

**ADDENDUM NO. 16
TO THE AGREEMENT DATED APRIL 18, 2023
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND AVCON, INC.**

**Project: Construction Administration Services for V-1032 North Terminal
Premier Parking Reconfiguration, Orlando International Airport**

THIS ADDENDUM is effective this 1st day of October, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Aviation Authority"), and **AVCON, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated April 18, 2023, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Civil Engineering Consulting Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of FORTY-THREE THOUSAND THREE HUNDRED TWELVE AND NO/100 DOLLARS (\$43,312.00)**, broken down as follows:

Professional Fees:	NTE:	\$43,312.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$43,312.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

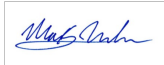
4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

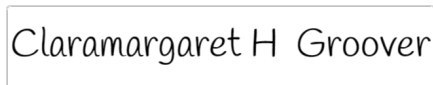
5. Except as expressly modified in this Addendum, the Agreement dated April 18, 2023 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this day of Oct 25, 2024.

GREATER ORLANDO AVIATION AUTHORITY

By: 
box SIGN 4W88Q9ZJ-1R936WLR
Max Marble
Sr. Vice President, Capital Programs

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Oct 25, 2024


By: box SIGN 47R2R2V8-1R936WLR
Becker & Poliakoff, Legal Counsel
Greater Orlando Aviation Authority

AVCON, INC.

By: 
box SIGN 4W8779J8-1R936WLR
Signature (Duly Authorized Rep.)
Sandeep Singh
Printed Name
President
Title



MEMORANDUM

TO: Members of the Construction Committee

FROM: Tuan Nguyen, P.E., Assistant Vice President

DATE: October 1, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with AVCON, Inc. for Design, Bid & Award Phase Services for V-01032 North Terminal Premier Parking Reconfiguration at the Orlando International Airport.

BACKGROUND

On March 15, 2023, the Procurement Committee recommended to the Aviation Authority Board to approve an agreement for Continuing Civil Engineering Services with AVCON, Inc. The agreement was approved by the Aviation Authority Board on that day.

The continuing civil engineering consulting services will be for projects at the Orlando International Airport, Orlando Executive Airport and Other Facilities operated by the Aviation Authority with a contract amount that does not exceed \$7.5 million, in accordance with Aviation Authority policies. This procurement is to provide continuing civil engineering services and related professional services, including but not limited to, civil, traffic, environmental, structural evaluation and design; landscape and irrigation design; utilities and infrastructure design; airfield design; roadway and signage design; surveying; cost estimating; scheduling; geotechnical services; stormwater management consulting and design services; and all other related services including coordination with the Aviation Authority, its Consultants, the City of Orlando and all agencies having jurisdiction over the facilities such as the Federal Aviation Administration, the Transportation Security Administration, the Florida Department of Transportation, and the Orlando Utilities Commission.

The Services may also include studies and preparation of reports involving scope definition and validation of projects, analysis of design parameters, budget development, evaluation and documentation of existing conditions; design, bid/procurement and award, design/build, design criteria package development, permitting, construction administration, resident engineering, master document support, technical support and review of documents prepared by others, design management support on various Aviation Authority projects and all other engineering and related professional services which may be required where the Aviation Authority elects not to solicit letters of interest by means of public advertisement. The terms of these continuing agreements shall be for a period of five years.

ISSUES

Consultant's proposal, dated 6/30/2024, is to prepare the Bid Documents and to assist with Bid & Award Phase services for the referenced project. Refer to the attached proposal for more details.

If approved, services will be effective the date of Construction Committee approval.

CC
ITEM IV-P
10/01/2024

EXHIBIT A

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|--|--|
| ☒ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☒ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from a Line of Credit to be reimbursed by General Airport Revenue Bonds (GARBs). Funding source verified by Melvin Martinez of Construction Finance on 09 / 25 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Civil Engineering Services Agreement with AVCON, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees		\$43,312.00
Lump Sum Fees		\$0.00
Not to Exceed Expenses		\$0.00
TOTAL		\$43,312.00
AAC – Compliance Review Date		9/24/2024
AAC – Funding Eligibility Review Date		9/24/2024



AVCON, INC.
ENGINEERS & PLANNERS

5555 E. Michigan St., Suite 200
Orlando, Florida 32822
Phone: (407) 599-1122
www.avconinc.com

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Conversion Premium Parking\Proposal Letter.doc

