CONSTRUCTION COST:

				TIME(DAYS)	COMPLETION
Original Contract		\$0.00		1	03/30/26
Thru Change Order #	0	\$0.00	0.0%	<u>0</u>	
Current Contract		\$0.00		1	03/30/26
Paid To Date Thru PA #	4	\$834,475.45	0.0%	Time: 17000.0%	

**ANTICIPATED
COMPLETION:**

PROJECTS IN CONSTRUCTION

BP-00505-MCO ROADWAY SIGNAGE UPGRADES - HEINTZELMAN BOULEVARD

CONTRACTOR:	Prime Construction Group, Inc.	GOAA CONTACTS:	
A/E:	Avcon, Inc.	Sponsor:	Multi-Modal Planning & Environmental
OAR:	PSA Constructors Inc. dba PSA Management Inc.	Construction:	Jeff Reine
FUNDING:	FDOT, GARBS (General Airport Revenue Bonds)	PROJECT BUDGET:	\$4,124,945.00

SCOPE: Provide new full-span tricord signage structure, digital message board, and associated electrical and communication infrastructures well as wayfinding signage at the Orlando International Airport.

STATUS: The digital message sign (DMS) located on Heintzelman Blvd has been installed and commissioned. The project is on schedule.

				NOTICE TO PROCEED: 08/15/25
CONSTRUCTION COST:				TIME(DAYS)
Original Contract		\$2,630,185.00		382
Thru Change Order #	3	\$692,462.11	26.3%	0
Current Contract		\$3,322,647.11		382
Paid To Date Thru PA #	8	\$3,072,435.01	92.5%	Time: 103.9%

ANTICIPATED COMPLETION: On Schedule
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PROJECTS IN CONSTRUCTION

BP-00506-MCO PARKING GUIDANCE SYSTEM (D/B)

CONTRACTOR:	Transportation Systems, Inc.	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Operations
OAR:	PSA Constructors Inc. dba PSA Management Inc.	Construction:	Jeff Reine
FUNDING:	GARBS (General Airport Revenue Bonds)	PROJECT BUDGET:	\$13,995,000.00

SCOPE:

Provide labor, materials, hardware and software required to design, furnish, install, and maintain an automated parking guidance system (PGS) for parking garages A, B and C at the Orlando International Airport.

STATUS:

Garages A, B, and C - Infrastructure is 100% complete. Device installation for Garages A and C is 100% complete, and 95% complete for Garage B. Cabling installation is 100% complete. Sign installation at Garages A & B is 95% complete, and 100% complete at Garage C. Terminal Top Parking infrastructure is 85% complete, and cabling installation is 50% complete. Roadway signage underground utilities, and monument sign structures are 100% complete. Monument sign displays are 75% complete. Monument sign testing is 37% complete. Completion is anticipated on 12/29/26 as per Change Order #9.

NOTICE TO PROCEED: 01/20/25

CONSTRUCTION COST:

					TIME(DAYS)	COMPLETION
Original Contract		\$11,581,067.00			650	10/31/26
Thru Change Order #	9	\$838,547.73	7.2%		<u>59</u>	
Current Contract		\$12,419,614.73			709	12/29/26
Paid To Date Thru PA #	17	\$10,010,318.15	80.6%		Time: 85.2%	

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

BP-00507-MCO AIRSIDE RESTROOM REFURBISHMENT (D/B)

CONTRACTOR:	Balfour Beatty Construction LLC	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Operations
OAR:	AECOM Technical Services, Inc.	Construction:	Jeff Reine
FUNDING:	Cap. Ex. (Capital Expenditure Fund), GARBS (General Airport Revenue Bonds),	PROJECT BUDGET:	\$71,970,777.00

SCOPE:

This Project is to update and refurbish all public restrooms at Airsides 1, 2, 3 and 4 at MCO. The scope of services includes all design and construction for fully functioning restroom facilities consistent with the Design Criteria Package, including, but are not limited to, preparation of design documents, development of design alternatives, architectural design, structural, mechanical and electrical engineering design, finishes design, selection of materials, analysis of life cycle costs, permitting, evaluation and documentation of existing conditions, verification of as-built conditions, cost estimating and scheduling, demolition, material procurement, construction, quality control, testing, commissioning, turnover to operations and all other services necessary for fully functioning facilities, including coordination with the Aviation Authority, its Consultants, the City of Orlando, and all agencies having jurisdiction over the Project.

