

**AMENDMENT 2 to ADDENDUM NO. 3
TO THE AGREEMENT DATED JUNE 19, 2023
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND C&S ENGINEERS, INC.**

**Project: Additional Design Services for V-01010 Terminal A East Level 1
Office Creation, Orlando International Airport**

THIS AMENDMENT is effective this 3rd day of September, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Aviation Authority"), and **C&S ENGINEERS, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated June 19, 2023, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Civil Engineering Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **SEVEN THOUSAND TWENTY AND NO/100 DOLLARS (\$7,020.00)**, broken down as follows:

Professional Fees:	NTE:	\$4,020.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$3,000.00</u>
Total:		\$7,020.00

3. Except as expressly modified in this Amendment, the Agreement dated June 19, 2023 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Amendment this day of Sep 11, 2024.

GREATER ORLANDO AVIATION AUTHORITY

By:


box SIGN 4W88Q9ZJ-4Z8Y7Q96

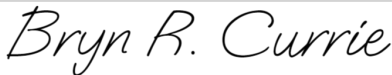
Max Marble
Sr. Vice President, Capital Programs

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Sep 5, 2024


By: box SIGN 1J8RLK51-4Z8Y7Q96
**NELSON MULLINS RILEY AND
SCARBOROUGH, Legal Counsel
Greater Orlando Aviation Authority**

C&S ENGINEERS, INC.

By:


box SIGN 17L3PZ94-4Z8Y7Q96

Signature (Duly Authorized Rep.)

Bryn R. Currie

Printed Name

Department Manager

Title



MEMORANDUM

TO: Members of the Construction Committee

FROM: Tuan Nguyen, P.E., Assistant Vice President of Engineering

DATE: September 3, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum 3 to the Continuing Civil Engineering Services Agreement with C&S Engineers, Inc. for Additional Design Services for V-01010 MCO Terminal A East Level 1 Office Creation, Orlando International Airport

BACKGROUND

On March 15, 2023, the Aviation Authority Board approved an agreement with C & S Engineers, Inc., for Continuing Civil Engineering Services at Orlando International Airport. On October 3, 2023, the Construction Committee approved Design services to C&S Engineers, Inc for the above referenced project in the amount of \$102,810 for the creation of office space at Level 1, Terminal A, east side. On August 20, 2024 the Construction Committee approved an Amendment to Addendum 3 for Bid services to C&S Engineers, Inc for \$2,382.

ISSUES

Since then, it has been determined that additional design services are required, as further described in the Consultant's proposal, dated August 22, 2024. C&S Engineers, Inc is to provide permitting and award services for the above referenced project, which includes paying the permit submittal fee and responding to City review comments, and reviewing and evaluating Contractor bids for making an award recommendation.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|--|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☒ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

EXHIBIT A

CC
ITEM IV-D
9/3/2024

FISCAL IMPACT

Funding is from previously approved Capital Expenditure funds (CIR00997). Funding source verified by Melvin Martinez of Construction Finance on 08 / 28 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum 3 to the Continuing Civil Engineering Services Agreement with C&S Engineers, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$4,020.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$3,000.00
TOTAL	\$7,020.00
AAC – Compliance Review Date	<i>SJ</i> 08/23/24
AAC – Funding Eligibility Review Date	08/27/24

SUBJECT TO CFOC

August 22, 2024

Tuan Nguyen P.E., Assistant Vice President, Engineering
Greater Orlando Aviation Authority; GOAA, **the Client**
One Jeff Fuqua Boulevard
Orlando, Florida 32827
e-mail: tnguyen@goaa.org

Cc: Jamie McGonagill GCI, Owners Representative

Ref: **ADD SERVICES REQUEST #02.0 - BLDG PERMIT APPLICATION PREPARATION / PROCESS**
ADDENDUM #3 _ JUNE 19.2023 PROJECT:
AWARD SERVICES FOR V-01010 TERMINAL A EAST LEVEL1 OFFICE CREATION

Dear Mr. Tuan Nguyen,
C&S Engineers, Inc. appreciates the opportunity to submit the following ADD SERVICES REQUEST #02.0 for the above referenced project. Following discussions with staff, we have outlined our understanding of the scope and effort required to execute the request.

