

**ADDENDUM NO. 1
TO THE AGREEMENT DATED JULY 15, 2024
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND RS&H, INC.**

Project: Information Booth Concept Services for W-S151 Terminal C Enhancements Program Design and Project Oversight Services, Orlando International Airport

THIS ADDENDUM is effective this 16th day of July, 2024 by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Aviation Authority"), and **RS&H, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated July 15, 2024, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing On-Call Architectural and Engineering Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of TWENTY-NINE THOUSAND SEVEN HUNDRED EIGHTY-FOUR AND NO/100 DOLLARS (\$29,784.00)**, broken down as follows:

Professional Fees:	NTE:	\$29,784.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$29,784.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated July 15, 2023 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this day of Jul 30, 2024.

GREATER ORLANDO AVIATION AUTHORITY

By: 
Max Marble
Sr. Vice President, Capital Programs

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Jul 29, 2024


By: 
NELSON MULLINS RILEY AND
SCARBOROUGH, Legal Counsel
Greater Orlando Aviation Authority

RS&H, INC.

By: 
Signature (Duly Authorized Rep.)

Vice President

Title

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, VP for Construction (prepared by Ksenia Merck)

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing On-Call Architectural and Engineering Consulting Services Agreement with RS&H, Inc. for the Information Booth Concept Services for W-S00151 Terminal C Enhancements Program Design and Project Oversight Services at Orlando International Airport

BACKGROUND

On May 15, 2024, the Aviation Authority Board approved the selection of Continuing On-Call Architectural and Engineering Services Agreement with RS&H, Inc. A proposal has been requested to review the Information Booth relocation options as part of the Terminal C Enhancements Program to provide enhanced Customer Services to the travelling public.

ISSUES

Consultant's proposal, July 1, 2024, is to provide conceptual designs for the relocation and reconfiguration of information booths located in three areas of Terminal C. Scope includes concept drawings, renderings and each option noted will also be accompanied with a rough order of magnitude (ROM) cost to assist in the selection.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Line of Credit to be reimbursed by General Airport Revenue Bonds. Funding source verified by Melvin Martinez of Construction Finance on 07 / 10 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing On-Call Architectural and Engineering Consulting Services Agreement with RS&H, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees		\$29,784.00
Lump Sum Fees		\$0.00
Not to Exceed Expenses		\$0.00
TOTAL		\$29,784.00
AAC – Compliance Review Date		7/9/2024
AAC – Funding Eligibility Review Date		7/9/2024

W-S00151

***Terminal C Enhancements,
Design and Project Oversight***

***Task 1: Info Booth Mods and
Relocations - Renderings***

Version – Final
July 1, 2024

GOAA - Greater Orlando Aviation Authority
Orlando International Airport (MCO)
Orlando, FL

GOAA Project No.: W-S00151
RS&H Project No.: 2007-5312-001

Prepared by *RS&H, Inc.* at the
direction of Greater Orlando
Aviation Authority

I PROJECT DESCRIPTION

The Greater Orlando Aviation Authority (GOAA) has requested that RS&H (Consultant) provide a scope and fee to evaluate proposed Information Booth Relocations, Evaluations and Renderings as part of W-S00151 Terminal Enhancements Design and Project Oversight.

PROJECT DESCRIPTION FOR INFO BOOTH RELOCATION

GOAA has requested that RS&H develop conceptual designs for the relocation and reconfiguration of information kiosks located in three areas of Terminal C. The items below describe the general scope of work for all areas, followed by the specific tasks for each individual area.

- Provide conceptual design drawings for the relocation of existing information desk/kiosk to new proposed location(s), including plan vignettes and renderings.
- Modification of existing information kiosk millwork to reduce size down from a four-position desk to a two-position desk including conceptual drawings and renderings.
- Provide an alternate design for both a square and round information kiosk configuration that will provide room for one-to two positions plans using conceptual drawings and renderings.
- Coordinate with GOAA on remote monitoring options (TBD)
- Each option noted will have a relative order of magnitude (ROM) cost provided to assist in selection.



PHOTO OF EXISTING INFORMATION KIOSK

TASK 1 REVIEW OF EXISTING KIOSKS

This task included the review of the existing information kiosks located in the terminal and concourse to see if they can be modified from a 4-position kiosk to 2-position kiosk. This task will consider the reuse of existing components and/or provide a new design based on the existing design elements. Concept rendering to be provided as part of deliverables. A rough order of magnitude (ROM) cost will be provided for this design, along with the required drawings, illustrations, and rendering to communicate design.