STATUS:

Restroom design and logistics planning are in progress. Design is progressing to 95% milestone due in August. The project is on schedule.

				NOTICE TO PROCEED: 05/28/25	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$71,970,777.00		1344	01/30/29
Thru Change Order #	2	\$0.00	0.0%	0	
Current Contract		\$71,970,777.00		1344	01/30/29
Paid To Date Thru PA #	12	\$2,524,389.87	3.5%	Time: 35.4%	

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

BP-S00132-MCO S TERM C, PH 1 - BAGGAGE HANDLING SYSTEM (DBOM)

CONTRACTOR: Vanderlande Industries, Inc.

GOAA CONTACTS:

A/E: NONE

Sponsor: Operations

OAR: Jacobs Project Management Co.

Construction: Scott Shedek P.E.

FUNDING: GARBS (General Airport Revenue Bonds), PFCs (Passenger Facility Charges)

PROJECT BUDGET: \$160,633,268.14

SCOPE:

Design/Build/Operate/Maintain (DBOM) Services for the Baggage Handling System – South Terminal C Phase 1 Program.

STATUS:

Change order 19 related scope of work, including P1X and P1 crossover inside CBIS is complete. The completion is tied to Self-Bag Drop, which has not yet started.

NOTICE TO PROCEED: 06/14/18

CONSTRUCTION COST:

Original Contract		\$94,900,000.00	
Thru Change Order #	23	\$64,783,219.16	68.3%
Current Contract		\$159,683,219.16	
Paid To Date Thru PA #	66	\$157,459,716.55	98.6%

TIME(DAYS)

902
1877
2779
Time: 108.5%

COMPLETION

12/01/20

01/21/26

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE

CONTRACTOR:	Hensel Phelps Construction Co. dba Hensel Phelps Construction	GOAA CONTACTS:	
A/E:	HNTB Corporation	Sponsor:	Operations
OAR:	Jacobs Project Management Co.	Construction:	Torie Brooks
FUNDING:	GARBS (General Airport Revenue Bonds),PFCs (Passenger Facility Charges),FAA AIP	PROJECT BUDGET:	\$305,717,558.00

SCOPE:

Concrete, masonry, waterproofing, fireproofing, doors, frames and hardware, tile, resilient tile and carpet, fire suppression, plumbing and heating, ventilation, air conditioning (HVAC), electrical and low voltage work, elevators and an escalator for four aircraft gates as part of the expansion of terminal C at the Orlando International Airport.

STATUS:

Bulletin 17.3 for Tenant Space Buildout with revised phasing is expected to be issued on August 21, 2026. The electrical panel for NW and SW storm vaults has been replaced, and the extension of pump rails to the top of vaults change order is ongoing with estimated completion at end of August. Punchlist related carpet replacement in passenger boarding piers is ongoing and is expected to be completed at the end of August. Bulletin 17.3 construction activity will drive the completion date to February 8, 2027.

				NOTICE TO PROCEED: 12/06/22	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$277,006,000.00		1095	12/04/25
Thru Change Order #	102	\$28,711,557.00	10.4%	<u>246</u>	
Current Contract		\$305,717,557.00		1341	08/07/26
Paid To Date Thru PA #	45	\$295,136,006.44	96.5%	Time: 102.9%	ANTICIPATED COMPLETION: 2/8/2027