PROJECT APPROACH

C&S companies was requested by Jamie McGonagill GCI, Owners Representative to provide additional services to provide award services and complete the City of Orlando's Building Permit Application Form, then electronically submit and process through the Building Department for GOAA PROJECT:

AWARD SERVICES FOR V-01010 TERMINAL A EAST LEVEL1 OFFICE CREATION

C&S will be acting as the Owner's representative in-terms of permit application logistics and processes with the understanding that the building permit will be processed but not actually be formally pulled by C&S since we are not licensed to perform general contracting services in the state of Florida.

PRELIMINARY PROJECT SCHEDULE

C&S acknowledges the importance of the Project Schedule to the Client and agrees to put forth reasonable efforts in performing the services under this proposal with due diligence in a manner consistent with the durations listed below.

PHASE	DURATION	GENERAL DELIVERABLE(S) / SERVICES
1) Award Services	60 calendar days max.	Evaluate Bids and make recommendations, Complete / Electronically Submit / Process Permit Documents to City of Orlando On-behalf of GOAA, Contingent on AHJ review process

ASSUMPTIONS / EXCLUSIONS

- Attend two (2) total follow-up meetings with either City and / or AHJ teams.

2. Respond to AHJ permit application comments relevant to Architectural Life Safety Plan / Plan Layout, Mechanical, Electrical, Data LV, Plumbing and Fire Alarm systems proposed. A guarantee or warranty expressed or implied of the adequacy of any pre-existing building components or conditions are excluded.
3. All related application fees are included as a NTE reimbursable expense of \$3,000, see SCOPE SUMMARY below.

SCHEDULE OF FEES

C&S will provide services as outlined in this Add Services Request #02.0 for a NOT TO EXCEED fee of \$4,020 as summarized below:

SCOPE SUMMARY	FEE NTE
1) Evaluate Bids and make recommendations, Complete, Electronically Submit and Process City Building Permit Application Form	\$ 4,020.00
2) Estimated Application Fee	\$ 3,000.00
TOTAL NOT TO EXCEED FEE	\$ 7,020.00

This Add Services Request #02.0, together with the attachment C Tables constitutes the entire request between C&S Companies and GOAA with respect to this subject matter and supersedes all prior and contemporaneous written or oral understandings. This proposal may be amended, supplemented, modified, or canceled only by a written instrument signed by both parties.

Respectfully submitted.



Rick Swisher NCARB, AIA
Principal Architect
C&S Engineers, Inc.

Cc: file copy

Enclosure: EXHIBIT A, C Tables

TRUTH IN NEGOTIATION CERTIFICATION

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-1
SUMMARY OF TOTAL CONTRACT VALUE

Phase of Project:	Concept Design	Schematic 30%	Development 60%	Const. Docs. 95%	Award Services	SUBTOTAL	Const. Admin.	Record Documents	TOTAL CONTRACT
1.0 NOT TO EXCEED Fee:	\$0	\$0	\$0	\$0	\$4,020	\$4,020	\$0	\$0	\$4,020
2.0 Not to Exceed Reimbursable Fee:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0 Not to Exceed Reimbursable Expenses:	\$0	\$0	\$0	\$0	\$3,000	\$3,000	\$0	\$0	\$3,000
4.0 TOTAL CONTRACT VALUE:	\$0	\$0	\$0	\$0	\$7,020	\$7,020	\$0	\$0	\$7,020