TASK 2 NEW KIOSK DESIGN

Per the direction of GOAA, and based on some of the proposed locations, there are opportunities to reconfigure the layout of the information kiosks to being accessible from multiple sides. Two kiosk concepts will be developed for review by GOAA, one in a round configuration and the other in a square format. Both concepts will reflect a 2-person desk configuration that can be used as a standard design and details for use in other areas of the terminal. A rough order of magnitude (ROM) cost will be provided for these design concepts, along with the required drawings, illustrations and rendering to communicate design.

TASK 3 EVALUATION OF PROPOSED KIOSK LOCATIONS

During the June 5th, 2024, site walk, along with information provided by GOAA, the following locations and expectations of work are outlined below. Each proposed location will include the following.

- » Conceptual drawings will be developed along with a plan vignette to graphically demonstrate the size and location of the proposed kiosk(s). Drawings to include location pros and con's based on passenger flow, general aesthetics and visibility.
- » One rendering will be developed - focused on the front face of kiosk in the context of the existing surround space to demonstrate scale and look.
- » Each proposed location will be reviewed for access to power and data and any associated structural considerations.
- » Relative order of magnitude (ROM) cost provided to assist in selection.

LANDSIDE LEVEL 2 – DEPARTURES

Relocation of the current information kiosk located in the north-west area of the Terminal C Atrium, on the departure level (Level 2), adjacent to a vendor kiosk. The information kiosk currently backs up to the ticket lobby with FIDs located on the wall directly behind the desk. The construction of the existing information kiosk provides one forward facing side

and provides for up to four (4) positions. However, only one position is being utilized at this time. The potential relocation options include.

OPTION 1 – CENTRAL Atrium

- Located on the central axis of Terminal C, between the elevators on the east side of the atrium space.

Option 2 – NE Atrium under C15 Sign

- Located on same side of atrium under the C15 sign in the northeast corner.

For either option, the FIDs will need to be relocated along with the kiosk. Conceptual plans and associated rendering of a vertical format flight information display tower (FIDs), with new digital signage, will be developed for each proposed location.

LANDSIDE LEVEL 6 – ARRIVALS

There are two existing information kiosks on the sixth level of Terminal C. Each kiosk is located at the west end of the atrium, located on the outer perimeter of the atrium in the landside terminal. Both information kiosks are adjacent to vendor kiosks and back up to the baggage claim areas. The existing information kiosks include space for up to four positions. However, only one position is being utilized at this time. The kiosks have one customer counter/face and backs up to a wall with flight information display. The potential relocation options include:

OPTION 1). WEST CENTRAL ATRIUM

- Located on the central axis of Terminal C at the exit from the FIS area on the west side of the atrium space.

OPTION 2). LEVEL 4 GTF BRIDGE

- Located on the central axis of the GTF bridge on the western side, prior to the dynamic signage.

OPTION 3). LEVEL 6 BSO KIOSK – UNDER C42 GANTRY SIGN

- Provide an alternate design for kiosk at this location with a plan vignette and rendering.

AIRSIDE LEVEL 2 – TRANSFER LEVEL CONCOURSE C

The existing information kiosk is located adjacent to the concession seating area (southwest side), below the FID's display.

OPTION 1). CENTRAL AXIS

- Located on the central axis of the terminal, between the escalators and outside of the concession seating area.

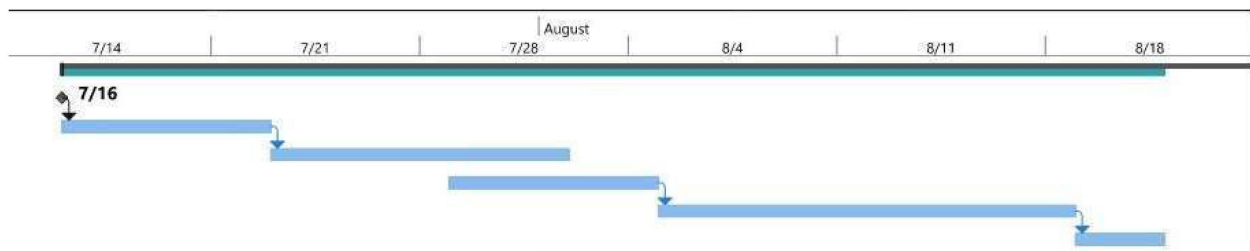
- Note: FID's location to remain in existing configuration at this location.

II DELIVERABLES

All drawing deliverables will be provided in a .pdf format with a separate rendering formatted to HD (1920 X 1080 ratio) digitally in either .pdf or jpg format.