PROJECTS IN CONSTRUCTION

BP-S00196-MCO TERM C, PH 1X - AIRFIELD CIVIL, APRON AND TAXIWAY PAVING, AND GROUND SUPPORT EQUIPMENT FACILITY

CONTRACTOR: Prince Contracting, LLC A/E: HNTB Corporation OAR: Jacobs Project Management Co. FUNDING: GARBS (General Airport Revenue Bonds),PFCs (Passenger Facility Charges),FAA,FDOT	GOAA CONTACTS: Sponsor: Operations Construction: Torie Brooks PROJECT BUDGET: \$135,946,294.67
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SCOPE:

Underground utilities on the ramp and airfield, including drainage, sanitary mains, water, and power work for the expansion of terminal C at the Orlando International Airport. Construction of all grading, base and pavement for ramp areas, remain overnight (RON) areas, taxiway extensions (taxiway E1); construction of all pavement markings, taxiway signage, and airfield lighting required for the project while maintaining the function of the current airfield as coordinated with airfield operations; providing all maintenance of traffic to phase the work and maintain access needed for airfield operations; and maintaining the integrity of the secure fence at all times.

STATUS:

South RON & Taxiways operational, addressing remaining punch items within base bid scope. Phase 5B (North RON Add Alt 1) P-501 concrete completed. Phase 5C (North RON Add Alt 1) North RON prefabricated building shelter set on August 11th, 2026. Closed Taxiway Echo 1 between Bravo 9 & Bravo 11 for 250 days. Trench drain footers completed, trench drain walls ongoing. Subgrade preparations ongoing for base placement. Grounds Support Equipment (GSE) Facility (Add Alt 2) work is ongoing within the site & building. HVAC system is nearing completion. Two grinder pumps are set, completing electrical and plumbing connections. Electrical work is wrapping up on the gasoline and diesel above-ground fuel tanks. First fuel master controller relocated from temporary tanks to permanent tanks with assistance from Menzies. Asphalt paving at GSE site and roadways is complete. Expect completion of building & site in late September to early October. GSE Parking Lots B & C construction is ongoing. Storm sewer drainage is complete in lot B and ongoing in lot C. Underground electrical duct installation continues in lot B.

				NOTICE TO PROCEED: 03/06/24	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$121,829,000.00		1228	07/16/27
Thru Change Order #	21	\$14,117,293.67	11.6%	0	
Current Contract		\$135,946,293.67		1228	07/16/27
Paid To Date Thru PA #	28	\$107,083,426.08	78.8%	Time: 75.2%	
				ANTICIPATED COMPLETION: On Schedule	

PROJECTS IN CONSTRUCTION

BP-S00198-MCO TERMINAL C MULTI-MODAL CONNECTOR PEDESTRIAN BRIDGE & RENTAL CAR LOBBY (D/B)

CONTRACTOR:	The Weitz Company LLC	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Operations
OAR:	Geotech Consultants International, Inc., dba GCI, Inc.	Construction:	Torie Brooks
FUNDING:	CFCs (Customer Facility Charges),FDOT,GARBS (General Airport Revenue Bonds)	PROJECT BUDGET:	\$116,043,387.00

SCOPE:

Demolition, masonry, waterproofing and caulking, roofing, fireproofing, fire stopping, skylights, interior glass and glazing, curtain wall, doors, frames and hardware, drywall, framing, finishes, fire protection, mechanical, and plumbing work to expand the Ground Transportation Facility Boulevard with conditioned air connection between the Landside Terminal C and the Train Station Complex at the Orlando International Airport. This scope also includes moving walkways and a rental car lobby.