Total Not To Exceed Labor Hours:	0	0	0	0	0	0	0	0	0
Total Not to Exceed Reimbursable Labor Hours:	0	0	0	0	20	20	0	0	20
TOTAL LABOR HOURS:	0	0	0	0	20	20	0	0	20
Average Hourly Rate:	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$351	\$351	#DIV/0!	#DIV/0!	\$351

Notes:

1. The lump sum cells in Table C-1 are linked to Table C-2 values
2. The Not to Exceed cells in Table C-1 are linked to Table C-4 values
3. The linked cells are based on a maximum of 5 subconsultants; if more than 5 are included enter all values manually.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-4
SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES

Phase of Project:	Preliminary Design		Schematic (30%)		Development (60%)		Const. Docs. (95%)		Award Services		Const. Admin.		Record Documents		TOTAL		
	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
Consultant - C&S																	
Not to Exceed Reimbursable Fee	0	\$0	0	\$0	0	\$0	0	\$0	20	\$4,020	0	\$0	0	\$0	20	\$4,020	201
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0		\$0		\$3,000		\$0		\$0		\$3,000	
Sub-Total Designer	0	\$0	0	\$0	0	\$0	0	\$0	20	\$7,020	0	\$0	0	\$0	20	\$7,020	351
Subconsultant No. 1 -																	
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Subconsultant No. 1	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 2 -																	
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Subconsultant No. 2	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 3 -																	
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Subconsultant No. 3	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 4 -																	
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Subconsultant No. 4	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Subconsultant No. 5 -																	
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Subconsultant No. 5	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Total Not to Exceed Amount:	0	\$0	0	\$0	0	\$0	0	\$0	20	\$7,020	0	\$0	0	\$0	20	\$7,020	351

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

Position: C&S Engineers, Inc.	Senior Project Manager		Principal Engineer		Principal Architect		Senior Project Engineer		Project Engineer		Engineer		Senior Designer		TOTAL		
	\$217.00		\$213.00		\$201.00		\$142.00		\$134.00		\$113.00		\$96.00		labor hours	Cost	Avg. Hourly Rate
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost			
Concept Design																	
Review of Record Drawings & Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Verification of Existing Conditions	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Develop Conceptual Plans, diagrams and model	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Kick off Meeting	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Write feasibility study report / meetings	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Concept Design	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Schematic Design (30%)																	
Prepare Preliminary Drawings + DRT	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Prepare Preliminary Specifications	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Design Review meeting 30%	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Coordination with GOAA / PM	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
QA / QC	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Schematic Design (30%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Design Development (60%)																	
Develop Drawings	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Develop Specifications	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Review meeting	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Design Development (60%)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Construction Documents (95%)																	
Complete Drawings	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Complete Specifications	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
QA / QC	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Review meeting	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Submittal	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

Position: C&S Engineers, Inc.	Senior Project Manager		Principal Engineer		Principal Architect		Senior Project Engineer		Project Engineer		Engineer		Senior Designer				TOTAL		
Rate (\$/Hour):	\$217.00		\$213.00		\$201.00		\$142.00		\$134.00		\$113.00		\$96.00				Inbr	Cost	Avg Hourly
	labor	Cost	labor	Cost	labor	Cost	labor	Cost	labor	Cost	labor	Cost	labor	Cost	labor	Cost	hours		Rate
Bid and Award Services / Complete Building Permit Application																			
Resolve 95% Comments on Drawings/ Specs/Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Prepare/Reproduce/Distribute Bid Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Prepare/Reproduce/Distribute Bid Addenda	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Attend/Minute Pre-Bid Meeting	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Attend/Minute Bid Opening	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Prepare Bid Tabulation/Recommendation	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Complete Building Permit Application Submittal Process	0	\$0	0	\$0	12	\$2,412	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	12	\$2,412	\$201
Award Services	0	\$0	0	\$0	0	\$1,608	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$1,608	\$201
Sub-Total Bidding and Award	0	\$0	0	\$0	0	\$4,020	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	20	\$4,020	\$201
Construction Administration																			
Prepare/Reproduce/Distribute Conformed Documents/Drawings	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Attend Pre-NTP Meeting	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Attend Pre-Construction Conference	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Attend JCMs	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Site Visits/Check As-Built/Site Visit Reports	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Review Contractor's Submittals	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Review Contractor's Invoices	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Review C.O.s	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Substantial Completion Inspection	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Start up & Troubleshooting	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Coordinate with owner / vendor	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Construction Administration	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Closeout																			
Prepare Record Drawings/Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Close Out	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
Sub-Total Closeout	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	#DIV/0!
TOTAL NOT TO EXCEED REIMBURSABLE FEE:	0	\$0	0	\$0	0	\$4,020	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	20	\$4,020	\$201