June 30, 2024

Mr. Tuan Nguyen, P.E.
Manager of Engineering
Greater Orlando Aviation Authority
5855 Cargo Road
Orlando, Florida 32827-4399

Reference: **Transmittal of Scope and Fee Proposal**
 100% Bid Documents and Bidding Phase Services
 V-01032, North Terminal Premier Parking Reconfiguration
 Orlando International Airport

Dear Mr. Nguyen:

Pursuant to our previous design efforts regarding the above project at OIA and the recent request to move this project to final completion and bidding, AVCON is pleased to enclose this scope of work and fee proposal for the 100% Documents and Bidding Phase Services for the project: **North Terminal Premier Parking Reconfiguration, Orlando International Airport.**

This project is a parking reconfiguration and revenue control project to create an exclusive area for a new Premium Parking product for the Authority on the remaining levels of the Terminal Top Parking in the North Terminal Complex. The project will isolate circulation and limited parking area on Level 4 while maintaining reserved public access across Level 4 as well as access up and down the ramps to the new "Premium Parking." The parking area has been analyzed to identify the optimum parking layout with the necessary access requirements with access control gates available only to hotel valet and guest parking. The area will be separated from the public access requirements by suitable curbing or other barriers to create the defined segment of Level 4.

Based on the previous completion of the design requirements, after the six-year delay, the project design will be re-validated to update any changed conditions and include any updates to codes or standards to the current date. The work will then provide final plans and specifications for phasing of the conversion effort; cleaning and removing all existing markings; placement of new markings; installation of delineation measures; and incorporation of new signage and revenue control elements converting the overall rooftop parking operations.

AVCON has prepared the following Scope of Work to define the overall services provided within this assignment. The work is subdivided in segments to accommodate the final 100% construction documents to define the actual bid package requirements based on the approved 95% design and the bidding phase services are not included in the work.

100% Bid Documents Services

1. Make final site visit with GOAA Parking Operations staff and verify limits of work;
2. Complete all plan sheets, details and specifications to define the work requirements, including special interface with on-going construction by others;
3. Coordinate and Integrate additional SkiData / IT connectivity at the project site;
4. Compile latest standard GOAA bid documents and front-end documents for the continuing contractor format; and
5. Perform QA review of 100% documents and Submit to Authority for Final Approval
6. Attend 100% Review Meeting with GOAA Staff to obtain approval for issuance of bid documents
7. Prepare updated cost estimate for the completion of the work
8. Complete the 100% plans and specifications for use during bidding phase

Bidding and Procurement Phase Services

1. Provide electronic copies (PDF) on CD's comprising final plans, details and specifications indicating the exact limits and nature of the work for issuance to the Authority's continuing construction contractors for bidding the project;
2. Prepare for and attend one pre-bid conference in conjunction with the AUTHORITY staff to outline the project and answer questions from interested contractors. AVCON will provide input to the meeting agenda, and provide responses to questions raised for the design team;
3. AVCON will provide any addenda to the bidding documents during the bidding process; and
4. AVCON will evaluate the bidder's proposals and provide a recommendation of award.

Construction phase services will be addressed in a subsequent task, subject to award of the work.

Based on the enclosed scope of work, and fee breakdown, we have identified a single **Not-to-Exceed** fee of **Forty-three thousand three hundred twelve and no/100 dollars (\$43,312.00)** for the above noted work through design and bidding. Construction administration services are not included in this proposal.

Regarding our MWBE participation on the above, this job is highly specialized and does not lend itself to MWBE participation.

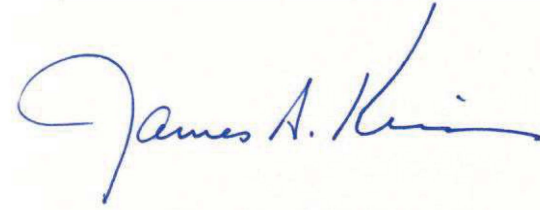
AVCON, INC. will provide the overall management of the team requirements, serve as intermediary with the GOAA staff, as well as provide the final design documents for the completed project. Mr. Clint Pletzer, P.E. will serve as Project Manager with support from our civil designers and electrical staff regarding the revenue control aspects of the work.