STATUS:

The pedestrian bridge punch list is on-going. The RAC Lobby IT/Systems work remains in progress. GOAA Computer network (PON) is on-line. The Distributed Antennae Systems (DAS) and Wireless Access Points (WAPs) are active. Fire Alarm, Access Control and CCTV is in progress as testing continues. Terrazzo installed at Level 4, final polish remains. Expansion joint work at Ped Bridge to RAC Lobby is complete, demising wall removed, and low barrier partitions installed to section off the construction. Dust free environment achieved and to be maintained. Installation of RAC backwall monitors, RAC Counters and cabinets, and carpet is complete. All AHUs have been turned on and conditioning the Level 3 and level 4 spaces. Wayfinding signage in place. Garage C Fire Protection is still underway with final inspections to be conducted by the City of Orlando. A sanitary lift station is required due to site conditions which requires design, permitting, and installation with inspections. The project's contract substantial completion date is June 15, 2025; however, the contractor's current schedule shows an anticipated completion date of November 19, 2026. Currently, there is no anticipated change order to adjust the contract time, and the contractor has been given notice of potential liquidated damages for the project. The recommendations of the dispute resolution board (DRB) are being reviewed by GOAA.

NOTICE TO PROCEED: 07/27/23

CONSTRUCTION COST:

					TIME(DAYS)	COMPLETION
Original Contract		\$113,293,387.00			686	06/11/25
Thru Change Order #	21	\$1,143,790.79	1.0%		<u>4</u>	
Current Contract		\$114,437,177.79			690	06/15/25
Paid To Date Thru PA #	34	\$105,247,388.32	92.0%		Time: 166.2%	

ANTICIPATED COMPLETION: 11/19/2026

PROJECTS IN CONSTRUCTION

H-00425-MCO RUNWAY 36L BLAST PAD REHABILITATION, ALSF-2 AND ILS SUPPORT

CONTRACTOR:	The Middlesex Corporation	GOAA CONTACTS:	
A/E:	Avcon, Inc.	Sponsor:	Operations
OAR:	Loyal Wingman, LLC	Construction:	Jeff Reine
FUNDING:	Cap. Ex. (Capital Expenditure Fund), GARBS (General Airport Revenue Bonds)	PROJECT BUDGET:	\$5,097,325.00

SCOPE:

The scope of this project is to support airfield improvements at Orlando International Airport through the rehabilitation of the Runway 36L blast pad area and the preparation of the site for new FAA navigational systems. Work includes rehabilitating the 36L blast pad and its immediate surroundings by reducing the blast pad footprint to meet FAA dimensional criteria, removing and replacing a portion of the asphalt section, grading and grassing the required areas, applying pavement markings, and performing all other associated tasks required in coordination with the FAA. This scope of work is captured in Schedule A. The Schedule B portion of the project includes installing Touchdown Zone lights, new airfield signage, and new pavement markings, as well as clearing, removing, or relocating obstructions and completing all other work necessary to prepare the area for the FAA's installation of the new CAT III Instrument Landing System (ILS) and Approach Lighting System with Sequenced Flashers (ALSF).

STATUS:

The pre-construction conference was held August 19th. The start date has been confirmed as August 31, 2026. This is the date that Runway 18R/36L will be taken out of service. The Contractor will have until October 30, 2026 to complete the work and open the runway. Airfield Operations, the FAA Air Traffic Control Tower, and the FAA construction team building the Runway 36L ALSF-2 have all agreed to these dates. The work within 262' of the TWY B10 centerline will also require a TWY B10 closure. The duration for this closure will be no more than 21 days, but the dates have yet to be finalized for this work.

CONSTRUCTION COST:

Original Contract		\$2,967,236.17			
Thru Change Order #	0	\$0.00	0.0%		
Current Contract		\$2,967,236.17			
Paid To Date Thru PA #	0	\$0.00	0.0%		

NOTICE TO PROCEED: 07/14/26

TIME(DAYS)	COMPLETION
190	01/19/27
0	
190	01/19/27
Time: 33.7%	

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

H-00427-MCO SOUTH TRAILER COMPLEX FENCING AND WHEEL STOPS

CONTRACTOR: Prime Construction Group, Inc.

A/E: TBD

OAR: Cost Management, Inc., dba CMI

FUNDING: Cap. Ex. (Capital Expenditure Fund)

GOAA CONTACTS:

Sponsor: Engineering & Construction

Construction: Tonja Bridges-Powell

PROJECT BUDGET: \$243,750.00

SCOPE:

Demolition of the existing 6-foot-high chain-link fencing and installation of a new 8-foot-high chain-link fence with barbed wire, including two swing gates and two roll gates. Work also includes the installation of new wheel stops at the South Trailer Complex.