III SCHEDULE

Task Name	Start	Finish	Duration
Info Both Mods and Relocations - Renderings	Tue 7/16/24	Mon 8/26/24	42 days
NTP	Tue 7/16/24	Tue 7/16/24	0 days
Concept Design	Tue 7/16/24	Mon 7/22/24	7 days
Rendering(s)	Tue 7/23/24	Thu 8/1/24	10 days
Evaluation of Concept Locations	Mon 7/29/24	Sun 8/4/24	7 days
Cost Evaluation (ROM Cost)	Mon 8/5/24	Sun 8/18/24	14 days
Concept Evaluation Package Submittal	Mon 8/19/24	Wed 8/21/24	3 days



IV ASSUMPTIONS AND EXCLUSIONS

The following assumptions have been made for this Scope of Work:

- » One additional site walk will be required after acceptance of scope to take measurements and photographs as required for rendering.
- » Renderings are based on one render for each option noted in this scope. Additional views or vantage points upon request at additional cost.
- » Rendering will be of rendered or the various options described in this scope, placed into actual photos to visually show size scale and location.
- » Additional changes or requests are excluded after submittal.
- » Deliverable includes digital files only. Printing services, if requested by GOAA, will be billed at cost.
- » Revit model reflecting current configurations will be provided for rendering purposes.

V PROFESSIONAL SERVICES FEE AND FEE TYPE

RS&H will provide the above referenced services for the following:

Task 1 Project Cost (Time & Materials) NTE Fee	\$ 29,784.00
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EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-1
SUMMARY OF TOTAL CONTRACT VALUE

Phase of Project:	Preliminary Design	Schematic 30%	Development 60%	Const. Docs. 95%	Bidding & Award	SUBTOTAL	Const. Admin.	Record Documents	TOTAL CONTRACT
1.0 Lump Sum Fee:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2.0 Not to Exceed Reimbursable Fee:	\$29,784	\$0	\$0	\$0	\$0	\$29,784	\$0	\$0	\$29,784
3.0 Not to Exceed Reimbursable Expenses:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.0 TOTAL CONTRACT VALUE:	\$29,784	\$0	\$0	\$0	\$0	\$29,784	\$0	\$0	\$29,784

Total Lump Sum Labor Hours:	0	0	0	0	0	0	0	0	0
Total Not to Exceed Reimbursable Labor Hours:	179	0	0	0	0	179	0	0	179
TOTAL LABOR HOURS:	179	0	0	0	0	179	0	0	179
Average Hourly Rate:	\$166	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$166	#DIV/0!	#DIV/0!	\$166

Notes:

1. The lump sum cells in Table C-1 are linked to Table C-2 values
2. The Not to Exceed cells in Table C-1 are linked to Table C-4 values
3. The linked cells are based on a maximum of 5 subconsultants; if more than 5 are included enter all values manually.



EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-2
SUMMARY OF LUMP SUM FEES

Phase of Project:	Preliminary Design		Schematic (30%)		Development (60%)		Const. Docs. (95%)		Bidding & Award		Const. Admin.		Record Documents		TOTAL		
	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
RS&H																	
Lump Sum Fee Subtotal Subtotal	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 1																	
Lump Sum Fee Subtotal	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 2																	
Lump Sum Fee Subtotal	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 3																	
Lump Sum Fee Subtotal	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 4																	
Lump Sum Fee Subtotal	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 5																	
Lump Sum Fee Subtotal	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Total Lump Sum Amount:	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!



EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-3
BREAKDOWN OF LUMP SUM FEES