Mr. Tuan Nguyen, P.E.
Proposal for Final Design Phase Services
V-01032, North Terminal Premier Parking Reconfiguration
Orlando International Airport
June 30, 2024 Page 3

Thank you again for the opportunity to serve you on this important project. We look forward to a successful project with the Authority.

Sincerely,

AVCON, INC.

A handwritten signature in blue ink, reading "James A. Kriss". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

James A. Kriss, P.E.
Senior Project Manager

Enclosure

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-1
SUMMARY OF TOTAL CONTRACT VALUE

V-01032 North Terminal Premier Parking Reconfiguration

Phase of Project:	Concept Development	Schematic 30%	Development 60%	Const. Docs. 100%	Bidding & Award	SUBTOTAL	Const. Admin.	Record Documents	TOTAL CONTRACT
1.0 Lump Sum Fee:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2.0 Not to Exceed Reimbursable Fees:	\$0	\$0	\$0	\$35,654	\$7,658	\$43,312	\$0	\$0	\$43,312
3.0 Not to Exceed Reimbursable Expenses:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.0 TOTAL CONTRACT VALUE:	\$0	\$0	\$0	\$35,654	\$7,658	\$43,312	\$0	\$0	\$43,312

Total Lump Sum Labor Hours:	0	0	0	0	0	0	0	0	0
Total Not to Exceed Reimbursable Labor Hours:	0	0	0	204	48	252	0	0	252
TOTAL LABOR HOURS:	0	0	0	204	48	252	0	0	252
Average Hourly Rate:									\$171.87

Notes:

1. The lump sum cells in Table C-1 are linked to Table C-2 values
2. The Not to Exceed cells in Table C-1 are linked to Table C-4 values
3. The linked cells are based on a maximum of 5 subconsultants; if more than 5 are included enter all values manually.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-2
SUMMARY OF LUMP SUM FEES

V-01032 North Terminal Premier Parking Reconfiguration

Phase of Project:	Programming		Schematic (30%)		Development (60%)		Const. Docs. (100%)		Bidding & Award		Const. Admin.		Record Documents		TOTAL		
	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
AVCON																	
Lump Sum Fee Subtotal	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
MLM Martin																	
Lump Sum Fee Subtotal	0	\$0													0	\$0	#DIV/0!
Subconsultant No. 2																	
Lump Sum Fee Subtotal																	
Subconsultant No. 3																	
Lump Sum Fee Subtotal																	
Subconsultant No. 4																	
Lump Sum Fee Subtotal																	
Subconsultant No. 5																	
Lump Sum Fee Subtotal																	
Total Lump Sum Amount:	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-4
SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES

V-01032 North Terminal Premier Parking Reconfiguration

Phase of Project:	Preliminary Design		Schematic (30%)		Development (60%)		Const. Docs. (100%)		Bidding & Award		Const. Admin.		Record Documents		TOTAL		
	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
Consultant - AVCON, Inc.																	
Not to Exceed Reimbursable Fee	0	\$0	0	\$0	0	\$0	204	\$35,654	48	\$7,658	0	\$0	0	\$0	252	\$43,312	\$171.87
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0								\$0		\$0	
Sub-Total Designer	0	\$0	0	\$0	0	\$0	204	\$35,654	48	\$7,658	0	\$0	0	\$0	252	\$43,312	\$171.87
Subconsultant No. 1																	
Not to Exceed Reimbursable Fee	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0								\$0		\$0	
Sub-Total Subconsultant No. 1	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 2																	
Not to Exceed Reimbursable Fee	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses																\$0	
Sub-Total Subconsultant No. 2	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 3																	
Not to Exceed Reimbursable Fee	0		0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses																\$0	
Sub-Total Subconsultant No. 3	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 4																	
Not to Exceed Reimbursable Fee			0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses																\$0	
Sub-Total Subconsultant No. 4	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 5																	
Not to Exceed Reimbursable Fee			0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Not to Exceed Reimbursable Expenses																\$0	
Sub-Total Subconsultant No. 5	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Total Not to Exceed Fee:	0	\$0	0	\$0	0	\$0	204	\$35,654	48	\$7,658	0	\$0	0	\$0	252	\$43,312	\$171.87

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT-TO-EXCEED REIMBURSABLE FEES