STATUS:

The contractor has mobilized on-site and started demolishing the existing chain-link fence sections that will be replaced with new fabric in each area as we proceed. The wheel stops will be delivered and installed during the last week of August. We anticipate being 70% completed with the project by Mid-September.

NOTICE TO PROCEED: 07/27/26

CONSTRUCTION COST:

Original Contract		\$194,611.60	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$194,611.60	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

90	10/24/26
0	
90	10/24/26
Time: 56.7%	

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

H-00431-MCO PARKING LOT ATLANTIS VERTISTOP D/B

CONTRACTOR:	The Middlesex Corporation	GOAA CONTACTS:	
A/E:	TBD	Sponsor:	Engineering & Construction
OAR:	Geotech Consultants International, Inc., dba GCI, Inc.	Construction:	Scott Shedek P.E.
FUNDING:	O&M (Operations & Maintenance Fund)	PROJECT BUDGET:	\$2,500,000.00

SCOPE:

Construct a vertistop at parking lot Atlantis to support advanced air mobility (AAM), including constructing landing pad, lighting, wind cone, fencing, drainage improvements, and obstruction removal.

STATUS:

Notice to Proceed was issued August 4, 2026. The Vertistop is a Design/Build project that is in the design stage. Construction began with site work in late August.

NOTICE TO PROCEED: 08/04/26

CONSTRUCTION COST:

Original Contract		\$1,611,613.16			
Thru Change Order #	0	\$0.00	0.0%		
Current Contract		\$1,611,613.16			
Paid To Date Thru PA #	0	\$0.00	0.0%		

TIME(DAYS)

COMPLETION

	88	10/30/26
	<u>0</u>	
	88	10/30/26
Time: 48.9%		

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

V-00982-MCO MCO CAMPUS KEY & LOCK REPLACEMENT

CONTRACTOR:	H.A. Contracting Corporation	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Security
OAR:	PSA Constructors Inc. dba PSA Management Inc.	Construction:	Scott Shedek P.E.
FUNDING:	FDOT,GARBS (General Airport Revenue Bonds),LOC (Line of Credit)	PROJECT BUDGET:	\$2,950,000.00

SCOPE:

Manage the installation, switch out the cores, and manage the key management system of owner-furnished equipment, lock cores, ancillary equipment, accessories, and other requirements to replace the lock and key system for the entire MCO Campus at the Orlando International Airport.

STATUS:

All Medeco replacement cores have been received. Change Order No. 3 for the Contractor and an Amendment for OAR services were presented to Construction Committee on July 21, 2026, for additional material handling and organization of cores. Pending approval at the Aviation Authority Board, the project will restart in the field in October 2026 with an anticipated substantial completion in March of 2027.

				NOTICE TO PROCEED: 01/29/24	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$419,900.00		150	06/26/24
Thru Change Order #	3	\$205,326.67	48.9%	<u>956</u>	
Current Contract		\$625,226.67		1106	02/07/27
Paid To Date Thru PA #	6	\$265,780.38	42.5%	Time: 86.9%	

ANTICIPATED COMPLETION: On Hold
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PROJECTS IN CONSTRUCTION

V-01031-ORL ORL AIRFIELD BEACON REPLACEMENT

CONTRACTOR: Gomez Construction Company

A/E: Avcon, Inc.

OAR: Loyal Wingman, LLC

FUNDING: FDOT, ORL Revenue Fund

GOAA CONTACTS:

Sponsor: Orlando Executive Airport

Construction: Jeff Reine

PROJECT BUDGET: \$531,000.00

SCOPE:

This project provides the DESIGN and CONSTRUCTION for the Replacement of the Airport Rotating Beacon and Pole at the Orlando Executive Airport as identified in the W-447 Assessment Report dated July, 2018. Scope of work for the Construction will include construction of a new foundation, tilt-down mounting pole and new rotating beacon assembly and related work meeting the FAA Standards. It will also include minor reconfiguration of the airfield lighting vault to accommodate the new installation. The location will be adjacent to the existing beacon on Herdon Avenue loop.