Position:	PRINCIPAL		PROJECT MANAGER		SENIOR ENGINEER		ENGINEER I		BIM TECHNICIAN		PROJECT CONTROLLER		TOTAL	
Rate (\$/Hour):	\$400.00		\$300.00		\$345.00		\$157.00		\$127.00		\$123.00			
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Avg. Hourly Rate
Preliminary Design:														
Review of Record Drawings & Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Verification of Existing Conditions	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Preliminary Engineering Report	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Surveying	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Geotechnical Investigation & Analysis	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Sub-Total Preliminary Design	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Schematic Design (30%):														
Prepare Preliminary Drawings	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Prepare Preliminary Specifications	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Surveying	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Geotechnical Investigation & Analysis	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Update/Reconcile Opinion of Probable Const. Cost	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Sub-Total Schematic Design (30%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Design Development (60%):														
Develop Drawings	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Develop Specifications	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Prepare Construction Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Update/Reconcile Opinion of Probable Const. Cost	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Sub-Total Design Development (60%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Construction Documents (95%):														
Complete Drawings	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Complete Specifications	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Complete Construction Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Update/Reconcile Opinion of Probable Const. Cost	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Sub-Total Construction Documents (95%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Bidding and Award:														
Resolve 95% Comments on Drawings/ Specs/Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Prepare/Reproduce/Distribute Bid Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Prepare/Reproduce/Distribute Bid Addenda	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Attend/Minute Pre-Bid Meeting	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Attend/Minute Bid Opening	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Prepare Bid Tabulation/Recommendation	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Sub-Total Bidding and Award	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Construction Administration:														
Prepare/Reproduce/Distribute Conformed Documents/Drawings	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Attend Pre-NTP Meeting	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Attend Pre-Construction Conference	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Attend JCMs	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Site Visits/Check As-Builts/Site Visit Reports	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Review Contractor's Submittals	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Review Contractor's Invoices	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Review C.O.s	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Substantial Completion Inspection	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Final Completion Inspection	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Sub-Total Construction Administration	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Closeout:														
Prepare Record Drawings/Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
Sub-Total Closeout	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!
TOTAL LUMP SUM FEE:	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0 #DIV/0!

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-4
SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES

Phase of Project:	Preliminary Design		Schematic (30%)		Development (60%)		Const. Docs. (95%)		Bidding & Award		Const. Admin.		Record Documents		TOTAL		
	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
RS&H																	
Not to Exceed Reimbursable Fee	179	\$29,784	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	179	\$29,784	166
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Designer	179	\$29,784	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	179	\$29,784	166
Subconsultant No. 1																	
Not to Exceed Reimbursable Fee		\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Subconsultant No. 1	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 2																	
Not to Exceed Reimbursable Fee	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Subconsultant No. 2	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 3																	
Not to Exceed Reimbursable Fee	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Subconsultant No. 3	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 4																	
Not to Exceed Reimbursable Fee	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Subconsultant No. 4	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 5																	
Not to Exceed Reimbursable Fee	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Subconsultant No. 5	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Total Not to Exceed Amount:	179	\$29,784	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	179	\$29,784	166

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

Position:	SR PROJECT MANAGER		PROJECT MANAGER		ARCHITECT II		ARCHITECT I		ENGINEER II		VIZUALIZATION SPECIALIST		TOTAL		
Rate (\$/Hour):	\$340		\$300		\$197		\$118		\$197		\$194		labor hours	Cost	Avg. Hourly Rate
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost			
Preliminary Design															
Info Both Mods and Relocations - Renderings															
Task 1 Review of Existing Kiosks	0	\$0	1	\$300	4	\$788	6	\$708	0	\$0	0	\$0	11	\$1,796	\$163
Rendering	0	\$0	0	\$0	0	\$0	8	\$944	0	\$0	6	\$1,164	14	\$2,108	\$151
Cost Estimate	0	\$0	1	\$300	4	\$788	0	\$0	0	\$0	0	\$0	5	\$1,088	\$218
Task 2 New Kiosk Design	0	\$0	1	\$300	2	\$394	12	\$1,416	0	\$0	0	\$0	15	\$2,110	\$141
Renderings	0	\$0	0	\$0	0	\$0	8	\$944	0	\$0	7	\$1,358	15	\$2,302	\$153
Cost Estimate	0	\$0	1	\$300	4	\$788	0	\$0	0	\$0	0	\$0	5	\$1,088	\$218
Task 3 Evaluation of Proposed Kiosk Locations	2	\$680	3	\$900	24	\$4,728	0	\$0	0	\$0	0	\$0	29	\$6,308	\$218
Renderings	0	\$0	0	\$0	0	\$0	48	\$5,664	0	\$0	24	\$4,656	72	\$10,320	\$143
Cost Estimate	0	\$0	1	\$300	12	\$2,364	0	\$0	0	\$0	0	\$0	13	\$2,664	\$205
Sub-Total Preliminary Design	2	\$680	8	\$2,400	50	\$9,850	82	\$9,676	0	\$0	37	\$7,178	179	\$29,784	\$166
Schematic Design (30%)															
<i>Not Used</i>	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Schematic Design (30%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Design Development (60%)															
<i>Not Used</i>	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Design Development (60%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Construction Documents (95%)															
<i>Not Used</i>	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Construction Documents (95%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Bidding and Award															
<i>Not Used</i>	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Bidding and Award	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Construction Administration															
<i>Not Used</i>	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Construction Administration	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Closeout															
<i>Not Used</i>	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Closeout	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
TOTAL NOT TO EXCEED REIMBURSABLE FEE:	2	\$680	8	\$2,400	50	\$9,850	82	\$9,676	0	\$0	37	\$7,178	179	\$29,784	\$166