V-01032 North Terminal Premier Parking Reconfiguration

Position:	SR. PROJECT MANAGER		PROJECT MANAGER		SENIOR ENGINEER		PROJECT ENGINEER		SR CAD DESIGNER		CLERICAL		TOTAL		
Rate (\$/Hour):	\$296		\$240		\$207		\$143		\$131		\$91		labor hours	Cost	Avg. Hourly Rate
AVCON, Inc.	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost			
Programming															
Site Visit	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Evaluation of System Requirements - Structural and Electrical	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Development of Assessment Report and Costs	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Sub-Total Preliminary Design	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Design Development (60%)															
Develop Drawings	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Develop Specifications	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Prepare Construction Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Update/Reconcile Opinion of Probable Const. Cost	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Sub-Total Design Development (60%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Construction Documents (100%)															
1. Make final site visit with GOAA Parking Operations staff and verify limits of work;	0	\$0	4	\$960	4	\$828	0	\$0	0	\$0	0	\$0	8	\$1,788	\$223.50
2. Complete all plan sheets, details and specifications to define the work requirements, including special interface with on-going construction by others;	4	\$1,184	8	\$1,920	16	\$3,312	24	\$3,432	24	\$3,144	0	\$0	76	\$12,992	\$170.95
3. Coordinate and Integrate additional SkiData / IT connectivity at the project site;	4	\$1,184	8	\$1,920	16	\$3,312	24	\$3,432	24	\$3,144	0	\$0	76	\$12,992	\$170.95
4. Compile latest standard GOAA bid documents and front-end documents for the continuing contractor format;	0	\$0	0	\$0	8	\$1,656	8	\$1,144	0	\$0	4	\$364	20	\$3,164	\$158.20
5. Perform QA review of 100% documents and Submit to Authority for Final Approval	2	\$592	2	\$480	0	\$0	0	\$0	0	\$0	0	\$0	4	\$1,072	\$268.00
6. Attend 100% Review Meeting with GOAA Staff to obtain approval for issuance of bid documents	0	\$0	2	\$480	2	\$414	0	\$0	0	\$0	0	\$0	4	\$894	\$223.50
7. Prepare updated cost estimate for the completion of the work	0	\$0	0	\$0	4	\$828	0	\$0	0	\$0	0	\$0	4	\$828	\$207.00
8. Complete the 100% plans and specifications for use during bidding phase	0	\$0	0	\$0	4	\$828	4	\$572	4	\$524	0	\$0	12	\$1,924	\$160.33
Sub-Total Construction Documents (100%)	10	\$2,960	24	\$5,760	54	\$11,178	60	\$8,580	52	\$6,812	4	\$364	204	\$35,654	\$174.77
Bidding and Award - (Continuing Contractors)															
1. Provide electronic copies (PDF) on CD's comprising final plans, details and specifications indicating the exact limits and nature of the work for issuance to the Authority's continuing construction contractors for bidding the project;		\$0	2	\$480	0	\$0	8	\$1,144	8	\$1,048	4	\$364	22	\$3,036	\$138.00
2. Prepare for and attend one pre-bid conference in conjunction with the AUTHORITY staff to outline the project and answer questions from interested contractors. AVCON will provide input to the meeting agenda, and provide responses to questions raised for the design team;		\$0	2	\$480	2	\$414	0	\$0	0	\$0	0	\$0	4	\$894	\$223.50
3. AVCON will provide any addenda to the bidding documents during the bidding process; and		\$0	4	\$960	4	\$828	4	\$572	2	\$262	2	\$182	16	\$2,804	\$175.25
4. AVCON will evaluate the bidder's proposals and provide a recommendation of award.		\$0	2	\$480	0	\$0	0	\$0	2	\$262	2	\$182	6	\$924	\$154.00
Sub-Total Bidding and Award	0	\$0	10	\$2,400	6	\$1,242	12	\$1,716	12	\$1,572	8	\$728	48	\$7,658	\$159.54
Construction Administration															
Prepare/Reproduce/Distribute Conformed Documents/Drawings	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Attend Pre-NTP Meeting	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Attend Pre-Construction Conference	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Attend JCMs	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Site Visits (4)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Review Contractor's Submittals	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Review Contractor's Invoices	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Responses to Contractor RFIs	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Substantial Completion Inspection	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Final Completion Inspection	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Sub-Total Construction Administration	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Project Closeout															
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
Sub-Total Closeout	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0.00
TOTAL NOT-TO-EXCEED REIMBURSABLE FEE:	10	\$2,960	34	\$8,160	60	\$12,420	72	\$10,296	64	\$8,384	12	\$1,092	252	\$43,312	\$171.87