STATUS:

This project will install a new Rotating Beacon on a 75' tilt pole. This will include a new equipment rack and power source. The existing beacon is to remain in service until the new beacon is in service. The pre-construction conference was held on July 16, 2026. Contract work has begun on site with the preparatory mobilization. The drilled shaft foundation will be installed in late August. However, installation of the pole and beacon will not begin until the materials can be procured. These items are expected to arrive before October 2026.

NOTICE TO PROCEED: 07/16/26

CONSTRUCTION COST:

Original Contract		\$389,832.05
Thru Change Order #	0	\$0.00
Current Contract		\$389,832.05
Paid To Date Thru PA #	0	\$0.00

0.0%

TIME(DAYS)

180

0

180

Time: 34.4%

COMPLETION

01/11/27

01/11/27

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

V-01032-MCO NORTH TERMINAL PREMIER PARKING RECONFIGURATION

CONTRACTOR:	Clancy & Theys Construction Co.	GOAA CONTACTS:	
A/E:	Avcon, Inc.	Sponsor:	Operations
OAR:	PSA Constructors Inc. dba PSA Management Inc.	Construction:	Jeff Reine
FUNDING:	GARBS (General Airport Revenue Bonds)	PROJECT BUDGET:	\$2,293,312.00

SCOPE:

Design a revenue control and access control system to convert the Terminal Top parking to a premier parking configuration at the Orlando International Airport. Provide for designated parking for the Hyatt Hotel on the Terminal Top, Level 4.

STATUS:

Construction is 100% complete. The City of Orlando required additional upgrades before closing the permit. After a field walk and extensive meetings with GOAA Construction, the Engineer of Record, the Contractor, and the OAR, it was decided to add additional scope to the project to satisfy the permit requirements. Completion is anticipated on 11/5/26 as per Change Order No. 9.

				NOTICE TO PROCEED: 09/10/25	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$984,532.00		180	03/08/26
Thru Change Order #	9	\$612,340.03	62.2%	<u>242</u>	
Current Contract		\$1,596,872.03		422	11/05/26
Paid To Date Thru PA #	3	\$1,197,394.50	75.0%	Time: 87.9%	
				ANTICIPATED COMPLETION: 11/30/2026	

PROJECTS IN CONSTRUCTION

V-01040-MCO AIRSIDE 4 TSA RECHECK LANES

CONTRACTOR: Collage Design and Construction Group, Inc. **GOAA CONTACTS:**
 dba The Collage Companies
A/E: MLM-Martin Architects, Inc. **Sponsor:** Operations
OAR: AECOM Technical Services, Inc. **Construction:** Daniel J. Stuart
FUNDING: GARBS (General Airport Revenue Bonds) **PROJECT BUDGET:** \$4,510,000.00

SCOPE:

Provide design and construction phase services to reconfigure a temporary two lane layout to a permanent two lane configuration and install infrastructure for a future third lane configuration. Work includes demo, electrical, mechanical, signage, and low voltage to expand passenger queueing at the existing TSA recheck security checkpoint on the transfer level of Airside 4 at Orlando International Airport.

STATUS:

The contractor is in progress with selective demolition work and utility-related work. Submittals ongoing.