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-6
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE EXPENSES

REIMBURSABLE EXPENSES

A complete breakdown of estimated reimbursable expenses, if any, which will be compensated on a not to exceed reimbursable basis, shall be included in this section. The Consultant may use any format for this breakdown, provided that it clearly defines the basis for the not to exceed amount. A breakdown of each subconsultant's expenses is also required.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-7a, C-7b and C-7c
PARTICIPATION SCHEDULES

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Subconsultant No. 1				#VALUE!
Subconsultant No. 2				0
Subconsultant No. 3				0
Subconsultant No. 4				0
Subconsultant No. 5				0
				0
				0
TOTAL PROPOSED PARTICIPATION			\$0.00	0

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-7a, C-7b and C-7c
PARTICIPATION SCHEDULES

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Subconsultant No. 1					#VALUE!
Subconsultant No. 2					0
Subconsultant No. 3					0
Subconsultant No. 4					0
Subconsultant No. 5					0
					0
					0
TOTAL PROPOSED PARTICIPATION				\$0.00	0



EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-7a, C-7b and C-7c
PARTICIPATION SCHEDULES

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Subconsultant No. 1				#VALUE!
Subconsultant No. 2				0
Subconsultant No. 3				0
Subconsultant No. 4				0
Subconsultant No. 5				0
				0
				0
TOTAL PROPOSED PARTICIPATION			\$0.00	0

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-8
LIST OF ANTICIPATED DRAWINGS SHEETS

<u>DRAWING DESCRIPTION</u>	<u>NO. OF SHEETS</u>							
Consultant: RS&H								
Cover sheet	1							
Conceptual Drawings - 6 proposed locations	6							
Renderings - 6 proposed locations	6							
Kiosk Standard Details - 2 configurations	2							
Subconsultant No. 1:								
Subconsultant No. 2:								
TOTAL:	15							

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-9
CONTRACT HOURLY RATES

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

FIRM	POSITION	CONTRACT HOURLY RATE
RS&H	PRINCIPAL	\$400.00
RS&H	SR PROJECT MANAGER	\$340.00
RS&H	PROJECT MANAGER	\$300.00
RS&H	SR. ARCHITECT	\$335.00
RS&H	ARCHITECT III	\$259.00
RS&H	ARCHITECT II	\$197.00
RS&H	ARCHITECT I	\$118.00
RS&H	ENGINEER II	\$197.00
RS&H	VIZUALIZATION SPECIALIST	\$194.00
RS&H	SR. ENGINEER	\$345.00
RS&H	ENGINEER III	\$272.00
RS&H	ENGINEER II	\$205.00
RS&H	ENGINEER I	\$157.00
RS&H	SR. ENVIRON. ANALYST	\$310.00
RS&H	ENVIRON. ANALYST	\$110.00
RS&H	SR. PLANNER	\$283.00
RS&H	PLANNER	\$217.00
RS&H	INTERIOR DESIGNER	\$151.00
RS&H	SENIOR BIM TECHNICIAN	\$214.00
RS&H	BIM TECHNICIAN	\$127.00
RS&H	PROJECT CONTROLLER	\$123.00





301 E. Pine Street
Suite 350
Orlando, FL 32801

☎ 904-893-580
rsandh.com

June 26, 2024

GOAA – Greater Orlando Aviation Authority
Orlando International Airport (MCO)

ATTN: Ksenia Merck, AIA, NCARB
Senior Program Director

RE: TRUTH IN NEGOTIATION CERTIFICATION
Project: W-S00151 - Terminal C Enhancements, Design and Project Oversight
Task 1: Info Both Mods and Relocations - Renderings

Ksenia,

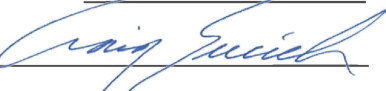
Please see the attached truth in negotiation certification for the above referenced project. Please let me know if you have any questions.

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

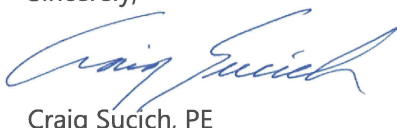
The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: RS&H INC.