NOTES:

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-7a, C-7b and C-7c
PARTICIPATION SCHEDULES

V-01032 North Terminal Premier Parking Reconfiguration

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES		FEE	PROPOSED PARTICIPATION
Subconsultant No. 1					
Subconsultant No. 2					
Subconsultant No. 3					
Subconsultant No. 4					
Subconsultant No. 5					
TOTAL PROPOSED PARTICIPATION				\$0.00	0.0%

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Subconsultant No. 1					
Subconsultant No. 2					
Subconsultant No. 3					
Subconsultant No. 4					
Subconsultant No. 5					
TOTAL PROPOSED PARTICIPATION				\$0.00	0.0%

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES		FEE	PROPOSED PARTICIPATION
Subconsultant No. 1					
Subconsultant No. 2					
Subconsultant No. 3					
Subconsultant No. 4					
Subconsultant No. 5					
TOTAL PROPOSED PARTICIPATION				\$0.00	0.0%

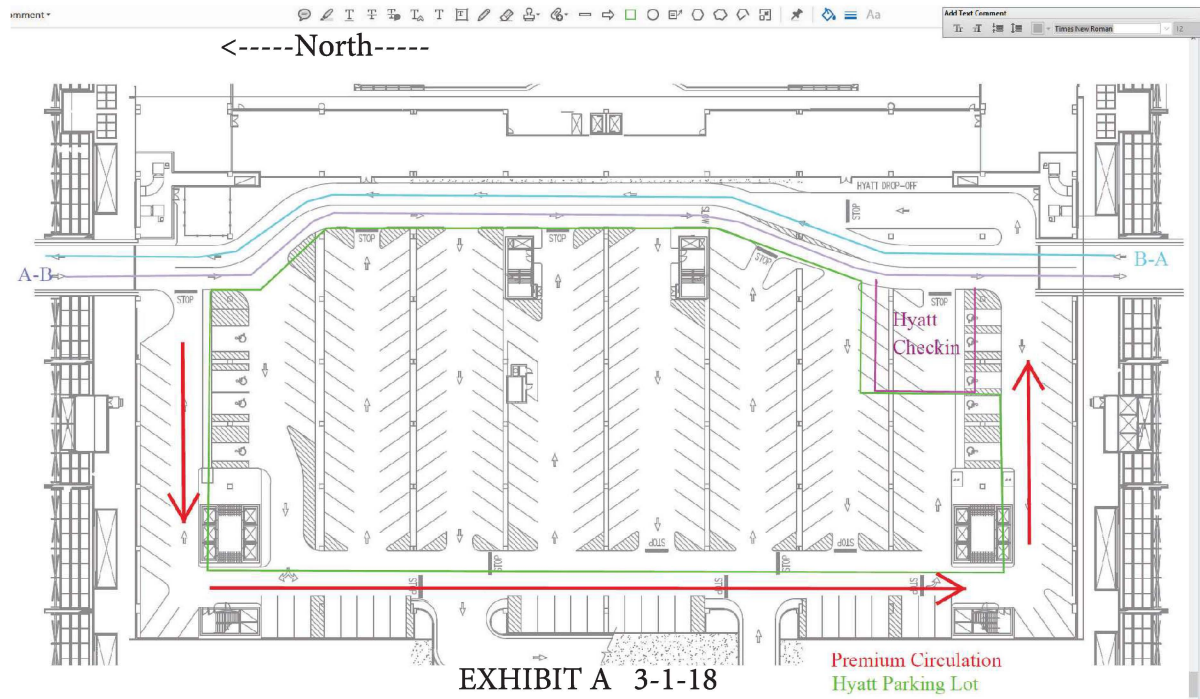
\$ 43,312.00

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-9
CONTRACT HOURLY RATES

V-01032 North Terminal Premier Parking Reconfiguration

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

FIRM	POSITION	CONTRACT HOURLY RATE
AVCON (FY 2024)	PRINCIPAL	\$ 312.00
AVCON (FY 2024)	SR. PROJECT MANAGER	\$ 296.00
		\$
AVCON (FY 2024)	PROJECT MANAGER	\$ 240.00
AVCON (FY 2024)	SR. ENGINEER	\$ 207.00
AVCON (FY 2024)	PROJECT ENGINEER	\$ 143.00
AVCON (FY 2024)	ASSOCIATE ENGINEER	\$ 121.00
AVCON (FY 2024)	SR. CADD DESIGNER	\$ 131.00
AVCON (FY 2024)	SENIOR INSPECTOR	\$ 139.00
AVCON (FY 2024)	CONTRACT ADMINISTRATOR	\$ 120.00
AVCON (FY 2024)	CLERICAL	\$ 91.00