					NOTICE TO PROCEED: 04/27/26	
CONSTRUCTION COST:					TIME(DAYS)	COMPLETION
Original Contract		\$3,057,000.00			180	10/23/26
Thru Change Order #	1	\$150,000.00	4.9%		0	
Current Contract		\$3,207,000.00			180	10/23/26
Paid To Date Thru PA #	2	\$485,691.45	15.1%		Time: 78.9%	
					ANTICIPATED COMPLETION: On Schedule	

PROJECTS IN CONSTRUCTION

V-01058-MCO TERMINALS A&B RENTAL CAR QTA CANOPY LEAK REPAIRS-CONTINUATION

CONTRACTOR: H.A. Contracting Corporation

A/E: NONE

OAR: Cost Management, Inc., dba CMI

FUNDING: O&M (Operations & Maintenance Fund)

GOAA CONTACTS:

Sponsor: Facilities

Construction: Lionel Brown

PROJECT BUDGET: \$372,520.00

SCOPE:

The project consists of providing all labor, equipment and materials for the following for A and B Side Canopies: Vacuum debris from all Perimeter and Center gutters, Ensure downspouts are clear of blockage/debris and drain freely into storm system, Complete the installation of gutter overflow holes, with diverter flashing at the ends of the gutter assembly along all canopies and the corners of high canopies which are not protected by lower canopies., Repair all rust holes in the gutter by installing a cover plate fully bed in sealant. Install a reinforced liquid-applied membrane system over cover plate and onto adjacent gutter substrates., Install a reinforced liquid applied membrane system at all gutter lap joints. If all joints cant be addressed, install a membrane system at lap joints that have obvious staining from leakage observed from the underside. Seal all gutter downspout connections with new sealant materials and a reinforced liquid-applied membrane system. A Side-West Canopy Roof Panels., Repair rust holes in roof panels by installing a cover plate fully bed in sealant. Install a reinforced liquid-applied membrane system over the cover plate and onto adjacent gutter substrates. Seal penetrations at select lights that are leaking with new sealant materials and a reinforced applied membrane system or a preformed rubber boot. Notes: Moisture Consultant CMC recommends the reinforced liquid applied membrane system include Sikalastic RoofPro, Soprema Alsan RS, or similar membrane system

STATUS:

Terminal B-Side QTA -Enterprise RAC gutter sealant repairs have been completed. Hertz and Avis pressure washing and cleaning are finished. The gutter sealant repairs are in process and will be completed by the end of August. The contractor will be mobilizing crews to Terminal A-Side QTA during the first week of September to start repair work on the Hertz Canopy, followed by Enterprise and Avis. Inclement weather has impeded the work progress and therefore delayed the project. The Contractor provided a revised construction schedule that is currently under review.

NOTICE TO PROCEED: 05/13/26

CONSTRUCTION COST:

Original Contract \$297,000.00

Thru Change Order # 0 \$0.00 0.0%

Current Contract **\$297,000.00**

Paid To Date Thru PA # 1 \$11,488.59 3.9%

TIME(DAYS)

90

0

90

Time: 140.0%

COMPLETION

08/10/26

08/10/26

**ANTICIPATED
COMPLETION:
11/23/2026**

PROJECTS IN CONSTRUCTION

V-01083-MCO NORTH TERMINAL COMPLEX BUILDINGS ROOF REPLACEMENT - AREA 1 (D/B)

CONTRACTOR: Gomez Construction Company **GOAA CONTACTS:**
A/E: Michael Baker International, Inc. Sponsor: Facilities
OAR: The Roderick Group, LLC dba Ardmore Roderick **Construction:** Lionel Brown
FUNDING: GARBS (General Airport Revenue Bonds) **PROJECT BUDGET:** \$8,500,000.00

SCOPE:

Remove and replace the existing roof on Area 1 (Main Area, Landside East) of the Main Terminal at the Orlando International Airport. Roofing system to be approved by FM Global.

STATUS:

Phase 1: 80% construction completed as of August 18, 2026. Phase 2: Crane installed on August 3, 2026. Unforeseen conditions were discovered in Area J and team is working on descoping the remaining work in Area J. Construction started in Area D on August 14, 2026.

