



# Volunteer Programme



# Hello there!

And thank you for showing interest in our volunteer programme!

In this guide, we'll take you through the following:

1. Who we are, what we do and why we do it!
2. What the volunteer programme consist of
3. What you'll be doing as part of the programme
4. What you'll get from working with us
5. The different roles
6. Is this the programme for you?
7. Volunteer testimonials
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9. Frequently asked FAQ's



# Who we are, what we do and why we do it!

## **WHO**

Universify Education is an educational charity that is dedicated to tackling educational inequality.

## **WHAT**

Since 2016 our year-long programme has worked to enable Year 10 students from non-selective state schools to make informed decisions about their future in education. Our aim is to empower young people to achieve their full potential in education.

## **WHY**

We believe that universities should be open to anyone with academic potential regardless of their backgrounds.

# What our programme consists of

Universify's programme begins earlier in a student's journey to higher education than most access programmes. This way, we can become part of the journey into university, complimenting existing programmes for Year 12 students and increasing the duration of support available to students.

This year-long programme works to equip Year 10-11 students from non-selective state schools with the grades, aspirations and knowledge to successfully apply to highly-selective universities.

Our programme consists of 3 elements:

1. **A week-long Summer residential.** You will be able to stay, eat and explore Oxford as well as help give our students a snapshot of life as an uni student.
2. **A three-day Spring revision residential.** This weekend is focused on GCSE revision but that doesn't mean it's all work and no play! You'll be there to host a range of activities such as games night and dragon den
3. **Monthly one-to-one coaching sessions.** You will work with your coachee to set goals, outline actions to work towards those goals, and review how they are progressing.



# What you'll be doing

01

## **RUNNING ACTIVITIES**

As part of a team, you'll be running various activities such as museum trips, putting, scavenger hunts etc. You'll be responsible for making sure the students are safe, engaged and enjoying their overall experience. Guidelines will be provided

02

## **WORKING AS A TEAM**

You will work as part of a team in an entrepreneurial way to ensure the smooth running of the course. Head Office will be there to train and support you!

03

## **STUDENT WELFARE + DISCIPLINE**

You will be both proactive and reactive to student welfare and discipline; making sure students are feeling comfortable while ensuring their safety and the safety of others during the course.

04


## **MONTHLY 1-2-1 COACHING**


You will schedule, book and deliver 1-2-1 coaching sessions with up to 3 students each month. All training will be provided.





# What you'll get from working with us


## Employability Skills




 **Enhance Employability Skills:** Acquire valuable skills that will not only benefit our cause but also boost your employability in various fields.

 **Teamwork and Collaboration:** Collaborate with a diverse group of volunteers, learning the art of effective teamwork and collaboration.


 **Problem Solving and Adaptability:** Tackle real-world challenges, honing your problem-solving skills and enhancing your adaptability in dynamic environments.