By: 

Print Name: Craig Sucich, PE

Sincerely,



Craig Sucich, PE



MEETING MINUTES

DATE: June 5, 2024

TO: **Attendees:** Craig Sucich RS&H, Pete Novak RS&H, Ross Spence AECOM, Robert Furr GOAA,
CC: Scott Shedek GOAA, Torie Brooks GOAA and Ksenia Merck OAR
Location: Term C 9-10 am

FROM: Ksenia Merck

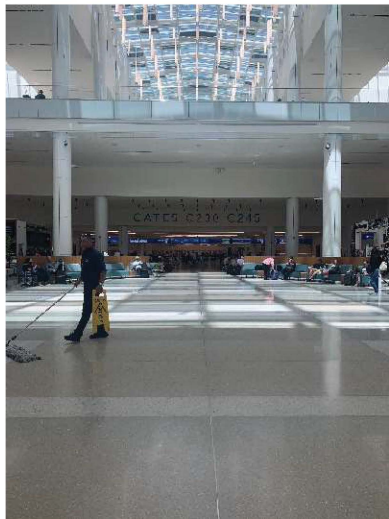
SUBJECT: Terminal C Enhancements Program –INFO BOOTHS Relocation MINUTES

Issues to discuss:

1. **Renderings Requested for INFO Booth relocations to determine preferred options to pursue**
2. **Look at square option and round options – goal to standardize**
3. **Kiosk options with remote monitoring- Ross Spence**

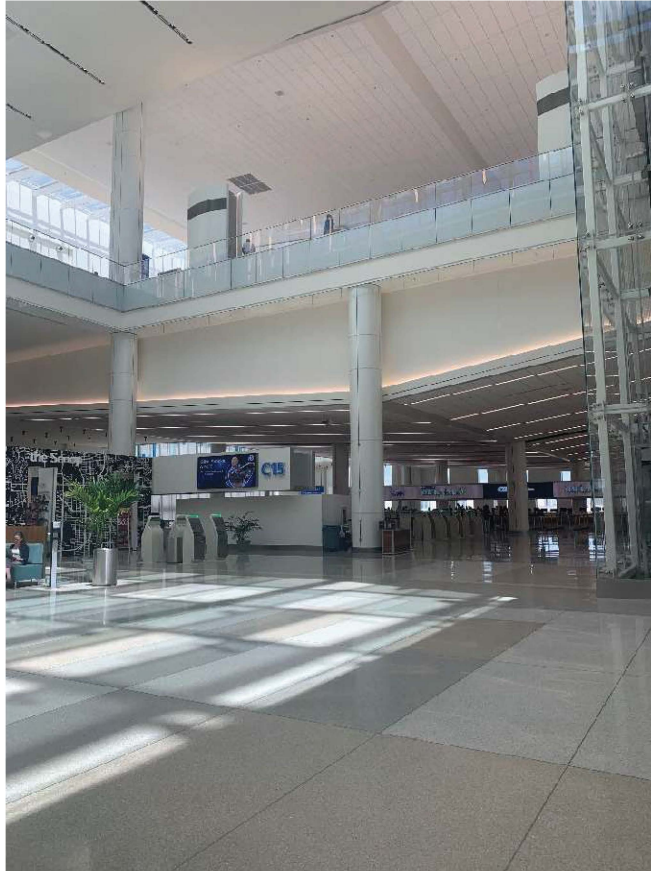
Landside Level 2- Departures

- Large INFO Booth- currently located next to Concessions- (can the size be reduced?)
 - Option 1: Move to center atrium at the 6 brown tiles closer to the entry balcony- Holiday Tree outlet would be in front of the booth- round booth preferred in this option



○

- 1-2 people- similar to JetBlue service booth-
- square and round options
- Option 2: Move to below sign C15; kiosks may have to move
- Option 3: FIDS relocation/new digital signage at columns- see photo of column to the right of C15