NOTICE TO PROCEED: 01/14/26

CONSTRUCTION COST:

Original Contract		\$6,277,808.49	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$6,277,808.49	
Paid To Date Thru PA #	3	\$1,181,498.28	18.8%

TIME(DAYS)

365
0
365
Time: 67.1%

COMPLETION

01/13/27
01/13/27

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

V-01084-MCO CAMERA SYSTEM AT GARAGE C AND SOUTH PARK PLACE ENTRY & EXIT LANES

CONTRACTOR:	Quality Cable Contractors, Inc.	GOAA CONTACTS:	
A/E:	C&S Engineers, Inc.	Sponsor:	Operations
OAR:	The Roderick Group, LLC dba Ardmore Roderick	Construction:	Jennifer Woods
FUNDING:	Cap. Ex. (Capital Expenditure Fund)	PROJECT BUDGET:	\$200,000.00

SCOPE:

The project scope consists of the engineering and installation of three (3) cameras to monitor the Garage C entrance lane as well as the South Park Place entrance/exit lanes at the Orlando International Airport. Installation includes power, fiber

from comm rooms to the locations, cameras, mounting poles and any other infrastructure required.

STATUS:

Approval to procure owner furnished equipment received July 2026. Bulletin No.01 was issued to contractor on August 12, 2026, for review and to respond with any potential request for change order. The project plans to secure additional funding at CFOC in September, followed by CCM approval in September and Board approval in October. Anticipated lead time of owner-furnished equipment is 2 to 5 months, projecting a construction start date of January or March 2027.

NOTICE TO PROCEED: 03/11/26

CONSTRUCTION COST:

					TIME(DAYS)	COMPLETION
Original Contract		\$132,389.00			60	05/09/26
Thru Change Order #	0	\$0.00	0.0%		<u>0</u>	
Current Contract		\$132,389.00			60	05/09/26
Paid To Date Thru PA #	0	\$0.00	0.0%		Time: 315.0%	

**ANTICIPATED
COMPLETION:
5/15/2027**

PROJECTS IN CONSTRUCTION

V-01103-MCO TERMINAL A, NON-CURBSIDE CANOPIES REFURBISHMENT (D/B)

CONTRACTOR:	Clancy & Theys Construction Co.	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Facilities
OAR:	The Roderick Group, LLC dba Ardmore Roderick	Construction:	Jennifer Woods
FUNDING:	Cap. Ex. (Capital Expenditure Fund)	PROJECT BUDGET:	\$5,028,647.00

SCOPE: Refurbish the structural elements and replace the canopy membranes of the Level 1 non-curbside canopies at Terminal A. This includes 6 canopies.

STATUS: The project is in 95 percent design phase. Construction is planned to begin on August 24, 2026.

				NOTICE TO PROCEED: 06/12/26	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$3,469,500.00		240	02/06/27
Thru Change Order #	0	\$0.00	0.0%	0	
Current Contract		\$3,469,500.00		240	02/06/27
Paid To Date Thru PA #	1	\$94,200.00	2.7%	Time: 40.0%	

**ANTICIPATED COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

V-01124-MCO BRIGHTLINE TRAIN STATION PLATFORM EXPANSION JOINT COVER MOCK-UP

CONTRACTOR: Gomez Construction Company

A/E: RS&H, Inc.

OAR: Cost Management, Inc., dba CMI

FUNDING: O&M (Operations & Maintenance Fund)

GOAA CONTACTS:

Sponsor: Engineering & Construction

Construction: Lionel Brown

PROJECT BUDGET: \$35,154.00

SCOPE:

Labor and materials to install one (1) new expansion joint cover mockup at the Brightline Station Platform. The mockup will allow the Engineer to install and test the joint and confirm Brightline's approval of both the product and approach to ensure performance prior to proceeding with the remaining station platform joints.

STATUS:

The project is currently in the submittal and procurement phase. The Contractor anticipates mobilizing onsite mid-September to complete the installation, which will take 3 days.

NOTICE TO PROCEED: 08/04/26

CONSTRUCTION COST:

Original Contract		\$24,753.30	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$24,753.30	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

20	08/23/26
<u>0</u>	
20	08/23/26
Time: 215.0%	

**ANTICIPATED
COMPLETION:
9/30/26**