MEMORANDUM

TO: Construction Finance Oversight Committee

FROM: Tuan Nguyen, P.E., Assistant Vice President, Engineering

DATE: September 3, 2024

Recommendation to Approve Budget Transfer Request for TBD3 - Terminal Top Parking Reservation System, Parking Improvements Program

BACKGROUND

In April 2018 the Construction Committee approved design services to reconfigure parking to provide terminal top premium parking. This design effort was completed through W-00387 as part of a Capital Initiation Request (CIR). As part of the August 2023 Capital Improvement Program (CIP) update, \$1.5M was added to the Parking Improvements program to complete this project.

ISSUES

A start up package will be submitted for V-01032 - North Terminal Premier Parking Reconfiguration at an estimated cost of \$1,793,312. This will provide revenue and access control systems to convert the terminal top parking to a premier parking configuration. Efforts will include relocating Hyatt parking to an exclusive parking area on Level 4 to allow an expanded parking area for the premier parking.

To provide funding for V-01032, it is recommended that \$293,312 be transferred from ZC-385 – Surface Parking Improvements CIP Unallocated to TBD3 - Terminal Top Parking Reservation System as reflected in Exhibit 1 and on the 5B28 – Parking Improvements Program Budget Status Worksheet within this agenda.

The project team is confident that these transfers will provide sufficient funds to complete the projects based on conditions known at this time.

ALTERNATIVES

There is no other reasonable alternative.

FISCAL IMPACT

There is no overall fiscal impact to the Parking Improvements program, however CIP unallocated will be reduced by \$293,312 to \$21,056,688.



RECOMMENDED ACTION

It is respectfully requested that the Construction Finance Oversight Committee approve the transfer of \$293,312 of General Airport Revenue Bond funds from ZC-385 - Surface Parking Improvements Capital Improvement Program Unallocated to TBD3 - Terminal Top Parking Reservation System.



Exhibit 1

Project	Description	Award	Current Budget	Proposed Changes	Proposed Budget
<u>Surface Parking Improvements</u>					
ZC-385	Surface Parking Improvements CIP Unalloc.	GARB	\$ 21,350,000	\$ (293,312)	\$ 21,056,688
Various	All Other Projects	Various	\$ 13,650,000	\$ -	\$ 13,650,000
Total Surface Parking Improvements			\$ 35,000,000	\$ (293,312)	\$ 34,706,688
TBD2	NT Parking Garage Improvements	GARB	\$ 2,000,000	\$ -	\$ 2,000,000
TBD3	Terminal Top Parking Reservation System	GARB	\$ 1,500,000	\$ 293,312	\$ 1,793,312
Various	Parking Guidance Systems (All Garages)	GARB	\$ 10,200,000	\$ -	\$ 10,200,000
Total Parking Improvements Program			\$ 48,700,000	\$ -	\$ 48,700,000



AVCON, INC.
Engineers & Planners

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Orlando, Florida 32822
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June 30, 2024

Mr. Tuan Nguyen, P.E.
Manager of Engineering
Greater Orlando Aviation Authority
11314 S. Terminal Access Road
Orlando, FL 32824

Reference: **TRUTH IN NEGOTIATION CERTIFICATION**
Final Bidding Documents and Bid Phase
Services V-01032 North Terminal Premier Parking
Reconfiguration Orlando International Airport

Dear Tuan:

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and will be current at the time of contracting as anticipated for July 2024.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Certified:

AVCON, INC.

A handwritten signature in blue ink that reads "James A. Kriss". The signature is fluid and cursive, with a long horizontal stroke at the end.

James A. Kriss, P.E.
Sr. Vice President
Date: June 30, 2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: October 01, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with AVCON, Inc. for Design, Bid & Award Phase Services for V-01032 North Terminal Premier Parking Reconfiguration at the Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the specialized nature of the services to be provided, AVCON, Inc. does not propose small business participation on this addendum.