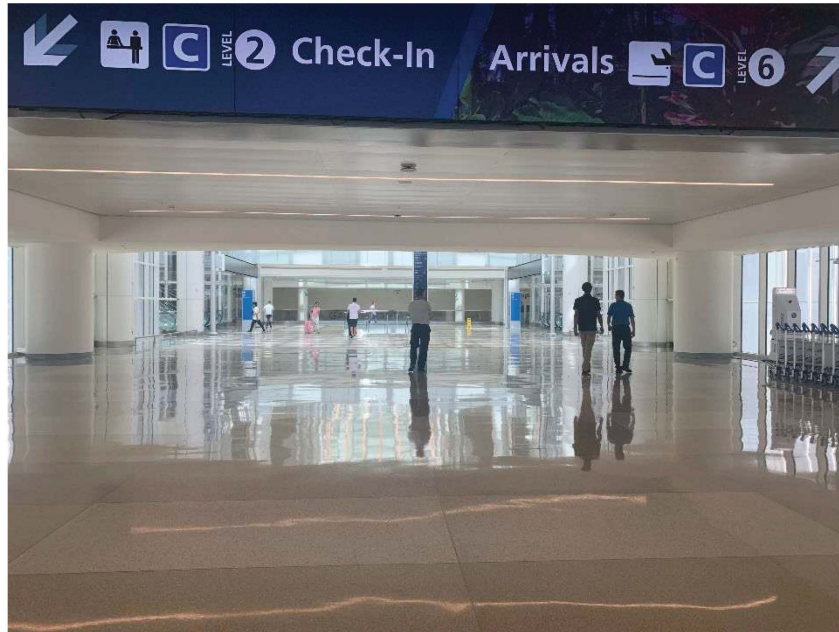


○

Landside Level 6- Arrivals

- Two Booths currently on Level 6
 - Option 1: relocate to center seating area- smaller booth size- 1-2 people
 - Rendering with 4 positions and another with 2 positions- similar to JetBlue service booth
 - Square and round options

- Option 2: relocate to the Level 4 GTF bridge- smaller booth size- at location where Scott is standing – closer to the area where the Ambassadors are stationed



-
- Option 3: review alternate for BSO kiosk type with C42 dynamic gantry sign

Airside

- Large booth next to Concession
 - New smaller booth located between the escalators
 - Square and round options
- Leave FIDs in place

Next steps:

- **RS&H to review and provide fee proposal. Scope to include renderings and ROM costs for renovated or new booths with any constraints noted**
- **Ross to send kiosk options with remote monitoring**

Attachments:

- **Email packages**
 - **Scott Shedek 5.17.24 with mark-up drawings;**
 - **Torie Brooks 5.14.24;**
 - **Tawana Allen 1.25.24**

If any issues or questions, please contact Ksenia Merck at 407.340.3904.

Ksenia Merck

From: Scott Shedek
Sent: Friday, May 17, 2024 6:51 AM
To: Ksenia Merck
Cc: Tawana Allen; Torie Brooks; Angela Howard; Ross Spence
Subject: RE: Term C Enhancements - Info booth moves - request 5.14.24
Attachments: Info booths; Terminal C LST Level 2 Info Booth Relocation.pdf; Terminal C LST Level 6 Info Booth Relocation.pdf; Terminal C ASC Level 2 Info Booth Relocation.pdf

See attached notes



Scott Shedek, P.E.

Vice President of Construction

scott.shedek@goaa.org
P 407-825-2465 C 407-750-0971

Orlando International Airport
11314 Terminal C Service Road
Orlando, Florida 32824
orlandoairports.net

From: Torie Brooks <torie.brooks@goaa.org>
Sent: Tuesday, May 14, 2024 7:42 PM
To: Scott Shedek <scott.shedek@goaa.org>; Ksenia Merck <kseniamerck@goaa.org>
Cc: Ross Spence <ross.spence@goaa.org>
Subject: RE: Term C Enhancements - Info booth moves - request 5.14.24

Scott,

For quick reference, I've attached previous notes from Tawana & included approved FY'24 CIR 841 attachment. From the site walk, I understood that Customer Experience submitted a new FY'25 CIR for additional funding and that we would utilize the Enhancements program funding to develop concept renderings. See additional notes below & modify as necessary.

4/19/24 Site Walk Notes:

1. LST Level 2 – Priority & preferred locations per attached email. Smaller booth size. Check if option to reduce existing Info Desk & relocate. Include option for FIDS relocation / new digital signage at columns (?).
2. ASC Level 2 – New smaller booth, location between escalators. Remove existing Info Desk, leave FIDS.
3. LST Level 6 – Relocate Info Desks (2) to Level 6 center seating and Level 4 circulation area 5. Smaller booth size. Check if option to reduce existing Info Desks & relocate. Alternate option for existing Level 6 BSO kiosk type with C42 dynamic gantry sign.