NOTES:

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-6
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE EXPENSES

REIMBURSABLE EXPENSES

NO REIMBURSEABLE EXPENSES EXPECTED FOR THIS SCOPE

A complete breakdown of estimated reimbursable expenses, if any, which will be compensated on a not to exceed reimbursable basis, shall be included in this section. The Consultant may use any format for this breakdown, provided that it clearly defines the basis for the not to exceed amount. A breakdown of each subconsultant's expenses is also required.

Consultant - C&S

Preliminary Design

A.	Travel, By Auto:							
	0	Trips @	25	Miles / Trip @	\$ 0.545 =	\$		-
B.	Travel, By Air:							
	0	Trips @	0	Persons @	\$ - =	\$		-
C.	Per Diem							
	0	Days @	0	Persons @	\$ 144.00 =	\$		-
D.	Tolls:				=	\$		-
E.	Parking:				=	\$		-
F.	Miscellaneous:				=	\$		-
Total Estimate of Direct Expenses:					\$			-

Schematic (30%)

A.	Travel, By Auto:							
	0	Trips @	25	Miles / Trip @	\$ 0.545 =	\$		-
B.	Travel, By Air:							
	0	Trips @	0	Persons @	\$ - =	\$		-
C.	Per Diem							
	0	Days @	0	Persons @	\$ 144.00 =	\$		-
D.	Tolls:				=	\$		-
E.	Parking:				=	\$		-
F.	Miscellaneous:				=	\$		-
Total Estimate of Direct Expenses:					\$			-

Development (60%)

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-6
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE EXPENSES

A.	Travel, By Auto:							
	0	Trips @	25	Miles / Trip @	\$ 0.545 =	\$		-
B.	Travel, By Air:							
	0	Trips @	0	Persons @	\$ - =	\$		-
C.	Per Diem							
	0	Days @	0	Persons @	\$ 144.00 =	\$		-
D.	Tolls:				=	\$		-
E.	Parking:				=	\$		-
F.	Miscellaneous:				=	\$		-
Total Estimate of Direct Expenses:						\$		-

Const. Docs. (95%)

A.	Travel, By Auto:							
	0	Trips @	25	Miles / Trip @	\$ 0.545 =	\$		-
B.	Travel, By Air:							
	0	Trips @	0	Persons @	\$ - =	\$		-
C.	Per Diem							
	0	Days @	0	Persons @	\$ 144.00 =	\$		-
D.	Tolls:				=	\$		-
E.	Parking:				=	\$		-
F.	Miscellaneous:				=	\$		-
Total Estimate of Direct Expenses:						\$		-

Bid Services

A.	Travel, By Auto:							
	0	Trips @	25	Miles / Trip @	\$ 0.545 =	\$		-
B.	Travel, By Air:							
	0	Trips @	0	Persons @	\$ - =	\$		-
C.	Per Diem							
	0	Days @	0	Persons @	\$ 144.00 =	\$		-
D.	Tolls:				=	\$		-
E.	Parking:				=	\$		-
F.	Miscellaneous:				=	\$	3,000.00	
Total Estimate of Direct Expenses:						\$	3,000.00	

Const. Admin.