 **Communication:** Improve your communication skills, a key element in successful teamwork and leadership.


 **Time Management:** Learn the art of time management, a valuable skill that will serve you well in any endeavor.

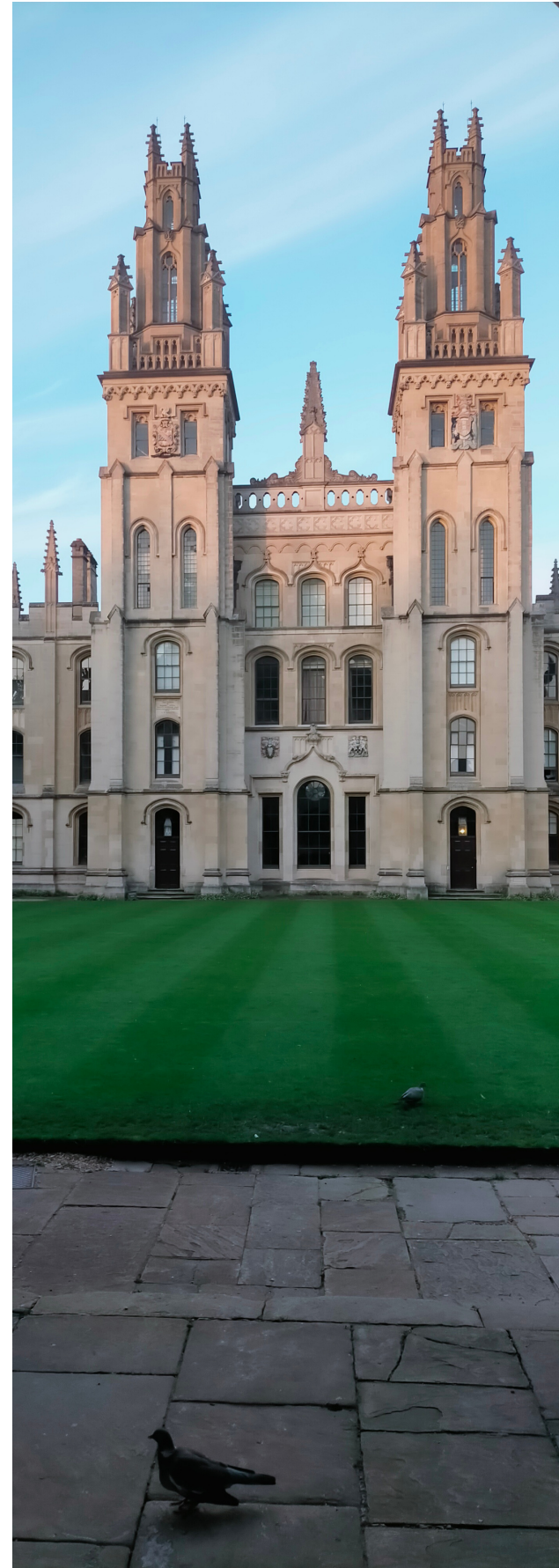
# What you'll get from working with us

## Coaching Skills Development

 **1-2-1 Monthly Coaching Sessions:** Engage in one-on-one coaching sessions, gaining and refining your coaching skills and helping individuals reach their goals.

 **Active Listening in Coaching:** Gain insights into the importance of active listening in a coaching context, fostering deep connections and understanding.


 **Delivering Effective Coaching Sessions:** Learn how to structure and deliver impactful coaching sessions, empowering individuals on their journey.





# What you'll get from working with US


## Both online and in-person Training!


 **Comprehensive Training Experience:** Our program offers an extensive training package, spanning over 8+ hours. This includes specialized coach training to enhance your coaching capabilities and safeguarding training to ensure the well-being and security of all involved.






# Additional Benefits

 **Free Accommodation:** Enjoy the convenience of comfortable accommodation provided throughout the duration of the program.

 **Meals Included:** Savor delicious, nourishing meals daily, creating a supportive environment that fuels your energy and passion.

 **Travel Expenses Covered:** We believe in removing barriers – your travel expenses to and from the program are on us!\*

\*travel must be within the UK

# The different roles available



Course  
Director

Group  
Leader

Coach

Online  
Coach

**For more info, click the role for the job description!**

# Is this the programme for you?



- ✓ If you are passionate about education equality and the UE mission.
- ✓ If you want to make a difference this Summer and help support young people.
- ✓ If you are looking to meet inspiring young people as well as like minded individuals.
- ✓ Can commit to the two residentials and the monthly 1-2-1 coaching!

**Then this is the programme for you. Click the link below and apply now!!**

**[APPLY HERE](#)**

# Volunteer Testimonials

Still not convinced? Have a look at what our volunteers have to say!



**Niamh, Course Director**



As a volunteer, I have gained a multitude of skills that have carried over into my student and professional life. I now work in widening access at a Scottish University because I fell in love with showing young people that they can achieve their dreams. It gave me the relevant experience and skills to secure a job I love before finishing my master's degree



**Alex, Group Leader**



I think one of the great strengths of the course is the mix of activities the students receive: from academic sessions delivered by professionals in their field and one-on-one coaching; to museum trips; to fun activities and teamworking challenges organised by the volunteers. By the end of the summer course they've met new people, had new experiences, and made friends for life- all while learning about higher education in a safe and open environment. Being a Group Leader on the course, I have learned a lot of skills that I will take forward with me as I continue my degree and my work in access with the university, which Universify was my first introduction to.



# Student Testimonials



The course was very engaging and presented classes that you may not be able to access at GCSE level which is very exciting as they have a vast amount of options to choose from. The staff as well are always there to listen and try to relate to you as much as possible to create a bond of trust. Overall I would highly suggest the course as it helps with studying due to the coaching as they help you open your mind up and listen to what you have to say

**Student, 2023 Programme**

Universify has been a transformative journey for me. Through their programs, I gained not only valuable knowledge but also lifelong friendships and a broader perspective on the world. This experience has equipped me with the skills and confidence to pursue my dreams and make a positive impact in my field. Thank you, Universify, for opening doors to new opportunities and shaping my future!

**Student, 2023 Programme**

# FAQ's

## Is this a paid position?

No, this role is completely voluntary however, we do cover travel within the UK, accommodation for week and food!

## How many hours of volunteering is it in total?

All volunteers work around **100 hours** over the course of the year with us. This included the hours on the two residentials and the 1 hour monthly coaching sessions with 3 students.

## Do I need a DBS for this role?

As you'll be working with under 16's, you will be required to be DBS checked. This will be covered by Universify Education

## What training is available?

We will train you on how to run the Summer and Spring residentials as well as Safeguarding and coach training. Additional coach training will be given throughout the year. We also give training around the platforms we use such as Bramble and Keybase.

## How can I contact you?

If you have any other questions feel free to email us at [info@universifyeducation.com](mailto:info@universifyeducation.com)