Best Regards,



Torie Brooks

Assistant Vice President of Construction

torie.brooks@goaa.org

P 407-825-1603 C 407-832-1868

Orlando International Airport

11314 Terminal C Service Road

Orlando, Florida 32824

orlandoairports.net

From: Ksenia Merck <ksenia.merck@goaa.org>

Sent: Tuesday, May 14, 2024 4:44 PM

To: Scott Shedek <scott.shedek@goaa.org>

Cc: Torie Brooks <torie.brooks@goaa.org>; Ross Spence <ross.spence@aecom.com>

Subject: Term C Enhancements - Info booth moves - request 5.14.24

Importance: High

Scott,

As a follow up to our meeting today and the site walk from a couple weeks ago,

Please send the latest sketches or descriptions for moving the Info booths:

1. Airside scope
2. Landside Level 6
3. Landside Level 2

Once we have more detail, we can request renderings for potential options.

Many thanks,



GREATER ORLANDO AVIATION AUTHORITY

Innovation Connecting the World

Ksenia Merck, AIA, NCARB

Senior Program Director

K Merck & Associates, Inc.

Ksenia.merck@goaa.org

C 407-340-3904

Orlando International Airport

11306 Terminal C Service Road

Orlando, Florida 32824

orlandoairports.net

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From: [Scott Shedek](#)
To: [Scott Shedek](#)
Subject: Info booths
Date: Tuesday, April 23, 2024 10:36:05 AM

Info booths

Move to center at entrance?
Can existing be cut in half?

FIDS?
Put on columns??



Airside
1-2 people
Rendering with square/round in food court area and even with
elevator

Landside
1-2 people
Rendering with square/round
Centered in brown tiles
One rendering on sides by columns

Level 6
Add one info booth in center, same 1-2 people
Like JetBlue baggage service booth
Rendering with 4 positions and another with 2 positions

Scott Shedek, P.E.
Greater Orlando Aviation Authority
Vice President of Construction
(407) 750-0971

Sent from my iPhone

Ksenia Merck

From: Tawana Allen
Sent: Thursday, January 25, 2024 3:33 PM
To: Scott Shedek
Cc: Robert Furr; Torie Brooks; Ksenia Merck; Betty Cardenas Quintero
Subject: RE: CIR project

Hi Scott,

Can we schedule a meeting to discuss this? We requested \$1.5 million and were approved for \$620,000. The cost will determine how many relocations take place.

Booth Relocation 1:

Our priority move is the Terminal C, Level 2, pre-security booth (located after the Scoop concession). Ideally, we would want to move it to the center atrium area (in front of the Christmas Tree designated area). However, there is no visible power that I can see where we would connect. The second option is in front of the same concession, below the C15 sign.

Current

Option

1

Option 2



Additional requests:

- Palm Court booth removal. If there is an opportunity to reduce the size of the current booth and relocate it, then that is what we would like to do. If not, we would remove it completely and establish signage for the alternate booth below the escalators.
- Terminal C level 6 has two booths. We would like to relocate one to the center seating area and relocate the other to the level 4 hallway (reduce booth size, if possible).

Current:

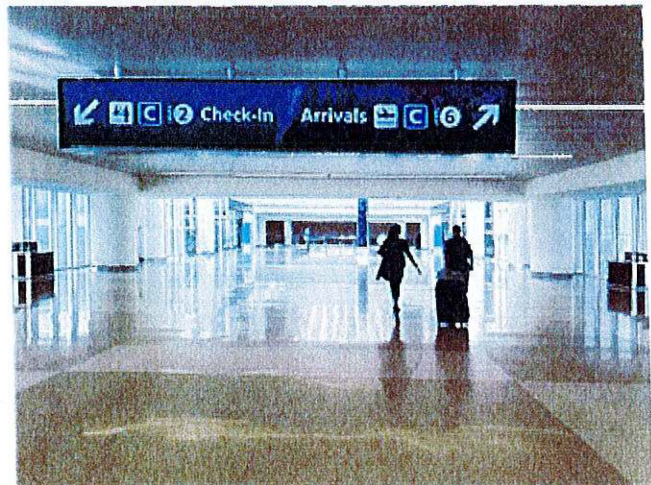
6

(option 2)



Booth 1 Requested Location – Level

Booth 2 Requested Location – Level 4 (option 1) Booth 2 Requested Location – Level 4



Thanks,



Tawana Allen, Gallup-Certified Strengths Coach, ACES

Vice President, Customer Experience

tawana.allen@goaa.org

P 407-825-2116 C 407-269-2197

Orlando International Airport

One Jeff Fuqua Boulevard

Orlando, Florida 32827

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing On-Call Architectural and Engineering Consulting Services Agreement with RS&H, Inc. for the Information Booth Concept Services for W-S00151 Terminal C Enhancements Program Design and Project Oversight at Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited and specialized scope of the services to be provided, RS&H, Inc. does not propose small business participation on this addendum.