A.	Travel, By Auto:							
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EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL

TABLE C-6

BREAKDOWN OF NOT TO EXCEED REIMBURSABLE EXPENSES

	0	Trips @	25	Miles / Trip @	\$ 0.545 =	\$	-
B.	Travel, By Air:						
	0	Trips @	0	Persons @	\$ - =	\$	-
C.	Per Diem						
	0	Days @	0	Persons @	\$ 144.00 =	\$	-
D.	Tolls:						
E.	Parking:						
F.	Miscellaneous:						
Total Estimate of Direct Expenses:						\$	-

Record Documents

A.	Travel, By Auto:						
	0	Trips @	25	Miles / Trip @	\$ 0.545 =	\$	-
B.	Travel, By Air:						
	0	Trips @	0	Persons @	\$ - =	\$	-
C.	Per Diem						
	0	Days @	0	Persons @	\$ 144.00 =	\$	-
D.	Tolls:						
E.	Parking:						
F.	Miscellaneous:						
Total Estimate of Direct Expenses:						\$	-

Subconsultant No. 5 - Scoping

A.	OFFSITE DISPOSAL						
	0	Loads @	1000	/ Trip	=	\$	-
B.	Trailer Jetter w/ Operator						
	0	Hours @	250	\$/Hour	=	\$	-
C.	Pickup Truck w/ Helper						
	0	Hours @	180	\$/Hour	=	\$	-
D.	Camera w/ Operator						
	0	Hours @	300	\$/Hour	=	\$	-
Total Estimate of Direct Expenses:						\$	-

Subconsultant No. 1 -

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-6
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE EXPENSES

Subconsultant No. 2 -
Subconsultant No. 3 -
Subconsultant No. 4 -
Subconsultant No. 5 -

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-7a, C-7b and C-7c
PARTICIPATION SCHEDULES

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Not Applicable.				
TOTAL PROPOSED PARTICIPATION			\$0.00	0%

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Not Applicable.					
TOTAL PROPOSED PARTICIPATION				\$0.00	0

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Not Applicable.				
TOTAL PROPOSED PARTICIPATION			\$0.00	0

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-8
LIST OF ANTICIPATED DRAWINGS SHEETS

DRAWING DESCRIPTION	NO. OF SHEETS	CONSULTANT
Drawing Package	N/A	
Permit Application Form	4-6 Pages	C&S Companies
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
XXXXXX		
TOTAL:	0	

CONTRACT HOURLY RATES

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

[illegible]

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: C&S Engineers, Inc. _____

By: _____

A handwritten signature in black ink, appearing to be 'Rick Swisher', with a red dot above the 'i'.

Print Name: Rick Swisher, Principal Architect _____

Date: August 22, 2024 _____

ATTACHMENT A

FINANCE FORM

Date:	August 23, 2024	CCM / PC:	CCM
Requestor's Name:	Tuan Nguyen	Requestor's Extension:	X4662
Form Preparer's Name:	Jamie McGonagill	Preparer's Extension:	X6565
Requestor's Department:	Engineering	Purchasing Solicitation #:	N/A
Description:	V-01010 Add'l Design Services	Committee Date:	September 3, 2024
Vendor:	C&S Companies	Committee Agenda Item #:	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	FY28 Amount	TOTAL CONTRACT
308.006.210.5660003.000.501649		\$7,020.00				
Total Requisition:		\$7,020.00				
Requisition Number:		97744				
Funding Approver:	 8/29/24					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97744	2024-09-03 CCM V-01	In Process	23-AUG-2024 14:00:00	USD	7,020.00	Ciaglia, Tara A	☒

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: September 03, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum 3 to the Continuing Civil Engineering Services Agreement with C&S Engineers, Inc. for Additional Design Services for V-01010 MCO Terminal A East Level 1 Office Creation, Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited scope of the services to be provided, C&S Engineers, Inc. does not propose small business participation on this amendment.